

RAYMORE PARKS AND RECREATION BOARD

AGENDA

Tuesday, August 28, 2018

**7:00PM - City Hall
100 Municipal Circle
Raymore, Missouri 64083**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Personal Appearances**
- 5. Consent Agenda.**
The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.
 - A. Park Board Minutes July 24, 2018
- 6. Committee Reports**

Recreation Committee	(did not meet)
Budget Committee	(did not meet)
Grounds Committee	(did not meet)
- 7. Staff Reports**
Recreation Superintendent
Parks Superintendent
Parks & Recreation Director
- 8. Unfinished Business - None**
- 9. New Business**
 - A. Monthly Meeting Schedule Change Action Item

Staff requests to cancel the September Parks and Recreation Board meeting.
- 10. Public Comment**
- 11. Board Member Comment**

12. Adjournment

Items provided under "Miscellaneous" in the Park Board Packet:

- *July 24, 2018 - Work Session Notes*
 - *August 14, 2018 - Work Session Notes*
 - *Status of Capital Improvements*
(Provided to the Council the 1st meeting of each month)
 - *Financials - As of July 31, 2018*
-

EXECUTIVE SESSION (CLOSED MEETING)

The Parks and Recreation Board may enter into an executive session before or during this meeting, if such action is approved by a majority of Board present, with a quorum, to discuss:

- litigation matters as authorized by § 610.021 (1) RSMO,
- real estate acquisition matters as authorized by § 610.021 (2),
- personnel matters as authorized by § 610.021 (3), or
- other matters as authorized by § 610.021 (4-21) as may be applicable.

Any person requiring special accommodation (i.e., qualified interpreter, large print, hearing assistance) in order to attend this meeting please notify this Office at (816) 331-0488 no later than forty-eight (48) hours prior to the scheduled commencement of the meeting.

THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION TUESDAY, JULY 24, 2018, IN THE CITY HALL COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.

MEMBERS PRESENT: Chairman Trautman; Members: Eastwood, Harris, Heath, Houdyshell, and Supple. Members Bartow, Cipolla and Seimears are absent.

STAFF PRESENT: Director Musteen, Superintendent McLain, Superintendent Rulo and Office Assistant Naab.

1. Call to Order: Chairman Trautman called the meeting to order at 7:01pm.

2. Roll Call

3. Pledge of Allegiance

4. Personal Appearances

5. Consent Agenda

The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.

- A. Park Board Minutes June 26, 2018
- B. Park Board Minutes July 10, 2018

Motion: Member Harris moved to accept the minutes of June 26, 2018 and July 10 2018.
Member Eastwood seconded.

Discussion: Minutes from the June 26 meeting needs to be corrected to reflect accurate voting for the new chair and vice-chair.

Vote:	6 Aye	Member Bartow	Absent
	3 Absent	Member Cipolla	Absent
	0 Nay	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Seimears	Absent
		Member Supple	Aye
		Member Trautman	Aye

6. Committee Reports

Recreation Committee	(did not meet)
Budget Committee	(did not meet)
Grounds Committee	(did not meet)

7. Staff Reports

Recreation Superintendent McLain highlighted his written report. Recreation Coordinator Katie Pattrick started the archery program with 10 archers. Recreation Staff has been planning the fall programs for the upcoming program guide. Athletic Coordinator Todd Brennon has been working on Fall sports deadlines. Coordinator Brennon also had a meeting with Kansas City Metro League. Coordinator Pattrick, Superintendent Rulo and his staff worked on the upcoming Mini Mud Run.

Member Harris asked how many registered for archery and what is the age range for the class? Superintendent McLain responded there are 10 registered and the age range of the class is 8-16 years old.

Parks Superintendent Rulo highlighted his written report. Staff is working on the landscaping at the RAC with trees and grass. Staff is working on the mud run trail. They are spraying the poison ivy and cutting the trees branches to accommodate the trail. The mud run is August 17 with check in beginning at 5:30pm. Volunteers are welcome. His staff is also preparing for Raymore Rumble Disc Golf Tournament on August 28, 8:00 am - 4:00 pm.

Parks & Recreation Director Musteen highlighted his written report. Kudos to Mr. Rule and maintenance guys for their work on getting the landscaping done at the RAC. Director Musteen and Superintendent Rulo planned the landscaping and his staff have done a good job with the planting. Ribbon cutting for the RAC will be August 6 at 1:30pm. On August 7, the Rac will be used as a polling place as well as Centerview. City Council had the first read last night for the cable and wifi services to be installed at the RAC. This project will create a hub that will connect to the concession stands at Recreation Park. First read for the improvements at Hawk Ridge Park were on July 23rd.

8. Old Business - None

9. New Business

A. Schedule of Fees Action Item

Recreation Superintendent McLain presented an amendment to the Schedule of Fees for Park Board approval.

Member Houdyshell asked about the difference between full court and full facility. Superintendent McLain replied full facility will be renting the whole gym for a private event.

Member Harris asked is there a staff member needed? Superintendent McLain replied yes and we will have attendants when the building is open and occupied. Timelines will be restricted due to programs run in the gym.

Follow-up: Does one need to be part of an organization with insurance to rent or can individuals rent? Superintendent McLain replied both can happen.

Motion: Member Harris moved to recommend the Amended Schedule of Fees for the presentation to the City Manager.
Member Eastwood seconded.

Discussion:

Vote:	6 Aye	Member Bartow	Absent
	0 Nay	Member Cipolla	Absent

3 Absent	Member Eastwood	Aye
	Member Harris	Aye
	Member Heath	Aye
	Member Houdyshell	Aye
	Member Seimears	Absent
	Member Supple	Aye
	Member Trautman	Aye

B. FY 18/19 Budget Action Item

Director Musteen presented the proposed FY19 Budget as prepared by staff under direction of the Parks and Recreation Board. Staff requests approval of the proposed budget for presentation to City Manager Feuerborn.

Motion: Member Harris moved to recommend the proposed FY 18/19 Budget for the presentation to the City Manager.
Member Eastwood seconded.

Discussion:

Vote:	6 Aye	Member Bartow	Absent
	0 Nay	Member Cipolla	Absent
	3 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Seimears	Absent
		Member Supple	Aye
		Member Trautman	Aye

10. Public Comment

11. Board Member Comment

Member Houdyshell gave thanks to the staff for all their work.
Chairman Trautman thanked staff and the Board for being patient with his newness and the progress for all the projects going on.

12. Adjournment

Motion: Member Harris moved to adjourn the regular meeting.
Member Houdyshell seconded.

Discussion: None

Vote:	6 Aye	Member Bartow	Absent
	0 Nay	Member Cipolla	Absent
	3 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye

Member Houdyshell	Aye
Member Seimears	Absent
Member Supple	Aye
Member Trautman	Aye

The regular meeting of the Raymore Park Board adjourned at 7:26 pm.

Respectfully submitted,
Greta Naab
Office Assistant

STAFF REPORT

To: Park Board
From: John McLain, CPRP/AFO
Recreation Superintendent
Date: August 2018
Subject: Recreation Report

Administrative Operations

- Staff booked rentals for Centerview, both internal and paid.
- Provided customer service via the phone, email, and walk ups.
- Superintendent McLain continued scheduling Facility Attendants to work Centerview afterhour rentals.
- Staff completed set up and breakdowns of facility bookings at Centerview.
- Staff cleaned Centerview facility.
- Staff gave Centerview tours and rental quotes to interested parties.
- Staff worked with renters to finalize their events: wedding, training, and baby showers.
- Staff continued working with I.T. and Rec Trac to fix issues with credit card payment entry.
- Staff continued taking registration for fall programs.
- Staff worked on preparing information for the Fall Program Guide.

Meetings/Trainings Attended

- Athletic Coordinator Brennon
 - August 14 - Soccer Coach Meeting
 - August 21 - Flag Football Coach Meeting
 - August 23 - Baseball/Softball Coach Meeting
 - August 24 - South Metro Scheduling Meeting
 - August 28 - Volleyball Coach Meeting
- Recreation Coordinator Patrick
 - August 2 - Mini Mud Run Prep Meeting with Superintendents McLain, Rulo, and Park Crew Leader Schmill
 - August 6 - RAC Ribbon Cutting
 - August 8 - Meeting with Potential Dance Instructor
 - August 8 - Mini Mud Run Map meeting with Heather Eisenbarth
 - August 10 - Farmers Market Performer Audition
 - August 13 - Senior Yoga meeting with new instructor
 - August 22 - Meeting with 1st Baptist Church
 - August 23 - Meeting with Potential Chess Club Leader
- Recreation Superintendent McLain
 - August 2, 16, & 30 - Marketing meeting with Communication Specialist McGhee
 - August 2 - Mini Mud Run prep meeting
 - August 2 - RAC Furniture meeting
 - August 3 - RAC construction meeting
 - August 14, 21, & 28 - One on one with Recreation Coordinator Patrick

- August 14, 21, & 28 - One on one with Athletic Coordinator Brennon
- August 14, 21, & 28 - One on one with Office Assistant Naab
- August 16 - Mini Mud Run walk through at Hawk Ridge with South Metro
- August 16 - Soccer Sponsorship meeting
- August 16 - Interview for part time facility staff
- August 22 - Meeting with First Baptist Church
- August 22 - Mini Mud Run recap meeting
- August 29 - South Metro Directors and Coordinators meeting

Programs

- Farmer's Market began on June 5 and is held every Tuesday through September
- Summer Camp
 - August 9 - Field Trip to Science City
 - August 10 - 5-8 Grade Sonic Lunch Field Trip
 - Every Wednesday - Afternoon Pool Trip
 - August 14 - Last Day of Camp

Rentals/Events/Concessions

- Rentals
 - Centerview
 - Rental Usage
 - 3 paid rental bookings
 - Program Usage
 - 12 time slots
 - Special Events
 - N/A
 - Social Gathering Events
 - 1 booking
 - City Internal Usage
 - 9 bookings
 - Ball Fields
 - N/A
- Events
 - Held during the Month
 - August 17 - Mini Mud Run
 - Upcoming
 - September 28 - Movie in the Park: Finding Dory
- Concessions
 - Baseball/Softball concessions are fully operational for weekend adult softball games at Recreation park.
 - Scheduled staff to operate concessions.

Sports (Adult)

- Men's Softball
 - Summer seasons ends August 26.
 - Fall Season begins September 9.
 - Registration deadline for adult softball is August 31.

Sports (Youth)

- Fall
 - Tiny Sports
 - Registration deadline for tiny soccer is August 31.
 - Registration for tiny flag football is open.
 - Soccer
 - Practices began Monday August 20.
 - 214 registered participants. Increase of 12 participants over last fall.
 - Baseball/Softball
 - Practices began weekend of August 25.
 - 303 registered participants. Increase of 21 participants over last fall.
 - Flag Football
 - Practices began Monday August 27.
 - 100 registered participants. Increase of 24 participants over last fall.
 - Volleyball
 - 108 registered participants. Increase of 3 participants over last fall.
 - Raymore United Soccer Club
 - Season is in session.
 - 11 teams. Increase of 7 teams over last fall.

STAFF REPORT

To: Park Board
From: Steve Rulo
Parks Superintendent
Date: August 28, 2018
Subject: Parks and Maintenance Report

Park Operations

- Park Staff is doing routine mowing.
- Staff prepped obstacles for the Mud Run and completed course set-up.
- Staff tore down Mud Run obstacle course and stored for the year.
- Staff did a walkthrough with Tandem Paving at Recreation Park and made a punch list. They will start working on the punch list soon.
- Staff has watered trees weekly with the dry weather.
- Staff completed the landscaping at the RAC.
- Staff attended the ribbon cutting of the RAC.
- Staff cleaned up the Disc Golf for the tournament.
- Staff has mowed a few areas for the contractors to set up at Hawk Ridge Park to begin construction.
- Staff brought in tables to the RAC and set up for voting.
- Park Staff attended the Pre-Construction meeting for the Hawk Ridge Park Project
- One of the Park Seasonals has left to attend school.

MONTHLY REPORT

August 2018

HIGHLIGHTS

- Parks & Recreation Director Nathan Musteen attended the Active Transportation Programming Committee meeting at MARC. Federal funding was finalized for several metro area projects.
- Several City staff members participated in a tour of all-inclusive playgrounds in Leawood, Independence and at the KC Zoo.
- Parks and Recreation Staff participated in a facility training at the Raymore Activity Center to learn how to use the amenities and features of the new building.
- Lego Camp was held the last week July at Stonegate Elementary. A total of 35 participants attended the camp, including 11 who participated through the Raymore Summer Camp.
- Recreation Superintendent John McLain and Parks Superintendent Steve Rulo attended the Missouri Public Risk Recreation Committee meeting.
- Staff held a walk-through at the Recreation Park Disc Golf tournament with tournament directors. The Raymore Rumble was Friday August 3. Over 90 players registered and participated in the tournament.
- Parks & Recreation Director Nathan Musteen met with consultants from CFS Engineers regarding improvements at T.B. Hanna Station.
- Athletic Coordinator Todd Brennon trained new program staff on scheduling software for soccer. Brennon also began creating teams for recreation soccer.



- The Introduction to Archery program completed the summer session with 10 participants. Equipment for the program was obtained by a grant through the Missouri Department of Conservation.
- Park staff completed the landscaping and prepared for the ribbon cutting at the new Raymore Activity Center. Staff also began building obstacles for the upcoming Mini Mud Run.
- Parks staff began assembling the obstacles and preparing the course for the Mini Mud Run at Hawk Ridge Park.
- Recreation Coordinator Katie Patrick is putting the final touches on the Mini Mud Run scheduled for Friday, Aug. 17. The Raymore Summer Day Camp finished the last full week of camp this week and traveled to Science City for the final field trip of the year.
- Athletic Coordinator Todd Brennon attended the South Metro Soccer meeting on Aug. 7 in preparation for the upcoming soccer season. The coaches meeting was Aug. 14 at the Park House.
- Recreation Superintendent John McLain met with the Cass County Election Board making preparations for Centerview and the Raymore Activity Center to host elections in Wards 2 and 4.
- All Parks and Recreation staff assisted the Cass County Election Board as Centerview and the RAC officially became new voting locations on August 7.
- Parks staff prepared the course for the Mini Mud Run. Administrative staff have been taking registrations and gathering supplies for the upcoming event. Staff also met with South Metro Fire Protection District for a safety inspection of the Mini Mud Run obstacle course.
- Staff met with B. Dean Construction for a preconstruction meeting for the Hawk Ridge Park improvements. Construction is scheduled to begin later this month.
- Athletic Coordinator Todd Brennon has been working on fall sports schedules, hosting coaches meetings and delivering Raymore United Uniforms.
- The Raymore Summer Camp finished up the last year of camp at the Park House this week. Next year's camp will be held at the Raymore Activity Center.



- The 3rd Annual Mini Mud Run was held at Hawk Ridge Park on August 17. Just under 400 mini mudders ages 4 - 12 years old took advantage of the course and got really muddy! Thanks to our sponsors, volunteers and staff for a great event.
- Parks Director Musteen and Parks Superintendent Rulo along with Engineering staff met with consultants at Confluence regarding the Hawk Ridge Park construction schedule.
- Parks Director Musteen presented the site plan for the T.B. Hanna Station Improvements to the Planning and Zoning Commission on Tuesday, August 21.
- Recreation Superintendent McLain and Recreation Coordinator Patrick met with the First Baptist Church discussing partnerships and shared use space.
- Athletic Coordinator Brennon held coaches meetings this week for Flag Football and Baseball/Softball. Brennon participated in a scheduling meeting for the fall Baseball/Softball meeting.

BOARDS & COMMISSIONS

- July 23 - City Council
 - P&R Monthly Report
 - 1st Read - Outdoor Wireless System
 - 1st Read - Hawk Ridge Amenities Project
- August 13 - City Council
 - 2nd Read - Outdoor Wireless System
 - 2nd Read - Hawk Ridge Amenities Project
 - 1st Read - Schedule of Fees
- August 20 - City Council Work Session
 - Proposed Fiscal Year 2019 Budget and Proposed 2019 - 2023 CIP
- August 21 - Planning and Zoning Commission
 - T.B. Hanna Site Plan Review

CENTERVIEW

- Celebration of Life Service - Derek Morehead
- Election Day
- Brookside HOA
- Police Interviews
- Mayor's Breakfast
- Joint Cities Meeting hosted by Raymore City Clerk Office
- Mayor Meeting/Rotary
- Fundraising Breakfast benefiting research for Brain Cancer
- Emergency Management Meeting-CERT
- Community Development, Good Neighbor Meeting
- South Metro Sports Meeting

RECREATION PROGRAMS & SPECIAL EVENTS



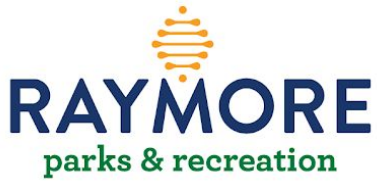
Every Tuesday from 4-7 p.m. at T.B. Hanna Station





RAYMORE PRESENTS
**MOVIE IN
THE PARK**

Finding Dory
September 28 - Dusk
The Depot at T.B. Hanna Station



Raymore Parks and Recreation Board Agenda Item Information Form

Department Division: P&R Administration
Submitted By: Nathan Musteen
Date: August 28, 2018

<input type="checkbox"/>	Discussion Item	<input checked="" type="checkbox"/>	Action Item
<input type="checkbox"/>	Council Recommendation	<input type="checkbox"/>	Presentation

Title / Issue / Request:

Monthly Meeting Schedule Change
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Background / Justification:

The National Recreation and Park Association holds an annual conference in which park and recreation professionals from all over the country come together for educational sessions and includes the largest exhibit hall assembled for the profession.

Each year the Park Board approves funding for the Director and the two Superintendents to attend the once a year conference. This year's conference dates have moved from the first week in October to the last week in September. The change of dates directly conflicts the monthly Park Board Meeting.

Staff is requesting the September meeting to be canceled with any urgent business rescheduled for October 9th as a special meeting. All other business items will be tabled until the regular October meeting on 23rd.

Financial Impact: NA

Project Timeline: NA

Staff Recommendation:

Staff is seeking a motion to cancel the September Park Board meeting to accommodate staff training and travel.

Attachments:

1. Conference Details



This September 25-27, 8,000 park and recreation professionals will converge upon Indianapolis for energetic networking activities, inspirational education sessions and an inside look at the latest products for the field at the 2018 NRPA Annual Conference.

[Learn More](#)



Register Now



The 2018 NRPA Annual Conference, personal development is coming to Indianapolis September 25-27. Register soon to get the best price. **Director's Corner Education Sessions**



is intended to attract level professionals to discuss cutting-edge issues and topics with their peers. **Showcase Your Brand**



NRPA has great sponsorship opportunities for companies looking to within and beyond Conference.

Keynote Speakers



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Learn more about accreditation, is and more!

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Show your product or service with thousands of qualified leads.

NRPA Annual Conference Schedule



Browse the 2018 NRPA Annual Schedule at a Glance.

What's New and Exciting?



Learn More some exciting explore even the most experienced conference veteran.

Conference App



NRPA continues to embrace new technologies and green practices in app, sleek pocket full guide.

Session Highlights

Being Successful in a Politically Changed Environment

Speaker: Paul Romano
This session focuses on the "what" and "why" of the political process, but, truly the road to success is based on "what" is involved in the process and the power they bring to the "table". Knowing the political process is critical, making change is vital to leadership and success.

Park & Recreation Magazine Five NRPA Conference Hacks from the Insiders

By NRPA
Tips from an experienced insider can make all the difference.

NRPA Open Space Blog Making the Most of Your NRPA Annual Conference Experience

By Katherine Stokke
Find out what one conference attendee does to stymie the post-conference letdown.



MISCELLANEOUS ITEMS

- July 24, 2018 - Work Session Notes
- August 14, 2018 - Work Session Notes
- Status of Capital Improvements
- Financials as of July 31, 2018



**Work Session Minutes
Raymore Parks and Recreation Board**

Tuesday, July 24, 2018

**6:30PM - Executive Conference Room
City Hall
100 Municipal Circle
Raymore, Missouri 64083**

Members Present: Chairman Trautman, Members: Harris, Heath, Houdyshell, Eastwood and Supple. Member Cipolla, Bartow and Seimears was absent.

Staff Present: Director Musteen, Parks Superintendent Rulo and Recreation Superintendent McLain,

Call to Order: Chairman Trautman called the meeting to order at 6:32 pm.

Director Musteen welcomed the Board and turned over discussion to Member Eastwood.

1. Disc Golf Course Discussion

- a. Member Eastwood provided a packet to the Board outlining several changes and improvements to the course.
- b. Director Musteen explained changes to the disc golf course as a result of the RAC construction.
- c. Member Eastwood went through the packet outlining changes, improvements and discussing costs associated.
- d. Discussion ensued.
 1. Staff is to provide the Board a list of priorities and timeline in which the approved changes could be scheduled into the daily workload.
 2. Member Eastwood is to provide Staff with a prioritized list of the top needs/improvements.
 3. Discussion will continue at a future work session once some of the major projects are completed or in progress.

2. Adjournment

- a. The meeting adjourned at 6:59 pm.



**Work Session Minutes
Raymore Parks and Recreation Board**

Tuesday, August 14, 2018

**6:00PM - Executive Conference Room
City Hall
100 Municipal Circle
Raymore, Missouri 64083**

Members Present: Chairman Trautman, Members Bartow, Houdyshell and Seimears
Member Harris, Heath, Eastwood, Cipolla and Supple were absent.

Staff Present: Director Musteen, Parks Superintendent Rulo, Recreation Superintendent McLain,
Community Development Director Jim Cadoret and Associate Planner David Gress.

Call to Order: Chairman Trautman called the meeting to order at 6:01 pm.

Director Musteen welcomed the Board, introduced Mr. Cadoret and Mr. Gress.

1. Park Land Dedication Review and Discussion

- a. Mr. Cadoret briefly outlined the purpose for the discussion as a review of updated Unified Development Code requirements for parkland dedication for new development. There is new development expected to make application with the Community Development department which will require parkland dedication and the discussion is to refresh the Park Board on the process and necessity of using the code to gain valuable parkland.
- b. Discussion continued... Staff will keep the Board informed of any application and present any recommendations at the appropriate time.

2. T.B. Hanna Station Site Review

- a. Director Musteen addressed the board and provided materials that will be presented to the Planning and Zoning Commission for site review on August 21. The Director gave a quick review of the improvements at the park with updated renderings.

3. Budget Briefing

- a. Director Musteen briefed the Council on changes to the proposed FY19 Budget as requested by City Manager Feuerborn.
- b. A new full time position will be created utilizing funding from the parks fund and the general fund. The Building Technician will be a part-time Horticulturalist and assist with building cleaning and inclement weather preparation.

4. Adjournment

- a. The meeting adjourned at 6:32 pm.

Status of Park & Recreation Capital Improvements

8/28/2018

2018 Projects

- Recreation Park Picnic Pavilion: This project would involve the demolition of the existing park house and site restoration and create an additional picnic pavilion with restrooms and special event storage. *Park Sales Tax Fund, \$210,000 (NM)*
 - To Begin in the fall of 2018
- Park Restroom Enhancements: This project would involve the installation of hand dryers in the public restrooms at baseball, soccer and Moon Valley Park. *Park Sales Tax Fund, \$6,000 (NM)*
 - Construction Completed - January 2018
- Park Maintenance Facility Improvements: This project would involve the renovation of the administrative area of the Park Maintenance Facility that includes workstations, conference table and general remodeling of facilities. *Park Sales Tax Fund, \$20,000 (NM)*
 - Construction Completed - August 2018
- Recreation Park Pedestrian Bridge Replacement: This project would involve the replacement of the current bridge and construction of new pedestrian crossing to the east connecting Moon Valley and Recreation Park. *Park Sales Tax Fund, \$55,000 (NM)*
 - A geotechnical study has been completed
 - A concept for a replacement is under design
- Recreation Park Pedestrian Safety Enhancements: This project involves the construction of pedestrian access points off the main parking lot which will connect the Raymore Activity Center, the baseball complex and the soccer complex to the trail system. The project Includes; parking lot striping that adds additional ADA parking spots, no parking zones and pedestrian entrances, some landscaping and a prime location for public art. *Park Sales Tax Fund, \$100,000 (NM)*
 - Main trail and ADA connections are completed
 - The boardwalk and connection to the RAC is complete
 - A punch list and walk through with Tandem Paving was scheduled
 - Additional work on the bridge is required
 - Work to be completed in August
- Recreation Park Pond: This project would involve an environmental analysis in the first year. The information gathered will provide guidance for the removal of sediment in the pond and cleaning up around the area making it easier to fish and more aesthetically pleasing. *Park Sales Tax Fund, \$10,000 (NM)*
 - Study is Complete - August 2018

2017 Projects

- Memorial Park Improvements: This project will provide much needed improvements at Memorial Park including upgrades to the walking trail and the addition of a loop trail. *Park Sales Tax Fund, \$150,000 (NM)*

- Construction Completed - June 2018
- ADA Access to Memorial Park Ball Fields: A project that improves the accessibility on fields #1 and #2 at Memorial Park. Concrete pads will be installed at the spectator areas of both fields and connect to the future trail scheduled for FY17. *Park Sales Tax Fund, \$65,000 (NM)*
 - Construction completed - Fall 2017
 - Accepted by City Council - May 2018
- Memorial Park West Parking Lot Extension: With the improvements scheduled for Memorial Park's west side, the current parking lot is not sufficient to support the expected use. This project will expand the current lot and increase parking opportunities. *Park Sales Tax Fund, \$37,500 (NM)*
 - Construction Completed - June 2018
- Ward Park Shelter Facility: A small picnic shelter will be built on a 12' x 12' pad to provide shade and offer a place to rest and picnic near the playground at Ward Park. *Park Sales Tax Fund, \$6,500 (NM)*
 - Park Maintenance staff are doing this project in-house.
 - Project is Complete - January 2018
 - A cedar pergola has been constructed and installed
 - A new water fountain has been installed
 - A water line has been installed with the help of Public Works
 - The water fountain is installed
 - A punch list has been developed
 - Staff is working on completing the punch list items which include a new BBQ Grill and trash can.
- Raymore Arboretum: This project converts the west side of Memorial Park into a living Arboretum with entrance and educational signage and supplemental tree planting. This project provides the Raymore Tree Board the opportunity to fund enhancements at the designated area of Memorial Park into an Arboretum. *04 - Restricted Revenue Fund \$10,000 (NM)*
 - Major Construction is complete
 - Ongoing maintenance and improvements will be on an as-needed basis
- Trail Lighting: This project involves a systematic study of costs, safety and needs assessment prioritizing the installation of lights along the trail system in the Parks and Recreation Department. *Park Sales Tax Fund, \$100,000 (NM)*
 - Project on hold
- Park Maintenance Facility Fencing & Building Apron - This project would involve installation of a six foot high chain link fence around the work area on the east side of the main shop facility, along with a concrete parking apron and maintenance bay approach to the building. *Capital Improvement Sales Tax Fund \$50,000, (NM)*
 - Construction Complete - January 2018
 - Accepted by Council - March 2018

2016 Projects

- Hawk Ridge Park Phase (I-b) ADA Dock: This project involves the purchase and installation of an ADA dock in Johnston Lake at the park. Staff worked with CAPS (Community Assistance Program) with the Missouri Department of Conservation seeking opportunities for grants and partnerships to obtain additional funding. The Council and Park Board approved an updated agreement in which the MO Department of Conservation will provide assistance with this project and other amenities totalling 75% of total project costs with a maximum of \$178,000. In addition, a 50 ft long fishing jetty will be added to the overall fishing access portion of the project. *Parks Sales Tax Fund, \$45,000 (NM)*
 - Before P&Z on 12/19
 - Under plan review of MDC and City Engineering Department
 - Bidding to begin upon conclusion of the review process
 - Project currently out for bid - April 2018
 - Contract approved
 - Construction is underway

- **Completion - Winter 2018/2019**
- Hawk Ridge Park Phase (I-c) Restroom: This project would involve the installation of a restroom facility at the park. This project has been partnered with the ADA Dock listed above and is also being completed and jointly funded under the CAPS agreement. *Park Sales Tax Fund, \$90,000 (NM)*
 - **Before P&Z on 12/19**
 - **Under plan review of MDC and City Engineering Department**
 - **Bidding to begin upon conclusion of the review process**
 - **Project currently out for bid - April 2018**
 - **Contract approved**
 - **Construction is underway**
 - **Completion - Winter 2018/2019**

2015 Projects

- Hawk Ridge Park Walking Trail - Lake Loop
This trail will be a concrete path that is 4" in depth and 10' in width that loops around the perimeter of Johnston Lake. This project was initially delayed and has been partnered with the ADA Dock listed above. The loop trail is also partially funded under the CAPS agreement. *Park Sales Tax Fund, \$160,000; (NM)*
 - **Before P&Z on 12/19**
 - **Under plan review of MDC and City Engineering Department**
 - **Bidding to begin upon conclusion of the review process**
 - **Project currently out for bid - April 2018**
 - **Contract approved**
 - **Construction is underway**
 - **Completion - Winter 2018/2019**

2013 Projects

- Landscaping Throughout the City – This project involves replacing or installing trees, shrubs and flowers in four City parks. *Park Sales Tax Fund, \$28,700. (NM)*
 - **The remaining funds on the this project will be used for the landscaping at the RAC.**
 - **Complete - July 2018**

Bond Projects

- Centerview: This Project includes the design and construction of a facility located on Municipal Circle that will include: Parks and Recreation Department offices, meeting room, event space, and outdoor gathering space.
 - **Construction is complete**
- Activity Center at Recreation Park: This project will replace the current Park House Rental / Camp Facility at Recreation Park. The Activity Center will include staff support space, a basketball gym, walking track, volleyball courts and recreation equipment storage space.
 - **Construction is Complete**
 - **Punch List items are being addressed**
- HAWK RIDGE PARK Projects
 - **Before P&Z on 12/19**
 - **Under plan review of MDC and City Engineering Department**
 - **Bidding to begin upon conclusion of the review process**
 - **Project bid - April 2018**
 - **Contract approved**
 - **Construction is underway**
 - **Completion - Winter 2018/2019**

Hawk Ridge Park - Additional Signage: The final phase of the Hawk Ridge Park Master Plan calls for park signage that includes monument entrance signs, facility signs, trail and wayfinding signage, furnishings and other features that will enhance the park experience.

Hawk Ridge Park - Amphitheater: Located on the east side of Johnston Lake in Hawk Ridge Park, the amphitheater is the focal point of the HRP Master Plan and would be the facility for theater, musical performances and other community arts programming. This project involves other amenities that include additional parking, restrooms, trail enhancements, infrastructure and grading work.

Hawk Ridge Park - Parking lot expansion & ADA Playground: This phase of the Hawk Ridge Park improvements include an all-inclusive playground, parking and infrastructure expansion on the north-west side of Johnston Lake.

- Recreation Park Trail Rehabilitation: This project will replace broken down portions of the Recreation Park walking trail, crack seal and reseal the entire loop trail.
 - Construction is complete
- T.B Hanna Station Park - Splash Park/Skate Rink: T.B. Hanna Station will gain a number of new amenities that would join the newly opened Depot shelter. Included in this project would be a spray water park, community ice rink and playground.
 - Design/Consultant Contract before the Park Board (1/23/18)
 - Design/Consultant Contract before the City Council (1st Read/Feb 12 - 2nd Read/Feb 26)
 - Design underway - April 2018
 - Bidding Begins - August 2018

All Inclusive Playground

Hawk Ridge Park will be home to Cass County's first and only ALL-Inclusive Playground. Designed by Unlimited Play and funded by the Raymore Community, this playground will be a destination play area for people of all abilities and nestled in the newly updated Hawk Ridge Park.

- Design/Consultant MOU before the Park Board (November 2017)
- Design/Consultant MOU before the City Council (1st Read/Jan 22 - 2nd Read/Feb 12)
- Kick-Off meetings for design and fundraising - March 2018
- Design underway - April 2018
- Marketing Materials under design - August 2018

25 -PARK FUND
 FINANCIAL SUMMARY

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
<u>NON-DEPARTMENTAL</u>									
MISCELLANEOUS	0.00	0.00	0.00	0.00	53.82	345.44	0.00 (345.44)	0.00
TOTAL NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	53.82	345.44	0.00 (345.44)	0.00
<u>PARKS DIVISION</u>									
PROPERTY TAXES	0.00	0.00	0.00	376,201.00	1,217.65	381,746.32	0.00 (5,545.32)	101.47
MISCELLANEOUS	0.00	0.00	0.00	5,305.00	798.77	9,172.33	0.00 (3,867.33)	172.90
FACILITY RENTAL REVENUE	0.00	0.00	0.00	10,550.00	495.00	4,640.00	0.00	5,910.00	43.98
TRANSFERS - INTERFUND	0.00	0.00	0.00	450,000.00	37,500.00	337,500.00	0.00	112,500.00	75.00
TOTAL PARKS DIVISION	0.00	0.00	0.00	842,056.00	40,011.42	733,058.65	0.00	108,997.35	87.06
<u>RECREATION DIVISION</u>									
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	3,620.65	0.00 (3,620.65)	0.00
CONCESSION REVENUE	0.00	0.00	0.00	52,000.00	1,595.11	33,256.98	0.00	18,743.02	63.96
FACILITY RENTAL REVENUE	0.00	0.00	0.00	15,000.00	0.00	10,255.00	0.00	4,745.00	68.37
PROGRAM REVENUE	0.00	0.00	0.00	364,025.00	77,676.00	281,701.50 (85.00)	82,408.50	77.36
TOTAL RECREATION DIVISION	0.00	0.00	0.00	431,025.00	79,271.11	328,834.13 (85.00)	102,275.87	76.27
<u>CENTERVIEW</u>									
FACILITY RENTAL REVENUE	0.00	0.00	0.00	50,205.00	723.00	22,994.53	0.00	27,210.47	45.80
PROGRAM REVENUE	0.00	0.00	0.00	4,200.00	100.00	600.00	0.00	3,600.00	14.29
TOTAL CENTERVIEW	0.00	0.00	0.00	54,405.00	823.00	23,594.53	0.00	30,810.47	43.37
<u>RAYMORE ACTIVITY CENTER</u>									
TOTAL REVENUES	0.00	0.00	0.00	1,327,486.00	120,159.35	1,085,832.75 (85.00)	241,738.25	81.79
<u>EXPENDITURE SUMMARY</u>									
PARKS DIVISION	0.00	0.00	0.00	760,062.00	64,768.89	521,801.05	15,310.96	222,949.99	70.67
RECREATION DIVISION	0.00	0.00	0.00	581,732.00	63,757.47	416,549.24	18,547.49	146,635.27	74.79
CENTERVIEW	0.00	0.00	0.00	54,405.00	1,646.44	15,951.08	1,111.33	37,342.59	31.36
RAYMORE ACTIVITY CENTER	0.00	0.00	0.00	0.00	41.34	41.34	35.90 (77.24)	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	1,396,199.00	130,214.14	954,342.71	35,005.68	406,850.61	70.86
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	(68,713.00)	(10,054.79)	131,490.04 (35,090.68)	(165,112.36)	140.29-

25 -PARK FUND
 REVENUES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENTAL =====									
<u>MISCELLANEOUS</u>									
00-4350-0000 INTEREST REVENUE	0.00	0.00	0.00	0.00	53.82	345.44	0.00	(345.44)	0.00
TOTAL MISCELLANEOUS	0.00	0.00	0.00	0.00	53.82	345.44	0.00	(345.44)	0.00
<u>TRANSFERS - INTERFUND</u>									
TOTAL NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	53.82	345.44	0.00	(345.44)	0.00
PARKS DIVISION =====									
<u>PROPERTY TAXES</u>									
25-4010-0000 REAL ESTATE PROPERTY TAX	0.00	0.00	0.00	320,442.00	235.63	318,463.66	0.00	1,978.34	99.38
25-4020-0000 PERSONAL PROPERTY TAX	0.00	0.00	0.00	55,759.00	982.02	63,282.66	0.00	(7,523.66)	113.49
TOTAL PROPERTY TAXES	0.00	0.00	0.00	376,201.00	1,217.65	381,746.32	0.00	(5,545.32)	101.47
<u>MISCELLANEOUS</u>									
25-4350-0000 INTEREST REVENUE	0.00	0.00	0.00	5,305.00	798.77	8,698.78	0.00	(3,393.78)	163.97
25-4370-0000 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00	473.55	0.00	(473.55)	0.00
TOTAL MISCELLANEOUS	0.00	0.00	0.00	5,305.00	798.77	9,172.33	0.00	(3,867.33)	172.90
<u>FACILITY RENTAL REVENUE</u>									
25-4710-0000 PARK RENTAL FEES	0.00	0.00	0.00	10,550.00	495.00	4,640.00	0.00	5,910.00	43.98
TOTAL FACILITY RENTAL REVENUE	0.00	0.00	0.00	10,550.00	495.00	4,640.00	0.00	5,910.00	43.98
<u>TRANSFERS - INTERFUND</u>									
25-4901-0000 TRANSFER FROM GENERAL FUN	0.00	0.00	0.00	100,000.00	8,333.33	74,999.97	0.00	25,000.03	75.00
25-4947-0000 TRANSFER FROM PARK SALES	0.00	0.00	0.00	350,000.00	29,166.67	262,500.03	0.00	87,499.97	75.00
TOTAL TRANSFERS - INTERFUND	0.00	0.00	0.00	450,000.00	37,500.00	337,500.00	0.00	112,500.00	75.00
TOTAL PARKS DIVISION	0.00	0.00	0.00	842,056.00	40,011.42	733,058.65	0.00	108,997.35	87.06
RECREATION DIVISION =====									
<u>PROPERTY TAXES</u>									
<u>MISCELLANEOUS</u>									
26-4315-0000 RECREATION GRANTS - PARKS	0.00	0.00	0.00	0.00	0.00	3,620.65	0.00	(3,620.65)	0.00
TOTAL MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	3,620.65	0.00	(3,620.65)	0.00

25 -PARK FUND
 REVENUES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>CONCESSION REVENUE</u>									
26-4700-0000 CONCESSION	0.00	0.00	0.00	52,000.00	1,595.11	33,256.98	0.00	18,743.02	63.96
TOTAL CONCESSION REVENUE	0.00	0.00	0.00	52,000.00	1,595.11	33,256.98	0.00	18,743.02	63.96
<u>FACILITY RENTAL REVENUE</u>									
26-4710-0000 RENTAL FEES	0.00	0.00	0.00	15,000.00	0.00	10,255.00	0.00	4,745.00	68.37
TOTAL FACILITY RENTAL REVENUE	0.00	0.00	0.00	15,000.00	0.00	10,255.00	0.00	4,745.00	68.37
<u>PROGRAM REVENUE</u>									
26-4715-1600 PROGRAM - LEAGUE MISC	0.00	0.00	0.00	31,150.00	7,750.00	15,986.00	0.00	15,164.00	51.32
26-4715-1605 PROGRAM - DAY CAMP	0.00	0.00	0.00	81,450.00	34,245.00	80,075.00	0.00	1,375.00	98.31
26-4715-1610 PROGRAM - BASEBALL/SOFTBA	0.00	0.00	0.00	93,050.00	13,256.00	72,064.00	0.00	20,986.00	77.45
26-4715-1615 PROGRAM - BASKETBALL	0.00	0.00	0.00	28,350.00	425.00	12,040.00	0.00	16,310.00	42.47
26-4715-1620 PROGRAM - SOCCER	0.00	0.00	0.00	60,100.00	15,770.00	58,201.50	(85.00)	1,983.50	96.70
26-4715-1625 PROGRAM - ADULT SOFTBALL	0.00	0.00	0.00	20,250.00	1,050.00	11,650.00	0.00	8,600.00	57.53
26-4715-1630 PROGRAM - MISC	0.00	0.00	0.00	9,675.00	1,005.00	5,064.00	0.00	4,611.00	52.34
26-4715-1635 PROGRAM - INSTRUCTIONAL	0.00	0.00	0.00	6,300.00	(60.00)	3,196.00	0.00	3,104.00	50.73
26-4715-1640 PROGRAM - TINY SPORTS	0.00	0.00	0.00	11,000.00	1,200.00	8,640.00	0.00	2,360.00	78.55
26-4715-1645 PROGRAM - FITNESS	0.00	0.00	0.00	7,200.00	70.00	4,555.00	0.00	2,645.00	63.26
26-4720-0000 SPECIAL EVENT CONTRIBUTIO	0.00	0.00	0.00	15,500.00	2,965.00	10,230.00	0.00	5,270.00	66.00
TOTAL PROGRAM REVENUE	0.00	0.00	0.00	364,025.00	77,676.00	281,701.50	(85.00)	82,408.50	77.36
TOTAL RECREATION DIVISION	0.00	0.00	0.00	431,025.00	79,271.11	328,834.13	(85.00)	102,275.87	76.27
<u>CENTERVIEW</u>									
=====									
<u>MISCELLANEOUS</u>									

<u>FACILITY RENTAL REVENUE</u>									
27-4710-0000 RENTAL FEES	0.00	0.00	0.00	50,205.00	723.00	22,994.53	0.00	27,210.47	45.80
TOTAL FACILITY RENTAL REVENUE	0.00	0.00	0.00	50,205.00	723.00	22,994.53	0.00	27,210.47	45.80
<u>PROGRAM REVENUE</u>									
27-4715-1600 PROGRAMS-MISC	0.00	0.00	0.00	4,200.00	100.00	600.00	0.00	3,600.00	14.29
TOTAL PROGRAM REVENUE	0.00	0.00	0.00	4,200.00	100.00	600.00	0.00	3,600.00	14.29
TOTAL CENTERVIEW	0.00	0.00	0.00	54,405.00	823.00	23,594.53	0.00	30,810.47	43.37
<u>RAYMORE ACTIVITY CENTER</u>									
=====									
<u>MISCELLANEOUS</u>									

25 -PARK FUND

PARKS DIVISION

DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL									
25-5010-1250 SALARIES/WAGES	0.00	0.00	0.00	316,156.00	27,457.65	245,184.06	0.00	70,971.94	77.55
25-5020-1250 FICA	0.00	0.00	0.00	24,858.00	2,199.85	18,655.92	0.00	6,202.08	75.05
25-5030-1250 UNEMPLOYMENT	0.00	0.00	0.00	1,015.00	52.15	343.40	0.00	671.60	33.83
25-5040-1250 GROUP INSURANCE	0.00	0.00	0.00	60,925.00	4,559.36	40,985.63	0.00	19,939.37	67.27
25-5045-1250 LAGERS	0.00	0.00	0.00	47,461.00	3,814.35	34,577.35	0.00	12,883.65	72.85
25-5050-1250 OVERTIME	0.00	0.00	0.00	8,791.00	2,484.94	9,259.14	0.00	(468.14)	105.33
25-5060-1250 WORKERS COMP	0.00	0.00	0.00	8,688.00	2,918.83	8,411.07	0.00	276.93	96.81
TOTAL PERSONNEL	0.00	0.00	0.00	467,894.00	43,487.13	357,416.57	0.00	110,477.43	76.39
COMMODITIES									
25-6065-1250 EQUIPMENT & FIXTURES-PARK	0.00	0.00	0.00	6,900.00	1,662.10	5,235.50	0.00	1,664.50	75.88
25-6070-1250 FUEL/OIL	0.00	0.00	0.00	10,150.00	897.43	5,722.84	1,622.94	2,804.22	72.37
25-6150-1010 OFFICE SUPPLIES	0.00	0.00	0.00	2,500.00	30.00	2,463.49	55.79	(19.28)	100.77
25-6260-1250 TOOLS/EQUIPMENT	0.00	0.00	0.00	2,500.00	0.00	512.39	587.66	1,399.95	44.00
25-6270-1010 UNIFORMS	0.00	0.00	0.00	282.00	0.00	0.00	0.00	282.00	0.00
25-6270-1250 UNIFORMS	0.00	0.00	0.00	4,881.00	0.00	4,248.93	0.00	632.07	87.05
TOTAL COMMODITIES	0.00	0.00	0.00	27,213.00	2,589.53	18,183.15	2,266.39	6,763.46	75.15
MAINTENANCE & REPAIRS									
25-6400-1010 BUILDING MAINTENANCE	0.00	0.00	0.00	2,000.00	1,891.40	1,891.40	0.00	108.60	94.57
25-6410-1250 EQUIPMENT MAINTENANCE	0.00	0.00	0.00	500.00	235.74	307.30	9.58	183.12	63.38
25-6430-1250 GROUNDS MAINTENANCE	0.00	0.00	0.00	40,000.00	5,939.79	21,074.81	10,868.20	8,056.99	79.86
25-6430-1255 GROUNDS MAINT-TREES	0.00	0.00	0.00	4,000.00	1,180.00	1,330.00	0.00	2,670.00	33.25
25-6430-1500 GROUNDS MAINTENANCE - LEG	0.00	0.00	0.00	0.00	0.00	0.00	1,594.50	(1,594.50)	0.00
25-6490-1010 VEHICLE MAINTENANCE	0.00	0.00	0.00	1,000.00	52.99	87.75	0.00	912.25	8.78
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	47,500.00	9,299.92	24,691.26	12,472.28	10,336.46	78.24
UTILITIES									
25-6800-1010 ELECTRICITY	0.00	0.00	0.00	42,664.00	3,909.71	32,351.27	0.00	10,312.73	75.83
25-6810-1010 WATER	0.00	0.00	0.00	258.00	0.00	0.00	0.00	258.00	0.00
25-6820-1010 NATURAL GAS/PROPANE	0.00	0.00	0.00	800.00	0.00	1,134.87	0.00	(334.87)	141.86
25-6840-1010 TELEPHONE	0.00	0.00	0.00	1,080.00	110.67	780.16	0.00	299.84	72.24
TOTAL UTILITIES	0.00	0.00	0.00	44,802.00	4,020.38	34,266.30	0.00	10,535.70	76.48
CONTRACTUAL									
25-7020-1010 ADVERTISING/LEGAL NOTICES	0.00	0.00	0.00	135.00	0.00	0.00	0.00	135.00	0.00
25-7090-1010 ED/TRAIN/SEMINAR	0.00	0.00	0.00	2,325.00	0.00	2,234.75	77.61	12.64	99.46
25-7090-1255 EDUCATION/TRAINING/SEMINA	0.00	0.00	0.00	680.00	0.00	365.00	0.00	315.00	53.68
25-7140-1250 EQUIPMENT RENTAL	0.00	0.00	0.00	1,000.00	0.00	678.11	0.00	321.89	67.81
25-7180-1010 INSURANCE	0.00	0.00	0.00	12,000.00	0.00	11,413.93	0.00	586.07	95.12
25-7210-1010 LEGAL SERVICES	0.00	0.00	0.00	500.00	0.00	300.00	0.00	200.00	60.00
25-7240-1010 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	5,265.00	167.80	3,664.86	17.35	1,582.79	69.94
25-7240-1255 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	450.00	0.00	171.14	0.00	278.86	38.03
25-7250-1010 MEMBERSHIP DUES	0.00	0.00	0.00	1,225.00	0.00	1,005.00	0.00	220.00	82.04
25-7280-1010 MISCELLANEOUS EXP	0.00	0.00	0.00	175.00	0.00	142.80	0.00	32.20	81.60
25-7300-1010 COPIER EXPENSE	0.00	0.00	0.00	1,896.00	71.59	2,052.07	0.00	(156.07)	108.23
25-7320-1250 PROFESSIONAL SERVICES	0.00	0.00	0.00	24,385.00	1,164.46	29,503.39	477.33	(5,595.72)	122.95
TOTAL CONTRACTUAL	0.00	0.00	0.00	50,036.00	1,403.85	51,531.05	572.29	(2,067.34)	104.13

25 -PARK FUND

RECREATION DIVISION

DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL									
26-5010-1310 SALARIES/WAGES	0.00	0.00	0.00	243,236.00	33,322.21	200,786.74	0.00	42,449.26	82.55
26-5020-1310 FICA	0.00	0.00	0.00	18,859.00	2,612.33	15,534.30	0.00	3,324.70	82.37
26-5030-1310 UNEMPLOYMENT	0.00	0.00	0.00	781.00	40.13	264.23	0.00	516.77	33.83
26-5040-1310 GROUP INSURANCE	0.00	0.00	0.00	36,763.00	1,481.03	13,270.10	0.00	23,492.90	36.10
26-5045-1310 LAGERS	0.00	0.00	0.00	29,811.00	2,361.27	16,707.89	0.00	13,103.11	56.05
26-5050-1310 OVERTIME	0.00	0.00	0.00	3,292.00	1,100.43	4,714.09	0.00	(1,422.09)	143.20
26-5060-1010 WORKERS COMP	0.00	0.00	0.00	5,343.00	1,795.04	5,172.69	0.00	170.31	96.81
TOTAL PERSONNEL	0.00	0.00	0.00	338,085.00	42,712.44	256,450.04	0.00	81,634.96	75.85
COMMODITIES									
26-6190-1010 POSTAGE	0.00	0.00	0.00	427.00	14.70	69.77	0.00	357.23	16.34
26-6245-1010 SOFTWARE	0.00	0.00	0.00	1,350.00	0.00	944.00	282.73	123.27	90.87
26-6260-1010 TOOLS/EQUIPMENT/ADMIN	0.00	0.00	0.00	300.00	0.00	456.09	0.00	(156.09)	152.03
26-6260-1600 TOOLS/EQUIPMENT-MISC	0.00	0.00	0.00	1,500.00	670.45	4,948.90	0.00	(3,448.90)	329.93
26-6260-1605 TOOLS/EQUIP - DAY CAMP	0.00	0.00	0.00	200.00	255.37	255.37	0.00	(55.37)	127.69
26-6260-1610 TOOLS/EQUIP- BASEBALL/SOF	0.00	0.00	0.00	4,000.00	946.93	3,092.24	0.00	907.76	77.31
26-6260-1615 TOOLS/EQUIPMENT-BASKETBAL	0.00	0.00	0.00	1,100.00	499.00	888.85	0.00	211.15	80.80
26-6260-1620 TOOLS/EQUIPMENT - SOCCER	0.00	0.00	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00
26-6260-1625 TOOLS/EQUIPMENT-ADULT SOF	0.00	0.00	0.00	150.00	68.95	68.95	0.00	81.05	45.97
26-6260-1640 TOOLS/EQUIPMENT - TINY SP	0.00	0.00	0.00	625.00	0.00	42.86	0.00	582.14	6.86
26-6270-1010 UNIFORMS	0.00	0.00	0.00	546.00	0.00	830.85	0.00	(284.85)	152.17
TOTAL COMMODITIES	0.00	0.00	0.00	12,698.00	2,455.40	11,597.88	282.73	817.39	93.56
UTILITIES									
CONTRACTUAL									
26-7060-1010 CONCESSION EXP-ADMINISTRA	0.00	0.00	0.00	21,000.00	1,982.23	19,402.95	380.57	1,216.48	94.21
26-7090-1010 ED/TRAIN/SEMINAR	0.00	0.00	0.00	2,980.00	0.00	3,198.50	0.00	(218.50)	107.33
26-7240-1010 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	4,570.00	636.47	2,336.51	147.08	2,086.41	54.35
26-7250-1010 MEMBERSHIP DUES	0.00	0.00	0.00	35.00	0.00	35.00	0.00	0.00	100.00
26-7280-1290 MISC/CASH/DEBT MGMT	0.00	0.00	0.00	6,600.00	1,331.23	4,949.70	0.00	1,650.30	75.00
26-7315-1010 PRINTING	0.00	0.00	0.00	2,500.00	202.00	2,108.67	75.72	315.61	87.38
26-7330-1600 PROGRAM - MISC LEAGUES	0.00	0.00	0.00	12,000.00	0.00	4,206.69	29.54	7,763.77	35.30
26-7330-1605 PROGRAM - DAY CAMP	0.00	0.00	0.00	14,840.00	6,750.61	9,121.11	15,281.94	(9,563.05)	164.44
26-7330-1610 PROGRAM - BASEBALL/SOFTBA	0.00	0.00	0.00	38,274.00	2,642.00	25,741.43	168.00	12,364.57	67.69
26-7330-1615 PROGRAM - BASKETBALL	0.00	0.00	0.00	11,700.00	0.00	8,496.29	0.00	3,203.71	72.62
26-7330-1620 PROGRAM - SOCCER	0.00	0.00	0.00	39,500.00	0.00	17,481.18	(919.35)	22,938.17	41.93
26-7330-1625 PROGRAM - ADULT SOFTBALL	0.00	0.00	0.00	9,000.00	585.00	2,710.00	687.50	5,602.50	37.75
26-7330-1630 PROGRAMS MISC	0.00	0.00	0.00	7,300.00	0.00	581.60	0.00	6,718.40	7.97
26-7330-1635 PROGRAM - INSTRUCTION	0.00	0.00	0.00	4,750.00	154.00	1,299.50	0.00	3,450.50	27.36
26-7330-1640 PROGRAM - TINY SPORTS	0.00	0.00	0.00	1,500.00	0.00	1,528.67	0.00	(28.67)	101.91
26-7330-1645 PROGRAM - FITNESS	0.00	0.00	0.00	5,400.00	0.00	3,958.50	0.00	1,441.50	73.31
26-7340-1600 RENT	0.00	0.00	0.00	8,150.00	400.00	6,520.00	250.00	1,380.00	83.07
26-7360-1010 SOFTWARE MAINT - ADMINIST	0.00	0.00	0.00	12,600.00	2,772.20	12,371.60	0.00	228.40	98.19
26-7370-1600 SPECIAL EVENTS	0.00	0.00	0.00	28,250.00	1,133.89	22,453.42	2,163.76	3,632.82	87.14
TOTAL CONTRACTUAL	0.00	0.00	0.00	230,949.00	18,589.63	148,501.32	18,264.76	64,182.92	72.21

CITY OF RAYMORE
 DEPARTMENT HEAD REPORT - UNAUDITED
 AS OF: JULY 31ST, 2018

25 -PARK FUND
 RECREATION DIVISION
 DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CAPITAL PROJECTS									
TOTAL RECREATION DIVISION	0.00	0.00	0.00	581,732.00	63,757.47	416,549.24	18,547.49	146,635.27	74.79

25 -PARK FUND

CENTERVIEW

DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>									
<u>COMMODITIES</u>									
27-6065-1010 EQUIPMENT & FIXTURES	0.00	0.00	0.00	1,500.00	0.00	92.17	0.00	1,407.83	6.14
27-6150-1010 SUPPLIES	0.00	0.00	0.00	3,500.00	130.55	1,408.71	0.00	2,091.29	40.25
27-6190-1010 POSTAGE	0.00	0.00	0.00	250.00	0.00	0.00	0.00	250.00	0.00
27-6245-1010 SOFTWARE	0.00	0.00	0.00	500.00	0.00	0.00	42.90	457.10	8.58
27-6260-1600 TOOLS/EQUIP - MISC	0.00	0.00	0.00	250.00	0.00	0.00	0.00	250.00	0.00
27-6270-1010 UNIFORMS	0.00	0.00	0.00	180.00	0.00	0.00	0.00	180.00	0.00
TOTAL COMMODITIES	0.00	0.00	0.00	6,180.00	130.55	1,500.88	42.90	4,636.22	24.98
<u>MAINTENANCE & REPAIRS</u>									
27-6400-1010 BUILDING MAINTENANCE	0.00	0.00	0.00	3,450.00	131.48	639.70	0.00	2,810.30	18.54
27-6410-1010 EQUIPMENT MAINTENANCE	0.00	0.00	0.00	250.00	0.00	142.86	0.00	107.14	57.14
27-6430-1010 GROUNDS MAINTENANCE	0.00	0.00	0.00	1,500.00	229.58	459.16	229.58	811.26	45.92
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	5,200.00	361.06	1,241.72	229.58	3,728.70	28.29
<u>UTILITIES</u>									
27-6800-1010 ELECTRICITY	0.00	0.00	0.00	16,800.00	702.57	3,874.89	0.00	12,925.11	23.06
27-6820-1010 NATURAL GAS/PROPANE	0.00	0.00	0.00	1,800.00	32.26	2,540.44	32.74	(773.18)	142.95
27-6840-1010 TELEPHONE	0.00	0.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00
27-6850-1010 TRASH	0.00	0.00	0.00	882.00	0.00	515.70	57.30	309.00	64.97
TOTAL UTILITIES	0.00	0.00	0.00	22,482.00	734.83	6,931.03	90.04	15,460.93	31.23
<u>CONTRACTUAL</u>									
27-7020-1010 ADVERTISING	0.00	0.00	0.00	1,000.00	0.00	0.00	479.52	520.48	47.95
27-7280-1010 MISCELLANEOUS EXPENSE	0.00	0.00	0.00	2,400.00	0.00	80.00	0.00	2,320.00	3.33
27-7300-1010 COPIER EXPENSE	0.00	0.00	0.00	1,896.00	0.00	825.10	0.00	1,070.90	43.52
27-7315-1010 PRINTING	0.00	0.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
27-7320-1010 PROFESSIONAL SERVICES	0.00	0.00	0.00	4,247.00	420.00	2,964.20	269.29	1,013.51	76.14
27-7330-1600 PROGRAM - MISCELLANEOUS	0.00	0.00	0.00	3,000.00	0.00	187.50	0.00	2,812.50	6.25
27-7360-1010 SOFTWARE MAINTENANCE	0.00	0.00	0.00	3,000.00	0.00	2,220.65	0.00	779.35	74.02
TOTAL CONTRACTUAL	0.00	0.00	0.00	20,543.00	420.00	6,277.45	748.81	13,516.74	34.20
<u>CAPITAL PROJECTS</u>									
TOTAL CENTERVIEW	0.00	0.00	0.00	54,405.00	1,646.44	15,951.08	1,111.33	37,342.59	31.36

CITY OF RAYMORE
 DEPARTMENT HEAD REPORT - UNAUDITED
 AS OF: JULY 31ST, 2018

25 -PARK FUND
 RAYMORE ACTIVITY CENTER
 DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>									
<u>COMMODITIES</u>									
<u>MAINTENANCE & REPAIRS</u>									
<u>UTILITIES</u>									
28-6820-1010 NATURAL GAS/PROPANE	0.00	0.00	0.00	0.00	41.34	41.34	35.90	(77.24)	0.00
TOTAL UTILITIES	0.00	0.00	0.00	0.00	41.34	41.34	35.90	(77.24)	0.00
<u>CONTRACTUAL</u>									
<u>CAPITAL PROJECTS</u>									
TOTAL RAYMORE ACTIVITY CENTER	0.00	0.00	0.00	0.00	41.34	41.34	35.90	(77.24)	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	1,396,199.00	130,214.14	954,342.71	35,005.68	406,850.61	70.86
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	(1,396,199.00)	(130,214.14)	(954,342.71)	(35,005.68)	(406,850.61)	70.86

*** END OF REPORT ***