



Raymore Parks and Recreation Board Work Session Agenda

Tuesday, August 8, 2017

**6:00PM - City Hall
100 Municipal Circle
Raymore, Missouri 64083**

1. City Branding

- a. Communications Director Mike Ekey will be presenting the Park Board with highlights from the new city branding Initiative.

2. City Attorney Services

- a. Park Board Chair Bill Manson will discuss the future utilization of the City Attorney on a more frequent basis to guide legal matters regarding contracts and project bidding as well as annual training for board members.

3. 2017-2017 Parks and Recreation Board Meeting Calendar

- a. Director Musteen will provide a tentative schedule of the next twelve months for meetings and work sessions.

4. Park Board Sub-Committee

- a. Park Board Chair Bill Manson, will address sub-committee appointments for the upcoming year.

5. Department Updates

- a. Director Musteen will provide the Park Board a brief update regarding ongoing projects and administrative items.

6. Other

7. Adjournment

Park Board Meeting Calendar

Committee Roster/Meeting Schedule



Park Board - Business Meeting Dates

2017

September 26

October 24

November 28

December: no meeting

2016

January 23

February 27

March 27

April 24

May 22

June 26

July 24

August 28

September 25

October 23

November 27

December: no meeting

Work Sessions

Work Sessions are scheduled as needed at 6:00pm on the 2nd and 4th Tuesdays of the month.

In the event that Special Meetings or Executive Sessions are required, the Executive Conference Room at City Hall or the Gilmore Room at Centerview is available on these nights.

Committee Meetings and Roster

Committee Meetings will be scheduled on a rotation utilizing the 2nd Tuesday of the month in the Executive Conference Room or Gilmore Room.

Should the Park Board require an additional Work Session or an Emergency meeting, the committee meetings may change or be canceled to accommodate city business as needed.

Committee Assignments

Parks- _____
Recreation- _____
Budget- _____

The Budget Committee meetings have been reserved for work sessions during the months of February through June to accommodate the City's budget preparation calendar. The schedule will be adjusted as needed based on necessity, the Capital Improvement Plan and the operation budget.

2017

September 12	Recreation Committee
October 10	Parks Committee
November 14	Recreation Committee
December 12	Parks Committee

2016

January 9	Recreation Committee
February 13	Budget Committee
March 13	Budget Committee
April 10	Budget Committee
May 8	Budget Committee
June 12	Budget Committee
July 10	Parks Committee
August 14	Recreation Committee
September 11	Budget Committee
October 9	Parks Committee
November 13	Recreation Committee
December 11	Parks Committee

These are public "open" meetings that must be publicly announced in which any and all are welcome to attend should they choose to do so. This includes the public. The meetings will remain on City grounds. The meetings must be announced in the event that a Park Board Quorum is present.

The sub-committee chair will work with the appropriate staff member to set the agenda. Although all members are invited and welcome to come, it is not necessary to do an invite to all members for each committee meeting, only the members of that committee should be given a reminder.