

THE RAYMORE **ARTS COMMISSION** MET IN REGULAR SESSION TUESDAY, **OCTOBER 11, 2016** IN THE CITY COUNCIL CHAMBERS IN CITY HALL AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI. COMMISSIONERS PRESENT WERE: MARTIN, BERRY, LAWRENCE, PARYS, SETSER, GAMBRELL, AND CANOVIC. ALSO PRESENT WERE: ASST. CITY MANAGER HAUCK, COMMUNICATIONS MANAGER EKEY, GRAPHIC DESIGN ASST. MEGHAN DUANE.

1. **Call to Order** - Chair Parys called the meeting to order at 7:00 p.m.
2. **Roll Call** - Asst. City Manager Meredith Hauck called roll and a quorum was present.

3. **Pledge of Allegiance**

4. **Public Comments**

- a. N/A

5. **Presentations**

- a. N/A

6. **Staff Reports given by Asst. City Manager Hauck**

a. FY 2015-2016 Budget

Asst. City Manager Hauck presented the revised budget, illustrating all expenditures for the fiscal year so far. The budget is detailed in the packet. There are plans to use the remainder of the funds by the end of month. Next meeting will take place during the next fiscal year, so the budget will return back to zero.

b. Fall Programming

So far two Family Art Days have been held. There were 38 participants in the September class and six people in the October class. Organizers find that around 25 people is a good cap for the space and to instruct efficiently. There will be an internal meeting this coming Thursday for creating a strategy for 2017 programming. The printmaking series was canceled because no one enrolled. As these courses are still in the early stages, there is still some experimentation about what residents want and what works for them.

There have been some submissions for course instructors on the website that will be reviewed soon.

Commissioner Gambrell shared that the art days have been a lot of fun and is looking forward for them to continue.

7. Committee Updates

- a. Public Art Committee update given by Asst. City Manager Hauck
 - i. New Meeting Time: 7:30 p.m. on the Third Tuesday of the Month. Agendas are posted on the city website.
 - ii. Streetlight Banner Designs (included in the packet)
 - Two general art banners alternating around the circle
 - a. Commissioner Martin suggests we turn the music photo around so the sheet music is facing the right way.
 - Another set of general Relax in Raymore banners to be put up with the pop-up art project next summer
 - iii. September 20, 2016 Meeting Notes (included in packet)
 - iv. October 4, 2016 Meeting Notes (included in the packet)
 - v. MACAA Public Art Workshop Summary - Commissioner Lawrence

Commissioner Lawrence shared her experience at the workshop with details included in the packet. Included are her comments as well as a resource with a wealth of ideas that the Raymore Arts Commission should consider. Commissioner Lawrence suggested trying to bring the author of the piece to come talk with the Raymore Arts Commission. Lawrence had a few networking opportunities at the workshop. She talked with four Blue Springs representatives and discussed getting together and sharing ideas. Lawrence also expressed interest in reaching out to St. Joseph and Lee's Summit to exchange ideas as well.

One art piece shown at the workshop that Commissioner Lawrence found interesting was a giant red ball installation that has traveled the world. She thinks it would work in our community.

Lawrence also shared that almost every size city has been allocating 1% or 2% for the arts.

8. Consent Agenda

- a. Chair Parys asked for a motion to approve the Consent Agenda - Minutes of the September 13, 2016 Raymore Arts Commission meeting.

Commissioner Lawrence made a motion to approve the September 13, 2016 minutes as presented. Commissioner Berry seconded the motion. The motion was unanimously approved 6-0.

9. Old Business

- a. Relax in Raymore

Commissioner Lawrence presented that when wrapping up Relax in Raymore - Foxwood Springs held an auction for nine of the Adirondack chairs to benefit the Alzheimer's Foundation. The chairs sold from everywhere from \$65-\$500, raising a total of \$2,000.

10. New Business

a. Municipal Center Public Art Project Budget

Asst. City Manager Hauck presented that Public Art Committee's request that the Arts Commission consider approving an additional \$5,000 for the outdoor, permanent piece of the Municipal Center Public Art Project. The FY 2015-2016 budget has \$1,000 in available funds remaining, and \$4,000 could be utilized from the FY 2016-2017 Public Art Budget. This would bring the total budget of this art project to \$10,000. A budget must be finalized before a contract can be executed with the artist. The piece would be contracted this fiscal year and installed May 2017.

Commissioner Canovic joined the commission during this discussion.

Commissioner Martin asked about costs of upkeep and maintenance for the piece. Asst. City Manager Hauck answered that it would be taken care of by buildings and grounds.

Commissioner Lawrence made a motion to approve increasing the Municipal Center Public Art Project Budget as presented, with \$6,000 from this budget and \$4,000 from the next fiscal year. Commissioner Canovic seconded the motion. The motion was unanimously approved 7-0.

b. Municipal Center Public Art Project

Asst. City Manager Hauck presented that, after reviewing three different proposals, the Public Art Committee recommends the Arts Commission formally support the City Manager entering into a contract with Chet Redmon for the design, fabrication, and installation of a piece of permanent art for the Raymore Municipal Center. An internal meeting to discuss the conceptual concept will take place this week. The artist should have a conceptual design prepared by Nov. 9. The Public Art Committee will then finalize the design at their meeting Nov 15 at 7:30 p.m. Commissioners are invited to come if they would like to be involved in the process.

At the city council work session on Oct. 17 at 7 p.m., will be a conversation about the holistic public art approval process for this piece. Asst. City Manager Hauck explained that she wants every group to understand their role in the decision making process for this public art piece. Commissioners are invited to come and show their support. All input should go to Asst. City Manager Hauck, who will be presenting.

Commissioner Lawrence emphasized that the elected officials are not to be in charge of the artistic design, Asst. City Manager Hauck reaffirmed that this will not happen.

Commissioner Martin made a motion to formally support the City Manager entering into a contract with Chet Redmon for the Municipal Center Public Art Project as presented. Commissioner Lawrence seconded the motion. The motion was unanimously approved 7-0.

c. City Entrance Monument Public Art Project

Asst. City Manager Hauck presented the Public Art Committee's recommendation that the Arts Commission formally support the City Manager entering into a conceptual design agreement with Chet Redmon. At the corner of 58 Hwy and Dean Ave there is an easement of 30x30 piece of land where this piece would be placed as a city entrance monument. The overall budget for the project is \$50,000, and the artist has a budget of \$35,000. Staff will see a conceptual design by Nov. 9, which will be presented to the Public Art Committee at their meeting on Nov. 15. It will then go to City Council for a presentation of the conceptual design at their Nov. 21 work session. Then the City Council, at their regular meeting on Nov. 28, will read the artist contract. The developer will be participating at some level during the staff review process to provide comments based on their site plan and what is going on on their property.

Asst. City Manager Hauck walked the Commission through the layout of the monument, per Chair Parys' request.

Commissioner Martin made a motion to formally support a recommendation to the City Manager to enter into a conceptual design agreement with Chet Redmon for the City Entrance Monument Project as presented. Commissioner Lawrence seconded the motion. The motion was unanimously approved 7-0.

11. Commissioner Comments

Commissioner Berry thanked commissioners and their families for helping with the Raymore Festival in the Park Parade. He noted that many people in the crowd recognized the giant Adirondack chair from T.B. Hanna Station park.

Chair Parys praised the pamphlets handed out at the parade. She also shared her experience as a guest on the Foxwood Springs television station. They want us to come back in the spring to give a progress report on the Arts Commission. She said it was fun and a nice way to work with the residents there, whom are great supporters of the arts.

12. Adjournment

- a. Commissioner Canovic made a motion to adjourn the meeting at 7:41 p.m. Commissioner Martin seconded the motion. The motion was unanimously approved 7-0.

Respectfully submitted,

Meghan Duane