

THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION TUESDAY, JANUARY 23 , 2018, IN THE CITY HALL COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.

MEMBERS PRESENT: Chairman Manson, Members: Castleman, Cipolla, Eastwood, Heath, Harris, and Seimears. Members Houdyshell and Trautman were absent.

STAFF PRESENT: Director Musteen, Superintendent Rulo, Superintendent McLain and Office Assistant Naab.

1. Call to Order: Chairman Manson called the meeting to order at 7:02 pm.

2. Roll Call

3. Pledge of Allegiance

4. Personal Appearances

5. Consent Agenda

The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.

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|-----------------------|-------------------|
| A. Park Board Minutes | November 28, 2017 |
| B. Park Board Minutes | December 12, 2017 |

Motion: Member Harris moved to accept the Consent Agenda of November 28, 2017 and December 12, 2017 with noted changes pointed out by Member Cipolla. Member Castleman seconded.

Discussion:

Vote:	6 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
	1 Abstain	Member Eastwood	Abstain
	2 Absent	Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Absent
		Member Manson	Aye
		Member Seimears	Aye
		Member Trautman	Absent

6. Committee Reports

Budget Committee	(did not meet)
Recreation Committee	(did not meet)
Grounds Committee	(did not meet)

7. Staff Reports

Recreation Superintendent John McLain highlighted his written report that covers December and January. Athletic Coordinator Brennon has been working on basketball schedules and the tiny and instructional basketball programs have started. Brennon has also been attending the KCML soccer meetings regarding upcoming bracketing and scheduling for the spring league. Coordinator Patrick

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met with the Kansas City Metro Programmers to brainstorm ideas amongst fellow peers. She has been working on the Father /Daughter Valentines Ball dance to be held Feb 9. Centerview rentals have been holiday and business parties.

Member Harris asked for some details about Coordinator Pattrick’s Dec. 13 meeting about the Aging Mastery Program. This is a grant program thru MARC. Coordinator Pattrick is working with Monique Lewis and MARC staff to provide programs about living and aging well in the community. Member Harris noticed HOA meetings at Centerview every week. Is that a single HOA or multiple HOAs? Brookside HOA has multiple meetings, other HOAs not yet.

Parks Superintendent Steve Rulo submitted a written report. He highlighted that Park Staff has been remodeling the shop lunch room and bathroom. Staff has been helping out with the snow events. The Mayor’s Christmas tree at TB Hanna has been put in storage. We have 1 more year for the lease.

Member Harris noted that the cement pad at Ward Park for the pergola has been poured. When will the pergola be installed? Rulo responded, when we have a stretch of 2-3 days of good weather, the pergola will be placed.

Parks & Recreation Director Musteen submitted a written report. He highlighted that Office Assistant Naab will be full time starting January 29. MOU for UnLimited Play had its first reading, and was voted for unanimously. The Recreation Park Pedestrian Improvements including a trail around the ball fields and curb cuts for access to the soccer fields was pre-bid and meetings held today. Bid opening is February 2 and we hope to have something for the Park Board in the February meeting. The Recreation Park Bridge is scheduled for replacement and comprises of 3 components-1st is soil testing. 2nd is contracting an engineer to work up the specs for the bridge. 3rd will be putting the project out for bid. Bridge will match the other bridges on the various trails in the city. Staff is restructuring the soccer fields at Hawk Ridge park. Staff is going through an update of all park codes.

Member Seimears would like to see a dog mud run held after the mini mud run is finished.

Member Harris asked about the Christmas tree, how long will the tree last before needing replaced? It should last 15-20 years. Are the shade structures in good shape? Yes, they are. Is the Tree City USA application an annual process? Yes, we reapply every December.

8. New Business

T.B. Hanna Station

Action Item

Staff presented a recommendation to the Park Board for award of contract with CFS Engineers for design consulting and construction management at T.B. Hanna Station.

Motion: Member Harris moved to accept the action item to award of contract with CFS Engineers for design consulting and construction management at T.B. Hanna Station.

Member Castleman seconded

Discussion:

Vote:	7 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
	2 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Absent

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Member Manson	Aye
Member Seimears	Aye
Member Trautman	Absent

11. Public Comment

12. Board Member Comment

Member Harris offered congratulations to Greta for the full time position. City Council work session was very pleasant and staff presented a good plan.

Member Castleman noted that Council members are already publicizing Unlimited Play playground.

Member Siemears said congratulations to Greta and she is looking forward to a great new year.

Member Heath offered congratulations to Greta.

Chairman Manson complimented the Park staff on their proposal for T. B. Hanna and the support of the City Council.

13. Adjournment

Motion: Member Harris moved to adjourn the regular meeting.
Member Castleman seconded.

Discussion: None

Vote:	7 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
	2 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Absent
		Member Manson	Aye
		Member Seimears	Aye
		Member Trautman	Absent

The regular meeting of the Raymore Park Board adjourned at 7:24 pm.

Respectfully submitted,
Greta Naab
Office Assistant