

THE **PLANNING AND ZONING COMMISSION** OF THE CITY OF RAYMORE, MISSOURI, MET IN REGULAR SESSION **TUESDAY, FEBRUARY 6, 2018**, IN THE COUNCIL CHAMBERS OF CITY HALL, 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI WITH THE FOLLOWING COMMISSION MEMBERS PRESENT: CHAIRMAN WILLIAM FAULKNER, KELLY FIZER, DON MEUSCHKE, MELODIE ARMSTRONG, CHARLES CRAIN AND MAYOR KRIS TURNBOW. ABSENT WERE MARIO URQUILLA AND ERIC BOWIE. ALSO PRESENT WERE COMMUNITY DEVELOPMENT DIRECTOR JIM CADORET, ASSOCIATE PLANNER DAVID GRESS, CITY ATTORNEY JONATHAN ZERR, AND ASSISTANT PUBLIC WORKS DIRECTOR GREG ROKUS.

1. **Call to Order** – Chairman Faulkner called the meeting to order at 7:00 p.m.
2. **Pledge of Allegiance**
3. **Roll Call** – Roll was taken and Chairman Faulkner declared a quorum present to conduct business.
4. **Personal Appearances** – None
5. **Consent Agenda**
 - a. **Acceptance of minutes of December 19, 2017 meeting.**
 - b. **Case #18001 - Edgewater at Creekmoor Sixth Final Plat**

Motion by Mayor Turnbow, Seconded by Commissioner Meuschke to approve the consent agenda.

Vote on Motion:

Chairman Faulkner	Aye
Commissioner Armstrong	Aye
Commissioner Bowie	Absent
Commissioner Crain	Aye
Commissioner Fizer	Aye
Commissioner Meuschke	Aye
Commissioner Urquilla	Absent
Mayor Turnbow	Aye

Motion passed 6-0-0.

6. **Old Business - None**
7. **New Business -**

A. Discussion Item - Sign Code

Community Development Director Jim Cadoret indicated that the Commission and City Council both discussed possible amendments to the sign code in 2016 in response to a Supreme Court case regarding municipal sign codes. Mr. Cadoret stated that in 2016 staff determined there was a need to review the sign code to ensure that the code is in compliance with the decision made by the Court. Upon further review by staff and the City Attorney it has been determined that the current code language is in compliance with the court decision and no further amendment is necessary.

City Attorney Jonathan Zerr concurred with the comments made by Mr. Cadoret. He indicated the current sign code language was drafted following a Missouri Supreme Court case out of Gladstone and that the Raymore code, in his opinion, is in compliance with state law and recent court decisions.

Chairman Faulkner asked Commissioners if they had any questions or comments related to the presentation by staff.

Commissioner Fizer asked what occurs when a lighted sign is not operating properly and is there a time limit for repairs.

Mr. Cadoret stated the sign code does address lighting standards for signs and if any sign is not operating properly the City Code Enforcement Officer will talk with the business owner and require compliance within a 30-day time period.

Mayor Turnbow asked staff what the most common request is for signs.

Mr. Cadoret stated that businesses usually ask about temporary signs such as banners. The City does allow each business to have a temporary sign permit four times a year. Each permit is valid for 30 days. The second most common request is from businesses that do not have frontage on 58 Highway but want to have a sign along the highway. A business must have frontage on 58 highway in order to have a sign along the highway.

Mayor Turnbow asked if the Supreme Court decision had any effect on how the City regulates the placement of election signs.

Mr. Zerr stated no and that the the City regulations are in compliance with the court decisions.

Chairman Faulkner stated that he did not hear a desire from the Commission for any amendments to the sign code at this time.

8. City Council Report

Mr. Zerr gave the City Council report for the January 8th and 22nd meetings.

9. Staff Report

Mr. Cadoret provided an overview of the upcoming cases to be considered by the Commission and on the 2018 National APA Planning Conference scheduled for April 21-24.

Mr. Cadoret requested the Commission cancel its February 20th meeting. The Commission confirmed the meeting is cancelled.

Public Works Assistant Director Greg Rokos provided an overview of the status of current City infrastructure projects.

10. Public Comment

None.

11. Commission Member Comment

Commissioner Crain commented that former Commissioner Anderson will be missed.

Mayor Turnbow thanked Mr. Anderson for his service to the City and stated he was a good leader for the Commission. Mr. Matthew Wiggins is being presented to the Council on Feb. 12 for appointment to replace Mr. Anderson. Mr. Wiggins served on the Charter Review Commission for the City.

Chairman Faulkner thanked staff for its work and support to the Commission.

12. Adjournment

Motion by Commissioner Meuschke, Seconded by Mayor Turnbow to adjourn the February 6, 2018 Planning and Zoning Commission meeting.

Vote on Motion:

Chairman Faulkner	Aye
Commissioner Armstrong	Aye
Commissioner Bowie	Absent
Commissioner Crain	Aye
Commissioner Fizer	Aye
Commissioner Meuschke	Aye
Commissioner Urquilla	Absent
Mayor Turnbow	Aye

Motion passed 6-0-0.

The February 6, 2018 meeting adjourned at 7:36 p.m.

Respectfully submitted,

Jim Cadoret