# **APPENDIX**



## COMBINED 4 YEAR - STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - CASH BASIS

| BUDGET YEAR                                    | FY 2013-14<br>Actual | FY 2014-15<br>Actual | FY 2015-16<br>Budget | FY 2016-17<br>Proposed |
|--|----------------------|----------------------|----------------------|------------------------|
|  |                      |                      |                      |                        |
| Property Taxes                                 | 3,462,488            | 3,570,316            | 3,649,658            | 3,747,938              |
| Franchise Taxes                                | 2,353,584            | 2,331,584            | 2,345,760            | 2,278,636              |
| Sales Taxes                                    | 7,206,628            | 7,385,420            | 7,507,731            | 7,841,336              |
| Intergovernmental                              | -                    | -                    | -                    | -                      |
| Fees and Permits                               | 556,979              | 670,089              | 357,093              | 414,703                |
| Licenses                                       | 116,977              | 125,228              | 123,350              | 133,014                |
| Municipal Court                                | 487,190              | 408,306              | 446,315              | 443,483                |
| Program / Service Fees                         | 6,007,724            | 6,273,199            | 6,854,162            | 7,196,962              |
| Penalties                                      | 152,505              | 132,270              | 154,136              | 158,732                |
| Miscellaneous                                  | 536,390              | 519,338              | 437,744              | 489,930                |
| Bond Proceeds & Interest                       | -                    | -                    |                      |                        |
| 2017 Bond Proceeds - estimated                 | -                    | -                    | -                    | 2,750,000              |
| Other Sources / Transfers                      | 4,194,338            | 3,744,274            | 5,742,615            | 3,275,349              |
| Revenues                                       | 25,074,803           | 25,160,024           | 27,618,564           | 28,730,085             |
| Administration                                 | 826,830              | 953,202              | 1,118,698            | 1,276,609              |
| Information Technology                         | 375,309              | 403,255              | 430,366              | 477,777                |
| Economic Development                           | 213,665              | 210,921              | 226,144              | 216,857                |
| Community Development                          | 555,551              | 534,391              | 571,753              | 666,474                |
| Engineering                                    | 445,508              | 393,022              | 389,183              | 408,955                |
| Streets  | 1,069,504            | 1,054,660            | 1,216,858            | 863,658                |
| Stormwater                                     | 219,926              | 251,047              | 282,293              | 298,684                |
| Buildings and Grounds                          | 283,317              | 282,274              | 308,410              | 303,716                |
| Municipal Court                                | 153,062              | 157,034              | 167,076              | 177,363                |
| Finance  | 513,024              | 533,882              | 568,599              | 593,630                |
| Police   | 3,463,413            | 3,440,743            | 3,772,092            | 3,973,033              |
| Emergency Management                           | 70,320               | 112,686              | 126,099              | 133,804                |
| Parks  | 613,408              | 593,141              | 654,926              | 663,180                |
| Recreation                                     | 447,188              | 455,811              | 526,922              | 602,724                |
| Water & Sewer                                  | 4,382,609            | 4,517,152            | 4,941,944            | 5,204,595              |
| Miscellaneous                                  | 6,796                | 4,301                | 950                  | 950                    |
| Debt Service                                   | 2,670,238            | 2,666,758            | 2,547,487            | 3,277,971              |
| Fees   | 1,988                | 1,466                | 7,000                | 7,000                  |
| 911 Exp/Communications                         | 34,281               | 35,096               | 22,786               | 6,051                  |
| Capital Outlay                                 | 212,318              | 118,275              | 424,119              | 158,436                |
| Capital Projects                               | 1,936,080            | 3,705,669            | 5,187,468            | 9,617,600              |
| Capital Projects - GO Bond                     | 1,930,000            | 3,703,003            | 5,107,400            | 3,017,000              |
| Transfers Out                                  | 3,926,531            | 3,603,225            | 5,370,582            | 3,172,158              |
| Total Expenditures                             | 22,420,866           | 24,028,010           | 28,861,755           | 32,101,225             |
| TTD Expenditures                               | 396,600              |                      |                      | <u> </u>               |
| Net Changes in Fund Balance                    | 2,257,337            | 1,132,014            | (1,243,191)          | (3,371,140)            |
| Percentage change in PY Revenue                | -9.70%               | 0.34%                | 9.77%                | 4.02%                  |
| Percentage change in PY Expenditures           | -20.76%              | 7.17%                | 20.12%               | 11.22%                 |
| Percentage change in PY change of Fund Balance | -344.55%             | -49.85%              | -209.82%             | 171.17%                |

#### Notes:

The budget messages discuss the changes in revenues for the operating funds, however the continued increase is primarily due to the standard practice of conservative budgeting

The budget messages discuss the changes in expenditures for the operating funds, however the continued increase is primarily due to the increase of capital projects with the 2016 GO bond funds and personnel changes proposed in the budget.

The greatest driving factor in the change in fund balance is from the capital funds. Directly following this presentation is the current budget year presentation that shows the net change in fund balance for the capital funds as (\$3,250,192) this is further detailed in the capital funds section of the budget.

#### COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - CASH BASIS

| BUDGET YEAR 2016-17   | General Fund       | Parks Fund | Enterprise<br>Fund | Debt Service<br>Fund | Internal<br>Service Fund | Capital Project<br>Funds | Total<br>Presentation |
|---|--------------------|------------|--------------------|----------------------|--------------------------|--------------------------|-----------------------|
|   |                    |            |                    |                      |                          |                          |                       |
| Fund Balance CASH Beginning of the Year                     | 2,778,018          | 500,264    | 1,601,856          | 1,278,989            | 1,517,876                | 10,212,420               | 17,889,422            |
| Property Taxes  | 1,344,506          | 359,378    |                    | 2,044,055            |                          |                          | 3,747,938             |
| Franchise Taxes   | 2,278,636          |            |                    |                      |                          |                          | 2,278,636             |
| Sales Taxes   | 3,299,659          | 375,000    |                    |                      |                          | 4,166,678                | 7,841,336             |
| Intergovernmental<br>Fees and Permits                       | 212,109            |            |                    |                      | -                        | 202,594                  | -<br>414,703          |
| Licenses  | 133,014            |            |                    |                      |                          | 202,394                  | 133,014               |
| Municipal Court   | 438,030            |            |                    |                      | 5,453                    |                          | 443,483               |
| Program / Service Fees                                      |                    | 423,930    | 6,314,932          |                      |                          | 458,100                  | 7,196,962             |
| Penalties   |                    |            | 144,424            | 14,308               |                          |                          | 158,732               |
| Miscellaneous   | 377,999            | 12,596     | 25,263             | 4,302                | 15,228                   | 54,542                   | 489,930               |
| 2017 Bond Proceeds - estimated<br>Other Sources / Transfers | 1,456,704          | 100,000    | 152 525            |                      | 412,968                  | 2,750,000                | 2,750,000             |
| Other Sources / Hansiers                                    | 1,430,704          | 100,000    | 153,525            | -                    | 412,900                  | 1,152,152                | 3,275,349             |
| Revenues  | 9,540,657          | 1,270,904  | 6,638,144          | 2,062,666            | 433,649                  | 8,784,065                | 28,730,085            |
| Administration  | 1,276,609          |            |                    |                      |                          |                          | 1,276,609             |
| Information Technology                                      | 477,777            |            |                    |                      |                          |                          | 477,777               |
| Economic Development  | 216,857            |            |                    |                      |                          |                          | 216,857               |
| Community Development                                       | 666,474            |            |                    |                      |                          |                          | 666,474               |
| Engineering<br>Streets                                      | 408,955<br>863,658 |            |                    |                      |                          |                          | 408,955<br>863,658    |
| Stormwater  | 298,684            |            |                    |                      |                          |                          | 298,684               |
| Buildings and Grounds                                       | 303,716            |            |                    |                      |                          |                          | 303,716               |
| Municipal Court   | 177,363            |            |                    |                      |                          |                          | 177,363               |
| Finance   | 593,630            |            |                    |                      |                          |                          | 593,630               |
| Police  | 3,961,633          |            |                    |                      | 11,400                   |                          | 3,973,033             |
| Emergency Management<br>Parks                               | 133,804            | 663,180    |                    |                      |                          |                          | 133,804<br>663,180    |
| Recreation  |                    | 602,724    |                    |                      |                          |                          | 602,724               |
| Water & Sewer   |                    | 002,721    | 5,204,595          |                      |                          |                          | 5,204,595             |
| Miscellaneous   |                    |            | , ,                |                      |                          | 950                      | 950                   |
| Debt Service  |                    |            | 153,525            | 1,951,353            |                          | 1,173,093                | 3,277,971             |
| Fees  |                    |            |                    | 7,000                |                          |                          | 7,000                 |
| 911 Exp/Communications                                      |                    | F 000      |                    |                      | 6,051                    |                          | 6,051                 |
| Capital Outlay<br>Capital Projects                          | _                  | 5,000      | _                  |                      | 153,436                  | 9,717,600                | 158,436<br>9,717,600  |
| Transfers Out   | 529,500            |            | 1,334,508          |                      | 164,000                  | 1,144,150                | 3,172,158             |
|   |                    |            |                    |                      |                          |                          | -                     |
| Total Expenditures  | 9,908,660          | 1,270,904  | 6,692,628          | 1,958,353            | 334,887                  | 12,035,793               | 32,201,225            |
| TTD Expenditures  |                    |            |                    |                      |                          |                          | -                     |
| Net Changes in Fund Balance                                 | (368,003)          | (0)        | (54,484)           | 104,312              | 98,762                   | (3,251,728)              | (3,471,140)           |
| Less: Restricted Balances                                   | -                  | -          | -                  |                      |                          | -                        | -                     |
| Less: Reserved Balance 20% of Exp                           | (1,875,832)        | (254,181)  | (1,245,696)        | -                    | -                        | -                        | (3,375,709)           |
| Available Fund Balance - End of Year                        | 534,184            | 246,083    | 301,676            | 1,383,301            | 1,616,638                | 6,960,692                | 11,042,573            |

#### Capital Funds Combined Statement of Changes in Fund Balance (cash basis)

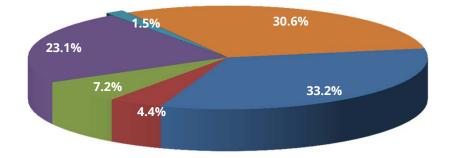
|  | 05 - BERP Fund | 27-Park Fee in<br>Lieu | 36-Transportation<br>Fund | 36.38-GO<br>Transportation<br>Fund | 37-Excise Tax<br>Fund | 45-Capital<br>Improvement<br>Fund | 46-<br>Stormwater<br>Sales Tax | 47-Parks Sales<br>Tax | 47.38-GO<br>Parks | 52-Water<br>Connection<br>Fees | 53-Sewer<br>Connection<br>Fees          | 54-Ent. Capital<br>Maintenance | Total<br>Combined |
|--|----------------|------------------------|---------------------------|------------------------------------|-----------------------|-----------------------------------|--------------------------------|-----------------------|-------------------|--------------------------------|---|--------------------------------|-------------------|
| Fund Balance - Beginning of Year                         | 1,525,156      | 4,350                  | 757,307                   | 760,000                            | 1,168,819             | 135,568                           | 80,528                         | 216,729               | 3,481,000         | 811,578                        | 1,158,713                               | 112,672                        | 10,212,420        |
| Revenues   |                |                        |                           |                                    |                       |                                   |                                |                       |                   |                                |   |                                |                   |
| Sales Taxes  |                |                        |                           |                                    |                       |                                   |                                |                       |                   |                                |   |                                |                   |
| 1/2 cent Capital Improvement                             |                |                        |                           |                                    |                       | 1,271,935                         |                                |                       |                   |                                |   |                                | 1,271,935         |
| Sales Tax (40% of 1/2 cent) *                            |                |                        |                           |                                    |                       | 72.7000                           | 508,774                        | 508,774               |                   |                                |   |                                | 1,017,548         |
| Additional - Council Determined                          |                |                        |                           |                                    |                       |                                   | 127,193                        | 127,193               |                   |                                |   |                                | 254,387           |
| Transportation Sales Tax                                 |                |                        | 1,271,935                 |                                    |                       |                                   | 127,133                        | 127,133               |                   |                                |   |                                | 1,271,935         |
| Cass R&B Sales Tax                                       |                |                        | 198,259                   |                                    |                       |                                   |                                |                       |                   |                                |   |                                | 198,25            |
| Cass R&B Property Tax                                    |                |                        | 152,615                   |                                    |                       |                                   |                                |                       |                   |                                |   |                                | 152,61            |
| Fees and Permits   |                |                        | 102,010                   |                                    |                       |                                   |                                |                       |                   |                                |   |                                | -                 |
| Park Fee in Lieu   |                | 16,855                 |                           |                                    |                       |                                   |                                |                       |                   |                                |   |                                | 16,85             |
| Single Family  |                |                        |                           |                                    | 185,739               |                                   |                                |                       |                   |                                |   |                                | 185,73            |
| Tap Fees -Residential                                    |                |                        |                           |                                    |                       |                                   |                                |                       |                   | 231,800                        |   |                                | 231,80            |
| Interest   | 2,288          | 33                     | 5,756                     |                                    | 2,922                 | 339                               | 345                            | 1,971                 |                   | 5,548                          | 2,500                                   | 563                            | 22,26             |
| Refunds & Reimbursements                                 | ,              |                        |                           |                                    |                       | 32,000                            | 277                            |                       |                   |                                | , |                                | 32,27             |
| Resident Contribution                                    |                |                        |                           |                                    |                       | 2,800                             |                                |                       |                   |                                |   |                                | 2,80              |
| Connection Fees-Residential                              |                |                        |                           |                                    |                       |                                   |                                |                       |                   |                                | 226,300                                 |                                | 226,30            |
| 2017 Bond Proceeds - estimated                           |                |                        |                           | 1,090,000                          |                       |                                   |                                |                       | 1,660,000         |                                |   |                                | 2,750,00          |
| Other Sources / Transfers                                | 100,000        |                        | 150,000                   |                                    | 91,035                | 326,171                           |                                | 118,000               |                   |                                |   | 364,146                        | 1,149,35          |
| Total Revenues   | 102,288        | 16,888                 | 1,778,565                 | 1,090,000                          | 279,696               | 1,633,244                         | 636,589                        | 755,938               | 1,660,000         | 237,348                        | 228,800                                 | 364,709                        | 8,784,06          |
| Expenditures   |                |                        |                           |                                    |                       |                                   |                                |                       |                   |                                |   |                                |                   |
| Debt Service   |                |                        |                           |                                    |                       | 917,350                           | 208,892                        | 46,851                |                   |                                | -                                       |                                | 1,173,093         |
| Misc   |                |                        |                           |                                    |                       | 500                               | -                              | 450                   |                   | -                              | - 1                                     | -                              | 950               |
| Transfers out  |                |                        |                           |                                    |                       |                                   |                                |                       |                   |                                |   |                                |                   |
| General Fund Transfer                                    |                |                        | 320,000                   |                                    |                       |                                   | 258,115                        |                       |                   |                                |   |                                | 578,115           |
| Park Sales Tax Transfer                                  |                |                        |                           |                                    |                       |                                   |                                | 375,000               |                   |                                |   |                                | 375,000           |
| Excise Tax Transfer                                      |                |                        | 91,035                    |                                    |                       |                                   |                                |                       |                   |                                |   |                                | 91,035            |
| Restricted Revenue Fund Transfer                         |                |                        |                           |                                    |                       | 100,000                           |                                |                       |                   |                                |   |                                | 100,000           |
| Capital Projects Budgeted                                |                |                        |                           |                                    |                       |                                   |                                |                       |                   |                                |   |                                |                   |
| Public Works Facility Flooring Replacement               | 10,000         |                        |                           |                                    |                       |                                   |                                |                       |                   |                                |   |                                | 10,000            |
| Public Works Facility - LED Lighting                     | 5,000          |                        |                           |                                    |                       |                                   |                                |                       |                   |                                |   |                                | 5,000             |
| City Hall Phone System                                   | 45,000         |                        |                           |                                    |                       |                                   |                                |                       |                   |                                |   |                                | 45,000            |
| Repair City Hall Front Entry                             | 60,000         |                        |                           |                                    |                       |                                   |                                |                       |                   |                                |   |                                | 60,000            |
| Public Works Interior Painting and Repairs               | 30,000         |                        |                           |                                    |                       |                                   |                                |                       |                   |                                |   |                                | 30,000            |
| Municipal Complex - Micro Surface                        | 16,000         |                        |                           |                                    |                       |                                   |                                |                       |                   |                                |   |                                | 16,000            |
| Annual Curb Replacement                                  |                |                        | 400,000                   |                                    |                       |                                   |                                |                       |                   |                                |   |                                | 400,000           |
| Annual Street Preservation                               |                |                        | 800,000                   |                                    |                       |                                   |                                |                       |                   |                                |   |                                | 800,000           |
| Annual Sidewalk Program                                  |                |                        | 117,000                   |                                    |                       |                                   |                                |                       |                   |                                |   |                                | 117,000           |
| Audible Pedestrian Signals                               |                |                        | 30,000                    |                                    |                       |                                   |                                |                       |                   |                                |   |                                | 30,000            |
| Falcon & Condor Cul-de-sac                               |                |                        | 24,000                    |                                    |                       |                                   |                                |                       |                   |                                |   |                                | 24,000            |
| Municipal Complex - Micro Surface                        |                |                        | 114,000                   |                                    |                       |                                   |                                |                       |                   |                                |   |                                | 114,000           |
| Municipal Center Sidewalks & Lighting                    |                |                        | 35,000                    |                                    |                       |                                   |                                |                       |                   |                                |   |                                | 35,000            |
| Cul-de-sac program                                       |                |                        | 100,000                   |                                    |                       |                                   |                                |                       |                   |                                |   |                                | 100,000           |
| Foxridge Drive Extension                                 |                |                        |                           | 700,000                            |                       |                                   |                                |                       |                   |                                |   |                                | 700,000           |
| Kentucky Road Relocation                                 |                |                        |                           | 590,000                            |                       |                                   |                                |                       |                   |                                |   |                                | 590,000           |
| Johnston Drive - Dean to Darrowby                        |                |                        |                           | 350,000                            |                       |                                   |                                |                       |                   |                                |   |                                | 350,000           |
| Maintenance of Thoroughfare Routes                       |                |                        |                           |                                    | 155,000               |                                   |                                |                       |                   |                                |   |                                | 155,000           |
| Park Maintenance Facility Fencing & Building Apron       |                |                        |                           |                                    |                       | 50,000                            |                                |                       |                   |                                |   |                                | 50,000            |
| Security Cameras at Parks                                |                |                        |                           |                                    |                       | 35,000                            |                                |                       |                   |                                |   |                                | 35,000            |
| T.B. Hanna Station Parking Improvements                  |                |                        |                           |                                    |                       | 68,000                            |                                |                       |                   |                                |   |                                | 68,000            |
| FY17 Stormwater Improvements                             |                |                        |                           |                                    |                       | 74,000                            |                                |                       |                   |                                |   |                                | 74,000            |
| Detention Pond Rehabilitation/Beautification Partnership |                |                        |                           |                                    |                       | 50,000                            |                                |                       |                   |                                |   |                                | 50,000            |
| City Hall Detention Pond                                 |                |                        |                           |                                    |                       | 80,000                            |                                |                       |                   |                                |   |                                | 80,00             |
| Street Light Installation                                |                |                        |                           |                                    |                       | 88,000                            |                                |                       |                   |                                |   |                                | 88,00             |
| Railroad Business Car                                    |                |                        |                           |                                    |                       | 301,500                           |                                |                       |                   |                                |   |                                | 301,500           |
| Annual Curb Replacement                                  |                |                        |                           |                                    |                       |                                   | 100,000                        |                       |                   |                                |   |                                | 100,00            |
| Municipal Center BMPs                                    |                |                        |                           |                                    |                       |                                   | 80,000                         |                       |                   |                                |   |                                | 80,000            |
| Memorial Park Improvements - Phase III                   |                |                        |                           |                                    |                       |                                   |                                | 150,000               |                   |                                |   |                                | 150,00            |
| Memorial Park ADA Access to Ball Fields                  |                |                        |                           |                                    |                       |                                   |                                | 65,000                |                   |                                |   |                                | 65,00             |
| Memorial Park West Parking Lot Expansion                 |                |                        |                           |                                    |                       |                                   |                                | 37,500                |                   |                                |   |                                | 37,50             |
| Ward Park Shelter House                                  |                |                        |                           |                                    |                       |                                   |                                | 6,500                 |                   |                                |   |                                | 6,500             |
| Concession Stand Internet Connectivity w/ WIFI           |                |                        |                           |                                    |                       |                                   |                                | 18,000                |                   |                                |   |                                | 18,00             |
| Trail Lighting   |                |                        |                           |                                    |                       |                                   |                                | 100,000               |                   |                                |   |                                | 100,00            |
| Recreation Park Activity Center                          |                |                        |                           |                                    |                       |                                   |                                |                       | 2,843,000         |                                |   |                                | 2,843,000         |
| Hawk Ridge Park Park Additional Signage                  |                |                        |                           |                                    |                       |                                   |                                |                       | 85,000            |                                |   |                                | 85,00             |
| Hawk Ridge Park Ampitheater, Parking & Restrooms         |                |                        |                           |                                    |                       |                                   |                                |                       | 675,100           |                                |   |                                | 675,10            |
| Hawk Ridge Park Parking & ADA Playground                 |                |                        |                           |                                    |                       |                                   |                                |                       | 700,000           |                                |   |                                | 700,000           |
| T.B. Hanna Station Park Improvements                     |                |                        |                           |                                    |                       |                                   |                                |                       | 80,000            |                                |   |                                | 80,00             |
| Gore Road Water and Main Meter Station                   |                |                        |                           |                                    |                       |                                   |                                |                       |                   | 120,000                        |   |                                | 120,00            |
| Inflow and Infiltration Reduction                        |                |                        |                           |                                    |                       |                                   |                                |                       |                   |                                |   | 120,000                        | 120,00            |
| Silvertop Sewer Replacement                              |                |                        |                           |                                    |                       |                                   |                                |                       |                   |                                |   | 60,000                         | 60,00             |
| Sensus Meter System                                      |                |                        |                           |                                    |                       |                                   |                                |                       |                   |                                |   | 150,000                        | 150,00            |
| Total Expenditures                                       | 166,000        | -                      | 2,031,035                 | 1,640,000                          | 155,000               | 1,764,350                         | 647,007                        | 799,301               | 4,383,100         | 120,000                        | · ·                                     | 330,000                        | 12,035,793        |
| Net Changes in Fund Balance                              | (63,712)       | 16,888                 | (252,470)                 | (550,000)                          | 124,696               | (131,106)                         | (10,418)                       | (43,363)              | (2,723,100)       | 117,348                        | 228,800                                 | 34,709                         | (3,251,728        |
| Available Fund Balance End of Year                       | 1,461,443      | 21,238                 | 504,837                   | 210,000                            | 1,293,515             | 4,462                             | 70,110                         | 173,366               | 757,900           | 928,926                        | 1,387,513                               |                                | 6,960,692         |

# **Combined Revenues by Fund**

(Includes interfund transfers and interfund billings)

| Summary                           |    |               |             |  |  |  |
|-----------------------------------|----|---------------|-------------|--|--|--|
|                                   |    | <u>Budget</u> | % of Budget |  |  |  |
| General Fund                      | \$ | 9,540,657     | 33.21%      |  |  |  |
| Parks & Recreation                |    | 1,270,904     | 4.42%       |  |  |  |
| Debt Service                      |    | 2,062,666     | 7.18%       |  |  |  |
| Enterprise                        |    | 6,638,144     | 23.11%      |  |  |  |
| Internal Service Funds - combined |    | 433,649       | 1.51%       |  |  |  |
| Capital Funds - combined          |    | 8,784,065     | 30.57%      |  |  |  |
| Total Combined Revenues           | \$ | 28,730,085    | 100.00%     |  |  |  |

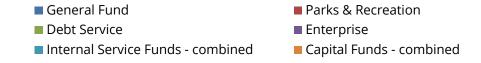


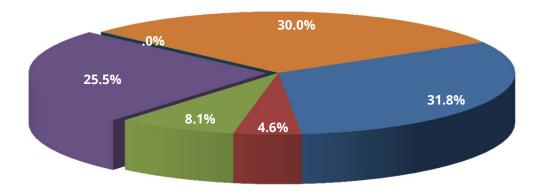


# **Combined Revenues by Fund**

(Does not include interfund transfers and interfund billings)

| Summary                           |    |               |             |  |  |  |
|-----------------------------------|----|---------------|-------------|--|--|--|
|                                   |    | <u>Budget</u> | % of Budget |  |  |  |
| General Fund                      | \$ | 8,083,953     | 31.76%      |  |  |  |
| Parks & Recreation                |    | 1,170,904     | 4.60%       |  |  |  |
| Debt Service                      |    | 2,062,666     | 8.10%       |  |  |  |
| Enterprise                        |    | 6,484,619     | 25.48%      |  |  |  |
| Internal Service Funds - combined |    | 20,681        | 0.08%       |  |  |  |
| Capital Funds - combined          |    | 7,631,913     | 29.98%      |  |  |  |
| Total Combined Revenues           | \$ | 25,454,736    | 100.00%     |  |  |  |

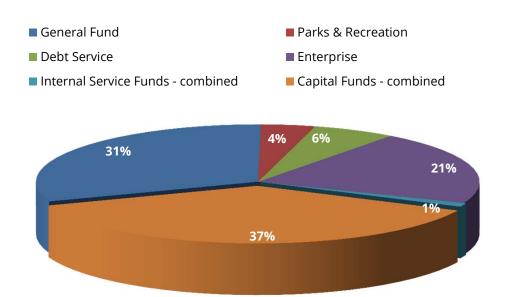




# **Combined Expenditures by Fund**

(Includes interfund transfers and interfund billings)

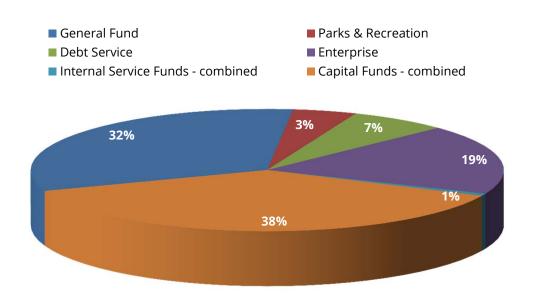
| Summary                           |    |               |             |  |  |
|-----------------------------------|----|---------------|-------------|--|--|
|                                   |    | <u>Budget</u> | % of Budget |  |  |
| General Fund                      | \$ | 9,908,660     | 30.77%      |  |  |
| Parks & Recreation                |    | 1,270,904     | 3.95%       |  |  |
| Debt Service                      |    | 1,958,353     | 6.08%       |  |  |
| Enterprise                        |    | 6,692,628     | 20.78%      |  |  |
| Internal Service Funds - combined |    | 334,887       | 1.04%       |  |  |
| Capital Funds - combined          |    | 12,035,793    | 37.38%      |  |  |
| Total Combined Expenditures       | \$ | 32,201,225    | 100.00%     |  |  |



# **Combined Expenditures by Fund**

(Does not include interfund transfers and interfund billings)

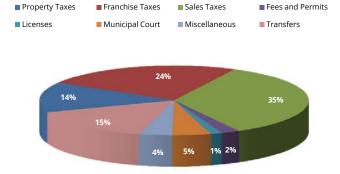
| Summ                              | ary |               |             |
|-----------------------------------|-----|---------------|-------------|
|                                   |     | <u>Budget</u> | % of Budget |
| General Fund                      | \$  | 9,379,160     | 32.31%      |
| Parks & Recreation                |     | 1,270,904     | 2.75%       |
| Debt Service                      |     | 1,958,353     | 6.75%       |
| Enterprise                        |     | 5,358,120     | 18.46%      |
| Internal Service Funds - combined |     | 170,887       | 0.59%       |
| Capital Funds - combined          |     | 10,891,643    | 37.52%      |
| Total Combined Expenditures       | \$  | 29,029,067    | 100.00%     |



# **General Fund Budget Comparison**

| Revenue Budget Comparison |             |           |       |  |  |  |
|---------------------------|-------------|-----------|-------|--|--|--|
|                           | 2016        | 2017      | % +/- |  |  |  |
| Property Taxes            | \$1,306,208 | 1,344,506 | 2.9%  |  |  |  |
| Franchise Taxes           | \$2,345,760 | 2,278,636 | -2.9% |  |  |  |
| Sales Taxes               | \$3,269,336 | 3,299,659 | 0.9%  |  |  |  |
| Fees and Permits          | \$164,627   | 212,109   | 28.8% |  |  |  |
| Licenses                  | \$123,350   | 133,014   | 7.8%  |  |  |  |
| Municipal Court           | \$440,900   | 438,030   | -0.7% |  |  |  |
| Miscellaneous             | \$309,474   | 377,999   | 22.1% |  |  |  |
| Transfers                 | \$1,351,579 | 1,456,704 | 7.8%  |  |  |  |
| Total                     | \$9,311,234 | 9,540,657 | 2.5%  |  |  |  |

# 2017 General Fund Revenue By Category

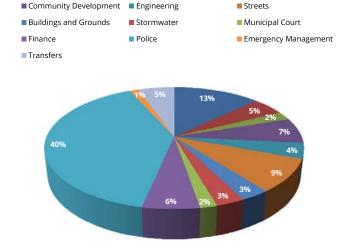


# 2017 General Fund Expense By Category

■ Information Technology

■ Economic Development

Administration



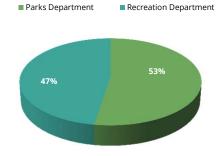
| Expense Bu             | udget Con    | nparison    |        |
|------------------------|--------------|-------------|--------|
|                        | 2016         | 2017        | % +/-  |
| Administration         | \$1,118,698  | \$1,276,609 | 14.1%  |
| Information Technology | \$430,366    | \$477,777   | 11.0%  |
| Economic Development   | \$226,144    | \$216,857   | -4.1%  |
| Community Development  | \$571,753    | \$666,474   | 16.6%  |
| Engineering            | \$389,183    | \$408,955   | 5.1%   |
| Streets                | \$1,216,858  | \$863,658   | -29.0% |
| Buildings and Grounds  | \$308,410    | \$303,716   | -1.5%  |
| Stormwater             | \$282,293    | \$298,684   | 5.8%   |
| Municipal Court        | \$167,076    | \$177,363   | 6.2%   |
| Finance                | \$568,599    | \$593,630   | 4.4%   |
| Police                 | \$3,764,192  | \$3,961,633 | 5.2%   |
| Emergency Management   | \$126,099    | \$133,804   | 6.1%   |
| Transfers              | \$1,370,752  | \$529,500   | -61.4% |
| Total                  | \$10,540,423 | \$9,908,660 | -6.0%  |

# **Park Fund Budget Comparison**

| Revenue B           | udget Co  | mpariso   | n      |
|---------------------|-----------|-----------|--------|
|                     | 2016      | 2017      | % +/-  |
| Property Taxes      | \$351,957 | 359,378   | 2.1%   |
| Miscellaneous       | \$3,041   | 12,596    | 314.2% |
| Parks Revenue       | \$21,250  | 28,500    | 34.1%  |
| Transfers In        | \$275,000 | 475,000   | 72.7%  |
| Recreation Programs | \$337,800 | 395,430   | 17.1%  |
| Total               | \$989,048 | 1,270,904 | 28.5%  |



# 2017 Park Fund Expense By Category

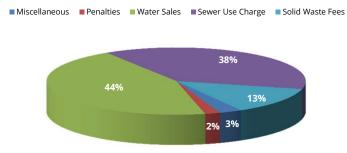


| Expense Budget Comparison |             |             |       |  |  |  |  |
|---------------------------|-------------|-------------|-------|--|--|--|--|
|                           | 2016        | 2017        | % +/- |  |  |  |  |
| Parks Department          | \$662,126   | \$668,180   | 0.9%  |  |  |  |  |
| Recreation Department     | \$526,922   | \$602,724   | 14.4% |  |  |  |  |
| Total                     | \$1,189,048 | \$1,270,904 | 6.9%  |  |  |  |  |

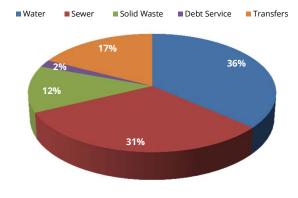
# **Enterprise Fund Budget Comparison**

| Revenue Budget Comparison |             |           |       |  |  |  |
|---------------------------|-------------|-----------|-------|--|--|--|
|                           | 2016        | 2017      | % +/- |  |  |  |
| Miscellaneous             | \$207,362   | 217,686   | 5.0%  |  |  |  |
| Penalties                 | \$140,196   | 144,424   | 3.0%  |  |  |  |
| Water Sales               | \$3,275,503 | 3,394,536 | 3.6%  |  |  |  |
| Sewer Use Charge          | \$2,757,289 | 2,881,498 | 4.5%  |  |  |  |
| Solid Waste Fees          | \$948,000   | 980,000   | n/a   |  |  |  |
| Total                     | \$7,328,350 | 7,618,144 | 4.0%  |  |  |  |

# 2017 Enterprise Fund Revenue By Category



# 2017 Enterprise Fund Expense By Category



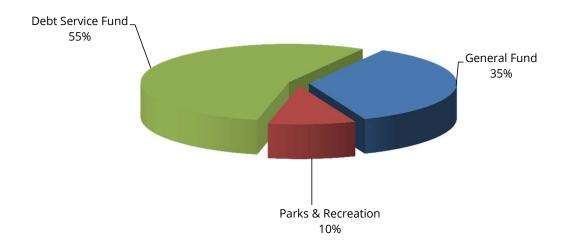
| Expense Budget Comparison |             |             |       |  |  |
|---------------------------|-------------|-------------|-------|--|--|
|                           | 2016        | 2017        | % +/- |  |  |
| Water                     | \$2,635,434 | \$2,794,590 | 6.0%  |  |  |
| Sewer                     | \$2,306,510 | \$2,410,005 | 4.5%  |  |  |
| Solid Waste               | \$948,000   | \$980,000   | n/a   |  |  |
| Debt Service              | \$155,556   | \$153,525   | 0.0%  |  |  |
| Capital Projects          | \$0         | \$0         | 0.0%  |  |  |
| Transfers                 | \$1,189,430 | \$1,334,508 | 12.2% |  |  |
| Total                     | \$7,234,930 | \$7,672,628 | 6.0%  |  |  |

#### **City of Raymore**

#### **Property Tax Levy Distribution**

| Total Tax Levy           | \$<br>1.3057 |
|--------------------------|--------------|
|                          |              |
| <b>Debt Service Fund</b> | \$<br>0.7170 |
| Parks & Recreation       | \$<br>0.1249 |
| General Fund             | \$<br>0.4638 |

#### **Tax Levy Distribution**

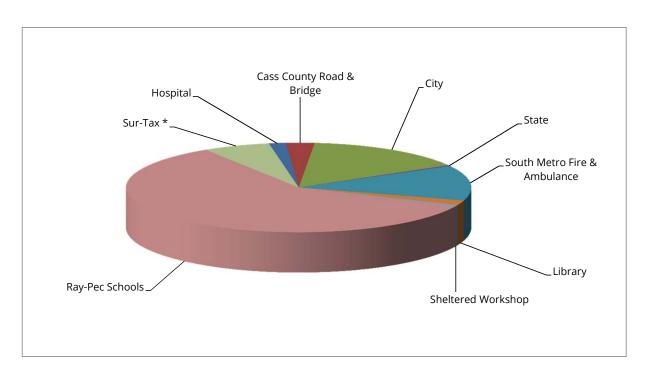


Assessed property values are determined by taking the market value, as determined by the County Assessor, times the assessment ratio. Assessment ratios are: commercial at 32%, residential at 19% and agricultural at 12%. Tax is paid on each \$100 of assessed value. Property values are reassessed biennially by the County Assessor and the County Collector receives and distributes the taxes to the various taxing authorities.

# Property Tax Levy - Raymore FY 2016-17

| Levies                       | Rate   | % of Total |
|------------------------------|--------|------------|
|                              |        |            |
| Hospital                     | 0.1356 | 1.58%      |
| Cass County Road & Bridge    | 0.2287 | 2.67%      |
| City                         | 1.3057 | 15.25%     |
| State                        | 0.0300 | 0.35%      |
| South Metro Fire & Ambulance | 1.0836 | 12.66%     |
| Library                      | 0.1495 | 1.75%      |
| Sheltered Workshop           | 0.0498 | 0.58%      |
| Ray-Pec Schools              | 5.0397 | 58.86%     |
| Sur-Tax *                    | 0.5400 | 6.31%      |
|                              | 8.5626 | 100.00%    |

| Total Tax Levy for Raymore Residential  | 8.0226 | per \$100 of assessed value |
|---|--------|-----------------------------|
| Total Tax Levy for Raymore Commercial * | 8.5626 | per \$100 of assessed value |



<sup>\*</sup> Sur-Tax is applied to commercially accessed real estate, then it is redistributed to all the taxing entities entitled to receive, only those in place in 1984.

Also note the above listed property taxes do not include any Community Improvement Distrists located within the City.

#### History of Property Valuation and City Tax Levy

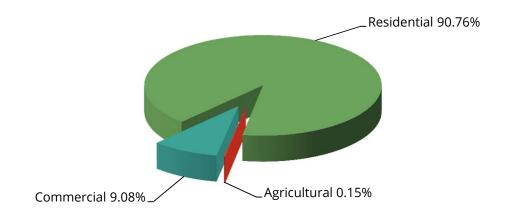
|      |           |                    | Change from Prior |  |
|------|-----------|--------------------|-------------------|--|
|      | Tax Year  | Assessed Valuation |                   |  |
|      | 2010      | \$260,574,141      | 1.10%             |  |
|      | 2011      | \$261,447,248      | 0.34%             |  |
|      | 2012      | \$268,321,175      | 2.63%             |  |
|      | 2013      | \$269,391,874      | 0.40%             |  |
|      | 2014      | \$274,918,628      | 2.05%             |  |
|      | 2015      | \$283,422,039      | 3.09%             |  |
|      | 2016      | \$290,902,454      | 2.64%             |  |
|      |           | Assessed Valuatio  | n                 |  |
|      |           | Assessed Valuatio  | n                 |  |
|      |           |                    |                   |  |
|      |           |                    |                   |  |
| 2010 | 2011 2012 |                    | 2015 2016         |  |
| 2010 |           |                    |                   |  |

| Tax  | General   | Park      | Debt      | Total    |
|--|-----------|-----------|-----------|----------|
| Year   | Fund      | Fund      | Service   | Levy     |
| 2010   | \$0.4647  | \$0.1251  | \$0.7170  | \$1.3068 |
| 2011   | \$0.4647  | \$0.1251  | \$0.7170  | \$1.3068 |
| 2012   | \$0.4647  | \$0.1251  | \$0.7170  | \$1.3068 |
| 2013   | \$0.4647  | \$0.1251  | \$0.7170  | \$1.3068 |
| 2014   | \$0.4647  | \$0.1251  | \$0.7170  | \$1.3068 |
| 2015   | \$0.4638  | \$0.1249  | \$0.7170  | \$1.3057 |
| 2016   | \$0.4638  | \$0.1249  | \$0.7170  | \$1.3057 |
| \$0.8000   | _         |           |           |          |
|  |           |           |           |          |
| \$0.6000   |           |           |           |          |
| \$0.6000   |           |           |           |          |
| 1.   | ы         |           | -         |          |
| \$0.5000   |           |           | ш         | #        |
| \$0.5000   | Ш         |           |           | Ħ        |
| \$0.5000<br>\$0.4000<br>\$0.3000                                     | Ш         |           |           |          |
| \$0.5000<br>\$0.4000<br>\$0.3000<br>\$0.2000<br>\$0.1000<br>\$0.0000 | 2010 2011 | 2012 2013 | 2014 2015 | 2016     |

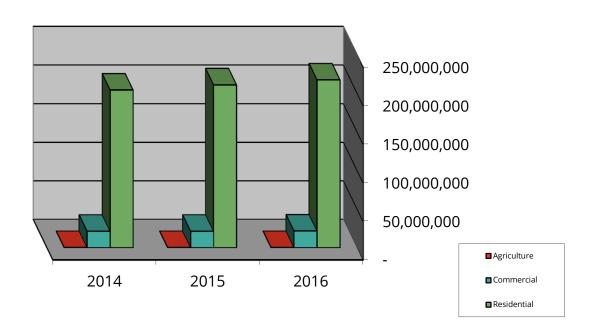
# Property Tax Assessed Valuations By Classification

|              | 2014        | 2015        | 2016        |
|--------------|-------------|-------------|-------------|
| Agricultural | 358,875     | 367,590     | 366,070     |
| Commercial   | 21,429,900  | 21,432,690  | 21,789,220  |
| Residential  | 204,618,050 | 211,196,480 | 217,700,385 |
|              | 226,406,825 | 232,996,760 | 239,855,675 |

#### **2016 Assessed Valuations Breakdown**

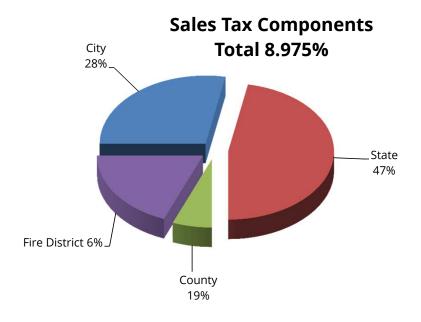


#### **Three-Year Comparison**



### Sales Tax Breakdown City of Raymore - 2016-17

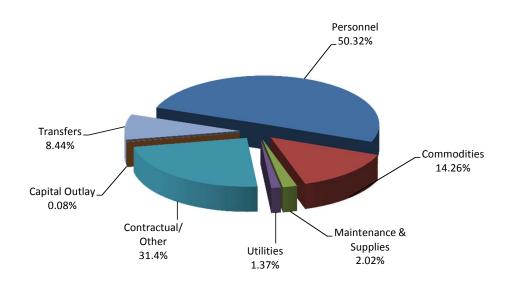
| Total City of Raymor | e Sales Tax  |   | 8.975% |
|----------------------|--|---|--------|
| City                 | Sales<br>Transportation<br>Capt. Improvemen<br>Park/Stormwater | 1.000<br>0.500<br>0.500<br>0.500          |        |
|                      | Total City   | _   | 2.500  |
| State                | Sales Conservation Education Parks & Soils                     | 3.000<br>0.125<br>1.000<br>0.100          |        |
|                      | Total State  | _   | 4.225  |
| County               | Sales Road & Bridge Law Enforcement Justice Center 911 Tax     | 0.500<br>0.250<br>0.250<br>0.250<br>0.500 |        |
|                      | Total County   | _   | 1.750  |
| Fire District        | South Metro Fire Total Fire District                           | 0.500                                     | 0.500  |



## **Combined Expenditures**

#### **Operational Funds by Function**

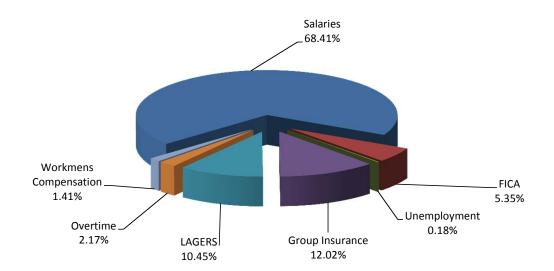
| Su                          | mmar | y          |             |
|-----------------------------|------|------------|-------------|
|                             |      | Budget     | % of Budget |
| Personnel                   | \$   | 8,777,050  | 50.32%      |
| Commodities                 |      | 2,487,257  | 14.26%      |
| Maintenance & Supplies      |      | 351,779    | 2.02%       |
| Utilities                   |      | 238,582    | 1.37%       |
| Contractual/Other           |      | 4,102,872  | 23.52%      |
| Capital Outlay              |      | 13,245     | 0.08%       |
| Transfers                   |      | 1,471,907  | 8.44%       |
| Total Combined Expenditures | \$   | 17,442,692 | 100.00%     |



## **Personnel Expenditures**

### **Operational Funds by Type**

|                             | Budget          | % of Budget |
|-----------------------------|-----------------|-------------|
| Salaries                    | \$<br>6,004,808 | 68.41%      |
| FICA                        | 469,844         | 5.35%       |
| Unemployment                | 16,183          | 0.18%       |
| Group Insurance             | 1,054,704       | 12.02%      |
| LAGERS                      | 917,000         | 10.45%      |
| Overtime                    | 190,691         | 2.17%       |
| Workmens Compensation       | 123,819         | 1.41%       |
| Total Combined Expenditures | \$<br>8,777,050 | 100.00%     |



#### **Position Control Roster**

|                              |                |                |                  | Variance FY17 |
|------------------------------|----------------|----------------|------------------|---------------|
| By Department and Fund       | 2014-15 Actual | 2015-16 Actual | 2016-17 Proposed | vs FY16       |
| Administration               | 6.40           | 8.00           | 8.00             | -             |
| Information Technology       | 2.00           | 2.00           | 2.00             | -             |
| Economic Development         | 2.00           | 1.00           | 1.00             | -             |
| Community Development*       | 6.10           | 6.00           | 7.00             | 1.00          |
| Engineering                  | 4.05           | 3.97           | 3.97             | -             |
| Streets                      | 3.12           | 3.46           | 3.46             | -             |
| Stormwater                   | 3.32           | 3.25           | 3.25             | -             |
| <b>Buildings and Grounds</b> | 2.30           | 2.20           | 2.20             | -             |
| Court                        | 1.73           | 1.73           | 1.73             | -             |
| Finance                      | 5.00           | 5.00           | 5.00             | -             |
| Police                       | 43.30          | 43.30          | 43.30            | -             |
| Emergency Management         | 1.20           | 1.20           | 1.20             | -             |
| Total All Positions          |                |                |                  |               |
| General Fund                 | 80.52          | 81.11          | 82.11            | 1.00          |
|                              |                |                |                  |               |
| Parks                        | 6.20           | 5.82           | 5.82             | -             |
| Recreation                   | 3.00           | 3.63           | 3.63             | -             |
| Total All Positions          |                |                |                  |               |
| Park Fund **                 | 9.20           | 9.45           | 9.45             | -             |
|                              |                |                |                  |               |
| Water                        | 5.75           | 6.09           | 6.09             | -             |
| Sewer                        | 5.75           | 6.09           | 6.09             | -             |
| Total All Positions          |                |                |                  |               |
| Enterprise Fund              | 11.50          | 12.18          | 12.18            | -             |
|                              |                |                |                  |               |
| Total All Positions          | 101.22         | 102.74         | 103.74           | 1.00          |

See department section for full department roster

<sup>\*</sup>The Associate Planner position was eliminated in the FY2010 budget year due to the downturn in development and the need for development planning. As the city embarks on a new Economic Development strategy, a new Strategic Planning model, realizes new development increasing both from internal and external sources, the need for this position to help with the critical role of Community Development returns in the FY2017 budget year.

<sup>\*\*</sup>FY16 included a budget amendment that elimated a 0.50 FTE Administrative Assistant position and added 1.00 FTE Athletic Coordinator position, a total 0.50 FTE increase.

# **City of Raymore Fiscal Year 2016-2017 Adopted Salary Range Chart**

| Range | Minimum                 | Midpoint        | Maximum                    | Title                              |
|-------|-------------------------|-----------------|----------------------------|------------------------------------|
| 1     | \$13.02                 | \$15.87         | \$19.33 Hourly             | Office Assistant***                |
|       |                         |                 |                            |                                    |
|       |                         |                 |                            |                                    |
| 2     | \$13.72                 | \$16.72         | \$20.37 Hourly             | Meter Reader                       |
|       |                         |                 |                            |                                    |
|       |                         |                 |                            |                                    |
| 3     | \$14.42                 | \$17.57         | \$21.32 Hourly             | Building Maintenance Technician    |
|       |                         |                 |                            | Municipal Court Clerk              |
|       |                         |                 |                            | Parks Maintenance Worker I         |
|       |                         |                 |                            | Police Records Clerk               |
|       |                         |                 |                            | Public Works Maintenance Worker I  |
|       |                         |                 |                            |                                    |
| 4     | \$15.12                 | \$18.42         | \$22.45 Hourly             | Permit Technician                  |
|       |                         |                 |                            | Accounting Technician              |
|       |                         |                 |                            |                                    |
|       |                         |                 |                            |                                    |
| 5     | \$15.82                 | \$19.28         | \$23.49 Hourly             | Parks Maintenance Worker II        |
|       |                         |                 |                            | Public Works Maintenance Worker II |
|       |                         |                 |                            |                                    |
|       |                         |                 |                            |                                    |
| 6     | \$16.53                 | \$20.14         | \$24.53 Hourly             | Utility Billing Technician         |
|       |                         |                 | ·                          | , ,                                |
|       |                         |                 |                            |                                    |
| 7     | \$17.22                 | \$20.98         | \$25.56 Hourly             | Administrative Assistant           |
|       |                         |                 |                            | Animal Control Officer             |
|       |                         |                 |                            | Communications Officer**           |
|       |                         |                 |                            | Property & Evidence Technician     |
|       |                         |                 |                            | , ,                                |
|       |                         |                 |                            |                                    |
| 8     | \$17.92                 | \$21.84         | \$26.60 Hourly             | Code Enforcement Officer           |
| _     | ,                       | ,               | ,,                         | Crew Leader, Parks Maintenance     |
|       |                         |                 |                            | Crew Leader, Public Works          |
|       |                         |                 |                            | C.C. Eduary, april 170110          |
| 9     | \$18.62                 | \$22.69         | \$27.65 Hourly             | Crew Supervisor                    |
| Ü     | ų.0.0 <u>2</u>          | <b>4</b> 00     | +=.100ourly                | Deputy City Clerk                  |
|       |                         |                 |                            | Dopary City Cloth                  |
| 10    | \$19.33                 | \$23.55         | \$28.69 Hourly             | Payroll & Purchasing Specialist    |
| 10    | Ų 10100                 | Ψ <b>2</b> 0.00 | 420100 110dily             | . ay. on a caronidorny opposition  |
|       |                         |                 |                            |                                    |
| 11    | \$20.02                 | \$24.39         | \$30.46 Hourly             | Building Inspector                 |
| 11    | Ψ <b>2</b> 0.0 <b>2</b> | Ψ27.03          | Ψοσι <del>τ</del> ο πουπιγ | Engineering Technician             |
|       |                         |                 |                            | Storm Water Specialist             |
|       |                         |                 |                            |                                    |
|       |                         |                 |                            | Network Technician                 |
|       |                         |                 |                            | Recreation Coordinator             |
|       |                         |                 |                            | Athletic Coordinator               |
|       |                         |                 |                            | Graphic Design Assistant***        |
|       |                         |                 |                            | Police Officer                     |
|       |                         |                 |                            |                                    |

| Range | e Minimum    | Midpoint   | Maximum              | Title   |
|-------|--------------|------------|----------------------|---|
| 1:    |              | \$25.26    | \$31.55 Hourly       | Police Detective                                      |
|       |              |            |                      | Public Works Field Supervisor                         |
|       |              |            |                      | Master Police Officer*                                |
|       |              |            |                      |   |
| 1:    | 3 \$21.44    | \$26.12    | \$32.62 Hourly       | GIS Coordinator                                       |
|       |              |            |                      | Chief Communications Officer                          |
|       |              |            |                      |   |
| 14    | 4 \$1,833.30 | \$2,233.70 | \$2,789.59 Bi-Weekly | City Clerk  |
|       |              |            |                      | Emergency Management Coordinator                      |
|       |              |            |                      | Municipal Court Administrator                         |
|       |              |            |                      | Associate Planner                                     |
|       |              |            |                      |   |
| 1:    | 5 \$23.88    | \$29.09    | \$36.33 Hourly       | Police Sergeant *                                     |
|       |              |            |                      |   |
|       |              | <b>***</b> | 40 077 50 D: W       | P. W. Com C.  |
| 10    | 6 \$2,022.56 | \$2,464.29 | \$3,077.56 Bi-Weekly | Building Official                                     |
|       |              |            |                      |   |
| 1     | 7 \$2.424.66 | \$2.600.97 | \$2 249 44 Di Waakhu | Police Lieutenant                                     |
| 1     | 7 \$2,134.66 | \$2,600.87 | \$3,248.14 Bi-Weekly |   |
|       |              |            |                      | Superintendent, Parks Operations                      |
|       |              |            |                      | Recreation Superintendent Assistant Director, Finance |
|       |              |            |                      | Assistant Director, Finance                           |
| 18    | 8 \$2,358.78 | \$2,873.95 | \$3,589.17 Bi-Weekly | Assistant Director, PW - Operations                   |
| •     | Ψ2,000:10    | Ψ2,010.00  | ψο,ουσιτή Di Weekiy  | Manager, Human Resources                              |
|       |              |            |                      | Manager, Information Systems                          |
|       |              |            |                      | Manager, Communications                               |
|       |              |            |                      |   |
| 19    | 9 \$2,470.88 | \$3,010.53 | \$3,759.74 Bi-Weekly | Assistant Director, PW - Engineering                  |
|       | ,            |            | •                    | Economic Development Director                         |
|       |              |            |                      | Police Captain  |
|       |              |            |                      |   |
| 20    | 0 \$2,863.14 | \$3,575.67 | \$4,465.52 Bi-Weekly | Director, Community Development                       |
|       |              |            |                      | Director, Finance                                     |
|       |              |            |                      | Director, Parks & Recreation                          |
|       |              |            |                      |   |
| 2     | 1 \$3,087.26 | \$3,951.96 | \$4,815.07 Bi-Weekly | Chief of Police                                       |
|       |              |            |                      | Director, Public Works & Engineering                  |
|       |              |            |                      |   |
| 2:    | 2 \$3,311.42 | \$4,135.51 | \$5,164.69 Bi-Weekly | Assistant City Manager                                |

#### Notes

Annual salaries are based on 2080 per year at straight time unless otherwise noted.

<sup>\*</sup>Position works 2184 hours per year at straight time.

<sup>\*\*\*</sup>Part-Time position

# City of Raymore Fiscal Year 2016-2017 Adopted Step Chart

| Range | Step 1     | Step 2     | Step 3     | Step 4     | Step 5     | Step 6     | Step 7     | Step 8     | Step 9     | Step 10    | Step 11    | Step 12    | Step 13 8  | Step 14    | Step 15    | Step 16 S  | Step 17 S  | Step 18 S  | Step 19    |
|-------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| 1     | \$13.02    | \$13.35    | \$13.68    | \$14.02    | \$14.37    | \$14.73    | \$15.10    | \$15.48    | \$15.87    | \$16.26    | \$16.67    | \$17.09    | \$17.51    | \$17.95    | \$18.40    | \$18.86    | \$19.33    |            |            |
| 2     | \$13.72    | \$14.07    | \$14.42    | \$14.78    | \$15.15    | \$15.53    | \$15.92    | \$16.31    | \$16.72    | \$17.14    | \$17.57    | \$18.01    | \$18.46    | \$18.92    | \$19.39    | \$19.88    | \$20.37    |            |            |
| 3     | \$14.42    | \$14.78    | \$15.15    | \$15.53    | \$15.91    | \$16.31    | \$16.72    | \$17.14    | \$17.57    | \$18.01    | \$18.46    | \$18.92    | \$19.39    | \$19.87    | \$20.37    | \$20.88    | \$21.40    |            |            |
| 4     | \$15.12    | \$15.50    | \$15.89    | \$16.28    | \$16.69    | \$17.11    | \$17.53    | \$17.97    | \$18.42    | \$18.88    | \$19.36    | \$19.84    | \$20.34    | \$20.84    | \$21.36    | \$21.90    | \$22.45    |            |            |
| 5     | \$15.82    | \$16.22    | \$16.62    | \$17.04    | \$17.47    | \$17.90    | \$18.35    | \$18.81    | \$19.28    | \$19.76    | \$20.25    | \$20.76    | \$21.28    | \$21.81    | \$22.36    | \$22.92    | \$23.49    |            |            |
| 9     | \$16.53    | \$16.94    | \$17.36    | \$17.80    | \$18.24    | \$18.70    | \$19.16    | \$19.64    | \$20.14    | \$20.64    | \$21.15    | \$21.68    | \$22.23    | \$22.78    | \$23.35    | \$23.93    | \$24.53    |            |            |
| 7     | \$17.22    | \$17.65    | \$18.09    | \$18.54    | \$19.01    | \$19.48    | \$19.97    | \$20.47    | \$20.98    | \$21.50    | \$22.04    | \$22.59    | \$23.16    | \$23.74    | \$24.33    | \$24.94    | \$25.56    |            |            |
| 8     | \$17.92    | \$18.37    | \$18.83    | \$19.30    | \$19.78    | \$20.28    | \$20.78    | \$21.30    | \$21.84    | \$22.38    | \$22.94    | \$23.51    | \$24.10    | \$24.70    | \$25.32    | \$25.96    | \$26.60    |            |            |
| 6     | \$18.62    | \$19.09    | \$19.57    | \$20.06    | \$20.56    | \$21.07    | \$21.60    | \$22.14    | \$22.69    | \$23.26    | \$23.84    | \$24.44    | \$25.05    | \$25.67    | \$26.32    | \$26.97    | \$27.65    |            |            |
| 10    | \$19.33    | \$19.81    | \$20.31    | \$20.81    | \$21.33    | \$21.87    | \$22.41    | \$22.97    | \$23.55    | \$24.14    | \$24.74    | \$25.36    | \$25.99    | \$26.64    | \$27.31    | \$27.99    | \$28.69    |            |            |
| 11    | \$20.02    | \$20.52    | \$21.03    | \$21.56    | \$22.10    | \$22.65    | \$23.22    | \$23.80    | \$24.39    | \$25.00    | \$25.63    | \$26.27    | \$26.92    | \$27.60    | \$28.29    | \$28.99    | \$29.72    | \$30.46    |            |
| 12    | \$20.73    | \$21.25    | \$21.78    | \$22.33    | \$22.88    | \$23.46    | \$24.04    | \$24.64    | \$25.26    | \$25.89    | \$26.54    | \$27.20    | \$27.88    | \$28.58    | \$29.29    | \$30.03    | \$30.78    | \$31.55    |            |
| 13    | \$21.44    | \$21.97    | \$22.52    | \$23.08    | \$23.66    | \$24.25    | \$24.86    | \$25.48    | \$26.12    | \$26.77    | \$27.44    | \$28.13    | \$28.83    | \$29.55    | \$30.29    | \$31.04    | \$31.82    | \$32.62    |            |
| 14    | \$1,833.30 | \$1,879.14 | \$1,926.12 | \$1,974.27 | \$2,023.62 | \$2,074.22 | \$2,126.07 | \$2,179.22 | \$2,233.70 | \$2,289.55 | \$2,346.78 | \$2,405.45 | \$2,465.59 | \$2,527.23 | \$2,590.41 | \$2,655.17 | \$2,721.55 | \$2,789.59 |            |
| 15    | \$23.88    | \$24 47    | \$25.08    | \$25.71    | \$26.35    | \$27.01    | \$27.69    | \$28.38    | \$29.09    | \$29.82    | \$30.56    | \$31.33    | \$32.11    | \$32.91    | \$33.73    | \$34.58    | \$35.44    | \$36.33    |            |
| 16    | \$2,022.56 | \$2,073.12 | \$2,124.95 | \$2,178.07 | \$2,232.53 | \$2,288.34 | \$2,345.55 | \$2,404.19 | \$2,464.29 | \$2,525.90 | \$2,589.05 | \$2,653.77 | \$2,720.12 | \$2,788.12 | \$2,857.82 | \$2,929.27 | \$3,002.50 | \$3,077.56 |            |
| 17    | \$2,134.66 | \$2,188.02 | \$2,242.73 | \$2,298.79 | \$2,356.26 | \$2,415.17 | \$2,475.55 | \$2,537.44 | \$2,600.87 | \$2,665.90 | \$2,732.54 | \$2,800.86 | \$2,870.88 | \$2,942.65 | \$3,016.22 | \$3,091.62 | \$3,168.91 | \$3,248.14 |            |
| 18    | \$2,358.78 | \$2,417.75 | \$2,478.20 | \$2,540.15 | \$2,603.65 | \$2,668.75 | \$2,735.46 | \$2,803.85 | \$2,873.95 | \$2,945.80 | \$3,019.44 | \$3,094.93 | \$3,172.30 | \$3,251.61 | \$3,332.90 | \$3,416.22 | \$3,501.63 | \$3,589.17 |            |
| 19    | \$2,470.88 | \$2,532.65 | \$2,595.97 | \$2,660.87 | \$2,727.39 | \$2,795.58 | \$2,865.47 | \$2,937 10 | \$3,010.53 | \$3,085.79 | \$3,162.94 | \$3,242.01 | \$3,323.06 | \$3,406.14 | \$3,491.29 | \$3,578.57 | \$3,668.04 | \$3,759.74 |            |
| 20    | \$2,863.14 | \$2,934.72 | \$3,008.08 | \$3,083.29 | \$3,160.37 | \$3,239.38 | \$3,320.36 | \$3,403.37 | \$3,488.46 | \$3,575.67 | \$3,665.06 | \$3,756.68 | \$3,850.60 | \$3,946.87 | \$4,045.54 | \$4,146.68 | \$4,250.34 | \$4,356.60 | \$4,465.52 |
| 21    | \$3,087.26 | \$3,164.44 | \$3,243.55 | \$3,324.64 | \$3,407.76 | \$3,492.95 | \$3,580.28 | \$3,669.78 | \$3,761.53 | \$3,855.57 | \$3,951.96 | \$4,050.75 | \$4,152.02 | \$4,255.82 | \$4,362.22 | \$4,471.28 | \$4,583.06 | \$4,697.63 | \$4,815.07 |
| 22    | \$3,311.42 | \$3,394.21 | \$3,479.06 | \$3,566.04 | \$3,655.19 | \$3,746.57 | \$3,840.24 | \$3,936.24 | \$4,034.65 | \$4,135.51 | \$4,238.90 | \$4,344.87 | \$4,453.50 | \$4,564.83 | \$4,678.95 | \$4,795.93 | \$4,915.83 | \$5,038.72 | \$5,164.69 |

**BILL 3213** 

**ORDINANCE 2016-080** 

"AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING THE FISCAL YEAR 2017 BUDGET."

# BE IT ORDAINED BY THE COUNCIL OF THE CITY OF RAYMORE, MISSOURI, AS FOLLOWS:

<u>Section</u> 1. The annual budget of the City of Raymore, Missouri, for the Fiscal Year beginning on November 1, 2016 and ending October 31, 2017, is finally approved, adopted and appropriated by fund and the maximum amounts to be expended are as follows:

|                                     | FY 2016-2017 |
|-------------------------------------|--------------|
| General Fund (01)                   |              |
| Administration                      | 1,276,609    |
| Information Technology              | 477,777      |
| Economic Development                | 216,857      |
| Community Development               | 666,474      |
| Engineering                         | 408,955      |
| Streets                             | 863,658      |
| Stormwater                          | 298,684      |
| Buildings & Grounds                 | 303,716      |
| Municipal Court                     | 177,363      |
| Finance                             | 593,630      |
| Police                              | 3,961,633    |
| Emergency Management                | 133,804      |
| Total Expenditures                  | \$9,379,160  |
| Transfer to Park Fund               | 100,000      |
| Transfer to Park Sales Tax Fund     | 118,000      |
| Transfer to Capital Sales Tax Fund  | 301,500      |
| Transfer to Restricted Revenue Fund | 10,000       |
| Total Transfers                     | 529,500      |
| Total General Fund                  | \$9,908,660  |
| Park Fund (25)                      | \$1,270,904  |
| General Obligation Debt (40)        | \$1,958,353  |
| Vehicle Replacement (03)            | \$153,436    |
| Restricted Revenue (04)             |              |
| Expenditures                        | 27,451       |

| Transfers Out   | 164,000      |
|---|--------------|
| Total Restricted Revenue Fund   | \$191,451    |
| Enterprise Fund (50)  |              |
| Water & Sewer Departments   | 5,204,595    |
| Debt Service  | 153,525      |
| Total Expenditures  | \$5,358,120  |
| Transfer to General Fund  | 771,540      |
| Transfer to VERP Fund   | 98,822       |
| Transfer to Restricted Revenue Fund   | 100,000      |
| Transfer to Ent. Cap Maint Fund   | 364,146      |
| Total Transfers   | \$1,334,508  |
| Total Enterprise Fund   | \$6,692,628  |
| Capital Funds (includes projects, debt service, and other operating expenditures) |              |
| 05 Building Equipment Replacement   | 166,000      |
| 36 Transportation   | 2,031,035    |
| 36.38 GO Transportation   | 1,640,000    |
| 37 Excise Tax   | 155,000      |
| 45 Capital Sales Tax  | 1,764,350    |
| 46 Stormwater Sales Tax   | 647,007      |
| 47 Parks Sales Tax  | 799,301      |
| 47.38 GO Parks  | 4,383,100    |
| 52 Water Connection   | 120,000      |
| 53 Sewer Connection   | 0            |
| 54 Enterprise Capital Maintenance   | 330,000      |
| Total Capital Funds   | \$12,035,793 |

<u>Section 2</u>. The funds necessary for expenditure in the budget of the City of Raymore for the Fiscal Year beginning November 1, 2016, as summarized in Section 1, are hereby appropriated and set aside for the maintenance and operation of the various departments of the government of the City of Raymore, Missouri, together with the various activities and improvements set forth in said budget.

<u>Section 3</u>. The amount apportioned for each department as shown in the budget shall not be increased except by motion of the City Council duly made and adopted, but the objects of the expense comprising the total appropriation for any department may be increased or decreased at the discretion of the City Manager, providing that said adjustment shall not increase the total appropriation for the department.

<u>Section 4.</u> All portions of the final Fiscal Year 2016-17 budget book document prepared and submitted to the Mayor and City Council for consideration, as amended by the City

Bill 3213 2

Council prior to adoption of this ordinance, are hereby adopted by reference, including all organizational charts, salary range charts, policies and procedures, and are made a part of this ordinance.

<u>Section</u> <u>5.</u> All revenue of the City of Raymore not appropriated by this Ordinance and any amount appropriated by this Ordinance and not disbursed shall be expended or kept as directed by the City Council.

<u>Section 6.</u> <u>Severability.</u> If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

DULY READ THE FIRST TIME THIS 10TH DAY OF OCTOBER, 2016.

BE IT REMEMBERED THAT THE ABOVE ORDINANCE WAS APPROVED AND ADOPTED THIS 24TH DAY OF OCTOBER, 2016 BY THE FOLLOWING VOTE:

| Councilmember Abdelgawad | Aye |
|--------------------------|-----|
| Councilmember Barber     | Aye |
| Councilmember Burke, III | Aye |
| Councilmember Holman     | Aye |
| Councilmember Hubach     | Aye |
| Councilmember Kellogg    | Aye |
| Councilmember Moorhead   | Aye |
| Councilmember Seimears   | Ave |

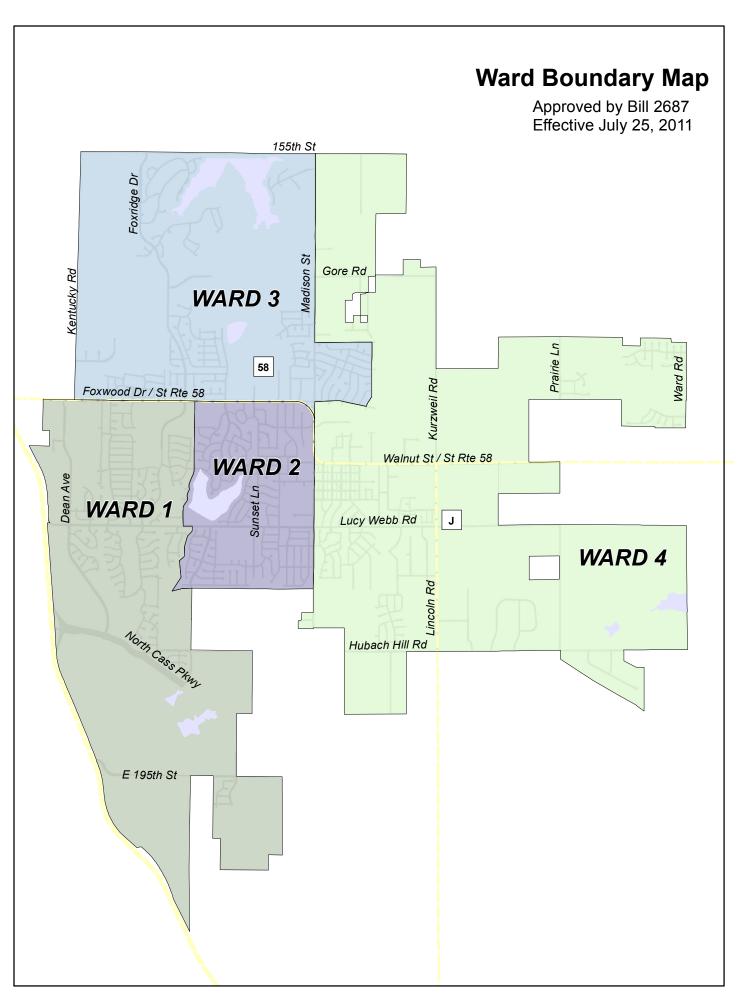
ATTEST:

Jean Woerner, City Clerk

APPROVE:

Kristofer P. Turnbow, Mayor

Date of Signature



# CITY OF RAYMORE'S STRATEGIC PLAN

In early 2016, the City of Raymore began an in-depth strategic planning process to develop a plan for the City for the next 5-10 years. Rather than write a plan and wait for public comment, City leadership decided to put our residents first and invited them to a series of interactive Community Conversations where we asked residents to reimagine Raymore. Partnering with the University of Kansas Public Management Center and CoVision, a company specializing in creating interactive meetings, we invited residents, not only to come up with new ideas and initiatives to include in the strategic plan, but also to vote on the ideas and areas of focus they saw as a priority for Raymore in real time. Under the guidance of trained meeting facilitators, Raymore received an incredible number of ideas and input from more than 350 residents who helped build a foundation for a strategic plan that will guide the growth and prosperity of our community. Not only will this input strengthen the strategic plan itself, along with our bi-annual citizen survey, but it also created community-wide buy-in and a new level of excitement in the process that is necessary to see the plan succeed in future years.

The following report details the goals outlined by residents and is being used as the foundation for the City's new strategic plan, which is still being developed as of the publication of this budget.





# Strategic Planning Initiative: Summary Report

City of Raymore, Missouri March 21, 2016

Prepared by

KU Public Management Center
University of Kansas School of Public Affairs and Administration

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#### Introduction

#### "What makes you proud to call Raymore home?"

(Responses from the Community Conversation on February 1, 2016)



#### Acknowledgements

The authors would like to thank the members of the City of Raymore City Council, City Manager Jim Feuerborn, Assistant City Manager Meredith Hauck, Communications Manager Mike Ekey, city staff, members of the Focus Group, the staff of Eagle Glen Intermediate School and the many volunteers and others who helped make this process a success.

Additional thanks go to John Nalbandian, Professor Emeritus at the University Of Kansas School Of Public Affairs and Administration, and the facilitators from the KU Public Management Center: KU PMC Director Laura Howard, Noel Rasor, Jonathan Morris, Terri Callahan, Teresa Schwab, Dave Brown and Michelle Wilson.

### **Executive Summary**

In the Spring of 2015 the City Council and City Manager of the City of Raymore, Missouri initiated a strategic planning process to identify strategic priorities and goals to guide decision-making for the City of Raymore over the next several years. The strategic planning initiative began with a Council retreat and a work session designed to capture the primary themes the Council felt needed to be addressed through the strategic planning process. The KU Public Management Center was selected through an RFP process to facilitate a three-phase strategic planning initiative. The outcomes generated from each phase are as follows:

#### City Council Planning

- Work session held on December 21, 2015 to finalize Council Themes originated at the August 17, 2015 council retreat facilitated by John Nalbandian.
- Council members established expectations and selected dates for three Community Conversations to be held in February 2016.
- A Focus Group was convened on January 21, 2016 at Park House in Recreation Park. Nine community participants provided feedback on the design and content of the Community Conversations.

#### Community Conversations

- 3 Community Conversations held at Eagle Glen Intermediate School
- February 1 (135 community members plus approximately 40 staff and 6 facilitators)
- February16 (120 community members plus approximately 30 staff and 5 facilitators)
- February 29, 2016 (96 community members plus approximately 25 staff and 5 facilitators)

Upon completion of the Community Conversations, the facilitation team analyzed the results and produced the following set of recommendations:

#### Recommendations

- 1. Establish a Focus and Organizational Structure for the Strategic Plan that Integrates the City Council's Six Themes into Four Strategic Focus Areas, each with Five Goals
  - Strategic Focus Area 1: Community Identity and Connections
  - Strategic Focus Area 2: Safe, Well-Designed and Beautiful Places
  - Strategic Focus Area 3: Business Development and Jobs
  - Strategic Focus Area 4: High-Performing Organization

#### 2. Marking Progress on the Strategic Plan

- Develop an Implementation Plan with Staff.
- Establish a Schedule for Formal Review of Progress.
- Develop a Communications Plan to Provide Updates to the Community.

#### 3. Citizen Engagement

- In addition to regular updates, identify specific opportunities for additional citizen input as the plan is implemented.
- Make explicit to the community existing opportunities for citizen engagement.

# Strategic Planning Initiative: Design and Background

#### **Project Background**

In early 2015, Raymore City Manager Jim Feuerborn reached out to Dr. John Nalbandian at the KU School of Public Affairs and Administration to discuss Mr. Feuerborn's desire to engage the City Council and community in a strategic planning process.

Dr. Nalbandian proposed a process wherein a facilitated Council meeting would generate some broad themes that capture the dreams and fears that they feel resonate through their conversations with citizens. These themes should also reflect what Council members feel is important in the results from the Citizen Survey.

From here, the themes would be used to shape a community engagement process that would include meetings with citizens.

Over the following months, Raymore wrote and issued an RFP around these concepts to select a provider to lead the process. On November 9, 2015, the City signed a contract with the KU Public Management Center to partner to design and implement a 21<sup>st</sup> Century Strategic Planning Initiative called Reimagine Raymore.

#### 21st Century Strategic Planning Initiative

The KU Public Management Center partnered with the City of Raymore to design and implement a 21<sup>st</sup> Century Strategic Planning Initiative to engage the citizens of Raymore in meaningful conversations to produce ideas and identify priorities for the future of Raymore. Specifically, the KU PMC leveraged its expertise in local government and strategic facilitation to convene a large group of interested citizens to provide input and feedback to Council generated themes to help *Reimagine Raymore* and begin to create the future the City Council envisions for Raymore.

The Strategic Planning Initiative included three phases:

#### Phase I: Recruit

During Phase I the Facilitators consulted with the following major stakeholders to develop strategic theme areas to be addressed:

- City Council to determine the focus areas and scope of the Community Engagement portion of the Initiative;
- Prior Council planning exercises were incorporated including the August 17, 2015 retreat with John Nalbandian.

- Council input was solicited to determine key community stakeholders.
- City Manager and Department Heads were asked to identify salient inputs for design purposes and administratively sustainable inputs relative to the Council-generated themes and focus areas. Staff input was solicited to determine key community stakeholders, consider lesser-represented stakeholders and identify optimal outreach efforts.
- A focus group was convened on January 21, 2016 with a representative set of community leaders and key stakeholder groups to inform the process and means of engagement.
- City Council themes were discussed and finalized at a Council Work Session on January 21, 2016.

#### Phase II: Engage

During Phase II the Facilitators led a series of three Community Conversations held at the Eagle Glen Intermediate School in Raymore as follows:

- A Community Conversation on February 1, 2016 which engaged 135 community members plus approximately 40 staff and 6 facilitators to discuss community reactions to City Council themes.
- A second Community Conversation on February16 which engaged 120 community members plus approximately 30 staff and 5 facilitators.
- A third Community Conversation on February 29, 2016 which engaged 96 community members plus approximately 25 staff and 5 facilitators.

21<sup>st</sup> Century Town Hall Meeting technology was used by the facilitators during the first two Community Conversations. The technology allowed participants to provide direct input on Council-generated themes, see the common themes generated by the large group discussions, and then vote in real-time to help determine priorities for Council consideration. The Facilitators used iClicker technology at each of the three events to enable each participant to have a remote control-like voting device to actively participate in voting and priority setting. The Facilitators partnered with Covision to facilitate the first two Community Conversations using networked iPads at each of a series of round tables rather than traditional flip charts. A "Theme Team" of facilitators synthesized discussion notes from each roundtable iPad and then produced PowerPoint slides in real-time of common themes shared by the full group. Participants then had an opportunity to reflect and vote on their priority goals for each theme. The Covision technology also produced summary reports from the first two Community Conversations including full transcripts of all discussion notes.

#### Phase III: Summarize

During Phase III the Facilitators summarized all discussions for the purpose of informing City Council strategic planning, goal-setting and prioritizations. The summary includes:

- Written summaries of the Town Hall Meeting, follow-up sessions and related discussions. iPad discussion notes, "Theme Team"
   PowerPoints and iClicker voting results referenced in the summary.
- Recommendations for a structural framework for the City Council's strategic plan. The framework includes recommended focus areas and broad goals to address each of the City Council's original six themes.
- A presentation by the Facilitators to the City Council and Senior Staff of a summary report of the Strategic Planning Initiative to inform the City Council of its options for future course of action.

#### **Alignment of Community Conversations with Growth Management Plan**

We also compared data from the three community conversations that occurred during this Reimagine Raymore process with information from the city's citizen survey and growth management plan. In assessing the City of Raymore 2015 DirectionFinder© Survey, the most recent citizen survey conducted by ETC Institute and the 2013 Growth Management Plan, we find significant alignment with the sentiments expressed during the three Reimagine Raymore community conversations. Specifically, while citizens surveyed by ETC found the community to be safe and were generally satisfied with services, the results did show that citizens were looking for more amenities from the community, that is, they wanted more "there" there. This same sentiment was clear in the three community conversations. The Growth Management Plan (GMP) adopted in 2013, likewise shows common themes with the recent community conversations. For example, many of the greatest strengths cited in the GMP (proximity to metro; school district; small suburban community feel) were also referenced as strengths during the community conversations. Likewise, some of the greatest weaknesses identified in the GMP process (job opportunities, convenient entertainment options/venues, and convenient commercial/retail options) were areas where residents made many recommendations for specific improvements during the Reimagine Raymore conversations. Similarly, many recommendations from the Community Conversation mirror some of the goals identified in the GMP.

# City Council Themes

The following themes were developed by the Raymore City Council in the Fall of 2015 to provide a foundation for the Community Conversations and the strategic planning initiative. The community was asked to provide feedback on each of the six major themes through a series of facilitated discussions.

# 2015 Raymore City Council Strategic Planning Themes

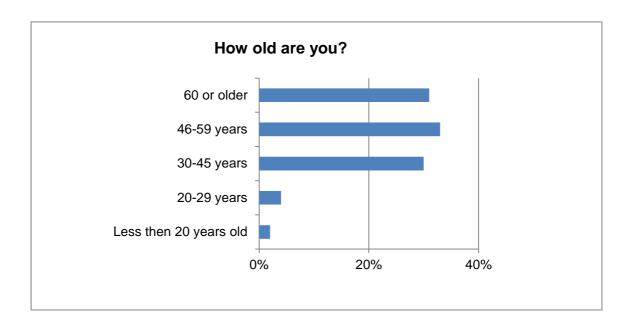
- Develop an identity
  - A place to come back to
  - Culture and art
- Community Connections
  - People know and care about each other
  - Generational diversity
  - o Activities and Events
- Safety
- Natural Spaces
  - Parks and Trails
  - Recreation
  - Beautification
- Good Planning
  - Cohesive growth and development
  - Well-maintained infrastructure
  - Opportunity to prosper
  - Organizational Health
  - Participation
- Business Community
  - o Diverse and prosperous
  - Shopping and jobs

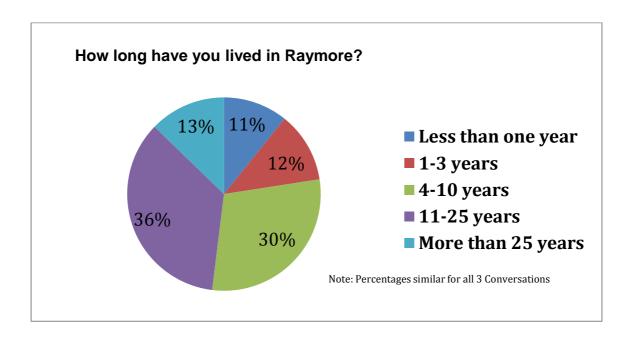
# Community Conversations: Summary

The following information is a summary of data from the three Community Conversations including iPad discussion data and iClicker demographics data.

## Participants:

- Community Conversation #1: 135 community members plus approximately 40 staff and 6 facilitators
- Community Conversation #2: 120 community members plus approximately 30 staff and 5 facilitators
- Community Conversation #3: 96 community members plus approximately 25 staff and 5 facilitators
- 51 community members attended all 3 Community Conversations
- Approximately 215 unique participants
- 54% Male, 46% Female





The questions and response data on the next several pages are taken from Community Conversation #1 and Community Conversation #2:

# Community Identity and Connections

What do we want to be known for? (Community Conversation #1 question and themed responses)

 Safe and friendly, great schools, parks and green space, sense of community, "Great place to raise a family", small town feel and charm, great restaurants, arts and entertainment; being prepared for and planning for growth, innovation, business growth, economic opportunity

# What specifically can Raymore do to more clearly identify itself? (Community Conversation #2 question and themed responses)

## Item (listed in rank order based upon participant's top three choices)

Establish a town center/downtown/main street

Create a community center for events and gathering

Beautify the town with trees, gardens landscaping and sculptures

Re-brand Raymore - create a motto, logo, vision, etc.

Have signage coming into town that articulates our image (hanging banners, signs)

Signs that identify Raymore along I49 and M58 - to high light what makes Raymore distinct from other communities

Keep "Garden Spot" branding and own it! (create more gardens)

# What does it mean to be connected to one another as a community? (Conversation #1 question and themed responses)

- Neighbors: Know our neighbors
- Central place and activities to get together and cross paths (churches, the trail system, our neighborhoods, shops, Zumba class, Farmers Market, 4th of July)
- People are friendly with each other (offer to help, shovel snow, know names);
- **Open communication**: Easy access to government (people and information), like the City Review, Facebook, Twitter
- Respect across differences (age, religion, ethnicity)

# What kinds of events, activities or supports can the City offer to enhance community connections?

(Conversation #2 question and themed responses)

| Item (listed in | n rank order based | upon participant's | top three choices) |
|-----------------|--------------------|--------------------|--------------------|
|                 |                    |                    |                    |

Create a Community center and or amphitheater to host events

Host community events - outdoor movies, concerts in parks, summer festival, holiday events, Raymore parade)

Have more restaurant options in town

Create garden spots and more walking trails

Create activities for children and families

Host athletic themed events

City support and promote more block parties

Create hangout spots for youth

Enhance the website to promote more community events

# Good Design, Beautiful and Safe Places

# What do we need to have in place to be safe and feel safe? (Conversation #1 question and themed responses)

| Item   |  |  |
|--|--|--|
| Good lighting in neighborhoods and parks                                   |  |  |
| Strong police and fire departments; adequate numbers & training            |  |  |
| Police involvement in the community and schools; police not just enforcers |  |  |
| Neighbors knowing each other and helping each other; Neighborhood watch    |  |  |
| Well-maintained properties   |  |  |
| Good response time for emergencies   |  |  |
| Community storm shelters and emergency warning systems                     |  |  |
| Participate in citizen police academy                                      |  |  |

# What is important to you when you think of parks, trails and beautiful places? (Conversation #1 question and themed responses)

- Connectivity parks and trails connect to one another and neighborhoods, safe, more enhanced amenities (splash park, amphitheater, ice skating rink),
- well maintained public spaces, easily accessible, dog park, basic amenities (benches, restrooms, shade trees, playgrounds),
- preserve uncluttered natural spaces,
- more athletic fields (baseball, soccer, basketball) and public art (sculptures, signage, "Welcome to Raymore")

# What specifically can we do to make the design of our public spaces, parks and trails more desirable and attractive? (Conversation #2 question and themed responses)

# Item (listed in rank order based upon participant's top three choices)

Have sufficient funding to maintain our parks, have them in good repair, use weather resistant materials, keep them clean

Make trails, more accessible at all times of day (better lighting at night). Have parking available at trail heads

Have multiple options for recreation in our parks (rope playground, parent child swing, community garden, fishing space, zip line, dog park)

Have clearly marked trails with signs that identify where trails; that they belong to the whole city

Make alternate modes of transportation welcome in the park. Encouraging bikers and walking to promote community connection

Signage that designates a bike route between all parks and green spaces

# What should we pay attention to as we plan for the growth and design of our community? (Conversation #1 question and themed responses)

## Item (listed in rank order based upon participant's top three choices)

Provide and maintain adequate infrastructure to guide growth

Be strategic about types of businesses recruited

Manage traffic flow

Plan for a "community for all ages", consider demographics

Manage expansion and growth

Provide a balance between residential and commercial

Provide separation between land uses (commercial and residential); more spaces between businesses and homes

Maintain community identity

# **Business Development and Jobs**

# What do we envision for a thriving business community that has shops, jobs and opportunities? (Conversation #1 question and themed responses)

Item (listed in rank order based upon participant's top three choices)

An area with a Main Street feel (central walkable, intentional, quaint, mix of residential and business)

Attract light industrial, manufacturing and technology companies

Improve the look and feel of existing strip malls

Use incentives responsibly to attract business

More sit down restaurants

Variety of jobs beyond retail, both White Collar and Blue Collar

Family oriented businesses (places for kids to have fun e.g. indoor activity center)

Locally owned, Mom & Pop stores

# What specific types of businesses do we expect and need to have in Raymore? (Conversation #2 question and themed responses)

# Item (listed in rank order based upon participant's top three choices) Restaurants (Sit down, High end, dinner theater, "personality") Technology Companies Light industrial Retail Diverse (Mom & Pop, Unique, etc.) Family/Youth Entertainment Home Stores (Cosco, Kirklands, Bed Bath & Beyond, Michaels) Google Fiber Healthcare Retail Clothing

# What kinds of jobs do we want to have in Raymore? (Conversation #2 question and themed responses)

## Item (listed in rank order based upon participant's top three choices)

Technology industry

White collar and professional jobs (lawyers, engineering, accounting, etc)

Blue collar jobs (Plumbing, electricians, etc.)

Medical and Healthcare jobs (Imaging, doctors, doctor's office, therapy)

Service industry

Retail jobs ("Retail outlets for young people jobs")

# Vote: Overall

# Please place a check by the 4 overall ideas you think are most important for Raymore.

(Compiled from themed responses recorded at Community Conversation #2)

## Item (listed in rank order based upon participant's top four choices)

Have sufficient funding to maintain our parks, have them in good repair, use weather resistant materials, keep them clean

Restaurants (Sit down, High end, dinner theater, "personality")

Establish a town center/downtown/main street

Technology Companies & Light Industrial

Create a community center for events and or amphitheater to host events

Host community events - outdoor movies, concerts in parks, summer festival, holiday events, Raymore parade)

Police role: involvement with neighborhoods, youth & schools; use ATVs on trails, use bikes

Make trails, more accessible at all times of day (better lighting at night). Have parking available at trail heads

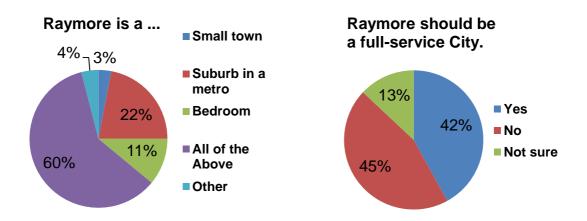
White collar and professional jobs (lawyers, engineering, accounting, etc)

Neighborhoods & Neighbors: Neighborhood watch; neighbors knowing neighbors; city-sanctioned block events

Technology industry Jobs

# Community Conversation #3

At the beginning of Community Conversation #3 we summarized feedback and priorities identified in Community Conversations #1 and #2. In prior conversations the topic of a downtown, main street feel or town center surfaced a number of times. The topic came up in response to both identity and community connections, and business development and jobs. Our focus of the third meeting was to understand the "why" underneath those responses. We asked some core questions about community identity to begin the discussion:



These responses provide some insight into how residents view Raymore. The majority of respondents identify Raymore as a combination of a small town, a suburb in a metro community and a bedroom community. This is helpful to understand as the City considers specific types of development. Residents were equally split on the question of Raymore being a full-service City, which suggests a significant difference in what people expect to find and not in Raymore (i.e shopping, jobs, restaurants, etc.)

We then explored why people articulated that it was important to have a downtown/town center and what they hoped to accomplish. Residents articulated a desire for connectivity, social connections, a gathering place and a sense of community identity. The other theme had to do with keeping dollars in Raymore and attracting more dollars from outside the community.

# Why is it important to you that we have a downtown/town center? What do you hope to accomplish by having such a place? (Conversation #3 question and themed responses)

- · Connectivity, Social connections
- Gathering place (safe, walkable)
- Identity, Sense of community
- Keep money in Raymore
- Magnet for the area, destination place
- Bring more money in to Raymore, strengthen tax base
- Mixed use development

# Are there other or better ways to achieve this same effect? (Conversation #3 question and themed responses)

- Develop what we already have
- Build out around Municipal Circle
- Build out around North Cass Parkway or along 58
- Redevelop Williowind
- A new downtown is not feasible

# Why do we need to focus on bringing more restaurants to Raymore? (Conversation #3 question and themed responses)

- Keep money in Raymore
- Create reason/destination for people to come to Raymore
- Have more choices
- Something to do for a night out

# What type of restaurants are our top priority to attract? (Conversation #3 question and themed responses)

- Family-style
- Place with large meeting rooms
- Sit-down
- Bar and Grill

# Recommendations:

The Council and City Manager requested a list of recommendations based upon community conversation feedback and an analysis of the results.

## **Recommendation 1:**

Establish a Focus and Organizational Structure for the Strategic Plan that Integrates the City Council Six Themes into Four Strategic focus areas, each with Five Goals:

- Strategic Focus Area 1: Community Identity and Connections
- Strategic Focus Area 2: Safe, Well-Designed and Beautiful Places
- Strategic Focus Area 3: Business Development and Jobs
- Strategic Focus Area 4: High-Performing Organization

This recommendation builds on the original six themes identified by the City Council which served as a framework for the citizen dialogues. After reviewing the citizen input, the interrelationships between many of the themes became apparent. Taking these interrelationships into account, this recommendation streamlines the six themes into four Strategic Focus Areas. We recommend the use of four strategic focus areas for the following reasons:

- Using four themes enhances the ability to communicate effectively with the citizenry about the Strategic Plan;
- Using these four themes allows balance among goals; and
- Using these four themes detaches the direct link to organizational units; breaking down silos can build greater ownership from all city staff.

The following chart depicts the alignment between the Council's initial six themes and the recommended four Strategic Focus Areas.

Alignment of Council Themes with Recommended Strategic Focus Areas

| COUNCIL THEMES           | Strategic Focus Area 1: Community Identity and Connections | Strategic<br>Focus<br>Area 2:<br>Safe, Well-<br>Designed<br>and<br>Beautiful<br>Places | Strategic Focus Area 3: Business Development and Jobs | Strategic<br>Focus Area 4:<br>High-<br>Performing<br>Organization |
|--------------------------|--|--|---|---|
| Develop An Identity      | ✓  | ✓  |   |   |
| Community<br>Connections | <b>√</b>   | <b>√</b>   | <b>√</b>  |   |
| Safety                   |  | ✓  |   |   |
| Natural<br>Spaces        |  | <b>√</b>   |   |   |
| Good Planning            |  | ✓  | √   | <b>√</b>  |
| Business<br>Community    |  |  | <b>√</b>  |   |

One identified Strategic Focus Area deserves some particular discussion in these recommendations -- Strategic Focus Area 4: High-Performing Organization. While internal operations were not discussed in a significant way during the citizen engagement phase of this project, organizational health was referenced by the Council. The ability to make the strategic plan a tactical reality will rest in large part on an organization that is functioning effectively at a high level of performance. Including this as a particular Strategic Focus Area will allow the Council to be cognizant of the importance of internal functions and staff performance.

## **Strategic Focus Areas and Recommended Goals**

For each Strategic Focus area, five goals are recommended. The goals are articulated at a high-level, and can serve as a framework within which specific objectives and accompanying action plans can be established by staff. The goals are intentionally broad, allowing them to remain relevant even as specific objectives and action plans are completed.

The following pages summarize the goals we recommend for each Strategic Focus Area. A summary table follows at the end of all of the recommendations.

# **Strategic Focus Area 1: Community Identity and Connections**

Residents value the small-town feel of Raymore and generally recognize Raymore as a combination of a small-town, suburb and bedroom community within a metropolitan region. To that end, residents desire a more recognizable identity for their City as well as greater opportunities to connect with each other to strengthen their sense of community.

#### Goals:

- Develop a compelling community identity and brand.
- Enhance first impressions of the community.
- Foster opportunities for all citizens to feel valued and connected within the Raymore community.
- Promote and develop signature social and cultural events and attractions.
- Actively promote opportunities for citizen engagement in city programs and planning efforts.

## Strategic Focus Area 2: Safe, Well-Designed and Beautiful Places

Residents value Raymore as a safe and attractive community. To preserve that which is important to them, residents desire planning and growth strategies which emphasize safety, beautification of public spaces, sound infrastructure and a thoughtful evaluation process to ensure these values are preserved.

## Goals:

- Retain a focus on safety for residents and visitors.
- Maintain attractive and safe parks and natural spaces.
- Develop programs and amenities to meet the diverse needs of the entire community.

- Provide and maintain cost-effective, reliable and high quality infrastructure that complements the city's identity.
- Evaluate and plan for cohesive growth and development.

## Strategic Focus Area 3: Business Development and Jobs

Residents value the need for a vibrant economy, good jobs and a thriving business community. To that end, residents desire thoughtful strategies to attract, grow and retain businesses and jobs in Raymore which are consistent with the needs and interests of the community.

#### Goals:

- Target specific sites for business development and redevelopment.
- Focus business recruitment strategies on opportunities that align with community priorities.
- Align job recruitment strategies with market and community needs.
- Explore business retention and entrepreneurial support efforts to encourage businesses to locate or remain in Raymore.
- Cultivate a climate for prosperous growth and development.

## Strategic Focus Area 4: High-Performing Organizations

Council members, staff and community residents appreciate the need for good performance to achieve the desired strategic goals in an efficient and cost-effective manner. To that end, stakeholders expect form this process thoughtful implementation, routine progress updates and financial discipline to ensure quality customer service and steady progress.

#### Goals:

- Deliver high-quality customer service to the public and employees.
- Foster constructive dialogue among Council, staff and community to define priorities and expectations.
- Recruit, develop and retain skilled employees.
- Ensure fiscal discipline and good stewardship of public resources.
- Develop and execute implementation and communication plans for the strategic plan.

#### Recommendation 2:

## **Marking Progress on the Strategic Plan**

In order to ensure that progress continues on the strategic plan, and that movement forward is noted and communicated, we recommend the following:

- Develop an Implementation Plan with Staff;
- o Establish a Schedule for Formal Review of Progress; and
- Develop a Communications Plan to Provide Updates to the Community.

#### **Recommendation 3:**

## Citizen Engagement

The Council exhibited great leadership in conducting the extensive citizen engagement sessions. The conversations were well-attended and well-received by the Raymore citizenry. As a result, there are now heightened expectations concerning opportunities for engagement and the use of community input. As a result, we recommend:

- In addition to regular updates, identify specific opportunities for additional citizen input as the plan is implemented; and
- Make explicit to the community existing opportunities for citizen engagement.

# Strategic Plan Framework:

## **Strategic Focus Area 1: Community Identity and Connections**

#### Goals:

- Develop a compelling community identity and brand
- Enhance first impressions of the community
- Foster opportunities for all citizens to feel values and connected within the Raymore community
- Promote and develop signature social and cultural events and attractions
- Actively promote opportunities for citizen engagement in city programs and planning efforts

#### Strategic Focus Area 2: Safe, Well-Designed and Beautiful Places

#### Goals:

- Retain a focus on safety for residents and visitors
- Maintain attractive and safe parks and natural spaces
- Develop programs and amenities to meet the diverse needs of the entire community
- Provide and maintain cost-effective, reliable and high quality infrastructure that complements the city's identity
- Evaluate and plan for cohesive growth and development

## Strategic Focus Area 3: Business Development and Jobs

#### Goals:

- Target specific sites for business development and redevelopment
- Focus business recruitment strategies on opportunities that align with community priorities
- Align job recruitment strategies with market and community needs
- Explore business retention and entrepreneurial support efforts to encourage businesses to locate or remain in Raymore
- Cultivate a climate for prosperous growth and development

## Strategic Focus Area 4: High-Performing Organization

#### Goals:

- Deliver high-quality customer service to the public and employees
- Foster constructive dialogue among Council, staff and community to define priorities and expectations
- Recruit, develop and retain skilled employees
- Ensure fiscal discipline and good stewardship of public resources
- Develop and execute implementation and communication plans for the strategic plan

# Headlines

What do you want to print in tomorrow's headlines about these Community Conversations that explains your excitement for the future of the City of Raymore?

(Select responses recorded at Community Conversations #2 and #3)

| 002 | Raymore Reimagined  |
|-----|---|
| 003 | look what Raymore is doing now.                                       |
| 005 | Community Looking to the Future                                       |
| 006 | We "Have" reimagined Raymore  |
| 007 | RAYMORE PARTNERS WITH ITS CITIZENS TO REINVENT IMAGINE                |
| 009 | Raymore is the City to Watch  |
| 010 | Bright future ahead for Raymore                                       |
| 011 | Raymore Embracing It's Future   |
| 012 | WERE ON THE MOVE WATCH US GROW!                                       |
| 013 | Raymore has arrived!!   |
| 014 | Raymore attracts more business than it can handle!                    |
| 018 | Watch Raymore Develop   |
| 021 | YOU CANT STOP RAYMOREYOU CAN ONLY CONTAIN IT.                         |
| 022 | Raymore Cares!  |
| 024 | Community comes together for collaborate approach on future of city.  |
| 027 | Democracy in action!  |
| 028 | Raymore asks citizens what they want & city listens & acts.           |
| 030 | Raymore is the place to be known as the place you REALLY want to live |
| 031 | RAYMORE MAKES HISTORY!!!!!  |
| 034 | City open to Citizen's ideas!!!                                       |
| 037 | Raymore embraces change   |
| 039 | Raymore partners with it's citizens to reinvent it's image            |
| 040 | an enthusiastic crowd enjoyed planning to shape Raymore's future.     |