

NOTICE TO BIDDERS
Raymore Activity Center
Projector and Screen Video System
City of Raymore, Missouri

Sealed proposals will be received by the Purchasing Specialist at the City Hall, 100 Municipal Circle, Raymore, Missouri, until 10:00 a.m. on February 14, 2019. In accordance with the Missouri Sunshine Law, RSMo 610.021, the proposals for the above project will be opened on said date and time and only the bidder name will be read aloud along with required documents checked for responsiveness. On all requests and correspondence, please reference RFP Number 19-322-501.

The City of Raymore invites qualified vendors to submit responses to this request for proposal for installation of a high quality projector and electronic screen in the Raymore Activity Center located at 1011 S. Madison, Raymore MO. 64083

All equipment, material and workmanship must be in accordance with the Specifications and other Contract Documents.

Bid documents are available by contacting Kim Quade, CPPB, Purchasing Specialist at 816-892-3045 or by email at kquade@raymore.com. No offeror may withdraw his bid for a period of sixty days after the date of opening.

Bidder must receive Request for Proposal from the City of Raymore as stated above.

A mandatory pre-bid meeting will be held on February 6, 2019 at 10:00 a.m. and February 7, 2019 at 10:00 a.m.. Bidders must attend one pre-bid meeting. The pre-bid meeting will be held at the Raymore Activity Center located at 1011 S. Madison St., Raymore, MO 64083

A bid bond or certified check from a surety or bank, approved by the Purchasing Specialist, in the amount of \$500.00 must accompany each proposal.

Pursuant to 610.021 RSMo, Item 12, all documents within a request for proposal (RFP) will become open record to the public upon a negotiated contract being executed. All documents within a request for bid (RFB) become open record as soon as the bid is opened. Bidders and proposers should be aware that all documents within a submittal will become open records.

The Owner reserves the right to reject any or all proposals and to waive informalities or deficiencies therein. To negotiate with any or all bidders or others for more favorable terms or prices, and to award a contract to other than the bidder submitting the lowest cost bid proposal, with or without negotiation and to determine which is the lowest best and most responsive, to accept, at its option, any alternates and to approve the bond.