

THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION TUESDAY, APRIL 25 , 2017, IN THE CITY HALL COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.

MEMBERS PRESENT: Chairman Manson, Members: Castleman, Cipolla, Eastwood, Harris, Houdyshell, Seimears and Trautman. Member Heath is absent.

STAFF PRESENT: Director Musteen, Superintendent Rulo, Superintendent McLain and Office Assistant Naab.

1. Call to Order: Chairman Manson called the meeting to order at 7:00 pm.

2. Roll Call

3. Pledge of Allegiance

4. Personal Appearance

Phillip Nelson BS Troop 1054 presented his proposed Eagle Scout Project. This project will be located at T.B. Hanna Station and consist of constructing a stone path 200 ft long. Using 400 12x12 paver stones which will cost about \$800. The path will wind through the native flower plantings area,thus allowing patrons to look at the flowers without stepping on the other plantings. Only one side of the walkway will be done by Phillip. Mr. Nelson will be asking Lowes to donate or give a discount for the pavers. There is a place in Lee’s Summit that may donate as well. Gray pavers will be used to match the cement. The path will be 2 stones side by side.

5. Acceptance of Minutes of March 28, 2017 Meeting

Motion: Member Harris moved to approve the March 28, 2017 minutes. Member Castleman seconded.

Discussion: None

Vote:	7 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
	1 Absent	Member Eastwood	Abstain
	1 Abstain	Member Harris	Aye
		Member Heath	Absent
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Aye
		Member Trautman	Aye

6. Committee Reports

Budget Committee	(did not meet)
Recreation Committee	(did not meet)
Grounds Committee	(did not meet)

7. Staff Reports

APPROVED: April 25, 2017 (9-0)

Recreation Superintendent John McLain submitted his written report highlighting on seasonal hires, training meetings, special events, men's softball league and the baseball / softball season starting. Member Harris asked about the numbers of players for the April 8 tournament. There were 19 teams there are no number of teams yet for this weekends tournament. Participation in baseball 626 down from 671.

Parks Superintendent Steve Rulo presented his written report informing the Park Board that the baseball shade structures are up and they look fabulous. Seasonal staff will be starting over the next 2 weeks. Member Eastwood said the shades look great, but now the concession stand roof looks dull. Member Harris thought the shades are very effective. Great colors!

Parks & Recreation Director Musteen provided a written report. A verbal report was provided that informed the Park Board that City Council has had first and second reading for the fireworks contract, it was passed and approved. City Council also approved the discharge of fireworks on July 1, which is the date for the Spirit of America celebration. City Council gets monthly staff report from the Parks and Recreation Department and is changing the presentation of that report to end of the month. Upcoming City Council work session on May 1 is Centerview policy and procedures. May 15 council meeting will see the new branding initiative unveiled. A meeting about the Raymore Activity Center is later this week over the budget. Member Harris asked about policies for Centerview at the next City Council meeting on Monday. Will the Park Board be able to add input? No, the meeting is for council only, Park Board will get to add input at a later date

8. Old Business

9. New Business

A. Festival in the Park -Alcohol Request

Action Item

Director Musteen presented a request by the Festival in the Park Committee to serve alcohol during the annual Festival in the Park at Memorial Park on September 22 and 23, 2017.

Motion: Member Harris moved to accept the Alcohol Request from the Festival in the Park Committee for 2017
Member Houdyshell seconded

Discussion: Member Harris asked how many years has it been without a specific area to Disperse the alcohol in? It has been 3 years and with no problems.

Vote:	8 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
	1 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Absent
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Aye
		Member Trautman	Aye

B. Efficiency Improvement Implementation

Report Item

Director Musteen provided the Board a report of changes in day to day operations that improve efficiency and overall effectiveness of the Department.

C. Disc Golf-Project Completion

Action Item

Park Superintendent Rulo requested for project completion and to officially close the project account.

Motion: Member Eastwood moved to accept the Disc Golf Project Completion and Closure of CIP Project 189 and move the remaining funds of \$815.17 to the general fund. Member Castleman seconded.

Discussion: None

Vote:	8 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
	1 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Absent
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Aye
		Member Trautman	Aye

D. Shade Structures - Project Completion

Action Item

Director Musteen requested a recommendation for the final pay and project Completion to present to City Council in May.

Motion: Member Harris moved to accept the Shade Structure Project Completion resolution approval. Member Castleman seconded.

Discussion:

Vote:	8 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
	1 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Absent
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Aye
		Member Trautman	Aye

10. Public Comment

11. Board Member Comment

- Member Harris thanked the City Council for letting the board make their own decisions, thanks to Member Eastwood for the disc golf course and Superintendent Rulo for the hard work of his staff, the parks look great,
- Member Trautman said the parks look great and the food truck event was incredible.
- Member Houdyshell would like to have the food trucks at bigger events and shade structures look great.
- Member Eastwood gave his thanks to the Parks Staff for the disc golf course and getting it done for a minimal fee.
- Member Seimears stated the Food Truck event, Easter Festival, and Touch a Truck were awesome.
- Member Castleman told the Board they have received a thumbs up from the Charter Review Commission that he serves on. He has seen great reviews of the Park Board and the Parks Department while on the Charter Review Commission.
- Member Cipolla went to the Touch a Truck and called it a tremendous event.
- Chairman Manson commented that it is always good to close out a project It shows that we have accomplished what we have set out to do.

12. Adjournment

Motion: Member Harris moved to adjourn the regular meeting.
Member Houdyshell seconded.

Discussion: None

Vote:	8 Aye	Member Castleman	Aye
	0 Nay	Member Cipolla	Aye
	1 Absent	Member Eastwood	Aye
		Member Harris	Aye
		Member Heath	Absent
		Member Houdyshell	Aye
		Member Manson	Aye
		Member Seimears	Aye
		Member Trautman	Aye

The regular meeting of the Raymore Park Board adjourned at 7:43 pm.

Respectfully submitted,
Greta Naab
Office Assistant