

THE **PLANNING AND ZONING COMMISSION** OF THE CITY OF RAYMORE, MISSOURI, MET IN REGULAR SESSION **TUESDAY, FEBRUARY 7, 2017** IN THE COUNCIL CHAMBERS OF CITY HALL, 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI WITH THE FOLLOWING COMMISSION MEMBERS PRESENT: CHAIRMAN WILLIAM FAULKNER, JOSEPH SARSFIELD, DON MEUSCHKE, JOHN BERENDZEN, KELLY FIZER, ERIC BOWIE, LEO ANDERSON, CHARLES CRAIN, AND MAYOR KRISTOFER TURNBOW. ALSO PRESENT WERE COMMUNITY DEVELOPMENT DIRECTOR JIM CADORET, ASSOCIATE PLANNER DAVID GRESS, ASSISTANT PUBLIC WORKS DIRECTOR ED IEANS AND CITY ATTORNEY JONATHAN ZERR.

1. **Call to Order** – Chairman Faulkner called the meeting to order at 7:00 p.m.
2. **Pledge of Allegiance**
3. **Roll Call** – Roll was taken and Chairman Faulkner declared a quorum present to conduct business.
4. **Personal Appearances** –

Derek Moorhead, 103 Johnston Parkway, appeared to discuss concerns regarding parking of vehicles on private property within Silver Lake Subdivision and the City. Mr. Moorhead presented two changes that he would like to see made to the City Code regarding the parking of vehicles in the rear yard and a limit on the number of vehicles allowed to park on a property zoned R-1. Discussion ensued.

Chairman Faulkner stated there is no case before the Commission to officially consider this evening. Commissioners thanked Mr. Moorhead for his comments.

5. **Consent Agenda**
 - A. **Acceptance of minutes of January 3, 2017 meeting.**

Motion by Commissioner Anderson, Seconded by Commissioner Berendzen to approve the consent agenda inclusive of the two noted corrections.

Vote on Motion:

Chairman Faulkner	Aye
Commissioner Anderson	Aye
Commissioner Berendzen	Aye
Commissioner Bowie	Aye
Commissioner Crain	Aye
Commissioner Fizer	Aye
Commissioner Meuschke	Aye
Commissioner Sarsfield	Aye
Mayor Turnbow	Abstain

Motion passed 8-0-1.

6. **Old Business** – None
7. **New Business**

A. Discussion Item - Community for All Ages Plan update

Associate Planner David Gress provided the Commission with an update on the work he has done regarding preparation of a Community for All Ages Master Plan. Mr. Gress stated the plan is the third step in the Communities for All Ages initiative for the City. Step 1 was the Awareness process. Step 2 was the Assessment process. Step 3 is referred to as the Implementation Process, and Raymore has selected to prepare an independent Master Plan rather than simply applying an aging lens to an

existing plan. Mr. Gress stated the Assessment Task Force will be convened to assist in the preparation of the plan. Various staff members have also been involved in identifying goals and action steps.

Community Development Director Jim Cadoret indicated that the Commission will review the plan at its March 21, 2017 meeting. A public hearing will be scheduled and the Commission will be asked to approve the plan. Staff will distribute the draft plan prior to the meeting to allow adequate time for Commission members to review the plan.

8. City Council Report

Jonathan Zerr gave the City Council report.

9. Staff Report

A. Planning Pipeline

Mr. Cadoret provided an overview of the upcoming cases to be considered by the Commission. Mr. Cadoret indicated that a joint City Council and Planning and Zoning Commission training session has been scheduled for Monday, March 6, 2017 at 7:00 p.m..

B. Engineering Report

Assistant Public Works Director Ed leans provided an update on the status of public works projects:

- The 2016 sidewalk program is completed on Johnston Drive and by Dairy Queen.
- Sanitary sewer is being installed in the Westbrook at Creekmoor Twelfth Plat area.
- Inflow and Infiltration reduction program is being done in Cedar Ridge and Brookside subdivisions.

10. Public Comment

None.

11. Commission Member Comment

Commissioner Anderson: No comment

Commissioner Berendzen: No comment

Commissioner Meuschke: No comment

Commissioner Bowie: No comment

Commissioner Fizer: No comment

Commissioner Crain: Stated he completed the APA survey for pedestrians and bicyclists

Commissioner Sarsfield: Welcomed David Gress to the City

Mayor Turnbow: Thanked staff for joining him at the reception for the Silver Level recognition as a Community for All Ages; thanked Mr. Moorhead for his comments; and stated the recent joint work session of the Park Board and City Council showcased the proposed improvements for Hawk Ridge Park.

Chairman Faulkner: No comment

12. Adjournment

Motion by Commissioner Crain, Seconded by Commissioner Sarsfield to adjourn the February 7, 2017 Planning and Zoning Commission meeting.

Vote on Motion:

Chairman Faulkner Aye

Commissioner Anderson	Aye
Commissioner Berendzen	Aye
Commissioner Bowie	Aye
Commissioner Crain	Aye
Commissioner Fizer	Aye
Commissioner Meuschke	Aye
Commissioner Sarsfield	Aye
Mayor Turnbow	Aye

Motion passed 9-0-0.

The February 7, 2017 meeting adjourned at 8:03 p.m.

Respectfully submitted,

Jim Cadoret