



Raymore Park Board Agenda

**Tuesday, July 25, 2017
7:00PM - City Hall
100 Municipal Circle
Raymore, Missouri 64083**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Personal Appearances

5. Consent Agenda.

The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.

- | | |
|---|---------------|
| A. Park Board Minutes | June 27, 2017 |
| B. Park Board Minutes (Special Meeting) | July 11, 2017 |

6. Committee Reports

- | | |
|----------------------|----------------|
| Budget Committee | (did not meet) |
| Recreation Committee | (did not meet) |
| Grounds Committee | (did not meet) |

7. Staff Reports

- Recreation Superintendent
- Parks Superintendent
- Parks & Recreation Director

8. Old Business

- A. Capital Improvement Projects - Plan Update Report Item

In May, the FY17 Capital Improvement plan was reviewed and approved by the Park Board for presentation to the City Manager. Staff is updating the Park Board on the plan since the presentation.

- B. Memorial Park Improvements Report Item



Staff is presenting an updated scope of work regarding the identified improvement projects at Memorial Park scheduled for this fiscal year.

9. New Business

A. Efficiency Improvement Implementation

Report Item

Director Musteen will provide the Board a report of how internal reservations are conducted at Centerview to ensure all City and governmental needs are met and communicated to Parks and Recreation Staff.

10. Board Elections

- A. Call for Nominees - Board Vice-Chair
- D. Motion and Vote for Board Vice-Chair

11. Public Comment

12. Board Member Comment

13. Adjournment

Items provided under "Miscellaneous" in the Park Board Packet:

- *Status of Capital Improvements (Provided to the Council the 1st meeting of each month)*
- *Special Meeting Notes - July 11, 2017*
- *Financials - As of June 30, 2017*

EXECUTIVE SESSION (CLOSED MEETING)

The Parks and Recreation Board **IS SCHEDULED TO ENTER** into an executive session **BEFORE** this meeting, if such action is approved by a majority of Board present, with a quorum, to discuss:

- litigation matters as authorized by § 610.021 (1) RSMO,
- real estate acquisition matters as authorized by § 610.021 (2),
- **personnel matters as authorized by § 610.021 (3), or**
- other matters as authorized by § 610.021 (4-21) as may be applicable.

Any person requiring special accommodation (i.e., qualified interpreter, large print, hearing assistance) in order to attend this meeting please notify this Office at (816) 331-0488 no later than forty-eight (48) hours prior to the scheduled commencement of the meeting.

THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION TUESDAY, MAY 23 , 2017, IN THE CITY HALL COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.

MEMBERS PRESENT: Chairman Manson, Members: Castleman, Eastwood, Harris, Heath, Houdyshell, Seimears and Trautman. Member Cipolla arrived at 7:13pm and took part in all the votes except the minute approval.

STAFF PRESENT: Director Musteen, Superintendent Rulo, Superintendent McLain and Office Assistant Naab.

1. Call to Order: Chairman Manson called the meeting to order at 7:01 pm.

2. Roll Call

3. Pledge of Allegiance

4. Personal Appearance

5. Acceptance of Minutes of May 23, 2017 Meeting

Motion: Member Harris moved to approve the May 23, 2017 minutes. Member Castleman seconded.

Discussion: None

Vote:	8 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Absent
	1 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Aye
		Member Trautman	Aye

6. Committee Reports

Budget Committee	(June 13, 2017)
Recreation Committee	(did not meet)
Grounds Committee	(did not meet)

7. Staff Reports

Recreation Superintendent John McLain highlighted his written report which included updates on the Rectrac system training for the Centerview facility, preparation for Spirit of America Event on July 1, the upcoming movie night on July 28 at the Depot in T.B. Hanna Station featuring The Lego Batman Movie and announcing the last week for recreation baseball.

Parks Superintendent Steve Rulo submitted a written report. Mr. Rulo reported that Memorial Park parking lot lines were painted, staff has been prepping for Spirit of America celebration and he gave a special thanks to the Board Members for attending the Arbor Day Dedication.

Parks & Recreation Director Musteen submitted a written report in which he stated that Recreation Superintendent Mclain accepted a \$200 donation check from the Ray-Pec Sunrise Optimist Club to support the Spirit of America celebration, Recreation Coordinator Keith received a grant from Walmart for \$500 and four interviews for the Athletic Coordinator position are scheduled for next week. In addition, Site Supervisor Dave Cappleman submitted a report that the shade structures are a huge hit with the Senior Softball tournament attendees and they also enjoy the park and the trail system. Recreation Park is one of their favorite parks to play in. Musteen also stated that the Spirit of America event will be on July 1 at Recreation, the car show and food trucks all start at 4:00 pm.

8. Old Business

9. New Business

A. Park Operations Shop - Facility Fence

Action Item

Part of the Capital Improvement Plan for FY17 included \$50K for the park maintenance facility fencing and replacement of the concrete at the garage door area. This project is budgeted out of Fund 25. Staff brought a recommendation to the board to move forward with the fencing portion of this project. A map of the project area was available.

Member Castleman asked if the improvements would provide a benefit or reduce our risk in that area? Yes it will, more than a benefit, it will ultimately reduce our liability in the long term.

Member Eastwood asked if they thought of extending the fence to the south of the shops? Yes but it is currently cost prohibitive, but will be looked at in the future.

Member Harris asked will the \$39,00 include the mow strip? Yes.

Motion: Member Harris moved to accept the Park's Operations Shop Facility Fence of \$39,000, with American Fence Company.
Member Castleman seconded.

Discussion:

Vote:	9 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
	0 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Aye
		Member Trautman	Aye

B. Concrete Improvement Projects

Action Item

The FY17 Capital Improvement plan included several concrete projects related to park improvements. Staff requested a recommendation of the board to move forward with a contract for the projects.

Member Harris commented on the presentation of the proposals and not having other bidders? Director Musteen agreed that the method is different due to the fact that Public Works is still checking references on all the bidders and working through the process for their associated projects. Musteen added that there were 4 bidders for the total project and the park related project were under the budgeted amount. The Park Board would be approving the ADA Access at Memorial Park and Park Maintenance bay approach portions of the total bid. By getting approval for the bidder of the park projects, the entire project can move forward when the references are finalized. However, it is at the Park Board's discretion to wait.

Motion: Member Harris moved to accept the Concrete Improvement Projects
Member Castleman seconded

Discussion: Member Houdyshell asked about the \$1500.00 difference between bidders.

Vote:	9 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
	0 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Aye
		Member Trautman	Aye

C. Budget Amendment - Memorial Park Concessions Action Item

Staff is requesting a budget amendment out of Fund 25 fund balance to cover expenses associated with repairs needed at the Memorial Park Concession building.

Member Houdyshell asked about the price difference of \$5350 versus \$6000. Park Superintendent Rulo stated that the the extra amount is for any contingencies, such as wall repair or plumbing issues. The unit must be replaced.

Member Harris asked why this needs to be approved now? Staff is suggesting the amendment be approved now rather than wait another month for the other 2 bidders and the budget amendment process through the council. If the quote obtained is the low bidder, we will use them, if the other quotes are below the \$5350, then the project would be under budget.

Motion: Member Harris moved to accept the Budget Amendment of \$6000 for the repairs at the Memorial Park concession stand exhaust fan.
Member Castleman seconded

Discussion: None

Vote:	9 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
	0 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Aye
		Member Trautman	Aye

10. Board Elections

Call for Nominees

Motion for Chair: Member Castleman moved to have the Chairman and Vice-Chair retain their current positions. Chairman Manson called for an affirmation vote.

Discussion: Member Houdyshell asked if this vote was the only vote and the only nomination? Chairman Manson replied that it was a motion to retain both seats and would only require one vote. Chairman Manson explained that other nominations can still be made.

Vote:	5 Aye	Member Castleman	Aye
	3 Nay	Member Cipolla	Aye
	1 Abstain	Member Eastwood	Nay
		Member Harris	Nay
		Member Heath	Aye
		Member Houdyshell	Nay
		Member Manson	Abstain
		Member Seimears	Aye
		Member Trautman	Aye

Motion for Vice Chair:

Bryan Harris stated he is declining the position for Vice Chair. He feels there are concerns over communications within the Park Board. Discussion ensued among the Board Members regarding the communication concerns. Member Cipolla suggested that the Park Board move the discussion to a work session.

Member Harris moved to table the election of Vice Chair to the July Park Board Meeting. Member Castleman seconded.

Discussion: None

Vote:	7 Aye	Member Castleman	Aye
	2 Nay	Member Cipolla	Aye
		Member Eastwood	Nay
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye

Member Manson	Aye
Member Seimears	Nay
Member Trautman	Aye

11. Public Comment

12. Board Member Comment

Member Harris commented on the good job to the recreation staff for the ball schedule and parks crew for the great fields. He has no ill will toward any board members. Centerview grand opening was awesome.

Member Houdyshell is excited to see the July celebration, everyone on the board is great, but everyone needs to have their own opinion.

Member Eastwood said the shade structures are nice, could we have some more picnic tables?

Member Heath said Centerview is awesome.

Member Cipolla sorry for being late. Commented she has a new appreciation of disc golf through her grandchildren. Will there be area for little kids at the disc golf course?

Chairman Manson-Centerview is excellent and beautiful. He is sorry he has been remiss in his communication in the past. Wants an active participant for the vice chair that feels useful.

13. Adjournment

Motion: Member Harris moved to adjourn the regular meeting.
Member Castleman seconded.

Discussion: None

Vote:	9 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
	0 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Aye
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Aye
		Member Trautman	Aye

The regular meeting of the Raymore Park Board adjourned at 7:56 pm.

Respectfully submitted,
Greta Naab
Office Assistant

THE RAYMORE PARKS AND RECREATION BOARD MET IN SPECIAL SESSION, JULY 11 , 2017, IN THE GILMORE ROOM AT CENTERVIEW, 227 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.

MEMBERS PRESENT: Chairman Manson, Members: Castleman, Harris, Houdyshell and Cipolla.

STAFF PRESENT: Director Musteen

1. **Call to Order:** Chairman Manson called the meeting to order at 6.07 pm.

2. **Roll Call**

3. **Motion to enter into Executive Session**

Motion: Member Castleman motioned to table the Executive Session for a future date.
Member Harris seconded.

Discussion: None

Vote:	5 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
	4 Absent	Member Eastwood	Absent
		Member Harris	Aye
		Member Heath	Absent
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Absent
Member Trautman	Absent		

4. **Adjournment**

Motion: Member Cipolla moved to adjourn the regular meeting.
Member Houdyshell seconded.

Discussion: None

Vote:	5 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
	4 Absent	Member Eastwood	Absent
		Member Harris	Aye
		Member Heath	Absent
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Absent
Member Trautman	Absent		

The special meeting of the Raymore Park Board adjourned at 6:11 pm.

Respectfully submitted,
Nathan Musteen, Parks and Recreation Director



STAFF REPORT

To: Park Board
From: John McLain, CPRP/AFO
Recreation Superintendent
Date: July 2017
Subject: Recreation Report

Administrative Operations

- Staff continued working with Rec Trac support staff to update software system with Centerview facility rental options and revenue accounts.
- Staff updated the website and Rec Trac with fall programs, events, and activities listed in the Summer Program Guide.
- Staff prepared first draft of the Fall Program Guide and gave it to Communications Department.
- Superintendent McLain started searching for Facility Attendants to work at Centerview for afterhour rentals.
- Staff continued implementation of policy and procedures for Centerview.
- Staff completed set up and bread downs of facility bookings at Centerview.
- Staff collected and inventoried sports equipment turned in from spring sports.
- Staff gave Centerview tours and rental quotes to interested parties.

Meetings/Trainings Attended

- Athletic Coordinator
 - N/A
- Recreation Coordinator Keith
 - July 6 - Fireworks Wrap Up Meeting.
 - July 28 - Mud Run Prep Meeting
- Recreation Superintendent McLain
 - July 6 - Fireworks Wrap Up Meeting.
 - July 6 - Spring Sports Equipment Check In.
 - July 10, 12, & 13 - Athletic Coordinator Interviews.
 - July 13 & 27 - Bi-Weekly meeting with Communications Specialist.
 - July 13 - Fireworks Safety Personnel Meeting.
 - July 18 - RAC Ground Breaking.
 - July 19 & 26 - KCML Competitive Soccer Team Bracketing Meeting.
 - July 20 - South Metro Sports Group Fall and Winter Sports League Planning Meeting.
 - July 25 - Park Board Meeting
 - July 26 - Hawk Ridge Park Project Meeting.
 - July 28 - Mud Run Prep Meeting.



Programs

- Coordinator Keith worked with Missouri Department of Conservation with hosting a Fishing Class at Hawk Ridge Park on July 12.
- Summer Camp attended trips including Harrisonville Aquatic Center, Worlds of Fun July 6, Aarons Family Fun Center July 20, and Power Play July 26.
- Coordinator Keith and Farmers Market Manager Dave Cappleman worked on correspondence with Farmers Market vendors & entertainment.
- Coordinator Keith oversaw Lego Camp July 10-14.
- Coordinator Keith worked on finding instructors for newly offered programs to be advertized in Fall Program Guide.
- Superintendent McLain started preparations for fall sports leagues.
- Superintendent McLain scheduled Summer Adult Softball League games.
- Superintendent McLain oversaw TetraBrazil Soccer Camp July 24-28.

Rentals/Events/Concessions

- Rentals
 - Centerview
 - July 6 - City Finance Department
 - July 11 - City Police Department
 - July 11 - City Management Team
 - July 11 - County Mayors Meeting
 - July 13 - City Police Department
 - July 17 - Ray-Pec Middle School Education Leaders Group
 - July 25 - City Economic Development
 - July 26 - City Employee Relations Committee Summer Picnic
 - July 27 - City Communications and Police Department Event
- Events
 - Held during the Month
 - July 1 - Spirit of America Celebration.
 - July 11, 18, & 25 - Farmers Market
 - July 28 - Movie Night
 - Upcoming
 - August 1, 8, 25, 22, & 29 - Farmers Market
 - August 11 - Mini Mud Run
 - August 25 - Movie Night
- Concessions
 - Coordinator Keith and staff worked on shutting down concessions at soccer and Memorial Park facilities. Keith worked on scheduling staff for the Sunday evening baseball operations for Adult Softball League.

Sports (Adult)

- Men's Softball
 - Summer Season began on July 9 with 15 teams registered.

Sports (Youth)

- Fall Sports



-
- Raymore United
 - 4 teams registered to play in the KCML Soccer League.
 - Coaches gathered rosters.
 - Staff worked on carding players and setting up coaches in the Missouri Youth Soccer Association's software system GotSoccer.
 - Staff ordered uniforms.
 - Practices started the week of July 17.
 - Games are scheduled to be released the first of August.
 - Fall youth recreational leagues are open for registration and will be closing July 28 - August 11.



STAFF REPORT

To: Park Board
From: Steve Rulo, Parks Superintendent
Date: July 25, 2017
Subject: Park Operations Report

Parks Operations

- Park Staff continues the routine mowing.
- Park Staff continues to maintain flower beds throughout town.
- Staff has built a couple obstacles for the Mini Mud Run.
- Staff mulched playgrounds at Memorial Park and Moon Valley Park.
- Park Staff has started prep work on the Mini Mud Run course.
- Park Staff installed the extra sleeves on 3 holes of the Disc Golf course.
- Park staff assisted Elizabeth Dubois who made tree identification markers for her Gold Award in Girl Scouts.
- Park Staff assisted Phillip Nelson install stepping stones through the native beds at Hannah Depot, for his Eagle Scout Project.
- Staff worked the 4th of July Event.
- Staff painted the parking stalls at Moon Valley Park.
- Staff assisted with the groundbreaking for the RAC.

Parks and Recreation Monthly Report



July 2017

Through the Month - Highlights



- Straub Construction set up a training seminar at Centerview for Parks and Recreation Staff on how to clean and care for the floors in Centerview.
- The Recreation division wrapped up the 2017 youth baseball/softball season.
- Administrative staff gives several daily tours of Centerview. Throughout the month of July, Centerview has hosted over 15 events and booked over 40 events in the upcoming 12 months.
- The Parks & Recreation Department hosted the Annual Spirit of America Celebration and fireworks display Saturday, July 1. An estimated 2,500 people attended the event, which had live music, food trucks, a bounce house, kids games and a car show. Thanks to all the volunteers and staff including; the Raymore Police Department, Emergency Management and South Metro Fire Protection District.
- During the month of July, Raymore Summer Campers went to Worlds of Fun, Aaron's Family Fun Center and Power Play along with weekly trips to local aquatic centers to swim.
- Recreation staff hosted an equipment check-in at the Park House for all the baseball/softball coaches to return equipment bags.
- Director Musteen worked with the Capital Improvement Project Committee finalizing the upcoming CIP plan for FY 17 - 22
- Parks and Recreation Staff held an "event wrap" meeting to discuss the Spirit of America celebration.
- Recreation staff has put together information for the upcoming fall program guide.
- Superintendents John McLain and Steve Rulo took part in a safety wrap up meeting for the Spirit of America event with Fire Marshal Randy Powers and Capt. Jim Wilson. Possibilities for next year were discussed.
- Interviews for the Athletic Coordinator position were conducted.



Parks and Recreation Monthly Report



→ Parks and Recreation hosted a LEGO Camp the week of July 10 - 14 at Raymore Elementary, over 50 children enrolled in the two sessions.

→ Parks staff mulched playgrounds at Memorial and Moon Valley Parks, chipped up brush piles behind the maintenance shop and tilled the sand volleyball courts at Memorial Park.

→ Parks Staff began preparation of the Northwest area at Hawk Ridge Park for the upcoming Mini Mud Run on August 11.

→ Recreation Superintendent John McLain attend the Kansas City Metro League fall scheduling meeting. Raymore United has four teams participating in the league this fall. All teams were assembled as a result of the Raymore United Tryouts in June.

→ Park Staff painted new lines in the parking lots at Memorial Park and Moon Valley Park.

→ Parks and Recreation Staff along with City Officials, the Park Board and members of the City Council held a groundbreaking ceremony at Recreation Park for the Raymore Activity Center. SFS Architecture and Westport Construction was also present for the ceremony.



Day-to-Day

- The Management Team is reviewing the Municipal Code and Strategic Plan. This is a weekly work session immediately following our weekly meeting.
- Park and Recreation administrative staff are currently reviewing portions of the Municipal Code directly related to parks, recreation and green space.
- Parks and Recreation administrative staff have been finalizing the upcoming FY18 Budget presentation.
- Ongoing preparation for upcoming CIP projects that include drafting RFP's documentation, meeting with consultants and working with the Engineering Department.
- Parks and Recreation Administrative staff have been conducting tours of Centerview and hosting organizational meetings during business hours.
- Parks and Recreation staff worked with the Communications Department in preparation of the groundbreaking ceremony at Recreation Park for the Raymore Activity Center on July 18.

Parks and Recreation Monthly Report



Community Connections

Farmer's Market

The Original Town Farmers Market - Tuesdays from 4pm - 7pm @ T.B. Hanna Station beginning **JUNE 6, 2017**



The farmers market offers area growers and artisans selling locally produced foods, crafts and plants between 4 and 7 p.m. every Tuesday June to September. Available selection will vary by growing season and by vendor, but confirmed vendors will have their wares advertised through the City of Raymore's Parks and Recreation Facebook page prior to that week's market. Over the course of the season, market visitors will be treated to a diverse selection of entertainment, ranging from musical acts to free fitness classes to instructional gardening workshops.



Raymore Legacy



The Raymore Legacy Program gives residents the opportunity to leave a lasting legacy through a donation toward honor bricks, tribute trees, memorial benches or heritage shelters. The program is designed to enhance and beautify the City of Raymore's public parks, green spaces, linear parks and public grounds. It also provides Raymore residents a way to connect with the park system on a personal level.

Through this program, groups or individuals can commemorate special events, dedicate memorials to loved ones, honor our servicemen and women or simply leave a legacy in Raymore.

Donations and orders may now be placed for the 2017 Raymore Legacy Program.

Brochures are available at City Hall and more information is located at www.raymore.com/parks



Parks and Recreation Monthly Report



Community Events

Visit our Website for more information: www.raymore.com/parks



Movie in the Park - Summer Series #2

Join us Friday, July 28 at T.B. Hanna Station for "The LEGO Batman Movie" as part of our Movies in the Park Summer Series!

This free event begins at 7 p.m., and the movie starts at dusk.

Bring your blankets and chairs and enjoy refreshments provided by South Metro Fire.

A poster for a "MINI MUD RUN" event. The background is dark brown with white splatters. The text "MINI MUD RUN" is written in large, white, stylized letters. Below it, the slogan "Let's get outside and get dirty!" is written in white. Three small photos show children participating in the run. At the bottom, the event details are listed in white text on a green background.

MINI MUD RUN

Let's get outside and get dirty!

▶ 6 P.M. FRIDAY, AUG. 11
▶ 5:30 P.M. CHECK-IN
▶ HAWK RIDGE PARK WEST ENTRANCE

Respectfully Submitted,

Nathan Musteen
Parks and Recreation Director



Raymore Park Board Agenda Item Information Form

Date: July 25, 2017
Submitted By: Nathan Musteen
Division: Administration / Finance
Agenda Item: 8A - Capital Improvement Projects - Plan Update

<input checked="" type="checkbox"/>	Discussion / Report Item	<input type="checkbox"/>	Action Item
<input type="checkbox"/>	Council Recommendation	<input type="checkbox"/>	Presentation

Title / Issue / Request:

5 Year Capital Improvement Plan

Background / Justification:

On March 14, staff provided a preliminary capital improvement plan to the Park Board for review. Director Musteen presented the Park Board with the current CIP plan which included an in-depth discussion of timelines and project details.

Some adjustments were made for the FY18 project plan that included:

- \$10,000 - Addition of a water study on Recreation Park Pond to further identify work needed and to obtain an accurate estimate of expected work for FY19
- \$100,000 - Recreation Park Pedestrian Safety Enhancement Project
- \$55,000 - Recreation Park Pedestrian Bridge Replacement was adjusted for a more accurate price
- \$6,000 - Park Restroom Enhancements



- \$210,000 - Recreation Park Pavilion - includes park house demolition and pavilion construction

Other recommendations included:

- Moving the Memorial Park Playground project to FY19 to accommodate a future grant funding calendar.
- The addition of the future Hawk Ridge Park Nature Play area, as proposed within the new park master plan provided by Confluence, an Archery Range at Hawk Ridge Park was selected to be placed in FY22.

On May 23, the Park Board authorized staff to move forward with a presentation of the Parks Sales Tax Fund 47 Capital Improvement Plan and present to the City Manager with a vote of 9-0.

During the early weeks of June, the CIP Committee began evaluating projects in preparation for the CIP presentation to the City Manager. As part of that process, each project went through a detailed evaluation which included justification, cost estimates and project timing to ensure a sound project with adequate funding.

Two changes were made to the Park Board's approved plan, staff has outlined them below.

- 1) FY17 - Pedestrian Safety Enhancements - \$100,000.
 - a) This project includes the addition of a pedestrian trail and access points at the main parking lot that will connect the baseball complex, the RAC and the main parking area.
 - b) Staff has added in access points from the main parking area to the soccer complex at no additional cost. It was determined that the funding already appropriated to the project would be sufficient. This also includes 6 additional handicapped parking spots.
- 2) FY22 - Hawk Ridge Park Archery Range
 - a) This project is the construction of an archery range at Hawk Ridge Park to support programs, leagues, tournaments and open public use for one of the faster growing sports.
 - b) Staff has re-evaluated this project and compared to other projects of similar size and functionality. In addition, infrastructure was included for accessibility connected to the future Hawk Ridge Park loop trail.

Financial Impact:

See Attached Summary



Project Timeline:

Presented to the City Manager - June
City Manager review - July
Presentation to the Council - August

Staff Requests:

No Action Required

Attachments / Reference Items:

Updated - FY 18-22 CIP Plan
Project 20 - PRK - 007: Recreation Park Pedestrian Safety Enhancements
Project Maps
Project 20 - PRK - 012: Archery Range

07/21/2017

Park Sales Tax (47)

	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Recommended	2018-19 Projected	2019-20 Projected	2020-21 Projected	2021-22 Projected
Fund Balance									
Beginning of Year	272,082	167,375	216,729	167,611	140,773	58,568	80,375	132,836	39,094
Revenue									
Taxes									
Sales Tax (40% of 1/2 cent)	464,601	471,754	508,774	514,079	517,459	518,908	520,361	521,818	523,279
Additional - Council Determined	116,150	117,938	127,193	128,520	129,365	129,727	130,090	130,455	130,820
Interest	1,656	1,574	1,971	1,682	1,971	1,171	2,009	3,985	1,368
Transfers from General Fund		194,000	118,000	118,000					
Total Revenue	582,407	785,266	755,938	762,280	648,795	649,807	652,461	656,258	655,467
Total Fund Bal & Revenues	854,489	952,641	972,667	929,891	789,568	708,375	732,836	789,094	694,561
Expenditures									
Debt Service	46,952	46,896	46,851	46,851					
Misc.	424		450	450					
Transfer to Park Fund for Operations	350,000	150,000	375,000	375,000	350,000	350,000	350,000	350,000	350,000
Capital Projects (Budgeted / reconciled)									
Memorial Park Improvements - Phase III			150,000	150,000					
Recreation Park Basketball Court Reconstruction - complete	20,000	(2,308)							
Memorial Park Tennis Court Maintenance - complete	15,500	(1,664)							
Eagle Glen Trail Reconstruction - complete	1,050								
Landscaping throughout the City		28,700							
Recreation Park Baseball Fields Renovation Project - complete	75,154	225,234							
Community Trails Master Plan - complete	35								
Park Maintenance Facility Security Enclosure - removed	(40,000)								
Recreation Park Tennis Court Maintenance - complete	58,000	(5,828)							
Memorial Park Playground Improvements						48,000			
Memorial Park ADA Access to Ball Fields			65,000	65,000					
Memorial Park West Parking Lot Expansion			37,500	37,500					
Park Maintenance Facility Fencing & Building Apron							75,000		
Hawk Ridge Park Phase (I-a) Trail Construction - Enc/GOB	160,000								
Hawk Ridge Park Phase (I-b) ADA Dock		45,000							
Hawk Ridge Park Phase (I-c) Restroom - Enc/GOB		90,000							
Recreation Park Ballfield Lights field #1 &2						80,000			
Ward Park Shelter House			6,500	6,500					
Recreation Park Pedestrian Bridge Replacements					55,000				
Recreation Park Picnic Pavilion					210,000				
Dog Park							175,000		
Recreation Park Ballfield Shade Structures - complete		209,000		(10,183)					
Recreation Pond Rehabilitation					10,000	150,000			
Recreation Park Playground Replacement								300,000	
Concession Stand Internet Connectivity w/ WIFI			18,000	18,000					
Trail Lighting			100,000	100,000					
Pedestrian Safety Enhancements					100,000				
Park Restroom Enhancements					6,000				
Recreation Park Pavilion Playground								100,000	
Hawk Ridge Park Natural Playground									150,000
Hawk Ridge Park Archery Range									51,500
Total Expenditures	687,114	785,030	799,301	789,118	731,000	628,000	600,000	750,000	551,500
Fund Balance (Gross)	167,375	167,611	173,366	140,773	58,568	80,375	132,836	39,094	143,061
Less: Restricted Balance ()			-	-	-	-	-	-	-
Available Fund Balance	167,375	167,611	173,366	140,773	58,568	80,375	132,836	39,094	143,061

Capital Improvement Program

FY '18 *thru* FY '22

City of Raymore, Missouri

Project # 20-PRK-007
Project Name Recreation Park Pedestrian Safety Enhancements



Type New Construction
Useful Life 30 years
Category Park Improvements
Report Type CIP
Department Parks & Recreation
Contact Parks and Recreation Director
Priority 2 Very Important

Status Pending

Description **Total Project Cost: \$100,000**

This project involves the construction of pedestrian access points off the main parking lot which will connect the Raymore Activity Center, the baseball complex and the soccer complex to the trail system. The project Includes; parking lot striping that adds additional ADA parking spots, no parking zones and pedestrian entrances, some landscaping and a prime location for public art.

Justification

Parking and congestion continues to be an issue during heavy activity days. The current layout of the parking area does not allow for pedestrian access to the activity areas surrounding the baseball and soccer activity areas forcing park patrons to walk in the parking lot to access the playing fields, and also provide trail connectors and walking access to the Raymore Activity Center.

Expenditures	FY '18	FY '19	FY '20	FY '21	FY '22	Total
Construction/Maintenance	100,000					100,000
Total	100,000					100,000

Funding Sources	FY '18	FY '19	FY '20	FY '21	FY '22	Total
47 - Park Sales Tax Fund	100,000					100,000
Total	100,000					100,000

Budget Impact/Other

Staff does not anticipate any additional costs. Concrete sidewalks require very little maintenance. This will provide additional sidewalks and an overall attractiveness to the park.

Capital Improvement Program

FY '18 *thru* FY '22

City of Raymore, Missouri

Project # 20-PRK-012
Project Name Archery Range

Type New Construction
Useful Life 15 years
Category Park Improvements
Report Type CIP

Department Parks & Recreation
Contact Parks and Recreation Director
Priority 3 Important

Status Pending



Description

Total Project Cost: \$51,500

This project involves the construction of an archery range at Hawk Ridge Park.

Justification

The popularity of Archery continues to grow and the success of our introduction to archery course identifies a desire from the residents to have a facility to safely participate in this sport. With safety features in place, a range could provide a location for classes, programs, leagues and tournaments as well as open use by those who enjoy the sport. Hawk Ridge Park provides an excellent location for this amenity. With few ranges available in the metro area, this facility could be a regional draw.

Expenditures	FY '18	FY '19	FY '20	FY '21	FY '22	Total
Construction/Maintenance					51,500	51,500
Total					51,500	51,500

Funding Sources	FY '18	FY '19	FY '20	FY '21	FY '22	Total
47 - Park Sales Tax Fund					51,500	51,500
Total					51,500	51,500

Budget Impact/Other

Staff does not anticipate any impact on the operating budget beyond regular maintenance. Regular maintenance extends the useful life.

Recreation Park Pedestrian Safety Enhancements

Pedestrian trail connecting the RAC, main parking and baseball complex areas with ADA improvements. Includes over 1000ft of 10ft wide trail with a boardwalk and pedestrian access points. Also include a beautification/landscape portion.

Legend

Segment 6 & 7



Concrete

Concrete:	\$50,100
2in Base:	\$1,670
Boardwalk:	\$7,600
ADA Improvements:	\$3,000
Landscaping/Trees:	\$5,000
20% Mobilization/Repair:	\$13,474

Total: \$80,844

Asphalt

Asphalt:	\$40,080
2in Base:	\$1,670
Boardwalk:	\$7,600
ADA Improvements:	\$3,000
Landscaping/Trees:	\$5,000
20% Mobilization/Repair:	\$11,470

Total: \$68,820



Recreation Park Pedestrian Safety Enhancements

Pedestrian paths connecting the main parking lot with the trail at the Soccer Complex. Includes 3, 10ft wide pedestrian access points and ADA improvements.

Segment 8

Legend

Asphalt

Asphalt:	\$2,000
2in Base:	\$ 85
ADA Improvements	\$3,000
20% Mobilization/Repairs	\$1017

Total: 6,102

Concrete

Concrete:	\$2,500
2in Base:	\$ 85
ADA Improvements	\$3,000
20% Mobilization/Repairs	\$1,117

Total: 6,702

Google Earth

© 2017 Google

100 ft





Raymore Park Board Agenda Item Information Form

Date: *July 25 , 2017*
Submitted By: *Nathan Musteen*
Division: *Parks and Recreation*
Agenda Item: *8B - Memorial Park Improvement Projects*

<input checked="" type="checkbox"/>	<i>Discussion Item</i>	<input type="checkbox"/>	<i>Action Item</i>
<input type="checkbox"/>	<i>Council Recommendation</i>	<input type="checkbox"/>	<i>Presentation</i>

Title / Issue / Request:

Memorial Park Improvement Projects

Background / Justification:

In October 2016, the City Council approved the FY 16/17 Capital Improvement Program with the passage of Bill 3213.

Staff provided the Park Board an update and progress plan for the construction of the Memorial Park projects during the November meeting in 2016. As outlined in the Agenda Item Memo from November, the FY17 Capital Improvement Program includes many projects scheduled for Memorial Park. Staff used the Request for Proposal (RFP) process and prepared the documents for bidding in January 2017 as one project. The project received 8 total bids.

Staff evaluated all proposals and upon recommendation of the Park Director, the City Manager authorized staff to issue a letter of rejection to all bidders due to lack of funding.



In May of 2017, the ADA concrete projects identified at Memorial Park in the CIP plan were open for bid in conjunction with other park and public work concrete projects in hopes of receiving a better overall price. The Park Board authorized staff to move forward with a contract during the June 2017 meeting.

Staff has revisited the scope of work for the remaining projects. The updated scope of work is now before the Park Board.

Financial Impact:

Memorial Park Improvement Projects -	\$150,000
Memorial Park West Parking Expansion -	\$ 37,500

Project Timeline:

Park Board Review -	July 25
CIP Committee Review -	Week of July 24
Open for bid -	Week of August 1
Staff Recommendation -	August 22

Staff Recommendation:

None

Attachments:

- Scope of Work
- Map

SCOPE OF SERVICES AND SPECIAL PROVISIONS

Memorial Park Improvements - Trail & Parking

RFP # __ - __ - __

A mandatory pre bid meeting is scheduled for _____, 2017 at 10:30 a.m. and _____, 2017 at 10:30 a.m. in the Council Chambers at 100 Municipal Circle, Raymore, Missouri 64083. All bidders must attend one meeting.

Immediately following the pre bid meeting, park staff will host a site visit for those interested. Location address is 305 Park Court, at the West Shelter of Memorial Park in Raymore, Missouri 64083. The site visit is optional, but recommended.

I. INTRODUCTION

The City of Raymore desires to make some general park improvements at Memorial Park. The project will involve a loop trail and parking expansion. Alternate bids for additional project expansion items will be requested and included in the final project depending on budget availability.

Loop Trail - The installation of a loop trail within Memorial Park that connects the east and west side of the Park. This trail will begin at the new expanded parking lot on the west side of the park and connect to the existing 5' asphalt trail in the outfield area between fields #1 and #2. Two areas will require additional improvements that should incorporate a pre-engineered Wickcraft Boardwalk. A new south connector that replaces the current 5' asphalt trail intersecting Lucy Webb on the south end of the Park will be included in this project. Extensions of the trail connecting the large parking lot, ballfield spectator areas and concession stand area are to be included in the trail construction.

Parking Lot Expansion - Expansion and refurbishing of the current parking lot area on the west side of Memorial Park. This expansion will include a continuation of the "low back" curb and extension of the asphalt parking area. The current parking area will be crack sealed, fog sealed and the entire lot will be striped for parking including ADA access as required by code.

Additional projects:

- A connecting sidewalk along the south and east side of the parking lot to West Olive Street on Memorial Park's west side.
- Crack seal and resurfacing an existing 5ft wide walking trail system on Memorial Park's west side.
- The installation of a concrete playground border on the existing playground south of the West Shelter with trail connectors.
- Replacement of the northernmost wooden walking bridge on the west side of Memorial Park with a pre-engineered Wickcraft Boardwalk.

With this RFP, contractors are invited to submit proposals and drawings for the expansion of the parking lot, loop trail sidewalk, trail rehab, curb replacement, boardwalk and playground border. A project rendering of the boardwalk and product specification sheet must accompany all bid proposals and meet city code requirements. Staff requests that all portions of the project be bid individually as indicated on the bid form along with the a lump sum proposal for the entire project.

II. PROJECT SETTING AND DESCRIPTION

Memorial Park is located in original town next to Raymore Elementary. With just over 25 acres of both public and school property, Memorial Park is Raymore's oldest park. It has long been a favorite of the parks system and is used by residents of all ages for walking, passive recreation, youth athletic practices and games, school activities, community events including the annual Easter Festival and Festival in the Park and many other cities functions.

In 2007, the first phase of the Memorial Park improvements commenced with the construction of a stage and stormwater improvements at the Lion's shelter, parking lot improvements and the replacement of the concessions/restroom building. Phase two included the refurbishing of baseball fields #1 and #2, water and electricity to the west shelter and tennis court resurfacing. This portion of the Memorial Park improvement projects includes the expansion of the parking lot on the west side, 10ft wide walking trail that encompasses the park, trail rehab and pedestrian accessibility.

III. ANTICIPATED SCOPE OF SERVICES

1.0 SCOPE OF WORK:

The work within this contract includes the following projects:

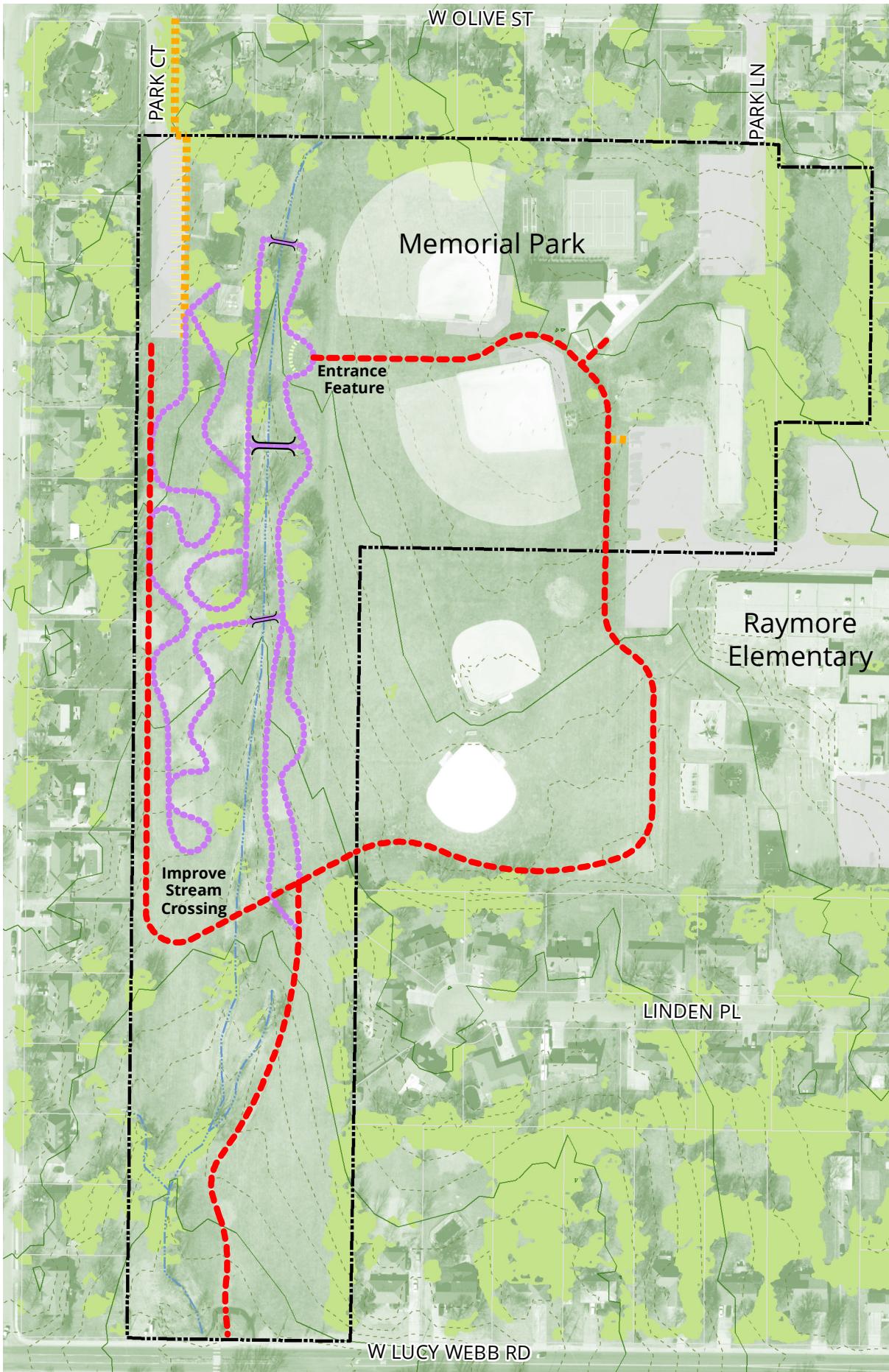
- *Loop Trail:*
 - Site preparation, stripping existing vegetation, earth and trail as necessary to accommodate the depth and installation of the proposed trail
 - Construction of a trail consisting of a 2" aggregate base with a 4" thick surface of APWA Type 3 Recycled Asphalt, 10 foot wide x 3500 linear feet in length.
 - Utilization of 10 foot wide modular prefabricated galvanized HSS structural steel frame walkways with adjustable leg sleeves and appropriate safety rails through Wickcraft Company Inc. or an equivalent product.
 - Include the connectors at the large parking lot and the concession stand. Connecting areas must adhere to ADA standards.
 - Back fill edges of trail and dispose of unused material off site.
 - Restore disturbed areas

- *South Trail Connector:*
 - Site preparation, stripping existing vegetation, earth and trail as necessary to accommodate the depth and installation of the proposed trail connector
 - Construction of a trail consisting of a 2" aggregate base with a 4" thick surface of APWA Type 3 Recycled Asphalt, 10 foot wide x 750 linear feet in length
 - Back fill edges of trail and dispose of unused material off site.
 - Install silt fence around project area to assure no runoff gets into the stormwater ditch
 - Restore disturbed areas




- *Parking Lot Improvements:*
 - Site preparation, stripping existing vegetation, earth, curb and trail as necessary to accommodate the expansion of the existing parking lot and disposing off site.
 - Expansion of the parking lot that adds an additional 100 ft of asphalt parking area which meets specifications as defined in 6.0 General Conditions. Total surface area, approximately 500 SY

- Removal of curb on the southern border of the existing parking lot, addition of new curb that matches and joins the existing curb in a “low back” style, encasing the entire parking area with the installation of two ADA access areas near the shelter facility sidewalk and trail head. Total curb area - approximate 250 LF
 - Crack sealing and Slurry Seal of the existing lot and entrance drive. Total surface area, approximately 1500 SY
 - Restriping the entire lot which will include 4 ADA parking stalls in 2 locations that include ADA access ramps to the adjacent sidewalks to be installed. The ADA access areas will be located at the connecting sidewalk near the shelter and on the southern end of the lot next to the trail head.
 - Back fill edges of curb and parking area with topsoil and grass seed as defined in the General Conditions. Dispose of unused material and vegetation off site.
- *Park Sidewalk:*
 - A 5’ wide x 4” depth concrete sidewalk with a 4” sub-base will be installed adjacent to the east and south side of the parking lot.
 - The sidewalk will be installed the full length of the parking lot including the new addition as specified in 1.0 Scope of Work: Parking Lot Improvements. The sidewalk should wrap the entire parking lot on the east and south side.
 - Approximately 340’ LF.
 - Back fill edges of sidewalk with topsoil and grass seed as defined in the General Conditions. Dispose of unused material and vegetation off site.
- *Street Sidewalk:*
 - A 5’ wide x 4” depth concrete sidewalk with a 4” sub-base will be installed on the east side of the park entrance drive.
 - The sidewalk will connect the sidewalk on the south side of West Olive Street and the new proposed sidewalk adjacent to the parking area as defined 1.0 Scope of Work: Parking Lot Improvements.
 - Approximately 190’ LF.
 - Back fill edges of sidewalk with topsoil and grass seed as defined in the General Conditions. Dispose of unused material and vegetation off site.
- *Walking Trail Rehab:*
 - The existing 5’ wide asphalt trail will be crack sealed and fog sealed.
 - Approximately 4140 LF of trail. (2300 SY)
- *Bridge Removal and Replacement:*
 - Remove current wood structure walking bridge on the northern portion of the trail east of the Shelter and dispose of off site.
 - A Design Build Replacement that incorporates a boardwalk style crossing that provides adequate drainage and flow within the stormwater channel, meets all appropriate building codes including side rails, access points and anchoring systems or Utilization of 10 foot wide modular prefabricated galvanized HSS structural steel frame walkways with adjustable leg sleeves and appropriate safety rails through Wickcraft Company Inc. or an equivalent product.
 - 10’ minimum width and approximately 45’ in length.
 - Construction materials must consist of pressure treated lumber, self weathering steel, aluminum, wood-plastic composite lumber, natural materials, steel culvert pipe and/or any combination thereof.

- Intended for pedestrian use only and not equipment or vehicular traffic.
 - Back fill edges of trail approaches and restore affected area surrounding the work site with topsoil and grass seed as defined in the General Conditions.
 - Dispose of unused material and vegetation off site.
 - A project rendering must accompany all bid proposals.
- *Playground Border:*
 - Install a concrete border encompassing the existing playground south of the shelter.
 - The playground border shall include two zero entrance points connecting to the trail on the east and west side.
 - Design and layout of the border will be determined after a notice of award is issued.
 - Park Staff will remove the current border in place prior to project start.
 - Approximately 200' LF.



LEGEND

-  Sidewalk Connectors
-  Proposed 10' Concrete Trail
-  Rehab of Existing Asphalt Trail



10/31/2016



Memorial Park

RAYMORE, MISSOURI

Trail Rehab & Construction



Raymore Park Board Agenda Item Information Form

Date: July 25, 2017
Submitted By: Nathan Musteen
Division: Park Board
Agenda Item: 9A - Efficiency Improvement Implementation

<input type="checkbox"/>	<i>Discussion Item</i>	<input type="checkbox"/>	<i>Action Item</i>
<input type="checkbox"/>	<i>Council Recommendation</i>	<input checked="" type="checkbox"/>	<i>Presentation</i>

Title / Issue / Request:

Efficiency Improvement Implementation - Quarterly Report

Background / Justification:

During the 2016 annual evaluation of Director Musteen, the Park Board and the City Manager implemented five SMAART Goals for the upcoming year for the Director.

One of these five goals requires Director Musteen to report to the Park Board on a quarterly basis an agenda item that would qualify as an "efficient or economic improvement" that benefits the day to day operations within the Department.

Director Musteen has provided a report of the new reservation process for internal use of Centerview.

Implementation Report:

Centerview Reservation for City Use:

In an effort to be flexible and accommodating for use of Centerview, the Parks and Recreation Department has developed a google reservation form. The form provides all required information for staff to set-up and prepare the reserved area.

100 Municipal Circle (Mail)
1021 South Madison St. (Office)



www.Raymore.com/Parks
816-322-2791 | fax 816-331-9426

Other departments that use Centerview for business purposes must reserve their space and complete the form in its entirety. Each department must provide setup and clean-up assistance as a courtesy for use of the facility.

There have been over 24 city departmental uses since the facility has opened.

Staff has provided a copy of the online form.



Centerview - Organizational Use Request

For specific questions, please contact us at (816) 322.2791

Your email address (nmusteen@raymore.com) will be recorded when you submit this form. Not you? [Switch account](#)

* Required

Please provide as much lead time for your reservation as possible. The questions below are designed to provide the most appropriate setting and use of Centerview as possible. Set-up and clean-up of your event is the requesting department's responsibility. We will provide assistance as needed. Thanks, Parks & Recreation Staff

Department *

Your answer

Name - Event Organizer *

Your answer

Email address *

Your answer

Phone Contact *

Your answer

NEXT

Page 1 of 2

Never submit passwords through Google Forms.

This form was created inside of City of Raymore. [Report Abuse](#) - [Terms of Service](#) - [Additional Terms](#)

Google Forms





Centerview - Organizational Use Request

Your email address (nmusteen@raymore.com) will be recorded when you submit this form. Not you? [Switch account](#)

* Required

Event Information

What type of event will you be holding? *

- Training / Seminar
- Meeting / Round Table
- Social Gathering
- Other: _____

How many do you anticipate in attendance? *

Your answer _____

Requested date of your event *

Date
mm/dd/yyyy

Additional date options

Your answer _____

Start Time *

Time
__: __ AM ▾

End Time *

Time
__: __ AM ▾



Location Request *

- Full Facility
- Harrelson Hall (Rooms A & B)
- Harrelson Hall A
- Harrelson Hall B
- Gilmore Room
- The Patio & Grove
- Lobby
- Kitchen

Requested Items *

- Projector / Screens
- Tables and Chairs
- Chairs only
- Lectern
- Microphones
- Divider Wall
- Display Tripods
- Firepit
- Other: _____

Will you be providing food/drinks? *

- Yes
- No
- We will be using a catering service

Will you need help setting up? *

- Yes
- No

More details

Your answer _____

Thank You

Your request will be processed and a Parks & Recreation staff member will contact you regarding availability.

BACK

SUBMIT

Page 2 of 2

Never submit passwords through Google Forms.

This form was created inside of City of Raymore. [Report Abuse](#) - [Terms of Service](#) - [Additional Terms](#)

Google Forms

MISCELLANEOUS ITEMS



- Status of Capital Improvements (P&R Related)
- Financials - As of June 30, 2017



Status of Capital Improvements

Buildings & Grounds

2017 Projects

Security Cameras at Parks & Public Works - This project involves the installation of a total of 20 security cameras in Recreation Park, Memorial Park, Moon Valley Park and the public works facility. *Capital Improvement Sales Tax Fund \$35,000 (JM)*

Internet and Public Wifi in the Parks - This project involves the installation of internet service and public wifi at the concession stands in Recreation Park and Memorial Park. *Capital Improvement Sales Tax Fund \$18,000 (JM)*

2016 Projects

- 201 S. Adams Street Property: This project involves remediation of hazardous materials, demolition of structures and restoration of site. *Capital Improvement Sales Tax Fund, \$30,000 (CW)*

Community Development

2017 Projects

- T.B. Hanna Station Parking Improvements - This project will provide on street angle parking on; Maple Street between Adams St and Washington St. Adams St. between Maple and Olive, and Olive from Adams to the Depot. *Capital Improvement Sales Tax Fund \$68,000 (MEK)*
- Railroad Business Car - This project involves the acquisition of a donated 1899 railroad executive business car. The car will be renovated to be utilized as a conference center/meeting space. It would include a kitchen, bathroom, conference space with seating and a serving area/bar. *Capital Improvement Fund, \$301,500. (MEK)*

Parks and Recreation

2017 Projects

- Memorial Park Improvements: This project will provide much needed improvements at Memorial Park including upgrades to the walking trail and the addition of a loop trail. *Park Sales Tax Fund, \$150,000 (NM)*
- ADA Access to Memorial Park Ball Fields: A project that improves the accessibility on fields #1 and #2 at Memorial Park. Concrete pads will be installed at the spectator areas of both fields and connect to the future trail scheduled for FY17. *Park Sales Tax Fund, \$65,000 (NM)*
- Memorial Park West Parking Lot Extension: With the improvements scheduled for Memorial Park's west side, the current parking lot is not sufficient to support the expected use. This project will expand the current lot and increase parking opportunities. *Park Sales Tax Fund, \$37,500 (NM)*
- Ward Park Shelter Facility: A small picnic shelter will be built on a 12' x 12' pad to provide shade and offer a place to rest and picnic near the playground at Ward Park. *Park Sales Tax Fund, \$6,500 (NM)*
- Raymore Arboretum: This project converts the west side of Memorial Park into a living Arboretum with entrance and educational signage and supplemental tree planting. This project provides the Raymore Tree Board the opportunity to fund enhancements at the designated area of Memorial Park into an Arboretum. *04 - Restricted Revenue Fund \$10,000 (NM)*
- Trail Lighting: This project involves a systematic study of costs, safety and needs assessment prioritizing the installation of lights along the trail system in the Parks and Recreation Department. *Park Sales Tax Fund, \$100,000 (NM)*
- Park Maintenance Facility Fencing & Building Apron - This project would involve installation of a six foot high chain link fence around the work area on the east side of the main shop facility, along with a concrete parking apron and maintenance bay approach to the building. *Capital Improvement Sales Tax Fund \$50,000, (NM)*

2016 Projects

- Hawk Ridge Park Phase (I-b) ADA Dock: This project involves the purchase and installation of an ADA dock in Johnston Lake at the park. Staff worked with CAPS (Community Assistance Program) with the Missouri Department of Conservation seeking opportunities for grants and partnerships to obtain additional funding. The Council and Park Board approved an updated agreement in which the MO Department of Conservation will provide assistance with this project and other amenities totalling 75% of total project costs with a maximum of \$178,000. In addition, a 50 ft long fishing jetty will be added to the overall fishing access portion of the project. *Parks Sales Tax Fund, \$45,000 (NM)*

- Hawk Ridge Park Phase (I-c) Restroom: This project would involve the installation of a restroom facility at the park. This project has been partnered with the ADA Dock listed above and is also being completed and jointly funded under the CAPS agreement. *Park Sales Tax Fund, \$90,000 (NM)*
- Recreation Park Baseball Fields Shade Structure Project: This project involves the installation of spectator shade structures at the Recreation Park ballfields. *Park Sales Tax Fund, \$194,000 (NM)* **Compete - submitted for final pay.**

2015 Projects

- Hawk Ridge Park Walking Trail - Lake Loop
This trail will be a concrete path that is 4" in depth and 10' in width that loops around the perimeter of Johnston Lake. This project was initially delayed and has been partnered with the ADA Dock listed above. The loop trail is also being completed and partially funded under the CAPS agreement. *Park Sales Tax Fund, \$160,000; (NM)*

2013 Projects

- Landscaping Throughout the City - This project involves replacing or installing trees, shrubs and flowers in four City parks. *Park Sales Tax Fund, \$28,700. (NM)*

Bond Projects

Raymore Parks

- Centerview: This Project includes the design and construction of a facility located on Municipal Circle that will include: Parks and Recreation Department offices, meeting room, event space, and outdoor gathering space. *Capital Improvement Sales Tax Fund, \$1,815,250; 2016 General Obligation Bond, \$1,774,000 (MH)*
- Activity Center at Recreation Park: This project will replace the current Park House Rental / Camp Facility at Recreation Park. The Activity Center will include staff support space, a basketball gym, walking track, volleyball courts and recreation equipment storage space. *General Obligation Bond, \$2,843,000 (MH)*
- Hawk Ridge Park - Additional Signage: The final phase of the Hawk Ridge Park Master Plan calls for park signage that includes monument entrance signs, facility signs, trail and wayfinding signage, furnishings and other features that will enhance the park experience. *General Obligation Bond, \$85,000 (NM)*

- Hawk Ridge Park - Amphitheater: Located on the east side of Johnston Lake in Hawk Ridge Park, the amphitheater is the focal point of the HRP Master Plan and would be the facility for theater, musical performances and other community arts programming. This project involves other amenities that include additional parking, restrooms, trail enhancements, infrastructure and grading work. *General Obligation Bond, \$675,100 (NM)*
- Hawk Ridge Park - Parking lot expansion & ADA Playground: This phase of the Hawk Ridge Park improvements include an all-inclusive playground, parking and infrastructure expansion on the north-west side of Johnston Lake. *General Obligation Bond, \$700,000 (NM)*
- Recreation Park Trail Rehabilitation: This project will replace broken down portions of the Recreation Park walking trail, crack seal and reseal the entire loop trail. *General Obligation Bond, \$55,000 (NM)*
- T.B Hanna Station Park - Splash Park/Skate Rink: T.B. Hanna Station will gain a number of new amenities that would join the newly opened Depot shelter. Included in this project would be a spray water park, community ice rink and playground. *General Obligation Bond, \$600,000 (NM)*

Status of Capital Improvements - June 26, 2017

Category	Project	Fiscal Year	Budget Amount	Stage of Completion	Percent Complete	Total Expenditure	Under (Over) Budget
Buildings & Grounds	City Hall Phone System	2017	\$45,000	Planning	15		
Buildings & Grounds	Security Cameras at Parks & Public Works	2017	\$35,000	Bid Process	40		
Buildings & Grounds	Internet and Public Wifi in the Parks	2017	\$18,000	Design	25		
Buildings & Grounds	Public Works Facility Flooring Replacement	2017	\$10,000	Construction	50		
Buildings & Grounds	Public Works Facility LED Lighting	2017	\$5,000	Planning			
Buildings & Grounds	Municipal Complex - Micro Surface	2017	\$40,000	Bid Process			
Buildings & Grounds	City Hall Front Entry Repair	2017	\$60,000	Planning			
Buildings & Grounds	Public Works Interior Painting and Repairs	2017	\$30,000	Not Started			
Buildings & Grounds	Municipal Circle Parking Improvements	2017	\$35,000	Not Started			
Buildings & Grounds	Public Works Facility Roof Repair	2016	\$35,500	Planning			
Buildings & Grounds	City Hall Lower Level Fire Suppression Modification	2016	\$45,000	Not Started			
Buildings & Grounds	201 S. Adams Street Property	2016	\$30,000	Construction	95		
Buildings & Grounds	Police Firing Range - ongoing improvements	2016	\$94,000	Construction	75		
Community Development	T.B. Hanna Station Parking Improvements	2017	\$68,000	Bid Process			
Community Development	Railroad Business Car	2017	\$301,500	Not Started			
Parks & Recreation	Memorial Park Improvements	2017	\$150,000	Planning			
Parks & Recreation	ADA Access to Memorial Park Ball Fields	2017	\$65,000	Bid Process			
Parks & Recreation	Memorial Park West Parking Lot Extension	2017	\$37,500	Planning			
Parks & Recreation	Ward Park Shelter Facility	2017	\$6,500	Planning			
Parks & Recreation	Raymore Arboretum	2017	\$10,000	Not Started			
Parks & Recreation	Trail Lighting	2017	\$100,000	Planning			
Parks & Recreation	Park Maintenance Facility Fencing & Building Apron	2017	\$50,000	Bid Process			
Parks & Recreation	Hawk Ridge Park Phase (I-b) ADA Dock	2016	\$45,000	Design			
Parks & Recreation	Hawk Ridge Park Phase (I-c) Restroom	2016	\$90,000	Design			
Parks & Recreation	Recreation Park Baseball Fields Shade Structures	2016	\$194,000	Finalized Out	100	\$199,329	\$ (5,329)
Parks & Recreation	Hawk Ridge Park Walking Trail - Lake Loop	2015	\$160,000	Design			
Parks & Recreation	Landscaping Throughout the City	2013	\$28,700	Construction	50		
Sanitary	Sanitary Sewer Inflow & Infiltration - FY17	2017	\$120,000	Not Started			
Sanitary	Silvertop Sewer Replacement	2017	\$60,000	Bid Process			
Sanitary	Sanitary Sewer Inflow & Infiltration - FY16	2016	\$127,566	Construction	95		
Stormwater	Annual Curb Replacement	2017	\$100,000	Bid Process			
Stormwater	Detention Pond Rehab/Beautification Partnership	2017	\$50,000	Bid Process			
Stormwater	City Hall Detention Pond	2017	\$80,000	Bid Process			
Stormwater	Municipal Center BMP's	2017	\$80,000	Bid Process			
Stormwater	FY17 Stormwater Improvements	2017	\$74,000	Planning			
Stormwater	Cul-de-sac Program	2017	\$100,000	Not Started			
Stormwater	City-Wide Median Beautification	2016	\$92,000	Construction	95		
Transportation	Annual Curb Replacement	2017	\$400,000	Bid Process			
Transportation	Annual Street Preservation Program	2017	\$800,000	Planning			
Transportation	Annual Sidewalk Program	2017	\$117,000	Bid Process			
Transportation	Maintenance of Thoroughfare Routes	2017	\$155,000	Planning			
Transportation	Audible Pedestrian Signals	2017	\$30,000	Planning			
Transportation	Municipal Center Sidewalks & Lighting	2017	\$114,000	Design			
Transportation	Street Light Installation	2017	\$88,000	Design	90		
Transportation	Annual Sidewalk Program	2016	\$117,000	Construction	98		
Transportation	Construction of Sunset Lane Gap	2016	\$350,000	Planning			
Transportation	Installation of Sidewalk - Johnston Dr & Foxridge Dr	2016	\$43,000	Construction	95		
Water	Sensus Meter Reading System	2017	\$150,000	Construction	5		
Water	Foxwood Water Tower Painting and Repair	2017	\$400,000	Construction	85		
Water	Gore Road Water Main and Meter Station	2014	\$634,600	Construction	85		
Total Capital Funded Projects			\$6,070,866				
Parks GO Bond	Centerview	2017	\$3,589,250	Construction	95		
Parks GO Bond	Activity Center at Recreation Park	2017	\$2,843,000	Bid Process			
Parks GO Bond	Hawk Ridge Park Additional Signage	2017	\$85,000	Design			
Parks GO Bond	Hawk Ridge Park Amphitheater	2017	\$675,100	Design			

Status of Capital Improvements - June 26, 2017

Category	Project	Fiscal Year	Budget Amount	Stage of Completion	Percent Complete	Total Expenditure	Under (Over) Budget
Parks GO Bond	Hawk Ridge Park Parking Lot Expansion & ADA Playground	2017	\$700,000	Design			
Parks GO Bond	Recreation Park Trail Rehabilitation	2017	\$55,000	Construction	85		
Parks GO Bond	T.B. Hanna Station Amenities	2017	\$600,000	Planning			
Transportation GO Bond	Foxridge Drive	2016	\$700,000	Design	95		
Transportation GO Bond	Johnston Drive	2016	\$350,000	Design	50		
Transportation GO Bond	Kentucky Construction	2016	\$700,000	Planning			
Total GO Bond Funded Projects			\$10,297,350				
Total Capital Improvement Projects			\$16,368,216				

25 -PARK FUND
 FINANCIAL SUMMARY

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
<u>NON-DEPARTMENTAL</u>									
MISCELLANEOUS	0.00	0.00	0.00	0.00	92.60	92.60	0.00 (92.60)	0.00
TOTAL NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	92.60	92.60	0.00 (92.60)	0.00
<u>PARKS DIVISION</u>									
PROPERTY TAXES	0.00	0.00	0.00	359,377.00	1,472.90	359,624.60	0.00 (247.60)	100.07
MISCELLANEOUS	0.00	0.00	0.00	12,596.00	1,004.77	3,408.36	0.00	9,187.64	27.06
FACILITY RENTAL REVENUE	0.00	0.00	0.00	28,500.00	4,675.00	15,554.00	0.00	12,946.00	54.58
TRANSFERS - INTERFUND	0.00	0.00	0.00	475,000.00	39,583.33	316,666.64	0.00	158,333.36	66.67
TOTAL PARKS DIVISION	0.00	0.00	0.00	875,473.00	46,736.00	695,253.60	0.00	180,219.40	79.41
<u>RECREATION DIVISION</u>									
CONCESSION REVENUE	0.00	0.00	0.00	45,000.00	21,458.86	38,099.45	0.00	6,900.55	84.67
PROGRAM REVENUE	0.00	0.00	0.00	350,430.00	38,630.50	197,680.35	0.00	152,749.65	56.41
TOTAL RECREATION DIVISION	0.00	0.00	0.00	395,430.00	60,089.36	235,779.80	0.00	159,650.20	59.63
<u>CENTERVIEW</u>									
FACILITY RENTAL REVENUE	0.00	0.00	0.00	0.00	850.00	850.00	0.00 (850.00)	0.00
TOTAL CENTERVIEW	0.00	0.00	0.00	0.00	850.00	850.00	0.00 (850.00)	0.00
<u>RAYMORE ACTIVITY CENTER</u>									
TOTAL REVENUES	0.00	0.00	0.00	1,270,903.00	107,767.96	931,976.00	0.00	338,927.00	73.33
<u>EXPENDITURE SUMMARY</u>									
PARKS DIVISION	0.00	0.00	0.00	668,179.50	70,615.00	414,567.77	8,783.37	244,828.36	63.36
RECREATION DIVISION	0.00	0.00	0.00	609,699.00	83,444.25	330,454.27	19,994.65	259,250.08	57.48
CENTERVIEW	0.00	0.00	0.00	0.00	2,965.47	2,965.47	1,045.35 (4,010.82)	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	1,277,878.50	157,024.72	747,987.51	29,823.37	500,067.62	60.87
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	(6,975.50)	(49,256.76)	183,988.49	(29,823.37)	(161,140.62)	2,210.09-

25 -PARK FUND
 REVENUES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENTAL =====									
<u>MISCELLANEOUS</u>									
00-4350-0000 INTEREST REVENUE	0.00	0.00	0.00	0.00	92.60	92.60	0.00	(92.60)	0.00
TOTAL MISCELLANEOUS	0.00	0.00	0.00	0.00	92.60	92.60	0.00	(92.60)	0.00
<u>TRANSFERS - INTERFUND</u>									
TOTAL NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	92.60	92.60	0.00	(92.60)	0.00
PARKS DIVISION =====									
<u>PROPERTY TAXES</u>									
25-4010-0000 REAL ESTATE PROPERTY TAX	0.00	0.00	0.00	302,525.00	462.72	302,759.35	0.00	(234.35)	100.08
25-4020-0000 PERSONAL PROPERTY TAX	0.00	0.00	0.00	56,852.00	1,010.18	56,865.25	0.00	(13.25)	100.02
TOTAL PROPERTY TAXES	0.00	0.00	0.00	359,377.00	1,472.90	359,624.60	0.00	(247.60)	100.07
<u>MISCELLANEOUS</u>									
25-4350-0000 INTEREST REVENUE	0.00	0.00	0.00	6,896.00	1,004.77	3,508.35	0.00	3,387.65	50.88
25-4480-1500 DONATIONS - LEGACY	0.00	0.00	0.00	5,700.00	0.00	(99.99)	0.00	5,799.99	1.75
TOTAL MISCELLANEOUS	0.00	0.00	0.00	12,596.00	1,004.77	3,408.36	0.00	9,187.64	27.06
<u>FACILITY RENTAL REVENUE</u>									
25-4710-0000 PARK RENTAL FEES	0.00	0.00	0.00	28,500.00	4,675.00	15,554.00	0.00	12,946.00	54.58
TOTAL FACILITY RENTAL REVENUE	0.00	0.00	0.00	28,500.00	4,675.00	15,554.00	0.00	12,946.00	54.58
<u>TRANSFERS - INTERFUND</u>									
25-4901-0000 TRANSFER FROM GENERAL FUN	0.00	0.00	0.00	100,000.00	8,333.33	66,666.64	0.00	33,333.36	66.67
25-4947-0000 TRANSFER FROM PARK SALES	0.00	0.00	0.00	375,000.00	31,250.00	250,000.00	0.00	125,000.00	66.67
TOTAL TRANSFERS - INTERFUND	0.00	0.00	0.00	475,000.00	39,583.33	316,666.64	0.00	158,333.36	66.67
TOTAL PARKS DIVISION	0.00	0.00	0.00	875,473.00	46,736.00	695,253.60	0.00	180,219.40	79.41
RECREATION DIVISION =====									
<u>PROPERTY TAXES</u>									
<u>CONCESSION REVENUE</u>									
26-4700-0000 CONCESSION	0.00	0.00	0.00	45,000.00	21,458.86	38,099.45	0.00	6,900.55	84.67
TOTAL CONCESSION REVENUE	0.00	0.00	0.00	45,000.00	21,458.86	38,099.45	0.00	6,900.55	84.67

25 -PARK FUND
 REVENUES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>FACILITY RENTAL REVENUE</u>									
<u>PROGRAM REVENUE</u>									
26-4715-1600 PROGRAM - LEAGUE MISC	0.00	0.00	0.00	26,700.00	629.00	11,750.50	0.00	14,949.50	44.01
26-4715-1605 PROGRAM - DAY CAMP	0.00	0.00	0.00	92,800.00	23,637.50	35,571.50	0.00	57,228.50	38.33
26-4715-1610 PROGRAM - BASEBALL/SOFTBA	0.00	0.00	0.00	95,050.00	2,940.00	62,858.00	0.00	32,192.00	66.13
26-4715-1615 PROGRAM - BASKETBALL	0.00	0.00	0.00	23,800.00	0.00	13,321.25	0.00	10,478.75	55.97
26-4715-1620 PROGRAM - SOCCER	0.00	0.00	0.00	62,700.00	1,721.00	35,442.00	0.00	27,258.00	56.53
26-4715-1625 PROGRAM - ADULT SOFTBALL	0.00	0.00	0.00	12,800.00	3,600.00	10,000.00	0.00	2,800.00	78.13
26-4715-1630 PROGRAM - MISC	0.00	0.00	0.00	6,030.00	3,396.00	8,725.35	0.00	(2,695.35)	144.70
26-4715-1635 PROGRAM - INSTRUCTIONAL	0.00	0.00	0.00	4,550.00	105.00	2,535.00	0.00	2,015.00	55.71
26-4715-1640 PROGRAM - TINY SPORTS	0.00	0.00	0.00	10,000.00	40.00	6,419.75	0.00	3,580.25	64.20
26-4715-1645 PROGRAM - FITNESS	0.00	0.00	0.00	6,000.00	365.00	3,825.00	0.00	2,175.00	63.75
26-4720-0000 SPECIAL EVENT CONTRIBUTIO	0.00	0.00	0.00	10,000.00	2,197.00	7,232.00	0.00	2,768.00	72.32
TOTAL PROGRAM REVENUE	0.00	0.00	0.00	350,430.00	38,630.50	197,680.35	0.00	152,749.65	56.41
TOTAL RECREATION DIVISION	0.00	0.00	0.00	395,430.00	60,089.36	235,779.80	0.00	159,650.20	59.63

CENTERVIEW
 =====

<u>MISCELLANEOUS</u>									
<u>FACILITY RENTAL REVENUE</u>									
27-4710-0000 RENTAL FEES	0.00	0.00	0.00	0.00	850.00	850.00	0.00	(850.00)	0.00
TOTAL FACILITY RENTAL REVENUE	0.00	0.00	0.00	0.00	850.00	850.00	0.00	(850.00)	0.00
<u>PROGRAM REVENUE</u>									
TOTAL CENTERVIEW	0.00	0.00	0.00	0.00	850.00	850.00	0.00	(850.00)	0.00

RAYMORE ACTIVITY CENTER
 =====

<u>CONCESSION REVENUE</u>									
<u>FACILITY RENTAL REVENUE</u>									
<u>PROGRAM REVENUE</u>									
=====									

25 -PARK FUND

PARKS DIVISION

DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>									
25-5010-1250 SALARIES/WAGES	0.00	0.00	0.00	313,401.00	39,759.81	209,847.81	0.00	103,553.19	66.96
25-5020-1250 FICA	0.00	0.00	0.00	24,489.00	3,071.89	15,847.59	0.00	8,641.41	64.71
25-5030-1240 UNEMPLOYMENT	0.00	0.00	0.00	0.00	(420.08)	0.00	0.00	0.00	0.00
25-5030-1250 UNEMPLOYMENT	0.00	0.00	0.00	867.00	420.08	420.08	0.00	446.92	48.45
25-5040-1250 GROUP INSURANCE	0.00	0.00	0.00	48,622.00	4,121.49	32,273.91	0.00	16,348.09	66.38
25-5045-1250 LAGERS	0.00	0.00	0.00	41,192.00	5,203.75	24,811.65	0.00	16,380.35	60.23
25-5050-1250 OVERTIME	0.00	0.00	0.00	11,708.00	1,486.73	5,655.51	0.00	6,052.49	48.30
25-5060-1250 WORKERS COMP	0.00	0.00	0.00	5,808.00	509.02	4,072.16	0.00	1,735.84	70.11
TOTAL PERSONNEL	0.00	0.00	0.00	446,087.00	54,152.69	292,928.71	0.00	153,158.29	65.67
<u>COMMODITIES</u>									
25-6065-1250 EQUIPMENT & FIXTURES-PARK	0.00	0.00	0.00	6,200.00	0.00	203.20	1,969.82	4,026.98	35.05
25-6070-1250 FUEL/OIL	0.00	0.00	0.00	11,187.50	1,451.35	4,518.82	564.20	6,104.48	45.43
25-6150-1010 OFFICE SUPPLIES	0.00	0.00	0.00	2,500.00	16.96	1,486.06	870.35	143.59	94.26
25-6260-1250 TOOLS/EQUIPMENT	0.00	0.00	0.00	2,500.00	0.00	262.64	0.00	2,237.36	10.51
25-6270-1010 UNIFORMS	0.00	0.00	0.00	290.00	0.00	437.00	0.00	(147.00)	150.69
25-6270-1250 UNIFORMS	0.00	0.00	0.00	3,680.00	0.00	3,120.89	70.73	488.38	86.73
TOTAL COMMODITIES	0.00	0.00	0.00	26,357.50	1,468.31	10,028.61	3,475.10	12,853.79	51.23
<u>MAINTENANCE & REPAIRS</u>									
25-6400-1010 BUILDING MAINTENANCE	0.00	0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
25-6410-1250 EQUIPMENT MAINTENANCE	0.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.00
25-6430-1250 GROUNDS MAINTENANCE	0.00	0.00	0.00	38,450.00	3,316.32	20,091.51	4,808.22	13,550.27	64.76
25-6430-1255 GROUNDS MAINT-TREES	0.00	0.00	0.00	4,105.00	0.00	0.00	40.00	4,065.00	0.97
25-6430-1500 GROUNDS MAINTENANCE - LEG	0.00	0.00	0.00	4,270.00	0.00	25.36	0.00	4,244.64	0.59
25-6490-1010 VEHICLE MAINTENANCE	0.00	0.00	0.00	1,000.00	5.00	137.38	5.00	857.62	14.24
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	50,325.00	3,321.32	20,254.25	4,853.22	25,217.53	49.89
<u>UTILITIES</u>									
25-6800-1010 ELECTRICITY	0.00	0.00	0.00	40,180.00	3,608.61	21,544.68	0.00	18,635.32	53.62
25-6810-1010 WATER	0.00	0.00	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0.00
25-6820-1010 NATURAL GAS/PROPANE	0.00	0.00	0.00	1,800.00	0.00	1,103.49	0.00	696.51	61.31
25-6840-1010 TELEPHONE	0.00	0.00	0.00	1,480.00	100.84	749.28	0.00	730.72	50.63
TOTAL UTILITIES	0.00	0.00	0.00	47,460.00	3,709.45	23,397.45	0.00	24,062.55	49.30
<u>CONTRACTUAL</u>									
25-7020-1010 ADVERTISING/LEGAL NOTICES	0.00	0.00	0.00	135.00	0.00	77.35	0.00	57.65	57.30
25-7090-1010 ED/TRAIN/SEMINAR	0.00	0.00	0.00	2,025.00	1,250.00	2,110.00	(50.00)	(35.00)	101.73
25-7090-1255 EDUCATION/TRAINING/SEMINA	0.00	0.00	0.00	710.00	0.00	465.00	0.00	245.00	65.49
25-7140-1250 EQUIPMENT RENTAL	0.00	0.00	0.00	1,000.00	84.87	84.87	0.00	915.13	8.49
25-7180-0000 INSURANCE	0.00	0.00	0.00	0.00	(3,619.87)	0.00	0.00	0.00	0.00
25-7180-1010 INSURANCE	0.00	0.00	0.00	11,250.00	3,619.87	9,819.36	0.00	1,430.64	87.28
25-7210-1010 LEGAL SERVICES	0.00	0.00	0.00	500.00	0.00	600.00	0.00	(100.00)	120.00
25-7240-1010 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	4,220.00	532.19	3,128.78	181.11	910.11	78.43
25-7240-1255 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	600.00	0.00	360.04	0.00	239.96	60.01
25-7250-1010 MEMBERSHIP DUES	0.00	0.00	0.00	1,100.00	(375.00)	745.00	0.00	355.00	67.73
25-7280-1010 MISCELLANEOUS EXP	0.00	0.00	0.00	180.00	0.00	0.00	0.00	180.00	0.00

25 -PARK FUND

RECREATION DIVISION

DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL									
26-5010-1310 SALARIES/WAGES	0.00	0.00	0.00	258,586.00	45,670.92	165,934.20	0.00	92,651.80	64.17
26-5020-1310 FICA	0.00	0.00	0.00	20,206.00	3,507.19	12,436.87	0.00	7,769.13	61.55
26-5030-1310 UNEMPLOYMENT	0.00	0.00	0.00	716.00	0.00	346.92	0.00	369.08	48.45
26-5040-1310 GROUP INSURANCE	0.00	0.00	0.00	40,118.00	1,402.92	18,909.82	0.00	21,208.18	47.14
26-5045-1310 LAGERS	0.00	0.00	0.00	33,987.00	2,962.48	15,009.28	0.00	18,977.72	44.16
26-5050-1310 OVERTIME	0.00	0.00	0.00	721.00	443.69	549.30	0.00	171.70	76.19
26-5060-1010 WORKERS COMP	0.00	0.00	0.00	4,797.00	364.52	2,916.30	0.00	1,880.70	60.79
TOTAL PERSONNEL	0.00	0.00	0.00	359,131.00	54,351.72	216,102.69	0.00	143,028.31	60.17
COMMODITIES									
26-6190-1010 POSTAGE	0.00	0.00	0.00	1,978.00	7.36	182.36	0.00	1,795.64	9.22
26-6245-1010 SOFTWARE	0.00	0.00	0.00	1,200.00	0.00	973.00	0.00	227.00	81.08
26-6260-1010 TOOLS/EQUIPMENT/ADMIN	0.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.00
26-6260-1600 TOOLS/EQUIPMENT-MISC	0.00	0.00	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
26-6260-1605 TOOLS/EQUIP - DAY CAMP	0.00	0.00	0.00	300.00	0.00	0.00	0.00	300.00	0.00
26-6260-1610 TOOLS/EQUIP- BASEBALL/SOF	0.00	0.00	0.00	5,000.00	759.10	759.10	0.00	4,240.90	15.18
26-6260-1615 TOOLS/EQUIPMENT-BASKETBAL	0.00	0.00	0.00	1,200.00	0.00	497.42	0.00	702.58	41.45
26-6260-1620 TOOLS/EQUIPMENT - SOCCER	0.00	0.00	0.00	2,100.00	0.00	0.00	0.00	2,100.00	0.00
26-6260-1625 TOOLS/EQUIPMENT-ADULT SOF	0.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.00
26-6260-1640 TOOLS/EQUIPMENT - TINY SP	0.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.00
26-6270-1010 UNIFORMS	0.00	0.00	0.00	800.00	0.00	800.03	0.00	(0.03)	100.00
TOTAL COMMODITIES	0.00	0.00	0.00	15,578.00	766.46	3,211.91	0.00	12,366.09	20.62
UTILITIES									
CONTRACTUAL									
26-7060-1010 CONCESSION EXP-ADMINISTRA	0.00	0.00	0.00	17,500.00	4,845.30	17,487.52	2,872.16	(2,859.68)	116.34
26-7090-1010 ED/TRAIN/SEMINAR	0.00	0.00	0.00	2,845.00	810.00	1,785.00	0.00	1,060.00	62.74
26-7240-1010 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	2,700.00	230.34	1,313.35	0.00	1,386.65	48.64
26-7250-1010 MEMBERSHIP DUES	0.00	0.00	0.00	410.00	375.00	410.00	0.00	0.00	100.00
26-7280-1290 MISC/CASH/DEBT MGMT	0.00	0.00	0.00	6,300.00	340.00	3,322.13	0.00	2,977.87	52.73
26-7315-1010 PRINTING	0.00	0.00	0.00	6,000.00	0.00	0.00	264.00	5,736.00	4.40
26-7330-1600 PROGRAM - MISC LEAGUES	0.00	0.00	0.00	12,000.00	0.00	6,016.80	0.00	5,983.20	50.14
26-7330-1605 PROGRAM - DAY CAMP	0.00	0.00	0.00	17,360.00	1,084.23	1,808.39	1,891.51	13,660.10	21.31
26-7330-1610 PROGRAM - BASEBALL/SOFTBA	0.00	0.00	0.00	39,000.00	13,214.00	16,029.04	5,191.68	17,779.28	54.41
26-7330-1615 PROGRAM - BASKETBALL	0.00	0.00	0.00	9,300.00	0.00	10,627.75	0.00	(1,327.75)	114.28
26-7330-1620 PROGRAM - SOCCER	0.00	0.00	0.00	55,850.00	3,625.00	12,556.78	0.00	43,293.22	22.48
26-7330-1625 PROGRAM - ADULT SOFTBALL	0.00	0.00	0.00	5,900.00	1,050.00	2,537.50	80.85	3,281.65	44.38
26-7330-1630 PROGRAMS MISC	0.00	0.00	0.00	4,500.00	0.00	108.00	482.32	3,909.68	13.12
26-7330-1635 PROGRAM - INSTRUCTION	0.00	0.00	0.00	3,000.00	0.00	2,701.50	0.00	298.50	90.05
26-7330-1640 PROGRAM - TINY SPORTS	0.00	0.00	0.00	2,800.00	182.48	1,215.10	0.00	1,584.90	43.40
26-7330-1645 PROGRAM - FITNESS	0.00	0.00	0.00	4,500.00	300.00	2,715.00	0.00	1,785.00	60.33
26-7340-1600 RENT	0.00	0.00	0.00	5,800.00	1,382.50	5,238.33	0.00	561.67	90.32
26-7360-1010 SOFTWARE MAINT - ADMINIST	0.00	0.00	0.00	12,225.00	0.00	11,519.57	0.00	705.43	94.23
26-7370-1600 SPECIAL EVENTS	0.00	0.00	0.00	27,000.00	887.22	13,747.91	9,212.13	4,039.96	85.04
TOTAL CONTRACTUAL	0.00	0.00	0.00	234,990.00	28,326.07	111,139.67	19,994.65	103,855.68	55.80

CITY OF RAYMORE
 DEPARTMENT HEAD REPORT - UNAUDITED
 AS OF: JUNE 30TH, 2017

25 -PARK FUND
 RECREATION DIVISION
 DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CAPITAL PROJECTS									
TOTAL RECREATION DIVISION	0.00	0.00	0.00	609,699.00	83,444.25	330,454.27	19,994.65	259,250.08	57.48

25 -PARK FUND
 RAYMORE ACTIVITY CENTER
 DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>									
<u>COMMODITIES</u>									
<u>MAINTENANCE & REPAIRS</u>									
<u>UTILITIES</u>									
<u>CONTRACTUAL</u>									
<u>CAPITAL PROJECTS</u>									
TOTAL EXPENDITURES	0.00	0.00	0.00	1,277,878.50	157,024.72	747,987.51	29,823.37	500,067.62	60.87
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	(1,277,878.50)	(157,024.72)	(747,987.51)	(29,823.37)	(500,067.62)	60.87

*** END OF REPORT ***