

THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION TUESDAY, FEBRUARY 27 , 2018, IN THE CITY HALL COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.

MEMBERS PRESENT: Chairman Manson, Members: Castleman, Cipolla, Eastwood, Heath, Harris, Houdyshell, Seimears, and Trautman.

STAFF PRESENT: Director Musteen, Superintendent McLain and Office Assistant Naab. Superintendent Rulo was absent.

1. Call to Order: Chairman Manson called the meeting to order at 7:01pm.

2. Roll Call

3. Pledge of Allegiance

4. Personal Appearances

5. Consent Agenda

The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.

Motion: Member Harris moved to accept the minutes of January 23, 2018 meeting. Member Castleman seconded.

Discussion:

Vote:	9 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
		Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Aye
		Member Trautman	Aye

Committee Reports

Recreation Committee	(did not meet)
Budget Committee	(2/13/2018-Notes attached)
Grounds Committee	(did not meet)

7. Staff Reports

Recreation Superintendent John McLain highlighted his written report. Caught up on rentals at Centerview with more rentals starting up. The Valentines Ball was sold out and was a great success. Recreation Coordinators, Todd and Katie, are attending the Missouri Parks and Recreation Association conference. The end of season tournament for youth Basketball is coming up and there are a lot of spring sport registrations currently open. Member Castleman asked about any warranty items pending at Centerview. There are some lighting items including the sidewalk bollard and lights over patio holding water, both will be replaced.

APPROVED: March 27, 2018 (5-0)

Parks Superintendent Rulo was absent so Director Musteen highlighted his report and the Director’s report. Pergola at Ward Park is complete with the fountain installed. The maintenance shop fencing is complete. The RAC is being bricked on the South wall. Hawk Ridge Park practice fields were prepped today. The Tree Board held a meeting last week and picked out signs for the Arboretum.

8. Old Business - None

9. New Business

A. Raymore Arts Commission - Alcohol in the Park Application Action Item

The Arts Commission is requesting the opportunity to sell alcohol at the 2018 Summer Scene located at T.B. Hanna Station on June 9th.

Member Houdyshell asked if the bar service vendor (Embrace the Grape) is the only vendor selling alcohol? Yes. There will be no food trucks selling alcohol.

Are we contracting out with the bar service vendor who gets the profit? Donating a portion of their sales Back to the summer scene.

Member Harris asked if it they are only offering beer, cider and wine. Does our policy limit the type of alcohol such as hard liquor. Yes, no liquor and they are only selling beer and wine.

Member Eastwood asked for a description of the event. Melissa McGhee answered. Member Seimears asked if there is a petting zoo? It will be an instrument petting zoo.

Motion: Member Harris moved to approve the request to sell alcohol at the 2018 Summer Scene and accept the alcohol license.

Member Castleman seconded.

Discussion:

Vote:	9 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
		Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Aye
		Member Trautman	Aye

B. Recreation Park Pedestrian Safety Enhancements Action Item

Staff presented a recommendation to the Park Board for award of contract with Tandem Paving for the pedestrian safety enhancements at Recreation Park.

Motion: Member Harris moved to award the contract to Tandem Paving for the Recreation Park Pedestrian Safety Enhancements.

Member Castleman seconded

Member Cipolla asked about the alternate bid. The alternate bid is not recommended at this time but will be included in a future project.

Discussion:

Vote:	9 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
		Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Aye
	Member Trautman	Aye	

C. Fireworks Contract

Action Item

Staff presented a recommendation to extend the fireworks contract for the annual Independence Day Celebration event for another year with the event to be held on June 30.

Motion: Member Harris moved to recommend the current contract with J & M for the Fireworks show and to extend into 2018 and 2019 to the City Council.

Member Castleman seconded.

Discussion:

Vote:	9 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
		Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Aye
	Member Trautman	Aye	

D. Budget Amendment - Memorial Park shared Parking Lot

Action Item

Staff is requesting a budget amendment for the resurfacing and striping of the City's portion of the shared parking lot at Memorial Park and Raymore Elementary in the form of Resolution 18-13. Resolution 18-13 allows staff to accept the project if it's within budget and go to City Council for a budget amendment.

Motion: Member Cipolla moved to accept Resolution 18-13, a budget amendment for the resurfacing and striping of the City's portion of the Memorial Park and Raymore Elementary parking lot.

Member Castleman seconded.

Discussion:

Vote:	8 Aye	Member Castleman	Aye
	1 Nay	Member Cipolla	Aye
		Member Eastwood	Aye
		Member Harris	Nay
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Aye
		Member Trautman	Aye

10. Public Comment

11. Board Member Comment

- Member Harris explained his reason for voting "no" on Resolution 18-13 because there is an additional item we are looking to fund and would not because of available funding.
- Member Trautman-thanked the staff and City Council for green lighting great projects.
- Member Seimears reminded everyone to watch out for kids being outside as spring is here.
- Member Houdyshell is happy for the Valentines Day dance and Gus working on the Ward Park project
- Chairman Manson thanked the staff

12. Adjournment

Motion: Member Harris moved to adjourn the regular meeting.
Member Castleman seconded.

Discussion: None

Vote:	9 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
		Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Aye
		Member Trautman	Aye

The regular meeting of the Raymore Park Board adjourned at 7:51 pm.

Respectfully submitted,
Greta Naab
Office Assistant