

**NOTICE TO BIDDERS**  
**Maintenance Service - On Call Electrical**  
**City of Raymore, Missouri**

Sealed proposals will be received by the Purchasing Specialist at the City Hall, 100 Municipal Circle, Raymore, Missouri, until 9:00 a.m. on January 4, 2019. In accordance with the Missouri Sunshine Law, RSMo 610.021, the proposals for the above project will be opened on said date and time and only the bidder name will be read aloud along with required documents checked for responsiveness. On all requests and correspondence, please reference RFP Number 19-003.

On-Call Electrical Repair Services at all City of Raymore Facilities  
and Grounds with Guaranteed Pricing (Labor and Parts Markup)

The specific locations of the work to be done shall be contained in the special provisions section of the bid document. The contractor shall bid on all work.

Qualified bidders must obtain copies of the proposal documents (Notice to Bidders, Instructions to Bidders, Proposal Forms, and sample Contract) for bidding purposes from the Purchasing Specialist, Kim Quade, CPPB at [kquade@raymore.com](mailto:kquade@raymore.com) or by phone at (816) 892-3045.

***Documents not obtained directly from the City of Raymore are for review purposes only. Actual bidding documents must be obtained from the City of Raymore contact as stated above.***

A bid bond or certified check from a surety or bank, approved by the Purchasing Specialist, in the amount of \$500.00 must accompany each proposal. An unacceptable bid security may be cause for rejection of the proposal. No bidder may withdraw his bid for a period of sixty (60) days after the date of opening of bids.

Pursuant to 610.021 RSMo, Item 12, all documents within a request for proposal (RFP) will become open record to the public upon a negotiated contract being executed. All documents within a request for bid (RFB) become open record as soon as the bid is opened. Bidders and proposers should be aware that all documents within a submittal will become open records.

The Owner reserves the right to reject any or all proposals and to waive informalities or deficiencies therein. To negotiate with any or all bidders or others for more favorable terms or prices, and to award a contract to other than the bidder submitting the lowest cost bid proposal, with or without negotiation and to determine which is the lowest best and most responsive, to accept, at its option, any alternates and to approve the bond.