

## CITY OF RAYMORE

100 Municipal Circle · Raymore, MO. 64083  
Phone · 816-892-3045 · Fax · 816-892-3093



### **ADDENDUM NO. 1**

HVAC Preventive Maintenance Project #18-004

All plan holders are hereby notified and agree by signature below, that the bid includes consideration of the following changes, amendments, and/or clarifications and costs associated with these changes and are included in the bid.

#### **Addendum No. 1 - Clarification and Revised Bid Form**

**1. Question:** How often will the fan boxes need to be maintained?

**Response:** Twice a year

**2. Question:** How often will the boilers need to be maintained?

**Response:** No maintenance at this time, will call when needed.

**3. Addition of ceiling unit at public works:** Model is same as other two units

**4. Clarification on Bid Form Item 2:** This should be Diagnostic Service Call - minimum charge (lump sum). **See revised bid sheet attached. Replaces page 35 in RFP.**

#### **5. Companies attending Pre-Bids:**

TodCo Mechanical	Design Mechanical	Lippert Mechanical
Environmental Temp Control		MMC Contractors

Any other questions regarding this proposal shall be submitted to Kim Quade, CPPB by e-mail at [kquade@raymore.com](mailto:kquade@raymore.com) or by phone at (816) 892-3045. There will be no questions allowed after January 19, 2018 at 5 p.m.

I hereby certify that the above have been considered and associated costs have been included in this bid.

Company Name: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Date: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature of Bidder: \_\_\_\_\_

**ADDENDUM MUST BE SUBMITTED WITH BID**

**BID PROPOSAL FORM E – Revised Project No. 18-004**

**Cost for HVAC Preventive Maintenance Services and Supplies: Breakout costs for individual HVAC Systems below as shown.**

Item No.	Description	Unit	Costs 2018	Costs 2019	Costs 2020
1	Preventive maintenance services proposed – Labor and materials included				
	1. City Hall	PM Annually			
	2. Public Works	PM Annually			
	3. Animal Control	PM Annually			
	4. Parks House	PM Annually			
	5. Parks Maintenance	PM Annually			
	6. Centerview	PM Annually			
2	Diagnostic Service Call – minimum charge	Lump sum			
3	Repair Services – Emergency/After Hours	Hourly rate			
4	Repair Services – Routine Call/Non-Emergency	Hourly rate			
5	Repair Services - supplies mark up	At cost + %	%	%	%
6	Repair Services - Travel Charge/Mileage * Please specify flat rate or unit charged				

**TOTAL COST ANNUAL PREVENTIVE MAINTENANCE FOR ALL BUILDINGS:**

2018	2019	2020