

**THE RAYMORE CITY COUNCIL MET IN REGULAR SESSION MONDAY, AUGUST 13, 2018 IN COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI. MEMBERS PRESENT: MAYOR TURNBOW, COUNCILMEMBERS ABDELGAWAD, BARBER, BERENDZEN, BURKE, HOLMAN, KELLOGG, AND TOWNSEND, CITY MANAGER JIM FEUERBORN, CITY CLERK JEANIE WOERNER AND CITY ATTORNEY JONATHAN ZERR.**

- 1. Call To Order.** Mayor Turnbow called the regular meeting to order at 7:00 p.m.
- 2. Roll Call.** City Clerk Jeanie Woerner called roll; quorum present to conduct business. Councilmember Circo absent.
- 3. Pledge of Allegiance.**
- 4. Presentations/Awards.**
- 5. Personal Appearances.**
- 6. Staff Reports.**

Community Development Director Jim Cadoret announced upcoming agenda items for the Planning and Zoning Commission and Board of Adjustment.

Emergency Management Director Ryan Murdock provided information on activities and resources of the Emergency Management department.

City Manager Jim Feuerborn announced the annual proposed budget presentation will be made at the August 20, 2018 Council work session.

- 7. Committee Reports.**
- 8. Consent Agenda.**
  - A. City Council Minutes, July 23, 2018**

**MOTION:** By Councilmember Barber, second by Councilmember Holman to approve the Consent Agenda as presented.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Absent
	Councilmember Holman	Aye
	Councilmember Kellogg	Aye
	Councilmember Townsend	Aye

**9. Unfinished Business. Second Readings.**

**A. Approval of a Reimbursement Agreement with Evan Brook, LLC.**

**BILL 3368: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE CITY MANAGER TO ENTER INTO A STREET IMPROVEMENT REIMBURSEMENT AGREEMENT WITH EVAN BROOK, LLC. TO EXTEND SUNSET LANE FROM ITS CURRENT TERMINUS SOUTH TO THE SOUTHERN BOUNDARY OF EVAN BROOK SUBDIVISION."**

City Clerk Jeanie Woerner conducted the second reading of Bill 3368 by title only.

**MOTION:** By Councilmember Barber, second by Councilmember Holman to approve the second reading of Bill 3368 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Absent
	Councilmember Holman	Aye
	Councilmember Kellogg	Aye
	Councilmember Townsend	Aye

Mayor Turnbow announced the motion carried and declared Bill 3368 as **Raymore City Ordinance 2018-056.**

**B. Award of Contract - Outdoor Wireless System**

**BILL 3377: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH ALEXANDER OPEN SYSTEMS FOR THE PURCHASE AND INSTALLATION OF AN OUTDOOR WIRELESS SYSTEM FOR RECREATION PARK IN THE AMOUNT OF \$9,733.04 AND AUTHORIZING THE CITY MANAGER TO APPROVE CHANGE ORDERS WITHIN ESTABLISHED BUDGET CONSTRAINTS."**

City Clerk Jeanie Woerner conducted the second reading of Bill 3377 by title only.

**MOTION:** By Councilmember Barber, second by Councilmember Holman to approve the second reading of Bill 3377 by title only.

**DISCUSSION:** Councilmember Holman about the time frame for installation.

Manager of Information Systems Jim Mayberry advised installation will begin the first of September.

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Absent
	Councilmember Holman	Aye
	Councilmember Kellogg	Aye
	Councilmember Townsend	Aye

Mayor Turnbow announced the motion carried and declared Bill 3377 as **Raymore City Ordinance 2018-057.**

**C. Award of Contract Hawk Ridge Amenities Project**

**BILL 3378: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE MAYOR AND CITY MANAGER TO ENTER INTO AN AGREEMENT WITH B. DEAN CONSTRUCTION, LLC. FOR THE HAWK RIDGE AMENITIES PROJECT, CITY PROJECT NUMBER 18-253-201, IN THE AMOUNT OF \$2,121,423.58."**

City Clerk Jeanie Woerner conducted the second reading of Bill 3378 by title only.

**MOTION:** By Councilmember Barber, second by Councilmember Holman to approve the second reading of Bill 3378 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Absent
	Councilmember Holman	Aye
	Councilmember Kellogg	Aye
	Councilmember Townsend	Aye

Mayor Turnbow announced the motion carried and declared Bill 3378 as **Raymore City Ordinance 2018-058.**

**D. FY 2018 Budget Amendment - Hawk Ridge Park Amenities Project**

**BILL 3380: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI AUTHORIZING AN AMENDMENT TO THE FISCAL YEAR 2018 CAPITAL BUDGET TO PROVIDE ADDITIONAL FUNDING SUPPORT FOR THE HAWK RIDGE PARK AMENITIES CONSTRUCTION PROJECT. "**

City Clerk Jeanie Woerner conducted the second reading of Bill 3380 by title only.

**MOTION:** By Councilmember Barber, second by Councilmember Holman to approve the second reading of Bill 3380 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Absent
	Councilmember Holman	Aye
	Councilmember Kellogg	Aye
	Councilmember Townsend	Aye

Mayor Turnbow announced the motion carried and declared Bill 3380 as **Raymore City Ordinance 2018-059**.

Councilmember Holman stated because he is a resident of the Harold Estate subdivision and a member of the HOA, he would be recusing himself from discussion and voting on the next business item. Councilmember Holman stepped down from the dias.

**E. Harold Estates Infrastructure Acquisition**

**BILL 3379: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI AUTHORIZING THE CITY MANAGER TO ENTER INTO AN ASSET ACQUISITION AGREEMENT WITH THE HAROLD ESTATES HOMES ASSOCIATION, INC., FOR THE ACCEPTANCE OF CERTAIN PRIVATE INFRASTRUCTURE SUBJECT TO CERTAIN CONDITIONS."**

City Clerk Jeanie Woerner conducted the second reading of Bill 3379 by title only.

**MOTION:** By Councilmember Barber, second by Councilmember Burke to approve the second reading of Bill 3379 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Nay
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Absent
	Councilmember Holman	Abstain
	Councilmember Kellogg	Aye
	Councilmember Townsend	Aye

Mayor Turnbow announced the motion carried and declared Bill 3379 as **Raymore City Ordinance 2018-060**.

Councilmember Holman returned to his seat at the dais.

**10. New Business. First Readings.**

**A. Setting the 2018 Tax Levy (public hearing)**

**BILL 3382: "AN ORDINANCE PURSUANT TO SECTION 67.110 OF THE REVISED STATUTES OF MISSOURI LEVYING GENERAL AND SPECIAL TAXES IN THE CITY OF RAYMORE, MISSOURI FOR THE YEAR 2018."**

City Clerk Jeanie Woerner conducted the first reading of Bill 3382 by title only.

Mayor Turnbow opened the public hearing at 7:12 p.m. and asked for a staff report.

Finance Director Cindi Watson provided a review of the staff report included in the Council packet. State law requires each political subdivision in the State of Missouri, except counties, to fix their ad valorem property tax rates not later than Sept. 1 for entry in the tax books. Should any political subdivision whose taxes are collected by the county collector of revenue fail to fix its ad valorem property tax rate by Sept. 1, then no tax rate other than the rate, if any, necessary to pay the interest and principal on any outstanding bonds shall be certified for that year. She explained the staff memo provides specific information on how the proposed levies for the coming year were derived. The proposed 2018 levy, based upon the principle of revenue neutrality mandated by the Hancock Amendment, is \$1.2856 per \$100 of assessed valuation which is the same as 2017.

Councilmember Holman noted this does not raise taxes nor has the City raised taxes in the last 13 years.

Mayor Turnbow opened the floor for public comment and hearing none, closed the public hearing at 7:14 p.m.

**MOTION:** By Councilmember Barber, second by Councilmember Holman to approve the first reading of Bill 3382 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Absent
	Councilmember Holman	Aye
	Councilmember Kellogg	Aye
	Councilmember Townsend	Aye

**B. Financial Disclosure Ordinance**

**BILL 3381: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI ESTABLISHING A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS AND CANDIDATES FOR ELECTIVE OFFICES."**

City Clerk Jeanie Woerner conducted the first reading of Bill 3381 by title only.

City Clerk Jeanie Woerner stated Missouri law requires political subdivisions with operating budgets over one million dollars to adopt an Ordinance at an open meeting making public its method of disclosing potential conflicts of interest. The only officials required to file a financial disclosure statement for the following year are the chief purchasing officer, the chief administrative officer, and those employees or elected officials who have had a transaction of more than \$500 with the City of Raymore.

**MOTION:** By Councilmember Barber, second by Councilmember Holman to approve the first reading of Bill 3381 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Absent
	Councilmember Holman	Aye
	Councilmember Kellogg	Aye
	Councilmember Townsend	Aye

**C. Amending the Schedule of Fees (public hearing)**

**RESOLUTION 18-48: "A RESOLUTION OF THE CITY OF RAYMORE, MISSOURI AMENDING THE SCHEDULE OF FEES."**

City Clerk Jeanie Woerner conducted the reading of Resolution 18-48 by title only.

Mayor Turnbow opened the public hearing at 7:17 p.m. and asked for a staff report.

Finance Director Cindi Watson provided a review of the staff report included in the Council packet. Staff has completed the annual review of the current Schedule of Fees and has prepared an amendment for fee items that have been added or amended to better address existing programs. Included in the schedule, is an increase in the excise tax fees by the construction cost index (CCI) recommended in July, 2018 by the License Tax Review Committee. Also included is the change in water and sewer fees as presented at the July 2, 2018 work session for the annual rate model.

City Manager Jim Feuerborn explained that only one fee on the schedule requires a public hearing which is the change in the sewer rates. Even though this rate is decreasing, a public hearing provides transparency in government.

Mayor Turnbow opened the floor for public comment and hearing none, closed the public hearing at 7:19 p.m.

**MOTION:** By Councilmember Barber, second by Councilmember Holman to approve the reading of Resolution 18-48 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Absent
	Councilmember Holman	Aye
	Councilmember Kellogg	Aye
	Councilmember Townsend	Aye

**D. Amending the Traffic Code - No Parking (emergency reading)**

**BILL 3386: "AN ORDINANCE PROHIBITING THE PARKING OF VEHICLES AT CERTAIN TIMES ALONG BOTH SIDES OF ELM STREET FROM MADISON STREET TO JEFFERSON STREET AND AUTHORIZING THE MAYOR TO DECLARE THIS AS AN EMERGENCY."**

City Clerk Jeanie Woerner conducted the first reading of Bill 3386 by title only.

Public Works Director Mike Krass provided a review of the staff report included in the Council packet and announced copies of Bill 3386 have been redistributed to reflect a minor change in the title, "certain". The Raymore-Peculiar School District has requested that parking on Elm Street between Madison Street and Jefferson Street be prohibited during Raymore Elementary arrival and dismissal times. An emergency reading is requested due to having the restrictions and signage in place before the start date of the 2018-2019 school year. General questions were answered from Council.

**MOTION:** By Councilmember Barber, second by Councilmember Holman to approve the first reading of Bill 3386 by title only.

**DISCUSSION:** Councilmember Burke stated he had contacted the principal of Raymore Elementary and drove the area. He agrees with this measure for safety reasons.

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Absent
	Councilmember Holman	Aye
	Councilmember Kellogg	Aye
	Councilmember Townsend	Aye

Mayor Turnbow declared Bill 3386 as an emergency and called for the second reading in its entirety. City Clerk Jeanie Woerner conducted the second reading of Bill 3386 in its entirety.

Mayor Turnbow opened comments to the public in accordance with the Council’s Rules of Procedure. Hearing none, he called for a motion to approve the second, emergency reading of Bill 3386.

**MOTION:** By Councilmember Barber, second by Councilmember Holman to approve the second reading of Bill 3386 in its entirety.

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Absent
	Councilmember Holman	Aye
	Councilmember Kellogg	Aye
	Councilmember Townsend	Aye

Mayor Turnbow announced the motion carried and declared Bill 3386 as **Raymore City Ordinance 2018-061.**

**E. Award of Contract - FlexNet Meter Reading System**

**BILL 3383: “AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR THE PURCHASE OF THE FLEXNET METER READING SYSTEM FROM CORE & MAIN, LP. ”**

City Clerk Jeanie Woerner conducted the first reading of Bill 3383 by title only.

Finance Director Cindi Watson provided a review of the staff report included in the Council packet. This project includes the purchase and installation of new residential water meters for all residences who have not yet been upgraded to the Sensus digital meters. This project will also include the purchase and City-wide installation of the USA Flexnet Meter Reading System.

**MOTION:** By Councilmember Barber, second by Councilmember Holman to approve the first reading of Bill 3383 by title only.

**DISCUSSION:** None

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Absent
	Councilmember Holman	Aye



Councilmember Kellogg           Aye  
Councilmember Townsend       Aye

**F. Special Obligation Series 2018 Bond Issue**

**BILL 3384: "AN ORDINANCE AUTHORIZING THE ISSUANCE OF \$1,190,000 PRINCIPAL AMOUNT OF THE TAX EXEMPT SPECIAL OBLIGATION BONDS SERIES 2018, OF THE CITY OF RAYMORE, MISSOURI AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS BY THE CITY."**

City Clerk Jeanie Woerner conducted the first reading of Bill 3384 by title only.

Finance Director Cindi Watson provided a review of the staff report included in the Council packet. The Series 2018 Special Obligation Bond issue will be in the amount of \$1,190,000 for the purchase of residential digital meters as well as the FlexNet Meter Reading System.

**MOTION:** By Councilmember Barber, second by Councilmember Holman to approve the first reading of Bill 3384 by title only.

**DISCUSSION:** Councilmember Townsend asked if the issuance had been assigned to a banking institution.

City Manager Jim Feuerborn stated Commerce Bank is identified as the purchasing bank of the bonds at a rate of 3.38%.

**VOTE:**

Councilmember Abdelgawad	Aye
Councilmember Barber	Aye
Councilmember Berendzen	Aye
Councilmember Burke, III	Aye
Councilmember Circo	Absent
Councilmember Holman	Aye
Councilmember Kellogg	Aye
Councilmember Townsend	Aye

**11. Public Comments.**

Ron Grant, 503 Winslow Drive, thanked the Council for their cooperation in the Harold Estates asset acquisition matter.

**12. Mayor/Council Communication.**

Councilmember Holman spoke to safety concerns with the approaching first day of school and asked citizens to be mindful of speed limits and pedestrians.

Councilmember Kellogg thanked Mr. Grant for speaking to the Council and asked Mr. Murdock to reach out to local business owners so they are aware of actions and resources during any emergency events.

Councilmember Townsend commented on the tax levy and the budget presentation that will be given by staff.

Councilmember Burke thanked school district patrons for allowing him to teach in the district and thanked school district personnel for consideration of banning cell phones.

Mayor Turnbow thanked everyone who was involved in the ribbon cutting for the Raymore Activity Center.

**MOTION:** By Councilmember Barber, second by Councilmember Holman to adjourn to Executive Session to discuss personnel matters as authorized by §610.021 (3).

<b>ROLL CALL VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Absent
	Councilmember Holman	Aye
	Councilmember Kellogg	Aye
	Councilmember Townsend	Aye

The regular meeting of the Raymore City Council adjourned to Executive Session at 7:48 p.m.

### 13. Adjournment.

**MOTION:** By Councilmember Barber, second by Councilmember Burke to adjourn.

<b>VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Absent
	Councilmember Holman	Aye
	Councilmember Kellogg	Aye
	Councilmember Townsend	Aye

The regular meeting of the Raymore Council adjourned at 8:05 p.m.

Respectfully submitted,

Jeanie Woerner  
City Clerk