

11. Board Member Comment

12. Adjournment

Items provided under "Miscellaneous" in the Park Board Packet:

- *March 27, 2018 - Work Session Notes*
- *Status of Capital Improvements (Provided to the Council the 1st meeting of each month)*
- *Financials - As of March 31, 2018*

EXECUTIVE SESSION (CLOSED MEETING)

The Parks and Recreation Board may enter into an executive session before or during this meeting, if such action is approved by a majority of Board present, with a quorum, to discuss:

- litigation matters as authorized by § 610.021 (1) RSMO,
- real estate acquisition matters as authorized by § 610.021 (2),
- personnel matters as authorized by § 610.021 (3), or
- other matters as authorized by § 610.021 (4-21) as may be applicable.

Any person requiring special accommodation (i.e., qualified interpreter, large print, hearing assistance) in order to attend this meeting please notify this Office at (816) 331-0488 no later than forty-eight (48) hours prior to the scheduled commencement of the meeting.

THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION TUESDAY, MARCH 27 , 2018, IN THE CITY HALL COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.

MEMBERS PRESENT: Chairman Manson, Members: Cipolla, Harris, Houdyshell, and Trautman. Members Castleman, Eastwood, Heath, Seimears are absent.

STAFF PRESENT: Director Musteen, Superintendent McLain, Superintendent Rulo and Office Assistant Naab.

1. Call to Order: Chairman Manson called the meeting to order at 7:02pm.

2. Roll Call

3. Pledge of Allegiance

4. Personal Appearances

5. Consent Agenda

The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.

A. Park Board Minutes

February 27, 2018

Motion: Member Harris moved to accept the minutes of February 27, 2018 meeting. Member Cipolla seconded.

Discussion:

Vote:	5 Aye	Member Castleman	Absent
	0 Nay	Member Cipolla	Aye
	4 Absent	Member Eastwood	Absent
		Member Harris	Aye
		Member Heath	Absent
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Absent
		Member Trautman	Aye

6. Committee Reports

Recreation Committee	(did not meet)
Budget Committee	(3/13/2018-Notes attached)
Grounds Committee	(did not meet)

7. Staff Reports

Recreation Superintendent McLain highlighted his written report. We have been gearing up for Spring and Summer events at Centerview. Background checks have been processed for the volleyball and soccer coaches. Information for the next program guide was compiled. Interviews are being conducted for summer camp counselors. The Easter Festival is on March 31. Upcoming events-Friday Food Fest, the Pitch, Hit and Run event, and Touch a Truck.

Member Harris commented on the fact we had to contact parents to coach spring sports. Can we think about letting kids play for free when parents coach? Also would hosting a volunteer banquet at the end of the season be feasible? These ideas are being put in place already.

Member Trautman noted that it appears soccer numbers are up. Superintendent McLain agrees.

Parks Superintendent Rulo highlighted his written report. He has hired 2 seasonals for the summer including a horticultural major. He is looking for one more. Restrooms will be open to the public next week on April 4. Tree City USA application was accepted and we also received a 2017 Growth Award.

Parks & Recreation Director Musteen highlighted his written report. Tree City signs at edge of town will be updated. The Aging Mastery Program started today. The program is funded by a grant from MARC. Hawk Ridge Park improvement projects are out for bid. A meeting was held regarding the improvements for TB Hanna Station. A second reading for Tandem Paving will be heard at the next City Council Meeting. The Optimist Club donated \$250 to the Easter Festival.

Musteen thanked other city employees Cindy Watson, Greg Rokos and Mike Krass, for their work on the Hawk Ridge Park bid work.

Member Houdyshell asked about the number of rentals for Centerview, are the numbers listed for the month? The numbers are for the month of March. Member Houdyshell asked if the City used 20 slots? Yes. The city departments have made good use of the building.

Member Harris asked about staff meeting with the Unlimited Play group at MPRA, when will we see that ramp up with training? Director Musteen replied that internal training will begin in April with a public perspective in May and June.

Member Harris asked if we have a location to display our plaques? We currently have an area designated in Centerview to display donations to the Legacy program and we may have an area at the RAC for display items as well.

8. Old Business - None

9. New Business

A, Johnston Lake - Community Assistance Program Amendment

Action Item

The CAP Agreement between the City of Raymore and the Missouri Department of Conservation must be amended to accommodate updated projects included in the Hawk Ridge Park improvement Projects.

Motion: Member Harris moved to accept amendment #1 for the CAP agreement and take the recommendation to City Council.

Member Trautman seconded.

Discussion:

Vote:	5 Aye	Member Castleman	Absent
	0 Nay	Member Cipolla	Aye
	4 Absent	Member Eastwood	Absent
		Member Harris	Aye
		Member Heath	Absent
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Absent
		Member Trautman	Aye

B. Festival in the Park - MOU

Action Item

Staff presented an updated Memorandum of Understanding between the Festival in the Park, LLC. and the City of Raymore for the 2018 fall event.

Motion: Member Harris moved to accept the MOU for 2018 FITP .

Member Trautman seconded

Discussion:

Vote:	5 Aye	Member Castleman	Absent
	0 Nay	Member Cipolla	Aye
	4 Absent	Member Eastwood	Absent
		Member Harris	Aye
		Member Heath	Absent
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Absent
		Member Trautman	Aye

10. Public Comment

11. Board Member Comment

Member Harris stated it a very busy spring and summer, make sure you enjoy it.
Member Cipolla loves the improvements at Memorial Park. April 2 is Light up Blue for Autism Awareness, so flip on your blue lights.
Member Houdyshell commented that City Hall looks great. The Maintenance shop looks great.
Member Trautman says things look great and are running well. Thanks to the Staff for their work.
Chairman Manson gave thanks to the Park staff and City Council

12. Adjournment

Motion: Member Harris moved to adjourn the regular meeting.
Member Cipolla seconded.

Discussion: None

Vote:	5 Aye	Member Castleman	Absent
	0 Nay	Member Cipolla	Aye
	4 Absent	Member Eastwood	Absent
		Member Harris	Aye
		Member Heath	Absent
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Absent
		Member Trautman	Aye

The regular meeting of the Raymore Park Board adjourned at 7:31 pm.

Respectfully submitted,
Greta Naab
Office Assistant



STAFF REPORT

To: Park Board
From: John McLain, CPRP/AFO
Recreation Superintendent
Date: January 2017
Subject: Recreation Report

Administrative Operations

- Staff continued familiarizing themselves with Rec Trac 3.1 software system.
- Staff worked on pulling reports out of our current Rec Trac system to prepare for migration. Reports collected included Household Credit Balance and Household Duplication. Staff is working to balance households, correct duplications, and update accounts before migration of system information.
- Staff completed end of activity reports for 2016 events & programs.
- Staff completed online trainings including Cyber Security and Ethics, Mobile Device Security, Preventing Slips, Trips, and Falls, and Ethical Behavior for Local Governments.
- Recreation Coordinator Keith renewed her CPRP certification.
- Staff sent out letters to Farmers Market Vendors inviting them to a meeting on February 8 to prepare for 2017.
- Staff worked with Communications Department to revise the Farmers Market packet.
- Recreation Coordinator Keith began preparations for Spring 2017 Special Events.
- Staff started communicating with community supporters in preparations for 2017 partnership opportunities.
- Staff conducted background checks for our youth basketball coaches
- Staff worked on completion of a policy and procedure manual for concession operations.
- Athletic Coordinator trained with Superintendent McLain on how to update the City of Raymore website.

Meetings/Trainings Attended

- Athletic Coordinator Hedrick
 - November 30 - South Metro Sports Group recreational basketball game scheduling meeting
 - December 5 - Recreational Youth Basketball coaches meeting
 - December 12 - Meet with Midwest Sports Productions to discuss scheduling opportunities for baseball tournaments.
 - December 13 & 27 - Biweekly meeting with Superintendent McLain
 - December 21 - Sport Court Tour with Director Musteen and Superintendent McLain
 - January 5 - South Metro Sports Group Competitive Coaches basketball meeting
 - January 6 - South Metro Sports Group competitive basketball game scheduling meeting
 - Jan 10 & 24 - Biweekly meeting with Superintendent McLain
 - January 18 - KCML competitive soccer meeting
- Recreation Coordinator Keith
 - December 14 - Delivered food to Fishes 'N' Loaves from the Mayor's Food Drive



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- o December 14 - Farmers Market rules and regulations review
 - o December 15 - NRPA webinar training "Trends 2016: Whats Hot, Whats Not"
 - o January 18 - MPRA Northwest Regional Meeting in Liberty
 - Recreation Superintendent McLain
 - o December 6 - Management Team meeting
 - o December 6 & 27 - Recreation Coordinator one on one
 - o December 6 - South Metro Administrator Meeting with Belton and Grandview
 - o December 8 - Communications Manager monthly marketing meeting
 - o December 13 & 27 - Athletic Coordinator one on one
 - o December 14 - Mayor's Food Drive pick up and delivery
 - o December 14 - Farmers Market rules and regulations review
 - o December 15 - Recreation Division Meeting
 - o December 15 - Centerview Policies and Procedures Review
 - o December 16 - Hawk Ridge Kick off meeting
 - o December 21 - Sport Court Tours for Activity Center
 - o January 4 - DRC
 - o January 5 & 26 - Recreation Division meeting
 - o January 9 - I.T. Concession Internet Capital Improvement Project Update
 - o January 9 - Centerview Policy and Procedures Review
 - o January 10 & 31 - Recreation Coordinator one on one
 - o January 10 & 24 - Athletic Coordinator one on one
 - o January 10 - Park Board Work Session
 - o January 11 - Communications Manager monthly marketing meeting
 - o January 11 - Ray-Pec School District update on Memorial Park C.I.P. Improvements
 - o January 24 - Park Board Meeting

Programs

- Staff updated Rec Trac and Website with all program, activities, and event offering listed in the Winter/Spring Program Guide.
- Athletic Coordinator Hedrick formed recreational youth basketball league teams.
- Athletic Coordinator Hedrick ordered uniforms for the youth basketball program.
- Athletic Coordinator Hedrick scheduled youth recreational and competitive basketball practices and games.
- Athletic Coordinator Hedrick ordered shirts for Tiny and Instructional Basketball programs.
- Athletic Coordinator Hedrick worked at the Park House cleaning, inventorying, and storing sports equipment.

Rental/Events/Concessions

- Rentals
 - o No major rentals for the months of December and January
- Events
 - o Mayor's Tree Lighting - Had the highest participation we have seen in recent years. The event was held at T. B. Hanna Station. A new tree was used and had local community supporters place trees along a trail in assisting with the holiday look.
- Concessions
 - o Staff are working on warm days with upgrades and inventory counts. Staff check facilities periodically for any storm or other damage that may occur.



Special Events

- December 2 - Mayor's Tree Lighting event

Sports (Adult)

- Men's Softball
 - Advertising for Spring League

Sports (Youth)

- Tiny Sports
 - Tiny Basketball
 - Registration closed on January 5.
 - We currently have 41 participants enrolled.
 - The program will start on Saturday, January 14.
 - Instructional Basketball
 - Registration closed on January 5.
 - We currently have 15 participants enrolled.
 - The program will start on Saturday, January 14.
- Winter Sports
 - Open Play Futsal
 - Program started November 11.
 - We currently have 17 participants signed up and registration is open until February 10.
 - Recreation Futsal League
 - The league was canceled due to lack of registrations
 - We did not have any team registrations to play in the Futsal League.
 - Recreation Basketball
 - Registration closed on November 18. We have 227 participants spread out amongst 25 teams.
 - League games begin on January 14.
 - Competitive Youth Basketball
 - Registration closed on December 30. We have 5 teams participating in the South Metro Sports Group Competitive League.
 - Games will start the week of January 16.

STAFF REPORT

To: Park Board
From: Steve Rulo
Parks Superintendent
Date: April 24, 2018
Subject: Parks and Maintenance Report

Park Operations

- Park Staff spent a few hours picking up trash around the lake at Hawk Ridge Park.
- Park Staff has prepped and worked 2 baseball tournaments, and started working fields for the competitive baseball league.
- Park Staff helped work the Easter event held on April 31st.
- The Memorial Park Trail Project is moving along, trails have been hydroseeded, and waiting on the old trail to be crack sealed and fog sealed.
- Restrooms are open for the season.
- The Maintenance Shop new desks and furniture have been delivered. There are few small items left and this project will be complete.
- Staff plans to meet with Solitude Lake Management on April 30 to start testing the Recreation Pond. They will do the test and give us a detail of what is wrong and what we need to do to fix the pond.
- Staff helped out with the Food Truck Festival on April 17th.
- Park Staff have received delivery of both the Overseeder, and the new mower.
- Staff have been mulching the beds around City Hall and Centerview.
- Park Staff have started their mowing rotation for the season.

MONTHLY REPORT

April 2018

HIGHLIGHTS

- Parks & Recreation Director Nathan Musteen visited Mrs. Gonzales' fourth grade class at Bridle Ridge Elementary on April 4. Many students sent letters about our parks to Mr. Musteen and he answered their questions in person.
- Recreation Coordinator Katie Pattrick and Athletic Coordinator Todd Brennon attended the KC Metro Programmers Group meeting at The View in Grandview.
- Parks & Recreation staff met to recap the Annual Easter Egg Festival held at Memorial Park and made final plans for the Food Truck Festival originally scheduled for April 13 at T.B. Hanna Station.
- Athletic Coordinator Todd Brennon began the spring session of Tiny Soccer at Recreation Park on April 5.
- Staff held an umpires training at Centerview on April 4 for the upcoming baseball/softball season.
- Staff cleaned and de-winterized the baseball complex concession stand for the upcoming season. Concessions will be open during games.
- Staff held progress meetings for the Hawk Ridge Park improvements, the RAC construction and T.B. Hanna Station design on Thursday at Centerview. All projects are underway and funded in-part through the 2016 G.O. Bond projects. To learn more about each, visit www.Raymore.com/BondProjects.
- Coordinators Todd Brennon and Katie Pattrick participated in a conference call establishing the new Young Professionals Section of the Missouri Parks and Recreation Association.
- Recreation Coordinator Katie Pattrick and the Parks and Recreation staff prepared for the upcoming Friday Food Fest event. Anticipation of inclement weather ultimately postponed the event until Tuesday, April 17.
- Centerview hosted a Rec Trac User Group training for Parks and Recreation Departments all over the metro area and midwest. Over 45 attendees came from as far away as Omaha, NE and Jefferson City, MO to attend the training.



- Athletic Coordinator Todd Brennon began assembling the youth baseball/softball equipment bags in preparation of the upcoming coaches meetings in the next few weeks.
- Youth Soccer team photos were taken on Saturday, April 14 at Raymore Elementary Gymnasium.
- Park Maintenance crews started demolition on the interior of the old post office building at T.B. Hanna Station.
- The baseball complex at Recreation Park hosted the first Grand Slam Baseball Tournament of the season on April 14 and 15.
- Restrooms are open for the season in all Parks. Hours are from 8 a.m. to 11 p.m.
- Pre-Bid meetings were held for Hawk Ridge Park improvements April 12 and 13.
- Staff met with Unlimited Play as we begin design of the all-inclusive playground at Hawk Ridge Park. For more information on Unlimited Play, log onto www.unlimitedplay.org
- On Tuesday, April 17, the rescheduled Friday Food Fest was held at T.B. Hanna Station, with entertainment provided by the Missouri Wine Band and 6 food truck options including Minsky's Pizza Truck, Between 2 Buns by The Carlsons, KC Pinoy, American Fusion, CoffeeCakeKC and Kona Ice.
- Athletic Coordinator Todd Brennon and Recreation Superintendent John McLain held the youth baseball/softball coaches meetings the week of April 15. Over 600 young athletes are participating this year.
- Parks Superintendent Steve Rulo and Parks Foreman Jeff Schmill attended the kick-off meeting for the 2018 Festival in the Park with the Festival Committee.
- Parks and Recreation Director Nathan Musteen and the T.B. Hanna Design team visited the Gladstone and North Kansas City Parks and Recreation Departments to tour similar facilities that will be part of the T.B. Hanna Station improvements.
- Grand Slam Baseball will host its second tournament of the season on April 21 and 22.



- Several youth soccer games canceled due to inclement weather were rescheduled for the next several weeks.
- Parks Maintenance staff mulched several landscape beds and trees along Municipal Circle including City Hall and Centerview.

STAFF UPDATE:

Congratulations to Park Staff Boyd Fields and Jeff Schmill for 20 years of service and Steve Rulo for 10 years of service to Raymore Parks & Recreation.



CENTERVIEW

Centerview rentals this month:

- Raymore PD Trainings
- CCCED/CCCC Breakfast with Representative Hartzler
 - CCCC = Cass County Coalition of Chambers
 - CCCED = Cass County Corporation for Economic Development
- Baseball and Softball Umpire Meeting
- Brookside HOA Meetings
- Sunset Garden Club Meeting
- Kansas Missouri Rec Trac User Group Meeting
- Aging Mastery Program
- Harold Estates HOA
- Cass County Democratic Party Social
- City Administration and Management Training

RECREATION PROGRAMS & SPECIAL EVENTS

SUMMER DAY CAMP REGISTRATION IS OPEN

When school is out, camp is in! Keep your child active and engaged this summer with opportunities to rediscover their creative powers, enjoy new experiences with field trips and activities and create friendships with other day campers that will truly make this summer a memorable one



Learn more and download a registration form online at www.raymore.com.



TOUCH A TRUCK

April 28 • 9 a.m. to 1 p.m. • Recreation Park

Join Raymore Parks & Recreation for a FREE open house of large vehicles and equipment trucks. Get up close and personal with fire trucks, dump trucks, lift trucks, earth movers, motor coaches, military vehicles and MORE! There will also be give-aways for the kids.

Easter Festival - March 31 at Memorial Park



Friday-(Tuesday) Food Fest





Raymore Parks and Recreation Board Agenda Item Information Form

Department Division: P&R Administration
Submitted By: Nathan Musteen
Date: April 24, 2018

_____	Discussion Item	X	Action Item
X	Council Recommendation	_____	Presentation

Title / Issue / Request:

Festival in the Park - Alcohol in the Park Application

Background / Justification:

An application was filed by the Festival in the Park Committee to serve alcohol in Memorial Park at the Festival on September 21 & 22, 2018.

The approval process includes consideration at the Park Board level, where the Board will make a recommendation to the Council, followed by the Council's consideration of the request. The Council ultimately makes the decision on whether or not to permit each organization on a case by case basis per section IV:1 of the Alcohol in the Park Policy.

Festival Request

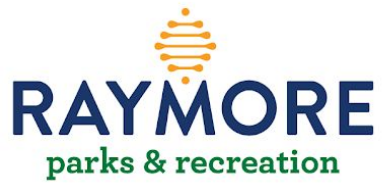
The Festival in the Park Committee's application is complete and the organizers will apply for the alcohol permit required if their application is approved.

Alcohol will be permitted on the grounds where Festival activities are located including: Shelter house, concessions, arts and crafts, carnival, bingo tent, volleyball court area, car show, BBQ area and tennis court areas.

Financial Impact: - NA

Project Timeline:

April 24 -	Park Board review
	Begin Public Hearing Process
May 14 -	City Council review



Staff Recommendation:

Approve the 2018 Festival in the Park request to serve alcohol during the 2018 Festival in the Park.

Attachments:

1. Letter of Request



April 23, 2018

Mr. Nathan Musteen
Parks & Recreation Director
City of Raymore
100 Municipal Circle
Raymore, MO 64083

RE: Special Events on Park Property Serving Alcohol

Dear Mr. Musteen:

This letter is in response to the Raymore Parks & Recreation Alcohol Policy - Outdoor Facilities, in accordance with paragraph IV. - 2. Please consider this letter as the Raymore Festival in the Park Committee's application for the upcoming Raymore Festival in the Park to be held September 20, 21 and 22, 2018 at Raymore Memorial Park.

The Committee's plan is not to have alcohol at the Festival on Thursday, September 20, as this night is considered "Family Night".

Here is the information as requested:

A: Names of the lead adults supervising the event on site:

- a. Dan Barnes - Chairman
- b. Matt Sehorn, Vice-Chairman
- c. Ron Lacy, Treasurer
- d. Mary Lacy, Secretary

B: The organization contact address:

Raymore Festival in the Park
P O Box 1232
Raymore, MO 64083

C: Contact phone numbers:

- a. Dan Barnes, Chairman 816-304-4590 (c)
- b. Matt Sehorn, Vice Chairman 816-365-3708 (c)
- c. Ron Lacy, Treasurer 816-588-5167 (c) or ronlacy38@yahoo.com

D: Sponsoring organization

Raymore Festival in the Park Committee

E: Alcohol will be served to any adult over the age of 21 with proper identification. Alcohol will not be served to any person under the age of 21, or any adult over the age of 21 without proper identification., ID's will be verified. Alcohol will be served to a patron by the Committee, at the server's discretion. Alcohol will be permitted on the grounds where Festival activities are located including: Shelter house, concession, arts and crafts, carnival, bingo tent, volleyball court area, car show, BBQ area and tennis courts area.

F: The following is a list of adult members serving alcohol for the event in the park: Matt Sehorn, Brenda Sehorn, Dan Barnes, Tammy Barnes, Ron Lacy, Mary Lacy, Kim Fitzgerald, Velma Redwine, Sharon Van Winkle and other Committee members.

G: The number and ages of patrons expended to attend the beer garden: Approximately 200 people each day (21 and over).

H: Dates and times requested for the special event:

September 21 - 6:00 p.m. until 10:00 p.m.

September 22 -12:00 Noon until 10:00 p.m.

I: Application for required license to serve alcohol is being made to:

a. Missouri Division of Alcohol & Tobacco - Picnic License

b. City of Raymore - Alcohol Beverage License

The Committee further acknowledges;

a. Proof of Insurance must be provided

b. Security must be present when alcohol is being served, and for one hour afterwards or until the park is cleared.

Sincerely,

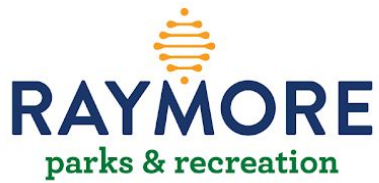
A handwritten signature in cursive script that reads "Dan Barnes" with a small flourish at the end.

Dan Barnes, Chairman
Raymore Festival in the Park Committee



MISCELLANEOUS ITEMS

- March 27, 2018 - Work Session Notes
- Status of Capital Improvements
- Financials - As of March 31, 2018



**Work Session Minutes
Raymore Parks and Recreation Board**

Tuesday, March 27, 2018

**6:00PM - Executive Conference Room
City Hall
100 Municipal Circle
Raymore, Missouri 64083**

Members Present: Chairman Manson, Members: Cipolla, Harris, Houdyshell, and Trautman.

Staff Present: Director Musteen, Parks Superintendent Rulo and Recreation Superintendent McLain.

Call to Order: Chairman Manson called the meeting to order at 6:06 pm.

1. Capital Improvement Program

- i. A discussion of the unfunded CIP projects
 1. Director Musteen reviewed the final list and priority rank of unfunded projects as directed by the Park Board on February 27.
 2. The projects have been placed into the Finance CIP folder to be placed into the 5 year CIP beginning in FY19.
- ii. Update on Status of CIP
 1. Director Musteen gave the Park Board an update of the current year's CIP project.
 2. General discussion including a question and answer session between Park Board Members and staff regarding the status of projects ensued.

2. Other - no other business was discussed.

3. Adjournment

- a. Chairman Manson called the meeting adjourned at 6:55 pm.

Status of Park & Recreation Capital Improvements

4/24/2018

2017 Projects

- Memorial Park Improvements: This project will provide much needed improvements at Memorial Park including upgrades to the walking trail and the addition of a loop trail. *Park Sales Tax Fund, \$150,000 (NM)*
 - Loop Trail is finished,
 - Trail edges are backfilled and hydroseeded
 - Boardwalk bridge is complete
 - Playground border is complete
 - Old trail on west side to be crack sealed and fog sealed in the spring as soon as weather permits
 - Completion - Spring 2018
- ADA Access to Memorial Park Ball Fields: A project that improves the accessibility on fields #1 and #2 at Memorial Park. Concrete pads will be installed at the spectator areas of both fields and connect to the future trail scheduled for FY17. *Park Sales Tax Fund, \$65,000 (NM)*
 - Construction is complete
- Memorial Park West Parking Lot Extension: With the improvements scheduled for Memorial Park's west side, the current parking lot is not sufficient to support the expected use. This project will expand the current lot and increase parking opportunities. *Park Sales Tax Fund, \$37,500 (NM)*
 - New construction is complete, remaining portions of the project include crack seal and fog seal the old parking lot and striping the entire parking lot.
 - Completion Spring 2018
- Ward Park Shelter Facility: A small picnic shelter will be built on a 12' x 12' pad to provide shade and offer a place to rest and picnic near the playground at Ward Park. *Park Sales Tax Fund, \$6,500 (NM)*
 - Park Maintenance staff are doing this project in-house.
 - Project is Complete - January 2018
 - A cedar pergola has been constructed and installed
 - A new water fountain has been installed
 - A water line has been installed with the help of Public Works
 - A concrete pad has been poured for the foundation of the structure and to set the new water fountain
- Raymore Arboretum: This project converts the west side of Memorial Park into a living Arboretum with entrance and educational signage and supplemental tree planting. This project provides the Raymore Tree Board the opportunity to fund enhancements at the designated area of Memorial Park into an Arboretum. *04 - Restricted Revenue Fund \$10,000 (NM)*
 - This project is contingent on the trail/parking lot work currently under construction at Memorial Park.
 - Tree identification signs have been designed and trees currently in the park have been identified.
 - Entrance signs at the north and south points of the park have been ordered. Installation will be complete in late May upon delivery.

- The current trees will be trimmed and mulched along with new tree plantings to be ready for a ribbon cutting for late Spring 2018.
- Trail Lighting: This project involves a systematic study of costs, safety and needs assessment prioritizing the installation of lights along the trail system in the Parks and Recreation Department. *Park Sales Tax Fund, \$100,000 (NM)*
 - Project on hold
- Park Maintenance Facility Fencing & Building Apron - This project would involve installation of a six foot high chain link fence around the work area on the east side of the main shop facility, along with a concrete parking apron and maintenance bay approach to the building. *Capital Improvement Sales Tax Fund \$50,000, (NM)*
 - Construction Complete - January 2018

2016 Projects

- Hawk Ridge Park Phase (I-b) ADA Dock: This project involves the purchase and installation of an ADA dock in Johnston Lake at the park. Staff worked with CAPS (Community Assistance Program) with the Missouri Department of Conservation seeking opportunities for grants and partnerships to obtain additional funding. The Council and Park Board approved an updated agreement in which the MO Department of Conservation will provide assistance with this project and other amenities totalling 75% of total project costs with a maximum of \$178,000. In addition, a 50 ft long fishing jetty will be added to the overall fishing access portion of the project. *Parks Sales Tax Fund, \$45,000 (NM)*
 - Before P&Z on 12/19
 - Under plan review of MDC and City Engineering Department
 - Bidding to begin upon conclusion of the review process
 - Project currently out for bid - April 2018
 - Completion - Winter 2018/2019
- Hawk Ridge Park Phase (I-c) Restroom: This project would involve the installation of a restroom facility at the park. This project has been partnered with the ADA Dock listed above and is also being completed and jointly funded under the CAPS agreement. *Park Sales Tax Fund, \$90,000 (NM)*
 - Before P&Z on 12/19
 - Under plan review of MDC and City Engineering Department
 - Bidding to begin upon conclusion of the review process
 - Project currently out for bid - April 2018
 - Completion - Winter 2018/2019

2015 Projects

- Hawk Ridge Park Walking Trail - Lake Loop
This trail will be a concrete path that is 4" in depth and 10' in width that loops around the perimeter of Johnston Lake. This project was initially delayed and has been partnered with the ADA Dock listed above. The loop trail is also partially funded under the CAPS agreement. *Park Sales Tax Fund, \$160,000; (NM)*
 - Before P&Z on 12/19
 - Under plan review of MDC and City Engineering Department
 - Bidding to begin upon conclusion of the review process
 - Project currently out for bid - April 2018
 - Completion - Winter 2018/2019

2013 Projects

- Landscaping Throughout the City - This project involves replacing or installing trees, shrubs and flowers in four City parks. *Park Sales Tax Fund, \$28,700. (NM)*
 - The remaining funds on the this project will be used for the landscaping at the RAC.
 - The adaptive landscape committee will work together to implement a project that adheres to the new standards adopted by the committee. This will most likely be the 1st project to be designed and completed in-house using the new standards.
 - Completion - Summer 2018 in conjunction with the RAC construction.

Bond Projects

- Centerview: This Project includes the design and construction of a facility located on Municipal Circle that will include: Parks and Recreation Department offices, meeting room, event space, and outdoor gathering space.
 - Construction is complete
- Activity Center at Recreation Park: This project will replace the current Park House Rental / Camp Facility at Recreation Park. The Activity Center will include staff support space, a basketball gym, walking track, volleyball courts and recreation equipment storage space.
 - Construction is Underway
- HAWK RIDGE PARK Projects
 - Before P&Z on 12/19
 - Under plan review of MDC and City Engineering Department
 - Bidding to begin upon conclusion of the review process
 - Project currently out for bid - April 2018
 - Completion - Winter 2018/2019

Hawk Ridge Park - Additional Signage: The final phase of the Hawk Ridge Park Master Plan calls for park signage that includes monument entrance signs, facility signs, trail and wayfinding signage, furnishings and other features that will enhance the park experience.

Hawk Ridge Park - Amphitheater: Located on the east side of Johnston Lake in Hawk Ridge Park, the amphitheater is the focal point of the HRP Master Plan and would be the facility for theater, musical performances and other community arts programming. This project involves other amenities that include additional parking, restrooms, trail enhancements, infrastructure and grading work.

Hawk Ridge Park - Parking lot expansion & ADA Playground: This phase of the Hawk Ridge Park improvements include an all-inclusive playground, parking and infrastructure expansion on the north-west side of Johnston Lake.

- Recreation Park Trail Rehabilitation: This project will replace broken down portions of the Recreation Park walking trail, crack seal and reseal the entire loop trail.
 - Construction is complete
- T.B Hanna Station Park - Splash Park/Skate Rink: T.B. Hanna Station will gain a number of new amenities that would join the newly opened Depot shelter. Included in this project would be a spray water park, community ice rink and playground.
 - Design/Consultant Contract before the Park Board (1/23/18)
 - Design/Consultant Contract before the City Council (1st Read/Feb 12 - 2nd Read/Feb 26)
 - Design underway - April 2018

All Inclusive Playground

Hawk Ridge Park will be home to Cass County's first and only ALL-Inclusive Playground. Designed by Unlimited Play and funded by the Raymore Community, this playground will be a destination play area for people of all abilities and nestled in the newly updated Hawk Ridge Park.

- Design/Consultant MOU before the Park Board (November 2017)
- Design/Consultant MOU before the City Council (1st Read/Jan 22 - 2nd Read/Feb 12)
- Kick-Off meetings for design and fundraising - March 2018
- Design underway - April 2018

25 -PARK FUND
 FINANCIAL SUMMARY

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
<u>NON-DEPARTMENTAL</u>									
MISCELLANEOUS	0.00	0.00	0.00	0.00	41.15	41.15	0.00 (41.15)	0.00
TOTAL NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	41.15	41.15	0.00 (41.15)	0.00
<u>PARKS DIVISION</u>									
PROPERTY TAXES	0.00	0.00	0.00	376,201.00	3,624.83	373,240.79	0.00	2,960.21	99.21
MISCELLANEOUS	0.00	0.00	0.00	5,305.00	675.00	5,442.72	0.00 (137.72)	102.60
FACILITY RENTAL REVENUE	0.00	0.00	0.00	10,550.00	705.00	1,580.00	0.00	8,970.00	14.98
TRANSFERS - INTERFUND	0.00	0.00	0.00	450,000.00	37,500.00	187,500.00	0.00	262,500.00	41.67
TOTAL PARKS DIVISION	0.00	0.00	0.00	842,056.00	42,504.83	567,763.51	0.00	274,292.49	67.43
<u>RECREATION DIVISION</u>									
CONCESSION REVENUE	0.00	0.00	0.00	52,000.00	137.75	384.75	0.00	51,615.25	0.74
FACILITY RENTAL REVENUE	0.00	0.00	0.00	15,000.00	0.00	0.00	0.00	15,000.00	0.00
PROGRAM REVENUE	0.00	0.00	0.00	364,025.00	44,580.00	109,937.00	0.00	254,088.00	30.20
TOTAL RECREATION DIVISION	0.00	0.00	0.00	431,025.00	44,717.75	110,321.75	0.00	320,703.25	25.60
<u>CENTERVIEW</u>									
FACILITY RENTAL REVENUE	0.00	0.00	0.00	50,205.00	1,617.50	13,399.38	0.00	36,805.62	26.69
PROGRAM REVENUE	0.00	0.00	0.00	4,200.00	225.00	330.00	0.00	3,870.00	7.86
TOTAL CENTERVIEW	0.00	0.00	0.00	54,405.00	1,842.50	13,729.38	0.00	40,675.62	25.24
<u>RAYMORE ACTIVITY CENTER</u>									
TOTAL REVENUES	0.00	0.00	0.00	1,327,486.00	89,106.23	691,855.79	0.00	635,630.21	52.12
<u>EXPENDITURE SUMMARY</u>									
PARKS DIVISION	0.00	0.00	0.00	760,062.00	51,415.85	250,529.26	4,840.24	504,692.50	33.60
RECREATION DIVISION	0.00	0.00	0.00	581,732.00	35,892.09	145,498.77	14,692.41	421,540.82	27.54
CENTERVIEW	0.00	0.00	0.00	54,405.00	1,786.71	10,440.06	879.55	43,085.39	20.81
TOTAL EXPENDITURES	0.00	0.00	0.00	1,396,199.00	89,094.65	406,468.09	20,412.20	969,318.71	30.57
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	(68,713.00)	11.58	285,387.70	(20,412.20)	(333,688.50)	385.63-

25 -PARK FUND
 REVENUES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENTAL =====									
<u>MISCELLANEOUS</u>									
00-4350-0000 INTEREST REVENUE	0.00	0.00	0.00	0.00	41.15	41.15	0.00	(41.15)	0.00
TOTAL MISCELLANEOUS	0.00	0.00	0.00	0.00	41.15	41.15	0.00	(41.15)	0.00
<u>TRANSFERS - INTERFUND</u>									
TOTAL NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	41.15	41.15	0.00	(41.15)	0.00
PARKS DIVISION =====									
<u>PROPERTY TAXES</u>									
25-4010-0000 REAL ESTATE PROPERTY TAX	0.00	0.00	0.00	320,442.00	955.26	316,062.30	0.00	4,379.70	98.63
25-4020-0000 PERSONAL PROPERTY TAX	0.00	0.00	0.00	55,759.00	2,669.57	57,178.49	0.00	(1,419.49)	102.55
TOTAL PROPERTY TAXES	0.00	0.00	0.00	376,201.00	3,624.83	373,240.79	0.00	2,960.21	99.21
<u>MISCELLANEOUS</u>									
25-4350-0000 INTEREST REVENUE	0.00	0.00	0.00	5,305.00	675.00	4,969.17	0.00	335.83	93.67
25-4370-0000 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00	473.55	0.00	(473.55)	0.00
TOTAL MISCELLANEOUS	0.00	0.00	0.00	5,305.00	675.00	5,442.72	0.00	(137.72)	102.60
<u>FACILITY RENTAL REVENUE</u>									
25-4710-0000 PARK RENTAL FEES	0.00	0.00	0.00	10,550.00	705.00	1,580.00	0.00	8,970.00	14.98
TOTAL FACILITY RENTAL REVENUE	0.00	0.00	0.00	10,550.00	705.00	1,580.00	0.00	8,970.00	14.98
<u>TRANSFERS - INTERFUND</u>									
25-4901-0000 TRANSFER FROM GENERAL FUN	0.00	0.00	0.00	100,000.00	8,333.33	41,666.65	0.00	58,333.35	41.67
25-4947-0000 TRANSFER FROM PARK SALES	0.00	0.00	0.00	350,000.00	29,166.67	145,833.35	0.00	204,166.65	41.67
TOTAL TRANSFERS - INTERFUND	0.00	0.00	0.00	450,000.00	37,500.00	187,500.00	0.00	262,500.00	41.67
TOTAL PARKS DIVISION	0.00	0.00	0.00	842,056.00	42,504.83	567,763.51	0.00	274,292.49	67.43
RECREATION DIVISION =====									
<u>PROPERTY TAXES</u>									
<u>CONCESSION REVENUE</u>									
26-4700-0000 CONCESSION	0.00	0.00	0.00	52,000.00	137.75	384.75	0.00	51,615.25	0.74
TOTAL CONCESSION REVENUE	0.00	0.00	0.00	52,000.00	137.75	384.75	0.00	51,615.25	0.74

CITY OF RAYMORE
DEPARTMENT HEAD REPORT - UNAUDITED
AS OF: MARCH 31ST, 2018

25 -PARK FUND
REVENUES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>FACILITY RENTAL REVENUE</u>									
26-4710-0000 RENTAL FEES	0.00	0.00	0.00	15,000.00	0.00	0.00	0.00	15,000.00	0.00
TOTAL FACILITY RENTAL REVENUE	0.00	0.00	0.00	15,000.00	0.00	0.00	0.00	15,000.00	0.00
<u>PROGRAM REVENUE</u>									
26-4715-1600 PROGRAM - LEAGUE MISC	0.00	0.00	0.00	31,150.00	350.00	6,031.00	0.00	25,119.00	19.36
26-4715-1605 PROGRAM - DAY CAMP	0.00	0.00	0.00	81,450.00	0.00	480.00	0.00	80,970.00	0.59
26-4715-1610 PROGRAM - BASEBALL/SOFTBA	0.00	0.00	0.00	93,050.00	34,020.00	43,868.00	0.00	49,182.00	47.14
26-4715-1615 PROGRAM - BASKETBALL	0.00	0.00	0.00	28,350.00	(840.00)	11,125.00	0.00	17,225.00	39.24
26-4715-1620 PROGRAM - SOCCER	0.00	0.00	0.00	60,100.00	6,030.00	29,164.00	0.00	30,936.00	48.53
26-4715-1625 PROGRAM - ADULT SOFTBALL	0.00	0.00	0.00	20,250.00	900.00	2,250.00	0.00	18,000.00	11.11
26-4715-1630 PROGRAM - MISC	0.00	0.00	0.00	9,675.00	0.00	464.00	0.00	9,211.00	4.80
26-4715-1635 PROGRAM - INSTRUCTIONAL	0.00	0.00	0.00	6,300.00	275.00	2,270.00	0.00	4,030.00	36.03
26-4715-1640 PROGRAM - TINY SPORTS	0.00	0.00	0.00	11,000.00	2,400.00	5,680.00	0.00	5,320.00	51.64
26-4715-1645 PROGRAM - FITNESS	0.00	0.00	0.00	7,200.00	870.00	3,220.00	0.00	3,980.00	44.72
26-4720-0000 SPECIAL EVENT CONTRIBUTIO	0.00	0.00	0.00	15,500.00	575.00	5,385.00	0.00	10,115.00	34.74
TOTAL PROGRAM REVENUE	0.00	0.00	0.00	364,025.00	44,580.00	109,937.00	0.00	254,088.00	30.20
TOTAL RECREATION DIVISION	0.00	0.00	0.00	431,025.00	44,717.75	110,321.75	0.00	320,703.25	25.60
<u>CENTERVIEW</u> =====									
<u>MISCELLANEOUS</u>									
<u>FACILITY RENTAL REVENUE</u>									
27-4710-0000 RENTAL FEES	0.00	0.00	0.00	50,205.00	1,617.50	13,399.38	0.00	36,805.62	26.69
TOTAL FACILITY RENTAL REVENUE	0.00	0.00	0.00	50,205.00	1,617.50	13,399.38	0.00	36,805.62	26.69
<u>PROGRAM REVENUE</u>									
27-4715-1600 PROGRAMS-MISC	0.00	0.00	0.00	4,200.00	225.00	330.00	0.00	3,870.00	7.86
TOTAL PROGRAM REVENUE	0.00	0.00	0.00	4,200.00	225.00	330.00	0.00	3,870.00	7.86
TOTAL CENTERVIEW	0.00	0.00	0.00	54,405.00	1,842.50	13,729.38	0.00	40,675.62	25.24
<u>RAYMORE ACTIVITY CENTER</u> =====									
<u>CONCESSION REVENUE</u>									
<u>FACILITY RENTAL REVENUE</u>									
<u>PROGRAM REVENUE</u>									
=====									

25 -PARK FUND

PARKS DIVISION

DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL									
25-5010-1250 SALARIES/WAGES	0.00	0.00	0.00	316,156.00	23,314.16	128,320.93	0.00	187,835.07	40.59
25-5020-1250 FICA	0.00	0.00	0.00	24,858.00	1,702.42	9,617.56	0.00	15,240.44	38.69
25-5030-1250 UNEMPLOYMENT	0.00	0.00	0.00	1,015.00	0.00	27.85	0.00	987.15	2.74
25-5040-1250 GROUP INSURANCE	0.00	0.00	0.00	60,925.00	4,558.59	22,747.31	0.00	38,177.69	37.34
25-5045-1250 LAGERS	0.00	0.00	0.00	47,461.00	3,165.82	17,942.64	0.00	29,518.36	37.81
25-5050-1250 OVERTIME	0.00	0.00	0.00	8,791.00	126.44	3,228.26	0.00	5,562.74	36.72
25-5060-1250 WORKERS COMP	0.00	0.00	0.00	8,688.00	632.64	3,163.20	0.00	5,524.80	36.41
TOTAL PERSONNEL	0.00	0.00	0.00	467,894.00	33,500.07	185,047.75	0.00	282,846.25	39.55
COMMODITIES									
25-6065-1250 EQUIPMENT & FIXTURES-PARK	0.00	0.00	0.00	6,900.00	725.00	725.00	0.00	6,175.00	10.51
25-6070-1250 FUEL/OIL	0.00	0.00	0.00	10,150.00	438.33	2,536.37	253.62	7,360.01	27.49
25-6150-1010 OFFICE SUPPLIES	0.00	0.00	0.00	2,500.00	17.99	17.99	0.00	2,482.01	0.72
25-6260-1250 TOOLS/EQUIPMENT	0.00	0.00	0.00	2,500.00	0.00	512.39	0.00	1,987.61	20.50
25-6270-1010 UNIFORMS	0.00	0.00	0.00	282.00	0.00	0.00	0.00	282.00	0.00
25-6270-1250 UNIFORMS	0.00	0.00	0.00	4,881.00	0.00	3,305.58	0.00	1,575.42	67.72
TOTAL COMMODITIES	0.00	0.00	0.00	27,213.00	1,181.32	7,097.33	253.62	19,862.05	27.01
MAINTENANCE & REPAIRS									
25-6400-1010 BUILDING MAINTENANCE	0.00	0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
25-6410-1250 EQUIPMENT MAINTENANCE	0.00	0.00	0.00	500.00	0.00	0.00	46.57	453.43	9.31
25-6430-1250 GROUNDS MAINTENANCE	0.00	0.00	0.00	40,000.00	5,573.29	9,511.45	3,415.84	27,072.71	32.32
25-6430-1255 GROUNDS MAINT-TREES	0.00	0.00	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0.00
25-6490-1010 VEHICLE MAINTENANCE	0.00	0.00	0.00	1,000.00	5.00	15.99	0.00	984.01	1.60
25-6490-1250 VEHICLE MAINTENANCE	0.00	0.00	0.00	0.00	0.00	18.77	0.00	(18.77)	0.00
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	47,500.00	5,578.29	9,546.21	3,462.41	34,491.38	27.39
UTILITIES									
25-6800-1010 ELECTRICITY	0.00	0.00	0.00	42,664.00	3,879.96	16,075.96	0.00	26,588.04	37.68
25-6810-1010 WATER	0.00	0.00	0.00	258.00	0.00	0.00	0.00	258.00	0.00
25-6820-1010 NATURAL GAS/PROPANE	0.00	0.00	0.00	800.00	209.71	1,134.87	0.00	(334.87)	141.86
25-6840-1010 TELEPHONE	0.00	0.00	0.00	1,080.00	104.60	345.08	0.00	734.92	31.95
TOTAL UTILITIES	0.00	0.00	0.00	44,802.00	4,194.27	17,555.91	0.00	27,246.09	39.19
CONTRACTUAL									
25-7020-1010 ADVERTISING/LEGAL NOTICES	0.00	0.00	0.00	135.00	0.00	0.00	0.00	135.00	0.00
25-7090-1010 ED/TRAIN/SEMINAR	0.00	0.00	0.00	2,325.00	0.00	515.00	20.00	1,790.00	23.01
25-7090-1255 EDUCATION/TRAINING/SEMINA	0.00	0.00	0.00	680.00	0.00	365.00	0.00	315.00	53.68
25-7140-1250 EQUIPMENT RENTAL	0.00	0.00	0.00	1,000.00	0.00	325.04	0.00	674.96	32.50
25-7180-1010 INSURANCE	0.00	0.00	0.00	12,000.00	0.00	0.00	0.00	12,000.00	0.00
25-7210-1010 LEGAL SERVICES	0.00	0.00	0.00	500.00	0.00	300.00	0.00	200.00	60.00
25-7240-1010 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	5,265.00	597.83	1,365.27	311.64	3,588.09	31.85
25-7240-1255 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	450.00	0.00	171.14	0.00	278.86	38.03
25-7250-1010 MEMBERSHIP DUES	0.00	0.00	0.00	1,225.00	0.00	155.00	0.00	1,070.00	12.65
25-7280-1010 MISCELLANEOUS EXP	0.00	0.00	0.00	175.00	0.00	0.00	0.00	175.00	0.00
25-7300-1010 COPIER EXPENSE	0.00	0.00	0.00	1,896.00	80.21	521.39	292.78	1,081.83	42.94
25-7320-1250 PROFESSIONAL SERVICES	0.00	0.00	0.00	24,385.00	2,315.78	7,723.82	499.79	16,161.39	33.72
TOTAL CONTRACTUAL	0.00	0.00	0.00	50,036.00	2,993.82	11,441.66	1,124.21	37,470.13	25.11

25 -PARK FUND

RECREATION DIVISION

DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL									
26-5010-1310 SALARIES/WAGES	0.00	0.00	0.00	243,236.00	16,249.32	89,002.88	0.00	154,233.12	36.59
26-5020-1310 FICA	0.00	0.00	0.00	18,859.00	1,261.83	6,758.34	0.00	12,100.66	35.84
26-5030-1310 UNEMPLOYMENT	0.00	0.00	0.00	781.00	0.00	21.43	0.00	759.57	2.74
26-5040-1310 GROUP INSURANCE	0.00	0.00	0.00	36,763.00	1,480.00	7,345.01	0.00	29,417.99	19.98
26-5045-1310 LAGERS	0.00	0.00	0.00	29,811.00	1,131.39	6,256.30	0.00	23,554.70	20.99
26-5050-1310 OVERTIME	0.00	0.00	0.00	3,292.00	519.59	681.11	0.00	2,610.89	20.69
26-5060-1010 WORKERS COMP	0.00	0.00	0.00	5,343.00	453.08	2,265.40	0.00	3,077.60	42.40
TOTAL PERSONNEL	0.00	0.00	0.00	338,085.00	21,095.21	112,330.47	0.00	225,754.53	33.23
COMMODITIES									
26-6190-1010 POSTAGE	0.00	0.00	0.00	427.00	5.15	48.00	0.00	379.00	11.24
26-6245-1010 SOFTWARE	0.00	0.00	0.00	1,350.00	599.00	599.00	345.00	406.00	69.93
26-6260-1010 TOOLS/EQUIPMENT/ADMIN	0.00	0.00	0.00	300.00	0.00	0.00	0.00	300.00	0.00
26-6260-1600 TOOLS/EQUIPMENT-MISC	0.00	0.00	0.00	1,500.00	0.00	0.00	3,495.00	(1,995.00)	233.00
26-6260-1605 TOOLS/EQUIP - DAY CAMP	0.00	0.00	0.00	200.00	0.00	0.00	0.00	200.00	0.00
26-6260-1610 TOOLS/EQUIP- BASEBALL/SOF	0.00	0.00	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0.00
26-6260-1615 TOOLS/EQUIPMENT-BASKETBAL	0.00	0.00	0.00	1,100.00	0.00	389.85	0.00	710.15	35.44
26-6260-1620 TOOLS/EQUIPMENT - SOCCER	0.00	0.00	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00
26-6260-1625 TOOLS/EQUIPMENT-ADULT SOF	0.00	0.00	0.00	150.00	0.00	0.00	0.00	150.00	0.00
26-6260-1640 TOOLS/EQUIPMENT - TINY SP	0.00	0.00	0.00	625.00	0.00	0.00	0.00	625.00	0.00
26-6270-1010 UNIFORMS	0.00	0.00	0.00	546.00	0.00	377.25	0.00	168.75	69.09
TOTAL COMMODITIES	0.00	0.00	0.00	12,698.00	604.15	1,414.10	3,840.00	7,443.90	41.38
UTILITIES									
CONTRACTUAL									
26-7060-1010 CONCESSION EXP-ADMINISTRA	0.00	0.00	0.00	21,000.00	2,084.88	2,306.58	1,183.25	17,510.17	16.62
26-7090-1010 ED/TRAIN/SEMINAR	0.00	0.00	0.00	2,980.00	678.00	1,583.00	40.00	1,357.00	54.46
26-7240-1010 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	4,570.00	0.00	248.88	623.28	3,697.84	19.08
26-7250-1010 MEMBERSHIP DUES	0.00	0.00	0.00	35.00	35.00	35.00	0.00	0.00	100.00
26-7280-1290 MISC/CASH/DEBT MGMT	0.00	0.00	0.00	6,600.00	698.05	1,674.62	0.00	4,925.38	25.37
26-7315-1010 PRINTING	0.00	0.00	0.00	2,500.00	996.67	996.67	0.00	1,503.33	39.87
26-7330-1600 PROGRAM - MISC LEAGUES	0.00	0.00	0.00	12,000.00	0.00	1,039.35	388.50	10,572.15	11.90
26-7330-1605 PROGRAM - DAY CAMP	0.00	0.00	0.00	14,840.00	0.00	0.00	0.00	14,840.00	0.00
26-7330-1610 PROGRAM - BASEBALL/SOFTBA	0.00	0.00	0.00	38,274.00	0.00	85.00	0.00	38,189.00	0.22
26-7330-1615 PROGRAM - BASKETBALL	0.00	0.00	0.00	11,700.00	2,312.62	8,496.29	0.00	3,203.71	72.62
26-7330-1620 PROGRAM - SOCCER	0.00	0.00	0.00	39,500.00	4,502.20	5,318.99	4,268.94	29,912.07	24.27
26-7330-1625 PROGRAM - ADULT SOFTBALL	0.00	0.00	0.00	9,000.00	0.00	0.00	0.00	9,000.00	0.00
26-7330-1630 PROGRAMS MISC	0.00	0.00	0.00	7,300.00	134.40	201.60	0.00	7,098.40	2.76
26-7330-1635 PROGRAM - INSTRUCTION	0.00	0.00	0.00	4,750.00	1,011.50	1,145.50	0.00	3,604.50	24.12
26-7330-1640 PROGRAM - TINY SPORTS	0.00	0.00	0.00	1,500.00	0.00	473.17	0.00	1,026.83	31.54
26-7330-1645 PROGRAM - FITNESS	0.00	0.00	0.00	5,400.00	819.00	1,816.50	581.00	3,002.50	44.40
26-7340-1600 RENT	0.00	0.00	0.00	8,150.00	450.00	1,200.00	2,920.00	4,030.00	50.55
26-7360-1010 SOFTWARE MAINT - ADMINIST	0.00	0.00	0.00	12,600.00	0.00	3,000.00	0.00	9,600.00	23.81
26-7370-1600 SPECIAL EVENTS	0.00	0.00	0.00	28,250.00	470.41	2,133.05	847.44	25,269.51	10.55
TOTAL CONTRACTUAL	0.00	0.00	0.00	230,949.00	14,192.73	31,754.20	10,852.41	188,342.39	18.45

CITY OF RAYMORE
 DEPARTMENT HEAD REPORT - UNAUDITED
 AS OF: MARCH 31ST, 2018

25 -PARK FUND
 RECREATION DIVISION
 DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CAPITAL PROJECTS									
TOTAL RECREATION DIVISION	0.00	0.00	0.00	581,732.00	35,892.09	145,498.77	14,692.41	421,540.82	27.54

25 -PARK FUND

CENTERVIEW

DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>									
<u>COMMODITIES</u>									
27-6065-1010 EQUIPMENT & FIXTURES	0.00	0.00	0.00	1,500.00	54.40	54.40	27.49	1,418.11	5.46
27-6150-1010 SUPPLIES	0.00	0.00	0.00	3,500.00	(150.00)	579.43	30.91	2,889.66	17.44
27-6190-1010 POSTAGE	0.00	0.00	0.00	250.00	0.00	0.00	0.00	250.00	0.00
27-6245-1010 SOFTWARE	0.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.00
27-6260-1600 TOOLS/EQUIP - MISC	0.00	0.00	0.00	250.00	0.00	0.00	0.00	250.00	0.00
27-6270-1010 UNIFORMS	0.00	0.00	0.00	180.00	0.00	0.00	0.00	180.00	0.00
TOTAL COMMODITIES	0.00	0.00	0.00	6,180.00	(95.60)	633.83	58.40	5,487.77	11.20
<u>MAINTENANCE & REPAIRS</u>									
27-6400-1010 BUILDING MAINTENANCE	0.00	0.00	0.00	3,450.00	48.37	446.29	0.00	3,003.71	12.94
27-6410-1010 EQUIPMENT MAINTENANCE	0.00	0.00	0.00	250.00	0.00	0.00	142.86	107.14	57.14
27-6430-1010 GROUNDS MAINTENANCE	0.00	0.00	0.00	1,500.00	0.00	0.00	688.74	811.26	45.92
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	5,200.00	48.37	446.29	831.60	3,922.11	24.57
<u>UTILITIES</u>									
27-6800-1010 ELECTRICITY	0.00	0.00	0.00	16,800.00	450.69	1,933.60	0.00	14,866.40	11.51
27-6820-1010 NATURAL GAS/PROPANE	0.00	0.00	0.00	1,800.00	468.79	1,789.79	342.25	(332.04)	118.45
27-6840-1010 TELEPHONE	0.00	0.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00
27-6850-1010 TRASH	0.00	0.00	0.00	882.00	57.30	286.50	57.30	538.20	38.98
TOTAL UTILITIES	0.00	0.00	0.00	22,482.00	976.78	4,009.89	399.55	18,072.56	19.61
<u>CONTRACTUAL</u>									
27-7020-1010 ADVERTISING	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
27-7280-1010 MISCELLANEOUS EXPENSE	0.00	0.00	0.00	2,400.00	0.00	80.00	0.00	2,320.00	3.33
27-7300-1010 COPIER EXPENSE	0.00	0.00	0.00	1,896.00	266.16	825.10	0.00	1,070.90	43.52
27-7315-1010 PRINTING	0.00	0.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
27-7320-1010 PROFESSIONAL SERVICES	0.00	0.00	0.00	4,247.00	591.00	1,586.80	40.00	2,620.20	38.30
27-7330-1600 PROGRAM - MISCELLANEOUS	0.00	0.00	0.00	3,000.00	0.00	637.50	(450.00)	2,812.50	6.25
27-7360-1010 SOFTWARE MAINTENANCE	0.00	0.00	0.00	3,000.00	0.00	2,220.65	0.00	779.35	74.02
TOTAL CONTRACTUAL	0.00	0.00	0.00	20,543.00	857.16	5,350.05	(410.00)	15,602.95	24.05
<u>CAPITAL PROJECTS</u>									
TOTAL CENTERVIEW	0.00	0.00	0.00	54,405.00	1,786.71	10,440.06	879.55	43,085.39	20.81

25 -PARK FUND
 RAYMORE ACTIVITY CENTER
 DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>	_____	_____	_____	_____	_____	_____	_____	_____	_____
<u>COMMODITIES</u>	_____	_____	_____	_____	_____	_____	_____	_____	_____
<u>MAINTENANCE & REPAIRS</u>	_____	_____	_____	_____	_____	_____	_____	_____	_____
<u>UTILITIES</u>	_____	_____	_____	_____	_____	_____	_____	_____	_____
<u>CONTRACTUAL</u>	_____	_____	_____	_____	_____	_____	_____	_____	_____
<u>CAPITAL PROJECTS</u>	_____	_____	_____	_____	_____	_____	_____	_____	_____
	=====	=====	=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	0.00	0.00	0.00	1,396,199.00	89,094.65	406,468.09	20,412.20	969,318.71	30.57
	=====	=====	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	(1,396,199.00)	(89,094.65)	(406,468.09)	(20,412.20)	(969,318.71)	30.57
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*** END OF REPORT ***