



# RAYMORE PARKS AND RECREATION BOARD

## **AGENDA**

**Tuesday, July 24, 2018**

**7:00PM - City Hall  
100 Municipal Circle  
Raymore, Missouri 64083**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Personal Appearances**
- 5. Consent Agenda.**  
*The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.*
  - A. Park Board Minutes June 26, 2018
  - B. Park Board Minutes July 10, 2018
- 6. Committee Reports**  

Recreation Committee	(did not meet)
Budget Committee	(did not meet)
Grounds Committee	(did not meet)
- 7. Staff Reports**  
Recreation Superintendent  
Parks Superintendent  
Parks & Recreation Director
- 8. Old Business - None**
- 9. New Business**
  - A. Schedule of Fees Action Item  

Recreation Superintendent McLain will present an amendment to the Schedule of Fees for Park Board approval.
  - B. FY 18/19 Budget Action Item

10. **Public Comment**
11. **Board Member Comment**
12. **Adjournment**

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***Items provided under "Miscellaneous" in the Park Board Packet:***

- *June 26, 2018 - Work Session Notes*
- *Status of Capital Improvements*  
*(Provided to the Council the 1st meeting of each month)*
- *Financials - As of June 30, 2018*

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**EXECUTIVE SESSION (CLOSED MEETING)**

The Parks and Recreation Board may enter into an executive session before or during this meeting, if such action is approved by a majority of Board present, with a quorum, to discuss:

- litigation matters as authorized by § 610.021 (1) RSMO,
- real estate acquisition matters as authorized by § 610.021 (2),
- personnel matters as authorized by § 610.021 (3), or
- other matters as authorized by § 610.021 (4-21) as may be applicable.

*Any person requiring special accommodation (i.e., qualified interpreter, large print, hearing assistance) in order to attend this meeting please notify this Office at (816) 331-0488 no later than forty-eight (48) hours prior to the scheduled commencement of the meeting.*

**THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION  
TUESDAY, JUNE 26, 2018, IN THE CITY HALL COUNCIL CHAMBERS AT 100 MUNICIPAL  
CIRCLE, RAYMORE, MISSOURI.**

**MEMBERS PRESENT:** Members: Bartow, Cipolla, Eastwood, Harris, Heath, Houdyshell, Seimears, Supple and Trautman.

**STAFF PRESENT:** Director Musteen, Superintendent McLain, Superintendent Rulo, Office Assistant Naab and City Attorney Jonathan Zerr.

**1. Call to Order:** Vice Chairman Trautman called the meeting to order at 7:01pm.

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Personal Appearances**

**5. Consent Agenda**

*The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.*

A. Park Board Minutes

May 22, 2018

**Motion:** Member Harris moved to accept the minutes of May 22, 2018.  
Member Houdyshell seconded.

**Discussion:**

<b>Vote:</b>	7 Aye	Member Bartow	Abstain
	3 Abstain	Member Cipolla	Aye
	0 Nay	Member Eastwood	Abstain
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Seimears	Aye
		Member Supple	Abstain
		Member Trautman	Aye

**6. Committee Reports**

Recreation Committee	(did not meet)
Budget Committee	(did not meet)
Grounds Committee	(did not meet)

**7. Staff Reports**

Recreation Superintendent McLain highlighted his written report. We have been working with the IT department on implementing a new time tracking system for all part time and seasonal employees in the recreation division. With 3 concession stands and the RAC we have hired more part time personnel and this system will keep better track of them. It is electronic and will help out with payroll. Mr. McLain attended a conference in Colorado June 5-8 2018. It was for Facility Planning and Management. Farmer's Maker opened June 5, 2018. We had 3 events this month, the Fishing

Derby, Movie in the Park-Space Jam and the Spirit of America. Men's Softball for Spring ended with a tournament and the Summer session begins in July. We had Raymore United Soccer Club clinic with soccer tryouts following that.

Member Harris asked about the Senior Softball tournament. We only hosted it for Saturday and Sunday. Member Harris asked how many teams we had last fall in Competitive soccer. We had 5 teams.

Parks Superintendent Rulo highlighted his written report. Rulo spoke with Tandem Asphalt last Friday to say the new bridge has arrived and will begin putting it together. They will return in a couple of weeks to install the bridge. Last week the park staff has worked on turning the football field into a parking lot for the Spirit of America event.

Parks & Recreation Director Musteen highlighted his written report. Two new Park Board members were appointed by the City Council the night before. Rich Bartow and Ryan Supple. The second reading of the MOU occurred and was passed. The Memorial Park Ribbon Cutting was postponed and will be rescheduled. The old flag pole was removed and replaced by a new one in a different area. The parking lot by the West Shelter was expanded and can now hold 10-12 more cars. ADA improvements were made for the ball fields including sidewalks and concrete aprons for any wheeled vehicle. A boardwalk was installed along the trail. The Arboretum was completed on the west side of the park where all the old trees are. We have put out plaques identifying the trees. Preparation for the Arboretum signs is under way. The historic mural on the East side of the concession stand is ongoing. Future improvements include the parking lot improvements in the shared parking lot with the school district. The sidewalk gap program was approved by the City Council and a sidewalk that will connect Olive to the trail is also in the future improvements. Spirit of America will be starting at 7:00 pm on June 30.

Member Bartow asked if there is a way for companies to donate trees for the Arboretum? We do have a Legacy Program where a company or an individual can donate a tree in memorium, which will have a plaque of recognition.

## 8. Old Business - None

## 9. New Business

### A. Schedule of Fees

### Action Item

Director Musteen presented the Schedule of Fees for Park Board approval.

**Motion:** Member Harris moved to recommend the Schedule of Fees for the presentation to the City Manager.  
Member Houdyshell seconded.

### **Discussion:**

<b>Vote:</b>	9 Aye	Member Bartow	Aye
	0 Nay	Member Cipolla	Aye
		Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Seimears	Aye
		Member Supple	Aye
		Member Trautman	Aye

**10. Board Elections**

A. Call for Nominees - Board Chair

Member Heath nominates Member Trautman for the Board Chair.  
Member Trautman accepts the nomination.

No other nominations made.

Vote was taken for Member Trautman as the Park Board Chair.

<b>Vote:</b>	9 Aye	Member Bartow	Aye
	0 Nay	Member Cipolla	Aye
	1 Abstain	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Seimears	Aye
		Member Supple	Aye
		Member Trautman	Abstain

C. Call for Nominees - Board Vice-Chair

Member Seimears nominates Member Heath for the Board Vice Chair.  
Member Heath accepts the nomination.

No other nominations made.

Vote was taken for Member Heath as the Park Board Vice-Chair.

<b>Vote:</b>	9 Aye	Member Bartow	Aye
	0 Nay	Member Cipolla	Aye
	1 Abstain	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Abstain
		Member Houdyshell	Aye
		Member Seimears	Aye
		Member Supple	Aye
		Member Trautman	Aye

**12. Board Member Comment**

Member Seimears has been to the Farmer’s Market twice and it is wonderful with all sorts of neat stuff. The RAC looks awesome and thinks the public will enjoy it. Congratulations to the new Board Members. She thanks Mr. Manson and Mr. Castleman for their service to the Park Board.

Member Heath welcomes the new Board members, comments that the RAC looks neat, and remind everyone to stay hydrated.

Member Eastwood is excited to see all the new improvements in progress. He thanks the Recreation Department for all their hard work.

Member Houdyshell agrees with Member Eastwood that it is fun to see all the projects progressing. Welcome to the new Board members and will miss Members Manson and Castleman.

Member Supple is excited and thankful to be on the Park Board.

Member Harris welcomes the new Board Members. He said the RAC is bigger than it looks. Is looking forward to the re-invite to the Memorial Ribbon Cutting. He comments that the mural is awesome! The new trails around the baseball fields are great and loves the new bridge.

Member Trautman commented on how far the Department has come in it's ideas and implementation of projects. He also gave thanks to the City Council for green lighting all the projects.

**13. Adjournment**

**Motion:** Member Harris moved to adjourn the regular meeting.  
Member Houdyshell seconded.

**Discussion:** None

<b>Vote:</b>	9 Aye	Member Bartow	Aye
	0 Nay	Member Cipolla	Aye
	0 Nay	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Seimears	Aye
		Member Supple	Aye
		Member Trautman	Aye

The regular meeting of the Raymore Park Board adjourned at 7:24 pm.

Respectfully submitted,  
Greta Naab  
Office Assistant

**THE RAYMORE PARKS AND RECREATION BOARD MET IN SPECIAL SESSION TUESDAY, JULY 10, 2018, IN THE CITY HALL COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.**

**MEMBERS PRESENT:** Vice Chair Heath, Members: Bartow, Eastwood, Seimears and Supple. Members Cipolla, Harris, Houdyshell and Trautman are absent. Member Harris arrived 3 minutes into the meeting.

**STAFF PRESENT:** Superintendent McLain, Superintendent Rulo, Assistant Public Works Director Rokos and Office Assistant Naab. Director Musteen is absent.

**1. Call to Order:** Vice Chair Heath called the meeting to order at 6:01pm.

**2. Roll Call**

**3. Pledge of Allegiance**

**4. New Business**

A. Hawk Ridge Park Improvements

Action Item

In 2013, City staff funded a loop trail and other capital improvement projects at Hawk Ridge Park. In 2016, residents of Raymore approved several park projects in the G.O. Bond initiative, these projects included additional improvements at Hawk Ridge Park. Staff is presenting a recommendation to the Park Board for award of contract for construction of these improvements.

Member Eastwood asked if there are any of the alternates included in this bid. Mr. Rokos answered, yes the amphitheatre expansion, the boardwalk and the pedestrian bridge are included in this contract. Member Eastwood asked about the alternates 1, 2 and 3. Mr. Rokos replied that they were not selected.

**Motion:** Member Harris moved to accept the proposal as recommended and submit to the City Council.  
Member Seimears seconded.

**Discussion:**

<b>Vote:</b>	6 Aye	Member Bartow	Aye
	0 Nay	Member Cipolla	Absent
	3 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Absent
		Member Seimears	Aye
		Member Supple	Aye
		Member Trautman	Absent

**5. Adjournment**

**Motion:** Member Harris moved to adjourn the meeting.  
Member Seimears seconded.

**Discussion:** None

<b>Vote:</b>	6 Aye	Member Bartow	Aye
	0 Nay	Member Cipolla	Absent
	3 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Absent
		Member Seimears	Aye
		Member Supple	Aye
		Member Trautman	Absent

The meeting of the Raymore Park Board adjourned at 6:06 pm.

Respectfully submitted,  
Greta Naab  
Office Assistant



# **STAFF REPORT**

**To: Park Board**  
**From: John McLain, CPRP/AFO**  
**Recreation Superintendent**  
**Date: July 2018**  
**Subject: Recreation Report**

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## **Administrative Operations**

- Staff booked rentals for Centerview, both internal and paid.
- Provided customer service via the phone, email, and walk ups.
- Superintendent McLain continued scheduling Facility Attendants to work Centerview afterhour rentals along with full time staff coverage for weddings and receptions.
- Superintendent McLain continued scheduling and working with contractors repairing warranty items at Centerview.
- Staff completed set up and breakdowns of facility bookings at Centerview.
- Staff cleaned Centerview facility.
- Staff gave Centerview tours and rental quotes to interested parties.
- Staff worked with renters to finalize their events: wedding, training, and baby showers.
- Staff worked with I.T. and Rec Trac to fix issues with payment entry.
- Staff worked with I.T. on implementation of new time tracking system for part time staff.
- Staff operated Summer Camp, Farmers Market, and Archery programs.
- Staff began taking registration for fall programs.
- Staff worked on preparing information for the Fall Program Guide.

## **Meetings/Trainings Attended**

- Athletic Coordinator Brennon
  - July 18 - KCML Soccer Initial Bracketing Meeting
  - July 24 - KCML Soccer Final Bracketing Meeting
- Recreation Coordinator Patrick
  - July 5 - Summer Camp Staff Meeting
  - July 9 - Spirit of America Recap Meeting
  - July 11 - Summer Camp Staff Meeting
  - July 16 - Mini Mud Run Walk Through with Parks Crew Leader Schmill
  - July 18 - Homeschool P.E. Planning Meeting
  - July 27 - RAC Operations
- Recreation Superintendent McLain
  - July 3, 11, 18, 24, & 31 - One on one with Recreation Coordinator Patrick
  - July 3, 17, 24, & 31 - One on one with Athletic Coordinator Brennon
  - July 3, 10, 19, 24, & 31 - One on one with Office Assistant Naab
  - July 5 & 19 - Marketing meeting with Communication Specialist McGhee
  - July 5 - Summer Camp staff meeting
  - July 6 & 20 - RAC construction meeting
  - July 9 - Time System installation

- July 9 - Spirit of America recap meeting
- July 10 - Parent meeting for Summer Camp
- July 10 - Park Board prep meeting with City Administration
- July 10 - Park Board meeting
- July 11 - Pre-Installation of gym floor lines meeting
- July 11 - Summer Camp staff meeting
- July 12 - RAC paint verification
- July 13 - KCMPRDA meeting
- July 13 - Instructor interview
- July 18 - Instructor interview
- July 18 - Meeting with member of Ray-PEc Foundation
- July 25 - RPAC meeting
- July 26 - Inclusive Playground Research Trip
- July 27 - RAC Operations meeting

### **Programs**

- Farmer's Market currently in session
- Summer Camp
  - July 12- Field Trip to Worlds of Fun
  - July 19- Field Trip to College Basketball Experience
  - Every Wednesday- Afternoon Pool Trip

### **Rentals/Events/Concessions**

- Rentals
  - Centerview
    - Rental Usage
      - 12 paid rental bookings
    - Program Usage
      - N/A
    - Special Events
      - N/A
    - Social Gathering Events
      - N/A
    - City Internal Usage
      - 12 bookings
  - Ball Fields
    - N/A
- Events
  - Held during the Month
    - N/A
  - Upcoming
    - August 17 - Mini Mud Run
- Concessions
  - Baseball/Softball concessions are fully operational for weekend adult softball games at Recreation park.
  - Scheduled staff to operate concessions.

### **Sports (Adult)**

- Men's Softball

- Summer season is in session, 14 teams registered

### **Sports (Youth)**

- Spring
  - Raymore United Soccer Club
    - Practices have begun. Heartland season begins August 3 and Kansas City Metro League season begins August 18.
- Fall
  - Tiny Sports
    - Registration deadline for tiny soccer is August 24.
    - Registration for tiny flag football is open.
  - Soccer
    - Registration for Recreation soccer is open.
  - Baseball/Softball
    - Registration for competitive and recreational baseball/softball is open.
  - Flag Football
    - Registration for NFL Flag Football is open.
  - Volleyball
    - Registration for Recreation Volleyball is open.
  - Raymore United Soccer Club
    - Practices have begun. Heartland games begin August 3 and Kansas City Metro League games begin August 18

# **STAFF REPORT**

**To: Park Board**  
**From: Steve Rulo**  
**Parks Superintendent**  
**Date: July 24, 2018**  
**Subject: Parks and Maintenance Report**

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## **Park Operations**

- Park Staff is doing routine mowing.
- Staff removed 8 dead trees along Lucy Webb Rd. and had 4 others removed by a contractor.
- Staff put together and installed picnic tables that replaced old ones in the Lions shelter.
- Tandem has installed the bridge and finished the trail at Recreation Park.
- Staff has watered trees weekly with the dry weather.
- Staff has started the landscaping at the RAC with the planting of 14 trees.
- Staff will continue with the rest of the trees and shrubs at the RAC.
- Park Staff has started working on the Mud Run Trail that is coming next month.
- Staff has started to prep for the Disc Golf Tournament

## MONTHLY REPORT

July 2018

### HIGHLIGHTS

- Athletic Coordinator Todd Brennon participated in the South Metro Sports Coordinator meeting on Thursday, June 28.
- Parks and Recreation Staff prepared Recreation Park for the Spirit of America Celebration held on Saturday, June 30. Live music, food trucks, bounce house, dunk tank and FIREWORKS! Recreation Park was packed!
- Park Superintendent Steve Rulo worked with contractors to replace trees and plants at Centerview.
- Parks and Recreation Director Nathan Musteen gave members of the City Council and Park Board a tour of the Raymore Activity Center.
- Parks and Recreation Director Nathan Musteen met with the Cass County Parks and Recreation Directors for the bi-monthly meeting.
- Staff worked on cleaning up Recreation Park after the Spirit of America Celebration.
- Parks staff worked on flower beds and watering newly planted items throughout the city.
- Staff held spring baseball and softball sports equipment check in for coaches July 3 and July 7 at the Park House.
- Recreation baseball and softball ended its season on July 5 with final games.
- Superintendent John McLain attended Kansas City Metro Parks and Recreation Director's





Association meeting at North Kansas City Parks and Recreation Center.

- Summer Camp participants took field trips to Harrisonville Aquatic Center and Worlds of Fun.
- Recreation Coordinator Katie Pattrick is instructing the youth archery class held at Hawk Ridge Park. This is a four-week course and there are 10 youth registered hitting our maximum limit.
- Parks & Recreation staff met with South Metro Fire and Police Department personnel to follow up on this year's operations of the Spirit of America Celebration.
- Recreation Superintendent John McLain and Recreation Coordinator Katie Pattrick held summer camp staff meetings.
- Parks staff implemented a watering plan for all new trees throughout the parks, put up new dog waste signs, and prepared the archery fire zone with the help of Public Works.



### **CENTERVIEW**

- Raymore Police Department - 5 Day Crisis Intervention Training
- Monthly Rotary Club Board Meeting
- Bridal Shower
- Wedding Reception
- Wedding & Reception
- Compass Health - 5 Day Medical Record Training
- Raymore Arts Commission - Jazz on the Lawn
- Lobby Gallery Display - Artist Spencer Chapin, Nalabuff Paintings

### **RECREATION PROGRAMS & SPECIAL EVENTS**





## Raymore Parks and Recreation Board Agenda Item Information Form

**Department Division:** P&R Administration  
**Submitted By:** John McLain  
**Date:** July 24, 2018

<input type="checkbox"/>	<b>Discussion Item</b>	<input checked="" type="checkbox"/>	<b>Action Item</b>
<input type="checkbox"/>	<b>Council Recommendation</b>	<input type="checkbox"/>	<b>Presentation</b>

**Title / Issue / Request:**

<b>FY19 Schedule of Fees - Amendment for the RAC</b>
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**Background / Justification:**

The City Council approves a Schedule of Fees and Charges each year in preparation for the upcoming fiscal year.

During the May 22 work session, the Park Board reviewed the schedule of fees for the FY 19 fiscal year. In the June work session staff presented the board with the initial proposed FY 19 operations budget. In the budget it is proposed that the RAC have open gym and rental fees associated with the facility. Attached is a list of recommended changes as reviewed by the Board in May and the additional RAC fees presented in June.

**Financial Impact:** - See Attachment

**Project Timeline:**

- July - Recommended changes submitted to the Finance Director  
Finance Director recommendation to the City Manager
- August - City Manager recommendation to the City Council

**Staff Recommendation:**

Staff is seeking a recommendation from the Park Board for an amended Schedule of Fees to present to the City Manager.

**Attachments:**

1. Schedule of Fees - proposed amendment

**Schedule of Fees Adjustments**  
**Recommended Changes for FY 19**

<b>Parks and Recreation</b>			
<b>Rental Fees - Resident</b>			
1	East Shelter		(Name Change to Moon Valley)
2	Park House		Remove from fee schedule
3	Ball Field Reservation -Lit - Day		Change from \$75 to \$125
4	Ball Field Reservation -Unlit - Day		Change from \$50 to \$100
<b>Rental Fees - Non-Resident</b>			
1	East Shelter		(Name Change to Moon Valley)
2	Park House		Remove from fee schedule
3	Ball Field Reservation -Lit - Day		Change from \$150 to \$200
4	Ball Field Reservation -Unlit - Day		Change from \$100 to \$150
<b>Specifically permitted rentals</b>			
1	Disc Gold (Typo fix to Golf)		
2	Baseball Field Rental		
		Tournament Complex Rental	Change form \$900/\$450 deposit required to \$1200/\$600 Deposit
		Tournament Team Fee	Change from \$20 to \$25 per team
<b>Centerview</b>			
1	Breakdown the Audio/Visual into two seperate fees		
	Visual		\$50
	Audio	(Soundboard)	\$100
<b>Raymore Activity Center (Add)</b>			
1	Open Gym Program Fee		\$3 per visit
2	Rental Fees		
	Gym Half Court		\$50 per hour
	Gym Full Court	(up to 6 hrs total)	\$85 per hour
	Day Full Facility	(6 - 10 hours)	\$750
	Afterhours Full Facility	(over night)	\$1,200





## Raymore Parks and Recreation Board Agenda Item Information Form

**Department Division:** P&R Administration  
**Submitted By:** Nathan Musteen  
**Date:** July 24, 2018

<input type="checkbox"/>	<b>Discussion Item</b>	<input checked="" type="checkbox"/>	<b>Action Item</b>
<input type="checkbox"/>	<b>Council Recommendation</b>	<input type="checkbox"/>	<b>Presentation</b>

**Title / Issue / Request:**

<b>FY19 Budget Recommendation</b>
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**Background / Justification:**

Department Staff began the process of preparing the FY19 Budget in early May. During this process, we evaluated current FY18 budget expenditures, projections and future needs.

On June 12, Staff presented to the Park Board a draft version of the proposed FY19 budget. The budget presented included the annual sales tax transfer of \$350,000 plus the addition of the Raymore Activity Center.

Detail sheets were provided to the Park Board during the June 12th work session. Members of the board had the opportunity to review the FY19 proposed budget line by line and ask questions of the staff. No changes were made during the work session and staff was tasked to present the proposed budget for acceptance and recommendation to the City Manager at a future Park Board meeting. The City Manager will present the budget to the City Council in August.

The proposed budget currently has an ending balance with revenues higher than expenses, however, final projections for tax revenue, personnel matters, fuel prices, insurance, etc., were estimated for the proposed budget and will be finalized by the Finance Director and approved by the City Manager in July/August prior to the budget presentation to the City Council.

**Financial Impact:** - See Attachment



**Project Timeline:**

Park Board Review - Work Session	June
Finance Director review and presentation preparations	June
Presentation to City Manager	June / July
Park Board Final Review	July 24
City Manager Presentation to the City Council	August 20
FY17 Budget/CIP Public Hearing & 1st Reading	October 8
FY17 Budget/CIP 2nd Reading	October 22

**Staff Recommendation:**

Staff requests a motion to accept and recommend the proposed FY19 Budget as presented to the City Manager with the authorization to make necessary changes to balance the final budget based on updated projections.

**Attachments:**

FY17 Budget Summary

PROPOSED BUDGET WORKSHEET

25 -PARK FUND

AS OF: NOVEMBER 30TH, 2018

FINANCIAL SUMMARY

	(----- 2017-2018 -----)				(----- 2018-2019 -----)		
2015-2016	2016-2017	CURRENT	Y-T-D	PROJECTED	DEPARTMENT	CITY MANAGER	ADOPTED
ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	REQUESTED	RECOMENDED	BUDGET
<u>REVENUE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
MISCELLANEOUS	0	2,276	0	0	0	0	0
TOTAL NON-DEPARTMENTAL	0	2,276	0	0	0	0	0
<u>PARKS DIVISION</u>							
PROPERTY TAXES	351,079	364,047	376,201	0	384,585	402,780	402,780
MISCELLANEOUS	12,368	5,144	5,305	0	14,100	7,967	7,967
FACILITY RENTAL REVENUE	19,420	24,159	10,550	0	6,000	6,080	6,080
TRANSFERS - INTERFUND	275,000	475,000	450,000	0	450,000	450,000	450,000
TOTAL PARKS DIVISION	657,866	868,350	842,056	0	854,685	866,827	866,827
<u>RECREATION DIVISION</u>							
MISCELLANEOUS	0	0	0	0	3,621	0	0
CONCESSION REVENUE	43,007	54,273	52,000	0	58,000	62,000	62,000
FACILITY RENTAL REVENUE	0	0	15,000	0	15,000	22,200	22,200
PROGRAM REVENUE	332,957	332,636	364,025	0	332,000	227,520	227,520
TOTAL RECREATION DIVISION	375,965	386,909	431,025	0	408,621	311,720	311,720
<u>CENTERVIEW</u>							
FACILITY RENTAL REVENUE	0	8,971	50,205	0	40,000	50,205	50,205
PROGRAM REVENUE	0	0	4,200	0	1,000	2,600	2,600
TOTAL CENTERVIEW	0	8,971	54,405	0	41,000	52,805	52,805
<u>RAYMORE ACTIVITY CENTER</u>							
MISCELLANEOUS	0	0	0	0	0	2,340	2,340
CONCESSION REVENUE	0	0	0	0	0	7,650	7,650
FACILITY RENTAL REVENUE	0	0	0	0	0	13,050	13,050
PROGRAM REVENUE	0	0	0	0	2,000	146,800	146,800
TOTAL RAYMORE ACTIVITY CENTER	0	0	0	0	2,000	169,840	169,840
TOTAL REVENUES	1,033,831	1,266,507	1,327,486	0	1,306,306	1,401,192	1,401,192
=====	=====	=====	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

<u>NON-DEPARTMENTAL</u>							
<u>PARKS DIVISION</u>							
PERSONNEL	416,669	445,451	467,894	0	467,894	477,176	477,176
COMMODITIES	25,998	21,301	27,213	0	25,512	25,337	25,337
MAINTENANCE & REPAIRS	54,969	42,212	47,500	0	46,500	47,000	47,000
UTILITIES	40,563	44,766	44,802	0	49,552	46,779	46,779
CONTRACTUAL	34,126	45,568	50,036	0	47,297	59,244	59,244
CAPITAL PROJECTS	31,826	5,006	75,000	0	75,000	7,900	7,900
TRANSFERS/MISCELLANEOUS	56,126	47,617	47,617	0	47,617	48,366	48,366
TOTAL PARKS DIVISION	660,277	651,921	760,062	0	759,372	711,802	711,802



PROPOSED BUDGET WORKSHEET

25 -PARK FUND

AS OF: NOVEMBER 30TH, 2018

FINANCIAL SUMMARY

	(----- 2017-2018 -----)				(----- 2018-2019 -----)			
	2015-2016	2016-2017	CURRENT	Y-T-D	PROJECTED	DEPARTMENT	CITY MANAGER	ADOPTED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	REQUESTED	RECOMENDED	BUDGET

NON-DEPARTMENTAL

=====

MISCELLANEOUS

25-00-4350-0000 INTEREST REVENUE	0	2,276	0	0	0	0	0	
TOTAL MISCELLANEOUS	0	2,276	0	0	0	0	0	

TRANSFERS - INTERFUND

TOTAL NON-DEPARTMENTAL	0	2,276	0	0	0	0	0	
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PARKS DIVISION

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PROPERTY TAXES

25-25-4010-0000 REAL ESTATE PROPERTY TA	294,513	304,229	320,442	0	319,730	336,715	336,715	
25-25-4020-0000 PERSONAL PROPERTY TAX	56,566	59,818	55,759	0	64,855	66,065	66,065	
TOTAL PROPERTY TAXES	351,079	364,047	376,201	0	384,585	402,780	402,780	

25-4010-0000 REAL ESTATE PROPERTY TAX PERMANENT NOTES:  
 NEW ACCOUNT FOR 05-06 BUDGET AND FISCAL. WAS COMBINED WITH  
 PERSONAL AND SHOWN IN 4055 IN PAST.

25-4020-0000 PERSONAL PROPERTY TAX PERMANENT NOTES:  
 EW ACCOUNT FOR 05-06 BUDGET AND FISCAL. WAS COMBINED WITH  
 PERSONAL AND SHOWN IN 4055 IN PAST.

25-4055-0000 PARK MAINTENANCE LEVY PERMANENT NOTES:  
 THIS ACCOUNT IS NO LONGER USED IN 05-06 BUDGET AND FISCAL.  
 REAL & PERSONAL SEPERATED AND SHOWN IN 4010 AND 4020

MISCELLANEOUS

25-25-4340-0000 REFUNDS & REIMBURSEMENT	360	0	0	0	0	0	0	
25-25-4350-0000 INTEREST REVENUE	5,590	4,684	5,305	0	13,626	7,967	7,967	
25-25-4370-0000 MISCELLANEOUS REVENUE	458	0	0	0	474	0	0	
25-25-4480-1500 DONATIONS - LEGACY	5,960	460	0	0	0	0	0	
TOTAL MISCELLANEOUS	12,368	5,144	5,305	0	14,100	7,967	7,967	

FACILITY RENTAL REVENUE

25-25-4710-0000 PARK RENTAL FEES	19,420	24,159	10,550	0	6,000	6,080	6,080	
Lions Shelter	40	70.00	2,800.00					
West Shelter	20	50.00	1,000.00					
Optimist Shelter	30	50.00	1,500.00					
Moon Valley Shelter	10	50.00	500.00					
Depot	4	70.00	280.00					
TOTAL FACILITY RENTAL REVENUE	19,420	24,159	10,550	0	6,000	6,080	6,080	

25-4710-0000 PARK RENTAL FEES PERMANENT NOTES:

PROPOSED BUDGET WORKSHEET

25 -PARK FUND

AS OF: NOVEMBER 30TH, 2018

	(----- 2017-2018 -----)				(----- 2018-2019 -----)			
REVENUES	2015-2016 ACTUAL	2016-2017 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET

Rental fees include fees for shelter rentals.  
Sport rentals moved to recreation division.

TRANSFERS - INTERFUND

25-25-4901-0000 TRANSFER FROM GENERAL F	125,000	100,000	100,000	0	100,000	100,000	100,000	_____
General Fund Support	1 95,000.00	95,000.00						
Festival Support	1 5,000.00	5,000.00						
25-25-4947-0000 TRANSFER FROM PARK SALE	150,000	375,000	350,000	0	350,000	350,000	350,000	_____
Park Sales Tax	1 350,000.00	350,000.00						
<b>TOTAL TRANSFERS - INTERFUND</b>	<b>275,000</b>	<b>475,000</b>	<b>450,000</b>	<b>0</b>	<b>450,000</b>	<b>450,000</b>	<b>450,000</b>	

<b>TOTAL PARKS DIVISION</b>	<b>657,866</b>	<b>868,350</b>	<b>842,056</b>	<b>0</b>	<b>854,685</b>	<b>866,827</b>	<b>866,827</b>	
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RECREATION DIVISION

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PROPERTY TAXES

MISCELLANEOUS

25-26-4315-0000 RECREATION GRANTS - PAR	0	0	0	0	3,621	0	0	_____
<b>TOTAL MISCELLANEOUS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,621</b>	<b>0</b>	<b>0</b>	

CONCESSION REVENUE

25-26-4700-0000 CONCESSION	43,007	54,273	52,000	0	58,000	62,000	62,000	_____
Concession Revenue	1 62,000.00	62,000.00						
<b>TOTAL CONCESSION REVENUE</b>	<b>43,007</b>	<b>54,273</b>	<b>52,000</b>	<b>0</b>	<b>58,000</b>	<b>62,000</b>	<b>62,000</b>	

FACILITY RENTAL REVENUE

25-26-4710-0000 RENTAL FEES	0	0	15,000	0	15,000	22,200	22,200	_____
Sports Tourn Fees	12 1,850.00	22,200.00						
<b>TOTAL FACILITY RENTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>0</b>	<b>15,000</b>	<b>22,200</b>	<b>22,200</b>	

PROGRAM REVENUE

25-26-4715-1600 PROGRAM - LEAGUE MISC	23,664	26,242	31,150	0	24,000	12,250	12,250	_____
Flag Football - Youth	150 65.00	9,750.00						
Flag Football League Sponsor	1 1,500.00	1,500.00						
Photo Commission	1 1,000.00	1,000.00						
25-26-4715-1605 PROGRAM - DAY CAMP	80,103	81,029	81,450	0	81,450	0	0	_____
25-26-4715-1610 PROGRAM - BASEBALL/SOFT	92,024	84,565	93,050	0	84,000	86,600	86,600	_____
T-ball	190 65.00	12,350.00						
Coach Pitch Softball	120 85.00	10,200.00						
Machine Pitch Baseball	150 85.00	12,750.00						
Player Pitch Baseball/Softball	400 95.00	38,000.00						
Competitive Team Fee	6 1,200.00	7,200.00						
Team Sponsorships	30 150.00	4,500.00						
Field Sponsorships	8 200.00	1,600.00						
25-26-4715-1615 PROGRAM - BASKETBALL	26,037	19,660	28,350	0	20,000	0	0	_____
25-26-4715-1620 PROGRAM - SOCCER	56,075	62,125	60,100	0	62,500	67,900	67,900	_____
Spring, Youth (U5/U6)	100 70.00	7,000.00						
Spring, Youth (U8-U12)	200 90.00	18,000.00						

PROPOSED BUDGET WORKSHEET

25 -PARK FUND

AS OF: NOVEMBER 30TH, 2018

REVENUES	(----- 2017-2018 -----)		(----- 2018-2019 -----)		DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
	2015-2016 ACTUAL	2016-2017 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL			
Fall, Youth (U5/U6)	90	70.00	6,300.00				
Fall, Youth (U8-U12)	180	90.00	16,200.00				
League Sponsorships	2	3,000.00	6,000.00				
United SC U8-U10	3	800.00	2,400.00				
United SC U11-U12	6	1,000.00	6,000.00				
United SC U13-Up	5	1,200.00	6,000.00				
25-26-4715-1625 PROGRAM - ADULT SOFTBAL	16,335	15,200	20,250	0	20,250	20,250	20,250
Men's - 3 Seasons - 15 Teams	45	450.00	20,250.00				
25-26-4715-1630 PROGRAM - MISC	9,036	11,978	9,675	0	3,000	0	0
25-26-4715-1635 PROGRAM - INSTRUCTIONAL	2,744	3,680	6,300	0	4,800	6,300	6,300
Misc. Instructional Programs	14	200.00	2,800.00				
CPR & First Aid	40	35.00	1,400.00				
Archery	2	150.00	300.00				
Outdoor Education	4	450.00	1,800.00				
25-26-4715-1640 PROGRAM - TINY SPORTS	10,300	9,220	11,000	0	11,500	11,520	11,520
Tiny Football	30	40.00	1,200.00				
Tiny Soccer Fall	60	40.00	2,400.00				
Tiny Basketball	58	40.00	2,320.00				
Tiny T-ball	80	40.00	3,200.00				
Tiny Soccer Spring	60	40.00	2,400.00				
25-26-4715-1645 PROGRAM - FITNESS	6,050	6,105	7,200	0	6,500	7,200	7,200
Yoga (8 Sessions)	180	40.00	7,200.00				
25-26-4720-0000 SPECIAL EVENT CONTRIBUT	10,590	12,832	15,500	0	14,000	15,500	15,500
Easter Cash Sponsorships	3	500.00	1,500.00				
Touch A Truck	4	250.00	1,000.00				
Spirit of America Event Spon.	5	500.00	2,500.00				
Car Show Fee	35	20.00	700.00				
Car Show Spon.	1	750.00	750.00				
Movie Night Series Sponsors	2	500.00	1,000.00				
Fall Event Sponsorship	1	750.00	750.00				
Fall Event Participant Fee	1	500.00	500.00				
Fishing Derby	1	300.00	300.00				
Mini Mud Run	5	250.00	1,250.00				
Food Truck Event Sponsors	2	250.00	500.00				
Food Truck Vendor Fees	10	75.00	750.00				
Misc. Partnership Support	2	500.00	1,000.00				
Mini Mud Run Participant Fees	200	15.00	3,000.00				
<b>TOTAL PROGRAM REVENUE</b>	<b>332,957</b>	<b>332,636</b>	<b>364,025</b>	<b>0</b>	<b>332,000</b>	<b>227,520</b>	<b>227,520</b>
26-4715-0000 PROGRAM	PERMANENT NOTES: recreation program fees and charges						
26-4720-0000 SPECIAL EVENT CONTRIBUTION	PERMANENT NOTES: special event fees, charges, and donations						
<b>TOTAL RECREATION DIVISION</b>	<b>375,965</b>	<b>386,909</b>	<b>431,025</b>	<b>0</b>	<b>408,621</b>	<b>311,720</b>	<b>311,720</b>

PROPOSED BUDGET WORKSHEET

25 -PARK FUND

AS OF: NOVEMBER 30TH, 2018

	(----- 2017-2018 -----)				(----- 2018-2019 -----)			
REVENUES	2015-2016	2016-2017	CURRENT	Y-T-D	PROJECTED	DEPARTMENT	CITY MANAGER	ADOPTED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	REQUESTED	RECOMENDED	BUDGET
CENTERVIEW								
=====								
<u>MISCELLANEOUS</u>								
<u>FACILITY RENTAL REVENUE</u>								
25-27-4710-0000 RENTAL FEES	0	8,971	50,205	0	40,000	50,205	50,205	
Full Facility	58	225.00	13,050.00					
Harrelson Hall	52	175.00	9,100.00					
Harrelson A	84	60.00	5,040.00					
Harrelson B	122	120.00	14,640.00					
Gilmore Room	14	25.00	350.00					
The Grove	45	25.00	1,125.00					
Lobby	10	50.00	500.00					
Audio / Visual	40	30.00	1,200.00					
Alcohol Permit	20	100.00	2,000.00					
Public Safety Officer	80	40.00	3,200.00					
TOTAL FACILITY RENTAL REVENUE	0	8,971	50,205	0	40,000	50,205	50,205	
<u>PROGRAM REVENUE</u>								
25-27-4715-1600 PROGRAMS-MISC	0	0	4,200	0	1,000	2,600	2,600	
Instructional Classes	4	200.00	800.00					
Sr. Programs	4	200.00	800.00					
Facility Special Event	2	500.00	1,000.00					
TOTAL PROGRAM REVENUE	0	0	4,200	0	1,000	2,600	2,600	
TOTAL CENTERVIEW	0	8,971	54,405	0	41,000	52,805	52,805	
RAYMORE ACTIVITY CENTER								
=====								
<u>MISCELLANEOUS</u>								
25-28-4370-0000 MISCELLANEOUS REVENUE	0	0	0	0	0	2,340	2,340	
Open Gym Program Fee	780	3.00	2,340.00					
TOTAL MISCELLANEOUS	0	0	0	0	0	2,340	2,340	
<u>CONCESSION REVENUE</u>								
25-28-4700-0000 CONCESSION	0	0	0	0	0	7,650	7,650	
Concession Revenue	18	425.00	7,650.00					
TOTAL CONCESSION REVENUE	0	0	0	0	0	7,650	7,650	
<u>FACILITY RENTAL REVENUE</u>								
25-28-4710-0000 RENTAL FEES	0	0	0	0	0	13,050	13,050	
Gym 1/2 Court	50	50.00	2,500.00					
Gym Full Court	50	85.00	4,250.00					
Day Full Facility	2	750.00	1,500.00					
Afterhours Full Facility	4	1,200.00	4,800.00					
TOTAL FACILITY RENTAL REVENUE	0	0	0	0	0	13,050	13,050	



PROPOSED BUDGET WORKSHEET

25 -PARK FUND

AS OF: NOVEMBER 30TH, 2018

REVENUES	2017-2018					2018-2019		
	2015-2016 ACTUAL	2016-2017 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
<b>PROGRAM REVENUE</b>								
25-28-4715-1600 PROGRAM - LEAGUE MISC	0	0	0	0	0	20,800	20,800	
Youth Volleyball	200	65.00	13,000.00					
Youth Volleyball Clinic	40	35.00	1,400.00					
Photo Commission	2	1,000.00	2,000.00					
Volleyball League Sponsorship	2	1,000.00	2,000.00					
Futsal	60	40.00	2,400.00					
25-28-4715-1605 PROGRAM - DAY CAMPS	0	0	0	0	0	85,500	85,500	
Enrollment Fee	115	30.00	3,450.00					
June (65 C @ 4 Wks)	260	95.00	24,700.00					
July/Aug (80 C @ 6 Wks)	480	95.00	45,600.00					
Field Trip (70 C @ 5 Trips)	350	25.00	8,750.00					
Spring Break Camp	20	75.00	1,500.00					
Winter Break Camp	20	75.00	1,500.00					
25-28-4715-1615 PROGRAM - BASKETBALL	0	0	0	0	0	21,850	21,850	
Youth Instructional (K)	30	50.00	1,500.00					
Youth 1st-4th Grade	150	65.00	9,750.00					
Youth 5th-8th Grade	80	85.00	6,800.00					
Youth Clinic	30	35.00	1,050.00					
League Sponsorship	1	2,000.00	2,000.00					
Photo Commission	1	750.00	750.00					
25-28-4715-1630 PROGRAM - MISCELLANEOUS	0	0	0	0	0	6,750	6,750	
Karate	150	45.00	6,750.00					
25-28-4715-1645 PROGRAM - FITNESS	0	0	0	0	0	1,300	1,300	
Fit to Health Sr. Class	20	40.00	800.00					
Walking Club	10	50.00	500.00					
25-28-4715-1650 PROGRAM - ADULT VOLLEYB	0	0	0	0	2,000	7,000	7,000	
Coed Recreational	8	250.00	2,000.00					
Coed Intermediate	4	250.00	1,000.00					
Coed Competitive	4	250.00	1,000.00					
Women's Recreational	8	250.00	2,000.00					
Women's Competitive	4	250.00	1,000.00					
25-28-4715-1655 PROGRAM - ADULT BASKETB	0	0	0	0	0	3,600	3,600	
Men's Recreational 5v5	6	300.00	1,800.00					
Men's Pick Up 3v3	45	40.00	1,800.00					
TOTAL PROGRAM REVENUE	0	0	0	0	2,000	146,800	146,800	
TOTAL RAYMORE ACTIVITY CENTER	0	0	0	0	2,000	169,840	169,840	
TOTAL REVENUES	1,033,831	1,266,507	1,327,486	0	1,306,306	1,401,192	1,401,192	

PROPOSED BUDGET WORKSHEET

25 -PARK FUND

AS OF: NOVEMBER 30TH, 2018

NON-DEPARTMENTAL

(----- 2017-2018 -----)(----- 2018-2019 -----)

2015-2016	2016-2017	CURRENT	Y-T-D	PROJECTED	DEPARTMENT	CITY MANAGER	ADOPTED
EXPENDITURES	ACTUAL	BUDGET	ACTUAL	YEAR END	REQUESTED	RECOMENDED	BUDGET

CAPITAL PROJECTS

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TRANSFERS/MISCELLANEOUS

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PROPOSED BUDGET WORKSHEET

25 -PARK FUND

AS OF: NOVEMBER 30TH, 2018

PARKS DIVISION

EXPENDITURES	(----- 2017-2018 -----)				(----- 2018-2019 -----)			
	2015-2016 ACTUAL	2016-2017 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
<u>PERSONNEL</u>								
25-5010-1110 SALARIES/WAGES	2,965	0	0	0	0	0	0	_____
25-5010-1240 SALARIES/WAGES	7,214	0	0	0	0	0	0	_____
25-5010-1250 SALARIES/WAGES	290,179	313,153	316,156	0	316,156	326,189	326,189	_____
25-5020-1010 FICA	44	( 9)	0	0	0	0	0	_____
25-5020-1110 FICA	1,155	0	0	0	0	0	0	_____
25-5020-1240 FICA	20	0	0	0	0	0	0	_____
25-5020-1250 FICA	21,706	23,724	24,858	0	24,858	25,634	25,634	_____
25-5030-1240 UNEMPLOYMENT	731	0	0	0	0	0	0	_____
25-5030-1250 UNEMPLOYMENT	0	549	1,015	0	1,015	1,011	1,011	_____
25-5040-1250 GROUP INSURANCE	47,519	48,600	60,925	0	60,925	55,971	55,971	_____
25-5045-1250 LAGERS	28,586	38,653	47,461	0	47,461	50,338	50,338	_____
25-5050-1110 OVERTIME	143	0	0	0	0	0	0	_____
25-5050-1240 OVERTIME	765	0	0	0	0	0	0	_____
25-5050-1250 OVERTIME	9,941	11,860	8,791	0	8,791	8,892	8,892	_____
25-5060-1250 WORKERS COMP	<u>5,702</u>	<u>8,921</u>	<u>8,688</u>	<u>0</u>	<u>8,688</u>	<u>9,141</u>	<u>9,141</u>	_____
TOTAL PERSONNEL	416,669	445,451	467,894	0	467,894	477,176	477,176	
<u>COMMODITIES</u>								
25-6065-1250 EQUIPMENT & FIXTURES-PARKS	5,646	2,971	6,900	0	6,600	6,900	6,900	_____
Replacement Tables/Bleachers	5	800.00	4,000.00					
Fountain Maintenance	1	500.00	500.00					
Bases for Ballfields	1	1,500.00	1,500.00					
Trash Barrels	1	500.00	500.00					
Misc. Improvements	1	400.00	400.00					
25-6070-1250 FUEL/OIL	10,056	9,029	10,150	0	10,150	10,450	10,450	_____
Unleaded fuel	2,000	2.80	5,600.00					
Diesel fuel	150	3.00	450.00					
Tractor/Mower fuel	4	1,100.00	4,400.00					
25-6130-1010 OFFICE EQUIPMENT	1,544	0	0	0	0	0	0	_____
25-6130-1250 OFFICE EQUIPMENT	904	0	0	0	0	0	0	_____
25-6150-1010 OFFICE SUPPLIES	1,618	2,405	2,500	0	1,500	1,500	1,500	_____
Misc. Office Supplies	1	1,500.00	1,500.00					
25-6260-1250 TOOLS/EQUIPMENT	1,288	2,554	2,500	0	2,300	2,500	2,500	_____
Misc. Hand Tools	1	850.00	850.00					
Misc. Safety Equipment	1	350.00	350.00					
Power Tools for Shop	1	1,300.00	1,300.00					
25-6270-1010 UNIFORMS	258	437	282	0	162	162	162	_____
Board Member Shirts	9	18.00	162.00					
25-6270-1250 UNIFORMS	4,684	3,906	4,881	0	4,800	3,825	3,825	_____
Boots / FT	6	150.00	900.00					
Boots / Seasonal	3	50.00	150.00					
Coveralls	0	100.00	0.00					
Jackets	0	100.00	0.00					
Pants	30	35.00	1,050.00					
Gloves	12	15.00	180.00					
Hats	12	20.00	240.00					
Short Sleeve Shirts / FT	45	14.00	630.00					
Long Sleeve Shirts / FT	12	16.25	195.00					

PROPOSED BUDGET WORKSHEET

25 -PARK FUND

AS OF: NOVEMBER 30TH, 2018

PARKS DIVISION

EXPENDITURES	(----- 2017-2018 -----)				(----- 2018-2019 -----)			
	2015-2016 ACTUAL	2016-2017 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
Sweatshirts / FT	12	30.00	360.00					
Short Sleeve Shirts / Seasonal	10	12.00	120.00					
<b>TOTAL COMMODITIES</b>	<b>25,998</b>	<b>21,301</b>	<b>27,213</b>	<b>0</b>	<b>25,512</b>	<b>25,337</b>	<b>25,337</b>	

25-6030-0000 COMMUNICATION EQUIPMENT PERMANENT NOTES:  
Typically used for hand-held radios and other communication equipment of that sort.

25-6065-1250 EQUIPMENT & FIXTURES-PARKSPERMANENT NOTES:  
Park fixtures budgeted here include picnic tables, bleachers, fountains, etc. that are in the parks for public use, fixed to the grounds, and not included as tools or supplies.

25-6070-1250 FUEL/OIL PERMANENT NOTES:  
Fuel for parks vehicles and equipment. Fuel is purchased in Raymore from local vendors, while tractor fuel is purchased through MFA.

25-6150-1010 OFFICE SUPPLIES PERMANENT NOTES:  
Administrative office supplies for department are coded here.

25-6190-0000 POSTAGE PERMANENT NOTES:  
Postage is kept in the recreation division.

25-6260-1388 TOOLS/EQUIPMENT PERMANENT NOTES:  
Place ball field preparation equipment in this item - for items purchased solely for user groups.

25-6270-1250 UNIFORMS PERMANENT NOTES:  
Uniforms for staff - coveralls and jackets are only every other year.

MAINTENANCE & REPAIRS

25-6400-1010 BUILDING MAINTENANCE	4,171	0	2,000	0	1,800	0	0	
25-6400-1250 BUILDING MAINTENANCE	2,770	0	0	0	0	2,000	2,000	
Paint - Shelt/Conces	1	500.00	500.00					
Misc. Hardware - Shelt/Conces	1	500.00	500.00					
Misc. Repairs - Shelt/Conces	1	1,000.00	1,000.00					
25-6410-1250 EQUIPMENT MAINTENANCE	343	31	500	0	300	500	500	
Misc. Equipment Maintenance	1	500.00	500.00					
25-6430-1250 GROUNDS MAINTENANCE	42,537	41,658	40,000	0	40,000	40,000	40,000	
Topsoil	1	700.00	700.00					
Seed	1	3,000.00	3,000.00					
Fertilizer	4	1,000.00	4,000.00					
Turf Area Herbicides	2	1,500.00	3,000.00					
Plateau Herbicide - Greenways	1	750.00	750.00					
Playground Mulch	3	1,000.00	3,000.00					
Flowerbed Mulch	2	1,250.00	2,500.00					

PROPOSED BUDGET WORKSHEET

25 -PARK FUND

AS OF: NOVEMBER 30TH, 2018

PARKS DIVISION

EXPENDITURES	(----- 2017-2018 -----)(----- 2018-2019 -----)					DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
	2015-2016 ACTUAL	2016-2017 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END			
Landscape Beds/Bulbs	5	500.00	2,500.00					
Sod/Rock	1	1,000.00	1,000.00					
Misc. Paint	1	400.00	400.00					
Timers/Lights - Repair/Replace	1	500.00	500.00					
Misc. Repairs	4	500.00	2,000.00					
Native Seed - Greenways	1	2,000.00	2,000.00					
Restroom Supplies	1	1,600.00	1,600.00					
Infield Fines	1	1,550.00	1,550.00					
Infield Drying Agent	1	1,000.00	1,000.00					
Field Chalk/Paint	1	6,500.00	6,500.00					
Trashcan Liners	1	2,000.00	2,000.00					
Misc. Electrical Repairs	4	500.00	2,000.00					
25-6430-1255 GROUNDS MAINT-TREES	152	140	4,000	0	4,000	4,000	4,000	
Tree Purchase to Plant	16	250.00	4,000.00					
25-6430-1500 GROUNDS MAINTENANCE - LEGAC	4,371	25	0	0	0	0	0	
25-6490-1010 VEHICLE MAINTENANCE	625	358	1,000	0	400	500	500	
Misc. Repairs	1	500.00	500.00					
TOTAL MAINTENANCE & REPAIRS	54,969	42,212	47,500	0	46,500	47,000	47,000	

25-6430-1250 GROUNDS MAINTENANCE PERMANENT NOTES:  
Materials and supplies for in-house maintenance and repairs.

25-6430-1500 GROUNDS MAINTENANCE - LEGAPERMANENT NOTES:  
Legacy Program Expenditure Account for bricks, benches, trees and shelters.  
Moved to Escrow Account FY18

UTILITIES

25-6800-1010 ELECTRICITY	38,790	39,816	42,664	0	47,202	46,564	46,564	
Service to Memorial Park	12	1,262.00	15,144.00					
Service to Recreation Park	12	2,000.00	24,000.00					
Service to Moon Valley Shelter	12	130.00	1,560.00					
Festival Power	1	100.00	100.00					
Service to West Shelter	12	130.00	1,560.00					
Service to T.B. Hanna	12	350.00	4,200.00					
25-6810-1010 WATER	0	2,900	258	0	150	215	215	
Water Service to Ward Park	10	21.50	215.00					
25-6820-1010 NATURAL GAS/PROPANE	343	1,103	800	0	1,200	0	0	
25-6840-1010 TELEPHONE	1,430	946	1,080	0	1,000	0	0	
TOTAL UTILITIES	40,563	44,766	44,802	0	49,552	46,779	46,779	

25-6840-1010 TELEPHONE PERMANENT NOTES:  
Previously the telephone and internet connection for park house. Has been removed for FY19  
Parks oncall cell phone is covered by GF group plan.

25-6850-0000 TRASH PERMANENT NOTES:  
Trash service was moved to buildings and grounds in FY06

PROPOSED BUDGET WORKSHEET

25 -PARK FUND

AS OF: NOVEMBER 30TH, 2018

PARKS DIVISION

EXPENDITURES	2015-2016		2017-2018		PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL				
(----- 2017-2018 -----)(----- 2018-2019 -----)								
<u>CONTRACTUAL</u>								
25-7020-1010 ADVERTISING/LEGAL NOTICES	71	77	135	0	100	135	135	_____
Bid Document Advertising	3	45.00	135.00					
25-7070-1010 CONTINGENCY	0	50	0	0	0	0	0	_____
25-7090-1010 ED/TRAIN/SEMINAR	1,588	2,270	2,325	0	2,325	2,750	2,750	_____
General Seminars	4	100.00	400.00					
MPRA State: SR	1	390.00	390.00					
NRPA Congress: NM, SR	2	650.00	1,300.00					
CPRP Re-certification: NM	1	60.00	60.00					
Leadership Conference: NM	2	300.00	600.00					
25-7090-1255 EDUCATION/TRAINING/SEMINAR	725	465	680	0	525	500	500	_____
Arborist Conf: SR, NM	2	150.00	300.00					
Tree Certification: SR	1	30.00	30.00					
ISA Certification: NM	1	170.00	170.00					
25-7140-1250 EQUIPMENT RENTAL	0	85	1,000	0	600	1,000	1,000	_____
Scissor Lift - Shade Structure	2	500.00	1,000.00					
25-7180-1010 INSURANCE	11,126	9,819	12,000	0	12,000	12,003	12,003	_____
MOPERM 6% of premium	1	12,003.00	12,003.00					
25-7210-1010 LEGAL SERVICES	383	800	500	0	500	800	800	_____
Kapke-Willerth Fees	1	800.00	800.00					
25-7240-1010 MEALS/LODGING/MILEAGE	3,993	5,615	5,265	0	5,200	6,770	6,770	_____
MPRA Meals: SR	1	150.00	150.00					
MPRA Hotel: SR	1	400.00	400.00					
NRPA Travel: NM, SR	2	360.00	720.00					
NRPA Meals: NM, SR	2	150.00	300.00					
NRPA Hotel: NM, SR	2	850.00	1,700.00					
PB Meeting Refreshments	10	60.00	600.00					
General Seminars - Meals	8	25.00	200.00					
Leadership Conf. Travel: NM	2	350.00	700.00					
Leadership Conf. Meals: NM	2	150.00	300.00					
Leadership Conf. Hotel: NM	2	600.00	1,200.00					
KCPRD Quarterly Meeting Meals	4	125.00	500.00					
25-7240-1255 MEALS/LODGING/MILEAGE	409	1,386	450	0	171	250	250	_____
Arborist Meals: SR, NM	2	50.00	100.00					
Arborist Hotel: SR	1	150.00	150.00					
25-7250-1010 MEMBERSHIP DUES	1,435	2,045	1,225	0	1,105	1,600	1,600	_____
NRPA Agency Membership	1	850.00	850.00					
MPRA Agency Membership (State)	1	650.00	650.00					
KCMPRDA: Director	1	100.00	100.00					
25-7280-1010 MISCELLANEOUS EXP	58	30	175	0	175	110	110	_____
Newspaper Subscriptions	1	30.00	30.00					
Sams Club Membership NM, BF	2	40.00	80.00					
25-7300-1010 COPIER EXPENSE	0	1,015	1,896	0	1,896	2,076	2,076	_____
Copier Lease	6	266.00	1,596.00					
Copies	6	80.00	480.00					
Shared with Centerview	0	0.00	0.00					
25-7320-1250 PROFESSIONAL SERVICES	14,338	21,911	24,385	0	22,700	31,250	31,250	_____
Playground Equipment Repair	2	1,500.00	3,000.00					
Mowers - Winter Service	4	1,000.00	4,000.00					

PROPOSED BUDGET WORKSHEET

25 -PARK FUND

AS OF: NOVEMBER 30TH, 2018

PARKS DIVISION

EXPENDITURES	(----- 2017-2018 -----)				(----- 2018-2019 -----)			
	2015-2016 ACTUAL	2016-2017 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
Tractors - Winter Service	4	1,000.00	4,000.00					
Misc Equipment Repairs	3	500.00	1,500.00					
Small Equipment Repairs	3	250.00	750.00					
Tractor Repairs	2	500.00	1,000.00					
Athletic Field Light Repairs	2	1,500.00	3,000.00					
Vehicle Maintenance	1	2,000.00	2,000.00					
Shelter/Con Stand Repairs	1	300.00	300.00					
Nuisance Animal Control	1	500.00	500.00					
Lake / Pond Stocking	1	2,000.00	2,000.00					
Portable Toilets	2	600.00	1,200.00					
Tennis Court Maintenance	2	1,500.00	3,000.00					
Concession Door Replacement	5	1,000.00	5,000.00					
<b>TOTAL CONTRACTUAL</b>	<b>34,126</b>	<b>45,568</b>	<b>50,036</b>	<b>0</b>	<b>47,297</b>	<b>59,244</b>	<b>59,244</b>	

25-7300-0000 PHOTO COPIER

PERMANENT NOTES:

This line item is not used. The copier contract is in 25-25-6130.

CAPITAL PROJECTS

25-8480-0000 CAPITAL OUTLAY	6,908	5,006	75,000	0	75,000	7,900	7,900	
Soccer Goals	2	3,000.00	6,000.00					
Pitchers Mound	1	900.00	900.00					
Pitching Machine	1	1,000.00	1,000.00					
25-8490-0000 CAPITAL OUTLAY-VEHICLES	24,918	0	0	0	0	0	0	
<b>TOTAL CAPITAL PROJECTS</b>	<b>31,826</b>	<b>5,006</b>	<b>75,000</b>	<b>0</b>	<b>75,000</b>	<b>7,900</b>	<b>7,900</b>	

TRANSFERS/MISCELLANEOUS

25-9803-0000 TRANSFER TO VERP	56,126	47,617	47,617	0	47,617	48,366	48,366	
2002 Ford F350 Truck - no bed	1	2,360.00	2,360.00					
2008 Chevy Trailblazer	1	5,905.00	5,905.00					
2009 Chevy Colorado	1	2,798.00	2,798.00					
2009 Ford F250 4X4 Truck	1	2,394.00	2,394.00					
2011 Ford F250 4X4 W Plow	1	3,142.00	3,142.00					
2016 Ford Transit Van	1	2,555.00	2,555.00					
2016 Ford F150 4X4 Quad Cab	1	2,830.00	2,830.00					
2002 Kubota M9000 DTC Tractor	1	3,357.00	3,357.00					
2012 Kioti DK551 Tractor	1	1,676.00	1,676.00					
2013 Landpride (Batwing)	1	1,098.00	1,098.00					
2013 Case 65A Tractor	1	2,820.00	2,820.00					
2010 JD1200A Bunker Rake	1	1,421.00	1,421.00					
2015 Kubota RTV X900 W-H	1	1,665.00	1,665.00					
2016 Kubota ZD1211L-72 Mower	1	3,054.00	3,054.00					
2016 Brush Hog	1	1,353.00	1,353.00					
2009 Tiller	1	173.00	173.00					
2010 future skid loader	1	2,818.00	2,818.00					
2017 Kubota ZD1211L-72 Mower	1	2,718.00	2,718.00					
2017 aerator	1	444.00	444.00					
2018 Kubota ZD1211L-72 mower	1	2,910.00	2,910.00					
2018 landpride overseeder	1	875.00	875.00					
<b>TOTAL TRANSFERS/MISCELLANEOUS</b>	<b>56,126</b>	<b>47,617</b>	<b>47,617</b>	<b>0</b>	<b>47,617</b>	<b>48,366</b>	<b>48,366</b>	

PROPOSED BUDGET WORKSHEET

25 -PARK FUND

AS OF: NOVEMBER 30TH, 2018

PARKS DIVISION

	(----- 2017-2018 -----)				(----- 2018-2019 -----)			
EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
TOTAL PARKS DIVISION	660,277	651,921	760,062	0	759,372	711,802	711,802	



PROPOSED BUDGET WORKSHEET

25 -PARK FUND

AS OF: NOVEMBER 30TH, 2018

RECREATION DIVISION

EXPENDITURES	2015-2016		2017-2018		2018-2019		ADOPTED BUDGET
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	

PERSONNEL

26-5010-1310 SALARIES/WAGES	222,844	262,310	243,236	0	243,236	253,919	253,919	_____
26-5020-1310 FICA	16,805	19,649	18,859	0	18,859	19,663	19,663	_____
26-5030-1310 UNEMPLOYMENT	524	453	781	0	781	787	787	_____
26-5040-1310 GROUP INSURANCE	17,632	23,393	36,763	0	36,763	25,259	25,259	_____
26-5045-1310 LAGERS	13,744	20,577	29,811	0	29,811	33,721	33,721	_____
26-5050-1310 OVERTIME	2,081	1,312	3,292	0	4,000	3,116	3,116	_____
26-5060-1010 WORKERS COMP	<u>4,465</u>	<u>6,389</u>	<u>5,343</u>	<u>0</u>	<u>5,343</u>	<u>5,694</u>	<u>5,694</u>	<u>_____</u>
TOTAL PERSONNEL	278,095	334,084	338,085	0	338,793	342,159	342,159	_____

COMMODITIES

26-6190-1010 POSTAGE	227	228	427	0	250	288	288	_____
Metered Postage at CH	6	48.00	288.00					
26-6245-1010 SOFTWARE	1,078	973	1,350	0	1,350	1,350	1,350	_____
Team Sideline Fee	1	1,000.00	1,000.00					
Official Assingnor Site Fee	1	350.00	350.00					
26-6260-1010 TOOLS/EQUIPMENT/ADMIN	311	180	300	0	1,000	300	300	_____
Misc. Concession Appliance	1	300.00	300.00					
26-6260-1600 TOOLS/EQUIPMENT-MISC	1,955	17	1,500	0	5,000	750	750	_____
Flag Football Equipment	1	400.00	400.00					
Archery/Outdoor Ed. Classes	1	200.00	200.00					
Additional Program - Misc. Exp	1	150.00	150.00					
26-6260-1605 TOOLS/EQUIP - DAY CAMP	487	0	200	0	200	0	0	_____
26-6260-1610 TOOLS/EQUIP- BASEBALL/SOFTB	2,381	799	4,000	0	4,000	4,000	4,000	_____
Team Equipment	1	3,000.00	3,000.00					
Game Balls	1	1,000.00	1,000.00					
26-6260-1615 TOOLS/EQUIPMENT-BASKETBALL	6	497	1,100	0	1,100	0	0	_____
26-6260-1620 TOOLS/EQUIPMENT - SOCCER	2,352	0	2,500	0	2,500	2,500	2,500	_____
Equipment (Team/Field)	2	700.00	1,400.00					
Balls	2	500.00	1,000.00					
Team Bags	1	100.00	100.00					
26-6260-1625 TOOLS/EQUIPMENT-ADULT SOFTB	0	0	150	0	0	0	0	_____
26-6260-1640 TOOLS/EQUIPMENT - TINY SPOR	589	0	625	0	300	625	625	_____
Tiny Sports Equipment	5	125.00	625.00					
26-6270-1010 UNIFORMS	436	800	546	0	850	546	546	_____
Seasonal Staff	20	8.50	170.00					
Concessions Staff	16	8.50	136.00					
Administrative Staff	3	80.00	240.00					
TOTAL COMMODITIES	9,822	3,494	12,698	0	16,550	10,359	10,359	_____

26-6150-0000 OFFICE SUPPLIES--RECREATIOPERMANENT NOTES:

All office supplies are in the Centerview.

26-6190-1010 POSTAGE

PERMANENT NOTES:

Keep all postage items in recreation division.

26-6260-1610 TOOLS/EQUIP- BASEBALL/SOFTPERMANENT NOTES:

Youth baseball/softball league equipment.

PROPOSED BUDGET WORKSHEET

25 -PARK FUND

AS OF: NOVEMBER 30TH, 2018

RECREATION DIVISION

(----- 2017-2018 -----)(----- 2018-2019 -----)

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
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26-6260-1615 TOOLS/EQUIPMENT-BASKETBALLPERMANENT NOTES:

Youth basketball league equipment.

UTILITIES

CONTRACTUAL

26-7060-1010 CONCESSION EXP-ADMINISTRATI	24,182	26,740	21,000	0	28,000	30,000	30,000	
Food	1 17,000.00	17,000.00						
Soft Drinks	1 8,000.00	8,000.00						
Candy	1 4,220.00	4,220.00						
Misc Supplies	1 500.00	500.00						
Sams Club Membership TB, KP	2 40.00	80.00						
Health Permits	1 200.00	200.00						
26-7090-1010 ED/TRAIN/SEMINAR	2,360	1,945	2,980	0	3,200	2,980	2,980	
General Training for RC / AC	0 100.00	0.00						
MPRA Congress: 2 Coordinators	2 390.00	780.00						
NRPA Congress: JM	1 600.00	600.00						
Food Handlers License	10 35.00	350.00						
1st Aid / CPR Certification	10 35.00	350.00						
CPRP Re-certification:	0 35.00	0.00						
AFO Re-certification: JM	0 35.00	0.00						
Rev Develop & Mang School: JM	1 900.00	900.00						
26-7240-1010 MEALS/LODGING/MILEAGE	3,360	4,229	4,570	0	4,000	4,570	4,570	
MPRA Meals: 2 Coordinators	2 125.00	250.00						
MPRA Hotel: 2 Coordinators	2 400.00	800.00						
NRPA Travel: JM	1 360.00	360.00						
NRPA Meals: JM	1 150.00	150.00						
NRPA Hotel: JM	1 850.00	850.00						
Special Event Volunteer Food	4 100.00	400.00						
General Seminars	0 100.00	0.00						
Rev Dev & Manag Sch Travel: JM	1 360.00	360.00						
Rev Dev & Manag Sch Meals: JM	1 100.00	100.00						
Rev Dev & Manag Sch Hotel: JM	1 1,300.00	1,300.00						
26-7250-1010 MEMBERSHIP DUES	35	410	35	0	35	35	35	
USTA Membership	1 35.00	35.00						
26-7280-1010 MISCELLANEOUS EXP	28,064	0	0	0	0	0	0	
26-7280-1290 MISC/CASH/DEBT MGMT	6,235	7,036	6,600	0	6,600	7,500	7,500	
Credit Card Processing Fees	12 625.00	7,500.00						
26-7315-1010 PRINTING	254	264	2,500	0	2,000	2,500	2,500	
Misc Flyer Printing	5 200.00	1,000.00						
Banners	3 100.00	300.00						
Sports Flyers Printing	6 200.00	1,200.00						
26-7330-1600 PROGRAM - MISC LEAGUES	10,582	17,751	12,000	0	11,000	5,145	5,145	
Coaches Background Checks	70 18.50	1,295.00						
Flag Football Referees / UIC	1 750.00	750.00						
Flag Football Awards	1 600.00	600.00						
Flag Football Uniforms	100 25.00	2,500.00						
26-7330-1605 PROGRAM - DAY CAMP	18,189	21,656	14,840	0	14,840	0	0	
26-7330-1610 PROGRAM - BASEBALL/SOFTBALL	37,340	31,215	38,274	0	30,000	34,706	34,706	
Awards	2 1,500.00	3,000.00						

PROPOSED BUDGET WORKSHEET

25 -PARK FUND

AS OF: NOVEMBER 30TH, 2018

RECREATION DIVISION

EXPENDITURES	(----- 2017-2018 -----)					(----- 2018-2019 -----)		
	2015-2016 ACTUAL	2016-2017 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
Umpires / Assignor / UIC	2	8,853.00	17,706.00					
Uniforms	2	7,000.00	14,000.00					
26-7330-1615 PROGRAM - BASKETBALL	11,411	10,628	11,700	0	8,500	0	0	_____
26-7330-1620 PROGRAM - SOCCER	28,161	32,518	39,500	0	33,000	38,000	38,000	_____
Jerseys	2	2,000.00	4,000.00					
Referees	2	3,000.00	6,000.00					
Ref Assignor	2	500.00	1,000.00					
Awards	2	1,200.00	2,400.00					
United SC Uniforms	3	5,000.00	15,000.00					
United SC Officials	2	250.00	500.00					
United Trainers	1	8,500.00	8,500.00					
United League Fees	1	450.00	450.00					
MYSA Membership	1	150.00	150.00					
26-7330-1625 PROGRAM - ADULT SOFTBALL	6,597	7,625	9,000	0	9,000	9,000	9,000	_____
Umpires / Assignor / UIC	3	2,800.00	8,400.00					
Awards	3	200.00	600.00					
26-7330-1630 PROGRAMS MISC	1,116	1,922	7,300	0	2,250	0	0	_____
26-7330-1635 PROGRAM - INSTRUCTION	3,032	2,702	4,750	0	3,360	4,750	4,750	_____
Instructor Fee - 75% Revenue	1	4,750.00	4,750.00					
26-7330-1640 PROGRAM - TINY SPORTS	0	1,775	1,500	0	1,800	1,800	1,800	_____
Uniforms	6	200.00	1,200.00					
Awards	6	100.00	600.00					
26-7330-1645 PROGRAM - FITNESS	4,863	4,295	5,400	0	4,550	4,550	4,550	_____
Instructor Fee - 75% Revenue	1	4,550.00	4,550.00					
26-7340-1600 RENT	6,280	7,625	8,150	0	8,150	5,000	5,000	_____
Special Event Storage	12	250.00	3,000.00					
Basketball League Rental	1	2,000.00	2,000.00					
26-7360-1010 SOFTWARE MAINT - ADMINISTRA	7,199	11,520	12,600	0	12,600	4,500	4,500	_____
Support Maint. for Con Stands	1	1,500.00	1,500.00					
Rec Trac Support Maint.	1	2,000.00	2,000.00					
Web Trac Support Maint.	1	1,000.00	1,000.00					
26-7370-1600 SPECIAL EVENTS	28,408	27,624	28,250	0	28,250	28,250	28,250	_____
Tree Lighting Supplies	1	400.00	400.00					
Tree Lighting Decorations	1	300.00	300.00					
Tree Lighting Entertainment	1	500.00	500.00					
Easter Festival Eggs	1	750.00	750.00					
Easter Festival Candy/Prizes	1	750.00	750.00					
Easter Festival Supplies	1	200.00	200.00					
ASCAP Movie License	1	350.00	350.00					
Fishing Derby Supplies	1	700.00	700.00					
Family Camp Out	1	100.00	100.00					
Spirit of America Display	1	16,000.00	16,000.00					
Spirit of America Band/Enter.	1	1,000.00	1,000.00					
Spirit of America Give-a-Ways	1	350.00	350.00					
Spirit of America Rentals	1	500.00	500.00					
Havest Night	1	1,500.00	1,500.00					
Movie Series	3	400.00	1,200.00					
Touch-A-Truck	1	1,300.00	1,300.00					
Veteran's Day Event	1	150.00	150.00					
Mini Mud Run	1	1,500.00	1,500.00					

PROPOSED BUDGET WORKSHEET

25 -PARK FUND

AS OF: NOVEMBER 30TH, 2018

RECREATION DIVISION

EXPENDITURES	(----- 2017-2018 -----)				(----- 2018-2019 -----)			
	2015-2016 ACTUAL	2016-2017 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
Food Truck Events	2	150.00	300.00					
Misc Event Start Up	2	200.00	400.00					
<b>TOTAL CONTRACTUAL</b>	<b>227,666</b>	<b>219,480</b>	<b>230,949</b>	<b>0</b>	<b>211,135</b>	<b>183,286</b>	<b>183,286</b>	
<p>26-7340-1600 RENT</p> <p>PERMANENT NOTES:                      Facility rental payments to the school district for rec                      sports programs and special event storage.</p>								
<u>CAPITAL PROJECTS</u>								
<b>TOTAL RECREATION DIVISION</b>	<b>515,583</b>	<b>557,058</b>	<b>581,732</b>	<b>0</b>	<b>566,478</b>	<b>535,804</b>	<b>535,804</b>	

PROPOSED BUDGET WORKSHEET

25 -PARK FUND

AS OF: NOVEMBER 30TH, 2018

CENTERVIEW

(----- 2017-2018 -----)(----- 2018-2019 -----)

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
<u>PERSONNEL</u>								
<u>COMMODITIES</u>								
27-6065-1010 EQUIPMENT & FIXTURES	0	0	1,500	0	1,000	500	500	
Misc. Office/Facility Equip.	1	500.00	500.00					
27-6150-1010 SUPPLIES	0	2,849	3,500	0	2,000	5,000	5,000	
Office Supplies	1	1,000.00	1,000.00					
Lobby Supplies	1	3,000.00	3,000.00					
Program Supplies	2	500.00	1,000.00					
27-6190-1010 POSTAGE	0	0	250	0	250	250	250	
Event Mailings	1	250.00	250.00					
27-6245-1010 SOFTWARE	0	975	500	0	1,000	1,000	1,000	
Rec Trac User Licenses	5	200.00	1,000.00					
27-6260-1600 TOOLS/EQUIP - MISC	0	0	250	0	250	250	250	
Misc. Safety Equipment	1	250.00	250.00					
27-6270-1010 UNIFORMS	0	0	180	0	180	180	180	
Part Time Rec Attendants	10	18.00	180.00					
TOTAL COMMODITIES	0	3,824	6,180	0	4,680	7,180	7,180	

27-6065-1010 EQUIPMENT & FIXTURES PERMANENT NOTES:  
Administraive Equipment for Centerview Operations.

27-6150-1010 SUPPLIES PERMANENT NOTES:  
Administrative Office Supplies and Lobby Supplies for Centerview.

<u>MAINTENANCE &amp; REPAIRS</u>								
27-6400-1010 BUILDING MAINTENANCE	0	7,200	3,450	0	1,250	1,600	1,600	
Misc. Hardware	1	250.00	250.00					
Light Replacement	1	50.00	50.00					
Misc. Elect. Reparis	1	50.00	50.00					
Restroom Supplies	1	500.00	500.00					
Trashcan Liners	1	750.00	750.00					
27-6410-1010 EQUIPMENT MAINTENANCE	0	0	250	0	250	750	750	
Misc. Internal Equip. Repair	1	250.00	250.00					
HVAC Filters	4	125.00	500.00					
27-6430-1010 GROUNDS MAINTENANCE	0	0	1,500	0	750	1,500	1,500	
Seed - Fertilizer	1	500.00	500.00					
Herbicides	1	500.00	500.00					
Mulch	1	500.00	500.00					
TOTAL MAINTENANCE & REPAIRS	0	7,200	5,200	0	2,250	3,850	3,850	

<u>UTILITIES</u>								
27-6800-1010 ELECTRICITY	0	4,415	16,800	0	9,500	9,600	9,600	
Service to Centerview	12	800.00	9,600.00					
27-6820-1010 NATURAL GAS/PROPANE	0	687	1,800	0	3,200	4,200	4,200	
Service to Centerview	12	350.00	4,200.00					
27-6840-1010 TELEPHONE	0	0	3,000	0	0	0	0	

PROPOSED BUDGET WORKSHEET

25 -PARK FUND

AS OF: NOVEMBER 30TH, 2018

CENTERVIEW

EXPENDITURES	(----- 2017-2018 -----)		(----- 2018-2019 -----)					
	2015-2016 ACTUAL	2016-2017 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET

27-6850-1010 TRASH	0	252	882	0	882	882	882	
Sevice Removal Centerview	12	73.50	882.00					
TOTAL UTILITIES	0	5,354	22,482	0	13,582	14,682	14,682	

CONTRACTUAL

27-7020-1010 ADVERTISING	0	0	1,000	0	1,000	1,000	1,000	
Facility Marketing / Signage	1	1,000.00	1,000.00					
27-7280-1010 MISCELLANEOUS EXPENSE	0	34	2,400	0	500	1,280	1,280	
Credit Card Processing Fees	12	100.00	1,200.00					
Sams Club Membership JM, GN	2	40.00	80.00					
27-7300-1010 COPIER EXPENSE	0	1,471	1,896	0	1,896	2,076	2,076	
Copier Lease	6	266.00	1,596.00					
Copies	6	80.00	480.00					
27-7315-1010 PRINTING	0	390	5,000	0	3,000	5,000	5,000	
Flyers / Brochures	1	5,000.00	5,000.00					
27-7320-1010 PROFESSIONAL SERVICES	0	2,285	4,247	0	4,247	10,987	10,987	
Pest Control	6	50.00	300.00					
Misc. Equipment Repairs	1	747.00	747.00					
Public Safety Officer (Rental)	80	40.00	3,200.00					
Lawn Services	4	150.00	600.00					
Linen Cleaning & Press	10	200.00	2,000.00					
HVAC Contract	12	300.00	3,600.00					
Facility Cleaning	12	0.00	0.00					
Fire Alarm Monitoring	4	135.00	540.00					
27-7330-1600 PROGRAM - MISCELLANEOUS	0	0	3,000	0	500	1,200	1,200	
Instructor Fees	8	100.00	800.00					
Sr. Program Services	4	100.00	400.00					
27-7360-1010 SOFTWARE MAINTENANCE	0	0	3,000	0	2,300	2,000	2,000	
Rec Trac Support Maint.	1	1,000.00	1,000.00					
Web Trac Support Maint.	1	1,000.00	1,000.00					
TOTAL CONTRACTUAL	0	4,180	20,543	0	13,443	23,543	23,543	

27-7280-1010 MISCELLANEOUS EXPENSE      PERMANENT NOTES:  
 Centerview Expense Split for Rentals

27-7360-1010 SOFTWARE MAINTENANCE      PERMANENT NOTES:  
 Added Maint. Expense with additional facility.

CAPITAL PROJECTS

TOTAL CENTERVIEW	0	20,558	54,405	0	33,955	49,255	49,255	
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PROPOSED BUDGET WORKSHEET

25 -PARK FUND

AS OF: NOVEMBER 30TH, 2018

RAYMORE ACTIVITY CENTER

EXPENDITURES	(- - - - - 2017-2018 - - - - -)					(- - - - - 2018-2019 - - - - -)		
	2015-2016 ACTUAL	2016-2017 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
<u>PERSONNEL</u>								
<u>COMMODITIES</u>								
28-6065-1010 EQUIPMENT & FIXTURES		0	0	0	0	1,500	1,500	
Misc. Office/Facility Equip.	1	1,500.00	1,500.00					
28-6150-1010 SUPPLIES		0	0	0	0	1,000	1,000	
Office Supplies	1	500.00	500.00					
Lobby Supplies	1	500.00	500.00					
28-6245-1010 SOFTWARE		0	0	0	0	500	500	
Rec Trac User Licenses	5	100.00	500.00					
28-6260-1600 TOOLS/EQUIP - LEAGUE MISC		0	0	0	0	750	750	
Volleyballs	1	500.00	500.00					
Volleyball Team Bags	1	250.00	250.00					
28-6260-1605 TOOLS/EQUIP - DAY CAMP		0	0	0	0	2,100	2,100	
Summer Camp Equipment	1	500.00	500.00					
Daily Activity Supplies	10	80.00	800.00					
Weekly Snacks	10	80.00	800.00					
28-6260-1615 TOOLS/EQUIP - BASKETBALL		0	0	0	0	1,100	1,100	
Youth Basketballs	1	1,000.00	1,000.00					
Team Bags	1	100.00	100.00					
28-6260-1650 TOOLS/EQUIP - ADULT VOLLEYB		0	0	0	0	1,620	1,620	
Volleyballs	40	30.00	1,200.00					
Nets	2	120.00	240.00					
Volleyball Racks	3	60.00	180.00					
28-6260-1655 TOOLS/EQUIP - ADULT BASKETB		0	0	0	0	1,370	1,370	
Basketballs	30	35.00	1,050.00					
Nets	4	10.00	40.00					
Pinnies	20	5.00	100.00					
Basektball Rack	3	60.00	180.00					
28-6270-1010 UNIFORMS		0	0	0	0	180	180	
Recreation Attendants	10	18.00	180.00					
TOTAL COMMODITIES		0	0	0	0	10,120	10,120	
<u>MAINTENANCE &amp; REPAIRS</u>								
28-6400-1010 BUILDING MAINTENANCE		0	0	0	0	1,500	1,500	
Restroom Supplies	6	100.00	600.00					
Trashcan Liners	6	80.00	480.00					
Misc. Hardware	1	250.00	250.00					
Misc. Elect. Reparis	0	0.00	0.00					
Light Replacement	1	170.00	170.00					
28-6410-1010 EQUIPMENT MAINTENANCE		0	0	0	0	500	500	
Misc. Internal Equip. Repair	1	500.00	500.00					
28-6430-1010 GROUNDS MAINTENANCE		0	0	0	0	2,000	2,000	
Seed - Fertilizer	1	500.00	500.00					
Herbicides	1	500.00	500.00					
Mulch	1	500.00	500.00					
Landscape Rock	1	500.00	500.00					
TOTAL MAINTENANCE & REPAIRS		0	0	0	0	4,000	4,000	

PROPOSED BUDGET WORKSHEET

25 -PARK FUND

AS OF: NOVEMBER 30TH, 2018

RAYMORE ACTIVITY CENTER

EXPENDITURES	(----- 2017-2018 -----)					(----- 2018-2019 -----)		
	2015-2016 ACTUAL	2016-2017 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
<u>UTILITIES</u>								
28-6800-1010 ELECTRICITY	0	0	0	0	2,400	9,600	9,600	_____
Service to RAC	12	800.00	9,600.00					
28-6820-1010 NATURAL GAS/PROPANE	0	0	0	0	1,050	4,200	4,200	_____
Service to RAC	12	350.00	4,200.00					
28-6850-1010 TRASH	0	0	0	0	221	882	882	_____
Service Removal RAC	12	73.50	882.00					
TOTAL UTILITIES	0	0	0	0	3,671	14,682	14,682	
<u>CONTRACTUAL</u>								
28-7060-1010 CONCESSION EXP - RAC	0	0	0	0	0	4,000	4,000	_____
Food	1	2,500.00	2,500.00					
Drinks	1	1,000.00	1,000.00					
Candy	1	500.00	500.00					
28-7280-1010 MISCELLANEOUS	0	0	0	0	0	1,200	1,200	_____
Credit Card Processing Fees	12	100.00	1,200.00					
28-7320-1010 PROFESSIONAL SERVICES	0	0	0	0	0	2,190	2,190	_____
Pest Control	6	50.00	300.00					
Misc. Equipment Repairs	1	750.00	750.00					
Fire Alarm Monitoring	4	135.00	540.00					
Lawn Service	4	150.00	600.00					
HVAC Service	12	0.00	0.00					
Facility Cleaning	12	0.00	0.00					
28-7330-1600 PROGRAM - LEAGUE MISC	0	0	0	0	0	6,205	6,205	_____
Coaches Background Checks	50	18.50	925.00					
Youth VB Camp Instructor	2	190.00	380.00					
Youth VB Awards	2	500.00	1,000.00					
Youth VB Officials / UIC	2	750.00	1,500.00					
Youth VB Uniforms	2	1,200.00	2,400.00					
28-7330-1605 PROGRAM - DAY CAMP	0	0	0	0	0	16,400	16,400	_____
Participant Shirts	100	8.00	800.00					
Field Trip Fees	100	100.00	10,000.00					
Bus Fees	10	560.00	5,600.00					
28-7330-1615 PROGRAM - BASKETBALL	0	0	0	0	0	10,900	10,900	_____
Officials / Assignor	1	4,800.00	4,800.00					
Awards	1	1,600.00	1,600.00					
Uniforms	1	4,500.00	4,500.00					
28-7330-1630 PROGRAM - MISC	0	0	0	0	0	4,725	4,725	_____
Instructor Fee - 70% Revenue	1	4,725.00	4,725.00					
28-7330-1650 PROGRAM - ADULT VOLLEYBALL	0	0	0	0	500	3,850	3,850	_____
Officals	7	350.00	2,450.00					
Awards	7	200.00	1,400.00					
28-7330-1655 PROGRAM - ADULT BASKETBALL	0	0	0	0	0	1,900	1,900	_____
Officials / Assignor	1	1,500.00	1,500.00					
Awards	2	200.00	400.00					
28-7360-1010 SOFTWARE MAINTENANCE	0	0	0	0	0	1,000	1,000	_____
Rec Trac Support Maint	1	1,000.00	1,000.00					
TOTAL CONTRACTUAL	0	0	0	0	500	52,370	52,370	



PROPOSED BUDGET WORKSHEET

25 -PARK FUND

AS OF: NOVEMBER 30TH, 2018

RAYMORE ACTIVITY CENTER

EXPENDITURES	(----- 2017-2018 -----)(----- 2018-2019 -----)				DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
	2015-2016 ACTUAL	2016-2017 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL			
<u>CAPITAL PROJECTS</u>							
TOTAL RAYMORE ACTIVITY CENTER	0	0	0	0	4,171	81,172	81,172
TOTAL EXPENDITURES	1,175,860 =====	1,229,537 =====	1,396,199 =====	0 =====	1,363,976 =====	1,378,033 =====	1,378,033 =====
REVENUE OVER/(UNDER) EXPENDITURES	( 142,029)	36,970	( 68,713)	0	( 57,670)	23,159	23,159

\*\*\* END OF REPORT \*\*\*



## MISCELLANEOUS ITEMS

- June 26, 2018 - Work Session Notes
- Status of Capital Improvements
- Park Board Annual Report - (Mid-Year Financials as of June 30, 2018)



**Work Session Minutes  
Raymore Parks and Recreation Board**

**Tuesday, June 26, 2018**

**6:00PM - Executive Conference Room  
City Hall  
100 Municipal Circle  
Raymore, Missouri 64083**

Members Present: Vice Chairman Trautman, Members: Harris, Heath, Seimears, Cipolla, Bartow, and Supple. Member Eastwood arrived late and Member Houdyshell was absent.

Staff Present: Director Musteen, Parks Superintendent Rulo and Recreation Superintendent McLain, Assistant Director of Public Works Greg Rokos and City Attorney Jonathan Zerr.

**Call to Order:** Vice Chairman Trautman called the meeting to order at 6:01 pm.

Director Musteen addressed the Board

- Welcomed new members and discussed their terms and voting privileges.
- An additional item is to be discussed regarding Hawk Ridge Park.

**1. Hawk Ridge Park**

- a. Discussion regarding the funding, the expansion of features and alternate bids.
- b. Introduced Greg Rokos, Assistant Director of Public Work
  - i. Mr. Rokos explained the project in depth, detailing the process of bidding, the changes made during the bid process and final bid tabs.
  - ii. The project will be brought to the Park Board in July for an official recommendation and then will be taken to City Council

**2. Park Board Member Training**

- a. Director Musteen introduced City Attorney Jonathan Zerr.
- b. Mr. Zerr made a presentation to the Park Board on the responsibilities, roles and procedures of conducting City business during meetings and being an appointed member of the Board.

**3. Adjournment**

- a. The meeting adjourned at 6:59 pm.

# Status of Park & Recreation Capital Improvements

7/24/2018

## 2018 Projects

- Recreation Park Picnic Pavilion: This project would involve the demolition of the existing park house and site restoration and create an additional picnic pavilion with restrooms and special event storage. *Park Sales Tax Fund, \$210,000 (NM)*
  - To Begin in the fall of 2018
- Park Restroom Enhancements: This project would involve the installation of hand dryers in the public restrooms at baseball, soccer and Moon Valley Park. *Park Sales Tax Fund, \$6,000 (NM)*
  - Construction Completed - January 2018
- Park Maintenance Facility Improvements: This project would involve the renovation of the administrative area of the Park Maintenance Facility that includes workstations, conference table and general remodeling of facilities. *Park Sales Tax Fund, \$20,000 (NM)*
  - General Construction is complete
  - The door and door frame from the admin area to the shop has not been finished.
- Recreation Park Pedestrian Bridge Replacement: This project would involve the replacement of the current bridge and construction of new pedestrian crossing to the east connecting Moon Valley and Recreation Park. *Park Sales Tax Fund, \$55,000 (NM)*
  - A geotechnical study has been completed
  - A concept for a replacement is under design
- Recreation Park Pedestrian Safety Enhancements: This project involves the construction of pedestrian access points off the main parking lot which will connect the Raymore Activity Center, the baseball complex and the soccer complex to the trail system. The project Includes; parking lot striping that adds additional ADA parking spots, no parking zones and pedestrian entrances, some landscaping and a prime location for public art. *Park Sales Tax Fund, \$100,000 (NM)*
  - Main trail and ADA connections are completed
  - The boardwalk and connection to the RAC is complete
  - A punch list and walk through with Tandem Paving is scheduled
- Recreation Park Pond: This project would involve an environmental analysis in the first year. The information gathered will provide guidance for the removal of sediment in the pond and cleaning up around the area making it easier to fish and more aesthetically pleasing. *Park Sales Tax Fund, \$10,000 (NM)*
  - Study is Complete
  - Cost estimates and dredging recommendations for FY19 are due in July

## 2017 Projects

- Memorial Park Improvements: This project will provide much needed improvements at Memorial Park including upgrades to the walking trail and the addition of a loop trail. *Park Sales Tax Fund, \$150,000 (NM)*
  - Construction Completed - June 2018
- ADA Access to Memorial Park Ball Fields: A project that improves the accessibility on fields #1 and #2 at Memorial Park. Concrete pads will be installed at the spectator areas of both fields and connect to the future trail scheduled for FY17. *Park Sales Tax Fund, \$65,000 (NM)*
  - Construction completed - Fall 2017
  - Accepted by City Council - May 2018
- Memorial Park West Parking Lot Extension: With the improvements scheduled for Memorial Park's west side, the current parking lot is not sufficient to support the expected use. This project will expand the current lot and increase parking opportunities. *Park Sales Tax Fund, \$37,500 (NM)*
  - Construction Completed - June 2018
- Ward Park Shelter Facility: A small picnic shelter will be built on a 12' x 12' pad to provide shade and offer a place to rest and picnic near the playground at Ward Park. *Park Sales Tax Fund, \$6,500 (NM)*
  - Park Maintenance staff are doing this project in-house.
  - Project is Complete - January 2018
    - A cedar pergola has been constructed and installed
    - A new water fountain has been installed
    - A water line has been installed with the help of Public Works
    - The water fountain is installed
    - A punch list has been developed
      - Staff is working on completing the punch list items which include a new BBQ Grill and trash can.
- Raymore Arboretum: This project converts the west side of Memorial Park into a living Arboretum with entrance and educational signage and supplemental tree planting. This project provides the Raymore Tree Board the opportunity to fund enhancements at the designated area of Memorial Park into an Arboretum. *04 - Restricted Revenue Fund \$10,000 (NM)*
  - Major Construction is complete
  - Ongoing maintenance and improvements will be on an as-needed basis
- Trail Lighting: This project involves a systematic study of costs, safety and needs assessment prioritizing the installation of lights along the trail system in the Parks and Recreation Department. *Park Sales Tax Fund, \$100,000 (NM)*
  - Project on hold
- Park Maintenance Facility Fencing & Building Apron - This project would involve installation of a six foot high chain link fence around the work area on the east side of the main shop facility, along with a concrete parking apron and maintenance bay approach to the building. *Capital Improvement Sales Tax Fund \$50,000, (NM)*
  - Construction Complete - January 2018
  - Accepted by Council - March 2018

## 2016 Projects

- Hawk Ridge Park Phase (I-b) ADA Dock: This project involves the purchase and installation of an ADA dock in Johnston Lake at the park. Staff worked with CAPS (Community Assistance Program) with the Missouri Department of Conservation seeking opportunities for grants and partnerships to obtain additional funding. The Council and Park Board approved an updated agreement in which the MO Department of Conservation will provide assistance with this project and other amenities totalling 75% of total project costs with a maximum of \$178,000. In addition, a 50 ft long fishing jetty will be added to the overall fishing access portion of the project. *Parks Sales Tax Fund, \$45,000 (NM)*
  - Before P&Z on 12/19
  - Under plan review of MDC and City Engineering Department
  - Bidding to begin upon conclusion of the review process

- Project currently out for bid - April 2018
  - Contract is at the Council level for approval
  - Completion - Winter 2018/2019
- Hawk Ridge Park Phase (I-c) Restroom: This project would involve the installation of a restroom facility at the park. This project has been partnered with the ADA Dock listed above and is also being completed and jointly funded under the CAPS agreement. *Park Sales Tax Fund, \$90,000 (NM)*
    - Before P&Z on 12/19
    - Under plan review of MDC and City Engineering Department
    - Bidding to begin upon conclusion of the review process
    - Project currently out for bid - April 2018
    - Contract is at the Council level for approval
    - Completion - Winter 2018/2019

#### 2015 Projects

- Hawk Ridge Park Walking Trail - Lake Loop  
This trail will be a concrete path that is 4" in depth and 10' in width that loops around the perimeter of Johnston Lake. This project was initially delayed and has been partnered with the ADA Dock listed above. The loop trail is also partially funded under the CAPS agreement. *Park Sales Tax Fund, \$160,000; (NM)*
  - Before P&Z on 12/19
  - Under plan review of MDC and City Engineering Department
  - Bidding to begin upon conclusion of the review process
  - Project currently out for bid - April 2018
  - Contract is at the Council level for approval
  - Completion - Winter 2018/2019

#### 2013 Projects

- Landscaping Throughout the City – This project involves replacing or installing trees, shrubs and flowers in four City parks. *Park Sales Tax Fund, \$28,700. (NM)*
  - The remaining funds on this project will be used for the landscaping at the RAC.
  - The adaptive landscape committee will work together to implement a project that adheres to the new standards adopted by the committee. This will most likely be the 1st project to be designed and completed in-house using the new standards.
    - Completion - Summer 2018 in conjunction with the RAC construction.

#### Bond Projects

- Centerview: This Project includes the design and construction of a facility located on Municipal Circle that will include: Parks and Recreation Department offices, meeting room, event space, and outdoor gathering space.
  - Construction is complete
- Activity Center at Recreation Park: This project will replace the current Park House Rental / Camp Facility at Recreation Park. The Activity Center will include staff support space, a basketball gym, walking track, volleyball courts and recreation equipment storage space.
  - Construction is Underway
- HAWK RIDGE PARK Projects
  - Before P&Z on 12/19
  - Under plan review of MDC and City Engineering Department
  - Bidding to begin upon conclusion of the review process
  - Project currently out for bid - April 2018

- Project currently out for bid - April 2018
- Contract is at the Council level for approval
- Completion - Winter 2018/2019

Hawk Ridge Park - Additional Signage: The final phase of the Hawk Ridge Park Master Plan calls for park signage that includes monument entrance signs, facility signs, trail and wayfinding signage, furnishings and other features that will enhance the park experience.

Hawk Ridge Park - Amphitheater: Located on the east side of Johnston Lake in Hawk Ridge Park, the amphitheater is the focal point of the HRP Master Plan and would be the facility for theater, musical performances and other community arts programming. This project involves other amenities that include additional parking, restrooms, trail enhancements, infrastructure and grading work.

Hawk Ridge Park - Parking lot expansion & ADA Playground: This phase of the Hawk Ridge Park improvements include an all-inclusive playground, parking and infrastructure expansion on the north-west side of Johnston Lake.

- Recreation Park Trail Rehabilitation: This project will replace broken down portions of the Recreation Park walking trail, crack seal and reseal the entire loop trail.
  - Construction is complete
- T.B Hanna Station Park - Splash Park/Skate Rink: T.B. Hanna Station will gain a number of new amenities that would join the newly opened Depot shelter. Included in this project would be a spray water park, community ice rink and playground.
  - Design/Consultant Contract before the Park Board (1/23/18)
  - Design/Consultant Contract before the City Council (1st Read/Feb 12 - 2nd Read/Feb 26)
  - Design underway - April 2018

### **All Inclusive Playground**

Hawk Ridge Park will be home to Cass County's first and only ALL-Inclusive Playground. Designed by Unlimited Play and funded by the Raymore Community, this playground will be a destination play area for people of all abilities and nestled in the newly updated Hawk Ridge Park.

- Design/Consultant MOU before the Park Board (November 2017)
- Design/Consultant MOU before the City Council (1st Read/Jan 22 - 2nd Read/Feb 12)
- Kick-Off meetings for design and fundraising - March 2018
- Design underway - April 2018

25 -PARK FUND  
 FINANCIAL SUMMARY

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
<u>NON-DEPARTMENTAL</u>									
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	291.62	0.00	( 291.62)	0.00
TOTAL NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00	291.62	0.00	( 291.62)	0.00
<u>PARKS DIVISION</u>									
PROPERTY TAXES	0.00	0.00	0.00	376,201.00	1,647.31	380,528.67	0.00	( 4,327.67)	101.15
MISCELLANEOUS	0.00	0.00	0.00	5,305.00	792.97	8,373.56	0.00	( 3,068.56)	157.84
FACILITY RENTAL REVENUE	0.00	0.00	0.00	10,550.00	775.00	4,145.00	0.00	6,405.00	39.29
TRANSFERS - INTERFUND	0.00	0.00	0.00	450,000.00	37,500.00	300,000.00	0.00	150,000.00	66.67
TOTAL PARKS DIVISION	0.00	0.00	0.00	842,056.00	40,715.28	693,047.23	0.00	149,008.77	82.30
<u>RECREATION DIVISION</u>									
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	3,620.65	0.00	( 3,620.65)	0.00
CONCESSION REVENUE	0.00	0.00	0.00	52,000.00	14,704.02	31,661.87	0.00	20,338.13	60.89
FACILITY RENTAL REVENUE	0.00	0.00	0.00	15,000.00	700.00	10,255.00	0.00	4,745.00	68.37
PROGRAM REVENUE	0.00	0.00	0.00	364,025.00	46,413.50	204,025.50	0.00	159,999.50	56.05
TOTAL RECREATION DIVISION	0.00	0.00	0.00	431,025.00	61,817.52	249,563.02	0.00	181,461.98	57.90
<u>CENTERVIEW</u>									
FACILITY RENTAL REVENUE	0.00	0.00	0.00	50,205.00	2,879.00	22,271.53	0.00	27,933.47	44.36
PROGRAM REVENUE	0.00	0.00	0.00	4,200.00	0.00	500.00	0.00	3,700.00	11.90
TOTAL CENTERVIEW	0.00	0.00	0.00	54,405.00	2,879.00	22,771.53	0.00	31,633.47	41.86
<u>RAYMORE ACTIVITY CENTER</u>									
TOTAL REVENUES	0.00	0.00	0.00	1,327,486.00	105,411.80	965,673.40	0.00	361,812.60	72.74
<u>EXPENDITURE SUMMARY</u>									
PARKS DIVISION	0.00	0.00	0.00	760,062.00	87,577.22	457,032.16	19,189.48	283,840.36	62.66
RECREATION DIVISION	0.00	0.00	0.00	581,732.00	85,399.15	352,791.77	12,311.05	216,629.18	62.76
CENTERVIEW	0.00	0.00	0.00	54,405.00	1,464.83	14,304.64	789.51	39,310.85	27.74
RAYMORE ACTIVITY CENTER	0.00	0.00	0.00	0.00	0.00	0.00	41.34	( 41.34)	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	1,396,199.00	174,441.20	824,128.57	32,331.38	539,739.05	61.34
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	( 68,713.00)	( 69,029.40)	141,544.83	( 32,331.38)	( 177,926.45)	158.94-



25 -PARK FUND  
 REVENUES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENTAL =====									
<u>MISCELLANEOUS</u>									
00-4350-0000 INTEREST REVENUE	0.00	0.00	0.00	0.00	0.00	291.62	0.00	( 291.62)	0.00
TOTAL MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	291.62	0.00	( 291.62)	0.00
<u>TRANSFERS - INTERFUND</u>									
TOTAL NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00	291.62	0.00	( 291.62)	0.00
PARKS DIVISION =====									
<u>PROPERTY TAXES</u>									
25-4010-0000 REAL ESTATE PROPERTY TAX	0.00	0.00	0.00	320,442.00	526.25	318,228.03	0.00	2,213.97	99.31
25-4020-0000 PERSONAL PROPERTY TAX	0.00	0.00	0.00	55,759.00	1,121.06	62,300.64	0.00	( 6,541.64)	111.73
TOTAL PROPERTY TAXES	0.00	0.00	0.00	376,201.00	1,647.31	380,528.67	0.00	( 4,327.67)	101.15
<u>MISCELLANEOUS</u>									
25-4350-0000 INTEREST REVENUE	0.00	0.00	0.00	5,305.00	792.97	7,900.01	0.00	( 2,595.01)	148.92
25-4370-0000 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00	473.55	0.00	( 473.55)	0.00
TOTAL MISCELLANEOUS	0.00	0.00	0.00	5,305.00	792.97	8,373.56	0.00	( 3,068.56)	157.84
<u>FACILITY RENTAL REVENUE</u>									
25-4710-0000 PARK RENTAL FEES	0.00	0.00	0.00	10,550.00	775.00	4,145.00	0.00	6,405.00	39.29
TOTAL FACILITY RENTAL REVENUE	0.00	0.00	0.00	10,550.00	775.00	4,145.00	0.00	6,405.00	39.29
<u>TRANSFERS - INTERFUND</u>									
25-4901-0000 TRANSFER FROM GENERAL FUN	0.00	0.00	0.00	100,000.00	8,333.33	66,666.64	0.00	33,333.36	66.67
25-4947-0000 TRANSFER FROM PARK SALES	0.00	0.00	0.00	350,000.00	29,166.67	233,333.36	0.00	116,666.64	66.67
TOTAL TRANSFERS - INTERFUND	0.00	0.00	0.00	450,000.00	37,500.00	300,000.00	0.00	150,000.00	66.67
TOTAL PARKS DIVISION	0.00	0.00	0.00	842,056.00	40,715.28	693,047.23	0.00	149,008.77	82.30
RECREATION DIVISION =====									
<u>PROPERTY TAXES</u>									
<u>MISCELLANEOUS</u>									
26-4315-0000 RECREATION GRANTS - PARKS	0.00	0.00	0.00	0.00	0.00	3,620.65	0.00	( 3,620.65)	0.00
TOTAL MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	3,620.65	0.00	( 3,620.65)	0.00

25 -PARK FUND  
 REVENUES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>CONCESSION REVENUE</u>									
26-4700-0000 CONCESSION	0.00	0.00	0.00	52,000.00	14,704.02	31,661.87	0.00	20,338.13	60.89
TOTAL CONCESSION REVENUE	0.00	0.00	0.00	52,000.00	14,704.02	31,661.87	0.00	20,338.13	60.89
<u>FACILITY RENTAL REVENUE</u>									
26-4710-0000 RENTAL FEES	0.00	0.00	0.00	15,000.00	700.00	10,255.00	0.00	4,745.00	68.37
TOTAL FACILITY RENTAL REVENUE	0.00	0.00	0.00	15,000.00	700.00	10,255.00	0.00	4,745.00	68.37
<u>PROGRAM REVENUE</u>									
26-4715-1600 PROGRAM - LEAGUE MISC	0.00	0.00	0.00	31,150.00	1,045.00	8,236.00	0.00	22,914.00	26.44
26-4715-1605 PROGRAM - DAY CAMP	0.00	0.00	0.00	81,450.00	27,230.00	45,830.00	0.00	35,620.00	56.27
26-4715-1610 PROGRAM - BASEBALL/SOFTBA	0.00	0.00	0.00	93,050.00	1,180.00	58,808.00	0.00	34,242.00	63.20
26-4715-1615 PROGRAM - BASKETBALL	0.00	0.00	0.00	28,350.00	0.00	11,615.00	0.00	16,735.00	40.97
26-4715-1620 PROGRAM - SOCCER	0.00	0.00	0.00	60,100.00	9,248.50	42,431.50	0.00	17,668.50	70.60
26-4715-1625 PROGRAM - ADULT SOFTBALL	0.00	0.00	0.00	20,250.00	4,750.00	10,600.00	0.00	9,650.00	52.35
26-4715-1630 PROGRAM - MISC	0.00	0.00	0.00	9,675.00	970.00	4,059.00	0.00	5,616.00	41.95
26-4715-1635 PROGRAM - INSTRUCTIONAL	0.00	0.00	0.00	6,300.00	700.00	3,256.00	0.00	3,044.00	51.68
26-4715-1640 PROGRAM - TINY SPORTS	0.00	0.00	0.00	11,000.00	240.00	7,440.00	0.00	3,560.00	67.64
26-4715-1645 PROGRAM - FITNESS	0.00	0.00	0.00	7,200.00	170.00	4,485.00	0.00	2,715.00	62.29
26-4720-0000 SPECIAL EVENT CONTRIBUTIO	0.00	0.00	0.00	15,500.00	880.00	7,265.00	0.00	8,235.00	46.87
TOTAL PROGRAM REVENUE	0.00	0.00	0.00	364,025.00	46,413.50	204,025.50	0.00	159,999.50	56.05
TOTAL RECREATION DIVISION	0.00	0.00	0.00	431,025.00	61,817.52	249,563.02	0.00	181,461.98	57.90
<u>CENTERVIEW</u>									
=====									
<u>MISCELLANEOUS</u>									
-----									
<u>FACILITY RENTAL REVENUE</u>									
27-4710-0000 RENTAL FEES	0.00	0.00	0.00	50,205.00	2,879.00	22,271.53	0.00	27,933.47	44.36
TOTAL FACILITY RENTAL REVENUE	0.00	0.00	0.00	50,205.00	2,879.00	22,271.53	0.00	27,933.47	44.36
<u>PROGRAM REVENUE</u>									
27-4715-1600 PROGRAMS-MISC	0.00	0.00	0.00	4,200.00	0.00	500.00	0.00	3,700.00	11.90
TOTAL PROGRAM REVENUE	0.00	0.00	0.00	4,200.00	0.00	500.00	0.00	3,700.00	11.90
TOTAL CENTERVIEW	0.00	0.00	0.00	54,405.00	2,879.00	22,771.53	0.00	31,633.47	41.86
<u>RAYMORE ACTIVITY CENTER</u>									
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<u>MISCELLANEOUS</u>									
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25 -PARK FUND

PARKS DIVISION

DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>PERSONNEL</b>									
25-5010-1250 SALARIES/WAGES	0.00	0.00	0.00	316,156.00	27,749.15	217,726.41	0.00	98,429.59	68.87
25-5020-1250 FICA	0.00	0.00	0.00	24,858.00	2,148.90	16,456.07	0.00	8,401.93	66.20
25-5030-1250 UNEMPLOYMENT	0.00	0.00	0.00	1,015.00	0.00	291.25	0.00	723.75	28.69
25-5040-1250 GROUP INSURANCE	0.00	0.00	0.00	60,925.00	4,559.37	36,426.27	0.00	24,498.73	59.79
25-5045-1250 LAGERS	0.00	0.00	0.00	47,461.00	3,722.94	30,763.00	0.00	16,698.00	64.82
25-5050-1250 OVERTIME	0.00	0.00	0.00	8,791.00	1,527.69	6,774.20	0.00	2,016.80	77.06
25-5060-1250 WORKERS COMP	0.00	0.00	0.00	8,688.00	1,063.76	5,492.24	0.00	3,195.76	63.22
TOTAL PERSONNEL	0.00	0.00	0.00	467,894.00	40,771.81	313,929.44	0.00	153,964.56	67.09
<b>COMMODITIES</b>									
25-6065-1250 EQUIPMENT & FIXTURES-PARK	0.00	0.00	0.00	6,900.00	2,848.40	3,573.40	1,662.10	1,664.50	75.88
25-6070-1250 FUEL/OIL	0.00	0.00	0.00	10,150.00	1,635.12	4,825.41	923.79	4,400.80	56.64
25-6150-1010 OFFICE SUPPLIES	0.00	0.00	0.00	2,500.00	1,973.40	2,433.49	0.00	66.51	97.34
25-6260-1250 TOOLS/EQUIPMENT	0.00	0.00	0.00	2,500.00	0.00	512.39	0.00	1,987.61	20.50
25-6270-1010 UNIFORMS	0.00	0.00	0.00	282.00	0.00	0.00	0.00	282.00	0.00
25-6270-1250 UNIFORMS	0.00	0.00	0.00	4,881.00	510.75	4,248.93	0.00	632.07	87.05
TOTAL COMMODITIES	0.00	0.00	0.00	27,213.00	6,967.67	15,593.62	2,585.89	9,033.49	66.80
<b>MAINTENANCE &amp; REPAIRS</b>									
25-6400-1010 BUILDING MAINTENANCE	0.00	0.00	0.00	2,000.00	0.00	0.00	1,891.40	108.60	94.57
25-6410-1250 EQUIPMENT MAINTENANCE	0.00	0.00	0.00	500.00	0.00	71.56	235.74	192.70	61.46
25-6430-1250 GROUNDS MAINTENANCE	0.00	0.00	0.00	40,000.00	127.65	15,135.02	11,871.70	12,993.28	67.52
25-6430-1255 GROUNDS MAINT-TREES	0.00	0.00	0.00	4,000.00	150.00	150.00	0.00	3,850.00	3.75
25-6430-1500 GROUNDS MAINTENANCE - LEG	0.00	0.00	0.00	0.00	0.00	0.00	1,594.50	( 1,594.50)	0.00
25-6490-1010 VEHICLE MAINTENANCE	0.00	0.00	0.00	1,000.00	0.00	34.76	52.99	912.25	8.78
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	47,500.00	277.65	15,391.34	15,646.33	16,462.33	65.34
<b>UTILITIES</b>									
25-6800-1010 ELECTRICITY	0.00	0.00	0.00	42,664.00	3,118.63	28,441.56	0.00	14,222.44	66.66
25-6810-1010 WATER	0.00	0.00	0.00	258.00	0.00	0.00	0.00	258.00	0.00
25-6820-1010 NATURAL GAS/PROPANE	0.00	0.00	0.00	800.00	0.00	1,134.87	0.00	( 334.87)	141.86
25-6840-1010 TELEPHONE	0.00	0.00	0.00	1,080.00	115.49	669.49	0.00	410.51	61.99
TOTAL UTILITIES	0.00	0.00	0.00	44,802.00	3,234.12	30,245.92	0.00	14,556.08	67.51
<b>CONTRACTUAL</b>									
25-7020-1010 ADVERTISING/LEGAL NOTICES	0.00	0.00	0.00	135.00	0.00	0.00	0.00	135.00	0.00
25-7090-1010 ED/TRAIN/SEMINAR	0.00	0.00	0.00	2,325.00	1,699.75	2,234.75	0.00	90.25	96.12
25-7090-1255 EDUCATION/TRAINING/SEMINA	0.00	0.00	0.00	680.00	0.00	365.00	0.00	315.00	53.68
25-7140-1250 EQUIPMENT RENTAL	0.00	0.00	0.00	1,000.00	353.07	678.11	0.00	321.89	67.81
25-7180-1010 INSURANCE	0.00	0.00	0.00	12,000.00	11,413.93	11,413.93	0.00	586.07	95.12
25-7210-1010 LEGAL SERVICES	0.00	0.00	0.00	500.00	0.00	300.00	0.00	200.00	60.00
25-7240-1010 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	5,265.00	1,290.80	3,497.06	167.80	1,600.14	69.61
25-7240-1255 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	450.00	0.00	171.14	0.00	278.86	38.03
25-7250-1010 MEMBERSHIP DUES	0.00	0.00	0.00	1,225.00	0.00	1,005.00	0.00	220.00	82.04
25-7280-1010 MISCELLANEOUS EXP	0.00	0.00	0.00	175.00	0.00	142.80	0.00	32.20	81.60
25-7300-1010 COPIER EXPENSE	0.00	0.00	0.00	1,896.00	385.09	1,980.48	0.00	( 84.48)	104.46
25-7320-1250 PROFESSIONAL SERVICES	0.00	0.00	0.00	24,385.00	17,215.25	28,338.93	789.46	( 4,743.39)	119.45
TOTAL CONTRACTUAL	0.00	0.00	0.00	50,036.00	32,357.89	50,127.20	957.26	( 1,048.46)	102.10



25 -PARK FUND

RECREATION DIVISION

DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>PERSONNEL</b>									
26-5010-1310 SALARIES/WAGES	0.00	0.00	0.00	243,236.00	34,254.31	167,464.53	0.00	75,771.47	68.85
26-5020-1310 FICA	0.00	0.00	0.00	18,859.00	2,647.99	12,921.97	0.00	5,937.03	68.52
26-5030-1310 UNEMPLOYMENT	0.00	0.00	0.00	781.00	0.00	224.10	0.00	556.90	28.69
26-5040-1310 GROUP INSURANCE	0.00	0.00	0.00	36,763.00	1,481.04	11,789.07	0.00	24,973.93	32.07
26-5045-1310 LAGERS	0.00	0.00	0.00	29,811.00	2,282.98	14,346.62	0.00	15,464.38	48.13
26-5050-1310 OVERTIME	0.00	0.00	0.00	3,292.00	634.97	3,613.66	0.00	( 321.66)	109.77
26-5060-1010 WORKERS COMP	0.00	0.00	0.00	5,343.00	206.09	3,377.65	0.00	1,965.35	63.22
TOTAL PERSONNEL	0.00	0.00	0.00	338,085.00	41,507.38	213,737.60	0.00	124,347.40	63.22
<b>COMMODITIES</b>									
26-6190-1010 POSTAGE	0.00	0.00	0.00	427.00	0.00	55.07	1.15	370.78	13.17
26-6245-1010 SOFTWARE	0.00	0.00	0.00	1,350.00	0.00	944.00	0.00	406.00	69.93
26-6260-1010 TOOLS/EQUIPMENT/ADMIN	0.00	0.00	0.00	300.00	0.00	456.09	0.00	( 156.09)	152.03
26-6260-1600 TOOLS/EQUIPMENT-MISC	0.00	0.00	0.00	1,500.00	657.80	4,278.45	0.00	( 2,778.45)	285.23
26-6260-1605 TOOLS/EQUIP - DAY CAMP	0.00	0.00	0.00	200.00	0.00	0.00	255.37	( 55.37)	127.69
26-6260-1610 TOOLS/EQUIP- BASEBALL/SOF	0.00	0.00	0.00	4,000.00	845.31	2,145.31	479.43	1,375.26	65.62
26-6260-1615 TOOLS/EQUIPMENT-BASKETBAL	0.00	0.00	0.00	1,100.00	0.00	389.85	0.00	710.15	35.44
26-6260-1620 TOOLS/EQUIPMENT - SOCCER	0.00	0.00	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00
26-6260-1625 TOOLS/EQUIPMENT-ADULT SOF	0.00	0.00	0.00	150.00	0.00	0.00	0.00	150.00	0.00
26-6260-1640 TOOLS/EQUIPMENT - TINY SP	0.00	0.00	0.00	625.00	0.00	42.86	0.00	582.14	6.86
26-6270-1010 UNIFORMS	0.00	0.00	0.00	546.00	453.60	830.85	0.00	( 284.85)	152.17
TOTAL COMMODITIES	0.00	0.00	0.00	12,698.00	1,956.71	9,142.48	735.95	2,819.57	77.80
<b>UTILITIES</b>									
<b>CONTRACTUAL</b>									
26-7060-1010 CONCESSION EXP-ADMINISTRA	0.00	0.00	0.00	21,000.00	6,560.69	17,420.72	1,982.23	1,597.05	92.40
26-7090-1010 ED/TRAIN/SEMINAR	0.00	0.00	0.00	2,980.00	1,575.50	3,198.50	0.00	( 218.50)	107.33
26-7240-1010 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	4,570.00	634.88	1,700.04	636.47	2,233.49	51.13
26-7250-1010 MEMBERSHIP DUES	0.00	0.00	0.00	35.00	0.00	35.00	0.00	0.00	100.00
26-7280-1290 MISC/CASH/DEBT MGMT	0.00	0.00	0.00	6,600.00	632.51	3,618.47	0.00	2,981.53	54.83
26-7315-1010 PRINTING	0.00	0.00	0.00	2,500.00	0.00	1,906.67	0.00	593.33	76.27
26-7330-1600 PROGRAM - MISC LEAGUES	0.00	0.00	0.00	12,000.00	130.00	4,206.69	0.00	7,793.31	35.06
26-7330-1605 PROGRAM - DAY CAMP	0.00	0.00	0.00	14,840.00	2,370.50	2,370.50	5,658.61	6,810.89	54.10
26-7330-1610 PROGRAM - BASEBALL/SOFTBA	0.00	0.00	0.00	38,274.00	8,852.98	23,099.43	1,871.00	13,303.57	65.24
26-7330-1615 PROGRAM - BASKETBALL	0.00	0.00	0.00	11,700.00	0.00	8,496.29	0.00	3,203.71	72.62
26-7330-1620 PROGRAM - SOCCER	0.00	0.00	0.00	39,500.00	427.00	17,481.18	0.00	22,018.82	44.26
26-7330-1625 PROGRAM - ADULT SOFTBALL	0.00	0.00	0.00	9,000.00	1,525.00	2,125.00	0.00	6,875.00	23.61
26-7330-1630 PROGRAMS MISC	0.00	0.00	0.00	7,300.00	0.00	581.60	0.00	6,718.40	7.97
26-7330-1635 PROGRAM - INSTRUCTION	0.00	0.00	0.00	4,750.00	0.00	1,145.50	0.00	3,604.50	24.12
26-7330-1640 PROGRAM - TINY SPORTS	0.00	0.00	0.00	1,500.00	595.60	1,528.67	0.00	( 28.67)	101.91
26-7330-1645 PROGRAM - FITNESS	0.00	0.00	0.00	5,400.00	931.00	3,958.50	0.00	1,441.50	73.31
26-7340-1600 RENT	0.00	0.00	0.00	8,150.00	1,750.00	6,120.00	250.00	1,780.00	78.16
26-7360-1010 SOFTWARE MAINT - ADMINIST	0.00	0.00	0.00	12,600.00	6,599.40	9,599.40	42.90	2,957.70	76.53
26-7370-1600 SPECIAL EVENTS	0.00	0.00	0.00	28,250.00	9,350.00	21,319.53	1,133.89	5,796.58	79.48
TOTAL CONTRACTUAL	0.00	0.00	0.00	230,949.00	41,935.06	129,911.69	11,575.10	89,462.21	61.26

CITY OF RAYMORE  
DEPARTMENT HEAD REPORT - UNAUDITED  
AS OF: JUNE 30TH, 2018

25 -PARK FUND  
RECREATION DIVISION  
DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>CAPITAL PROJECTS</b>									
TOTAL RECREATION DIVISION	0.00	0.00	0.00	581,732.00	85,399.15	352,791.77	12,311.05	216,629.18	62.76

25 -PARK FUND

CENTERVIEW

DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>PERSONNEL</b>									
<b>COMMODITIES</b>									
27-6065-1010 EQUIPMENT & FIXTURES	0.00	0.00	0.00	1,500.00	10.28	92.17	0.00	1,407.83	6.14
27-6150-1010 SUPPLIES	0.00	0.00	0.00	3,500.00	649.46	1,278.16	130.55	2,091.29	40.25
27-6190-1010 POSTAGE	0.00	0.00	0.00	250.00	0.00	0.00	0.00	250.00	0.00
27-6245-1010 SOFTWARE	0.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.00
27-6260-1600 TOOLS/EQUIP - MISC	0.00	0.00	0.00	250.00	0.00	0.00	0.00	250.00	0.00
27-6270-1010 UNIFORMS	0.00	0.00	0.00	180.00	0.00	0.00	0.00	180.00	0.00
TOTAL COMMODITIES	0.00	0.00	0.00	6,180.00	659.74	1,370.33	130.55	4,679.12	24.29
<b>MAINTENANCE &amp; REPAIRS</b>									
27-6400-1010 BUILDING MAINTENANCE	0.00	0.00	0.00	3,450.00	8.25	508.22	27.54	2,914.24	15.53
27-6410-1010 EQUIPMENT MAINTENANCE	0.00	0.00	0.00	250.00	0.00	142.86	0.00	107.14	57.14
27-6430-1010 GROUNDS MAINTENANCE	0.00	0.00	0.00	1,500.00	114.79	229.58	459.16	811.26	45.92
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	5,200.00	123.04	880.66	486.70	3,832.64	26.30
<b>UTILITIES</b>									
27-6800-1010 ELECTRICITY	0.00	0.00	0.00	16,800.00	449.75	3,172.32	0.00	13,627.68	18.88
27-6820-1010 NATURAL GAS/PROPANE	0.00	0.00	0.00	1,800.00	0.00	2,508.18	32.26	( 740.44)	141.14
27-6840-1010 TELEPHONE	0.00	0.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00
27-6850-1010 TRASH	0.00	0.00	0.00	882.00	57.30	515.70	0.00	366.30	58.47
TOTAL UTILITIES	0.00	0.00	0.00	22,482.00	507.05	6,196.20	32.26	16,253.54	27.70
<b>CONTRACTUAL</b>									
27-7020-1010 ADVERTISING	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
27-7280-1010 MISCELLANEOUS EXPENSE	0.00	0.00	0.00	2,400.00	0.00	80.00	0.00	2,320.00	3.33
27-7300-1010 COPIER EXPENSE	0.00	0.00	0.00	1,896.00	0.00	825.10	0.00	1,070.90	43.52
27-7315-1010 PRINTING	0.00	0.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
27-7320-1010 PROFESSIONAL SERVICES	0.00	0.00	0.00	4,247.00	175.00	2,544.20	140.00	1,562.80	63.20
27-7330-1600 PROGRAM - MISCELLANEOUS	0.00	0.00	0.00	3,000.00	0.00	187.50	0.00	2,812.50	6.25
27-7360-1010 SOFTWARE MAINTENANCE	0.00	0.00	0.00	3,000.00	0.00	2,220.65	0.00	779.35	74.02
TOTAL CONTRACTUAL	0.00	0.00	0.00	20,543.00	175.00	5,857.45	140.00	14,545.55	29.19
<b>CAPITAL PROJECTS</b>									
TOTAL CENTERVIEW	0.00	0.00	0.00	54,405.00	1,464.83	14,304.64	789.51	39,310.85	27.74



25 -PARK FUND  
 RAYMORE ACTIVITY CENTER  
 DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>									
<u>COMMODITIES</u>									
<u>MAINTENANCE &amp; REPAIRS</u>									
<u>UTILITIES</u>									
28-6820-1010 NATURAL GAS/PROPANE	0.00	0.00	0.00	0.00	0.00	0.00	41.34	( 41.34)	0.00
TOTAL UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	41.34	( 41.34)	0.00
<u>CONTRACTUAL</u>									
<u>CAPITAL PROJECTS</u>									
TOTAL RAYMORE ACTIVITY CENTER	0.00	0.00	0.00	0.00	0.00	0.00	41.34	( 41.34)	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	1,396,199.00	174,441.20	824,128.57	32,331.38	539,739.05	61.34
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	( 1,396,199.00)	( 174,441.20)	( 824,128.57)	( 32,331.38)	( 539,739.05)	61.34

\*\*\* END OF REPORT \*\*\*