



**Work Session Agenda
Raymore Parks and Recreation Board**

PARKS SUBCOMMITTEE MEETING

Tuesday, September 12, 2017

**6:00PM - City Hall
100 Municipal Circle
Raymore, Missouri 64083**

1. 2017-2018 Parks and Recreation Board Meeting Calendar

- a. Director Musteen will provide an updated schedule for the next twelve months of meetings and work sessions.

2. T.B. Hanna Station Design

- a. Staff will brief the Park Board on design consultant interviews for the T.B. Hanna Station Improvements and make a recommendation to bring to the Park Board at the next scheduled business meeting.

3. Raymore Activity Center Update

- a. Director Musteen will provide a brief update regarding the construction and interior design of the Raymore Activity Center
- b. Parks Superintendent Steve Rulo will provide an updated plan regarding the disc golf course

4. Raymore Arboretum

- a. Parks Superintendent Steve Rulo will update the Park Board on the Arboretum at Memorial Park and plans moving forward.

5. Other

6. Adjournment



Park Board Meeting Calendar

Committee Roster/Meeting Schedule

Park Board - Business Meeting Dates

2017

September 26 No Meeting (Staff attending the NRPA National Conference)
October 10 Special Meeting of the Board
October 24
November 28
December 26 No Meeting

2018

January 23
February 27
March 27
April 24
May 22
June 26
July 24
August 28
September 25
October 23
November 27
December 25 No Meeting

Work Sessions

Work Sessions are scheduled as needed at 6:00pm on the 2nd and 4th Tuesdays of the month.

In the event that Special Meetings or Executive Sessions are required, the Executive Conference Room at City Hall or the Gilmore Room at Centerview is available on these nights.

Committee Meetings and Roster

Committee Meetings will be scheduled on a rotation utilizing the 2nd Tuesday of the month in the Executive Conference Room or Gilmore Room.

Should the Park Board require an additional Work Session or an Emergency meeting, the committee meetings may change or be canceled to accommodate city business as needed.

The current Vice Chair of the Park Board will be the committee chair for the parks and the recreation subcommittees during their tenure. Department staff will conduct the budget subcommittee meetings.



Committee Assignments

- Parks- Steve Trautman (Committee Chair)
Sheldon Castleman, Jeni Cipolla, Melinda Houdyshell, Eric Eastwood and Bill Manson
- Recreation- Steve Trautman (Committee Chair)
Jeni Cipolla, Michelle Seimears, Melinda Houdyshell, Jim Heath, Bryan Harris and Bill Manson
- Budget- Sheldon Castleman, Michelle Seimears, Bryan Harris and Bill Manson
The Budget Committee meetings have been reserved for work sessions during the months of February through June to accommodate the City's budget preparation calendar. The schedule will be adjusted as needed based on necessity in conjunction with the Capital Improvement Plan, the schedule of fees and the operation budget.

2017

- | | |
|--------------|----------------------|
| September 12 | Parks Committee |
| October 24 | Recreation Committee |
| November 14 | Parks Committee |
| December 12 | Recreation Committee |

2018

- | | |
|--------------|----------------------|
| January 9 | Parks Committee |
| February 13 | Budget Committee |
| March 13 | Budget Committee |
| April 10 | Budget Committee |
| May 8 | Budget Committee |
| June 12 | Budget Committee |
| July 10 | Recreation Committee |
| August 14 | Parks Committee |
| September 11 | Recreation Committee |
| October 9 | Parks Committee |
| November 13 | Recreation Committee |
| December 11 | Parks Committee |

These are public "open" meetings that must be publicly announced in which any and all are welcome to attend should they choose to do so. This includes the public. The meetings will remain on City grounds. The meetings must be announced in the event that a Park Board Quorum is present.

The sub-committee chair will work with the appropriate staff member to set the agenda. Although all members are invited and welcome to come, it is not necessary to do an invite to all members for each committee meeting, only the members of that committee should be given a reminder with the exception of the Budget Committee in which all Park Board members will be notified.