

THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION TUESDAY, MAY 23 , 2017, IN THE CITY HALL COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.

MEMBERS PRESENT: Chairman Manson, Members: Castleman, Cipolla, Eastwood, Harris, Heath, Houdyshell, Seimears and Trautman.

STAFF PRESENT: Director Musteen, Superintendent Rulo, Superintendent McLain and Office Assistant Naab.

1. **Call to Order:** Chairman Manson called the meeting to order at 7:01 pm.

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Personal Appearance**

5. **Acceptance of Minutes of April 25, 2017 Meeting**

Motion: Member Harris moved to approve the April 25, 2017 minutes. Member Castleman seconded.

Discussion: None

Vote:	9 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
	0 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Aye
		Member Trautman	Aye

6. **Committee Reports**

Budget Committee	(did not meet)
Recreation Committee	(did not meet)
Grounds Committee	(did not meet)

7. **Staff Reports**

Recreation Superintendent John McLain highlighted his written report which included: administrative operations is getting ready for the move to Centerview, staff has been working on year end projections for FY17, Coordinator Hedrick met with Challenger representatives about competitive soccer tryouts and clinics for the upcoming fall season, Coordinator Keith met with her staff from the Belton, Pleasant Hill and Harrisonville day camps to discuss crossover competitions and events during the summer and is conducting summer counselor training. On May 5, there was a 3 day tournament. 24 teams participated. Superintendent Mclain helped set up the Ray-Pec Foundation 5k mad dash which had 160 participants and over 200 attendees. The

Original Town Farmers Market starts June 6 and the Walter Buck Memorial Fishing Derby will be June 3. The first Movie night of the summer will be on June 23.

Parks Superintendent Steve Rulo submitted a written report, highlighting that staff cut up asphalt at the baseball complex and poured concrete for bollards to be installed in the pedestrian entrances. The shade structures have held up well the past four week which included severe winds and storms.

Parks & Recreation Director Musteen highlighted his written report. June 5 will be moving week for the administrative offices. Offices will be fully operational as permanent home on June 12, 8 am. Postcard invitations were sent out for the grand opening of Centerview June 16, 3-6 pm. The tree board will host the Arbor Day event as well. Member Seimears asked who is moving the parks staff? We will be moving ourselves. Anything that does not fit in Centerview will be stored for later use in the RAC.

8. Old Business

9. New Business

A. Centerview Policy

Action Item

Director Musteen provided the Park Board a revised policy for Centerview. Updates are based off the May 9 Work Session comments from the Park Board. Staff requested approval of the Centerview rental policy.

Motion: Member Harris moved to accept the Centerview Policy
Member Seimears seconded

Discussion: Member Harris asked a question regarding recurring rentals. A recurring rental would be every 3rd monday for a year as an example.

Vote:	9 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
	0 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Aye
		Member Trautman	Aye

B. Schedule of Fees

Action Item

Staff presented the FY18 Proposed Schedule of Fee's to the Park Board. This included the fees associated for Centerview. Staff requested recommendation from the Park Board to present the Schedule of Fees to the City Manager.

Motion: Member Harris moved to accept the Centerview Policy
Member Castleman seconded

Discussion: None

Vote:	9 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
	0 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Aye
		Member Trautman	Aye

C. CIP Recommendation

Action Item

Director Musteen presented Staff’s recommended FY 18 - FY 22 CIP Plan as reviewed by the Park Board on April 25 during Work Session.

Motion: Member Harris moved to accept the CIP Recommendation FY 18-FY 22
Member seconded

Discussion: None

Vote:	9 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
	0 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Aye
		Member Trautman	Aye

D. Public Art Memorandum of Understanding

Action Item

During the May 9 Work Session, the Park Board and members of the Art’s Commission reviewed the Public Art MOU. Staff is asked for approval of the Park Board to enact this memorandum of understanding which provides guidelines for staff of the process, installation and care of public art in parks. Member Castleman asked if funding between the Park Board and the Art Commission will remain separate. Staff confirmed that funds will remain independent.

Motion: Member Cipolla moved to accept the Public Art Memorandum of Understanding
Member Harris seconded.

Discussion:

Vote:	9 Aye	Member Castleman	Aye
	1 Nay	Member Cipolla	Aye
	0 Absent	Member Eastwood	Aye

Member Harris	Nay
Member Heath	Aye
Member Houdyshell	Aye
Member Manson	Aye
Member Seimears	Aye
Member Trautman	Aye

10. Public Comment

11. Board Member Comment

- o Member Harris explained his reason for voting no on the Public Art MOU. He is for the agreement and supports the MOU, however, he prefers that the agreement not be automatically renewed every two years and should be required for a review and vote to renew. Member Harris also stated that the baseball shade structures looked great.
- o Member Trautman stated that the parks are in incredible shape and look great.
- o Member Houdyshell thanked Coordinator Keith for her work on Summer Camp and the hours she puts in. She also thanked Superintendent Rulo for his work in the parks.
- o Member Seimears stated that the parks look good and the native grasses and flowers look great.
- o Member Heath commented that the soccer fields look great and thanked the staff for their good work
- o Member Manson thanked to Superintendent Mclain for his work with the programs, Superintendent Rulo for his work in the parks and Director Musteen for his work with the department.

12. Adjournment

Motion: Member Harris moved to adjourn the regular meeting.
Member Castleman seconded.

Discussion: None

Vote:	9 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
	0 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Aye
		Member Trautman	Aye

The regular meeting of the Raymore Park Board adjourned at 7:31 pm.

Respectfully submitted,
Greta Naab
Office Assistant