

**THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION
TUESDAY, JUNE 26, 2018, IN THE CITY HALL COUNCIL CHAMBERS AT 100 MUNICIPAL
CIRCLE, RAYMORE, MISSOURI.**

MEMBERS PRESENT: Members: Bartow, Cipolla, Eastwood, Harris, Heath, Houdyshell, Seimears, Supple and Trautman.

STAFF PRESENT: Director Musteen, Superintendent McLain, Superintendent Rulo, Office Assistant Naab and City Attorney Jonathan Zerr.

1. Call to Order: Vice Chairman Trautman called the meeting to order at 7:01pm.

2. Roll Call

3. Pledge of Allegiance

4. Personal Appearances

5. Consent Agenda

The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.

A. Park Board Minutes

May 22, 2018

Motion: Member Harris moved to accept the minutes of May 22, 2018.
Member Houdyshell seconded.

Discussion:

Vote:	6 Aye	Member Bartow	Abstain
	3 Abstain	Member Cipolla	Aye
	0 Nay	Member Eastwood	Abstain
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Seimears	Aye
		Member Supple	Abstain
		Member Trautman	Aye

6. Committee Reports

Recreation Committee	(did not meet)
Budget Committee	(did not meet)
Grounds Committee	(did not meet)

7. Staff Reports

Recreation Superintendent McLain highlighted his written report. We have been working with the IT department on implementing a new time tracking system for all part time and seasonal employees in the recreation division. With 3 concession stands and the RAC we have hired more part time personnel and this system will keep better track of them. It is electronic and will help out with payroll. Mr. McLain attended a conference in Colorado June 5-8 2018. It was for Facility Planning

APPROVED: July 24, 2018 (6-0)

and Management. Farmer's Maker opened June 5, 2018. We had 3 events this month, the Fishing Derby, Movie in the Park-Space Jam and the Spirit of America. Men's Softball for Spring ended with a tournament and the Summer session begins in July. We had Raymore United Soccer Club clinic with soccer tryouts following that.

Member Harris asked about the Senior Softball tournament. We only hosted it for Saturday and Sunday. Member Harris asked how many teams we had last fall in Competitive soccer. We had 5 teams.

Parks Superintendent Rulo highlighted his written report. Rulo spoke with Tandem Asphalt last Friday to say the new bridge has arrived and will begin putting it together. They will return in a couple of weeks to install the bridge. Last week the park staff has worked on turning the football field into a parking lot for the Spirit of America event.

Parks & Recreation Director Musteen highlighted his written report. Two new Park Board members were appointed by the City Council the night before. Rich Bartow and Ryan Supple. The second reading of the MOU occurred and was passed. The Memorial Park Ribbon Cutting was postponed and will be rescheduled. The old flag pole was removed and replaced by a new one in a different area. The parking lot by the West Shelter was expanded and can now hold 10-12 more cars. ADA improvements were made for the ball fields including sidewalks and concrete aprons for any wheeled vehicle. A boardwalk was installed along the trail. The Arboretum was completed on the west side of the park where all the old trees are. We have put out plaques identifying the trees. Preparation for the Arboretum signs is under way. The historic mural on the East side of the concession stand is ongoing. Future improvements include the parking lot improvements in the shared parking lot with the school district. The sidewalk gap program was approved by the City Council and a sidewalk that will connect Olive to the trail is also in the future improvements. Spirit of America will be starting at 7:00 pm on June 30.

Member Bartow asked if there is a way for companies to donate trees for the Arboretum? We do have a Legacy Program where a company or an individual can donate a tree in memorium, which will have a plaque of recognition.

8. Old Business - None

9. New Business

A. Schedule of Fees

Action Item

Director Musteen presented the Schedule of Fees for Park Board approval.

Motion: Member Harris moved to recommend the Schedule of Fees for the presentation to the City Manager.
Member Houdyshell seconded.

Discussion:

Vote:	9 Aye	Member Bartow	Aye
	0 Nay	Member Cipolla	Aye
		Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Seimears	Aye
		Member Supple	Aye
		Member Trautman	Aye

APPROVED: July 24, 2018 (6-0)

10. Board Elections

A. Call for Nominees - Board Chair

Member Heath nominates Member Trautman for the Board Chair.
Member Trautman accepts the nomination.

No other nominations made.

Vote was taken for Member Trautman as the Park Board Chair.

Vote:	8 Aye	Member Bartow	Aye
	0 Nay	Member Cipolla	Aye
	1 Abstain	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Seimears	Aye
		Member Supple	Aye
		Member Trautman	Abstain

C. Call for Nominees - Board Vice-Chair

Member Seimears nominates Member Heath for the Board Vice Chair.
Member Heath accepts the nomination.

No other nominations made.

Vote was taken for Member Heath as the Park Board Vice-Chair.

Vote:	8 Aye	Member Bartow	Aye
	0 Nay	Member Cipolla	Aye
	1 Abstain	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Abstain
		Member Houdyshell	Aye
		Member Seimears	Aye
		Member Supple	Aye
		Member Trautman	Aye

12. Board Member Comment

Member Seimears has been to the Farmer’s Market twice and it is wonderful with all sorts of neat stuff. The RAC looks awesome and thinks the public will enjoy it. Congratulations to the new Board Members. She thanks Mr. Manson and Mr. Castleman for their service to the Park Board.

Member Heath welcomes the new Board members, comments that the RAC looks neat, and remind everyone to stay hydrated.

Member Eastwood is excited to see all the new improvements in progress. He thanks the Recreation Department for all their hard work.

Member Houdyshell agrees with Member Eastwood that it is fun to see all the projects progressing.

Welcome to the new Board members and will miss Members Manson and Castleman.

Member Supple is excited and thankful to be on the Park Board.

Member Harris welcomes the new Board Members. He said the RAC is bigger than it looks. Is looking forward to the re-invite to the Memorial Ribbon Cutting. He comments that the mural is awesome! The new trails around the baseball fields are great and loves the new bridge.

Member Trautman commented on how far the Department has come in it's ideas and implementation of projects. He also gave thanks to the City Council for green lighting all the projects.

13. Adjournment

Motion: Member Harris moved to adjourn the regular meeting.
Member Houdyshell seconded.

Discussion: None

Vote:	9 Aye	Member Bartow	Aye
	0 Nay	Member Cipolla	Aye
	0 Nay	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Seimears	Aye
		Member Supple	Aye
		Member Trautman	Aye

The regular meeting of the Raymore Park Board adjourned at 7:24 pm.

Respectfully submitted,
Greta Naab
Office Assistant