

**THE RAYMORE COUNCIL MET IN REGULAR SESSION MONDAY, JANUARY 8, 2018 IN COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI. MEMBERS PRESENT: MAYOR TURNBOW, COUNCILMEMBERS ABDELGAWAD, BARBER, BERENDZEN, BURKE, HOLMAN, KELLOGG, AND TOWNSEND, CITY MANAGER JIM FEUERBORN, CITY CLERK JEANIE WOERNER AND CITY ATTORNEY JONATHAN ZERR.**

- 1. Call To Order.** Mayor Turnbow called the regular meeting to order at 7:00 p.m.
- 2. Roll Call.** City Clerk Jeanie Woerner called roll; quorum present to conduct business. Councilmember Moorhead absent. Councilmember Holman absent for roll call, entering the meeting at 7:02 p.m.

**3. Pledge of Allegiance.**

**4. Presentations/Awards.**

Mayor Turnbow presented a proclamation to Captain Jim Wilson recognizing his dedication to the annual Shop with a Cop campaign.

**5. Personal Appearances.**

**6. Staff Reports.**

Community Development Director Jim Cadoret provided a review of the staff report included in the Council packet and announced the January 16, 2018 meeting of the Planning and Zoning Commission has been cancelled.

Chief of Police Jan Zimmerman presented Captain Wilson with ribbons of accomodation and provided statistical information on traffic accidents in the City limits. She answered general question from Council.

City Manager Jim Feuerborn provided an update on the transition to the new solid waste and recycling provider. He announced agenda items for the rescheduled January 16, 2018 City Council work session.

**7. Committee Reports.**

**8. Consent Agenda.**

**A. City Council Minutes, December 11, 2017**

**B. Resolution 18-01: Appointments and Affirmations of Membership to Incentive District Boards**

**C. Resolution 18-03: 155th Street Reconstruction Phase 1 Project-Acceptance and Final Payment**

**D. Resolution 18-04: Municipal Circle Microsurfacing Project - Acceptance and Final Payment**

**E. Resolution 18-05: 2017 Street Preservation Project - Acceptance and Final Payment**

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Holman to approve the Consent Agenda as presented.

**DISCUSSION:** None

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|--------------|--------------------------|--------|
| <b>VOTE:</b> | Councilmember Abdelgawad | Aye    |
|              | Councilmember Barber     | Aye    |
|              | Councilmember Berendzen  | Aye    |
|              | Councilmember Burke, III | Aye    |
|              | Councilmember Holman     | Aye    |
|              | Councilmember Kellogg    | Aye    |
|              | Councilmember Moorhead   | Absent |
|              | Councilmember Townsend   | Aye    |

**9. Unfinished Business. Second Readings.**

**A. Rezoning of Cumberland Plaza Lots 1 thru 4**

**BILL 3324: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AMENDING THE ZONING MAP FROM "C-1" NEIGHBORHOOD COMMERCIAL DISTRICT TO "C-2" GENERAL COMMERCIAL DISTRICT, LOTS 1 THRU 4 IN CUMBERLAND PLAZA SUBDIVISION, RAYMORE, CASS COUNTY, MISSOURI."**

City Clerk Jeanie Woerner conducted the second reading of Bill 3324 by title only.

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Holman to approve the second reading of Bill 3324 by title only.

**DISCUSSION:** None

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|--------------|--------------------------|--------|
| <b>VOTE:</b> | Councilmember Abdelgawad | Aye    |
|              | Councilmember Barber     | Aye    |
|              | Councilmember Berendzen  | Aye    |
|              | Councilmember Burke, III | Aye    |
|              | Councilmember Holman     | Aye    |
|              | Councilmember Kellogg    | Aye    |
|              | Councilmember Moorhead   | Absent |
|              | Councilmember Townsend   | Aye    |

Mayor Turnbow announced the motion carried and declared Bill 3324 as **Raymore City Ordinance 2018-001.**

**B. Rezoning of Part of The Good Ranch Tract 1**

**BILL 3325: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AMENDING THE ZONING MAP FROM "A" AGRICULTURAL DISTRICT TO "C-3" REGIONAL COMMERCIAL DISTRICT, A PART OF TRACT 1 OF THE GOOD RANCH, RAYMORE, CASS COUNTY, MISSOURI."**

City Clerk Jeanie Woerner conducted the second reading of Bill 3325 by title only.

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Holman to approve the second reading of Bill 3325 by title only.

**DISCUSSION:** None

|              |                          |        |
|--------------|--------------------------|--------|
| <b>VOTE:</b> | Councilmember Abdelgawad | Aye    |
|              | Councilmember Barber     | Aye    |
|              | Councilmember Berendzen  | Aye    |
|              | Councilmember Burke, III | Aye    |
|              | Councilmember Holman     | Aye    |
|              | Councilmember Kellogg    | Aye    |
|              | Councilmember Moorhead   | Absent |
|              | Councilmember Townsend   | Aye    |

Mayor Turnbow announced the motion carried and declared Bill 3325 as **Raymore City Ordinance 2018-002.**

**C. Award of Contract to Neal-Settle Printing for Printing Services**

**BILL 3320: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RAYMORE MISSOURI AWARDING A CONTRACT TO NEAL-SETTLE PRINTING FOR PRINTING SERVICES."**

City Clerk Jeanie Woerner conducted the second reading of Bill 3320 by title only.

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Holman to approve the second reading of Bill 3320 by title only.

**DISCUSSION:** None

|              |                          |        |
|--------------|--------------------------|--------|
| <b>VOTE:</b> | Councilmember Abdelgawad | Aye    |
|              | Councilmember Barber     | Aye    |
|              | Councilmember Berendzen  | Aye    |
|              | Councilmember Burke, III | Aye    |
|              | Councilmember Holman     | Aye    |
|              | Councilmember Kellogg    | Aye    |
|              | Councilmember Moorhead   | Absent |
|              | Councilmember Townsend   | Aye    |

Mayor Turnbow announced the motion carried and declared Bill 3320 as **Raymore City Ordinance 2018-003.**

**D. Award of Contract to FastSigns for Sign Production and Printing**

**BILL 3321: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RAYMORE AWARDING A CONTRACT TO FASTSIGNS FOR SIGN FABRICATION AND PRINTING SERVICES."**

City Clerk Jeanie Woerner conducted the second reading of Bill 3321 by title only.

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Holman to approve the second reading of Bill 3321 by title only.

**DISCUSSION:** None

|              |                          |        |
|--------------|--------------------------|--------|
| <b>VOTE:</b> | Councilmember Abdelgawad | Aye    |
|              | Councilmember Barber     | Aye    |
|              | Councilmember Berendzen  | Aye    |
|              | Councilmember Burke, III | Aye    |
|              | Councilmember Holman     | Aye    |
|              | Councilmember Kellogg    | Aye    |
|              | Councilmember Moorhead   | Absent |
|              | Councilmember Townsend   | Aye    |

Mayor Turnbow announced the motion carried and declared Bill 3321 as **Raymore City Ordinance 2018-004.**

**E. Award of Contract - City Attorney**

**BILL 3322: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RAYMORE APPOINTING KAPKE & WILLERTH L.L.C. AS THE CITY ATTORNEY FOR THE CITY OF RAYMORE, MISSOURI, AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR SERVICES."**

City Clerk Jeanie Woerner conducted the second reading of Bill 3322 by title only.

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Holman to approve the second reading of Bill 3322 by title only.

**DISCUSSION:** None

|              |                          |     |
|--------------|--------------------------|-----|
| <b>VOTE:</b> | Councilmember Abdelgawad | Aye |
|              | Councilmember Barber     | Aye |
|              | Councilmember Berendzen  | Aye |
|              | Councilmember Burke, III | Aye |
|              | Councilmember Holman     | Aye |
|              | Councilmember Kellogg    | Aye |

|                        |        |
|------------------------|--------|
| Councilmember Moorhead | Absent |
| Councilmember Townsend | Aye    |

Mayor Turnbow announced the motion carried and declared Bill 3322 as **Raymore City Ordinance 2018-005**.

**F. Award of Contract - City Prosecutor**

**BILL 3323: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RAYMORE APPOINTING WILLIAM N. MARSHALL III AS THE CITY PROSECUTOR FOR THE CITY OF RAYMORE, MISSOURI, AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR SERVICES."**

City Clerk Jeanie Woerner conducted the second reading of Bill 3323 by title only.

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Holman to approve the second reading of Bill 3323 by title only.

**DISCUSSION:** None

|              |                          |        |
|--------------|--------------------------|--------|
| <b>VOTE:</b> | Councilmember Abdelgawad | Aye    |
|              | Councilmember Barber     | Aye    |
|              | Councilmember Berendzen  | Aye    |
|              | Councilmember Burke, III | Aye    |
|              | Councilmember Holman     | Aye    |
|              | Councilmember Kellogg    | Aye    |
|              | Councilmember Moorhead   | Absent |
|              | Councilmember Townsend   | Aye    |

Mayor Turnbow announced the motion carried and declared Bill 3323 as **Raymore City Ordinance 2018-006**.

**G. Amendment to Property Maintenance Code - Hoarding**

**BILL 3326: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AMENDING CHAPTER 545: PROPERTY MAINTENANCE REGULATIONS OF THE RAYMORE CITY CODE."**

City Clerk Jeanie Woerner conducted the second reading of Bill 3326 by title only.

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Holman to approve the second reading of Bill 3326 by title only.

**DISCUSSION:** None

|              |                          |     |
|--------------|--------------------------|-----|
| <b>VOTE:</b> | Councilmember Abdelgawad | Aye |
|              | Councilmember Barber     | Aye |
|              | Councilmember Berendzen  | Aye |

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|--------------------------|--------|
| Councilmember Burke, III | Aye    |
| Councilmember Holman     | Aye    |
| Councilmember Kellogg    | Aye    |
| Councilmember Moorhead   | Absent |
| Councilmember Townsend   | Aye    |

Mayor Turnbow announced the motion carried and declared Bill 3326 as **Raymore City Ordinance 2018-007**.

**10. New Business. First Readings.**

**A. 26th Amendment to the Unified Development Code (public hearing)**

**BILL 3329: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AMENDING SECTION 405.040(D) AND SECTION 420.070(I) OF THE UNIFIED DEVELOPMENT CODE OF THE RAYMORE CITY CODE."**

City Clerk Jeanie Woerner conducted the first reading of Bill 3329 by title only.

Mayor Turnbow opened the public hearing at 7:32 p.m. and asked for a staff report.

Community Development Director Jim Cadoret provided a review of the staff report included in the Council packet. The City of Raymore Planning and Zoning Commission proposes the 26th amendment to the Unified Development Code to modify Section 405.040(D) that would include chickens and similar fowl in the list of animals currently allowed in the A and RE zoning districts and now, would allow the same on lots zoned R-1 that are at least 3 acres. It also proposes to modify Section 420.070(I) regarding the installation of solar energy systems. This public hearing was properly advertised in *The Journal* and he asked for the notice of publication, Unified Development Code (UDC), application, Growth Management Plan (GMP) and staff report be entered into the record. During the November 21, 2017 public hearing before the Planning and Zoning Commission, residents in attendance urged the Commission to expand the provisions to allow chickens on smaller than 3 acre lots and two residents in attendance expressed concern with expanding the provisions. The Commission decided against the smaller lot provisions. The Planning and Zoning Commission at their November 21, 2017 meeting, voted 5-1 to accept the staff proposed findings of fact and forward to the Council with a recommendation of approval. He answered general questions from Council.

Mayor Turnbow opened the public hearing for public comment at 7:42 p.m.

Jm Petermann, 414 Bayview Dr, spoke in opposition of urban chickens on small lots.

Mayor Turnbow opened the public hearing for further public comment and hearing none, closed the public hearing at 7:43 p.m.

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Holman to approve the first reading of Bill 3329 by title only.

**DISCUSSION:** Councilmembers clarified this amendment is to define staff’s declaratory judgement and is not addressing allowing urban chickens in R-1 areas.

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| <b>VOTE:</b> | Councilmember Abdelgawad | Aye    |
|              | Councilmember Barber     | Aye    |
|              | Councilmember Berendzen  | Aye    |
|              | Councilmember Burke, III | Aye    |
|              | Councilmember Holman     | Aye    |
|              | Councilmember Kellogg    | Aye    |
|              | Councilmember Moorhead   | Absent |
|              | Councilmember Townsend   | Aye    |

**B. 27th Amendment to the Unified Development Code (public hearing)**

**BILL 3330: “AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AMENDING SECTION 405.020(H), SECTION 420.050(E) AND SECTION 485.010 OF THE UNIFIED DEVELOPMENT CODE OF THE RAYMORE CITY CODE.”**

City Clerk Jeanie Woerner conducted the first reading of Bill 3330 by title only.

Mayor Turnbow opened the public hearing at 7:51 p.m. and asked for a staff report.

Community Development Director Jim Cadoret provided a review of the staff report included in the Council packet. The Planning and Zoning Commission proposes the 27th amendment to the Unified Development Code (UDC) to allow accessory dwelling units in certain residential zoning districts and establishing design standards for the units. At their November 21, 2017 meeting, by a vote of 5-1, the Commission recommended the UDC be amended to establish definitions of attached and detached accessory dwelling units, establish which zoning districts accessory dwelling units would be allowed, and establish design guidelines regarding future construction of accessory dwelling units. This public hearing was properly advertised in *The Journal* and he asked for the notice of publication, Unified Development Code, Growth Management Plan and staff report be entered into the record. Staff is requesting Council receive public comment on this public hearing and defer action on this amendment to a future Council work session to allow staff to present a detailed presentation regarding this amendment. The amendment will be rescheduled for a new public hearing to allow public input at that time.

Mayor Turnbow opened the public hearing for public comment, and hearing none asked for a motion to table the public hearing and action on Bill 3330.

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Holman to defer action on Bill 3330 and remand to Council work session on February 5, 2018.

**DISCUSSION:** None

|              |                          |     |
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| <b>VOTE:</b> | Councilmember Abdelgawad | Aye |
|              | Councilmember Barber     | Aye |
|              | Councilmember Berendzen  | Aye |

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|--------------------------|--------|
| Councilmember Burke, III | Aye    |
| Councilmember Holman     | Aye    |
| Councilmember Kellogg    | Aye    |
| Councilmember Moorhead   | Absent |
| Councilmember Townsend   | Aye    |

**C. Award of Contract - On-call Erosion Control**

**BILL 3332: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE CITY MANAGER TO ENTER INTO A GUARANTEED PRICING CONTRACT WITH WELCH SILT FENCE & EROSION CONTROL, LLC TO PROVIDE ON-CALL EROSION CONTROL SERVICES."**

City Clerk Jeanie Woerner conducted the first reading of Bill 3332 by title only.

Public Works Director Mike Krass provided a review of the staff report included in the Council packet. City Code requires that contractors install, maintain and repair erosion control measures on their work sites. Occasionally conditions arise that requires the City to repair the erosion control measures or clean mud off of streets on behalf of the contractor. The cost of the corrective measures are reimbursed from the funds the contractors have on deposit with the City. He answered general questions from Council.

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Holman to approve the first reading of Bill 3332 by title only.

**DISCUSSION:** Councilmember Abdelgawad noted the bid from this contractor is considerably lower on pricing and response time compared to the other bidders.

**VOTE:**

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|--------------------------|--------|
| Councilmember Abdelgawad | Aye    |
| Councilmember Barber     | Aye    |
| Councilmember Berendzen  | Aye    |
| Councilmember Burke, III | Aye    |
| Councilmember Holman     | Aye    |
| Councilmember Kellogg    | Aye    |
| Councilmember Moorhead   | Absent |
| Councilmember Townsend   | Aye    |

**D. Approval of Proposal - Data Analysis of the Owen Good Force Main**

**BILL 3334: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH PIPELINE INSPECTION AND CONDITION ANALYSIS CORPORATION (PICA) FOR THE DATA ANALYSIS OF THE OWEN GOOD FORCE MAIN, IN THE AMOUNT OF \$94,248.00 AND AUTHORIZING THE CITY MANAGER TO APPROVE CHANGE ORDERS WITHIN ESTABLISHED BUDGET CONSTRAINTS."**

City Clerk Jeanie Woerner conducted the first reading of Bill 3334 by title only.



Public Works Director Mike Krass provided a review of the staff report included in the Council packet. In 2011, the City contracted with Pipeline Inspection and Condition Analysis Corporation (PICA) to survey the condition of the Owen Good Force Main. Data was gathered regarding the condition of the 17,000 feet of force main. To date, approximately 50% of the to data has been gathered. The FY 2018 Capital Budget contains funding to analyze the remaining data and prepare a condition report. The report will identify any existing defects in the pipeline such as holes or areas where the pipe walls have diminished thickness that could lead to a failure. This information will allow staff to plan and program future repairs. He answered general questions from Council.

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Holman to approve the first reading of Bill 3334 by title only.

**DISCUSSION:** None

|              |                          |        |
|--------------|--------------------------|--------|
| <b>VOTE:</b> | Councilmember Abdelgawad | Aye    |
|              | Councilmember Barber     | Aye    |
|              | Councilmember Berendzen  | Aye    |
|              | Councilmember Burke, III | Aye    |
|              | Councilmember Holman     | Aye    |
|              | Councilmember Kellogg    | Aye    |
|              | Councilmember Moorhead   | Absent |
|              | Councilmember Townsend   | Aye    |

**E. Acceptance of Private Infrastructure Policy**

**RESOLUTION 18-02: "A RESOLUTION OF THE CITY OF RAYMORE, MISSOURI, ADOPTING A POLICY ON CITY ACCEPTANCE OF PRIVATE INFRASTRUCTURE."**

City Clerk Jeanie Woerner conducted the reading of Resolution 18-02 by title only.

Community Development Director Jim Cadoret provided a review of the staff report included in the Council packet. At the December 4, 2017 work session, Council discussed establishing a policy regarding requests submitted to the City from private entities to assume ownership and maintenance responsibility of private infrastructure. Staff presents this policy that establishes the steps involved for the entity to make a request and the factors the City will utilize when considering a request. He answered general questions from Council.

Discussion of support ensued.

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Holman to approve the reading of Resolution 18-02 by title only.

**DISCUSSION:** None

|              |                          |     |
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| <b>VOTE:</b> | Councilmember Abdelgawad | Aye |
|              | Councilmember Barber     | Aye |

|                          |        |
|--------------------------|--------|
| Councilmember Berendzen  | Aye    |
| Councilmember Burke, III | Aye    |
| Councilmember Holman     | Aye    |
| Councilmember Kellogg    | Aye    |
| Councilmember Moorhead   | Absent |
| Councilmember Townsend   | Aye    |

**F. MARC Household Hazardous Waste Agreement**

**BILL 3331: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING AN AGREEMENT BETWEEN THE MID-AMERICA REGIONAL COUNCIL SOLID WASTE MANAGEMENT DISTRICT AND THE CITY OF RAYMORE, MISSOURI, RELATING TO THE REGIONAL HOUSEHOLD HAZARDOUS WASTE PROGRAM."**

City Clerk Jeanie Woerner conducted the first reading of Bill 3331 by title only.

Public Works Director Mike Krass provided a review of the staff report included in the Council packet. Annually, the City participates in the Mid-America Regional Council's Household Hazardous Waste (HHW) program. The City's participation in this program allows residents to participate for free in several HHW drop off events, including a mobile event that annually alternates between Raymore and Belton, and utilize permanent collection facilities throughout the Kansas City metropolitan area.

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Holman to approve the first reading of Bill 3331 by title only.

**DISCUSSION:** None

**VOTE:**

|                          |        |
|--------------------------|--------|
| Councilmember Abdelgawad | Aye    |
| Councilmember Barber     | Aye    |
| Councilmember Berendzen  | Aye    |
| Councilmember Burke, III | Aye    |
| Councilmember Holman     | Aye    |
| Councilmember Kellogg    | Aye    |
| Councilmember Moorhead   | Absent |
| Councilmember Townsend   | Aye    |

**G. Amending Certain Sections of Raymore City Code to Reflect Charter Amendments**

**BILL 3328: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AMENDING SECTIONS 105.060, 110.010, 110.100, 110.120, 110.220, 110.250, 111.070, 111.160, 120.020, AND 120.100 OF THE RAYMORE CITY CODE."**

City Clerk Jeanie Woerner conducted the first reading of Bill 3328 by title only.

City Attorney Jonathan Zerr provided a review of the staff report included in the Council packet. At the November 7, 2017 election, voters approved changes to the Raymore

Charter which were recommended by the Charter Review Commission. Staff has completed a review of certain provisions of City Code impacted by the Charter amendments and has identified several changes needed to align the City Code and Charter.

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Holman to approve the first reading of Bill 3328 by title only.

**DISCUSSION:** None

|              |                          |        |
|--------------|--------------------------|--------|
| <b>VOTE:</b> | Councilmember Abdelgawad | Aye    |
|              | Councilmember Barber     | Aye    |
|              | Councilmember Berendzen  | Aye    |
|              | Councilmember Burke, III | Aye    |
|              | Councilmember Holman     | Aye    |
|              | Councilmember Kellogg    | Aye    |
|              | Councilmember Moorhead   | Absent |
|              | Councilmember Townsend   | Aye    |

**H. Budget Amendment - Parks Office Assistant**

**BILL 3335: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AMENDING THE FISCAL YEAR 2018 OPERATING BUDGET."**

City Clerk Jeanie Woerner conducted the first reading of Bill 3328 by title only.

Parks Director Nathan Musteen provided a review of the staff report included in the Council packet. The Parks and Recreation Office Assistant that serves as the main customer service representative is currently a part-time position. The opening of Centerview has increased service needs and given the growth of department activities, a part time position is not sufficient to deliver an adequate level of customer service. Staff presented a proposal to the Park Board on December 12, 2017 transitioning this part-time position to a full-time position. He answered general questions from Council.

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Holman to approve the first reading of Bill 3335 by title only.

**DISCUSSION:** None

|              |                          |        |
|--------------|--------------------------|--------|
| <b>VOTE:</b> | Councilmember Abdelgawad | Aye    |
|              | Councilmember Barber     | Aye    |
|              | Councilmember Berendzen  | Aye    |
|              | Councilmember Burke, III | Aye    |
|              | Councilmember Holman     | Aye    |
|              | Councilmember Kellogg    | Aye    |
|              | Councilmember Moorhead   | Absent |
|              | Councilmember Townsend   | Aye    |

Mayor Turnbow called for a motion to recess the regular meeting of the City Council in order to conduct the annual business meeting of the Raymore Municipal Assistance Corporation.

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Holman to recess the regular City Council meeting and conduct the annual business meeting of the Raymore Municipal Assistance Corporation at 8:28 p.m.

**DISCUSSION:** None

|              |                          |        |
|--------------|--------------------------|--------|
| <b>VOTE:</b> | Councilmember Abdelgawad | Aye    |
|              | Councilmember Barber     | Aye    |
|              | Councilmember Berendzen  | Aye    |
|              | Councilmember Burke, III | Aye    |
|              | Councilmember Holman     | Aye    |
|              | Councilmember Kellogg    | Aye    |
|              | Councilmember Moorhead   | Absent |
|              | Councilmember Townsend   | Aye    |

**Meeting of the Raymore Municipal Assistance Corporation (RAYMAC)**

**1. Call to Order.**

Director Turnbow called the meeting to order at 8:28 p.m.

**2. Roll Call.**

Directors in attendance: Sonja Abdelgawad, Kevin Barber, John Berendzen, Joseph Burke, III, Jay Holman, Kevin Kellogg, Reginald Townsend and Kristofer Turnbow.

**3. Approval of minutes.**

**A. April 24, 2017 meeting minutes (RAYMAC annual meeting)**

**MOTION:** By Director Abdelgawad, second by Director Holman to approve the minutes of April 24, 2017.

**DISCUSSION:** None

|              |                     |        |
|--------------|---------------------|--------|
| <b>VOTE:</b> | Director Abdelgawad | Aye    |
|              | Director Barber     | Aye    |
|              | Director Berendzen  | Aye    |
|              | Director Burke, III | Aye    |
|              | Director Holman     | Aye    |
|              | Director Kellogg    | Aye    |
|              | Director Moorhead   | Absent |
|              | Director Townsend   | Aye    |
|              | Director Turnbow    | Aye    |

City Manager Jim Feuerborn stated the historical functions of this Corporation were to provide an additional funding mechanism at a time when the City had limited bonding capacities. When formed, it funded park and stormwater improvements. The RAYMAC bonds were satisfied last year and at the 2017 annual meeting, staff recommended the Corporation stay in place to address future funding needs. The Resolutions before the Board are now presented to repurpose the corporation and address certain charitable donations. This proposal was presented to the City Council at the December 18, 2017 work session and direction was provided to bring the formal considerations to the Board at this meeting.

**4. New Business.**

**A. Renaming the Raymore Municipal Assistance Corporation**

**RESOLUTION 2018-01: "A RESOLUTION RENAMING THE RAYMORE MUNICIPAL ASSISTANCE CORPORATION THE RAYMORE COMMUNITY FOUNDATION."**

Communications Director Mike Ekey provided a review of the report included in the meeting packet. As the Raymore Municipal Assistance Corporation is repurposed into a community foundation, staff recommends changing the name to the Raymore Community Foundation. The new name will better reflect the purpose and spirit of the initiatives supported by the future foundation. The change in name will also lend itself to easier and more robust marketing and communications efforts.

**MOTION:** By Director Abdelgawad, second by Director Holman to approve Resolution 2018-01 by title only.

**DISCUSSION:** None

|              |                     |        |
|--------------|---------------------|--------|
| <b>VOTE:</b> | Director Abdelgawad | Aye    |
|              | Director Barber     | Aye    |
|              | Director Berendzen  | Aye    |
|              | Director Burke, III | Aye    |
|              | Director Holman     | Aye    |
|              | Director Kellogg    | Aye    |
|              | Director Moorhead   | Absent |
|              | Director Townsend   | Aye    |
|              | Director Turnbow    | Aye    |

**B. Amending the Articles of Incorporation**

**RESOLUTION 2018-02: "A RESOLUTION AMENDING THE ARTICLES OF INCORPORATION OF THE RAYMORE MUNICIPAL ASSISTANCE CORPORATION."**

Communications Director Mike Ekey provided a review of the report included in the meeting packet. By amending the Articles of Incorporation, staff is ensuring that the organization can legally collect donations of both real property and financial contributions. This also better defines the purpose to include the different proposed initiatives that can

be supported by the future foundation. Finally, it also clarifies that if the foundation is dissolved, any remaining contributions will be donated or used for their intended purposes. This Resolution also directs staff to file the amended Articles of Incorporation with the State.

**MOTION:** By Director Abdelgawad, second by Director Holman to approve Resolution 2018-02 by title only.

**DISCUSSION:** None

|              |                     |        |
|--------------|---------------------|--------|
| <b>VOTE:</b> | Director Abdelgawad | Aye    |
|              | Director Barber     | Aye    |
|              | Director Berendzen  | Aye    |
|              | Director Burke, III | Aye    |
|              | Director Holman     | Aye    |
|              | Director Kellogg    | Aye    |
|              | Director Moorhead   | Absent |
|              | Director Townsend   | Aye    |
|              | Director Turnbow    | Aye    |

**C. Amending the By-laws of the Corporation/Foundation**

**RESOLUTION 2018-03: "A RESOLUTION AMENDING THE RAYMORE MUNICIPAL ASSISTANCE CORPORATION BY-LAWS."**

Communications Director Mike Ekey provided a review of the report included in the meeting packet. By amending the bylaws, they will reflect the changes made by approval of the prior Resolution amending the Articles of Incorporation and also expand the purpose of the future foundation. Amending the bylaws also clarifies that the seats on the Board of Directors are to be filled by the Mayor and City Councilmembers.

**MOTION:** By Director Abdelgawad, second by Director Holman to approve Resolution 2018-03 by title only.

**DISCUSSION:** None

|              |                     |        |
|--------------|---------------------|--------|
| <b>VOTE:</b> | Director Abdelgawad | Aye    |
|              | Director Barber     | Aye    |
|              | Director Berendzen  | Aye    |
|              | Director Burke, III | Aye    |
|              | Director Holman     | Aye    |
|              | Director Kellogg    | Aye    |
|              | Director Moorhead   | Absent |
|              | Director Townsend   | Aye    |
|              | Director Turnbow    | Aye    |

**D. Directing Staff to Investigate and Re-establish the Corporation/Foundation's Non-profit Status with the IRS**

**RESOLUTION 2018-04: "A RESOLUTION DIRECTING STAFF TO REINSTATE THE NON-PROFIT STATUS OF THE CORPORATION WITH THE INTERNAL REVENUE SERVICE."**

City Attorney Jonathan Zerr provided a review of the report included in the meeting packet. The newly renamed Raymore Community Foundation, not being an organization that has accepted donations in the past, will need to begin filing a Form 990 with the IRS. This step would direct staff to begin that process and to reinstate the organization's non-profit status with the IRS.

**MOTION:** By Director Abdelgawad, second by Director Holman to approve Resolution 2018-04 by title only.

**DISCUSSION:** None

|              |                     |        |
|--------------|---------------------|--------|
| <b>VOTE:</b> | Director Abdelgawad | Aye    |
|              | Director Barber     | Aye    |
|              | Director Berendzen  | Aye    |
|              | Director Burke, III | Aye    |
|              | Director Holman     | Aye    |
|              | Director Kellogg    | Aye    |
|              | Director Moorhead   | Absent |
|              | Director Townsend   | Aye    |
|              | Director Turnbow    | Aye    |

**E. Adopt a Policy Guiding Donations and Disbursements**

**RESOLUTION 2018-05: "A RESOLUTION ADOPTING POLICIES TO GUIDE STAFF AND THE BOARD OF DIRECTORS WHEN ACCEPTING OR DISBURSING DONATIONS."**

Mr. Feuerborn noted that at the December 18 City Council work session, staff suggested expanding the four areas of support (donations) to include a general fund category that would be used for any donations that do not fit into the areas identified.

Communications Director Mike Ekey provided a review of the report included in the meeting packet. This policy outlines the initial donation focus areas and contribution thresholds that would require approval by the foundation's Board of Directors. The goal of the foundation would be to encourage individual donations be made to one of four main support areas: Parks & Recreation, Arts Commission, Police Department and Animal Shelter. The Board of Directors would have final say on donations given, with conditions or requirements.

**MOTION:** By Director Abdelgawad, second by Director Holman to approve Resolution 2018-05 by title only, with the amendment of adding item e., General Fund, under I (A) of the policy.

**DISCUSSION:** None

|              |                     |        |
|--------------|---------------------|--------|
| <b>VOTE:</b> | Director Abdelgawad | Aye    |
|              | Director Barber     | Aye    |
|              | Director Berendzen  | Aye    |
|              | Director Burke, III | Aye    |
|              | Director Holman     | Aye    |
|              | Director Kellogg    | Aye    |
|              | Director Moorhead   | Absent |
|              | Director Townsend   | Aye    |
|              | Director Turnbow    | Aye    |

**5. Adjourn.**

**MOTION:** By Director Abdelgawad, second by Director Holman to adjourn the meeting of RAYMAC.

**DISCUSSION:** None

|              |                     |        |
|--------------|---------------------|--------|
| <b>VOTE:</b> | Director Abdelgawad | Aye    |
|              | Director Barber     | Aye    |
|              | Director Berendzen  | Aye    |
|              | Director Burke, III | Aye    |
|              | Director Holman     | Aye    |
|              | Director Kellogg    | Aye    |
|              | Director Moorhead   | Absent |
|              | Director Townsend   | Aye    |
|              | Director Turnbow    | Aye    |

The meeting of the Board of Directors for Raymore Municipal Assistance Corporation adjourned at 8:41 p.m.

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Holman to reconvene the regular meeting of the City Council.

**DISCUSSION:** None

|              |                          |        |
|--------------|--------------------------|--------|
| <b>VOTE:</b> | Councilmember Abdelgawad | Aye    |
|              | Councilmember Barber     | Aye    |
|              | Councilmember Berendzen  | Aye    |
|              | Councilmember Burke, III | Aye    |
|              | Councilmember Holman     | Aye    |
|              | Councilmember Kellogg    | Aye    |
|              | Councilmember Moorhead   | Absent |
|              | Councilmember Townsend   | Aye    |

The regular meeting of the City Council reconvened at 8:41 p.m.



**11. Public Comments.**

**12. Mayor/Council Communication.**

Mayor Turnbow and Councilmembers recognized Captain Wilson for his commitment to the Shop with a Cop program and recognized staff’s high level of customer service during the recent snow event as well during the transition to the new solid waste provider.

Councilmember Berendzen thanked Chief Zimmerman for providing statistical information on traffic accidents and welcomed Park employee Greta Nabb to her full time position.

Councilmember Burke thanked staff for developing the policy on acceptance of private infrastructure.

Councilmember Townsend provided a verbal statement to Jim’s Disposal stating his expectations on solid waste disposal and recycling services.

Mayor Turnbow expanded on the increase of the number of building permits for 2017. He announced at the request of City Manager Jim Feuerborn, the scheduled executive session is cancelled.

**13. Adjournment.**

**MOTION:** By Councilmember Moorhead, second by Councilmember Kellogg to adjourn.

|              |                          |        |
|--------------|--------------------------|--------|
| <b>VOTE:</b> | Councilmember Abdelgawad | Aye    |
|              | Councilmember Barber     | Aye    |
|              | Councilmember Berendzen  | Aye    |
|              | Councilmember Burke, III | Aye    |
|              | Councilmember Holman     | Aye    |
|              | Councilmember Kellogg    | Aye    |
|              | Councilmember Moorhead   | Absent |
|              | Councilmember Townsend   | Aye    |

The regular meeting of the Raymore Council adjourned at 9:01 p.m.

Respectfully submitted,

Jeanie Woerner  
City Clerk