

**What resources will I need and where can it be found?**

All of the currently recognized testing agencies cite the most recent ICC International series of code books and the most recent edition of the NEC. We suggest you contact the testing agency for specific test requirements.

The code books may be purchased at many different bookstores and websites, including:

ICC Distribution Center  
11711 West 85th St.  
Lenexa, KS 66214  
800-786-4452

<http://www.amazon.com>  
<http://www.iccsafe.org>

**Where can I get more detailed information?**

A copy of our adopted code of ordinances can be viewed on the internet by visiting:

[http://www.raymore.com/Community\\_Development/Building\\_Inspections](http://www.raymore.com/Community_Development/Building_Inspections)

For more information on testing agencies:

<http://www.iccsafe.org>  
<http://www.prometric.com>  
<http://contractorlicensing.jocogov.org>



100 Municipal Circle Raymore, MO 64083

**Questions regarding  
Contractor Licensing  
contact:**

City Clerks Office: (816) 331-3324 Erica Hill

Building Inspections: (816) 331-7916 Jon Woerner

**Other Brochures Related  
to Licensing**

Community Development

Home Occupations

New Businesses

Mobile Vendors

December 2017

**CITY OF RAYMORE**

**Contractor  
Licensing**



### **What is contractor licensing?**

The City of Raymore requires all contractors to hold an active, approved contractor's license prior to obtaining permits or performing any construction work in the City.

### **How will this apply to me?**

All persons working in the City of Raymore would be classified as a Class A, B, C, D, or E contractor. Individuals will be required to be licensed or work under the direct supervision of a licensed contractor. There are 5 separate classes of licenses:

**Class A—General Contractor:** This license entitles a person or company to construct, remodel, demolish or repair any structure.

**Class B— Building Contractor:** This license entitles a person or company to construct, remodel, demolish or repair all structures not exceeding three stories in height. A Class B license also includes non-structural remodeling, tenant finish and repairs of all structures.

**Class C— Residential Contractor:** This license entitles a person or company to construct, remodel, demolish or repair any single family home, duplex or townhouse.

**Class D— Mechanical, Electrical and Plumbing Contractors.** This license entitles a person or company to perform mechanical, plumbing or electrical contractor services.

All Class D contractors are required to hold and provide proof of Master's Certificate corresponding to their trade.

**Class E—**Entitles the contractor to work for any of the other classed contractors but cannot obtain building permits except for those in these trades: sign, fence, roof, pool, demolition or an on-site sewage disposal contractor.

### **What will I need to bring with me for the application?**

- Proof of worker's compensation insurance and general liability insurance when applicable.
- Proof of a passing grade of 70% or better on the appropriate certification test; or
- Proof of a bachelors degree in structural engineering, architecture or construction science from an accredited college or university.

### **Which testing programs will be recognized or accepted?**

A certificate of competency is required from nationally recognized institutions such as Prometric or ICC Contractor Examination Services or other recognized equivalent with a minimum 70% passing score. This testing procedure may be waived if the applicant has obtained a bachelor's degree in engineering, architecture or construction science from an accredited college or university.

### **What test (s) will I have to take?**

The appropriate for licensing are:

<u>License Type</u>	<u>Test Title</u>
Class A	General Construction
Class B	Building Construction
Class C	Residential Construction
Class D	Master Electrical, Master Plumber with Gas Master Mechanical
Class E	None

### **Will another license from another jurisdiction be transferrable?**

Reciprocity will be given to Kansas City, MO, Independence, MO, Johnson County, Kansas, Lee's Summit, MO, St. Joseph, MO license holders or other municipalities where equivalency of licensing can be substantiated.

### **What is the renewal process?**

All contractor licenses expire on December 31st and will need to be renewed every year. The procedure will be the same as obtaining a new occupational license with the additional requirement you provide verification you have attended at least 8 hours of continuing education during the previous year.

### **Will Raymore sponsor me for my master's certificate?**

We don't currently offer sponsorship for the Prometric master's certification test.

### **What are the costs involved?**

Occupational Licenses are \$100 per year.

Note: Additional fees may apply as a result of late renewals, revocation, etc.