

**THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION TUESDAY, NOVEMBER 28 , 2017, IN THE CITY HALL COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.**

**MEMBERS PRESENT:** Chairman Manson, Members: Castleman, Cipolla, Heath, Harris, Houdyshell, Seimears and Trautman. Member Eastwood is absent. Member Cipolla arrived after the vote to approve the minutes.

**STAFF PRESENT:** Director Musteen, Superintendent Rulo, Superintendent McLain and Office Assistant Naab.

**1. Call to Order:** Chairman Manson called the meeting to order at 7:03 pm.

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Personal Appearances**

**5. Acceptance of Minutes** October 24, 2017

**Motion:** Member Harris moved to accept the minutes of October 24, 2017. Member Castleman seconded.

**Discussion:**

<b>Vote:</b>	7 Aye		
	0 Nay	Member Castleman	Aye
	2 Absent	Member Cipolla	Absent
		Member Eastwood	Absent
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Aye
		Member Trautman	Aye

**6. Committee Reports**

Recreation Committee	October 24, 2017
Budget Committee	(did not meet)
Grounds Committee	(did not meet)

**7. Staff Reports**

Recreation Superintendent John McLain submitted a written report. He highlighted several items - Staff wrapped up fall programming and are getting ready for winter programs. Mayor's Christmas Tree lighting this Friday will include cookies, cocoa and Santa photo opportunity. Athletic Coordinator Brennon is working on basketball league and practices. Coaches meeting is Thursday night.

Member Harris asked when is the actual tree lighting. It will be after the Mayor addresses the crowd, which should take about 15 minutes.

Parks Superintendent Steve Rulo submitted a written report. He highlighted that MDC stocked trout in Johnston Lake, about 900 fish, and the same amount should be stocked again in February. Park

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staff did get the water fountain tapped for Ward Park Place. The fountain will be placed shortly as will the pergola. Boy scouts will have their annual Christmas tree recycling January 6, 8 am-1 pm. They will be collecting the trees on the deck of the park house.

Member Harris thanked staff for the fountain at Ward Park and asked when the fountain will be installed? Superintendent Rulo stated it will be installed in about three weeks, with water turned back on in the spring.

Harris asked is the Scout recycling program the only option for tree disposal? Or will the current trash hauler take care of trees at the curb? Director Musteen stated we will check with Mr. Ekey about the new trash hauler and if they will pick up the Christmas trees.

Parks & Recreation Director Musteen submitted a written report. He highlighted that the cement projects at Memorial Park are wrapping up. Asphalt has been laid for the trail, curb and guttering as well. Signs for the arboretum will be ordered for the spring. Wednesday the Mayor and the Rotary Club will plant 14 trees on Lucy Webb at the South end of the park. Hawk Ridge Park preliminary plans have been submitted to City departments for review. The design consultants will present the plan to Planning and Zoning on December 19th. Approved proposal by the CIP committee of T. B. Hanna will be presented to Mr. Feuerborn.

## **8. New Business**

### A. Unlimited Play

### Action Item

Staff presented a Memorandum of Understanding between Unlimited Play and the City of Raymore for the partnership to build an inclusive playground at Hawk Ridge Park.

Member Houdyshell asked how long will it take to raise the funds, how much will need to be raised and who will they target for the fundraising? Director Musteen stated depends on the design as to the cost needed, anywhere from \$250,000 to \$500,000 which is what we would need for us.

Member Houdyshell asked since we have a limited time frame to use the GO bond money, does it conflict with the fund raising? Director Musteen stated we can use the GO bond money to do the basic start up while the fundraising continues.

Chairman Manson asked can this part of the park be separated from the project? Director Musteen Yes.

Member Castleman asked if the fundraising is all local? Director Musteen stated they will develop a team locally to target the local area cities and corporations. Member Castleman asked can we campaign to use the money for the railcar placement for the playground? Director Musteen stated that would be up to the City Manager.

Member Seimears asked if the \$10,000 would be the only fee they need? Director Musteen Yes

Member Harris said that in the MOU #3 it is stated that we would have to use the preferred vendor for Unlimited Play, specifically Little Tikes Commercial. Does this limit the bargaining power and fees to be paid? Director Musteen stated they have done bidding with all the major suppliers. Since this has been done by Unlimited Play, we don't have to do 3 quote bidding for playground equipment. We are paying them \$10,000 for 4 services; design, fundraising, public relations and construction supervision.

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Member Harris asked if we can do those 4 things internally? Is it worth the money to use them for those services? Director Musteen stated they have expertise in all the areas that go above what we can do. Chairman Manson said this will help to alleviate the work the staff would need to do.

Member Houdyshell asked if we have talked to other cities that used their services? Director Musteen stated yes and we have not heard any negative feedback.

Member Seimears likes that the owners have children with disabilities. They have an insight into what kids with special needs require.

Member Castleman asked if the contract will expire? Director Musteen stated we will negotiate the project timeline.

Member Trautman asked how they build a fundraising team. Director Musteen stated they will work with the staff to put together a team to take on the fundraising effort.

**Motion:** Member Harris moved to accept the MOU between Unlimited Play and the City of Raymore and present to the City Council.  
Member Castleman seconded.

**Discussion:**

<b>Vote:</b>	8 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
	1 Absent	Member Eastwood	Absent
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Aye
		Member Trautman	Aye

**11. Public Comment**

**12. Board Member Comment**

Member Trautman thanked the staff for the continued hard work on a daily basis.  
Member Castleman commented that events at Centerview are very solid for November.  
Member Houdyshell gave everyone holiday wishes.  
Member Seimears wished happy holidays and thanks to the staff.  
Member Heath wished happy holidays to all.  
Chairman Manson wished happy holidays and thanks to the staff.

**13. Adjournment**

**Motion:** Member Harris moved to adjourn the regular meeting.  
Member Castleman seconded.

**Discussion:** None

<b>Vote:</b>	8 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
	1 Absent	Member Eastwood	Absent
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Aye
		Member Trautman	Aye

The regular meeting of the Raymore Park Board adjourned at 7:51 pm.

Respectfully submitted,  
Greta Naab  
Office Assistant