

THE **PLANNING AND ZONING COMMISSION** OF THE CITY OF RAYMORE, MISSOURI, MET IN REGULAR SESSION **TUESDAY, JUNE 20, 2017** IN THE COUNCIL CHAMBERS OF CITY HALL, 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI WITH THE FOLLOWING COMMISSION MEMBERS PRESENT: CHAIRMAN WILLIAM FAULKNER, KELLY FIZER, CHARLES CRAIN, LEO ANDERSON, JOSEPH SARSFIELD, DON MEUSCHKE, AND MELODIE ARMSTRONG. ABSENT WERE ERIC BOWIE AND MAYOR KRISTOFER TURNBOW. ALSO PRESENT WERE COMMUNITY DEVELOPMENT DIRECTOR JIM CADORET, ASSOCIATE PLANNER DAVID GRESS, ASSISTANT PUBLIC WORKS DIRECTOR ED IEANS AND CITY ATTORNEY JONATHAN ZERR.

1. **Call to Order** – Chairman Faulkner called the meeting to order at 7:12 p.m.
2. **Pledge of Allegiance**
3. **Roll Call** – Roll was taken and Chairman Faulkner declared a quorum present to conduct business.
4. **Personal Appearances** – None
5. **Consent Agenda**
 - a. **Acceptance of minutes of June 6, 2017 meeting.**

Motion by Commissioner Anderson, Seconded by Commissioner Crain to accept the consent agenda.

Vote on Motion:

Chairman Faulkner	Aye
Commissioner Anderson	Aye
Commissioner Armstrong	Aye
Commissioner Bowie	Absent
Commissioner Crain	Aye
Commissioner Fizer	Aye
Commissioner Meuschke	Aye
Commissioner Sarsfield	Aye
Mayor Turnbow	Absent

Motion passed 7-0-0.

6. **Old Business - None**
7. **New Business -**
 - a. **Case #17020 - Traffic Flow Changes to Municipal Circle (public hearing)**

Community Development Director Jim Cadoret presented the staff report.

Mr. Cadoret stated the request is to consider a modification to the traffic flow pattern on Municipal Circle by changing the existing two-way flow into a counterclockwise one-way pattern with angle parking spaces. There are approximately 60 existing parking spaces and the change to angle parking will add an additional 30 spaces.

Mr. Cadoret stated that Chapter 530 of the City Code requires that any change in use of public right-of-way requires a public hearing be held and approval from the Planning and Zoning Commission.

Mr. Cadoret indicated that Municipal Circle is a fifty-foot right of way that was approved in 2002.

Mr. Cadoret stated a Good Neighbor meeting was held on May 3rd and two property owners attended with questions on resurfacing of Municipal Circle and the use of on-street parking by tenants. The City will be completing a micro-surface of the road this summer and that the angle parking spaces are for the use and benefit of everyone.

Mr. Cadoret stated the standards for the angle parking spaces are identified in the Unified Development Code and that all spaces in the Municipal Complex are shared spaces. Minor modifications will be done to the City lot south of City Hall to allow direct access for vehicles to Broadmoor Drive to the east.

Mr. Cadoret stated staff recommends approval of the request.

Chairman Faulkner opened the public hearing at 7:24 p.m.

There were no public comments made.

Mr. Cadoret stated that the request was advertised for a public hearing and entered into the record the mailed notices to adjoining property owners; notice of publication in The Journal; Unified Development Code; application; Growth Management Plan; and the staff report.

Chairman Faulkner closed the public hearing at 7:25 p.m.

Commissioner Meuschke asked if the new connection to Broadmoor from the City lot would be done as part of the microsurfacing of Municipal Circle.

Assistant Public Works Director Ed leans indicated yes it would.

Commissioner Meuschke asked if the current access drives to the City parking lot would remain.

Mr. Cadoret stated existing access drives would remain.

Commissioner Meuschke asked if the connection to Broadmoor would reduce the number of parking spaces in the City lot.

Mr. Cadoret stated yes, with a reduction of three to four spaces.

Commissioner Sarsfield asked about the use of parking spaces available on other lots in the Municipal Complex and if those spaces were available to everyone.

Mr. Cadoret indicated that all spaces in Municipal Circle are required to be shared spaces and available to anyone.

Commissioner Anderson commented on the Centerview site plan review and that the Commission was advised adequate parking was available and wanted to know how the City got to seeing a need for an additional thirty spaces.

Mr. Cadoret indicated when Centerview was proposed the minimum number of parking spaces required was met. With the proposed angle parking spaces, additional spaces can be provided in front of the buildings on Municipal Circle, which seems to benefit everyone.

Commissioner Anderson asked if sidewalks would be provided around the Circle and if crosswalks would be provided.

Mr. Cadoret stated sidewalk will be constructed by the City around the perimeter of Municipal Circle, crosswalks will be provided between City Hall and Centerview, and lighting will be added along the new sidewalks.

City Attorney Jonathan Zerr reiterated that staff has indicated the change in traffic flow creates a safer environment for pedestrians.

Commissioner Sarsfield asked if any new development had to provide off-street parking.

Mr. Cadoret indicated yes, off-street parking is required for any development in the Municipal Complex.

Commissioner Anderson asked about the undeveloped lots the City owns.

Mr. Cadoret stated the City owns Lots 4 and 5 which are southwest of City Hall.

Motion by Commissioner Anderson, Seconded by Commissioner Sarsfield, to approve the request to modify the existing two-way traffic pattern on Municipal Circle to a counterclockwise one-way pattern and replace the on-street parallel parking spaces with angle parking spaces.

Commissioner Anderson asked if the speed limit would be adjusted on Municipal Circle.

Mr. Cadoret stated the speed limit has not been discussed on being changed, but could be considered.

Chairman Faulkner asked if City Council changes speed limits.

Mr. Cadoret indicated City Council does set speed limits.

Vote on Motion:

Chairman Faulkner	Aye
Commissioner Anderson	Aye
Commissioner Armstrong	Aye
Commissioner Bowie	Absent
Commissioner Crain	Aye
Commissioner Fizer	Aye
Commissioner Meuschke	Aye
Commissioner Sarsfield	Aye
Mayor Turnbow	Absent

Motion passed 7-0-0.

8. City Council Report

City Attorney Jonathan Zerr gave the City Council report.

9. Staff Report

Mr. Cadoret provided an overview of the upcoming cases to be considered by the Commission.

Assistant Public Works Director Ed leans provided an update on the following projects: Gore road water line extension; Foxwood Springs water tower; and the 2017 sidewalk and curb programs.

10. Public Comment

None

11. Commission Member Comment

Commissioner Fizer indicated she attended the Centerview opening and thought it was a wonderful facility.

Commissioner Crain indicated the Centerview building is fantastic and is something to be proud of.

Commissioner Sarsfield stated he attended the opening of Centerview and it is a beautiful building.

Commissioner Anderson also attended the opening of Centerview and likes the utility of the building and that dollars spent on event space outside of Raymore can now remain in the City.

Commissioner Armstrong did not attend the opening but looks forward to seeing it.

Commissioner Meuschke stated he likes the wayfinding signage in Harrisonville and wondered if anything similar can be done in Raymore.

Mr. Cadoret stated improving wayfinding is an item the City will be working on as part of the new branding effort being completed.

Chairman Faulkner stated he also attended the grand opening of Centerview and took the opportunity to drive Municipal Circle and envision the one-way traffic pattern.

12. Adjournment

Motion by Commissioner Meuschke, Seconded by Commissioner Crain to adjourn the June 20, 2017 Planning and Zoning Commission meeting.

Vote on Motion:

Chairman Faulkner	Aye
Commissioner Anderson	Aye
Commissioner Armstrong	Aye
Commissioner Bowie	Absent
Commissioner Crain	Aye
Commissioner Fizer	Aye
Commissioner Meuschke	Aye
Commissioner Sarsfield	Aye
Mayor Turnbow	Absent

Motion passed 7-0-0.

The June 20, 2017 meeting adjourned at 7:56 p.m.

Respectfully submitted,

Jim Cadoret