

THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION TUESDAY, MARCH 27 , 2018, IN THE CITY HALL COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.

MEMBERS PRESENT: Chairman Manson, Members: Cipolla, Harris, Houdyshell, and Trautman. Members Castleman, Eastwood, Heath, Seimears are absent.

STAFF PRESENT: Director Musteen, Superintendent McLain, Superintendent Rulo and Office Assistant Naab.

1. Call to Order: Chairman Manson called the meeting to order at 7:02pm.

2. Roll Call

3. Pledge of Allegiance

4. Personal Appearances

5. Consent Agenda

The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.

A. Park Board Minutes

February 27, 2018

Motion: Member Harris moved to accept the minutes of February 27, 2018 meeting. Member Cipolla seconded.

Discussion:

Vote:	5 Aye	Member Castleman	Absent
	0 Nay	Member Cipolla	Aye
	4 Absent	Member Eastwood	Absent
		Member Harris	Aye
		Member Heath	Absent
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Absent
		Member Trautman	Aye

6. Committee Reports

Recreation Committee	(did not meet)
Budget Committee	(3/13/2018-Notes attached)
Grounds Committee	(did not meet)

7. Staff Reports

Recreation Superintendent McLain highlighted his written report. We have been gearing up for Spring and Summer events at Centerview. Background checks have been processed for the volleyball and soccer coaches. Information for the next program guide was compiled. Interviews are being conducted for summer camp counselors. The Easter Festival is on March 31. Upcoming events-Friday Food Fest, the Pitch, Hit and Run event, and Touch a Truck.

APPROVED: April 24, 2018 (7-0)

Member Harris commented on the fact we had to contact parents to coach spring sports. Can we think about letting kids play for free when parents coach? Also would hosting a volunteer banquet at the end of the season be feasible? These ideas are being put in place already.

Member Trautman noted that it appears soccer numbers are up. Superintendent McLain agrees.

Parks Superintendent Rulo highlighted his written report. He has hired 2 seasonals for the summer including a horticultural major. He is looking for one more. Restrooms will be open to the public next week on April 4. Tree City USA application was accepted and we also received a 2017 Growth Award.

Parks & Recreation Director Musteen highlighted his written report. Tree City signs at edge of town will be updated. The Aging Mastery Program started today. The program is funded by a grant from MARC. Hawk Ridge Park improvement projects are out for bid. A meeting was held regarding the improvements for TB Hanna Station. A second reading for Tandem Paving will be heard at the next City Council Meeting. The Optimist Club donated \$250 to the Easter Festival.

Musteen thanked other city employees Cindy Watson, Greg Rokos and Mike Krass, for their work on the Hawk Ridge Park bid work.

Member Houdyshell asked about the number of rentals for Centerview, are the numbers listed for the month? The numbers are for the month of March. Member Houdyshell asked if the City used 20 slots? Yes. The city departments have made good use of the building.

Member Harris asked about staff meeting with the Unlimited Play group at MPRA, when will we see that ramp up with training? Director Musteen replied that internal training will begin in April with a public perspective in May and June.

Member Harris asked if we have a location to display our plaques? We currently have an area designated in Centerview to display donations to the Legacy program and we may have an area at the RAC for display items as well.

8. Old Business - None

9. New Business

A, Johnston Lake - Community Assistance Program Amendment

Action Item

The CAP Agreement between the City of Raymore and the Missouri Department of Conservation must be amended to accommodate updated projects included in the Hawk Ridge Park improvement Projects.

Motion: Member Harris moved to accept amendment #1 for the CAP agreement and take the recommendation to City Council.

Member Trautman seconded.

Discussion:

Vote:	5 Aye	Member Castleman	Absent
	0 Nay	Member Cipolla	Aye
	4 Absent	Member Eastwood	Absent
		Member Harris	Aye
		Member Heath	Absent
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Absent
		Member Trautman	Aye

APPROVED: April 24, 2018 (7-0)

B. Festival in the Park - MOU

Action Item

Staff presented an updated Memorandum of Understanding between the Festival in the Park, LLC. and the City of Raymore for the 2018 fall event.

Motion: Member Harris moved to accept the MOU for 2018 FITP .

Member Trautman seconded

Discussion:

Vote:	5 Aye	Member Castleman	Absent
	0 Nay	Member Cipolla	Aye
	4 Absent	Member Eastwood	Absent
		Member Harris	Aye
		Member Heath	Absent
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Absent
		Member Trautman	Aye

10. Public Comment

11. Board Member Comment

Member Harris stated it a very busy spring and summer, make sure you enjoy it.
 Member Cipolla loves the improvements at Memorial Park. April 2 is Light up Blue for Autism Awareness, so flip on your blue lights.
 Member Houdyshell commented that City Hall looks great. The Maintenance shop looks great.
 Member Trautman says things look great and are running well. Thanks to the Staff for their work.
 Chairman Manson gave thanks to the Park staff and City Council

12. Adjournment

Motion: Member Harris moved to adjourn the regular meeting.
Member Cipolla seconded.

Discussion: None

Vote:	5 Aye	Member Castleman	Absent
	0 Nay	Member Cipolla	Aye
	4 Absent	Member Eastwood	Absent
		Member Harris	Aye
		Member Heath	Absent
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Absent
		Member Trautman	Aye

The regular meeting of the Raymore Park Board adjourned at 7:31 pm.

Respectfully submitted,

APPROVED: April 24, 2018 (7-0)

Greta Naab
Office Assistant