

THE RAYMORE CITY COUNCIL MET IN REGULAR SESSION MONDAY, NOVEMBER 26, 2018 IN COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI. MEMBERS PRESENT: MAYOR TURNBOW, COUNCILMEMBERS ABDELGAWAD, BARBER, BERENDZEN, BURKE, CIRCO, HOLMAN, AND KELLOGG, CITY MANAGER JIM FEUERBORN, CITY CLERK JEANIE WOERNER, AND CITY ATTORNEY JONATHAN ZERR.

- 1. Call To Order.** Mayor Turnbow called the regular meeting to order at 7:00 p.m.
- 2. Roll Call.** City Clerk Jeanie Woerner called roll; quorum present to conduct business. Councilmember Townsend absent.
- 3. Pledge of Allegiance.**
- 4. Presentations/Awards.**

Raymore Arts Commission Chair Harriet Lawrence presented student artwork currently displayed in Council Chambers and Centerview.

5. Personal Appearances.

6. Staff Reports.

Public Works Director Mike Krass provided a review of the staff report included in the Council packet and updated Council on the progress of snow plowing following the recent snow event. He answered general questions from Council.

Parks and Recreation Director Nathan Musteen provided a review of the staff report included in the Council packet and reviewed upcoming events. He answered general questions from Council.

Communications Manager Mike Ekey announced recent communication achievements.

City Manager Jim Feuerborn announced agenda items for the December 3 Council work session. He also announced that the City has received an Award for Comprehensive Annual Financial Reporting (CAFR) from the Government Finance Officers Association for the sixth consecutive year.

7. Committee Reports.

8. Consent Agenda.

A. City Council Minutes, October 22, 2018

B. City Council Special Meeting Minutes, November 13, 2018

C. Resolution 18-70, 2018 Curb Project Acceptance and Final Payment

MOTION: By Councilmember Barber, second by Councilmember Holman to approve the Consent Agenda as presented.

DISCUSSION: Councilmember Abdelgawad stated she was absent at the November 22 Council meeting, however she had viewed the meeting video and will be voting on the minutes item under the Consent Agenda.

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Kellogg	Aye
	Councilmember Townsend	Absent

9. Unfinished Business. Second Readings.

10. New Business. First Readings.

A. Reclassification of Zoning - Raymore Industrial Development (public hearing)

BILL 3400: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI AMENDING THE ZONING MAP FROM "BP" BUSINESS PARK DISTRICT TO "PUD" PLANNED UNIT DEVELOPMENT DISTRICT, A 136.38 ACRE TRACT OF LAND LOCATED IN THE WEST HALF OF SECTION 29 AND PART OF THE NORTHEAST QUARTER OF SECTION 30 IN TOWNSHIP 46N, RANGE 32W, RAYMORE, CASS COUNTY, MISSOURI."

City Clerk Jeanie Woerner conducted the first reading of Bill 3400 by title only.

Mayor Turnbow announced the public hearing at 7:23 p.m. and called for a staff report.

Director of Development Services Jim Cadoret stated Grant Harrison, representing VanTrust Real Estate and Good Otis, LLC. have been working on details with staff since this item was originally brought to Council for consideration. Those details are still work in progress with the applicant and staff, therefore it is requested to continue the public hearing and consideration of this item to the January 14, 2019 Council meeting.

MOTION: By Councilmember Barber, second by Councilmember Holman to continue the public hearing and consideration of Bill 3400 to the January 14, 2019 Council meeting.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Kellogg	Aye
	Councilmember Townsend	Absent

B. Raymore Industrial Development Preliminary Plan (public hearing)

RESOLUTION 18-66: "A RESOLUTION OF THE RAYMORE CITY COUNCIL APPROVING THE RAYMORE INDUSTRIAL DEVELOPMENT PRELIMINARY PLAN, LOCATED IN THE WEST HALF OF SECTION 29 AND PART OF THE NORTHEAST QUARTER OF SECTION 30 IN TOWNSHIP 46N, RANGE 32W, RAYMORE, CASS COUNTY, MISSOURI."

City Clerk Jeanie Woerner conducted the reading of Resolution 18-66 by title only.

Mayor Turnbow announced the public hearing at 7:25 p.m. and called for a staff report.

Director of Development Services Jim Cadoret stated, as with prior agenda item, the applicant and staff are requesting to continue the public hearing and consideration of Resolution 18-66 to the January 14, 2019 Council meeting.

MOTION: By Councilmember Barber, second by Councilmember Holman to continue the public hearing and consideration of Resolution 18-66 to the January 14, 2019 City Council meeting.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Kellogg	Aye
	Councilmember Townsend	Absent

C. Relocation Agreement - Pizza Hut

BILL 3406: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI APPROVING THE RELOCATION AGREEMENT FOR A PIZZA HUT STORE TO RELOCATE INTO THE 58 HIGHWAY WEST-EXTENDED REDEVELOPMENT (TIF) AREA."

City Clerk Jeanie Woerner conducted the first reading of Bill 3406 by title only.

Sid Douglas, Gilmore & Bell, Special Bond Counsel for the City, provided a review of the staff report included in the Council packet. Pizza Hut restaurant has recently moved from their previous location in the City to the Galleria Tax Increment Finance (TIF) District. State law allows the City to declare the base economic activity tax for the calendar year by Ordinance. This allows the City to collect the sales tax generated by Pizza Hut rather than those funds being captured by the TIF. He answered general questions from Council.

MOTION: By Councilmember Barber, second by Councilmember Holman to approve the first reading of Bill 3406 by title only.

DISCUSSION: Staff answered Councilmember questions of clarification on the capture of taxes.

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Kellogg	Aye
	Councilmember Townsend	Absent

D. MARC Household Hazardous Waste Agreement

BILL 3404: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI APPROVING AN AGREEMENT BETWEEN THE MID-AMERICA REGIONAL COUNCIL SOLID WASTE MANAGEMENT DISTRICT AND THE CITY OF RAYMORE, MISSOURI RELATING TO THE REGIONAL HOUSEHOLD HAZARDOUS WASTE PROGRAM."

City Clerk Jeanie Woerner conducted the first reading of Bill 3404 by title only.

Public Works Director Mike Krass provided a review of the staff report included in the Council packet. The City participates on an annual basis in the Mid-America Regional Council Household Hazardous Waste (HHW) program. Participation in this program allows residents to participate for free in several HHW drop off events, including an event that annually alternates between Raymore and Belton, and utilize permanent collection facilities throughout the Metro. He answered general questions from Council.

MOTION: By Councilmember Barber, second by Councilmember Holman to approve the first reading of Bill 3404 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Kellogg	Aye
	Councilmember Townsend	Absent

E. Award of Contract to ETC Institute for the 2019 Citizen Survey

BILL 3405: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH ETC INSTITUTE, INC. FOR THE DEVELOPMENT AND ADMINISTRATION OF A CITIZEN SURVEY."

City Clerk Jeanie Woerner conducted the first reading of Bill 3405 by title only.

Communications Manager Mike Ekey provided a review of the staff report included in the Council packet. Since 2006, ETC Institute has conducted the DirectionFinder Citizen survey to garner feedback on essential City services and functions. ETC gathers this information and conducts the data analysis as an objective third party. He answered general questions from Council.

MOTION: By Councilmember Barber, second by Councilmember Holman to approve the first reading of Bill 3405 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Kellogg	Aye
	Councilmember Townsend	Absent

F. Award of Contract to Bushyhead, LLC. for Annexation Consultant

BILL 3407: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH BUSHYHEAD, LLC. TO PROVIDE ANNEXATION CONSULTANT SERVICES."

City Clerk Jeanie Woerner conducted the first reading of Bill 3407 by title only.

Director of Development Services Jim Cadoret provided a review of the staff report included in the Council packet. Council and have staff have been discussing and exploring voluntary annexation efforts along 58 Highway east to 291 Highway since 2017 without successful outcome in meeting the contiguous and compact requirements of the Revised State Statutes of Missouri. In August, Council provided direction to proceed with the issuance of a request for qualifications for professional services to evaluate future annexation costs, benefits, and decisions.

MOTION: By Councilmember Barber, second by Councilmember Holman to approve the first reading of Bill 3407 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Kellogg	Aye
	Councilmember Townsend	Absent

F. Administrative Policy Revision - Section 800.1 Compensation Administration

BILL 3408: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI AMENDING SECTION 800 'COMPENSATION ADMINISTRATION' OF THE CURRENT RAYMORE ADMINISTRATIVE POLICY MANUAL."

City Clerk Jeanie Woerner conducted the first reading of Bill 3408 by title only.

Chief of Police Jan Zimmerman provided a review of the staff report included in the Council packet. Current policy does not provide for an employee who is in the six-month introductory period of employment to step through the salary/range chart at the beginning of the next fiscal year after satisfactorily completing the six-month period. Based on the hire date of an employee in this scenario, it could place the employee ineligible to receive an increase until the November of the following year. When this policy was approved, this outcome was not an intended consequence. She answered general questions from Council.

MOTION: By Councilmember Barber, second by Councilmember Holman to approve the first reading of Bill 3408 by title only.

DISCUSSION: Councilmember Burke stated his agreement with the approval of this change.

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Kellogg	Aye
	Councilmember Townsend	Absent

H. Calling for the April 2, 2019, Regular Municipal Election

BILL 3403: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI CALLING FOR AND ESTABLISHING THE DATE OF THE GENERAL MUNICIPAL ELECTION TO BE HELD ON APRIL 2, 2019."

City Clerk Jeanie Woerner conducted the first reading of Bill 3403 by title only.

City Clerk Jeanie Woerner stated in accordance with City Charter Section 9.1, this Bill calls for the next municipal election to be held on April 2, 2019. Positions for Mayor (at large) for a three-year term and City Council seats from each Ward for two-year terms are open. Candidate filing begins December 11, 2018 and ends on January 15, 2019.

MOTION: By Councilmember Barber, second by Councilmember Holman to approve the first reading of Bill 3403 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Kellogg	Aye
	Councilmember Townsend	Absent

I. Re-appointment of Ross Nigro as Municipal Judge

BILL 3410: "AN ORDINANCE RE-APPOINTING ROSS NIGRO, JR. AS MUNICIPAL JUDGE FOR THE CITY OF RAYMORE."

City Clerk Jeanie Woerner conducted the first reading of Bill 3410 by title only.

City Manager Jim Feuerborn provided a review of the staff report included in the Council packet. Judge Nigro has served as Raymore Municipal Judge since 2014. He recently met

with City Council and expressed his desire to continue to serve as Municipal Judge. This Bill provides an increase of 2.5% in the current salary for a new amount of \$16,300.

MOTION: By Councilmember Barber, second by Councilmember Holman to approve the first reading of Bill 3410 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Kellogg	Aye
	Councilmember Townsend	Absent

11. Public Comments.

12. Mayor/Council Communication.

Mayor Turnbow and Councilmembers thanked Chairman Lawrence for the presentation of artwork, congratulated the Finance Department for receiving the CAFR, and recognized Public Works employees for their work during the recent snow event.

Councilmember Holman noted the holiday lights look professional on the City’s properties.

Councilmember Burke noted Jim’s Disposal picked up trash and recycling on the Thanksgiving holiday.

Mayor Turnbow announced the lighting of the Mayor’s Christmas tree will be held on November 30 and encouraged Council’s participation in the City’s adopt a family donations.

MOTION: By Councilmember Barber, second by Councilmember Holman to adjourn to Executive Session to discuss litigation matters as authorized by §610.021 (1).

ROLL CALL VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Holman	Aye
	Councilmember Kellogg	Aye
	Councilmember Moorhead	Aye
	Councilmember Townsend	Absent

The regular meeting of the Raymore City Council adjourned to Executive Session at 8:00 p.m.

13. Adjournment.

MOTION: By Councilmember Kellogg, second by Councilmember Barber to adjourn.

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Kellogg	Aye
	Councilmember Townsend	Absent

The regular meeting of the Raymore Council adjourned at 8:29 p.m.

Respectfully submitted,

Jeanie Woerner
City Clerk