

**THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION TUESDAY, JANUARY 22, 2019, IN THE CITY HALL COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.**

**MEMBERS PRESENT:** Chairman Trautman; Members Bartow, Cipolla, Heath, Houdyshell, Seimears and Supple. Members Eastwood and Harris are absent.

**STAFF PRESENT:** Director Musteen, Superintendent McLain, Superintendent Rulo and Office Assistant Naab. Also present Attorney Johnathan Zerr.

**1. Call to Order:** Chairman Trautman called the meeting to order at 7:00pm.

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Personal Appearances**

**5. Consent Agenda**

*The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.*

**A. Park Board Minutes**

**November 27, 2018**

**Motion:** Member Heath moved to accept the Park Board minutes of November 27, 2018.  
Member Cipolla seconded.

**Discussion:**

<b>Vote:</b>	7 Aye	Member Bartow	Aye
	0 Nay	Member Cipolla	Aye
	2 Absent	Member Eastwood	Absent
	1 Abstain	Member Harris	Absent
		Member Heath	Aye
		Member Houdyshell	Abstain
		Member Seimears	Aye
		Member Supple	Aye
		Member Trautman	Aye

**6. Staff Reports**

Recreation Superintendent McLain highlighted his written report. Coordinator Brennon had multiple scheduling meetings for the basketball program and is gearing up for the competitive soccer season with a meeting with the KC Metro soccer league. Both Coordinators attended a Kansas City area Programmers Meeting in Fairview, Kansas. Coordinator Brennon, Coordinator VanKeulen and Superintendent McLain interviewed a potential intern for this summer. A meeting was held with the Tournament Directors of Grand Slam, MSP, USSSA and KC Sports to line up spring and summer tournaments for 2019. Bridge Club averages 8 participants and has had up to 11. The RAC had

**APPROVED: March 26, 2019 (5-0)**

over Christmas break, youth basketball practices for rec team. Studio Plus used the gym for practice before a competition and a Boy Scout pack used the gym for a Pine Car Derby race. The Ray-Pec Panthers are using the gym for practices. The Valentines Ball (Daddy Daughter) is February 8. The Spring Craft show is sold out for vendors.

Member Houdyshell asked "Adult sports winter programs? Were there any?" Superintendent McLain replied "Volleyball, where we had one coed team register and another waiting to see if the league was going to go. Have pushed that back to offer in the Spring. Basketball has some interest but not enough for a league. Member Houdyshell asked "Do you think it is a lack of advertising?" Superintendent McLain replied, "It could be the time of the year with the holidays."

Member Houdyshell said "Futsal has increased, why?" Superintendent McLain replied "Instructors have built a very solid base of players, and the advertising of Raymore United competitive soccer and coaches spreading the word."

Parks Superintendent Rulo highlighted his written report. The Christmas tree has gone to storage. Staff has been working the snow events with Public Works.

Member Houdyshell asked "You are building deer props?" Superintendent Rulo replied "We are making new deer for the Christmas tree display. The current ones are cracking."

Parks & Recreation Director Musteen highlighted his written reports. Director Musteen introduced staff member Haley Rhule. Haley was a seasonal and has transitioned into a full time position. Director Musteen acknowledged Gus Boos and Steve Rulo for their Certified Playground Safety Inspector certification. They both passed and we are pleased to have 2 on staff.

**7. Old Business - None**

**8. New Business**

**A. Park House Demo**

**Action Item**

Staff requests to enter a contract with Tasco LLC for the demolition of the Park House facility at 909 South Madison.

**Motion:** Member Heath moved to accept the bid with Tasco LLC for the demolition of the Park House Facility.

Member Cipolla seconded.

**Discussion:**

<b>Vote:</b>	7 Aye	Member Bartow	Aye
	0 Nay	Member Cipolla	Aye
	2 Absent	Member Eastwood	Absent
		Member Harris	Absent
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Seimears	Aye
		Member Supple	Aye
		Member Trautman	Aye

**B. Recreation Park Ballfield Lights**

**Action Item**

Staff requests to enter a contract with Brandy Electric Inc. for the installation of lights on fields #1 and #2 at the Recreation Park Baseball/Softball complex.

**Motion:** Member Heath moved to accept the contract with Brandy Electric Inc for ball field lights on fields #1 and #2.

Member Cipolla seconded.

**Discussion:**

<b>Vote:</b>	7 Aye	Member Bartow	Aye
	0 Nay	Member Cipolla	Aye
	2 Absent	Member Eastwood	Absent
		Member Harris	Absent
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Seimears	Aye
		Member Supple	Aye
		Member Trautman	Aye

**C. Recreation Park Pond Rehabilitation Project**

**Action Item**

Staff requests to enter a contract with Rockn' Excavating, LLC. for the rehabilitation of the Recreation Park Pond and stormwater inlets.

Member Cipolla asked "Will there be baffles for the silt removal like at Silver Lake?" Director Musteen replied, "No most of the soil will be replaced back into the pond."

Member Cipolla asked "How long will it take?" Director Musteen replied, "It is a 90 day contract."

**Motion:** Member Houdyshell moved to enter into a contract with Rock N' Excavating LLC.

Member Seimears seconded.

**Discussion:**

<b>Vote:</b>	7 Aye	Member Bartow	Aye
	0 Nay	Member Cipolla	Aye
	2 Absent	Member Eastwood	Absent
		Member Harris	Absent
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Seimears	Aye
		Member Supple	Aye
		Member Trautman	Aye

**D. Contract Amendment - CFS Engineers**

**Action Item**

Staff requests an amendment to the design and consulting contract with CFS Engineers for improvements at T.B. Hanna Station.

**Motion:** Member Houdyshell moved to amend the design contract.

Member Seimears seconded.

**Discussion:**

<b>Vote:</b>	7 Aye	Member Bartow	Aye
	0 Nay	Member Cipolla	Aye
	2 Absent	Member Eastwood	Absent
		Member Harris	Absent
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Seimears	Aye
		Member Supple	Aye
		Member Trautman	Aye

**9. Public Comment**

**10. Board Member Comment**

Member Houdyshell offered congratulations to Superintendent Rulo and Staff Member Boos on their playground certification and welcomed Staff Member Rhule.

Member Seimears offered congratulations to Superintendent Rulo and Staff Member Boos on their playground certification and welcome to Staff Member Rhule.

Member Heath welcome and congratulations to all.

Chairman Trautman states that the benches at Recreation Park are awesome. The work at Hawk Ridge is amazing! Thanks to the City Council for listening and helping with the Park Board. Thanks to staff for working with prowlers using the RAC. Welcome to Staff Member Rhule and way to go to Staff Member Boos.

**11. Adjournment**

**Motion:** Member Houdyshell moved to adjourn the regular meeting.  
Member Cipolla seconded.

**Discussion:** None

<b>Vote:</b>	7 Aye	Member Bartow	Aye
	0 Nay	Member Cipolla	Aye
	2 Absent	Member Eastwood	Absent
		Member Harris	Absent
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Seimears	Aye
		Member Supple	Aye
		Member Trautman	Aye

The regular meeting of the Raymore Park Board adjourned at 7:27 pm.

Respectfully submitted,  
Greta Naab  
Office Assistant