



# RAYMORE PARKS AND RECREATION BOARD

## **AGENDA**

**Tuesday, November 28, 2017**

**7:00PM - City Hall  
100 Municipal Circle  
Raymore, Missouri 64083**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Personal Appearances**
- 5. Acceptance of Minutes** October 24, 2017
- 6. Committee Reports**  
  
Recreation Committee October 24, 2017  
Budget Committee (did not meet)  
Grounds Committee (did not meet)
- 7. Staff Reports**  
Recreation Superintendent  
Parks Superintendent  
Parks & Recreation Director
- 8. New Business**  
  
A. Unlimited Play Action Item  
  
Staff will present a Memorandum of Understanding between Unlimited Play and the City of Raymore for the partnership to build an inclusive playground at Hawk Ridge Park.
- 9. Public Comment**
- 10. Board Member Comment**
- 11. Adjournment**

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***Items provided under "Miscellaneous" in the Park Board Packet:***

- *Recreation Committee Meeting Notes - October 24, 2017*
  - *Status of Capital Improvements*
  - *Financials - As of October 31, 2017*
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**EXECUTIVE SESSION (CLOSED MEETING)**

The Parks and Recreation Board may enter into an executive session before or during this meeting, if such action is approved by a majority of Board present, with a quorum, to discuss:

- litigation matters as authorized by § 610.021 (1) RSMO,
- real estate acquisition matters as authorized by § 610.021 (2),
- personnel matters as authorized by § 610.021 (3), or
- other matters as authorized by § 610.021 (4-21) as may be applicable.

*Any person requiring special accommodation (i.e., qualified interpreter, large print, hearing assistance) in order to attend this meeting please notify this Office at (816) 331-0488 no later than forty-eight (48) hours prior to the scheduled commencement of the meeting.*



Recreation Committee  
Grounds Committee

(did not meet)  
(did not meet)

## **7. Staff Reports**

Recreation Superintendent John McLain submitted a written report. He highlighted several items during the month of October. Administrative operations include Office Assistant Naab ongoing training in Rec Trac protocol with the new hires. Setting up and breakdown of tables and chairs for various events. New programs and events are being planned, as well as the usual programs for the guide set to be mailed in January.

Midwest Sports Production is a new company hosting softball tournaments and boys baseball tournaments in Raymore.

The Veterans Day event will be held on November 9 at T. B. Hanna. December 1 is the Mayor's Tree Lighting, also at T. B. Hanna Park.

Member Castleman asked if the wood bat tournaments are taking hold? Superintendent McLain is not sure, but the one tournament held in Raymore was a success.

Parks Superintendent Steve Rulo submitted a written report. He highlighted in September the loss of a full time employee to another opportunity. He was replaced by Gus Boos.

Park staff has 100 trees from Forest Relief program in 3 gallon pots. They will be planted around the RAC and at the Arboretum.

January 6, 2018 is Christmas tree recycling at Park House. It is held by Boy Scout Troop 1124.

Member Harris asked what will happen with the trees for the RAC that will not be planted until the building is done? Superintendent Rulo stated the trees will be left in buckets and mulched over the winter.

Member Seimears asked what kind of trees do we have? Superintendent Rulo stated there are 25 different trees that are native to Missouri.

Parks & Recreation Director Musteen submitted a written report. He shared the MPRA magazine featuring Centerview written up by Melissa McGhee in the Communications Department. It will go to the majority of other Park and Recreation Departments in Missouri.

On November 3, KCPRDA will have a meeting at Centerview. All Board Members are invited to the KCPRDA banquet, please attend.

Bill #3308 (Memorial Park improvements) passed through the City Council for 1st read. Second reading will be November 13. Hope to complete the improvements by mid December. ADA baseball apron should start any day as well as north parking spaces North of T. B. Hanna on Maple Street. Budget passed as well and will take effect November 1 which includes the CIP. \$600,000 reserved balance for any GO bond projects, for usage on construction projects. Council took on an unfunded project giving \$20,000 for renovations at the maintenance shop.

Superintendent Rulo and Director Musteen toured some all inclusive playgrounds in and around the St. Louis area. This company will visit our area this week. Unlimitedplay.com.

Member Cipolla asked if the July grant opportunity for playgrounds still available? Director Musteen replied he was not sure, we may apply for others in the future.

Member Seimears asked if any of their employees have disabled children? Director Musteen replied that it is a two person business and both do. They have dedicated their time to making appropriate playgrounds for all people.

## **8. New Business**

A. Funding Parks and Recreation Projects

Discussion Item

**DRAFT**

A discussion involving ways City Staff can supplement and offset rising construction costs for capital improvement and G.O. bond projects.

Director Musteen gave examples of various grants that could be used to help supplement the costs for the projects.

Member Castleman asked if the rail car is still ongoing? That project has been put on hold. The money is in reserve for use in other projects. Trail lighting money is available but put on hold until all trails have been finished as well.

Member Harris asked if the contingency fund can be used as matching funds for grants? Yes, but the money will be applied to the grant application.

B Budget Preparation Policy Review Action Item

A review of the Budget Preparation Policy to consider necessary changes to bring the policy up to date with current operating procedures. Superintendent McLain updated the policy which was reviewed with the finance manager. Biggest change will be Article 4 Development Stages. City Manager and the Park Director can make changes to balance the budget up to \$50,000.

Member Cipolla asked is this a blank check for the City to move money to other line items? Can the Park Board make it to specify what line item the money may be moved to?

Director Musteen replied that the Board can, but the City Manager has that discretion to do so. There is really not enough time to make that adjustment in the time allotted for budgets.

Member Eastwood stated of the 1.7 million budget, the \$50,000 is 3% of the operating budget.

Member Harris requested that paragraph 2 (MOU) /Section 4 Item 2 references subcommittee budget. Can it be changed to budget committee review.

**Motion:** Member Harris moved to accept the action item to consider necessary changes to bring the policy up to date.  
Member Castleman seconded

**Discussion:**

<b>Vote:</b>	9 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
		Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Aye
		Member Trautman	Aye

C. Introduction of New Staff

Director Musteen turned over introduction of park staff to Superintendent Rulo.

Gus Boos made a brief appearance before the Board and is looking forward to being part of the Department.

Director Musteen tuned over introduction of recreation staff to Superintendent McLain.

Todd Brennon made a brief appearance before the Board.

Katie Pattrick also made a brief appearance before the Board.

**11. Public Comment**

**12. Board Member Comment**

Member Cipolla is excited to have Coordinator Pattrick on board and is looking forward to new ideas.

Member Trautman is glad to have Coordinator Brennon and Maintenance Worker Boos on board as well and he is glad to be part of a department that gives us a big city feel with the events and new construction projects.

Member Seimears is glad to have younger staff members in the department. The new sculpture on Dean Avenue is awesome. Thanks to Greta for training the new hires.

Member Houdyshell says the art piece is awesome. Welcome to the new staff. The Food Truck event was fun!

Member Heath gave a welcome to the new staff.

Member Eastwood welcomed the new staff to the department.

Chairman Manson thanked the department staff for their continued hard work. Gave a welcome to the new hires.

**13. Adjournment**

**Motion:** Member Harris moved to adjourn the regular meeting.  
Member Castleman seconded.

**Discussion:** None

<b>Vote:</b>	9 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
		Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Aye
	Member Trautman	Aye	

The regular meeting of the Raymore Park Board adjourned at 8:00 pm.

Respectfully submitted,  
Greta Naab  
Office Assistant

# **STAFF REPORT**

**To: Park Board**  
**From: John McLain, CPRP/AFO**  
**Recreation Superintendent**  
**Date: November 2017**  
**Subject: Recreation Report**

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## **Administrative Operations**

- Staff worked on programming activities in Rec Trac for January - March.
- Staff booked rentals for Centerview, both internal and paid.
- Provided customer service via the phone, email, and walk ups.
- Superintendent McLain continued training Facility Attendants scheduled to work at Centerview for afterhour rentals.
- Staff continued implementation of policy and procedures for Centerview.
- Staff completed set up and break downs of facility bookings at Centerview.
- Staff gave Centerview tours and rental quotes to interested parties.

## **Meetings/Trainings Attended**

- Athletic Coordinator Brennon
  - November 14 - Kansas City Metro League soccer Meeting
- Recreation Coordinator Patrick
  - October 26 - Foxwood Springs Television Interview with Communications Specialist McGhee and Foxwood Springs residents
  - November 1 - Foxwood Springs Veterans Thank You Video Shoot with Communications Specialist McGhee and Foxwood Springs residents and associates
  - November 2 - Veterans Celebration Preparation Meeting with Superintendent Rulo and Park Crew Leader Schmill
  - November 9 - Aging Mastery Program Planning Meeting with Director Musteen, Mr. Gress, Mr. Cadoret, Ms. Lewis and Ms. Bartz
  - November 15 - Fresh Faces at Parks Meeting with Communications Specialist McGhee and Coordinator Brennon
  - November 17 - NASP Basic Archery Instructor Training in Platte City
  - November 22 - Mayor's Tree Lighting Preparation Meeting with Superintendents McLain and Rulo and Park Crew Leader Schmill
- Recreation Superintendent McLain
  - November 1, 21, & 28 - One on one with Office Assistant Naab
  - November 2, 16, & 30 - Bi-Weekly Marketing Meeting with Communication Specialist McGhee
  - November 2 - Soccer Summit Meeting with Coordinator Brennon and Director Musteen
  - November 2 & 30 - Recreation and Administration Staff Meeting
  - November 7, 13, 21, & 28 - One on one with Recreation Coordinator Patrick
  - November 7, 14, 22, & 28 - One on one with Athletic Coordinator Brennon
  - November 14 & 21 - City Management Staff Meeting

- November 22 - Mayor's Tree Lighting Preparation Meeting
- November 28 - Park Board Meeting

### **Programs**

- Staff finalized planning new programs and events for the Winter Program Guide.
- Staff verified vendor applications, for Christmas Tree Trail at T.B. Hanna.
- Staff set up, operated, and broke down for the Veterans Celebration.
- Staff continued offering programs at Centerview.
- New programs are being researched by new coordinators.

### **Rentals/Events/Concessions**

- Rentals
  - Centerview
    - November 1 - Community Development
    - November 1 - Brookside HOA Committee
    - November 2 - Parks and Recreation Meeting
    - November 3 - KC Area Directors
    - November 4 - Arts Commission Art Show
    - November 7 - Emergency Management
    - November 8 - Garden Club
    - November 8 - Brookside HOA Committee
    - November 8 - Ray-Pec Swim Team
    - November 9 - Insurance Meetings
    - November 9 - Raymore Chamber of Commerce
    - November 11 - South Metro Fire
    - November 14 - Parks and Recreation Class
    - November 14 - Cedar Ridge HOA
    - November 15 - Arts Commission
    - November 16 - Insurance Meetings
    - November 16 - Parks and Recreation Meeting
    - November 17 - Raymore Police Department
    - November 19 - Holiday Party
    - November 21 - Parks and Recreation Class
    - November 22 - Mayor's Coffee
    - November 25 - Holiday Party
    - November 28 - Parks and Recreation Classes
    - November 29 - Parks and Recreation Class
    - November 29 - Boy Scouts Leadership Meeting
    - November 30 - Parks and Recreation Meeting
    - November 30 - Raymore Chamber of Commerce
  - Ball Fields
    - November 18 - Santa Softball Slowpitch Adult Tournament at Recreation Park.
- Events
  - Held during the Month
    - November 9- Veterans Celebration
  - Upcoming
    - December 1- Mayor's Tree Lighting
- Concessions
  - Concessions are shut down for season and were winterized November 22.



- Staff hired two part time seasonal concession/gym monitors.

### **Sports (Adult)**

- Men's Softball
  - Fall Season End Tournament held October 22.

### **Sports (Youth)**

- Fall Sports
  - Tiny Sports
    - Fall Football ended November 4.
  - Fall Youth Recreational Leagues
    - Soccer
      - Season ended November 5.
- Winter Sports
  - Tiny Sports
    - Tiny and Kindergartner basketball registration deadline ends January 6.
  - Basketball
    - Registration closed on November 17.
    - 179 registered for youth basketball program.
    - Coaches background checks completed.
    - Practices scheduled with Ray-Pec School District.
    - Teams constructed.
    - Coaches meeting November 30.
    - Scheduling meeting for games with South Metro Sports Group December 11.
  - Futsal
    - Registration is open and will run through February 9.
    - 16 registered currently for Futsal open play program.

## **STAFF REPORT**

**To: Park Board**  
**From: Steve Rulo**  
**Parks Superintendent**  
**Date: November 28, 2017**  
**Subject: Parks and Maintenance Report**

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### **Park Operations**

- Park Staff prepped and helped out with the Veterans Day Celebration.
- Park Staff has finished winterizing flower beds around the City and within the Parks.
- MDC stocked Johnston Lake with trout on November 7, turnout has been good.
- Park Staff tapped the water line at Ward Park for the drinking fountain with the help of Public Works Department.
- Staff cleaned up the back lot of the shop for fence project.
- Mowing is done for the season.
- Prepped fields for softball tournament on November 18th.
- Restrooms and concession stands have been winterized for the season.
- Staff painted props for the Mayor's Tree Lighting event.
- The Memorial Park Trail and Parking Lot project has begun, staff has been checking in with contractors progress.
- The Mayor's Tree delivered and erected on Saturday, November 25.
- Reminder of the Boy Scout Christmas Tree Recycling program on January 6.

## MONTHLY REPORT

November 2017

### **HIGHLIGHTS**

- Parks Director Nathan Musteen and Parks Superintendent Steve Rulo met with representatives of Unlimited Play on Friday to discuss future playgrounds.
- The Parks Maintenance Crew coordinated efforts with the Public Works crew and Water District #3 to install water service to Ward Park.
- The Park Maintenance Crew winterized the irrigation systems at the roundabouts on Madison Street near Recreation Park and at the intersection of Dean Avenue and Lucy Webb Road.
- The Parks and Recreation Department hosted the Kansas City Metro Area Parks and Recreation Directors Association's monthly meeting on Friday, November 3 at Centerview. Parks and Recreation Director Nathan Musteen discussed upcoming projects and highlighted department achievements and programs.
- Park Maintenance Workers Gus Boos, Eddie Gomez and Boyd Fields attended a playground safety class at Missouri Public Risk in Independence on October 31 - November 1.
- Baseball fields #1 and #2 at Memorial Park received an upgrade as contractors completed work installing a concrete pad near the backstops for spectator seating and ADA access improvements.
- Staff from various departments and community organizations helped host the Veteran's Day Celebration at T.B. Hanna Station on Thursday. A special tribute video was created in honor of our veterans. To view the video, visit the City's YouTube page and leave a comment saying thank you to all of our veterans who call Raymore home.
- Parks & Recreation Director Nathan Musteen attended the Active Transportation Programming Committee meeting at the Mid America Regional Council offices in Kansas City.



- Parks & Recreation Director Nathan Musteen and Recreation Coordinator Katie Patrick hosted a discussion to plan the Aging Mastery Program to be held next spring through the Parks & Recreation Department.
- Wildlife managers from the Missouri Department of Conservation stocked Johnston Lake at Hawk Ridge Park with more than 1,000 rainbow trout as part of the MDC's winter trout fishing program.
- Recreation Coordinator Katie Patrick attended the Instructor Training Course for the National Archery in the Schools Program.
- Parks & Recreation Director Nathan Musteen attended the Dale Carnegie Immersion Seminar, Strictly Business in San Diego.
- Parks staff planted tulips and re-mulched flower beds at City Hall. Staff completed irrigation winterization at City Hall, Centerview, and Public Works.
- Staff prepared fields and concessions for the Santa Softball Tournament held on Saturday, November 18 at Recreation Park.
- Tandem Paving started construction on Memorial Park Trail Improvements Project.
- Decoration layout, event details and final plans were discussed at set-up meetings with the Park Maintenance staff this week as Recreation Coordinator Katie Patrick continues preparation for the upcoming Mayor's Christmas Tree Lighting scheduled at T.B. Hanna Station on December 1.
- Details and plans are being finalized for the upcoming Winter/Spring Parks and Recreation Program Guide. The upcoming guide set to hit Raymore mailboxes the first week of January will include a new line-up of senior programming along with the youth baseball/softball and soccer league sign-up information.
- Athletic Coordinator Todd Brennon is preparing for the upcoming youth basketball league coaches meeting on November 30. Equipment, team rosters and facility schedules are being finalized in preparation for the upcoming league set to begin practicing the week of December 4.



- Park Maintenance staff having been trimming trees and preparing construction site areas at Memorial Park getting ready for concrete projects on the west side of Memorial Park.



*The restrooms in the parks are closed for winter, they will reopen in April.*

## **RECREATION PROGRAMS & SPECIAL EVENTS**



We want your business or organization to be part of the magic at T.B. Hanna Station this December with the second annual Raymore Christmas Tree Trail!

All you need is a tree, some lights and a little creativity to promote your organization or cause. We'll provide electricity at the park and officially light all of the trees on Dec. 1 as part of the [Mayor's Tree Lighting](#).



The Raymore United Soccer Club is offering open play futsal this winter for kids ages 8 and up!

Drop in to any Friday night session that fits your schedule to practice precision passing and ball control under the guidance of our futsal instructor.

Open play futsal is held on Friday evenings at Ray-Pec East Middle School through Feb. 9, 2018, and is \$40 per participant.



## Raymore Parks and Recreation Board Agenda Item Information Form

**Department Division:** P&R Administration  
**Submitted By:** Nathan Musteen  
**Date:** November 28, 2017

<input type="checkbox"/>	<b>Discussion Item</b>	<input checked="" type="checkbox"/>	<b>Action Item</b>
<input type="checkbox"/>	<b>Council Recommendation</b>	<input type="checkbox"/>	<b>Presentation</b>

**Title / Issue / Request:**

<b>Memorandum of Understanding - Unlimited Play</b>
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**Background / Justification:**

The 2016 G.O. Bond called for many improvements at Hawk Ridge Park. Of those improvements, an all inclusive playground was a project that was listed as a future amenity.

As staff began designing the improvements at Hawk Ridge Park, a large play area with several themes and play designs were presented to the Park Board and the City Council. The areas identified were separated into pods and programmed into the capital improvement program. The main area of the playground is budgeted within the G.O. Bond projects with additional dollars budgeted in FY 20 and FY 21 for future play areas.

At the 2017 National Parks and Recreation Annual Conference, staff met with a group titled "Unlimited Play" and discussed the inclusive play area.

Unlimited Play is a 501(c)3 non-profit organization located in St. Charles, Missouri, that helps to plan, design and build fully accessible playgrounds that allow all children – regardless of their abilities – to play together. A valuable resource in our community, Unlimited Play has unique expertise in this area, and is available to assist in the development of inclusive playgrounds that promote dignity, understanding and respect among children.

Staff is bringing forward a Memorandum of Understanding with Unlimited Play to partner with in the design, development and completion of an all inclusive playground unlike any play area in Cass County.

Included in the assistance for design, layout and construction services as outlined in the sample MOU, Unlimited Play will also assist staff in developing a fundraising effort that will raise additional funds to help offset the costs and increase the size of the playground.



Staff requests Park Board approval to present a Memorandum of Understanding with Unlimited Play for the services of design, planning, construction and fundraising of an all inclusive playground at Hawk Ridge Park to the City Council.

**Financial Impact:**

\$10,000 from the G.O. funding for Hawk Ridge Park

**Project Timeline:**

- November - Recommendation to Park Board (11/27)
- November - Review of the MOU by the City Attorney
- December - Presentation to the City Council (Work Session)
- December/January - Award of contract with Unlimited Play
- January - Design and fundraising efforts begin

**Staff Recommendation:**

A motion to enter into a Memorandum of Understanding with Unlimited Play for the services of design, planning, construction and fundraising of an all inclusive playground at Hawk Ridge Park with approval of the City Council.

**Attachments:**

1. Draft Memorandum of Understanding
2. Hawk Ridge Park Playground Plan



## MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING ("MOU") is made as of [REDACTED], 2017 by and between **Unlimited Play and City of Raymore, MO** and will expire on [REDACTED], 2018.

### **I. Overview of MOU:**

The purpose of this MOU is to outline **City of Raymore, MO** interest in partnering with Unlimited Play to build an inclusive playground. This MOU outlines the general terms under which Unlimited Play will support with its endeavor **City of Raymore, MO**.

### **II. MOU Terms:**

Unlimited Play and **City of Raymore, MO** in addition to other subsequent and mutually agreeable terms and conditions, to build an Unlimited Play Playground through the following processes:

*Under this MOU, City of Raymore, MO will :*

1. Organize and sustain a committee of active local leaders with capabilities and resources to ensure a successful fundraising effort;
2. Identify and secure major gifts toward the Project; Unlimited Play will support this effort when necessary by attending donor meetings.
3. Work with Unlimited Play to develop a mutually agreed upon design which **City of Raymore, MO** commits to meet. Unlimited Play standards (schedule B) and work with Unlimited Play's preferred vendor *Little Tikes Commercial*.

### **Unlimited Play will**

*A. Pursuant to the terms and conditions of this Agreement, Unlimited Play shall provide to Owner the support services set forth on Schedule A attached hereto and incorporated herein by reference (the "Support Services"). Owner hereby acknowledges that (i) Unlimited Play shall provide the Support Services on a non-exclusive basis, (ii) the Support Services do not include architectural, engineering or certification services, and (iii) Unlimited Play shall have no responsibility with respect to safety or code inspections related to the Project.*

*B. SUPPORT SERVICE FEE. . As consideration for the Support Services provided by Unlimited Play, Owner shall pay Unlimited Play the following fees (collectively, the "Support Service Fee"): (i) A non-refundable start-up fee in an amount equal to \$10,000 to be delivered upon execution of this Agreement;*

**WHEREAS**, Owner desires to construct an inclusive and fully accessible playground facility at City of Raymore, MO , selected park.

#### Schedule A

#### Support Services

1. Design Services: Unlimited Play, together with Owner, shall establish a design team (the "Design Team") for the Project. The Design Team shall design a universally accessible

playground that incorporates (i) the goals and needs of the Owner, and (ii) the Unlimited Play design standards set forth on Schedule B attached hereto and incorporated herein by reference (the "Design Standards"). The Design Team will select a final design by using a predetermined scoring system to include, but not limited to, play value, durability of equipment, accessibility, adaptability, theme, product availability, and warranty.

2. Fundraising: Unlimited Play, together with Owner, will establish a local fundraising team and develop a fundraising plan for the Project. Unlimited Play will assist Owner in assembling an local fundraising team and implementing fundraising strategies. Upon completion of the initial design phase of the Project, Unlimited Play will assist Owner in engaging the local community through meetings, speaking engagements and events.

3. Public Relation Coordination: Unlimited Play will assist Owner in planning, consulting and advising regarding media and public relations for the Project.

4. Construction Supervision. Unlimited Play will assist Owner during the Project construction phase to ensure that the Project playground equipment is installed to maximize accessibility. Unlimited Play will observe equipment installation and provide appropriate feedback to Owner and/or the vendor responsible for equipment installation.

**Unlimited Play Standards: Schedule B**

- a. Fully ramped play structures to the tallest slide or play activity.
- b. Wheelchair, walker, and mobility challenged friendly surfacing such as poured in place and tile surfacing.
- c. Shaded play structures and seating areas, incorporated to help those with temperature regulation problems and sensitivity to sunlight.
- d. Sensory stimulating activities placed throughout the playground.
- e. Cochlear implant safe slides.
- f. Clearly defined path through the playground for those with visual impairments such as cement walks or tactile map.
- g. Fencing
- h. Unique and fun themes to stimulate imagination.
- i. A permanent sign acknowledging UP

**Provisions Not Enforceable.** The provisions provided above in this MOU do not create or constitute any legally binding obligations upon the parties and is not intended to constitute a binding contract. It is understood and agreed that parties have not attempted to set forth all essential terms of this proposed transaction, and the parties further acknowledge and agree that such terms are subject to further negotiations.

If the foregoing meets with your approval, please sign this MOU as provided below, and the duplicate original enclosed herewith, and return the duplicate to our attention whereupon this shall constitute the

understanding between the parties in accordance with the terms and provisions set forth above.

Witness the following authorized signatures:

**Unlimited Play Inc.**

By: \_\_\_\_\_

Natalie Mackay  
Executive Director

\_\_\_\_\_ Date

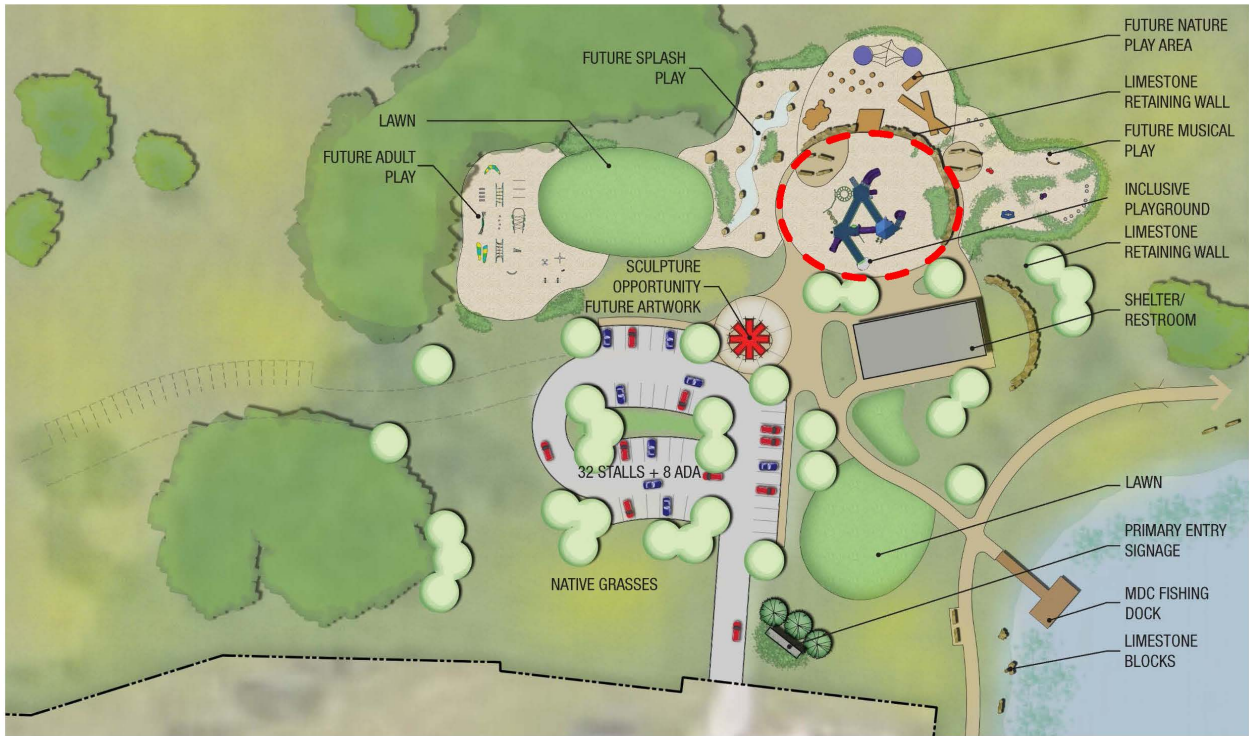
**City of Raymore, MO**

By: \_\_\_\_\_

Nathan Musteen

\_\_\_\_\_ Date

# North Activity Zone Enlargement | Phase I Inclusive Playground





## MISCELLANEOUS ITEMS

- October 24, 2017 - Recreation Subcommittee Work Session Notes
- Status of Capital Improvements (P&R Related)
- Financials - As of October 31, 2017



**Work Session Minutes  
Raymore Parks and Recreation Board**

***RECREATION SUBCOMMITTEE MEETING***

**Tuesday, October 24, 2017**

**6:00PM - City Hall  
100 Municipal Circle  
Raymore, Missouri 64083**

Committee Chairman Trautman called the meeting to order at 6:00pm.

Members of the Park Board present were Chairman Manson, Vice Chairman Trautman, Members Castleman, Eastwood, Heath, Houdyshell, Harris, Siemers, and Cipolla.

City Staff present: Recreation Superintendent McLain, Parks and Recreation Director Musteen, and Parks Superintendent Rulo.

**1. Centerview and Administration**

- a. Superintendent McLain gave a report on the current rental status of Centerview.
  - i. Spreadsheets provided to the board members showing all bookings of Centerview to date. 52 paid bookings have been scheduled and 57 City internal bookings extending into 2018.
    1. Committee Chair Trautman asked about any who have declined or did not book a rental. Superintendent McLain stated four at this time had declined and those inquiries stated the facility was too nice for what they needed, date changed conflicted with a current booking, and one was too close to time to get the word out of the location.
    2. Committee Chair Trautman asked about the type of rentals staff is seeing the most interest in. Superintendent McLain stated there is a variety of interest but the most common is meetings and trainings.
    3. Committee Chair Trautman asked what the plan is for advertising since he has not seen big pushes for the facility. Superintendent McLain stated promotional pamphlets and a marketing plan is in discussion with the Communications Department and the push was set to begin sometime after the first 6 months of operations was completed to give staff time to work through learning the needs of a facility of this nature.
    4. Member Siemers asked how much of staffs time is devoted to this new facility. Superintendent McLain stated at this time the best estimate would be 40% of his time is devoted to rentals of the facility. Also noted was the amount of time the Office Assistant is helping with the rentals.
    5. Member Houdyshell asked at what point do we know what the financial impact of the facility is. Superintendent McLain stated during the budget meetings this year staff projected year end \$6,500 for revenue and \$23,000 for expenses in FY17. At this time revenues are just under \$9,000 and expenses are \$19,000.

6. Member Harris asked about the negotiated prices. Superintendent McLain explained that during the first year of operation we were negotiating first time rentals to show off the facility. At the end of the year or returning customers are being charged the set fees for rentals of the facility.
- b. Superintendent McLain discussed what additional amenities have been added to better serve our customers and how staff training is progressing with the new members of the Recreation Team.
  - i. Superintendent McLain explained the addition of a touch screen kiosk at the front entrance for customer service.

## **2. Athletics**

- a. Discussion of current pay rates for youth baseball, youth softball, and adult softball officials. Superintendent McLain provided a breakdown of other local municipalities rates of pay and program specifications.
  - i. Superintendent McLain provided the members with a spreadsheet breakdown of what rates Raymore and other surrounding cities pay officials per game.
    1. Committee Chair Trautman discussed how the Belton longevity option works on youth officials.
    2. Member Eastwood asked if the number of games could be looked into or maybe changed.
    3. Member Eastwood asked if the number of officials per game for soccer could be looked at. For recreational games there should not be more than two officials on the field for U9 and U10.
    4. Member Harris stated there seems to be a drought of officials across the board, and asked if that is what staff is seeing. Superintendent McLain stated yes there is a shortage in most sports and that Raymore is not the only one searching for more officials. Superintendent McLain stated Raymore is looking at holding more training opportunities and marketing the need for officials.

## **3. Recreation and Special Events**

- a. Superintendent McLain discussed new ideas Coordinator Pattrick has presented. Staff will be programming and advertising in the next guide new fitness opportunities, senior events, trips, and programs, along with new special events to be held at Centerview.
  1. Member Harris stated how pleased he was with the new ideas and asked about advertising in the schools. Superintendent McLain stated that we were working with the school district on many things and this would be a topic to discuss also with the Communications Department.
  2. Member Harris asked about serving alcohol at the food truck events. Superintendent McLain stated that the previous coordinator looked into this and trucks could not have alcohol due to open container laws. At one time it was asked of a local caterer and they were not interested due to not believing they would not make enough revenue to offset expense. Superintendent McLain stated he would have staff look into the option again for future events.

## **4. Other - None.**

## **5. Adjournment - The Meeting was adjourned at 6:51pm.**

# Status of Capital Improvements

week of Nov 27, 2017

## Buildings & Grounds

### 2018 Projects

- Police Squad Room Renovation - This project involves the renovation of the Police Department squad room to include the removal of all existing built in cabinetry and installation of new work areas. *BERP Fund \$55,000 (JZ)*
- City Hall LED Lighting Upgrades - This project involves the replacement of various light fixtures on both the interior and exterior of the building along with a new fixture above the lower west-side police entrance. *BERP Fund \$13,250 (MEK)*
- Public Works Facility - LED Lighting - This project involves replacing 217 florescent bulbs and 13 exterior wall packs with LED lights at the Public Works Maintenance Facility. This FY17 project was delayed for additional funding. *BERP Fund \$10,500 (MEK)*
- Executive Conference Room Chairs - This project involves the replacement of the executive chairs within the Executive conference room of City Hall. *BERP Fund \$6,000 (CDW)*
- City Hall Lobby Modifications - This project involves the modification and improvements of the service windows and lobby. *BERP Fund \$40,000 (MEK)*

### 2017 Projects

- City Hall Phone System - This project involves the replacement of the Inter-tel digital phone system with a hosted cloud based system including 77 VOIP handsets and conference phones at the City Hall location. *BERP Fund \$45,000 (JM)*
- Security Cameras at Parks & Public Works - This project involves the installation of a total of 20 security cameras in Recreation Park, Memorial Park, Moon Valley Park and the public works facility. *Capital Improvement Sales Tax Fund \$35,000 (JM)*
- Internet and Public Wifi in the Parks - This project involves the installation of internet service and public wifi at the concession stands in Recreation Park and Memorial Park. *Capital Improvement Sales Tax Fund \$33,500 (JM)*
- City Hall Front Entry Repair - This project involves repairs to the storefront entry way and entrance slab to City Hall. The scope of work for these repairs includes items such as: removal and replacement of existing flashing, modifications to the front entrance doors to make them water tight, removal of the existing front slab to determine and abate the source of the water entering the evidence room. This FY17 project was delayed for additional funding. *BERP Fund \$242,000 (MEK)*



- Public Works Facility Roof Repair - This project involves repairing the existing public works facility roof. This FY16 project was delayed for additional funding *BERP Fund \$203,000* (MEK)
- Public Works Interior Painting and Repairs - This project involves repainting the interior of the Public Works Operations Maintenance Facility along with various sheetrock repairs. *BERP Fund \$30,000* (MEK)
- Municipal Circle Parking Improvements - This project will provide 120 angle parking stalls which will double the amount of parking around the perimeter of Municipal Circle. It will also change the traffic flow of Municipal Circle from two-way traffic to one-way traffic. Also included in this project is a driveway connection to Broadmoor Drive from the lower level parking lot for emergency vehicles along with an additional driveway approach from the lower parking lot to the east side of Municipal Circle. *Transportation Sales Tax Fund \$35,000* (MEK) **Angle parking is complete. The concrete projects are under contract.**

#### 2016 Projects

- City Hall Lower Level Fire Suppression Modification: This project involves changing the current sprinkler system from a wet suppression system to a dry suppression system. *Building/Equipment Repair and Replacement Fund, \$45,000* (MEK)

#### 2013 Projects

- Police Firing Range: This project involves the lease of land for an outdoor police firing range as well as joint cooperation with the landlord of the property to complete desired improvements to include a backstop, fencing, and additional dirt work for berming. Additional increases such as; adding electricity, portable restroom facility, target system and additional security measures are being considered. *Capital Improvement Fund, \$94,000.* (JZ)

### Community Development

#### 2018 Projects

- GO Project Support - These funds have been set aside to assist in the future General Obligation projects due to recent increase bid pricing. *Capital Improvement Fund, \$600,000.* (CW)

#### 2017 Projects

- T.B. Hanna Station Parking Improvements - This project will provide on street angle parking on; Maple Street between Adams St and Washington St. *Capital Improvement Sales Tax Fund \$68,000* (MEK)
- GO Contingency - These funds have been set aside to assist in the future General Obligation projects due to recent increase bid pricing. *Capital Improvement Fund, \$301,500.* (CW)

## Parks and Recreation

### 2018 Projects

- Recreation Park Picnic Pavilion: This project would involve the demolition of the existing park house and site restoration and create an additional picnic pavilion with restrooms and special event storage. *Park Sales Tax Fund, \$210,000 (NM)*
- Park Restroom Enhancements: This project would involve the installation of hand dryers in the public restrooms at baseball, soccer and Moon Valley Park. *Park Sales Tax Fund, \$6,000 (NM)*
- Park Maintenance Facility Improvements: This project would involve the renovation of the administrative area of the Park Maintenance Facility that includes workstations, conference table and general remodeling of facilities. *Park Sales Tax Fund, \$20,000 (NM)*
- Recreation Park Pedestrian Bridge Replacement: This project would involve the replacement of the current bridge and construction of new pedestrian crossing to the east connecting Moon Valley and Recreation Park. *Park Sales Tax Fund, \$55,000 (NM)*
- Recreation Park Pedestrian Safety Enhancements: This project involves the construction of pedestrian access points off the main parking lot which will connect the Raymore Activity Center, the baseball complex and the soccer complex to the trail system. The project includes; parking lot striping that adds additional ADA parking spots, no parking zones and pedestrian entrances, some landscaping and a prime location for public art. *Park Sales Tax Fund, \$100,000 (NM)*
- Recreation Park Pond: This project would involve an environmental analysis in the first year. The information gathered will provide guidance for the removal of sediment in the pond and cleaning up around the area making it easier to fish and more aesthetically pleasing. *Park Sales Tax Fund, \$10,000 (NM)*

### 2017 Projects

- Memorial Park Improvements: This project will provide much needed improvements at Memorial Park including upgrades to the walking trail and the addition of a loop trail. *Park Sales Tax Fund, \$150,000 (NM)*
- ADA Access to Memorial Park Ball Fields: A project that improves the accessibility on fields #1 and #2 at Memorial Park. Concrete pads will be installed at the spectator areas of both fields and connect to the future trail scheduled for FY17. *Park Sales Tax Fund, \$65,000 (NM)*
- Memorial Park West Parking Lot Extension: With the improvements scheduled for Memorial Park's west side, the current parking lot is not sufficient to support the expected use. This project will expand the current lot and increase parking opportunities. *Park Sales Tax Fund, \$37,500 (NM)*
- Ward Park Shelter Facility: A small picnic shelter will be built on a 12' x 12' pad to provide shade and offer a place to rest and picnic near the playground at Ward Park. *Park Sales Tax Fund, \$6,500 (NM)*
- Raymore Arboretum: This project converts the west side of Memorial Park into a living Arboretum with entrance and educational signage and supplemental tree planting. This project provides the Raymore Tree Board the opportunity to fund

enhancements at the designated area of Memorial Park into an Arboretum. 04 - *Restricted Revenue Fund \$10,000 (NM)*

- Trail Lighting: This project involves a systematic study of costs, safety and needs assessment prioritizing the installation of lights along the trail system in the Parks and Recreation Department. *Park Sales Tax Fund, \$100,000 (NM)*
- Park Maintenance Facility Fencing & Building Apron - This project would involve installation of a six foot high chain link fence around the work area on the east side of the main shop facility, along with a concrete parking apron and maintenance bay approach to the building. *Capital Improvement Sales Tax Fund \$50,000, (NM)*

#### 2016 Projects

- Hawk Ridge Park Phase (I-b) ADA Dock: This project involves the purchase and installation of an ADA dock in Johnston Lake at the park. Staff worked with CAPS (Community Assistance Program) with the Missouri Department of Conservation seeking opportunities for grants and partnerships to obtain additional funding. The Council and Park Board approved an updated agreement in which the MO Department of Conservation will provide assistance with this project and other amenities totalling 75% of total project costs with a maximum of \$178,000. In addition, a 50 ft long fishing jetty will be added to the overall fishing access portion of the project. *Parks Sales Tax Fund, \$45,000 (NM)*
- Hawk Ridge Park Phase (I-c) Restroom: This project would involve the installation of a restroom facility at the park. This project has been partnered with the ADA Dock listed above and is also being completed and jointly funded under the CAPS agreement. *Park Sales Tax Fund, \$90,000 (NM)*

#### 2015 Projects

- Hawk Ridge Park Walking Trail - Lake Loop  
This trail will be a concrete path that is 4" in depth and 10' in width that loops around the perimeter of Johnston Lake. This project was initially delayed and has been partnered with the ADA Dock listed above. The loop trail is also partially funded under the CAPS agreement. *Park Sales Tax Fund, \$160,000; (NM)*

#### 2013 Projects

- Landscaping Throughout the City - This project involves replacing or installing trees, shrubs and flowers in four City parks. *Park Sales Tax Fund, \$28,700. (NM)*  
**Remaining funds are reserved for the Raymore Activity Center**

### Sanitary Sewer

#### 2018 Projects

- Sanitary Sewer Inflow & Infiltration Reduction: This project involves relining of sewer mains, sealing of manholes and other actions to eliminate the infiltration of clean water entering the sanitary sewer system. In FY 2018, efforts will focus in the Silverlake, Cedar Ridge, and Moon Valley subdivisions. *Enterprise Capital Maintenance Fund, \$123,000 (MEK)*
- Lift Station Emergency Generators - This project involves the placement of emergency electrical generators at the Hunters Glen and Morningview lift stations. *Sewer Connection Fund, \$94,500 (MEK)*

- Owen Good Force Main Condition Analysis: In FY 2012, a project was completed to obtain pipe condition data of the Owen Good Force Main from the Owen Good Lift Station to the discharge point at Sunset Lane and 58 Highway. This project would fund a consultant's analysis of data for the segment adjacent of the Brookside neighborhood and the Lakeshore/Town Center areas. There is approximately 8,500 feet of force main for final data. *Enterprise Capital Maintenance Fund, \$94,250*(MEK)
- Owen Good Overflow Valve Replacement: This project involves the replacement of the 24" control valve for the excess flow holding basins at the Owen Good pumping station. *Enterprise Capital Maintenance Fund, \$30,000* (MEK)

#### 2017 Projects

- Silvertop Sewer Replacement - This project involves replacing approximately 300 feet of failed clay sewer pipe along Silvertop Lane in the vicinity of Cove Drive. *Enterprise Capital Maintenance Fund, \$60,000* (MEK)

#### Storm Water

#### 2018 Projects

- Annual Curb Replacement: The City is in the midst of a multi-year program to address curb deterioration. The proposed FY 2018 and future funding from both the Transportation and Storm Water Funds will provide for removal and replacement of approximately 20,000 feet of curb and gutter at various locations each year. *Stormwater Fund, \$100,000* (MEK)
- Permeable Pavers Crosswalks - This project involves the installation of permeable paver crosswalks along the south side of West Foxwood Drive (58 Hwy) from Skyline Drive to N. High Drive. Intersections identified are Skyline Dr., Sunset Lane (southside of 58), Park Dr., Woodson Dr., High Dr., Darrowby Dr., Mott Dr., Sunset (north side of 58), Appaloosa, and Arabian. \$176,685: *Stormwater Sales Tax Fund \$114,465, Transportation Sales Tax Fund \$62,220* (MEK)
- North Washington St Culvert Replacement - This project involves the replacement of a failed stormwater culvert located adjacent to 507 N. Washington St. *Stormwater Fund, \$33,000* (MEK)
- Storm Culvert Replacement - This project involves the removal and replacement of approximately 650 feet of deteriorated culvert pipe located in the rear yards between Rainbow Circle and Silver Lake Circle. *Stormwater Fund, \$28,000* (MEK)

#### 2017 Projects

- Annual Curb Replacement: The City is in the midst of a multi-year program to address curb deterioration. The proposed FY 2017 and future funding from both the Transportation and Stormwater Funds will provide for removal and replacement of approximately 20,000 feet of curb and gutter at various locations each year. *Stormwater Fund, \$100,000* (MEK)
- Detention Pond Rehab/Beautification Partnership - This project involves the pilot of a program to modify an existing detention pond to proper EPA standards and provide education and training to the landowner to cover the proper annual maintenance. The project will involve tasks such as; removal of existing vegetation, regrading of pond bottoms, removal of low-flow concrete channels, and replacing these items with the appropriate plantings identified in the MARC/APWA Best Management Practices Manual. *Capital Improvement Sales Tax Fund \$50,000* (MEK)

- City Hall Detention Pond - This project involves the modification of the existing detention pond to proper EPA standards and the creation of a proper annual maintenance program. *Capital Improvement Sales Tax Fund \$80,000 (MEK)*
- Municipal Center BMPs - This project involves the creation and implementation of BMPs (Best Management Practices) for the storm water detention areas associated with the Municipal Center property. *Stormwater Fund, \$80,000 (MEK)*
- FY17 Stormwater Improvements - This project involves several stormwater improvement projects at locations throughout the City: Dean Ave - Culvert Installation, Park Dr. - Replacement of collapsed culvert south of Lillian Lane. Sierra Court - Underdrain installation and 58 Hwy - Headwall Repairs. *Capital Improvement Sales Tax Fund, \$74,000 (MEK)*
- Cul-de-sac Program - This project involves a pilot program to modify several cul-de-sacs to include an island rain garden. res of concentration in 2017 are: N. Oxford, Meadowlark Dr and Rachel Circle. *Transportation Fund, \$100,000 (MEK)*

## **Transportation**

### **2018 Projects**

- Annual Curb Replacement Program: The City is in the midst of a multi-year program to address curb deterioration. The proposed FY 2018 and future funding from both the Transportation and Storm Water Funds will provide for removal and replacement of approximately 20,000 feet of curb and gutter at various locations each year. *Transportation Fund, \$400,000 (MEK)*
- Annual Street Preservation Program: Street Preservation involves taking actions to preserve the local street network, which may include milling of streets and overlaying it with several inches of pavement, micro paving, chip/sealing, and crack sealing. This occurs in various locations around the City, approved by the City Council on an annual basis. *Transportation Fund, \$800,000 (MEK)*
- Annual Sidewalk Program: This project involves installation of sidewalks on streets that do not currently have sidewalks on either side of the street. Exact locations for installation are approved each year as part of a long-term program. *Transportation Fund, \$117,000 (MEK)*
- Maintenance of Thoroughfare Routes: This project involves micro-surfacing collector and arterial roads on a regular six-year cycle. In FY 2018 this will entail Dean Ave and Lucy Webb. *Excise Tax Fund, \$125,000 (MEK)*
- Hubach Hill Road Street Light - This project involves the installation of streetlights along Hubach Hill Road between J Highway and Florence Road. *Transportation Fund, \$8,000 (MEK)*
- Johnston Drive Street Light - This project involves the installation of street lights at the intersection of Johnston Drive at Foxridge Drive. *Transportation Fund, \$8,000 (MEK)*
- Lucy Webb Roundabout Additional Lighting - This project involves the installation of two additional street lights at the Lucy Webb/Dean Avenue roundabout. *Transportation Fund, \$12,000 (MEK)*

- Street Light Installation -This project involves the installation of street lights that have been requested by resident petition. *Capital Improvement Sales Tax Fund \$15,000 (MEK)*

#### 2017 Projects

- Annual Curb Replacement Program: The City is in the midst of a multi-year program to address curb deterioration. The proposed FY 2017 and future funding from both the Transportation and Stormwater Funds will provide for removal and replacement of approximately 20,000 feet of curb and gutter at various locations each year. *Transportation Fund, \$400,000 (MEK)*
- Annual Street Preservation Program: Street Preservation involves taking actions to preserve the local street network, which may include milling of streets and overlaying it with several inches of pavement, micro paving, chip/sealing, and crack sealing. This occurs in various locations around the City, approved by the City Council on an annual basis. *Transportation Fund, \$800,000 (MEK)*
- Annual Sidewalk Program: This project involves installation of sidewalks on streets that do not currently have sidewalks on either side of the street. Exact locations for installation are approved each year as part of a long-term program. *Transportation Fund, \$117,000 (MEK)*
- Maintenance of Thoroughfare Routes: This project involves micro-surfacing collector and arterial roads on a regular six-year cycle. In FY 2017 this will entail Dean Ave and Lucy Webb. *Excise Tax Fund, \$155,000 (MEK)*
- Audible Pedestrian Signals - This project involves modification to the pedestrian signals at the intersections of Mott Drive, Foxridge Drive, Sunset and Madison along 58 Hwy as well as the intersection of Lucy Webb and Foxridge Drive to install audible warnings to the pedestrian signals. *Transportation Fund, \$30,000 (MEK)*
- Municipal Center Sidewalks & Lighting - This project involves installation of a 8 foot wide sidewalk and lighting along the outer edge of the circle along Lots 2,4,5,6 & 11 of Municipal Circle. *Transportation Fund, \$114,000 (MEK)*
- Street Light Installation - This project involves the installation of street light for all development started prior to November 1, 2016 at the following locations: Edgewater 5th - 6 lights, Westbrook 11th - 6 lights, High Point 3rd - 3 lights and Brookside 10th - 6 lights. *Capital Improvement Sales Tax Fund \$88,000 (MEK)*

#### 2016 Projects

- Construction of Sunset Lane Gap: This project involves the construction of Sunset Lane to urban standards through the southern unplatted area of the Evan-Brook Development. *Transportation Fund, \$350,000 (MEK)*
- Installation of Sidewalk - Johnston Drive and Foxridge Drive: This project involves the construction of sidewalk in existing gaps along Johnston Drive and Foxridge Drive on the west side of the roads. *Transportation Fund, \$43,000 (MEK)*

## Water Supply

### 2018 Projects

- Sensus Meter Reading System - This project will fund for a multi-year program to convert our current residential water meters to Sensus meters, electronic reading transmitters and handheld reading equipment. *Capital Maintenance Fund \$150,000 (MEK)*

### 2017 Projects

- Sensus Meter Reading System - This project will fund for a multi-year program to convert our current residential water meters to Sensus meters, electronic reading transmitters and handheld reading equipment. *Capital Maintenance Fund \$150,000 (MEK)*

### 2015 Projects

- Foxwood Water Tower Painting and Repair: This project involves rehabilitation of the existing Foxwood Water Tower. The work will include complete removal of the existing coating, minor structural repairs, modifications to comply with current codes, and repainting of the interior and exterior of the tower. *\$550,000 (MEK)*  
**Holding for final restoration**

### 2014 Projects

- Gore Road Water Main and Meter Station: This project will replace an eight-inch water main along Gore Road that extends from Washington Street to just short of Kurzweil Road with a 16-inch main to Kurzweil Road, where it would connect to the Cass County Transmission Main. *Water Connection Fee Fund, \$634,600. (MEK)*  
**Holding for final restoration**

## Bond Projects

### Raymore Parks

- Centerview: This Project includes the design and construction of a facility located on Municipal Circle that will include: Parks and Recreation Department offices, meeting room, event space, and outdoor gathering space. *\$3,589,250: Capital Improvement Sales Tax Fund, \$1,815,250; 2016 General Obligation Bond, \$1,774,000 (JF)*
- Activity Center at Recreation Park: This project will replace the current Park House Rental / Camp Facility at Recreation Park. The Activity Center will include staff support space, a basketball gym, walking track, volleyball courts and recreation equipment storage space. *General Obligation Bond, \$2,952,573 (JF)*
- Hawk Ridge Park - Additional Signage: The final phase of the Hawk Ridge Park Master Plan calls for park signage that includes monument entrance signs, facility signs, trail and wayfinding signage, furnishings and other features that will enhance the park experience. *General Obligation Bond, \$85,000 (NM)*
- Hawk Ridge Park - Amphitheater: Located on the east side of Johnston Lake in Hawk Ridge Park, the amphitheater is the focal point of the HRP Master Plan and would be the facility for theater, musical performances and other community arts programming. This project involves other amenities that include additional parking,

restrooms, trail enhancements, infrastructure and grading work. *General Obligation Bond, \$675,100 (NM)*

- Hawk Ridge Park - Parking lot expansion & ADA Playground: This phase of the Hawk Ridge Park improvements include an all-inclusive playground, parking and infrastructure expansion on the north-west side of Johnston Lake. *General Obligation Bond, \$700,000 (NM)*
- Recreation Park Trail Rehabilitation: This project will replace broken down portions of the Recreation Park walking trail, crack seal and reseal the entire loop trail. *General Obligation Bond, \$55,000 (NM)*
- T.B Hanna Station Park - Splash Park/Skate Rink: T.B. Hanna Station will gain a number of new amenities that would join the newly opened Depot shelter. Included in this project would be a spray water park, community ice rink and playground. *General Obligation Bond, \$600,000 (NM)*

#### Raymore Streets

- Foxridge Drive: This project involves the extension of Foxridge Drive from Old Paint Road to Dean Avenue. *General Obligation Bond \$700,000 (MEK)*
- Johnston Drive: This project involves the extension of Johnston Drive from S. Darrowby Drive to Dean Avenue. *General Obligation Bond \$350,000 (MEK)*
- Kentucky Construction: This project involves constructing a new segment of road which will re-align Kentucky Road from approximately Harold Drive to the Raymore Galleria signalized intersection. *General Obligation Bond \$700,000 (MEK)*



## Status of Capital Improvements - November 27, 2017

Category	Project	Fiscal Year	Budget Amount	Stage of Completion	Percent Complete	Total Expenditure	Under (Over) Budget
Buildings & Grounds	Police Squad Room	2018	\$55,000	Planning			
Buildings & Grounds	City Hall LED Lighting Upgrades	2018	\$13,250	Not Started			
Buildings & Grounds	Public Works LED Lighting Upgrades	2018	\$10,500	Not Started			
Buildings & Grounds	Executive Conference Room Chairs	2018	\$6,000	Not Started			
Buildings & Grounds	City Hall Lobby Modifications	2018	\$40,000	Planning			
Buildings & Grounds	City Hall Phone System	2017	\$45,000	Bid Process	75		
Buildings & Grounds	Security Cameras at Parks & Public Works	2017	\$35,000	Construction	45		
Buildings & Grounds	Internet and Public Wifi in the Parks	2017	\$33,500	Not Started			
Buildings & Grounds	City Hall Front Entry Repair	2017	\$242,000	Planning			
Buildings & Grounds	Public Works Facility Roof Repair	2017	\$203,000	Planning			
Buildings & Grounds	Public Works Interior Painting and Repairs	2017	\$30,000	Bid Process			
Buildings & Grounds	Municipal Circle Parking Improvements	2017	\$35,000	Construction			
Buildings & Grounds	City Hall Lower Level Fire Suppression Modification	2016	\$45,000	Not Started			
Buildings & Grounds	Police Firing Range - ongoing improvements	2016	\$94,000	Planning			
Community Development	GO Project Support	2018	\$600,000	Not Started			
Community Development	T.B. Hanna Station Parking Improvements	2017	\$68,000	Construction	90		
Community Development	GO Contingency	2017	\$301,500	Not Started			
Parks & Recreation	Recreation Park Picnic Pavilion	2018	\$210,000	Not Started			
Parks & Recreation	Park Restroom Enhancements	2018	\$6,000	Not Started			
Parks & Recreation	Parks Maintenance Facility Improvements	2018	\$20,000	Planning			
Parks & Recreation	Recreation Park Pedestrian Bridge Replacements	2018	\$55,000	Planning			
Parks & Recreation	Recreation Park Pedestrian Safety Enhancements	2018	\$100,000	Planning			
Parks & Recreation	Recreation Park Pond	2018	\$10,000	Not Started			
Parks & Recreation	Memorial Park Improvements	2017	\$150,000	Construction	15		
Parks & Recreation	ADA Access to Memorial Park Ball Fields	2017	\$65,000	Construction	95		
Parks & Recreation	Memorial Park West Parking Lot Extension	2017	\$37,500	Construction	30		
Parks & Recreation	Ward Park Shelter Facility	2017	\$6,500	Construction	10		
Parks & Recreation	Raymore Arboretum	2017	\$10,000	Planning			
Parks & Recreation	Trail Lighting	2017	\$100,000	Planning			
Parks & Recreation	Park Maintenance Facility Fencing & Building Apron	2017	\$50,000	Construction	10		
Parks & Recreation	Hawk Ridge Park Phase (I-b) ADA Dock	2016	\$45,000	Design			
Parks & Recreation	Hawk Ridge Park Phase (I-c) Restroom	2016	\$90,000	Design			
Parks & Recreation	Hawk Ridge Park Walking Trail - Lake Loop	2015	\$160,000	Design			
Parks & Recreation	Landscaping Throughout the City	2013	\$28,700	Construction	50		
Sanitary	Sanitary Sewer Inflow and Infiltration Reduction	2018	\$123,000	Bid Process			
Sanitary	Lift Station Emergency Generators	2018	\$94,500	Not Started			
Sanitary	Owen Good Force Main Condition Analysis	2018	\$94,250	Not Started			
Sanitary	Owen Good Overflow Valve Replacement	2018	\$30,000	Not Started			
Sanitary	Silvertop Sewer Replacement	2017	\$60,000	Construction			
Stormwater	Annual Curb Replacement Program	2018	\$100,000	Not Started			
Stormwater	Permeable Pavers Crosswalks	2018	\$176,685	Not Started			
Stormwater	North Washington Street Culvert Replacement	2018	\$33,000	Not Started			
Stormwater	Stormwater Culvert Replacement	2018	\$28,000	Not Started			
Stormwater	Annual Curb Replacement	2017	\$100,000	Construction	70		
Stormwater	Detention Pond Rehab/Beautification Partnership	2017	\$50,000	Design			
Stormwater	City Hall Detention Pond	2017	\$80,000	Design			
Stormwater	Municipal Center BMP's	2017	\$80,000	Design			
Stormwater	FY17 Stormwater Improvements	2017	\$74,000	Construction	40		
Stormwater	Cul-de-sac Program	2017	\$100,000	Not Started			
Transportation	Annual Curb Replacement Program	2018	\$400,000	Not Started			
Transportation	Annual Street Preservation Program	2018	\$800,000	Not Started			
Transportation	Annual Sidewalk Program	2018	\$117,000	Not Started			
Transportation	Maintenance of Thoroughfare Routes	2018	\$125,000	Not Started			
Transportation	Hubach Hill Road Street Light	2018	\$8,000	Not Started			
Transportation	Johnston Drive Street Light	2018	\$8,000	Not Started			
Transportation	Lucy Webb Roundabout Additional Lighting	2018	\$12,000	Not Started			
Transportation	Street Light Installation	2018	\$15,000	Not Started			
Transportation	Annual Curb Replacement	2017	\$400,000	Construction	85		
Transportation	Annual Street Preservation Program	2017	\$800,000	Construction	100		



25 -PARK FUND  
 FINANCIAL SUMMARY

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
<u>NON-DEPARTMENTAL</u>									
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	1,237.04	0.00	( 1,237.04)	0.00
TOTAL NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00	1,237.04	0.00	( 1,237.04)	0.00
<u>PARKS DIVISION</u>									
PROPERTY TAXES	0.00	0.00	0.00	359,377.00	667.53	363,904.62	0.00	( 4,527.62)	101.26
MISCELLANEOUS	0.00	0.00	0.00	12,596.00	320.00	4,835.26	0.00	7,760.74	38.39
FACILITY RENTAL REVENUE	0.00	0.00	0.00	28,500.00	6,057.50	24,159.00	0.00	4,341.00	84.77
TRANSFERS - INTERFUND	0.00	0.00	0.00	475,000.00	39,583.37	475,000.00	0.00	0.00	100.00
TOTAL PARKS DIVISION	0.00	0.00	0.00	875,473.00	46,628.40	867,898.88	0.00	7,574.12	99.13
<u>RECREATION DIVISION</u>									
CONCESSION REVENUE	0.00	0.00	0.00	45,000.00	8,517.00	54,273.46	0.00	( 9,273.46)	120.61
PROGRAM REVENUE	0.00	0.00	0.00	350,430.00	15,454.50	332,063.78	0.00	18,366.22	94.76
TOTAL RECREATION DIVISION	0.00	0.00	0.00	395,430.00	23,971.50	386,337.24	0.00	9,092.76	97.70
<u>CENTERVIEW</u>									
FACILITY RENTAL REVENUE	0.00	0.00	0.00	0.00	541.25	8,971.25	0.00	( 8,971.25)	0.00
TOTAL CENTERVIEW	0.00	0.00	0.00	0.00	541.25	8,971.25	0.00	( 8,971.25)	0.00
<u>RAYMORE ACTIVITY CENTER</u>									
TOTAL REVENUES	0.00	0.00	0.00	1,270,903.00	71,141.15	1,264,444.41	0.00	6,458.59	99.49
<u>EXPENDITURE SUMMARY</u>									
PARKS DIVISION	0.00	0.00	0.00	668,179.50	71,267.14	648,448.53	0.00	19,730.97	97.05
RECREATION DIVISION	0.00	0.00	0.00	609,699.00	62,655.57	554,235.94	0.00	55,463.06	90.90
CENTERVIEW	0.00	0.00	0.00	0.00	2,583.54	20,558.01	0.00	( 20,558.01)	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	1,277,878.50	136,506.25	1,223,242.48	0.00	54,636.02	95.72
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	( 6,975.50)	( 65,365.10)	41,201.93	0.00	( 48,177.43)	590.67-

CITY OF RAYMORE  
 DEPARTMENT HEAD REPORT - UNAUDITED  
 AS OF: OCTOBER 31ST, 2017

25 -PARK FUND  
 REVENUES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>NON-DEPARTMENTAL</b>									
=====									
<u>MISCELLANEOUS</u>									
00-4350-0000 INTEREST REVENUE	0.00	0.00	0.00	0.00	0.00	1,237.04	0.00	( 1,237.04)	0.00
TOTAL MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	1,237.04	0.00	( 1,237.04)	0.00
<u>TRANSFERS - INTERFUND</u>									
TOTAL NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00	1,237.04	0.00	( 1,237.04)	0.00
<b>PARKS DIVISION</b>									
=====									
<u>PROPERTY TAXES</u>									
25-4010-0000 REAL ESTATE PROPERTY TAX	0.00	0.00	0.00	302,525.00	96.17	304,157.23	0.00	( 1,632.23)	100.54
25-4020-0000 PERSONAL PROPERTY TAX	0.00	0.00	0.00	56,852.00	571.36	59,747.39	0.00	( 2,895.39)	105.09
TOTAL PROPERTY TAXES	0.00	0.00	0.00	359,377.00	667.53	363,904.62	0.00	( 4,527.62)	101.26
<u>MISCELLANEOUS</u>									
25-4350-0000 INTEREST REVENUE	0.00	0.00	0.00	6,896.00	0.00	4,375.25	0.00	2,520.75	63.45
25-4480-1500 DONATIONS - LEGACY	0.00	0.00	0.00	5,700.00	320.00	460.01	0.00	5,239.99	8.07
TOTAL MISCELLANEOUS	0.00	0.00	0.00	12,596.00	320.00	4,835.26	0.00	7,760.74	38.39
<u>FACILITY RENTAL REVENUE</u>									
25-4710-0000 PARK RENTAL FEES	0.00	0.00	0.00	28,500.00	6,057.50	24,159.00	0.00	4,341.00	84.77
TOTAL FACILITY RENTAL REVENUE	0.00	0.00	0.00	28,500.00	6,057.50	24,159.00	0.00	4,341.00	84.77
<u>TRANSFERS - INTERFUND</u>									
25-4901-0000 TRANSFER FROM GENERAL FUN	0.00	0.00	0.00	100,000.00	8,333.37	100,000.00	0.00	0.00	100.00
25-4947-0000 TRANSFER FROM PARK SALES	0.00	0.00	0.00	375,000.00	31,250.00	375,000.00	0.00	0.00	100.00
TOTAL TRANSFERS - INTERFUND	0.00	0.00	0.00	475,000.00	39,583.37	475,000.00	0.00	0.00	100.00
TOTAL PARKS DIVISION	0.00	0.00	0.00	875,473.00	46,628.40	867,898.88	0.00	7,574.12	99.13
<b>RECREATION DIVISION</b>									
=====									
<u>PROPERTY TAXES</u>									
<u>CONCESSION REVENUE</u>									
26-4700-0000 CONCESSION	0.00	0.00	0.00	45,000.00	8,517.00	54,273.46	0.00	( 9,273.46)	120.61
TOTAL CONCESSION REVENUE	0.00	0.00	0.00	45,000.00	8,517.00	54,273.46	0.00	( 9,273.46)	120.61

25 -PARK FUND  
 REVENUES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>FACILITY RENTAL REVENUE</u>									
<u>PROGRAM REVENUE</u>									
26-4715-1600 PROGRAM - LEAGUE MISC	0.00	0.00	0.00	26,700.00	2,366.00	25,891.50	0.00	808.50	96.97
26-4715-1605 PROGRAM - DAY CAMP	0.00	0.00	0.00	92,800.00	0.00	81,029.00	0.00	11,771.00	87.32
26-4715-1610 PROGRAM - BASEBALL/SOFTBA	0.00	0.00	0.00	95,050.00	1,235.00	84,513.00	0.00	10,537.00	88.91
26-4715-1615 PROGRAM - BASKETBALL	0.00	0.00	0.00	23,800.00	5,888.50	19,659.75	0.00	4,140.25	82.60
26-4715-1620 PROGRAM - SOCCER	0.00	0.00	0.00	62,700.00	3,829.00	61,955.00	0.00	745.00	98.81
26-4715-1625 PROGRAM - ADULT SOFTBALL	0.00	0.00	0.00	12,800.00	400.00	15,200.00	0.00	( 2,400.00)	118.75
26-4715-1630 PROGRAM - MISC	0.00	0.00	0.00	6,030.00	106.00	11,978.35	0.00	( 5,948.35)	198.65
26-4715-1635 PROGRAM - INSTRUCTIONAL	0.00	0.00	0.00	4,550.00	510.00	3,680.00	0.00	870.00	80.88
26-4715-1640 PROGRAM - TINY SPORTS	0.00	0.00	0.00	10,000.00	120.00	9,219.75	0.00	780.25	92.20
26-4715-1645 PROGRAM - FITNESS	0.00	0.00	0.00	6,000.00	925.00	6,105.00	0.00	( 105.00)	101.75
26-4720-0000 SPECIAL EVENT CONTRIBUTIO	0.00	0.00	0.00	10,000.00	75.00	12,832.43	0.00	( 2,832.43)	128.32
TOTAL PROGRAM REVENUE	0.00	0.00	0.00	350,430.00	15,454.50	332,063.78	0.00	18,366.22	94.76
TOTAL RECREATION DIVISION	0.00	0.00	0.00	395,430.00	23,971.50	386,337.24	0.00	9,092.76	97.70

CENTERVIEW  
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<u>MISCELLANEOUS</u>									
<u>FACILITY RENTAL REVENUE</u>									
27-4710-0000 RENTAL FEES	0.00	0.00	0.00	0.00	541.25	8,971.25	0.00	( 8,971.25)	0.00
TOTAL FACILITY RENTAL REVENUE	0.00	0.00	0.00	0.00	541.25	8,971.25	0.00	( 8,971.25)	0.00
<u>PROGRAM REVENUE</u>									
TOTAL CENTERVIEW	0.00	0.00	0.00	0.00	541.25	8,971.25	0.00	( 8,971.25)	0.00

RAYMORE ACTIVITY CENTER  
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<u>CONCESSION REVENUE</u>									
<u>FACILITY RENTAL REVENUE</u>									
<u>PROGRAM REVENUE</u>									
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CITY OF RAYMORE  
 DEPARTMENT HEAD REPORT - UNAUDITED  
 AS OF: OCTOBER 31ST, 2017

25 -PARK FUND  
 PARKS DIVISION

DEPARTMENTAL EXPENDITURES	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>PERSONNEL</b>									
25-5010-1250 SALARIES/WAGES	0.00	0.00	0.00	313,401.00	27,580.79	310,786.71	0.00	2,614.29	99.17
25-5020-1250 FICA	0.00	0.00	0.00	24,489.00	2,212.39	23,723.84	0.00	765.16	96.88
25-5030-1250 UNEMPLOYMENT	0.00	0.00	0.00	867.00	33.12	548.99	0.00	318.01	63.32
25-5040-1250 GROUP INSURANCE	0.00	0.00	0.00	48,622.00	3,961.25	48,599.50	0.00	22.50	99.95
25-5045-1250 LAGERS	0.00	0.00	0.00	41,192.00	3,373.72	38,652.94	0.00	2,539.06	93.84
25-5050-1250 OVERTIME	0.00	0.00	0.00	11,708.00	2,403.25	12,010.29	0.00	( 302.29)	102.58
25-5060-1250 WORKERS COMP	0.00	0.00	0.00	5,808.00	0.00	7,655.95	0.00	( 1,847.95)	131.82
TOTAL PERSONNEL	0.00	0.00	0.00	446,087.00	39,564.52	441,978.22	0.00	4,108.78	99.08
<b>COMMODITIES</b>									
25-6065-1250 EQUIPMENT & FIXTURES-PARK	0.00	0.00	0.00	6,200.00	797.58	2,970.60	0.00	3,229.40	47.91
25-6070-1250 FUEL/OIL	0.00	0.00	0.00	11,187.50	1,119.87	9,028.91	0.00	2,158.59	80.71
25-6150-1010 OFFICE SUPPLIES	0.00	0.00	0.00	2,500.00	621.40	2,405.40	0.00	94.60	96.22
25-6260-1250 TOOLS/EQUIPMENT	0.00	0.00	0.00	2,500.00	0.00	2,553.68	0.00	( 53.68)	102.15
25-6270-1010 UNIFORMS	0.00	0.00	0.00	290.00	0.00	437.00	0.00	( 147.00)	150.69
25-6270-1250 UNIFORMS	0.00	0.00	0.00	3,680.00	714.00	3,905.62	0.00	( 225.62)	106.13
TOTAL COMMODITIES	0.00	0.00	0.00	26,357.50	3,252.85	21,301.21	0.00	5,056.29	80.82
<b>MAINTENANCE &amp; REPAIRS</b>									
25-6400-1010 BUILDING MAINTENANCE	0.00	0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
25-6410-1250 EQUIPMENT MAINTENANCE	0.00	0.00	0.00	500.00	30.98	30.98	0.00	469.02	6.20
25-6430-1250 GROUNDS MAINTENANCE	0.00	0.00	0.00	38,450.00	8,226.27	41,657.91	0.00	( 3,207.91)	108.34
25-6430-1255 GROUNDS MAINT-TREES	0.00	0.00	0.00	4,105.00	0.00	140.00	0.00	3,965.00	3.41
25-6430-1500 GROUNDS MAINTENANCE - LEG	0.00	0.00	0.00	4,270.00	0.00	25.36	0.00	4,244.64	0.59
25-6490-1010 VEHICLE MAINTENANCE	0.00	0.00	0.00	1,000.00	5.40	357.97	0.00	642.03	35.80
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	50,325.00	8,262.65	42,212.22	0.00	8,112.78	83.88
<b>UTILITIES</b>									
25-6800-1010 ELECTRICITY	0.00	0.00	0.00	40,180.00	6,646.11	39,815.95	0.00	364.05	99.09
25-6810-1010 WATER	0.00	0.00	0.00	4,000.00	0.00	2,900.00	0.00	1,100.00	72.50
25-6820-1010 NATURAL GAS/PROPANE	0.00	0.00	0.00	1,800.00	0.00	1,103.49	0.00	696.51	61.31
25-6840-1010 TELEPHONE	0.00	0.00	0.00	1,480.00	0.00	946.28	0.00	533.72	63.94
TOTAL UTILITIES	0.00	0.00	0.00	47,460.00	6,646.11	44,765.72	0.00	2,694.28	94.32
<b>CONTRACTUAL</b>									
25-7020-1010 ADVERTISING/LEGAL NOTICES	0.00	0.00	0.00	135.00	0.00	77.35	0.00	57.65	57.30
25-7070-1010 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	50.00	0.00	( 50.00)	0.00
25-7090-1010 ED/TRAIN/SEMINAR	0.00	0.00	0.00	2,025.00	150.00	2,270.00	0.00	( 245.00)	112.10
25-7090-1255 EDUCATION/TRAINING/SEMINA	0.00	0.00	0.00	710.00	0.00	465.00	0.00	245.00	65.49
25-7140-1250 EQUIPMENT RENTAL	0.00	0.00	0.00	1,000.00	0.00	84.87	0.00	915.13	8.49
25-7180-1010 INSURANCE	0.00	0.00	0.00	11,250.00	0.00	9,819.36	0.00	1,430.64	87.28
25-7210-1010 LEGAL SERVICES	0.00	0.00	0.00	500.00	200.00	800.00	0.00	( 300.00)	160.00
25-7240-1010 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	4,220.00	1,082.64	5,614.52	0.00	( 1,394.52)	133.05
25-7240-1255 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	600.00	1,025.81	1,385.85	0.00	( 785.85)	230.98
25-7250-1010 MEMBERSHIP DUES	0.00	0.00	0.00	1,100.00	650.00	2,045.00	0.00	( 945.00)	185.91
25-7280-1010 MISCELLANEOUS EXP	0.00	0.00	0.00	180.00	0.00	30.00	0.00	150.00	16.67
25-7300-1010 COPIER EXPENSE	0.00	0.00	0.00	2,321.00	210.69	1,014.71	0.00	1,306.29	43.72



25 -PARK FUND  
 RECREATION DIVISION  
 DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>									
26-5010-1310 SALARIES/WAGES	0.00	0.00	0.00	258,586.00	18,267.11	260,379.79	0.00	( 1,793.79)	100.69
26-5020-1310 FICA	0.00	0.00	0.00	20,206.00	1,389.38	19,649.37	0.00	556.63	97.25
26-5030-1310 UNEMPLOYMENT	0.00	0.00	0.00	716.00	27.36	453.39	0.00	262.61	63.32
26-5040-1310 GROUP INSURANCE	0.00	0.00	0.00	40,118.00	1,295.66	23,393.40	0.00	16,724.60	58.31
26-5045-1310 LAGERS	0.00	0.00	0.00	33,987.00	1,071.54	20,577.44	0.00	13,409.56	60.55
26-5050-1310 OVERTIME	0.00	0.00	0.00	721.00	139.44	1,325.40	0.00	( 604.40)	183.83
26-5060-1010 WORKERS COMP	0.00	0.00	0.00	4,797.00	0.00	5,482.86	0.00	( 685.86)	114.30
TOTAL PERSONNEL	0.00	0.00	0.00	359,131.00	22,190.49	331,261.65	0.00	27,869.35	92.24
<u>COMMODITIES</u>									
26-6190-1010 POSTAGE	0.00	0.00	0.00	1,978.00	22.24	227.56	0.00	1,750.44	11.50
26-6245-1010 SOFTWARE	0.00	0.00	0.00	1,200.00	0.00	973.00	0.00	227.00	81.08
26-6260-1010 TOOLS/EQUIPMENT/ADMIN	0.00	0.00	0.00	500.00	179.98	179.98	0.00	320.02	36.00
26-6260-1600 TOOLS/EQUIPMENT-MISC	0.00	0.00	0.00	1,500.00	17.43	17.43	0.00	1,482.57	1.16
26-6260-1605 TOOLS/EQUIP - DAY CAMP	0.00	0.00	0.00	300.00	0.00	0.00	0.00	300.00	0.00
26-6260-1610 TOOLS/EQUIP- BASEBALL/SOF	0.00	0.00	0.00	5,000.00	39.95	799.05	0.00	4,200.95	15.98
26-6260-1615 TOOLS/EQUIPMENT-BASKETBAL	0.00	0.00	0.00	1,200.00	0.00	497.42	0.00	702.58	41.45
26-6260-1620 TOOLS/EQUIPMENT - SOCCER	0.00	0.00	0.00	2,100.00	0.00	0.00	0.00	2,100.00	0.00
26-6260-1625 TOOLS/EQUIPMENT-ADULT SOF	0.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.00
26-6260-1640 TOOLS/EQUIPMENT - TINY SP	0.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.00
26-6270-1010 UNIFORMS	0.00	0.00	0.00	800.00	0.00	800.03	0.00	( 0.03)	100.00
TOTAL COMMODITIES	0.00	0.00	0.00	15,578.00	259.60	3,494.47	0.00	12,083.53	22.43
<u>UTILITIES</u>									
<u>CONTRACTUAL</u>									
26-7060-1010 CONCESSION EXP-ADMINISTRA	0.00	0.00	0.00	17,500.00	3,404.08	26,740.01	0.00	( 9,240.01)	152.80
26-7090-1010 ED/TRAIN/SEMINAR	0.00	0.00	0.00	2,845.00	160.00	1,945.00	0.00	900.00	68.37
26-7240-1010 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	2,700.00	1,394.56	4,229.48	0.00	( 1,529.48)	156.65
26-7250-1010 MEMBERSHIP DUES	0.00	0.00	0.00	410.00	0.00	410.00	0.00	0.00	100.00
26-7280-1290 MISC/CASH/DEBT MGMT	0.00	0.00	0.00	6,300.00	264.65	7,036.46	0.00	( 736.46)	111.69
26-7315-1010 PRINTING	0.00	0.00	0.00	6,000.00	0.00	264.00	0.00	5,736.00	4.40
26-7330-1600 PROGRAM - MISC LEAGUES	0.00	0.00	0.00	12,000.00	11,513.45	17,750.75	0.00	( 5,750.75)	147.92
26-7330-1605 PROGRAM - DAY CAMP	0.00	0.00	0.00	17,360.00	0.00	21,656.34	0.00	( 4,296.34)	124.75
26-7330-1610 PROGRAM - BASEBALL/SOFTBA	0.00	0.00	0.00	39,000.00	9,686.78	31,215.40	0.00	7,784.60	80.04
26-7330-1615 PROGRAM - BASKETBALL	0.00	0.00	0.00	9,300.00	0.00	10,627.75	0.00	( 1,327.75)	114.28
26-7330-1620 PROGRAM - SOCCER	0.00	0.00	0.00	55,850.00	7,285.55	32,518.33	0.00	23,331.67	58.22
26-7330-1625 PROGRAM - ADULT SOFTBALL	0.00	0.00	0.00	5,900.00	969.47	7,624.86	0.00	( 1,724.86)	129.23
26-7330-1630 PROGRAMS MISC	0.00	0.00	0.00	4,500.00	504.00	1,922.32	0.00	2,577.68	42.72
26-7330-1635 PROGRAM - INSTRUCTION	0.00	0.00	0.00	3,000.00	0.00	2,701.50	0.00	298.50	90.05
26-7330-1640 PROGRAM - TINY SPORTS	0.00	0.00	0.00	2,800.00	489.69	1,774.79	0.00	1,025.21	63.39
26-7330-1645 PROGRAM - FITNESS	0.00	0.00	0.00	4,500.00	567.00	4,294.50	0.00	205.50	95.43
26-7340-1600 RENT	0.00	0.00	0.00	5,800.00	1,886.25	7,624.58	0.00	( 1,824.58)	131.46
26-7360-1010 SOFTWARE MAINT - ADMINIST	0.00	0.00	0.00	12,225.00	0.00	11,519.57	0.00	705.43	94.23
26-7370-1600 SPECIAL EVENTS	0.00	0.00	0.00	27,000.00	2,080.00	27,624.18	0.00	( 624.18)	102.31
TOTAL CONTRACTUAL	0.00	0.00	0.00	234,990.00	40,205.48	219,479.82	0.00	15,510.18	93.40







25 -PARK FUND  
 RAYMORE ACTIVITY CENTER  
 DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>									
<u>COMMODITIES</u>									
<u>MAINTENANCE &amp; REPAIRS</u>									
<u>UTILITIES</u>									
<u>CONTRACTUAL</u>									
<u>CAPITAL PROJECTS</u>									
TOTAL EXPENDITURES	0.00	0.00	0.00	1,277,878.50	136,506.25	1,223,242.48	0.00	54,636.02	95.72
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	( 1,277,878.50)	( 136,506.25)	( 1,223,242.48)	0.00	( 54,636.02)	95.72

\*\*\* END OF REPORT \*\*\*