

**THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION TUESDAY, AUGUST 28, 2018, IN THE CITY HALL COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.**

**MEMBERS PRESENT:** Chairman Trautman; Members Bartow, Cipolla, Harris, Heath, Houdyshell, Seimears, and Supple. Member Eastwood is absent.

**STAFF PRESENT:** Director Musteen, Superintendent McLain, Superintendent Rulo, Office Assistant Naab is absent.

**1. Call to Order:** Chairman Trautman called the meeting to order at 7:00pm.

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Personal Appearances**

**5. Consent Agenda**

*The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.*

A. Park Board Minutes

July 24, 2018

**Motion:** Member Harris moved to accept the minutes of July 24, 2018.  
Member houdyshell seconded.

**Discussion:**

<b>Vote:</b>	5 Aye	Member Bartow	Abstain
	1 Absent	Member Cipolla	Abstain
	3 Abstain	Member Eastwood	Absent
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Seimears	Abstain
		Member Supple	Aye
		Member Trautman	Aye

**6. Committee Reports**

Recreation Committee	(did not meet)
Budget Committee	(did not meet)
Grounds Committee	(did not meet)

**7. Staff Reports**

**APPROVED: October 23, 2018 (8-0, 1 Abstain)**

Recreation Superintendent McLain highlighted his written report. Staff has been working on the Fall Program Guide for late Fall and early Winter sports. Coordinator Brennon has finished up the coach meetings for the Fall Sports. Coordinator Pattrick has finished up Summer Camp. Superintendent McLain has prepared for the opening of the Activity Center with interviews for part time personnel.

Member Harris congratulated Superintendent McLain on the increase of numbers in all the Fall Sports.

Parks Superintendent Rulo highlighted his written report. Staff attended a pre-construction meeting for Hawk Ridge Park last week. Depending on the weather, concrete work will begin for the barbeque grill and the trash cans at Ward Park and will complete the Ward Park project.

Member Supple asked if there is a schedule for trimming the grass around the stop signs and hydrants along the Stonegate and Eagle glen trails. Superintendent Rulo replied there is a schedule and he will make sure those areas are taken care of.

Parks & Recreation Director Musteen highlighted his written report. Thanks to all that attended the groundbreaking at Hawk Ridge Park. Progress on T B Hanna is ongoing with the bids going out by the end of October. This will hopefully have the project completed by late Spring or early Summer. We will take occupancy of the RAC in September. Thanks to all the staff for their hard work on the Mini Mud Run. We had just under 400 participants for this years run. There were easily 1000 people in the park. Thanks to Steve's staff for building all the obstacles, Katie for putting the event together and Greta for taking the registrations. CIP projects are being finished. At the last Unlimited Play meeting, we finalized the promotional catalogue.

Member Houdyshell asked for the numbers from the previous years mud runs. Under 150 participants for the first year, with 252 participants for last year.

Member Houdyshell asked if there are plans to make it a 2 day event? We have talked about some of the things that need improvement, such as the long line. We do have plans in place to make improvements.

Member Houdyshell asked if there was any thought on holding it on a Saturday? Perhaps make certain times for certain ages. We prefer to keep it in August as a back to school event. Keeping it on a Friday night cuts down on any extra over time hours that would be used if the event was on a Saturday. Holding the event in the evening also gives us cooler temperatures.

## **8. Old Business - None**

## **9. New Business**

### **A. Monthly Meeting Schedule Change**

### **Action Item**

Staff requests to cancel the September Parks and Recreation Board meeting for staff travel while attending a conference.

**Motion:** Member Harris moved to cancel the regularly scheduled Park Board meeting for September

Member Houdyshell seconded.

**APPROVED: October 23, 2018 (8-0, 1 Abstain)**

**Discussion:**

<b>Vote:</b>	8 Aye	Member Bartow	Aye
	0 Nay	Member Cipolla	Aye
	1 Absent	Member Eastwood	Absent
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Seimears	Aye
		Member Supple	Aye
	Member Trautman	Aye	

**10. Public Comment**

**11. Board Member Comment**

Member Harris gave thanks to the staff for their hard work.

Member Supple had a question about the cost of maintaining Hawk Ridge Park. Has the cost been factored into the next year’s budget? Superintendent Musteen Replied that, yes, that has been factored in. Any extra items needed will be added to the budget for the year after that.

Member Houdyshell says the Mud Run was great and she loves the obstacles created by the staff. She also enjoys seeing the art work when she comes to the meeting.

Member Seimears thanks to the staff for all the events that keep getting better.

Member Cipolla is proud of the all the department staff and all the accomplishments they have done.

Member Bartow is thankful to Steve’s staff for keeping the soccer fields mowed and striped.

Member Trautman is pleased in what an incredible event the mud run has turned into. Seeing the dreams of the Park Board and staff become a reality is awesome. Very appreciative of the staff and their hard work.

**12. Adjournment**

**Motion:** Member Harris moved to adjourn the regular meeting. Member Houdyshell seconded.

**Discussion:** None

<b>Vote:</b>	8 Aye	Member Bartow	Aye
	0 Nay	Member Cipolla	Aye
	1 Absent	Member Eastwood	Absent
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Seimears	Aye
		Member Supple	Aye

Member Trautman

Aye

The regular meeting of the Raymore Park Board adjourned at 7:26 pm.

Respectfully submitted,  
Greta Naab  
Office Assistant