



**City of
Raymore, Missouri**

**Adopted Annual Budget
For Fiscal Year
Beginning November 1, 2015**



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City of Raymore

Budget 2015-2016

Elected Officials and Department Heads

Mayor and City Council

Peter Kerckhoff, Mayor

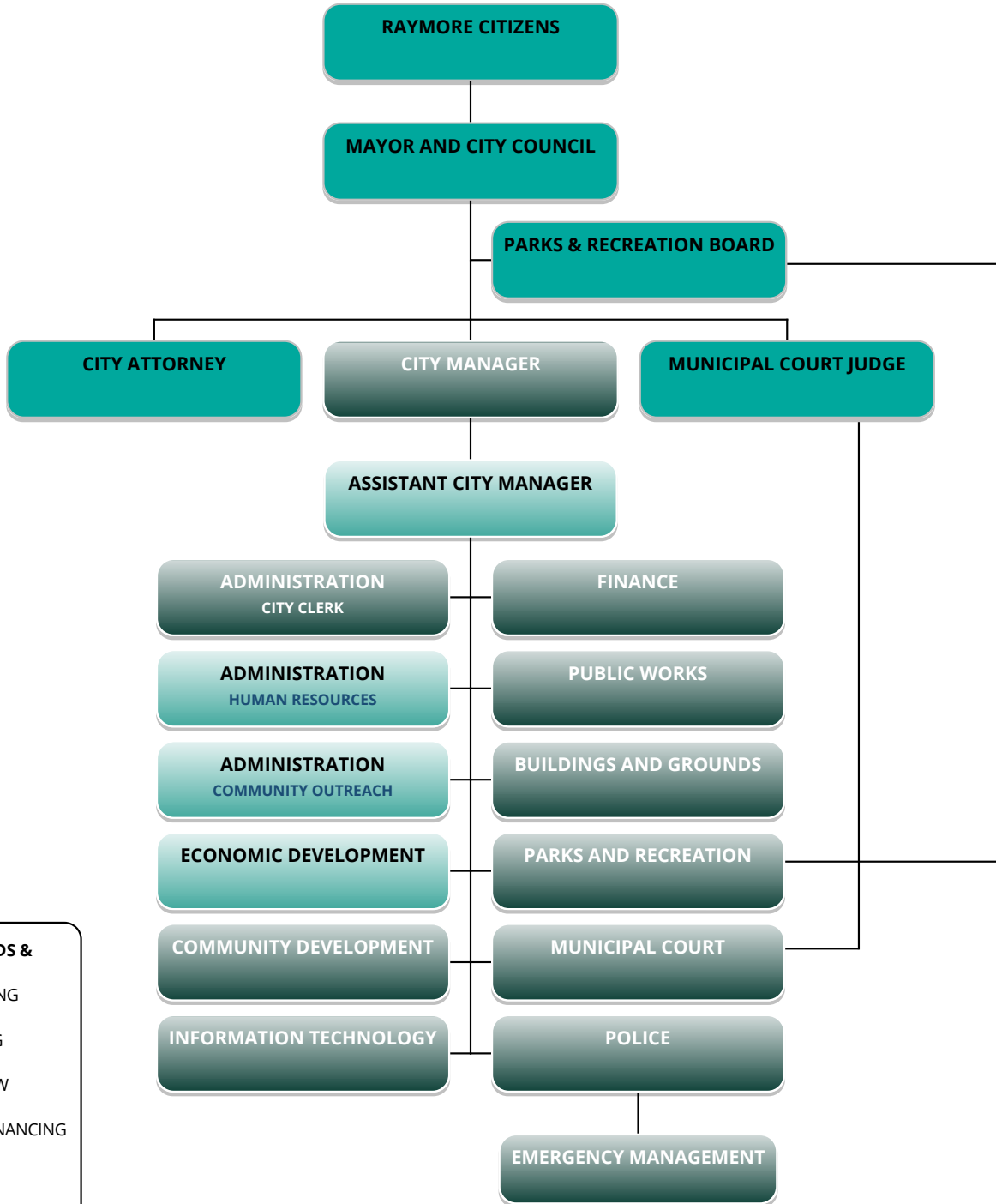
Jeffrey Stevens	Ward I
Kevin Kellogg	Ward I
Derek Moorhead (Mayor Pro Tem)	Ward II
Joseph Burke III	Ward II
Jay Holman	Ward III
Kevin Barber	Ward III
Sonja Abdelgawad	Ward IV
Charlene Hubach	Ward IV

City Manager and Management Team

Jim Feuerborn, City Manager

Meredith Hauck	Assistant City Manager
Jeanie Woerner	City Clerk
Jan Zimmerman	Chief of Police
Cynthia Watson	Finance Director
Jim Cadoret	Community Development Director
Nathan Musteen	Park & Recreation Director
Matt Tapp	Economic Development Director
Mike Krass	Public Works Director/City Engineer

CITY OF RAYMORE



- VOLUNTEER BOARDS & COMMISSIONS**
- PLANNING & ZONING COMMISSION
 - BOARD OF ZONING ADJUSTMENT
 - LICENSE TAX REVIEW COMMITTEE
 - TAX INCREMENT FINANCING COMMITTEE
 - TREE BOARD
 - BOARD OF APPEALS



City of Raymore

Budget 2015-16

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Raymore

Missouri

For the Fiscal Year Beginning

November 1, 2014

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Raymore, Missouri for its annual budget for the fiscal year beginning November 1, 2014.

In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



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August 15, 2015

**The Honorable Peter Kerckhoff and
Members of the Raymore City Council**

Dear Mayor Kerckhoff and Members of Council:

The Proposed Operating Budget for the Fiscal Year 2016 is hereby submitted for your consideration.

Summaries of revenues and expenditures are included for all City funds, and expenditure information is provided for each department or significant division where they exist within a particular fund. Financial information provided includes two prior years actual revenues and expenditures, the FY 2015 budgeted and projected revenues and expenditures, and the FY 2016 projected revenues and proposed expenditures. Budget detail was prepared by program for each department and division, which allows cost of service information to be represented and analyzed by service area.

Staff has worked diligently to draft a proposed budget that meets the goals expressed by the City Council and the needs expressed and desired by the citizens of Raymore. The budget should serve as a guideline to provide targeted government services achieved through better communication and understanding of those goals and needs to save taxpayer money. The budget is in compliance with the City Charter requirement that total proposed expenditures not exceed estimated revenues plus any unencumbered cash reserves estimated to be on hand at the beginning of the ensuing fiscal year.

This budget has been prepared using the modified zero-based budget and target-based budgeting approach. This combined approach requires each department to prepare a budget request as if it were being done for the first time while at the same time being aware of the overall target spending amount relative to available resources and significant program expenditures necessary or desired to meet goals within those resource amounts. While taking historical context into account, requests were reviewed in line item detail to ensure that requests did not just include incremental additions to prior year's budget numbers. Detail sheets were developed for each appropriate line item to allow for this review and to better serve as a management tool during the implementation of the budget. Budget development was also approached from a "maintenance" and "expansion" request perspective. The maintenance requests represent additional funding needs to continue to provide services at the same level as the prior year. Expansion requests represent an increase in service level or provision of a new service or program.

Immediately following this message is a summary that shows how operating funds are spent by service area, regardless of the fund from which they are budgeted.

Fund Balance Reserve

City policy requires that each of the City's operating funds carry a restriction of 20% of the proposed fund operating expenditures for application to the next year's fund balance. This is a conservative, prudent policy to deal with any foreseeable emergency and enhance the credit worthiness of the city.

OPERATING FUNDS AND DEBT SERVICE FUND HIGHLIGHTS

The primary non-capital funds for the City are the General Fund, Park Fund, Enterprise Fund, and Debt Service Fund. Some highlights of these follow.

GENERAL FUND

Beginning Balance

A deficit (expenditures over revenues during the fiscal year) of \$510,532 was projected at the end of FY 2014 when the FY 2015 Proposed Budget was submitted last year. The FY 2014 General Fund actually ended having a deficit of \$165,666. It should be noted that this deficit was a controlled draw down on fund balance through budgeted transfers to the Restricted Revenue Fund for specific capital projects. The lower than projected deficit spending amount led to an increase of \$344,866 in actual beginning balance for FY 2015 for a total beginning balance of \$3,584,162.

FY 2015 revenues are projected to come in \$377,162 higher (+4.23%) than the FY 2015 budget number. While most revenues are in line with budget expectations, there are items of note:

- Sales Taxes are projected to come in \$196,767 higher (+6.57%) than budgeted. This is primarily attributable to normal city sales tax coming in 7.30% above budget.
- The Fees and Permits revenue line item is projected to come in substantially higher than budgeted by \$206,800 (+222.51%) due to greater building activity than had been conservatively budgeted for.

Expenditures for FY 2015 are projected to be \$499,040 (-5.0%) below budget.

The combination of the FY 2014 lower than projected deficit, projected FY 2015 revenues and FY 2015 expenditures result in a projected unreserved (gross) fund balance at the end of FY 2015 in the amount of \$3,403,868, an amount that is \$1,221,068 (55.94%) more than budgeted.

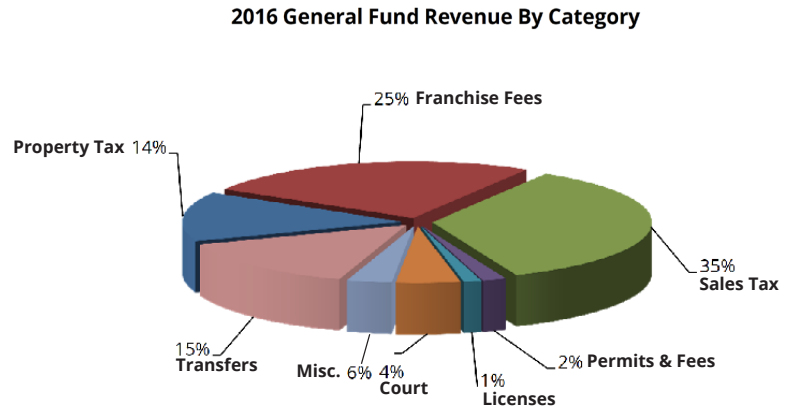
Revenue Budget Summary			
	2015	2016	% +/-
Property Taxes	\$1,257,584	1,306,208	3.9%
Franchise Taxes	\$2,395,669	\$2,345,760	-2.1%
Sales Taxes	\$2,997,146	\$3,269,336	9.1%
Fees and Permits	\$92,940	\$164,627	77.1%
Licenses	\$122,100	\$123,350	1.0%
Municipal Court	\$440,078	\$440,900	0.2%
Miscellaneous	\$316,620	\$309,474	-2.3%
Transfers	\$1,295,031	\$1,351,579	4.4%
Total	\$8,917,169	9,311,234	4.4%

FY 2016 Revenues

Staff projects total FY 2016 revenues to come in \$394,065 (4.42%) higher than the FY 2015 budget amount and \$16,903 (.18%) higher than FY 2015 projected receipts, or essentially the same.

Some highlights of projected FY 2016 revenues in the General Fund are as follows:

- **Property Tax:** Property tax receipts in FY 2016 are projected to be only \$30,249 higher than received in FY 2015. Staff currently anticipates that the associated increase in total assessed valuation will lead to the need to decrease the General Fund levy according to the Hancock Amendment in order to remain revenue neutral. This leads to the very small increase in projected revenue which only reflects additional revenue from growth.



- **Franchise Taxes:** Franchise tax receipts for FY 2016 are projected to come in \$49,910 (-2.08%) below the FY 2015 budgeted amount. The addition of 100 new residences in FY 2016 is assumed in this projection. The continued decrease in collections in this area is primarily due to decreases in both land-line and wireless telephone franchise tax collections. Staff attributes the decrease in revenue from the ever-growing wireless carrier market to the elimination of franchise billing on the data portion of the bill, which shows growth, and franchise billing strictly associated with the telephone portion of the billing.
- **Sales Tax:** The FY 2016 projection is \$272,190 (+9.08%) higher than the FY 2015 Adopted Budget amount, and \$75,423 (+2.36%) higher than the FY 2015 projected amount. The budget assumes partial year revenue from a single new additional commercial fast food enterprise in the city and a very modest increase in existing city sales tax from FY 2015 projected and small 2% increase in state vehicle sales tax from the FY 2015 projected budget.
- **Fees and Permits:** Again in FY 2015 substantially more housing starts led to substantially more revenue than staff conservatively budgeted. Projected revenues for FY 2015 are anticipated to be \$206,800 (+222.51%) higher than the FY 2015 budget. Staff has attempted to conservatively realize the consistent nature of the increase in this revenue source by increasing the projected number of new homes from 50 new home starts to 95 new home starts to budget this revenue in FY 2016. The 95 new home starts being used for budgeting purposes remains below the actual new home starts for the past several years by an average of 30 starts.
- **Municipal Court:** It should be noted that FY 2015 Municipal Court revenues were down from the budgeted amount by \$23,139 (-5.26%). This can be directly attributed to the serious reduction in patrol staffing during the year and the subsequent reduction in traffic tickets. FY 2016 revenues are anticipated to return to normal levels and staff conservatively projects them at \$822 higher than the FY 2015 budget amount.

- **Transfer from Transportation Fund:** Some proceeds from the half-cent Transportation Sales Tax are transferred each year to the General Fund and are used for transportation-related infrastructure maintenance expenditures. A transfer of \$320,000 is again budgeted in FY 2016.
- **Transfer from Storm Water Sales Tax Fund:** The City has a Parks/Storm Water sales tax in the amount of one-half cent. Forty percent of the receipts from this tax is allocated to Parks & Recreation; forty percent is allocated to the Storm Water Sales Tax Fund; and twenty percent is allocated to each of these funds in amounts determined by the City Council each year. Staff each year budgets an amount to be transferred from the Storm Water Sales Tax Fund to the General Fund to offset operating costs for storm water management in the fund. For FY 2016 this amount is budgeted at \$258,115.
- **Transfer from Enterprise Fund:** Transfers are made from the Enterprise Fund to compensate the General Fund for administrative work serving Enterprise Fund functions such as utility billing and administrative salaries. For FY 2016 it is budgeted to transfer \$756,464. A complete explanation of the methodology used to compute the amount for this transfer is presented in the "Transfers from Enterprise Fund to Other Funds" chapter in the Enterprise Fund budget.
- **Capital Project Administration/Inspection Transfer:** The City makes a transfer from the Capital Budget to compensate the General fund for staff time administering and inspecting capital projects. Again in FY 2016, the budget contains a transfer of \$17,000 related to the Street Preservation Program. The transfer constitutes six percent of the overall cost of included projects, which is the percentage we charge to developers to inspect future City infrastructure they construct to serve their developments. These are all projects that City staff will inspect and administer. Capital projects that do not meet this criterion are not included. It is anticipated that this revenue source will increase in future years as engineering staff takes on more in-house inspection duties of these projects.

Compensation and Benefits

FY 2016 represents a significant recommended departure from previous years in the methodology of the salary chart and the progression of staff through that chart. The City Manager is recommending to the Council that the salary schedule be implemented as a step system as opposed to an open schedule.

Of note in moving to the new system:

- There are very minor adjustments to the minimum, midpoint, and maximum amounts in the grades of the chart for FY 2016 vs. FY 2015 to account for the change to the step system. The chart itself has the same number of grades and position titles remain within the same grades as in the past. The chart has not been adjusted for a COLA increase for this year. However, the COLA for the previous 12-month period was a very low .8 percent. Assuming that previous COLA increases to the overall chart have kept up with market, the proposed chart should be somewhat in-line with the overall Kansas City market.
- In future years, the total chart will be reviewed each year for competitiveness with the Kansas City Metropolitan marketplace for positions. This should be the determining factor for changing the chart overall and specific grades in particular.

- **The movement between steps on the proposed chart is 2.5%.**
- During FY 2016, several Administrative Policy changes will be brought before the Council associated with the new chart in areas such as hiring practice amounts and promotions. The purpose of these changes reflect the same reasoning as the proposed new step chart which is to bring fairness and consistency to the city pay practices.
- Staff will also be working on the policies and practices associated with recognizing those employees who are performing at a consistently high level and who are continually working on professional development and education.
- Because the vast majority of employees are moving into the chart “between step amounts” the implementation will involve moving employees into the chart at the step that represents the higher amount between the two steps where they are moving into the chart. Employees who are eligible to move will then be advanced a step for the FY 2016.
- It should be noted that the 2.5% movement between steps was the same amount that was budgeted overall for salary increases in FY 2015.

Health insurance benefits costs are budgeted to increase by 10% overall. The City’s health insurance broker has been working with City staff to market the City’s dental and vision insurance packages. Because the health insurance through Blue Cross Blue Shield was marketed last year and changed dramatically relative to plan offerings, the City’s broker recommended remaining with them for FY 2016. At this writing quotes have not yet been received back from BCBS for next year and the Request for Proposal process is ongoing for the dental and vision carriers.

Departmental Notes

Departmental items of particular note are as follows:

- **Staffing:** Two staffing changes are recommended in the City Manager’s Proposed Budget. The first calls for the reallocation of existing FTE hours associated with the Administrative Assistant position that has been shared between Community Development and Human Resources. It is proposed that this individual now be moved entirely into Human Resources. This represents a reduction in Community Development of .1 FTE and a corresponding increase in Human Resources/Administration.

The second change reflects the City Managers recommendation that at the retirement of the Public Works Field Supervisor in December, the position not be renewed and be replaced with two 2 ea. Maintenance Worker I positions. This reflects a budget change of a one FTE increase overall. Both of the FTE’s associated with the Maintenance Worker I positions will be allocated between Streets/Water/Sewer. The total proposed expense increase in the General Fund is \$4,677 and the total increase in the Enterprise Fund is \$8,825. The total FTE count for the City would increase from 101.22 to 102.22.

- **Administration:** The budget for this department is proposed to increase from the FY 2015 Budget amount of \$1,048,039 to \$1,113,698 (an increase of \$65,659). The increase is primarily associated with personnel costs, including the reallocation of the final 10% of the administrative assistant’s time to this department.
- **Information Technology Services:** The budget for this department is proposed to

increase from the FY 2015 Budget amount of \$418,749 to \$430,366 an increase of \$11,617. This increase is due to increases in personnel costs, increases associated with software maintenance, and the City taking on the some of the costs that were previously paid for out of County 911 funding.

- **Streets:** The FY 2016 Budget is proposed to increase from the FY 2015 Budget amount of \$1,143,228 to \$1,216,858 an increase of \$73,630. This increase is associated with the staffing change discussed earlier in this message to go from a Field Supervisor to two Maintenance Worker I positions, other personnel cost increases, and the City Manager’s recommendation that the Council fund a mud-jacking system and a concrete mixer for this department.
- **Stormwater:** The FY 2016 Budget is proposed to decrease \$32,173 from the FY 2015 Budget primarily due to the decrease of the costs associated with the EPA regulatory action against the City during 2015.
- **Finance:** The FY 2016 Budget is proposed to increase from the FY 2015 Budget amount of \$539,840 to \$568,599 an increase of \$28,759. This increase is due to increases in personnel costs and the City Manager’s recommendation that the Council fund a third Itron handheld meter reading unit.
- **Police:** The FY 2016 Budget is proposed to increase from the FY 2015 Budget amount of \$3,658,913 to \$3,759,192 an increase of \$100,279. This increase is associated with increased personnel and training costs.

The FY 2016 Departmental Budgets for Economic Development, Community Development, Engineering, and Emergency Management all reflect minor decreases or remain essentially the same as the FY 2015 Budgets.

Transfers from General Fund to Park Fund

This budget includes maintaining the transfer from the General Fund to the Park Fund to help support those operational activities in the amount of \$100,000. The amount of this transfer was increased from \$50,000 to the \$100,000 level in the FY 2014 Budget.

Expansion Items Included

A summary of General Fund expansion items included in the FY 2016 budget is as follows:

Department	Description	Amount
Information Technology	GPS Receiver - Stormwater	\$ 200
Information Technology	iPad - Stormwater	\$ 900
Information Technology	iPad - Streets	\$ 900
Information Technology	GPS Imaging Program	\$ 510
Information Technology	Bettercloud Ent. For Google Apps	\$ 3,360
Information Technology	iPad - GIS Specialist	\$ 780
Information Technology	iPads - Building Inspectors	\$ 1,560
Human Resources	Fireproof Filing Cabinets - 2 ea.	\$ 7,000
Human Resources	Incode Workers Comp Software	\$ 5,000
Streets	2-Yard Concrete Mixer	\$ 25,000
Streets	Mudjacking System	\$ 40,750
Streets	Field Supervisor to Maint. Workers	\$ 4,677
Finance	Itron Remote Meter Reading Unit	\$ 5,023
	Total	\$ 95,660

Expansion Items Not Included in City Manager’s General Fund Proposed Budget

Department	Description	Amount
Information Technology	Chromebox for Meetings	\$ 3,000
Information Technology	Incode Upgrade V10	\$ 30,000
Buildings and Grounds	City Hall Energy Audit	\$ 50,000
Buildings and Grounds	Study to fix City Hall S/W Pond	\$ 30,000
Total		\$ 113,000

FY 2016 Ending Fund Balance – Operations

After all the foregoing, and after reserving an amount equivalent to 20% of operating expenditures (\$1,831,934), as is the City’s policy, a net unrestricted fund balance of \$1,623,498 is projected at the end of FY 2016. This amount is available for additional use should the Council wish. However, if it is used it should be for non-recurring uses, such as one-time capital expenditures, rather than recurring uses such as additional personnel.

PARK FUND

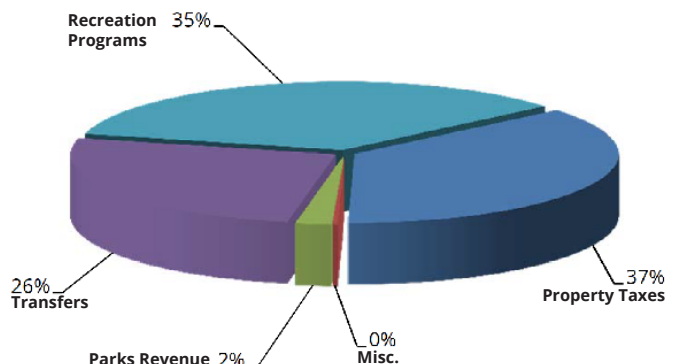
The Park Board has submitted a balanced operating budget as expenditures do not exceed revenues projected for the year and available fund balance to start the year, which, as every year, the City Manager forwards to the Council unchanged.

Revenue Budget Summary				
	2015	2016	% +/-	
Property Taxes	\$338,576	\$351,957	4.0%	
Miscellaneous	\$1,500	\$3,041	102.7%	
Parks Revenue	\$12,825	\$21,250	65.7%	
Transfers In	\$450,000	\$250,000	-44.4%	
Recreation Programs	\$351,935	\$337,800	-4.0%	
Total	\$1,154,836	\$964,048	-16.5%	

Revenues

Main sources of funding for the Park Fund are as follows:

- **Park Levy:** The Park Levy for the next year is \$0.1249 per one hundred dollars assessed valuation. Of every dollar of property tax paid by Raymore residents and businesses that comes to the City, 9.54 cents (\$0.0954) goes for funding of the City’s Parks & Recreation program.



2016 Park Fund Revenue By Category

- **Program Revenue:** Revenues derived from resident participation in programs offered by the Recreation Department and associated concessions account for approximately 35% of all revenue into the Park Fund. In FY 2016, a total of \$337,800 is budgeted.
- **Park Sales Tax Fund Transfer:** In addition to the Park Levy, proceeds from part of the City’s 2.5-cent sales tax go the Parks Sales Tax Fund. An amount necessary to balance the

Parks & Recreation budget is then transferred to the Park Fund. The department is not able to fund its operations entirely from the Property Tax Levy. In FY 2016 it is budgeted to transfer \$150,000 from the Park Sales Tax Fund to the Park Fund. This is a significant decrease from past years indicating the Park Board's desire to retain funds in the Park Sales Tax Fund to be used for budgeted capital projects.

- **Transfer from General Fund - General Assistance:** As noted above in the discussion of Transfers from the General Fund, it is budgeted in FY 2016 to maintain the transfer to the Park Fund in the amount of \$100,000.

Expenditures

Parks and Recreation Expenditures are budgeted to decrease overall by \$44,352.

Expansion Items

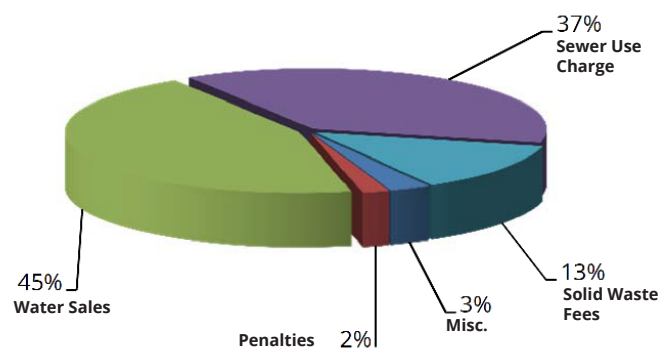
A single expansion item is included in this fund. The Park Board and Parks and Recreation Director are requesting the inclusion of a Recreation Department Intern at a total cost of \$10,000 for the year. An expansion item request to be considered in a future year is a personnel expansion item for an Athletic Coordinator at a cost of \$64,400.

ENTERPRISE FUND (Water, Sewer and Solid Waste)

Revenue Budget Summary			
	2015	2016	% +/-
Miscellaneous	\$195,462	\$207,362	6.1%
Penalties	\$137,447	\$140,196	2.0%
Water Sales	\$3,448,991	\$3,275,503	-5.0%
Sewer Use Charge	\$2,759,152	\$2,757,289	-0.1%
Solid Waste Fees	\$975,617	\$948,000	n/a
Total	\$7,516,669	\$7,328,350	-2.5%

Revenues

- The Enterprise Fund is funded mainly by water and sewer sales and fees charged for solid waste collection. FY 2016 revenues are projected to come in at slightly below the level of FY 2015 reflecting updated usage projections that were included in the rate model.
- FY 2016 water and sewer use charges reflect an increase to the City's combined water and sewer rate as approved by the Council earlier this year that will go into effect on Nov. 1, 2015.



2016 Enterprise Fund Revenue By Category

Expenditures

Water:

- The City's ongoing conversion of its meters from touch-wand to radio-read continues. There are approximately 1,500 meters left (out of a total of 6,875) to be converted city-

wide. Approximately 300 will be converted again in FY 2016, at a budgeted amount of \$82,908. Full conversion is expected to be completed by 2020.

- The cost to purchase water from Kansas City Water Services (KCWS) is included in this budget. The rate the City pays KCWS for water is scheduled to increase by 5%.

Sewer:

- The cost of treatment of sewer by the Little Blue Valley Sewer District is included in this budget. The City's rate will increase by 6% next year, resulting in an increase in FY 2016 to \$996,096.
- The cost of treatment of sewer by the Middle Big Creek Sewer will remain at \$32.50 per connection per month for a total cost of \$635,700 in FY 2016, with no additional connections anticipated in the service area. Therefore this cost should remain constant through the year.

Solid Waste:

- Revenues and expenditures for solid waste service are shown in the Enterprise Fund. Revenues are passed on in full to the City's solid waste contractor. In 2014 the City extended its agreement with the contractor through calendar year 2017. Per that agreement, the charge to residents for trash, recycling and yard waste in FY 2015 will be \$11.91 per month, which was actually a reduction from the FY 2014 rate of \$12.31 per month. The rate is subject to increases annually as calculated using the Refuse Rate Index (RRI) upon proper notification by the contractor. During 2015 the RRI did not go up therefore, the City did not receive a notice of increase, the rate will remain at \$11.91 per month through 2016.

Transfers Out:

- The Enterprise Fund makes an annual payment to the General Fund for services provided by General Fund operations for the benefit of the Utility. The payment is made according to a formula for the calculation of the cost of services provided, as outlined in the "Transfers from Enterprise Fund to Other Funds" chapter in the Enterprise Fund. The calculated transfer amount for FY 2016 is \$756,464.
- The Enterprise Capital Maintenance Fund was established in FY 2010. The Fund receives a transfer from the Enterprise Fund to reserve funds to pay for major capital projects that are related to serving existing ratepayers (as opposed to projects related to growth, which are funded from the Water Connection Fee Fund or the Sewer Connection Fee Fund). In FY 2016, the amount for this transfer is \$234,144.

Expansion Items

A single expansion item is being recommended by the City Manager in this fund and is also reflected in the General Fund. This calls for the elimination of the Field Supervisor Position at that individual's retirement and replacement with two Maintenance Worker I positions. Total cost: \$8,825.

DEBT SERVICE FUND

The Debt Service Fund accounts for debt service on all debt issuances the City has made for capital improvements that are still outstanding.

In 2016, the City will have to make a decision regarding projects for inclusion in a no-tax increase bond issue in April.

INTERNAL SERVICES FUNDS

The Vehicle and Equipment Replacement Fund (VERP) is a sinking fund for the replacement of existing equipment. A number of vehicles are being purchased from this fund in FY 2016. A significant change approved within the budget capacity by the Council in FY 2015 allows the Police Department to move from using Dodge Chargers to purchasing Ford SUV's for both patrol and administration.

The Restricted Revenue Fund (04) was created in the FY 2010 Budget. It is used to account for and restrict funds that the City receives or that the Council allocates for a specific operating purpose, but which might not be spent in that budget year. The funds are deposited directly into the fund using a dedicated revenue account for each source, and expended from that account.

It was budgeted in FY 2013 to spend the entirety of the funds collected from the Cass County 911 tax, which has been discontinued, on replacement of equipment as part of the Police Department renovation that occurred in FY 2013. The renovation came in under budget, leaving a balance of \$93,840 to start FY 2014. It was budgeted to fund the communication expenses related to 911 out of this fund until all funds have been exhausted. Those expenses will now need to begin being covered by the General Fund starting in FY 2016.

During the FY 2014 budget process, the City Council reserved \$1,000,000 from General Fund Balance into this fund for future costs associated with the construction of a civic center. In addition to the reservation of those funds in the Restricted Revenue Fund, the Council also reserved a combined \$541,250 from various fund transfers. During FY 2016 the entire \$1,541,250 is budgeted to be transferred to the Capital Improvement Sales Tax Fund for the Municipal Circle Center included in the five-Year Capital Improvement Plan.

During the FY 2014 budget process, the City Council reserved \$483,000 from the General Fund Balance into this fund for future costs associated with the pavement management for fiscal years 2016-2019 to be transferred as follows: 2016 - \$150,000; 2017 - \$150,000; 2018 - \$150,000; 2019 - \$33,000.

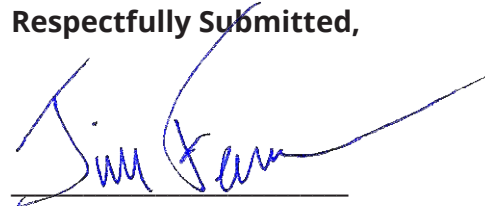
CAPITAL BUDGET

The FY 2016 Capital Budget and 2016 – 2020 Capital Improvements Program (CIP) are included in a separate document. The first year of the five-year CIP is incorporated into the annual budget as the Capital Budget. A separate transmittal letter is submitted summarizing the FY 2016 Capital Budget and five-year CIP.

ACKNOWLEDGEMENTS

My sincere thanks go to the department heads and division managers who worked hard to prepare this budget. A very special thank you to Finance Director Cynthia Watson who has played a major role in producing this document, and Assistant City Manager Meredith Hauck for all of her work in producing the new step chart, documents and backup information for this major initiative . Also, a thank you to City Accountant Elisa Williams who provides much of the backup documentation and research for the initial document numbers. I am deeply grateful to all for their time and work.

Respectfully Submitted,



Jim Feuerborn, City Manager



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November 1, 2015

City Manager - Post Operating Budget Adoption Memorandum

During City Council deliberation of the City's Manager's Proposed 2016 Budget, the following changes to the Proposed Budget were introduced and approved as part of the final Fiscal Year 2016 Operating Budget.

1. General Fund available fund balance transfer to the Park Fund for enhancement of competitive sports - \$25,000
2. General Fund available fund balance transfer to the Stormwater Fund for additional work for the Median Beautification - \$57,000
3. General Fund available fund balance transfer to the Capital Improvement for the initial preconstruction design of the MAC gym - \$262,752
4. General Fund available fund balance transfer to the Transportation Fund for the construction of Sunset Lane from Bristol to Dutchman Acres - \$350,000
5. General Fund available fund balance transfer to the Building and Equipment Replacement Fund for the installation of speakers and microphone floor connections in the City Hall Council Chambers - \$40,000
6. General Fund available fund balance transfer to the Transportation Fund for the installation of a sidewalk along Johnston Drive from Remington Plaza to Kaycee - \$43,000
7. General Fund available fund balance transfer to the Parks Sales Tax Fund for the installation of baseball field shade structures in Recreation Park - \$194,000
8. General Fund available fund balance transfer to the Transportation Fund for the installation of a sidewalk along Stonegate Elementary from Foxridge Drive to Deer Path - \$25,000
9. General Fund available fund balance transfer to the Capital Improvement Fund for the purchase of the land along Municipal Circle - \$274,000
10. General Fund - Police Department budgeted expense increase for Youth Driving Education - \$5,000
11. General Fund - Administration Department expense increase for the Arts Commission - \$5,000

The summary results of these actions increased budgeted transfers from the General Fund by \$1,280,742 and budgeted 2016 General Fund expenses by \$10,000. These

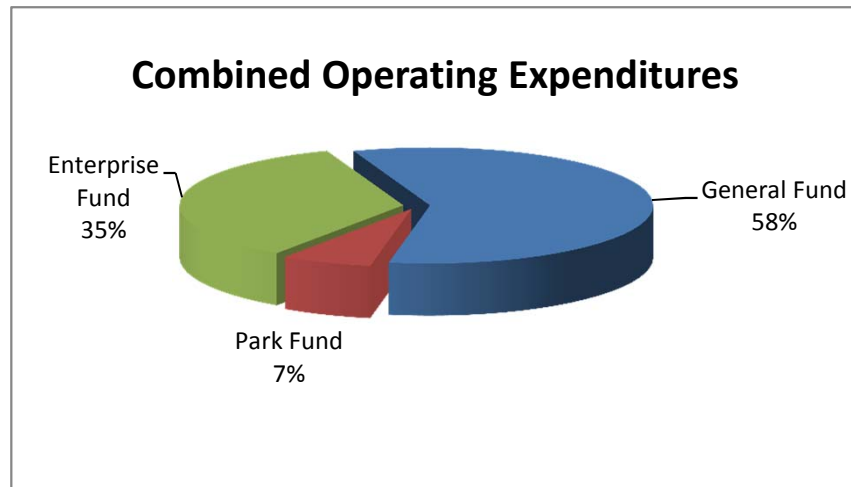
changes combined with the increase in restricted reserve associated with direct expense increases result in a projected decrease in the available General Fund Balance at the end of the FY 2016 from \$1,623,498 to \$340,745.

A handwritten signature in black ink, appearing to read "Jim Feuerborn". The signature is stylized with a large, sweeping initial "J" and "F".

Jim Feuerborn

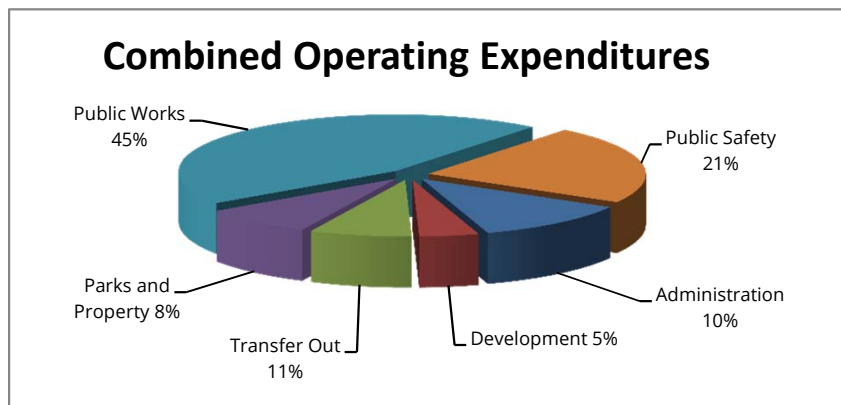
Combined Operating Expenditures by Fund

General Fund:	
Administration	1,118,698
Information Technology	430,366
Economic Development	226,144
Community Development	571,753
Engineering	389,183
Streets	1,216,858
Stormwater	282,293
Building & Grounds	308,410
Municipal Court	167,076
Finance	568,599
Police	3,764,192
Emergency Management	126,099
Transfer Out	1,370,752
Total General Fund	10,540,423
Parks and Recreation Fund:	
Parks	662,126
Recreation	526,922
Total Parks and Recreation Fund	1,189,048
Enterprise Fund	
Water	2,635,434
Sewer	2,306,510
Debt Service	155,556
Transfer Out	1,189,430
Total Enterprise Fund	6,286,930
 Total Combined Operating Expenditures	 \$ 18,016,401



Combined Operating Expenditures by Service

Administration	
Administration	1,118,698
Information Technology	430,366
Finance	568,599
Total Administration	2,117,663
Development	
Economic Development	226,144
Community Development	571,753
Total Development	797,897
Transfer Out	
Transfer Out	1,370,752
Total Transfer Out	1,370,752
Parks and Property	
Parks and Recreation	1,189,048
Building & Grounds	308,410
Total Parks and Property	1,497,458
Public Works	
Engineering	389,183
Streets	1,216,858
Stormwater	282,293
Water ,Sewer & Solid Waste	6,286,930
Total Public Works	8,175,264
Public Safety	
Police	3,764,192
Emergency Management	126,099
Municipal Court	167,076
Total Public Safety	4,057,367
Total Combined Operating Expenditures	\$ 18,016,401



General Fund (01)

	2012-13 Actual	2013-14 Actual	2014-15 Council Adopted	2014-15 Projected	2015-16 Department Requested	2015-16 C.M. Proposed	2015-16 Council Adopted	2016-17 Forecast	2017-18 Forecast
Fund Balance									
Beginning of Year	5,120,176	3,749,828	3,239,296	3,584,162	3,403,868	3,403,868	3,403,868	2,174,679	2,505,061
Revenue									
Property Taxes	1,259,506	1,237,936	1,257,584	1,275,959	1,306,208	1,306,208	1,306,208	1,321,897	1,337,774
Franchise Taxes	2,276,711	2,353,584	2,395,670	2,353,039	2,345,760	2,345,760	2,345,760	2,419,408	2,495,368
Sales Taxes	2,692,285	3,127,741	2,997,146	3,193,913	3,269,336	3,269,336	3,269,336	3,817,381	4,457,296
Fees & Permits	281,029	333,140	92,940	299,740	164,627	164,627	164,627	242,140	164,627
Licenses	125,338	116,977	122,100	123,089	123,350	123,350	123,350	120,745	123,350
Municipal Court	494,299	480,998	440,078	416,939	440,900	440,900	440,900	501,599	570,654
Miscellaneous	332,857	333,623	316,620	336,620	309,474	309,474	309,474	303,891	298,409
Other Sources & (Uses)								-	-
Transfer from Transportation Fund	320,000	320,000	320,000	320,000	320,000	320,000	320,000	320,000	320,000
Transfer from Stormwater S.T.	202,437	195,429	230,425	230,425	258,115	258,115	258,115	268,440	279,177
Transfer from Enterprise Fund	658,676	687,527	727,606	727,606	756,464	756,464	756,464	792,065	829,342
Transfer from Capital Funds	32,134	36,808	17,000	17,000	17,000	17,000	17,000	17,000	17,000
One-Time revenues			-						
Total Revenue	8,675,272	9,223,763	8,917,169	9,294,331	9,311,234	9,311,234	9,311,234	10,124,566	10,892,998
Total Fund Bal & Revenues	13,795,448	12,973,591	12,156,465	12,878,493	12,715,103	12,715,103	12,715,102	12,299,245	13,398,059
Expenditures									
Administration	839,425	826,830	1,048,039	963,478	1,101,698	1,113,698	1,118,698	1,189,834	1,285,021
Information Technology	358,782	375,309	418,749	408,136	422,156	430,366	430,366	455,928	492,403
Economic Development	204,580	213,665	243,135	220,597	226,144	226,144	226,144	244,236	263,774
Community Development	564,901	555,551	571,650	534,050	571,754	571,753	571,753	617,494	629,844
Engineering	405,773	445,508	404,337	388,413	389,183	389,183	389,183	420,318	453,943
Streets	973,555	1,069,504	1,143,228	1,083,803	1,151,108	1,216,858	1,216,858	1,243,197	1,342,652
Stormwater	210,240	283,317	314,466	262,926	282,293	282,293	282,293	304,876	329,267
Building & Grounds	273,766	219,926	306,473	281,296	308,410	308,410	308,410	333,083	359,729
Municipal Court	146,627	153,062	165,321	155,943	167,076	167,076	167,076	180,442	194,877
Finance	493,419	513,024	539,840	526,099	563,576	568,599	568,599	608,662	657,355
Police	3,370,186	3,463,413	3,658,913	3,493,620	3,759,192	3,759,192	3,764,192	4,059,927	4,384,722
Emergency Management	102,553	70,320	126,514	123,264	126,099	126,099	126,099	136,187	138,911
	7,943,807	8,189,429	8,940,665	8,441,625	9,068,689	9,159,671	9,169,671	9,794,184	10,532,498
Other									
Transfer Out to BERP Fund	1,000,000						40,000		
Transfer Out to Park Fund	50,000	100,000	100,000	100,000	100,000	100,000	125,000	100,000	100,000
Transfer Out to Transportation Fund	903,113		150,000	150,000			418,000		
Transfer Out to Park Sales Tax Fund	148,700						194,000		
Transfer Out to Stormwater Sales Tax Fund							57,000		
Transfer Out to Capital Improvement Fund							536,752		
Transfer Out to Restricted Revenue Fund		1,100,000	783,000	783,000					
	2,101,813	1,200,000	1,033,000	1,033,000	100,000	100,000	1,370,752	100,000	100,000
Total Expenditures	10,045,620	9,389,429	9,973,665	9,474,625	9,168,690	9,259,671	10,540,423	9,794,184	10,532,498
<i>Net Revenue over/under</i>	<i>(1,370,348)</i>	<i>(165,666)</i>	<i>(1,056,496)</i>	<i>(180,294)</i>	<i>142,544</i>	<i>51,563</i>	<i>(1,229,189)</i>	<i>330,382</i>	<i>360,500</i>
Fund Balance (Gross)	3,749,828	3,584,162	2,182,800	3,403,868	3,546,413	3,455,432	2,174,679	2,505,061	2,865,561
<i>Less: Restricted Balances</i>									
<i>Less: Reserve Balance 20% of Exp</i>	<i>(1,588,761)</i>	<i>(1,637,886)</i>	<i>(1,788,133)</i>	<i>(1,688,325)</i>	<i>(1,813,738)</i>	<i>(1,831,934)</i>	<i>(1,833,934)</i>	<i>(1,958,837)</i>	<i>(2,106,500)</i>
Available Fund Balance-End of Year	2,161,066	1,946,276	394,667	1,715,543	1,732,675	1,623,498	340,745	546,224	759,061

FY15-16 marks the first budget year projected revenues and expenses are being shown. Please note staff creates a zero balance budget each year. The forecast projections shown here were estimated using the past three years historical growth data as well as any new information utilized to create the FY16 budget. This practice has been utilized internally for the past 6 years.

Real Estate Property Tax

<p>General Ledger Codes:</p> <p style="text-align: center;">01-00-4010-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Charter: Article XI; Section 11.8 State Statute: Chapter 67.110 & 140 RSMo Missouri State Constitution: Article X</p>
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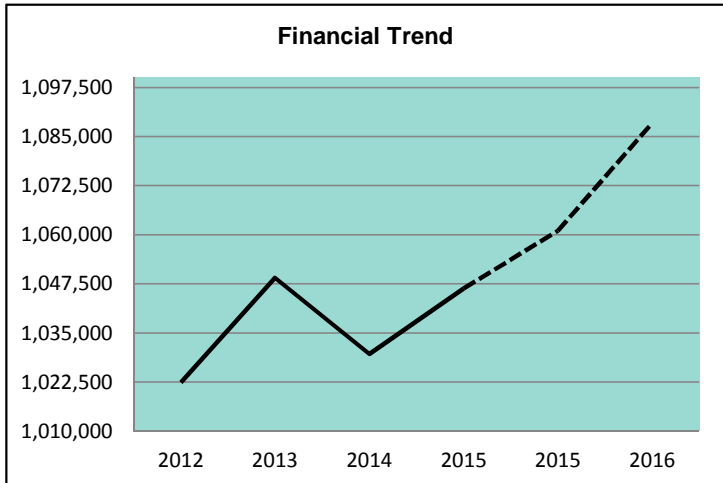
Revenue Description

Real Property Tax- Assessed property values are determined by taking the market value, as determined by the county assessor, and multiplying by the assessment ratio. Assessment ratios are commercial at 32%, residential at 19%, and agricultural at 12%. Tax is paid on each \$100 of assessed value.

Property tax rates are set by local governments within the limits set by the Missouri Constitution and statutes. They are based on the revenues permitted for the prior year with an allowance for growth based on the rate of inflation and new development. Tax amounts are determined using market value of the property, established by the County Assessor, multiplied by the assessment ratio. Cass County collects and distributes the property taxes for the City of Raymore.

The FY16 City General Operating levy is 0.4638; the Debt Service levy is 0.7170 and the Parks levy is 0.1249 with real estate assessed valuation at \$240,176,433 compared to \$232,730,124 last year. The collection rate is estimated at 98%.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	728,824	14.79%
2007 Actual	799,314	9.67%
2008 Actual	892,692	11.68%
2009 Actual	959,962	7.54%
2010 Actual	985,240	2.63%
2011 Actual	1,018,838	3.41%
2012 Actual	1,022,402	0.35%
2013 Actual	1,049,059	2.97%
2014 Actual	1,029,637	-1.85%
2015 Budget	1,046,297	1.62%
2015 Projected	1,061,026	3.05%
2016 Estimated	1,088,468	2.59%



Personal Property Tax

General Ledger Codes: 01-00-4020-0000	<u>Legal Authority:</u> Municipal Charter: Article XI; Section 11.8 State Statute: Chapter 67.110 & 140 RSMo Missouri State Constitution: Article X
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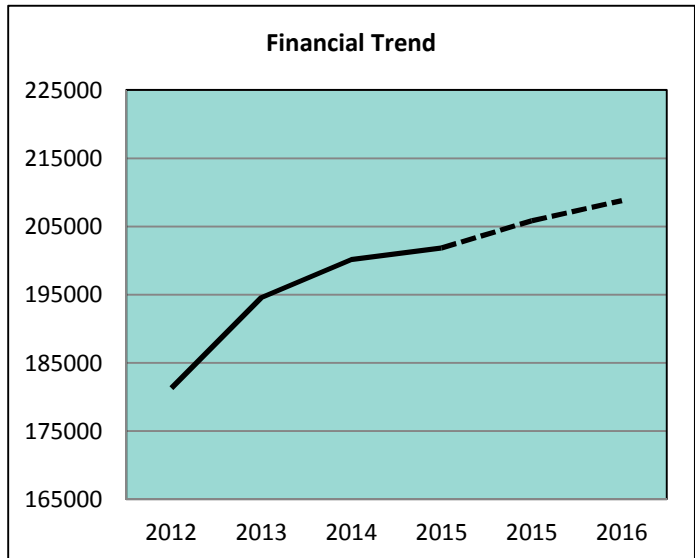
Revenue Description

Personal Property Tax - assessed valuation is equal to 33% of market value set by the State Tax Commission. Tax is paid on each \$100 of assessed value.

Property tax rates are set by local governments within the limits set by the Missouri Constitution and statutes. They are based on the revenues permitted for the prior year with an allowance for growth based on the rate of inflation and new development. Tax amounts are determined using market value of the property, as determined using a formula from the State Tax Commission and applied by the County Assessor, multiplied by the assessment ratio. Cass County collects and distributes the property taxes for the City of Raymore.

The FY16 City General Operating levy is 0.4638; the Debt Service levy is 0.7170 and the Parks levy is 0.1249 with personal property assessed valuation at \$43,245,606 compared to \$42,188,50 last year. The collection rate is estimated at 98%.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	145,235	12.34%
2007 Actual	163,915	12.86%
2008 Actual	170,534	4.04%
2009 Actual	180,031	5.57%
2010 Actual	171,219	-4.89%
2011 Actual	168,032	-1.86%
2012 Actual	181,300	7.90%
2013 Actual	194,583	15.80%
2014 Actual	200,155	2.86%
2015 Budget	201,834	0.84%
2015 Projected	205,833	2.84%
2016 Estimated	208,785	1.43%



Penalties

General Ledger Codes: 01-00-4030-0000	<u>Legal Authority:</u> Municipal Charter: Article XI; Section 11.8 State Statute: Chapter 67.110 & 140 RSMo Missouri State Constitution: Article X
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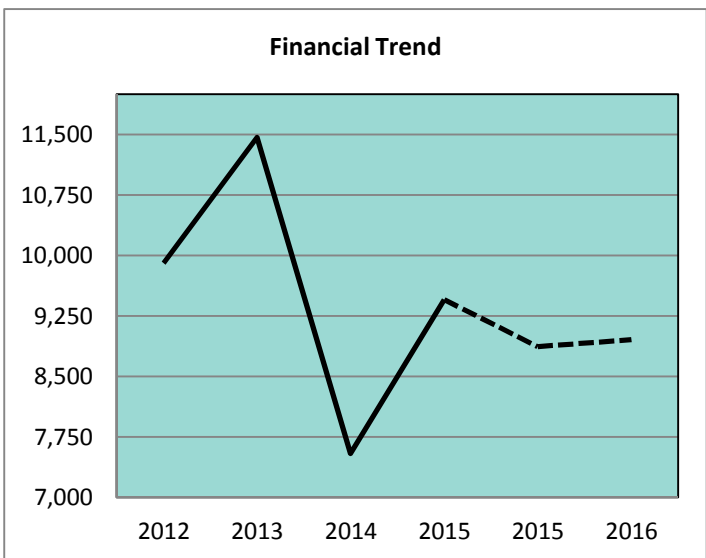
Revenue Description

Penalties- are accrued beginning January 1 following the December 31 due date for yearly property tax billings. The delinquent property tax accrues interest at the rate of 2% per month compounded.

Property tax rates are set by local governments within the limits set by the Missouri Constitution and statutes. They are based on the revenues permitted for the prior year with an allowance for growth based on the rate of inflation and new development. Tax amounts are determined using market value of the property, applied by the County Assessor, multiplied by the assessment ratio. Cass County collects and distributes the property taxes for the City of Raymore.

The FY16 revenue is estimated based on historical data trends.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	8,023	12.18%
2007 Actual	10,605	32.17%
2008 Actual	9,301	-12.29%
2009 Actual	11,627	25.00%
2010 Actual	10,732	-7.70%
2011 Actual	10,418	-2.93%
2012 Actual	9,906	-4.91%
2013 Actual	11,463	10.03%
2014 Actual	7,546	-34.18%
2015 Budget	9,453	25.28%
2015 Projected	8,870	17.55%
2016 Estimated	8,956	0.97%



Motor Vehicle License Tax

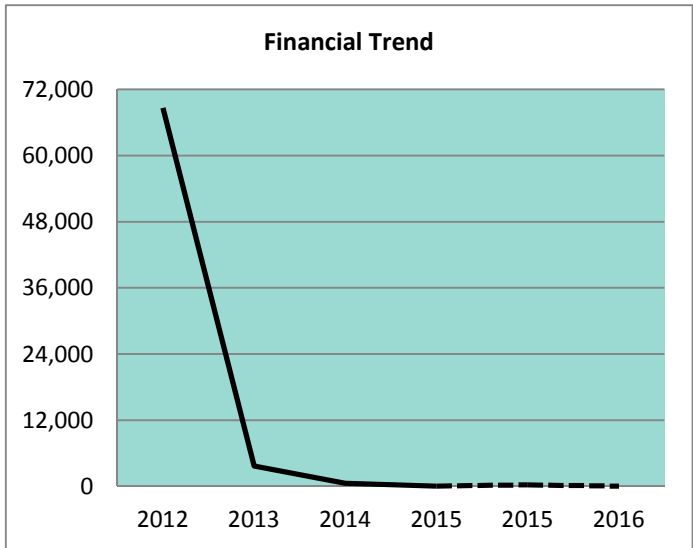
<p>General Ledger Codes:</p> <p style="text-align: center;">01-00-4045-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Charter: Article XI; Section 11.8 State Statute: Chapter 137 RSMo. State Statute: Section 301.340 RSMo. Missouri State Constitution: Article X</p>
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Revenue Description

Motor Vehicle License Tax -Upon voter approval a municipality is authorized to impose a motor vehicle license tax. Section 301.310 RSMo. establishes the basis for the license tax as either a flat rate or based on horsepower. Through FY 2012, the City of Raymore assessed a flat \$5.00 per vehicle and billing and collection was done in conjunction with property tax through the County.

On January 23, 2012 the City Council repealed this tax, effective in FY 2013. Revenues for FY16 were therefore budgeted at zero. The amount projected represents collections of delinquent taxes associated with this tax.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	51,470	8.06%
2007 Actual	55,280	7.40%
2008 Actual	57,232	3.53%
2009 Actual	61,115	6.79%
2010 Actual	63,628	4.11%
2011 Actual	67,050	5.38%
2012 Actual	68,642	2.37%
2013 Actual	3,673	-94.52%
2014 Actual	575	-84.34%
2015 Budget	0	-100.00%
2015 Projected	230	N/A
2016 Estimated	0	N/A



Land-Line Telecom Franchise Tax

General Ledger Codes:

01-00-4060-0000

Legal Authority:

**Municipal Charter: Article XII
Municipal Code: Section 640.010
Municipal Code: Section 640.030
State Statute: 67.2675-2714
Missouri State Constitution: Article X**

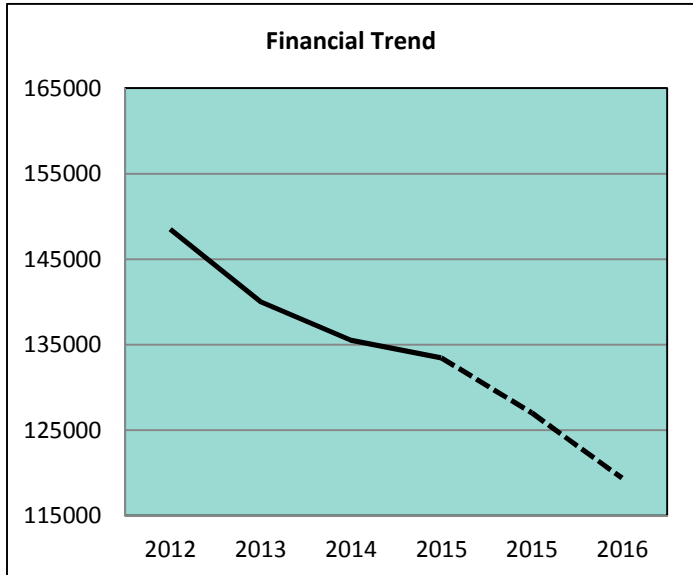
Revenue Description

Each company or corporation engaged in the business of supplying public, non-municipal telephone services to the citizens pays an annual franchise tax of seven percent (7%) of the gross receipts collected from the sale of public utility services within the city limits.

Land-line and wireless telecommunications are split into separate accounts for budget reporting purposes.

Staff is conservatively projecting FY15 revenue based on current receipts and analysis of the last three years. Staff projects FY16 revenues at a 6% decrease of the FY15 projections. The revenue in this line item is expected to decline over the years as customers discontinue land line service.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	138,273	4.99%
2007 Actual	153,125	10.74%
2008 Actual	151,561	-1.02%
2009 Actual	386,080	154.74%
2010 Actual	162,820	-57.83%
2011 Actual	162,589	-0.14%
2012 Actual	148,509	-8.66%
2013 Actual	140,004	-5.73%
2014 Actual	135,524	-3.20%
2015 Budget	133,479	-1.51%
2015 Projected	127,020	-6.27%
2016 Estimated	119,399	-6.00%



KCP&L Franchise Tax

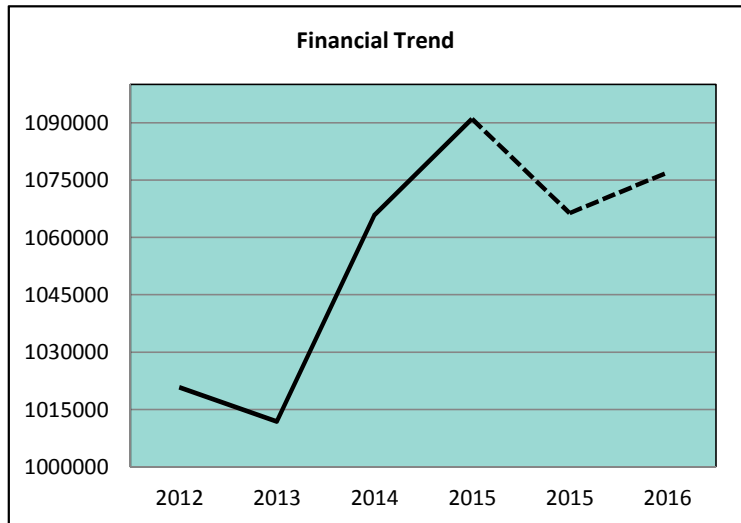
<p>General Ledger Codes:</p> <p style="text-align: center;">01-00-4065-0000</p>	<p><u>Legal Authority:</u></p> <p>Municipal Charter: Article XII Municipal Code: Section 640.010 State Statute: 393.297 Missouri State Constitution: Article X</p>
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Revenue Description

KCP&L Electric - Each company or corporation engaged in the business of supplying public, non-municipal electric services to the citizens pays an annual franchise tax of seven percent (7%) of the gross receipts collected from the sale of public utility services within the city limits. This revenue source is dependent on weather conditions resulting in variances that are sometimes material.

Staff is estimating FY16 revenue based on the addition of 100 new residences.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	616,016	16.96%
2007 Actual	721,463	17.12%
2008 Actual	790,955	9.63%
2009 Actual	835,871	5.68%
2010 Actual	1,004,062	20.12%
2011 Actual	1,013,947	0.98%
2012 Actual	1,020,805	0.68%
2013 Actual	1,011,888	-0.87%
2014 Actual	1,065,830	5.33%
2015 Budget	1,091,040	2.37%
2015 Projected	1,066,303	0.04%
2016 Estimated	1,076,971	1.00%



Osage Valley Elec Franchise

<p>General Ledger Codes:</p> <p style="text-align: center;">01-00-4070-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Charter: Article XII Municipal Code: Section 640.010 State Statute: 393.297 Missouri State Constitution: Article X</p>
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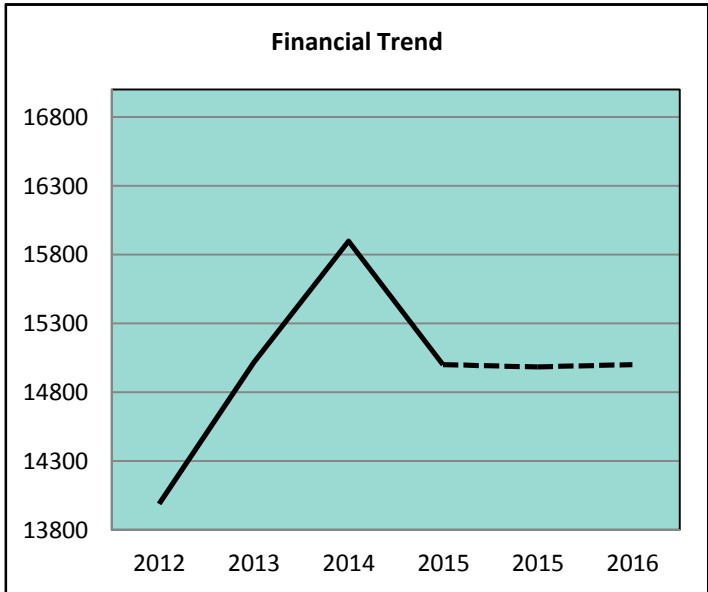
Revenue Description

Osage Valley Electric - Each company or corporation engaged in the business of supplying public, non-municipal electric services to the citizens pays an annual franchise tax of seven percent (7%) of the gross receipts collected from the sale of public utility services within the city limits. This revenue source is dependent on weather conditions resulting in variances that are sometimes material.

Osage Valley Electric serves the southern portions of the city limits bordering the county areas. Any land annexed further south will be served by this utility.

Because Osage Valley Electric revenues will only increase due to rate increases, annexation of additional property, and actual building taking place on same, proposed FY16 revenue is conservatively estimated based on the past three years.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	11,346	-40.30%
2007 Actual	12,379	9.11%
2008 Actual	13,117	5.96%
2009 Actual	15,154	15.53%
2010 Actual	14,871	-1.87%
2011 Actual	14,368	-3.38%
2012 Actual	13,989	-2.64%
2013 Actual	15,017	7.35%
2014 Actual	15,897	5.86%
2015 Budget	15,000	-5.64%
2015 Projected	14,985	-5.74%
2016 Estimated	15,000	0.10%



Mo Gas Energy Franchise Tax

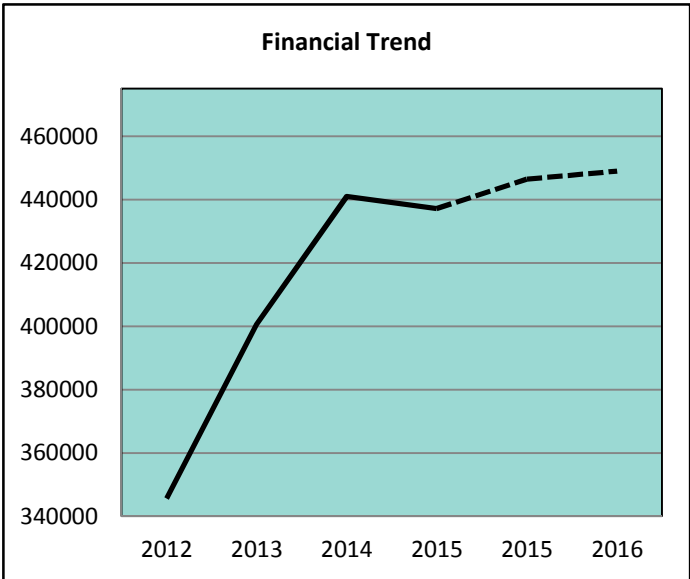
General Ledger Codes: 01-00-4075-0000	<u>Legal Authority:</u> Municipal Charter: Article XII Municipal Code: Section 640.010 State Statute: 393.297 Missouri State Constitution: Article X
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Revenue Description

Missouri Gas Energy - Each company or corporation engaged in the business of supplying public, non-municipal natural gas services to the citizens pays an annual franchise tax of seven percent (7%) of the gross receipts collected from the sale of public utility services within the city limits. This revenue source is dependent on weather conditions resulting in variances that are sometimes material.

Staff is estimating FY16 revenue using the FY15 projected amount and an additional 100 homes.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	410,329	17.29%
2007 Actual	433,504	5.65%
2008 Actual	494,357	14.04%
2009 Actual	491,509	-0.58%
2010 Actual	428,413	-12.84%
2011 Actual	476,527	11.23%
2012 Actual	345,571	-27.48%
2013 Actual	400,566	15.91%
2014 Actual	441,005	10.10%
2015 Budget	437,177	-0.87%
2015 Projected	446,445	1.23%
2016 Estimated	448,965	0.56%



Internet Cable / Video Franchise Tax

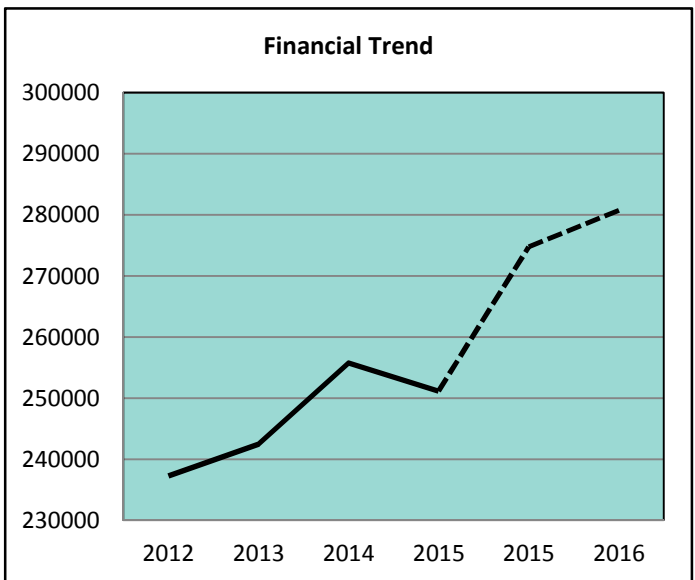
General Ledger Codes: 01-00-4080-0000	<u>Legal Authority:</u> Municipal Charter: Article XII Municipal Code: Section 640.010 State Statute: 67.2689 Missouri State Constitution: Article X
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Revenue Description

Internet Cable / Video - Each company or corporation engaged in the business of supplying public, non-municipal cable services to the citizens pays an annual franchise tax of five percent (5%) of the gross receipts collected from the sale of this public utility services within the city limits.

The increase in revenue is a combination of growth and increases in rates charged to customers. FY16 revenues are estimated using current rates and an additional 100 homes.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	128,789	0.99%
2007 Actual	144,524	12.22%
2008 Actual	170,174	17.75%
2009 Actual	155,615	-8.56%
2010 Actual	208,702	34.11%
2011 Actual	222,379	6.55%
2012 Actual	237,278	6.70%
2013 Actual	242,431	2.17%
2014 Actual	255,751	5.49%
2015 Budget	251,145	-1.80%
2015 Projected	274,743	7.43%
2016 Estimated	280,743	2.18%



Wireless Telecom Franchise Tax

<p>General Ledger Codes:</p> <p>01-00-4090-0000</p>	<p><u>Legal Authority:</u></p> <p>Municipal Charter: Article XII Municipal Code: Section 640.010 Municipal Code: Section 640.030 State Statute: 67.2675-2714 Missouri State Constitution: Article X</p>
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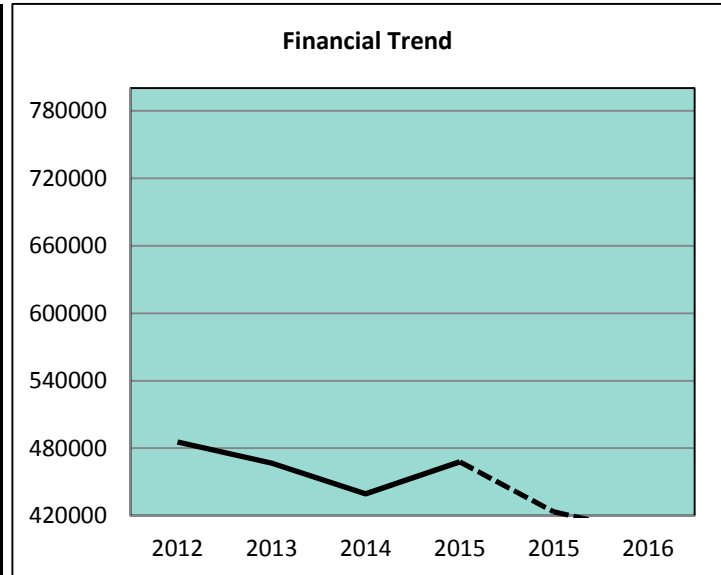
Revenue Description

Miscellaneous - This revenue source reports franchise receipts from cellular telecommunications companies. Companies pay an annual franchise tax of seven percent (7%) of gross receipts collected.

In the recent past the spikes in revenue seen below can be attributed to various one-time settlements with the different wireless carriers. FY11 marked the end of those settlements. FY14 projected is based on actual receipts to date.

This revenue source has experienced an unexplained decline over the past few years. Staff is projecting FY15 revenues based on current receipts and the percentage trend being observed. FY16 estimated revenues are based on the FY15 average monthly wireless telecom franchise tax receipts and an additional 100 homes.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	16,070	-60.87%
2007 Actual	24,999	55.56%
2008 Actual	966,056	3764.38%
2009 Actual	375,644	-61.12%
2010 Actual	660,187	75.75%
2011 Actual	744,726	12.81%
2012 Actual	485,648	-34.79%
2013 Actual	466,806	-3.88%
2014 Actual	439,578	-5.83%
2015 Budget	467,829	6.43%
2015 Projected	423,545	-3.65%
2016 Estimated	404,683	-4.45%



City Sales Tax

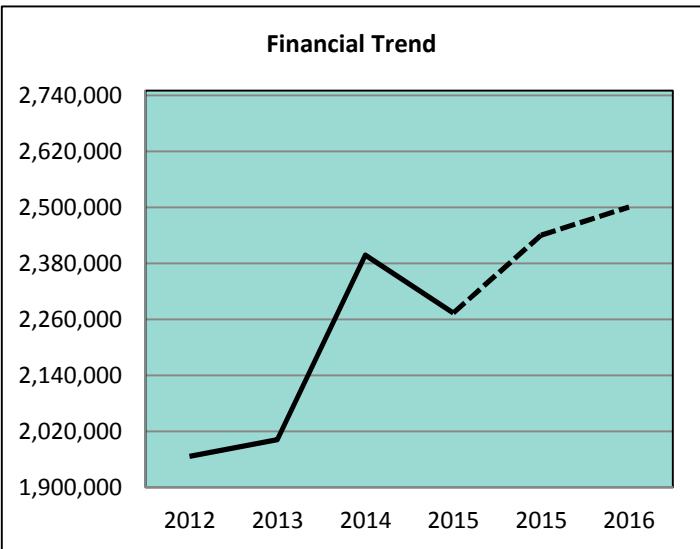
<p>General Ledger Codes:</p> <p style="text-align: center;">01-00-4100-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Code: Sections 145.010 State Statute: 94.500-94.550 RSMo Missouri State Constitution: Article X</p>
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Revenue Description

City Sales Tax – All cities except those located in St. Louis County are authorized to collect a general revenue sales tax. City voters approved a general sales tax of one percent on receipts from the sale at retail of tangible personal property or taxable services. The FY 2014 estimate is based on current receipts, historical trending, and the addition of Sam’s Club beginning November 1, 2013 and Golden Corral beginning January 1, 2014.

In 2012 the Missouri Supreme Court invalidated out-of-sales tax collections for any jurisdiction that has not adopted a use tax. Raymore has not. According to the Missouri Department of Revenue, this had the effect of reducing sale tax revenues from out-of-state sales of cars, boats and trailers by \$56,000 in FY 2013. In 2013 a statute was enacted that restored this source, at least temporarily.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	1,478,803	-3.21%
2007 Actual	1,683,321	13.83%
2008 Actual	1,879,529	11.66%
2009 Actual	1,894,740	0.81%
2010 Actual	1,918,665	1.26%
2011 Actual	1,965,337	2.43%
2012 Actual	1,966,631	0.07%
2013 Actual	2,002,242	1.81%
2014 Actual	2,398,121	19.77%
2015 Budget	2,274,156	-5.17%
2015 Projected	2,440,120	1.75%
2016 Estimated	2,500,467	2.47%



Gasoline Tax

<p>General Ledger Codes:</p> <p style="text-align: center;">01-00-4135-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Missouri State Constitution: Article IV; Section 30b</p>
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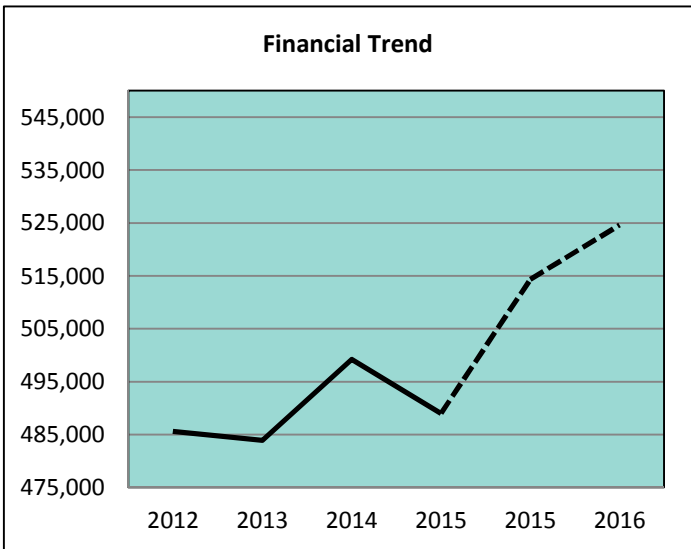
Revenue Description

Gasoline Tax - All municipalities over 100 population share in 15 percent of the state highway fund, which includes revenues from the motor fuel tax. The state vehicle fuel tax (gasoline tax) is the local share of the state tax on motor vehicle fuel sold. Distribution is based on the population of the city as of the 2010 census count

Starting January 2012 the City recognized a significant increase in revenues received due to the adjustment associated with the 2010 census count.

The FY15 projected revenues as well as the FY16 estimated revenues are based on a three year historical trend.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	315,717	-10.71%
2007 Actual	326,659	3.47%
2008 Actual	313,796	-3.94%
2009 Actual	309,039	-1.52%
2010 Actual	339,644	9.90%
2011 Actual	307,494	-9.47%
2012 Actual	485,613	57.93%
2013 Actual	483,900	-0.35%
2014 Actual	499,243	3.17%
2015 Budget	489,014	-2.05%
2015 Projected	514,324	3.02%
2016 Estimated	524,610	2.00%



State Vehicle Sales Tax

<p>General Ledger Codes:</p> <p style="text-align: center;">01-00-4140-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Missouri State Constitution: Article IV; Section 30b</p>
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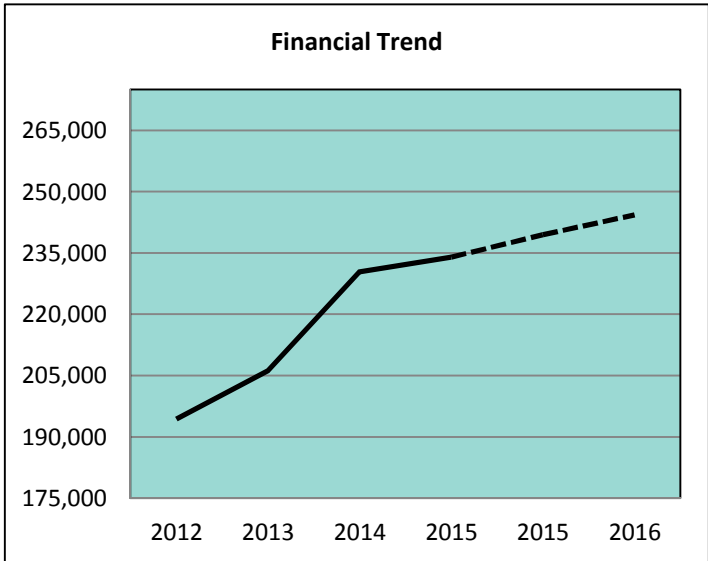
Revenue Description

State Vehicle Sales Tax - All municipalities over 100 population share in 15 percent of the state highway fund that includes revenues from motor fuel tax, license and registration fees and one-half of the regular state sales tax on automobiles. The vehicle sales tax is based and allocated to the city in which the vehicle is titled.

Starting January 2012 the City recognized a significant increase in revenues received due to the adjustment associated with the 2010 census count.

The FY15 projected revenues are based on historical data adjusted to the 2010 census contribution. The FY16 revenue is conservatively estimated using a 2% increase over FY15 projections.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	149,155	6.43%
2007 Actual	147,738	-0.95%
2008 Actual	119,404	-19.18%
2009 Actual	104,228	-12.71%
2010 Actual	105,101	0.84%
2011 Actual	114,900	9.32%
2012 Actual	194,382	69.18%
2013 Actual	206,143	6.05%
2014 Actual	230,377	11.76%
2015 Budget	233,976	1.56%
2015 Projected	239,469	3.95%
2016 Estimated	244,259	2.00%



Miscellaneous Permits

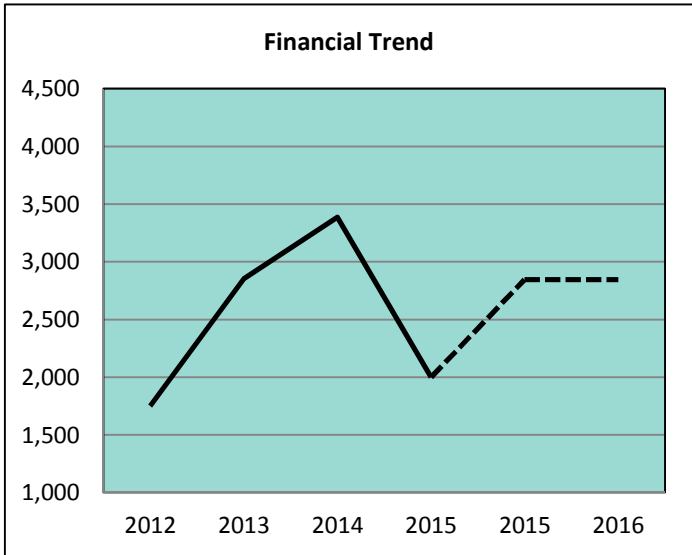
<p>General Ledger Codes:</p> <p style="text-align: center;">01-00-4155-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Charter: Section 12.3 Municipal Code: Section 500.080 State Statute: Chapter 89</p>
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Revenue Description

Miscellaneous Permits - Firework permits, solicitor permits and sign permits are recorded in this revenue account. Projections for future revenues are based on most recent historical activity.

FY15 projected revenues are based on actual permits and FY16 estimated revenues are based on the expected fireworks and solicitor permits.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	2,020	-71.41%
2007 Actual	1,250	-38.12%
2008 Actual	1,750	40.00%
2009 Actual	2,250	28.57%
2010 Actual	1,250	-44.44%
2011 Actual	3,785	202.80%
2012 Actual	1,750	-53.76%
2013 Actual	2,855	63.14%
2014 Actual	3,385	18.56%
2015 Budget	2,000	-40.92%
2015 Projected	2,845	-15.95%
2016 Estimated	2,845	118.98%



Residential Building Permits & Plan Reviews

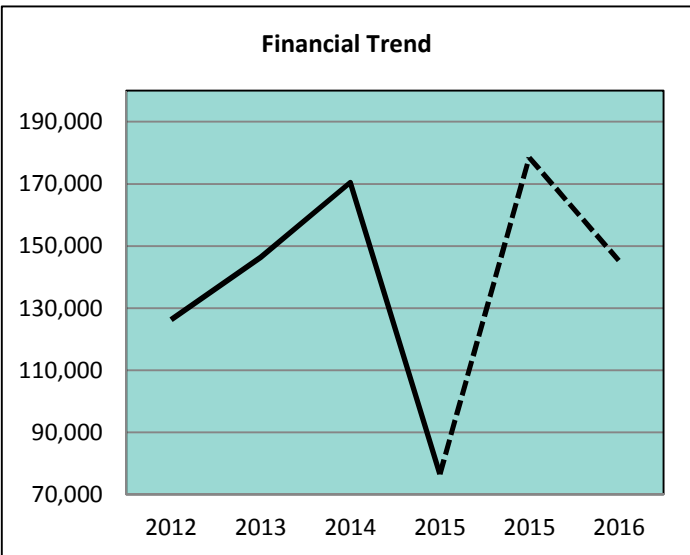
General Ledger Codes: 01-00-4160-0000	<u>Legal Authority:</u> Municipal Code: Section 455 Municipal Code: Section 500-545 State Statute: Chapter 89
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Revenue Description

Building Permits - A building permit must be obtained from the City before work is initiated on any construction job. Building valuation is calculated based on the Building Valuation Data from the April issue of Building Standards Magazine. Presently the fee is four dollars (\$4.00) per one thousand dollars (\$1,000) of building valuation. The residential building valuation to which the \$4.00 fee is applied is calculated on living area multiplied by the per square foot cost to build the individual structure.

Staff projects FY15 revenues based on current receipts through mid-May as well as projected revenues from upcoming residential development. Revenues for FY16 are estimated based on 95 projected residential starts for the fiscal year with an average permit fee for these homes of \$1530.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	515,255	-14.76%
2007 Actual	272,337	-47.15%
2008 Actual	166,756	-38.77%
2009 Actual	75,397	-54.79%
2010 Actual	107,322	42.34%
2011 Actual	101,075	-5.82%
2012 Actual	126,249	24.91%
2013 Actual	146,384	15.95%
2014 Actual	170,478	16.46%
2015 Budget	76,500	-55.13%
2015 Projected	178,464	4.68%
2016 Estimated	145,350	-18.56%



Commercial Building Permits & Plan Reviews

General Ledger Codes: 01-00-4161-0000	<u>Legal Authority:</u> Municipal Code: Section 455 Municipal Code: Section 500-545 State Statute: Chapter 89
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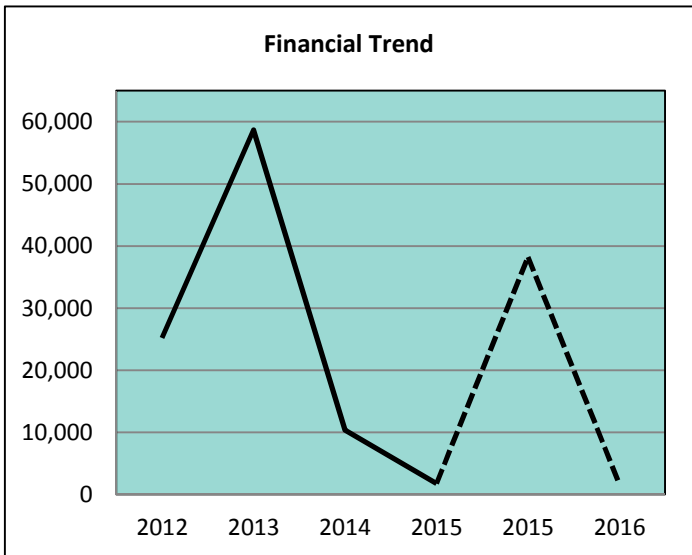
Revenue Description

Building Permits - A building permit must be obtained from the City before work is initiated on any building construction job. Building valuation is calculated based on the Building Valuation Data from the April issue of Building Standards Magazine. Presently the fee is four dollars (\$4.00) per one thousand dollars (\$1,000) of building valuation. Building valuation for all building types, other than residential, is calculated on the gross floor area multiplied by the per square foot cost to build the structure.

The FY15 includes unbudgeted revenue associated with the Benton House.

FY16 revenues are estimated based on 5 remodels @ \$350 each.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	0	N/A
2007 Actual	35,013	N/A
2008 Actual	95,263	172.08%
2009 Actual	15,028	-84.22%
2010 Actual	15,472	2.95%
2011 Actual	6,468	-58.20%
2012 Actual	25,227	290.05%
2013 Actual	58,682	132.62%
2014 Actual	10,355	-82.35%
2015 Budget	1,750	-83.10%
2015 Projected	38,246	269.34%
2016 Estimated	1,750	-68.35%



Engineering Inspection & Plan Reviews

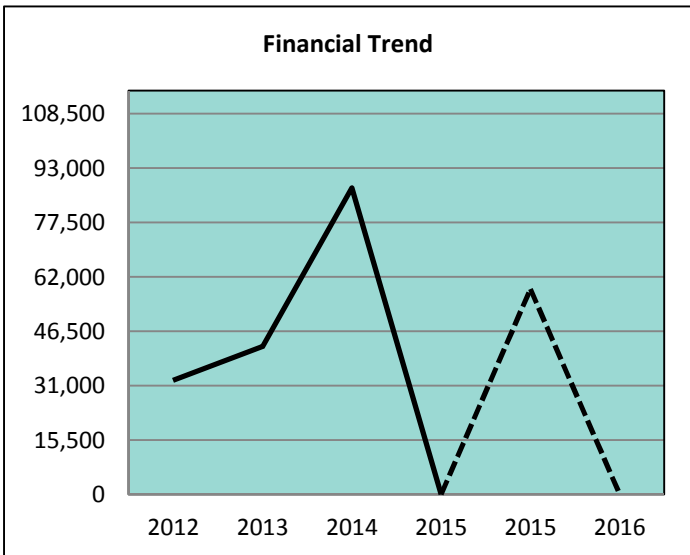
General Ledger Codes: 01-00-4165-0000	<u>Legal Authority:</u> Municipal Code: Section 455 Municipal Code: Section 500-545 State Statute: Chapter 89
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Revenue Description

Inspection Fees - These fees are collected for City-provided inspection of all infrastructure installed on private development projects. The fee is 5% for inspection services and an additional 1% for administrative costs in plan review.

FY15 revenue projection includes fees received from the Westbrooke and Prairie View residential developments. No additional subdivisions are expected in the coming year, thus resulting in revenue estimate of zero.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	214,684	-49.95%
2007 Actual	59,056	-72.49%
2008 Actual	95,280	61.34%
2009 Actual	295,035	209.65%
2010 Actual	57,650	-80.46%
2011 Actual	9,558	-83.42%
2012 Actual	32,512	240.16%
2013 Actual	42,155	29.66%
2014 Actual	87,354	107.22%
2015 Budget	0	-100.00%
2015 Projected	58,540	N/A
2016 Estimated	0	N/A



Land Disturbance Permits

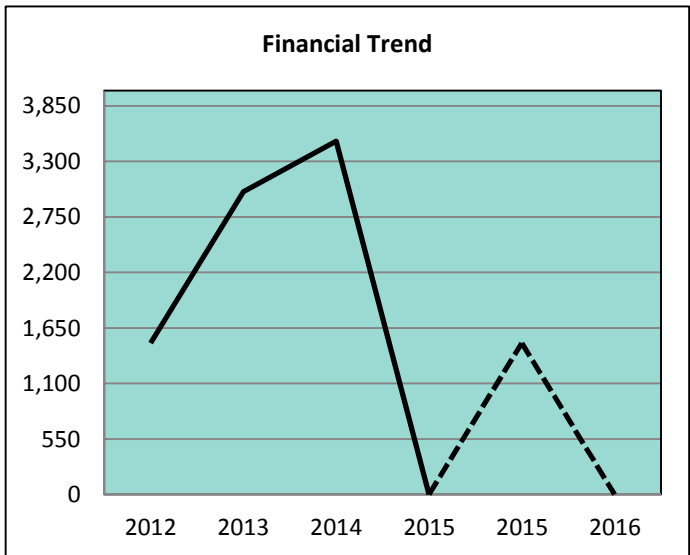
<p>General Ledger Codes: 01-00-4170-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Code: Section 455 Municipal Code: Section 500-545 State Statute: Chapter 89</p>
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Revenue Description

Grading Permit - The revenues recorded in this account are fees charged to cover Engineering's inspection of initial grading for new projects.

FY15 revenue projection includes fees received from the Westbrooke and Prairie View residential developments. No additional subdivisions are expected in the coming year, thus resulting in revenue estimate of zero.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	4,500	-70.97%
2007 Actual	4,000	-11.11%
2008 Actual	1,500	-62.50%
2009 Actual	1,500	0.00%
2010 Actual	0	-100.00%
2011 Actual	1,500	N/A
2012 Actual	1,500	0.00%
2013 Actual	3,000	100.00%
2014 Actual	3,500	16.67%
2015 Budget	0	-100.00%
2015 Projected	1,500	N/A
2016 Estimated	0	N/A



Right of Way Fees

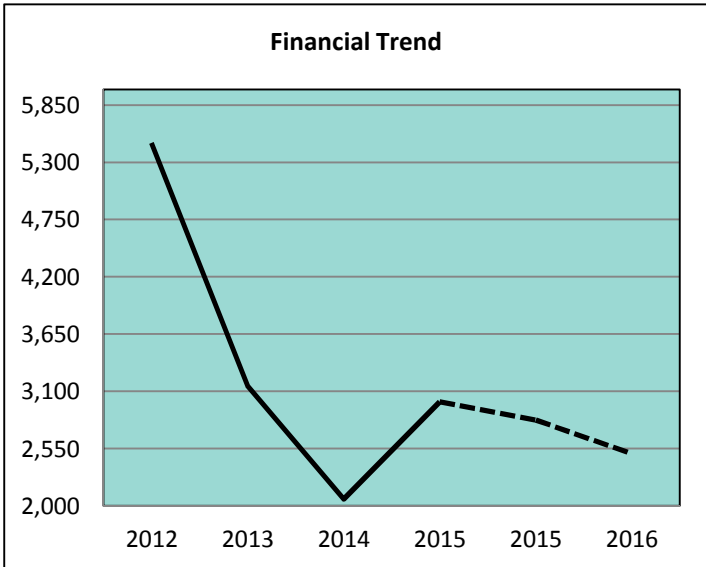
<p>General Ledger Codes:</p> <p style="text-align: center;">01-00-4175-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Code: Section 455 Municipal Code: Section 500-545 State Statute: Chapter 89</p>
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Revenue Description

Right of Way Fees are collected as part of the Land Disturbance Ordinance. This ordinance helps the City keep track of what entity is working within our right-of-way. The permit fee covers the administrative costs and degradation fees associated with any disturbed infrastructure. The Right-of-Way fee is recommended by the City Engineer, approved by the City Council, and listed in the Schedule of Fees maintained in the City Clerk's office.

FY16 revenue is based on a three year historical trend.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	7,842	-40.29%
2007 Actual	2,941	-62.50%
2008 Actual	2,385	-18.91%
2009 Actual	910	-61.84%
2010 Actual	2,859	214.14%
2011 Actual	2,285	-20.07%
2012 Actual	5,485	140.04%
2013 Actual	3,150	-42.57%
2014 Actual	2,065	-34.44%
2015 Budget	3,000	45.28%
2015 Projected	2,823	36.72%
2016 Estimated	2,500	-11.45%



Zoning Fees

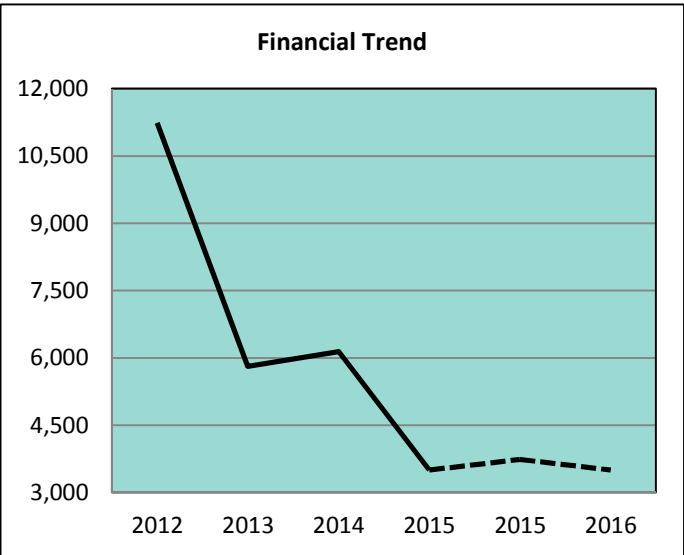
<p>General Ledger Codes:</p> <p style="text-align: center;">01-00-4180-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Code: Section 455 Municipal Code: Section 500-545 State Statute: Chapter 89</p>
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Revenue Description

Zoning Fees - Filing fees are charged for rezoning, variance requests and subdivision and conditional use permit requests. The fees offset advertising and administrative expenses.

Revenue estimates for FY15 and FY16 are based on best information available to date for the number and type of requests being estimated for the fiscal period.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	30,025	-40.62%
2007 Actual	14,690	-51.07%
2008 Actual	6,870	-53.23%
2009 Actual	4,990	-27.37%
2010 Actual	6,805	36.37%
2011 Actual	6,675	-1.91%
2012 Actual	11,240	68.39%
2013 Actual	5,815	-48.27%
2014 Actual	6,140	5.59%
2015 Budget	3,500	-43.00%
2015 Projected	3,740	-39.09%
2016 Estimated	3,500	-6.42%



Street Lights

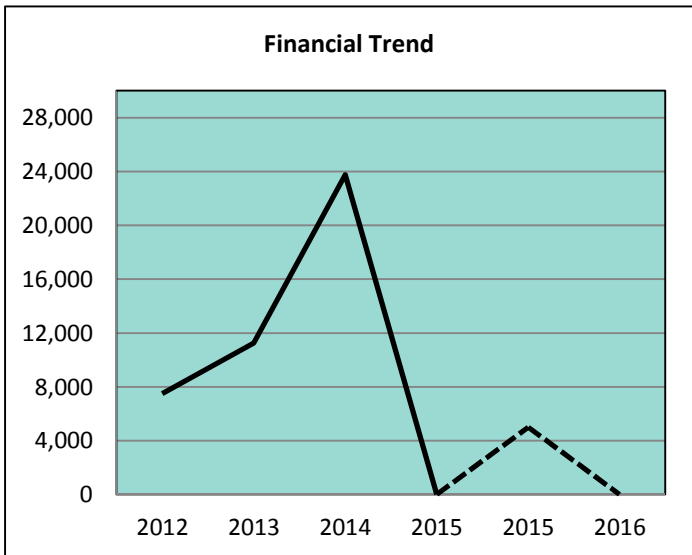
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Revenue Description

Street Lights - Based on engineering estimates, five (5) years of estimated operating costs for street lighting in new developments is charged and recorded in this revenue account. After five years, the cost of street lighting in a development is assumed by the City.

FY15 projects revenue reflects development fees received from the Westbrook and Prairie View. Staff anticipates no new developments, therefore no revenue from the source in FY16.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	52,390	-23.46%
2007 Actual	12,710	-75.74%
2008 Actual	8,075	-36.47%
2009 Actual	0	-100.00%
2010 Actual	0	N/A
2011 Actual	1,250	N/A
2012 Actual	7,502	499.97%
2013 Actual	11,254	50.01%
2014 Actual	23,758	111.10%
2015 Budget	0	-100.00%
2015 Projected	5,002	N/A
2016 Estimated	0	N/A



Plan Review Fees

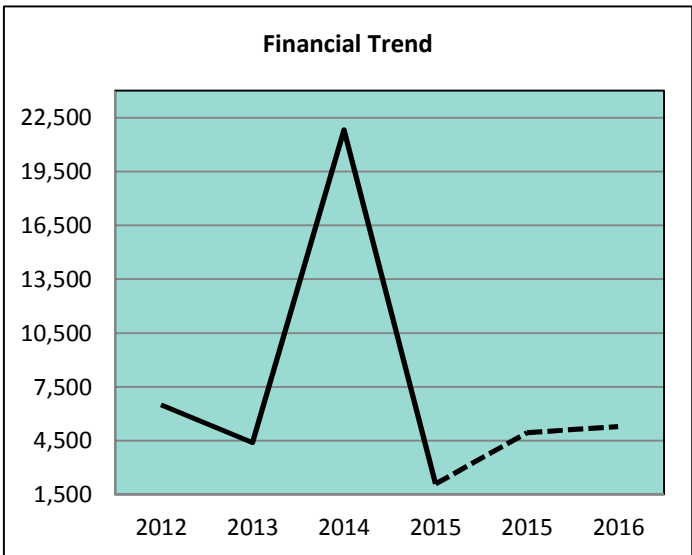
<p>General Ledger Codes:</p> <p style="text-align: center;">01-00-4182-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Code: Section 500.080 Municipal Code: Section 500-150 Municipal Code: 515.170 State Statute: Chapter 89</p>
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Revenue Description

Building Plan Review Fees - Plan review fees are set at a one-time forty-two dollar (\$42.00) fee for each new residential, duplex, or four-plex building plan submitted. For all other buildings the fee is forty-two dollar (\$42.00) for the first one hundred thousand dollars (\$100,000) of building valuation plus two dollars (\$.2.00) per each additional one thousand dollars (\$1,000) of building valuation thereafter. Valuation is set by International Building Code specifications.

Revenues are based in part on historical trends and in part on estimated number of reviews projected for the fiscal year. FY15 revenue is based on receipts as of April and historical data. FY16 revenues are estimated using 95 new homes.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	42,877	-41.56%
2007 Actual	11,811	-72.45%
2008 Actual	17,256	46.10%
2009 Actual	401	-97.68%
2010 Actual	0	-100.00%
2011 Actual	2,140	N/A
2012 Actual	6,502	203.86%
2013 Actual	4,389	-32.49%
2014 Actual	21,811	396.91%
2015 Budget	2,100	-90.37%
2015 Projected	4,956	-77.28%
2016 Estimated	5,282	6.59%



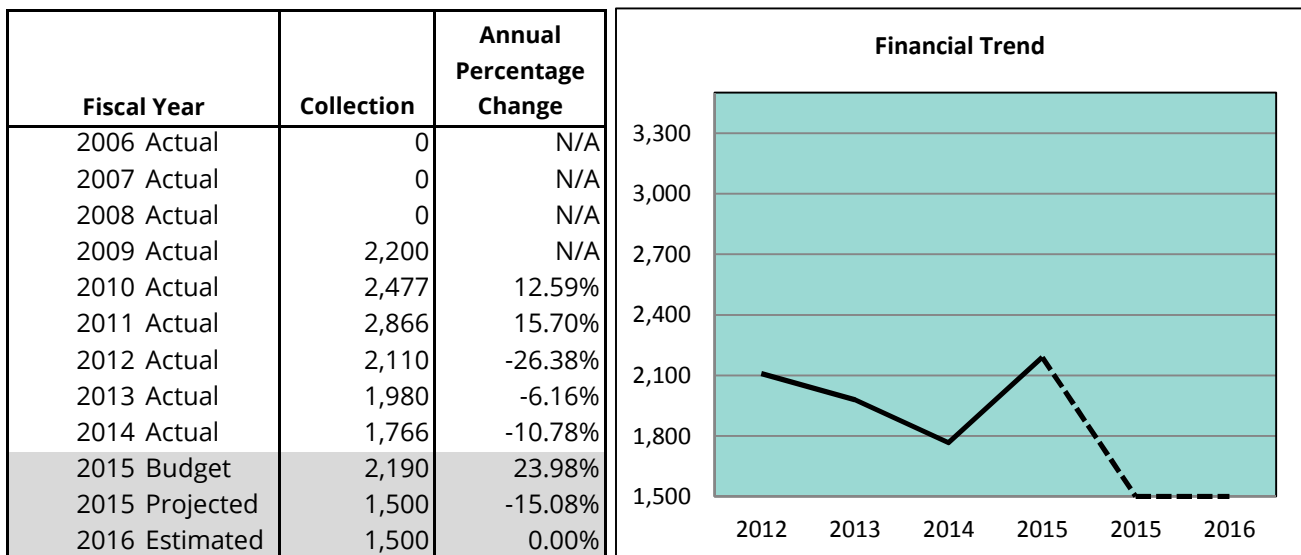
Code Enforcement Reimbursement

General Ledger Codes: 01-00-4184-0000	<u>Legal Authority:</u> Municipal Code: Section 200 Municipal Code: Section 400 Municipal Code: Section 500 State Statute: Chapter 89
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Revenue Description

Code Enforcement Reimbursement - The City is at times required to contract out code enforcement services for nuisance violations. The citizen is billed for actual reimbursement cost plus an administrative fee.

FY10 was the first year of recognition of this revenue stream by the City. Projected revenue is based on historical data. FY16 revenue is estimated based on a three year average.



Warning System Fees

<p>General Ledger Codes:</p> <p style="text-align: center;">01-00-4185-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Code: Section 455 Municipal Code: Section 500-545 State Statute: Chapter 89 Missouri Constitution: Article VI; Section 19-22</p>
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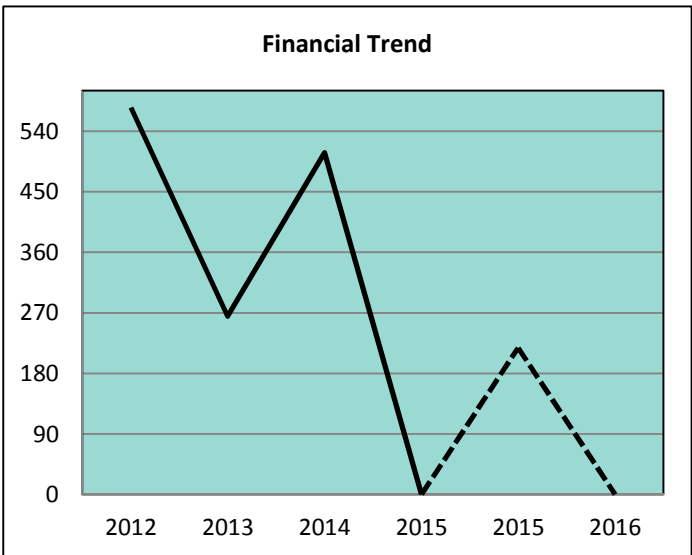
Revenue Description

Warning System Fees - Fees are derived from subdivision developments that require additional weather warning systems installed (tornado siren). \$9.00 per acre is charged.

FY15 projected revenue is based on actual receipts and historical data.

FY16 revenues are estimated at zero due to the fact that no new subdivisions are expected to be built in the coming year.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	1,624	-45.91%
2007 Actual	1,066	-34.37%
2008 Actual	443	-58.44%
2009 Actual	0	-100.00%
2010 Actual	0	N/A
2011 Actual	20	N/A
2012 Actual	575	2764.97%
2013 Actual	265	-53.91%
2014 Actual	508	91.65%
2015 Budget	0	-100.00%
2015 Projected	218	N/A
2016 Estimated	0	N/A



Farmers Market

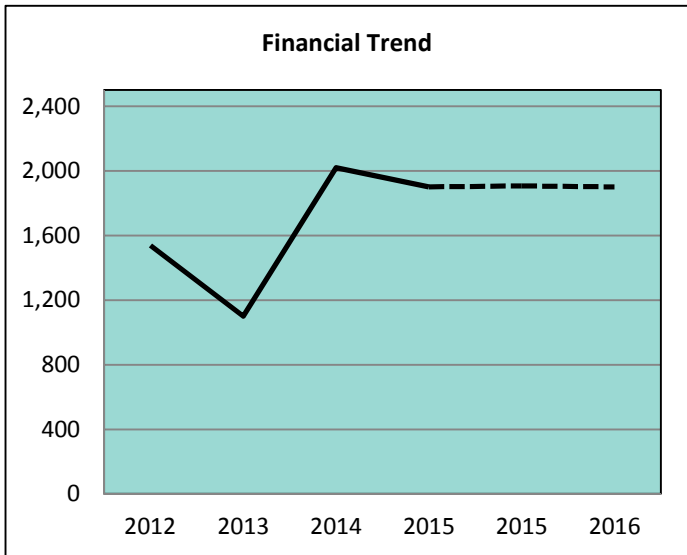
<p>General Ledger Codes:</p> <p style="text-align: center;">01-00-4186-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p>
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Revenue Description

Farmers Market - The City started a Farmers Market in 2012. Fees associated with rental of booth spaces are accounted for here.

FY15 projected revenue is based on actual receipts and historical data. FY16 projected revenues are estimated using the FY15 budget .

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	0	N/A
2007 Actual	0	N/A
2008 Actual	0	N/A
2009 Actual	0	N/A
2010 Actual	0	N/A
2011 Actual	0	N/A
2012 Actual	1,538	N/A
2013 Actual	1,100	-28.48%
2014 Actual	2,020	83.64%
2015 Budget	1,900	-5.94%
2015 Projected	1,906	-5.65%
2016 Estimated	1,900	-0.31%



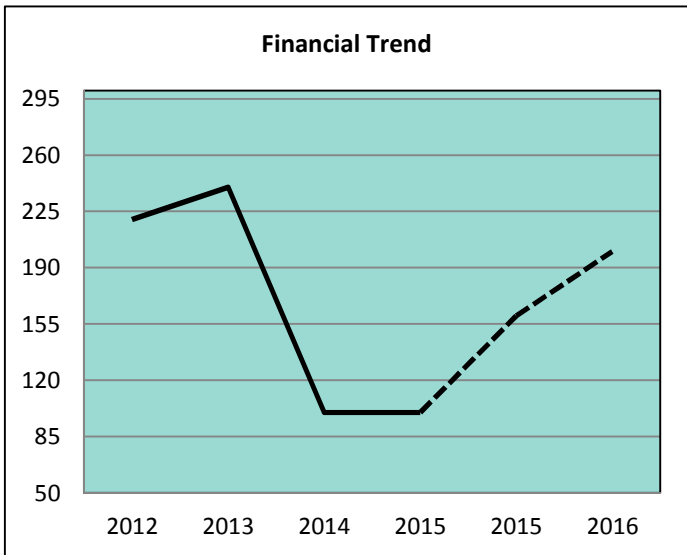
Filing Fees

<p>General Ledger Codes:</p> <p style="text-align: center;">01-00-4190-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Code Section 105.040 State Statute: Section 115.001-122.650 RSMo.</p>
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Revenue Description

Filing Fees - The City of Raymore charges \$20 per person for candidate filings for positions on the City Council.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	120	-25.00%
2007 Actual	200	66.67%
2008 Actual	120	-40.00%
2009 Actual	160	33.33%
2010 Actual	260	62.50%
2011 Actual	140	-46.15%
2012 Actual	220	57.14%
2013 Actual	240	9.09%
2014 Actual	100	-58.33%
2015 Budget	100	0.00%
2015 Projected	160	60.00%
2016 Estimated	200	40.00%



Occupational License Tax Fees

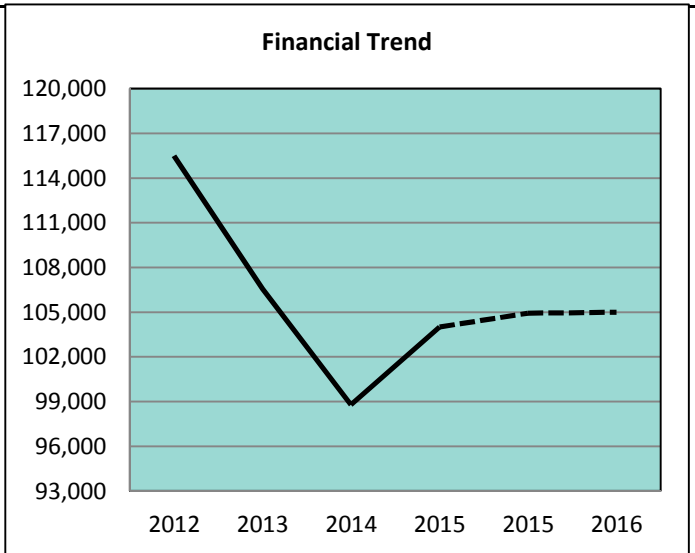
<p>General Ledger Codes:</p> <p style="text-align: center;">01-00-4200-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Code: Chapters 600-650 State Statute: Section 94.110 & 94.270 RSMo.</p>
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Revenue Description

Occupational License Tax Fees - This is a fee instituted for doing business within the City and is due and payable by the business, trade, occupation or avocation at the time of commencing operations with an annual renewal on or before the first day of January of each year. The City of Raymore fee is based on a flat rate of \$100 per business, with the exception of home-based occupations which was lowered to \$25 beginning November 1, 2014. The Hancock Amendment requires that an increase in business license fees must be put before a vote of the people. This revenue has dropped in recent years due to the decrease in contractors licensed to build new homes.

Staff estimates FY 2016 revenue based on the FY 2015 projected amount and historical data.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	133,210	11.20%
2007 Actual	139,210	4.50%
2008 Actual	119,815	-13.93%
2009 Actual	109,914	-8.26%
2010 Actual	105,145	-4.34%
2011 Actual	110,900	5.47%
2012 Actual	115,495	4.14%
2013 Actual	106,555	-7.74%
2014 Actual	98,777	-7.30%
2015 Budget	104,000	5.29%
2015 Projected	104,929	0.94%
2016 Estimated	105,000	0.07%



Liquor Licenses

<p>General Ledger Codes:</p> <p style="text-align: center;">01-00-4210-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;"> Municipal Code: Section 600 Municipal Code: Section 605.010 State Statute: Section 94.270 RSMo. State Statute: Chapters 311 & 312 RSMo. </p>
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Revenue Description

Liquor License - The City charges one and one-half times the rate charged by the state to licensed liquor providers as allowed by Section 311.220 RSMo. This revenue is fairly constant due to the consistency of the restaurant and retail liquor trade in the community.

Fiscal Year	Collection	Annual Percentage Change	
2006 Actual	6,394	22.66%	<div style="text-align: center;"> <p>Financial Trend</p> </div>
2007 Actual	7,931	24.05%	
2008 Actual	8,200	3.39%	
2009 Actual	8,319	1.45%	
2010 Actual	8,768	5.39%	
2011 Actual	9,165	4.53%	
2012 Actual	11,013	20.16%	
2013 Actual	11,466	4.11%	
2014 Actual	11,150	-2.76%	
2015 Budget	11,000	-1.35%	
2015 Projected	11,025	-1.12%	
2016 Estimated	11,025	0.00%	

Dog and Cat Licenses

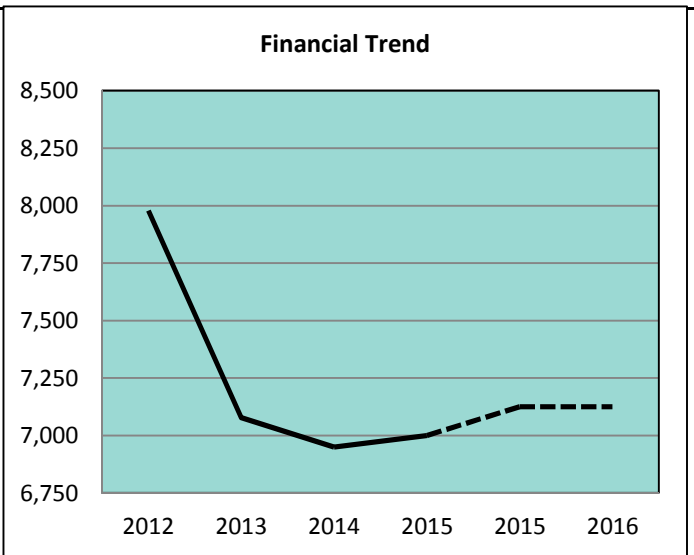
<p>General Ledger Codes: 01-00-4220-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u> Municipal Code: Section 205 State Statute: Section 94.270 RSMo.</p>
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Revenue Description

Dog License - All dogs or cats over the age of six months within the city limits must be licensed annually. The license is valid for the calendar year and is renewed each January 1st thereafter at the rate of \$5 for neutered and \$20 for un-neutered animals. Fees are increased to \$7.50 and \$30 if paid after January 31st.

FY16 estimated revenues are based on the FY15 projected.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	6,212	4.50%
2007 Actual	6,349	2.21%
2008 Actual	8,803	38.64%
2009 Actual	8,268	-6.07%
2010 Actual	7,893	-4.54%
2011 Actual	7,553	-4.30%
2012 Actual	7,978	5.62%
2013 Actual	7,078	-11.29%
2014 Actual	6,950	-1.81%
2015 Budget	7,000	0.73%
2015 Projected	7,125	1.80%
2016 Estimated	7,125	0.00%



Municipal Court Fines

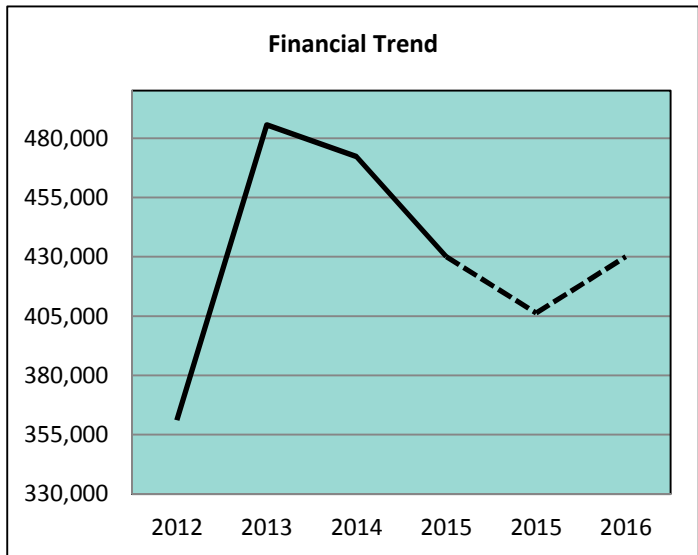
General Ledger Codes: 01-00-4250-0000	<u>Legal Authority:</u> Municipal Code: Chapter 130 State Statute: Chapter 479
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Revenue Description

Municipal Court Fines - Municipalities derive revenue from the fines and forfeitures collected in municipal court.

The FY15 projected revenues are based on current receipts and past three years historical trending. FY16 is conservatively projected at the FY15 budgeted amount.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	272,493	44.62%
2007 Actual	298,652	9.60%
2008 Actual	294,474	-1.40%
2009 Actual	367,406	24.77%
2010 Actual	310,140	-15.59%
2011 Actual	339,924	9.60%
2012 Actual	361,149	6.24%
2013 Actual	485,670	34.48%
2014 Actual	472,287	-2.76%
2015 Budget	430,000	-8.95%
2015 Projected	406,321	-5.51%
2016 Estimated	430,000	5.83%



DWI-Drug Offense Reimbursement

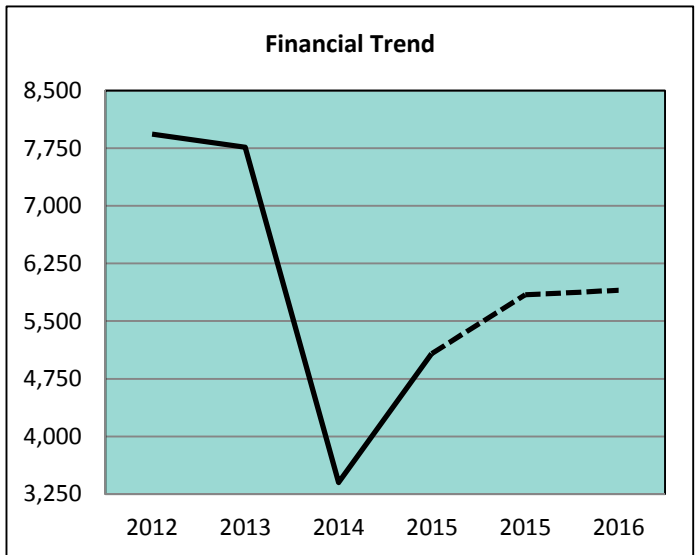
General Ledger Codes: 01-00-4252-0000	<u>Legal Authority:</u> Municipal Code: Section 130.290 State Statute: Chapters 479 & 483 & 590
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Revenue Description

DWI-Drug Offense Reimbursement - . In addition to fines, municipalities may impose a court fee of \$12-\$15 (488.013 RSMo.) and levy a fee to recoup the additional costs related to traffic violations involving alcohol and drugs.

The inconsistent nature of when this type of offense may occur makes it difficult to project. FY16 revenue is based on FY15 projected revenue.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	0	N/A
2007 Actual	0	N/A
2008 Actual	0	N/A
2009 Actual	6,063	N/A
2010 Actual	4,955	-18.27%
2011 Actual	5,101	2.94%
2012 Actual	7,936	55.58%
2013 Actual	7,765	-2.15%
2014 Actual	3,400	-56.22%
2015 Budget	5,078	49.35%
2015 Projected	5,845	22.56%
2016 Estimated	5,900	1.62%



Inmate Prisoner Detainee Security Fund

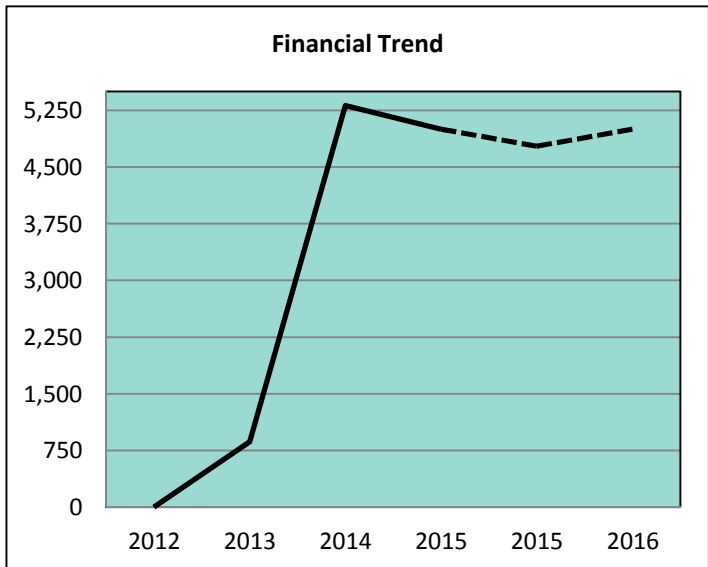
General Ledger Codes: 01-00-4253-0000	<u>Legal Authority:</u> Municipal Code: Section 130.290 State Statute: Chapters 488
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Revenue Description

Police Training Fees - In addition to any fine that may be imposed by the Municipal Judge there are assessed as costs in all cases an Inmate Prisoner Detainee Security Fund of \$2.00. This assists in providing additional funds for reimbursement of costs associated with inmate incarceration.

This revenue source was enacted by ordinance by the City Council on May 13, 2013. FY16 revenue is based on FY15 budget.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	0	N/A
2007 Actual	0	N/A
2008 Actual	0	N/A
2009 Actual	0	N/A
2010 Actual	0	N/A
2011 Actual	0	N/A
2012 Actual	0	N/A
2013 Actual	864	N/A
2014 Actual	5,312	514.77%
2015 Budget	5,000	-5.87%
2015 Projected	4,774	-4.25%
2016 Estimated	5,000	4.25%



Animal Shelter Donations

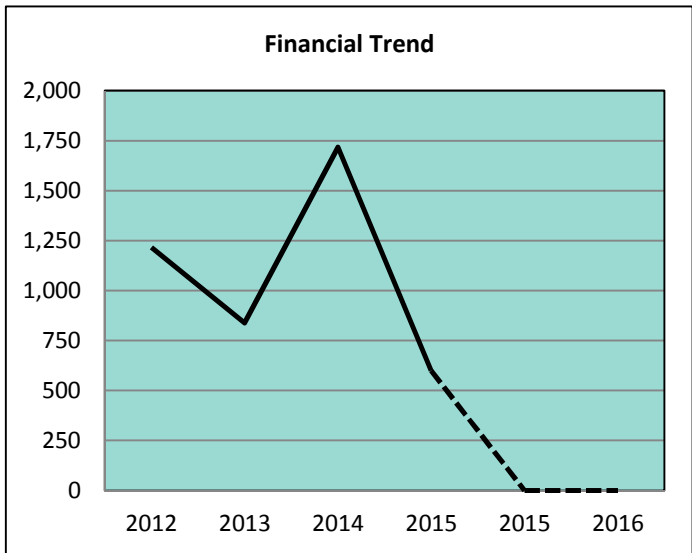
<p>General Ledger Codes: 01-00-4270-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u> Municipal Code: Section 205 State Statute: 89</p>
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Revenue Description

Animal Shelter Donations - This account is used to account for donations received by citizens and local business to support the City's animal shelter. The inconsistent nature of revenue sources makes it very difficult to project and budget.

The FY14 & FY15 revenues are based solely on the annual "Jog With Your Dog" Event.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	180	800.00%
2007 Actual	0	-100.00%
2008 Actual	52	N/A
2009 Actual	1,556	2892.79%
2010 Actual	1,822	17.04%
2011 Actual	205	-88.75%
2012 Actual	1,215	492.83%
2013 Actual	838	-31.03%
2014 Actual	1,717	104.85%
2015 Budget	600	-65.06%
2015 Projected	0	-100.00%
2016 Estimated	0	N/A



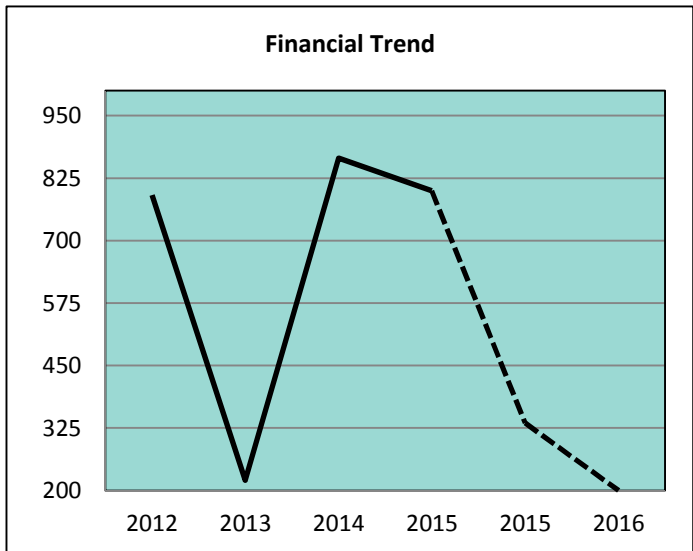
Animal Control Fine Revenue

<p>General Ledger Codes: 01-00-4275-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u> Municipal Code: Chapter 205 State Statute: Chapter 82</p>
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Revenue Description

Animal Control Fine - This account collects fines imposed by the Municipal Court for violations of the City's animal control regulations.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	658	-6.67%
2007 Actual	1,055	60.33%
2008 Actual	2,100	99.05%
2009 Actual	1,110	-47.14%
2010 Actual	820	-26.13%
2011 Actual	938	14.39%
2012 Actual	791	-15.67%
2013 Actual	220	-72.19%
2014 Actual	865	293.18%
2015 Budget	800	-7.51%
2015 Projected	335	-61.27%
2016 Estimated	200	-40.30%



Dispatch Fees

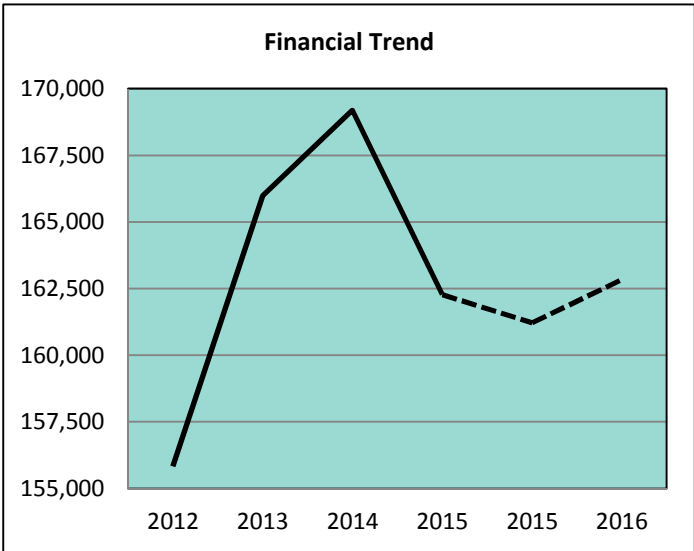
General Ledger Codes: 01-00-4310-0000	<u>Legal Authority:</u> Municipal Code: 200 State Statute: Chapter 82
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Revenue Description

Dispatch Fees - The City of Raymore Police Department provides dispatch service for the City of Peculiar and South Metro Fire Protection District. The City of Peculiar is assessed a fee based on 5% of that City's assessed property values each year. South Metro Fire Protection District is assessed a fee based on the levy amount imposed by the fire district on all real and personal property within the district boundaries for the purpose of paying for a centralized dispatch center. Currently this levy is \$0.7091 per \$100 of assessed valuation in accordance with RSMO. 3210243(1). The amount is collected by the County and distributed to the City. The South Metro Fire Protection District is allowed to submit communication equipment receipts up to 5% of the annual dispatch fee paid by the South Metro Fire Protection District.

The FY16 estimates to be received by both South Metro Fire Protection District and the City of Peculiar are based on a 1% increase in their total assessed valuation and South Metro submitting a reimbursement request up to the maximum allowed amount.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	130601.6	8.35%
2007 Actual	129,461	-0.87%
2008 Actual	145,032	12.03%
2009 Actual	154,671	6.65%
2010 Actual	151,296	-2.18%
2011 Actual	161,006	6.42%
2012 Actual	155,823	-3.22%
2013 Actual	165,988	6.52%
2014 Actual	169,190	1.93%
2015 Budget	162,270	-4.09%
2015 Projected	161,220	-4.71%
2016 Estimated	162,833	1.00%



Police Grants

General Ledger Codes: 01-00-4320-0000	Legal Authority: State Statute: Chapter 82
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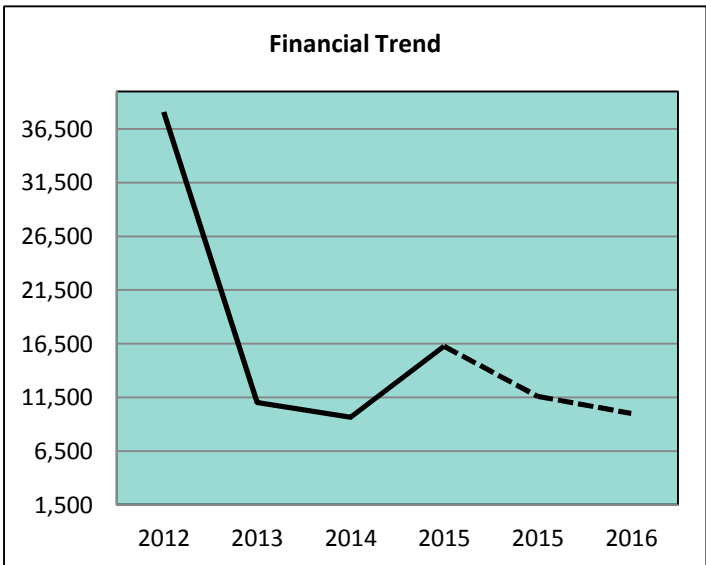
Revenue Description

Police Grants - The Safety Traffic Enforcement Program (S.T.E.P.) Grant provides reimbursement of overtime wages for hazardous moving violation enforcement and DWI checkpoints through the Missouri Division of Highway Safety. The city receives reimbursement for one-half the cost of body armor ballistic vests. Funding is approved through the U.S. Department of Justice-Bulletproof Vest Partnership Program.

FY15 revenues are estimated using the following applications and awards:

S.T.E.P. \$ 11,000
 Bullet Proof Vest \$ 5,250

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	9298.82	809.06%
2007 Actual	32,455	249.02%
2008 Actual	7,234	-77.71%
2009 Actual	22,509	211.17%
2010 Actual	17,282	-23.22%
2011 Actual	34,798	101.35%
2012 Actual	38,097	9.48%
2013 Actual	11,012	-71.10%
2014 Actual	9,649	-12.38%
2015 Budget	16,250	68.41%
2015 Projected	11,588	20.10%
2016 Estimated	10,000	-13.70%



Emergency Mgmt Grant

General Ledger Codes: <p style="text-align: center;">01-00-4325-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">State Statute: Chapter 82</p>
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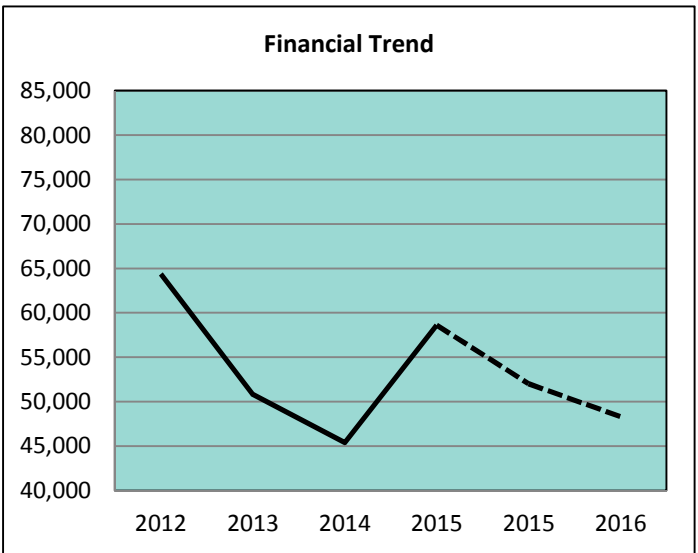
Revenue Description

Emergency Management Grant - Grants received for the current fiscal year (FY14) include \$58,607 from the Federal Government for emergency management related expenditures, primarily salary and benefit costs. Additional funds are distributed to each entity at the end of each grant year if leftover funds are available.

FY15 revenues are projected based on the city's eligible expenses . FY16 revenues are based on the 2015 grant funding.

Grant funding has been reduced for the 2015 grant year (calendar year)

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	13734.72	-51.83%
2007 Actual	20,570	49.76%
2008 Actual	47,532	131.08%
2009 Actual	69,192	45.57%
2010 Actual	66,321	-4.15%
2011 Actual	79,612	20.04%
2012 Actual	64,354	-19.16%
2013 Actual	50,812	-21.04%
2014 Actual	45,405	-10.64%
2015 Budget	58,607	29.08%
2015 Projected	52,017	14.56%
2016 Estimated	48,307	-7.13%



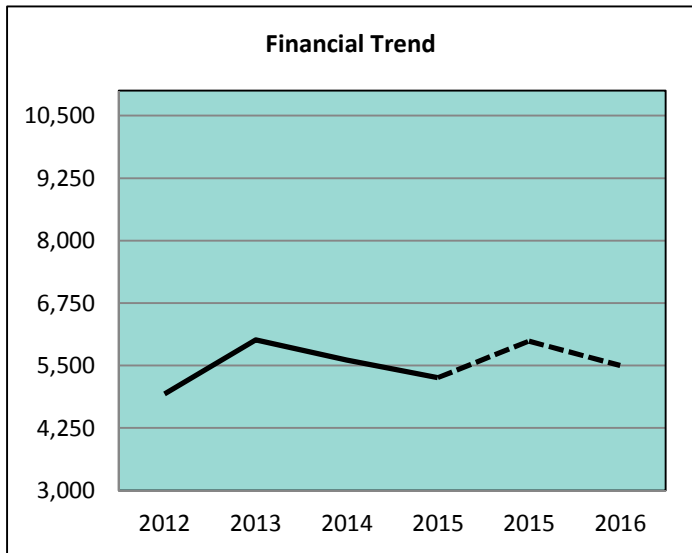
Copies

<p>General Ledger Codes: 01-00-4330-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u> State Statute: Chapter 82 "Sunshine Law" on public information</p>
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Revenue Description

Copies - Photocopies are provided to the citizens by request. Color map reproduction cost ranges from \$5.00 - \$25.00 depending on the size of the map. Standard black and white copies are \$.10 per copy. This revenue is unpredictable in nature. FY15 revenue is projected based on the four year average historical trend. FY16 revenue is conservatively estimated with a slightly lower amount than the four year average.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	4484.5	36.34%
2007 Actual	6,111	36.27%
2008 Actual	11,362	85.93%
2009 Actual	4,998	-56.01%
2010 Actual	10,041	100.88%
2011 Actual	6,503	-35.23%
2012 Actual	4,933	-24.14%
2013 Actual	6,016	21.95%
2014 Actual	5,610	-6.74%
2015 Budget	5,260	-6.24%
2015 Projected	5,988	6.74%
2016 Estimated	5,500	-8.15%



Refunds & Reimbursements

General Ledger Codes: <p style="text-align: center;">01-00-4340-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">State Statute: Chapter 82</p>
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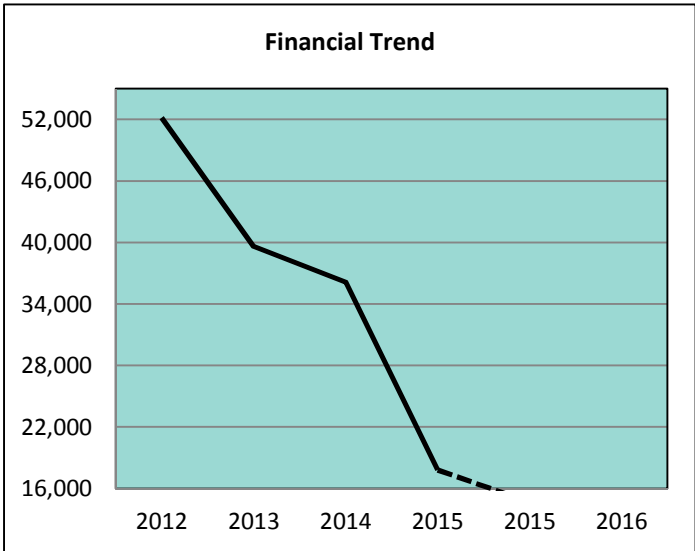
Revenue Description

Refunds & Reimbursements - Reimbursements/refunds to the City are recorded in this account. In the current fiscal year, the majority of the reimbursements are from state tax refunds for gasoline purchases. Historical revenues are not a reliable predictor of this account. Revenues are estimated conservatively and based on the five year historical trend.

Listed below are highlights of a few of the larger revenues received, projected and estimated:

	2013	2014	2015	2016
Insurance refunds	29,243	10,572	1,500	1,500
City gas purchase state tax refund		19,209	9,867	10,000
Property tax liens (mowing)	6,500	4,551	1,400	1,400
Rebates	2,219	2,118	1,911	2,000

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	34430.56	-58.07%
2007 Actual	78,262	127.30%
2008 Actual	23,279	-70.25%
2009 Actual	110,270	373.68%
2010 Actual	34,393	-68.81%
2011 Actual	47,562	38.29%
2012 Actual	52,168	9.69%
2013 Actual	39,607	-24.08%
2014 Actual	36,112	-8.83%
2015 Budget	17,800	-50.71%
2015 Projected	14,678	-59.35%
2016 Estimated	14,900	1.51%



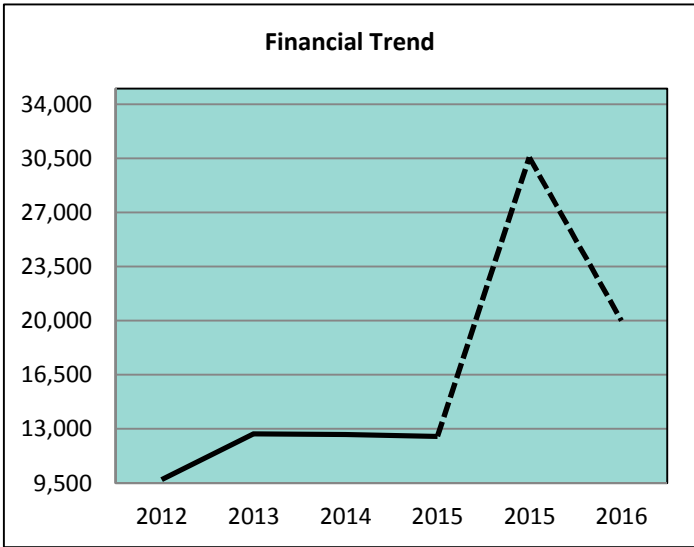
Interest Revenue

<p>General Ledger Codes: 01-00-4350-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u> State Statute: Chapter 82</p>
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Revenue Description

Interest Revenue - This account is used to record revenues associated with the City's return on investments of idle funds. FY16 revenues are estimated based on the assumption of no change in interest rates or carrying balances of the FY15 investments.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	154312	264.46%
2007 Actual	173,794	12.63%
2008 Actual	96,813	-44.29%
2009 Actual	40,023	-58.66%
2010 Actual	26,874	-32.85%
2011 Actual	32,280	20.12%
2012 Actual	9,712	-69.91%
2013 Actual	12,674	30.50%
2014 Actual	12,630	-0.35%
2015 Budget	12,515	-0.91%
2015 Projected	30,565	142.00%
2016 Estimated	20,000	-34.57%



Miscellaneous Revenue

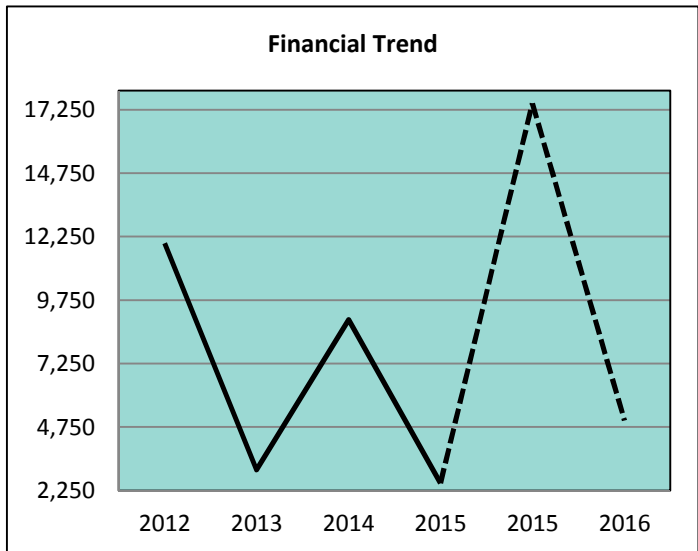
General Ledger Codes: 01-00-4370-0000	<u>Legal Authority:</u> State Statute: Chapter 82
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Revenue Description

Miscellaneous Revenue - Sale of real and personal property (auction of surplus property) and municipal court restitution are recorded in this account. This revenue source is unpredictable in nature.

FY15 revenues reflect the sale on multiple items on GovDeals, an auction website, including the sale of a dumptruck. FY16 revenues are estimated based on historical trends as well as the intention to continue utilizing the GovDeals auction.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	15307.94	-41.07%
2007 Actual	48,943	219.72%
2008 Actual	26,105	-46.66%
2009 Actual	11,749	-54.99%
2010 Actual	6,490	-44.76%
2011 Actual	1,151	-82.26%
2012 Actual	11,991	941.37%
2013 Actual	3,065	-74.44%
2014 Actual	8,975	192.83%
2015 Budget	2,535	-71.75%
2015 Projected	17,494	94.92%
2016 Estimated	5,000	-71.42%



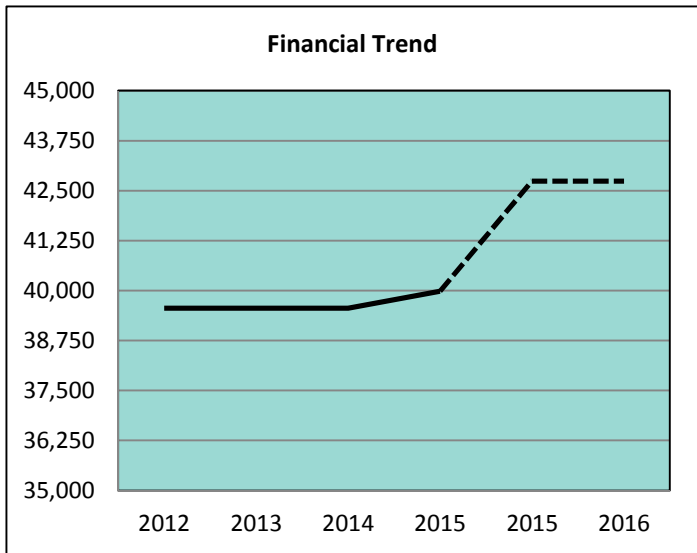
Cell Tower Revenue

<p>General Ledger Codes:</p> <p style="text-align: center;">01-00-4410-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Ordinance: 28057 & 26066 State Statute: Chapter 82</p>
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Revenue Description

Cell Tower Revenue - The City has lease options with APT of Kansas City and Cricket Communications for the cellular companies to locate communication antennas on City water towers. The current lease is \$24,333 per year for the APT antenna and \$18,400 per year for the Cricket communications antenna.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	54201.03	57.56%
2007 Actual	52,800	-2.58%
2008 Actual	34,400	-34.85%
2009 Actual	16,000	-53.49%
2010 Actual	37,152	132.20%
2011 Actual	39,560	6.48%
2012 Actual	39,560	0.00%
2013 Actual	39,560	0.00%
2014 Actual	39,560	0.00%
2015 Budget	39,983	1.07%
2015 Projected	42,734	8.02%
2016 Estimated	42,734	0.00%



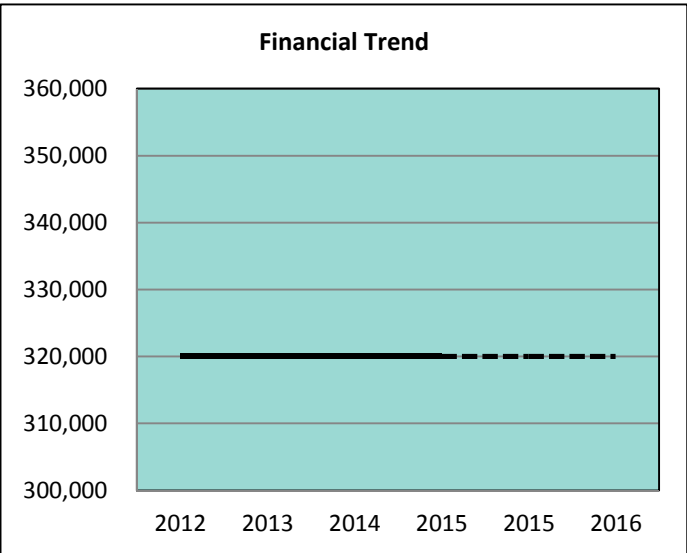
Transfer in From Transportation Fund

General Ledger Codes: <p style="text-align: center;">01-00-4936-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Ordinance: n/a State Statute: n/a</p>
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Revenue Description

Transfer From the Transportation Fund - These funds represent a fund balance transfer from the Transportation Fund (36) to the City. The funds are used to offset costs incurred by the Street Department in the General Fund.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	475,000	N/A
2007 Actual	350,000	-26.32%
2008 Actual	350,000	0.00%
2009 Actual	350,000	0.00%
2010 Actual	340,000	-2.86%
2011 Actual	330,000	-2.94%
2012 Actual	320,000	-3.03%
2013 Actual	320,000	0.00%
2014 Actual	320,000	0.00%
2015 Budget	320,000	0.00%
2015 Projected	320,000	0.00%
2016 Estimated	320,000	0.00%



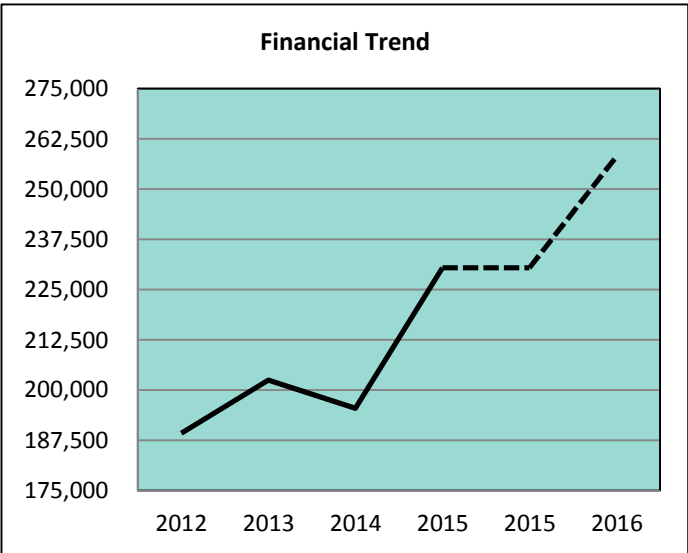
Transfer in From Stormwater Sales Tax Fund

<p>General Ledger Codes: 01-00-4946-0000</p>	<p><u>Legal Authority:</u> Municipal Ordinance: n/a State Statute: n/a</p>
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Revenue Description

Transfer from the Stormwater Sales Tax Fund - These funds represent a transfer from the Stormwater Sales Tax Fund (46) to support the direct costs associated with expenditures related to the personnel costs of the Stormwater Department in the General Fund.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	23,700	N/A
2007 Actual	-	-100.00%
2008 Actual	141,619	N/A
2009 Actual	183,091	29.28%
2010 Actual	175,511	-4.14%
2011 Actual	182,239	3.83%
2012 Actual	189,262	3.85%
2013 Actual	202,437	6.96%
2014 Actual	195,429	-3.46%
2015 Budget	230,425	17.91%
2015 Projected	230,425	17.91%
2016 Estimated	258,115	12.02%



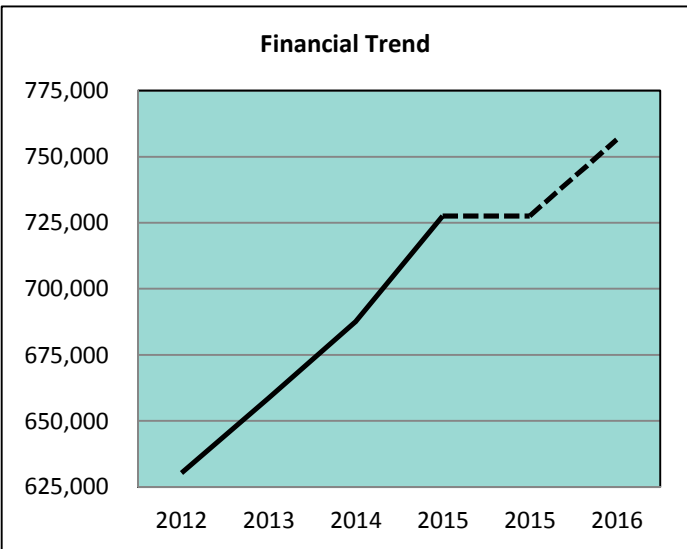
Transfer in From Enterprise Fund

<p>General Ledger Codes: 01-00-4950-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u> Municipal Ordinance: n/a State Statute: n/a</p>
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Revenue Description

Transfer from the Enterprise Fund - These funds represent a payment to the General Fund for costs associated with administrative support of the activities of the Enterprise Fund.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	557,875	11.58%
2007 Actual	756,370	35.58%
2008 Actual	559,669	-26.01%
2009 Actual	709,380	26.75%
2010 Actual	587,397	-17.20%
2011 Actual	603,760	2.79%
2012 Actual	630,310	4.40%
2013 Actual	658,676	4.50%
2014 Actual	687,527	4.38%
2015 Budget	727,606	5.83%
2015 Projected	727,606	5.83%
2016 Estimated	756,464	3.97%



Transfer in From Capital Projects

<p>General Ledger Codes: 01-00-4998-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u> Municipal Ordinance: n/a State Statute: n/a</p>
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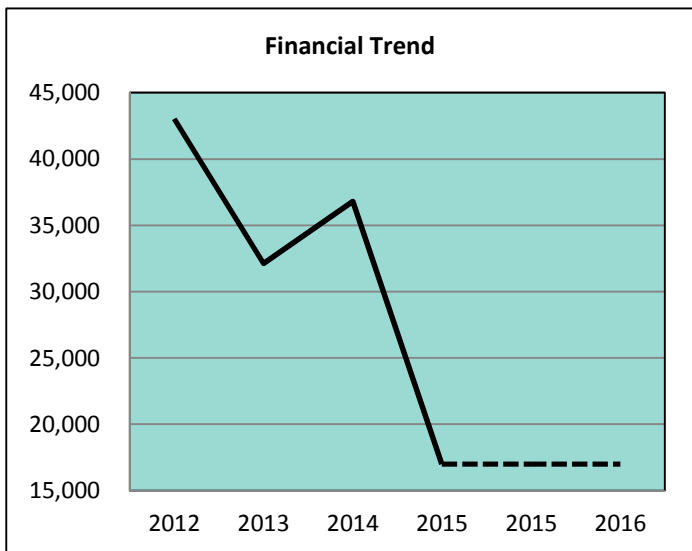
Revenue Description

Capital Project A&I - These funds represent a payment of six percent (6%) against those Capital Funds which have been provided administrative and inspection services by the General Fund. These fees are assessed against projects which are programmed in the CIP.

The FY15 estimated revenue is based on projects listed in the CIP on schedule to be completed during FY16 and shown below:

Annual Sidewalk Program	\$17,000
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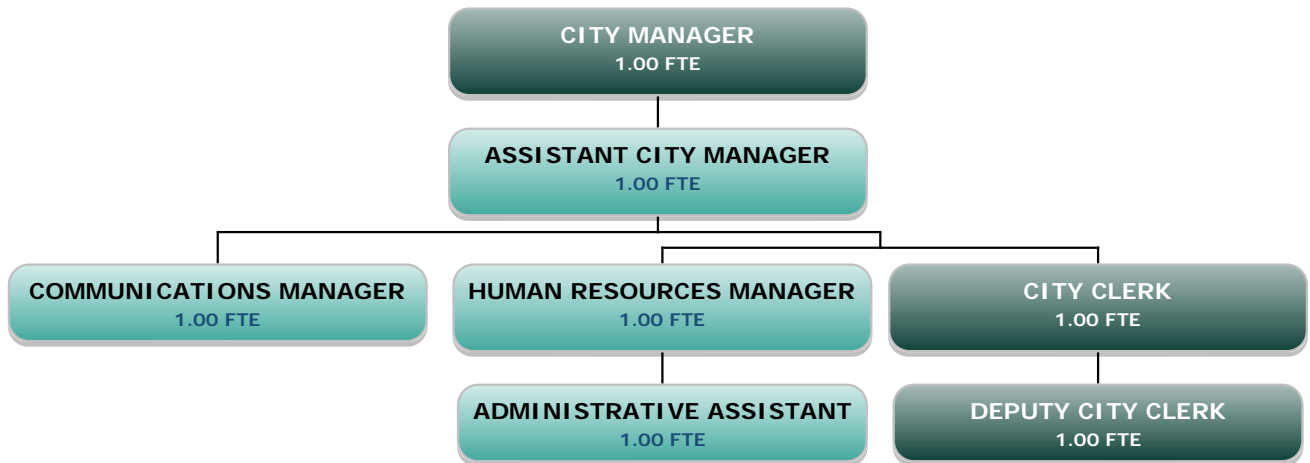
Fiscal Year	Collection	Annual Percentage Change
2006 Actual	-	N/A
2007 Actual	-	N/A
2008 Actual	148,496	N/A
2009 Actual	-	-100.00%
2010 Actual	213,957	N/A
2011 Actual	191,721	-10.39%
2012 Actual	43,034	-77.55%
2013 Actual	32,134	-25.33%
2014 Actual	36,808	14.54%
2015 Budget	17,000	-53.81%
2015 Projected	17,000	-53.81%
2016 Estimated	17,000	0.00%





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ADMINISTRATION



ADMINISTRATION

By Category

	2012-13 Actual	2013-14 Actual	2014-15 Budget*	2014-15 Projected	2015-16 Department Requested	2015-16 C.M. Proposed	2015-16 Council Adopted
Personnel	582,267	572,267	671,078	647,092	702,823	702,823	702,823
Commodities	22,156	15,590	18,932	22,837	21,986	21,986	21,986
Maintenance and Repairs	749	594	830	4,100	1,300	1,300	1,300
Utilities	0	0	0	0	0	0	0
Contractual	203,363	212,219	331,039	263,289	349,429	349,429	354,429
Capital Outlay	0	0	0	0	0	12,000	12,000
Debt Service	0	0	0	0	0	0	0
Transfers/Miscellaneous	8,547	26,160	26,160	26,160	26,160	26,160	26,160
Total	817,082	826,830	1,048,039	963,478	1,101,698	1,113,698	1,118,698

* included budget amendments

Department Position Control Roster

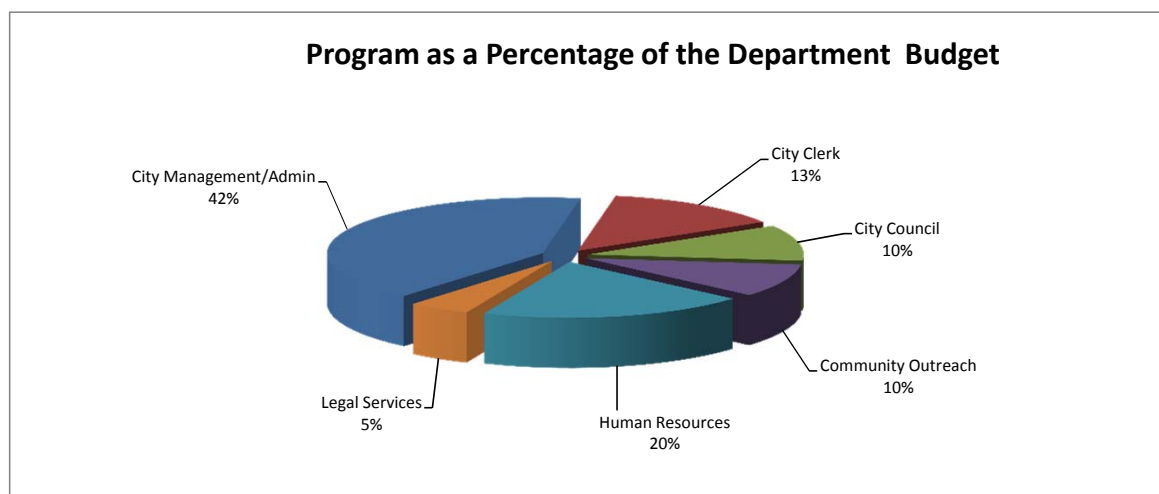
	2013-14 Actual	2014-15 Actual	2015-16 Adopted
City Manager	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00
Manager, Human Resources	1.00	1.00	1.00
Administrative Assistant *	0.50	0.90	1.00
Communications Manager **	0.50	0.50	1.00
Total FTE	6.00	6.40	7.00

* reallocating additional staff time from Community Development to Human Resources

** This position was moved during FY15 to be fully funded in the Administration Department of the General Fund from the Park Fund

By Program

City Management/Admin	466,380
City Clerk	152,043
City Council	116,119
Community Outreach	107,970
Human Resources	224,124
Legal Services	52,062
Total	1,118,698



ADMINISTRATION DEPARTMENT

The Administration Department is the focal point of activities between the Mayor, City Council, and City Departments. It provides administrative leadership for the organization and translates the policies and directives of the City Council into operating programs. The Department directs the delivery of municipal services and provides leadership on City operations, community visioning, and intergovernmental and regional cooperation. In addition, the Department manages records, leads communications and community engagement initiatives, and coordinates the City's personnel programs. Organizationally, the Department includes the following areas: City Administration, City Clerk, City Attorney, Human Resources, Community Outreach, Economic Development, Court Administration, and Information Technology Services (ITS). For budgetary purposes, Court Administration, Economic Development, and ITS are detailed separately.

PROGRAMS

City Council

The powers of the City, as provided by state law and the City Charter, are vested in the Mayor and City Council. The Council is composed of eight members, from four wards, and the Mayor.

City Management/Administration

The City Manager is the chief administrative officer of the City and is responsible for the management of all personnel, the administration of all departments, provision of support and policy recommendations to the Council, development and implementation of the annual budget and capital program, enforcement of laws, and carrying out all Council policies and directives. This program includes the City Manager and Assistant City Manager.

Human Resources

Human Resources provides leadership and advice on the impact of regulatory actions on the attraction, motivation, development and retention of the people resources of the City. This includes leading compliance efforts with governmental recordkeeping and practice requirements, administering salary and benefits, utilizing appropriate employee relations practices, creating and implementing policy, facilitating employee educational events, and ensuring accurate pay practices. The program includes the Human Resources Manager and an Administrative Assistant.

City Clerk

This office manages and retains all City records; assists citizens and the media in research of ordinances, contracts and other public information; coordinates the preparation of information required for City Council meetings; provides a permanent record for all Council meetings; coordinates the election process; ensures the City Code is updated and maintained; and issues occupational licenses, fireworks permits, and liquor licenses. This program includes the City Clerk and the Deputy City Clerk.

Legal Services

The City Attorney serves as the chief legal advisor to the City and represents the City in all legal proceedings in some form.

Community Outreach

The Community Outreach Division facilitates communication to the public, media, and employees regarding City services. It also assists City departments in developing and disseminating informative materials about city programs and activities. The Division is responsible for all aspects of City media, including printed publications (notably the quarterly *Raymore Review*), social media, the City website, and the government access channel. This program includes the Communications Manager.

GOALS

1. Provide leadership to the elected officials and professional staff on city-wide issues.
2. Respond to Council and citizen requests for information.
3. Ensure that citizens receive excellent customer service from employees.
4. Ensure that City services are provided at the highest level of quality within available funding.
5. Provide equal employment, promotion, and transfer opportunities for applicants and employees.
6. Oversee and facilitate employee training and development for all personnel.
7. Administer the City's total compensation program, including salary and benefits.
8. Provide a comprehensive employee safety, loss control and risk management program.
9. Comply with governmental recordkeeping and practice requirements.
10. Provide appropriate legal advice to the governing body.
11. Successfully publish and distribute the *Raymore Review* magazine as a means of communication with the community.
12. Utilize the City's website as an effective means of communicating to the public.
13. Improve the content and programming of the public access channel.
14. Improve community engagement by utilizing a variety of outreach tools to seek and collect public input on City programs.

FY 2015 PERFORMANCE SUMMARY

1. The 2015 ETC Citizen Survey was completed and results were presented to City Council.
2. The City Council began a strategic planning process to provide vision and direction for the City.
3. Staff completed a brand "refresh." A new color palette was identified for the City logo and collateral materials, including the website, were updated accordingly.

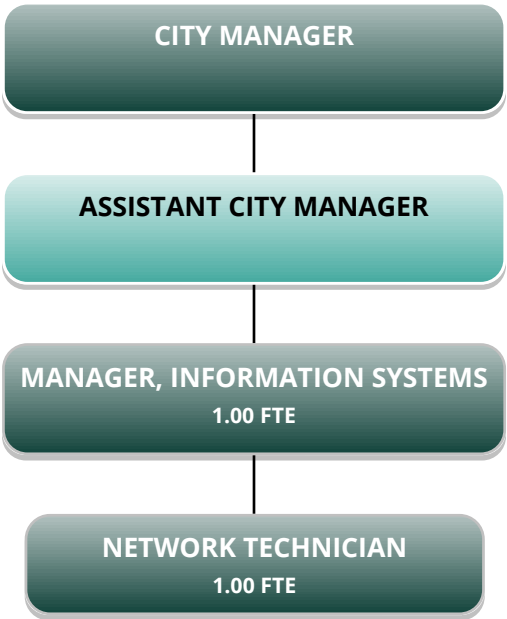
SIGNIFICANT BUDGETARY ISSUES

1. The City conducts a Citizen Survey every two years, in the odd-numbered year. An amount is budgeted for approximately half of the 2017 survey, with the other half to be funded in the FY 2017 Budget. The amount will be transferred to the Restricted Revenue Fund. \$7,000
2. The Arts Commission funding was increased from \$10,000 to \$15,000 to provide funding for the Arts in the Park program. This event has traditionally been put on by the Parks and Recreation Department. The Community Outreach Division will provide staff support for the event moving forward. \$5,000
3. In the past, funding for the Community Outreach Division was split between the Administration Department and the Parks and Recreation Department. In 2015, this Division was reorganized and brought fully under the Administration Department. This budget reflects all budget for this Division previously held by Parks and Recreation being moved to Administration.
4. The *Raymore Review* and *Parks and Recreation Program Guide* are being transitioned from a quarterly publication to one that is published three times per year - winter, summer, and fall. This publication schedule is better in line with the programming seasons for parks and recreation and matches peak seasons in city activities. In addition to changing the publication schedule, the entire publication will be a glossy, color print publication - currently the *Program Guide* is printed on lower-grade paper with one spot color, and no outside advertising will be included. No additional budget is required for this change.
5. This budget includes a request for two fireproof file cabinets. This would provide the active personnel files protection from fire or water damage. \$7,000
6. This budget includes a request for a software upgrade for workers compensation reporting. This upgrade would provide staff with a single document for the biannual worker compensation reporting, saving staff time of approximately 5-6 working day per year. \$5,000
7. A contingency amount for the General Fund is budgeted in Administration. The target each year is to budget one percent of General Fund budgeted expenditures. The amount budgeted is 1/2% of General Fund budgeted expenditures. \$40,000



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INFORMATION TECHNOLOGY SERVICES



INFORMATION TECHNOLOGY

By Category

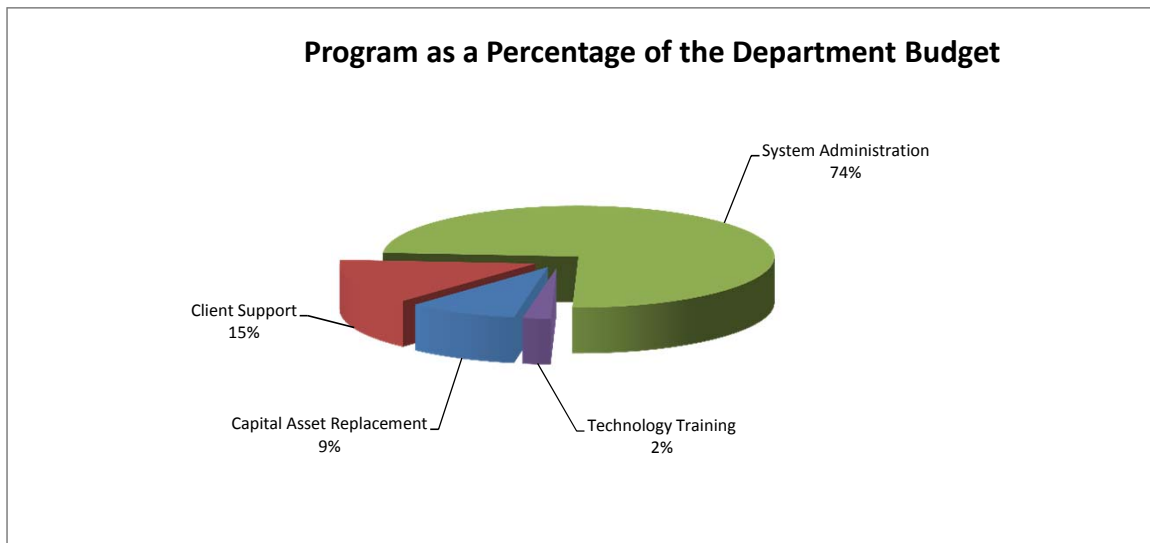
	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Department Requested	2015-16 C.M. Proposed	2015-16 Council Adopted
Personnel	140,880	156,795	160,395	160,176	168,158	168,158	168,158
Commodities	42,237	51,146	52,841	53,350	64,675	68,745	68,745
Maintenance and Repairs	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0
Contractual	103,054	137,728	189,913	179,010	189,323	189,323	189,323
Capital Outlay	16,450	29,640	15,600	15,600	0	4,140	4,140
Debt Service	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0
Total	302,621	375,309	418,749	408,136	422,156	430,366	430,366

Department Position Control Roster

	2013-14 Actual	2014-15 Actual	2015-16 Adopted
Manager, Information Systems	1.00	1.00	1.00
Network Technician	1.00	1.00	1.00
Total FTE	2.00	2.00	2.00

By Program

Capital Asset Replacement	43,506
Client Support	73,570
System Administration	302,805
Technology Training	10,485
Total	430,366



INFORMATION TECHNOLOGY DEPARTMENT

The Information Technology (I.T.) Department has four programs: Systems Administration, Client Support, Capital Asset Replacement, and Training. The following is a description of each functional area within those programs. This program includes the Manager of Information Systems and the Network Technician, for a total of two FTE's.

PROGRAMS

System Administration

Network Administration – The City of Raymore's local area network is built using the core services of the Windows 2008, and 2012 Server Operation System. These servers provide services used by all PC users such as sharing files, access to network printers, and service to access e-mail and Internet connections. Workstation operating systems used are Windows 7, Windows 8, and Mac OS.

Applications Administration – The department provides administration and end user support for all applications running on the network platforms. The services I.T. provides include the design, installation, configuration, vendor coordination, support, end user training and support, installation of upgrades, development of interfaces as required, and application troubleshooting. Related administrative duties include tracking of software licensing, ensuring that common versions are installed, and managing any related software contracts for maintenance and support.

Technology Planning/Internal Consulting – The department is responsible for coordination with each department to ensure that their needs are met. I.T. works with departments to assess, define and identify needs. It also researches, develops, and implements solutions to meet those demands.

Phone System Administration – The department has the responsibility of supporting the building phones, voice mail, and mobile devices. These responsibilities include coordination of all phone-related moves, additions and changes as well as monitoring and managing phone-related hardware located at City locations.

Client Support

Network Support –The department supports, configures, and maintains all network devices used by the City of Raymore and the Police Department.

Desktop Support – Centralized and coordinated support is delivered via the I.T. department. Any City staff member who needs assistance with hardware, software or a phone system issue calls the I.T. department. The call is prioritized and handled in a timely manner.

Capital Asset Replacement

Computer Replacement – Replacement of computers is on a four-year cycle that provides each City employee with equipment that is based on current technology. The I.T. department, utilizing input from department supervisors, determines the suitable computer style that best suits the department needs. Monitors and printers are replaced on an as needed basis.

Technology Training

The Information Technology Department provides employee training for network security, cloud applications, telephone equipment, and various software programs.

GOALS

1. Provide reliable communication and network services to City staff, businesses, and to the citizens of Raymore.
2. Maintain a high level of security and disaster recovery capability.
3. Deliver timely and effective service to customer requirements through communication, teamwork, and a skilled staff.
4. Ensure effective technical and fiscal management of departments resources.
5. Continue user education programs for security training, end user software products and telecom systems. Provide focused training in Google Apps for Government, and network security.
6. Installation of 30 workstations through the computer replacement program.
7. Implementation and training of Google Forms and Site modules.
8. Provide system security and Internet safety training.

FY 2015 PERFORMANCE SUMMARY

1. Replacement of 22 computer workstations.
2. Fiber network connection to the Park Maintenance facility.
3. Replacement of the telephone system CPU controller with voicemail.
4. Fiber Internet connection to the Police Department.
5. Replacement and installation of Administration and Parks network copiers.
6. Installation of new network copier for the Police Department.
7. Microsoft Office conversion to Google Apps for Government.
8. Installation of audio enhancements in the Council Chambers.
9. Implemented snow map tracking system for Public Works.

SIGNIFICANT BUDGETARY ISSUES

1. The software maintenance cost for FY 2016 is \$136,533.
2. The FY 2016 budget calls for replacement of computers according to the standard computer schedule in the amount of \$36,200.
3. This budget includes requests for five additional Ipads to be used in the field by Streets, Stormwater, GIS and the Building Inspectors. \$4,140

ECONOMIC DEVELOPMENT



ECONOMIC DEVELOPMENT

By Category

	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Department Requested	2015-16 C.M. Proposed	2015-16 Council Adopted
Personnel	170,694	180,802	184,940	172,198	176,716	176,716	176,716
Commodities	510	612	1,200	895	1,200	1,200	1,200
Maintenance and Repairs	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0
Contractual	27,408	32,252	49,273	43,250	48,228	48,228	48,228
Capital Outlay	0	0	7,722	4,254	0	0	0
Debt Service	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0
Total	198,612	213,665	243,135	220,597	226,144	226,144	226,144

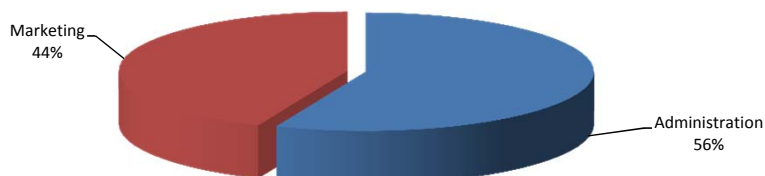
Department Position Control Roster

	2013-14 Actual	2014-15 Actual	2015-16 Adopted
Economic Development Director	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Total FTE	2.00	2.00	2.00

By Program

Administration	127,499
Marketing	98,645
Total	226,144

Program as a Percentage of the Department Budget



ECONOMIC DEVELOPMENT DEPARTMENT

The primary focus of the Economic Development department is the retention and expansion of existing Raymore businesses and the provision of assistance to new commercial, office, and industrial businesses locating in the City.

The department, consisting of the Director and support staff, provides support to the Mayor, City Council, Economic Development Host Team and the Tax Increment Financing Commission.

The department is charged with creating an environment that will be responsive to the concerns of residents and the development community, and improving the quality of life in the city by maintaining and improving the City's tax base and employment. The department develops and administers plans, programs and economic development projects consistent with economic and community goals.

PROGRAMS

Administration

Respond in an efficient manner to citizen, staff, developer and commercial business representative inquiries on policy, data, incentives, procedures, demographics and more; coordinate City development efforts as they relate to the business community; and address business needs for local or state assistance.

Marketing

Maintain cooperative marketing efforts through the Missouri Department of Economic Development, Kansas City Area Development Corporation, the Cass County Corporation for Economic Development, economic development journals, trade publications, trade shows, impact trips, local, regional and national retailers and developers.

Create and update marketing materials; maintain database of information essential for evaluating the Raymore community for the location of commercial, industrial and residential projects; market the community through advertising, trade shows, impact trips, etc.; conduct ceremonial events for new businesses; and work directly with businesses to fill spots in City shopping centers.

GOALS

1. Work with developers and realtors to fill vacant spaces in City shopping centers.
2. Review City economic development incentive policies to ensure our policies and practices are competitive with other jurisdictions while adequately protecting taxpayers, and adopt a more full-formed policy to guide use of these incentives.
3. Develop a city-wide Economic Development Strategy and Strategic Plan to retain and help expand existing businesses while attracting new, unique, successful business and retail to the City.

FY 2015 PERFORMANCE SUMMARY

1. Worked with State Farm / Keller Williams to bring a 11,000+ SF multi-tenant office building to the Remington commercial area.
2. Worked with Taco Bell to bring a new restaurant to a pad site in the Raymore Market Center.
3. Provided assistance and information to the Good Ranch representatives to start the development process at the North Cass Parkway, including a traffic study for a full access intersection, possible retail spec buildings, and the extension of Dean Avenue.
4. Conducted 13 groundbreaking & ribbon cutting events for new & expanding businesses in the city of Raymore.
5. Worked with retailers, developers, and commercial realtors in an effort to bring national retailers, junior anchors, high tech office development, and restaurants to the Good Ranch Redevelopment Area, Raymore Galleria, and Raymore Market Center.
6. Continued participation with University of Central Missouri Small Business and Technology Development Center. Two start-up businesses were assisted.
7. Responded to several Requests for Information from the Missouri Partnership and KCADC for large project sites in the Good Ranch business park area.

SIGNIFICANT BUDGETARY ITEMS

1. There are no significant budgetary issue this fiscal year.

COMMUNITY DEVELOPMENT



COMMUNITY DEVELOPMENT

By Category

	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Department Requested	2015-16 C.M. Proposed	2015-16 Council Adopted
Personnel	471,966	490,901	498,668	470,276	500,126	500,125	500,125
Commodities	16,763	11,524	15,713	12,700	14,449	14,449	14,449
Maintenance and Repairs	1,634	364	1,600	800	1,600	1,600	1,600
Utilities	0	0	0	0	0	0	0
Contractual	65,213	32,769	35,675	30,280	33,875	33,875	33,875
Capital Outlay	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0
Transfers/Miscellaneous	8,850	19,994	19,994	19,994	21,704	21,704	21,704
Total	564,426	555,551	571,650	534,050	571,754	571,753	571,753

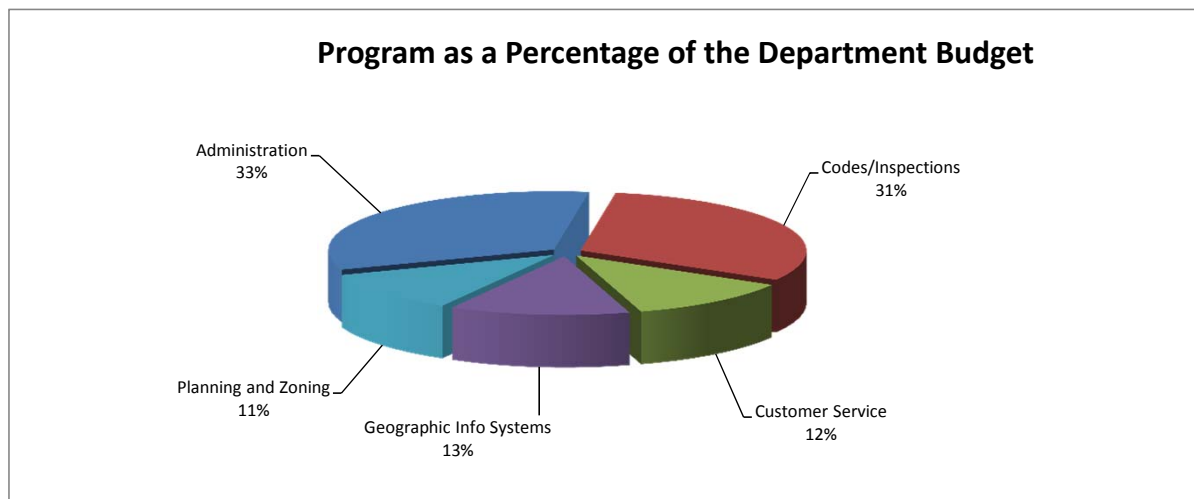
Department Position Control Roster

	2013-14 Actual	2014-15 Actual	2015-16 Adopted
Director, Community Development	1.00	1.00	1.00
GIS Coordinator	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	1.00
Building Official	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00
Administrative Assistant *	0.50	0.10	0.00
Permit Technician	1.00	1.00	1.00
Total FTE	6.50	6.10	6.00

* reallocating additional staff time from Community Development to Human Resources & changing a position title.

By Program

Administration	188,920
Codes/Inspections	176,552
Customer Service	68,614
Geographic Info Systems	73,582
Planning and Zoning	64,085
Total	571,753



COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department is involved in the development and implementation of the Unified Development Code, the Growth Management Plan, overseeing the development and plan review process, and codes compliance. Additional responsibilities include managing the City's GIS program, codes enforcement, and building inspections. The Department serves as primary staff support to the Planning and Zoning Commission, Board of Appeals, and Board of Adjustment. The Community Development Director supervises the day-to-day activities of the department, and reports to the City Manager.

PROGRAMS & GOALS

Administration

The services performed in this program include those administrative and managerial tasks required for the effective operation of the department including staff time spent on citywide policy issues, special projects not directly related to any other program, personnel management and budget administration. Program goals include:

- Enhance teamwork within the department and cooperation with other departments.
- Ensure all interested entities are apprised of development activities.
- Complete electronic files of all materials in the development project case files.

Customer Service

This program involves responding in a timely and quality manner to citizen and staff inquiries. It includes providing informational brochures, statistics, and procedural manuals to residents, businesses, and the development community. Program goals include:

- Enhance response/service guidelines for applications, inquires, and complaints.
- Continue to enhance department website by maintaining up-to-date information about on-going projects.
- Encourage increase in use of an online system for filing and tracking status of code enforcement complaints.
- Expand the Declaratory Ruling Book for interpretations of the Unified Development Code.
- Expand the excerpt sheets from the Unified Development Code as aids in providing quick reference material for residents and applicants.
- Continue to update the Development Guide book for Raymore.

Geographic Information Systems

The services in this program include those necessary for the development and maintenance of graphical representations related to development activities within the City, and other mapping requirements. This program will provide support primarily for development activities related to planning, zoning, and engineering as well as police, parks, and other City departments as necessary. Program goals include:

- Complete a GIS Master Plan.

- Provide analysis and map products to assist city departments and other governmental entities in making decisions and presenting information spatially.
- Continue to enhance the internal ArcIMS site to provide increased amounts of information about properties in the city to all city employees.
- Provide support for ArcGIS and ArcExplorer.
- Build inventory of community assets using CAD and GPS.

Planning and Zoning

The services in this program include those associated with comprehensive planning, rezoning, conditional use permit and platting processes, site plan review, and variances. This includes the organization of work sessions and recording of minutes for the Planning and Zoning Commission, as well as public notification and providing staff support to the Planning and Zoning Commission, City Council, Board of Appeals and Board of Adjustment. Program goals include:

- Implementation of the Growth Management Plan.
- Annual review of the Unified Development Code and Growth Management Plan for any minor amendments that may be necessary.
- Continue to implement the development review committee (DRC) to coordinate and improve the application review process.
- Conduct annual training sessions for Planning Commission members.
- Establish a training program for all newly appointed Planning Commission members.

Codes/Inspections

This program identifies, investigates, and responds to complaints concerning violations of the city code, and related policies. This program is responsible for the investigation and enforcement of complaints concerning nuisances, weeds, property maintenance, signs, and the Unified Development Code. Building inspections includes inspection activities necessary to ensure residential, commercial and industrial structures conform to applicable codes and approved plans. Program goals include:

- Identify necessary code revisions to allow for effective code enforcement at the judicial level.
- Continue a proactive approach to contact all builders and developers in the early spring about mowing and maintenance of their properties.
- Continue to monitor the condition of foreclosed properties that have been registered with the City.
- Expand the use of online permitting program.

GOALS

1. Engage the public in decisions that impact the entire community, such as the Growth Management Plan and community visioning process.
2. Evaluate current zoning and subdivision regulations to ensure that community goals and needs are supported.
3. Continue work on implementation of the 19 Goal Statements included in the newly adopted Growth Management Plan.

4. Continue research and discussion on developing a plan to allow public access to the City's Geographic Information System.

FY 2015 PERFORMANCE SUMMARY

1. Completed one amendment to the Unified Development Code.
2. Continued to increase mapping and data capabilities of internal ArcIMS site for all employees to access GIS information.
3. Provided in-house review of all building plans for residential and commercial projects.
4. Maintained a development report that is updated monthly to reflect existing housing units, units under construction, and available building lots in the City.
5. Administered a program to register properties that have been foreclosed on and complete weekly inspections to ensure code compliance and ensure structures are secured.
6. Continued implementation of a proactive inspection procedure for property maintenance code violations. Building inspectors completed a drive-by inspection of all properties in the City and commenced enforcement procedures on those properties deemed to have a violation of the property maintenance code.
7. Continued creation of excerpts from the Unified Development Code that provides quick reference material for residents and applicants.
8. Updated the Building Codes Interpretation Manual that includes common plan check corrections and interpretations of various building code provisions.
9. Assisted the Planning and Zoning Commission with implementation of the adopted Growth Management Plan
10. Established an online permitting program that allows homeowners and contractors to submit and pay for certain building permits online.
11. Continued a project to create digital files on all building permit records on file with the City.
12. Completed the first annual review of the City Property Maintenance Code.

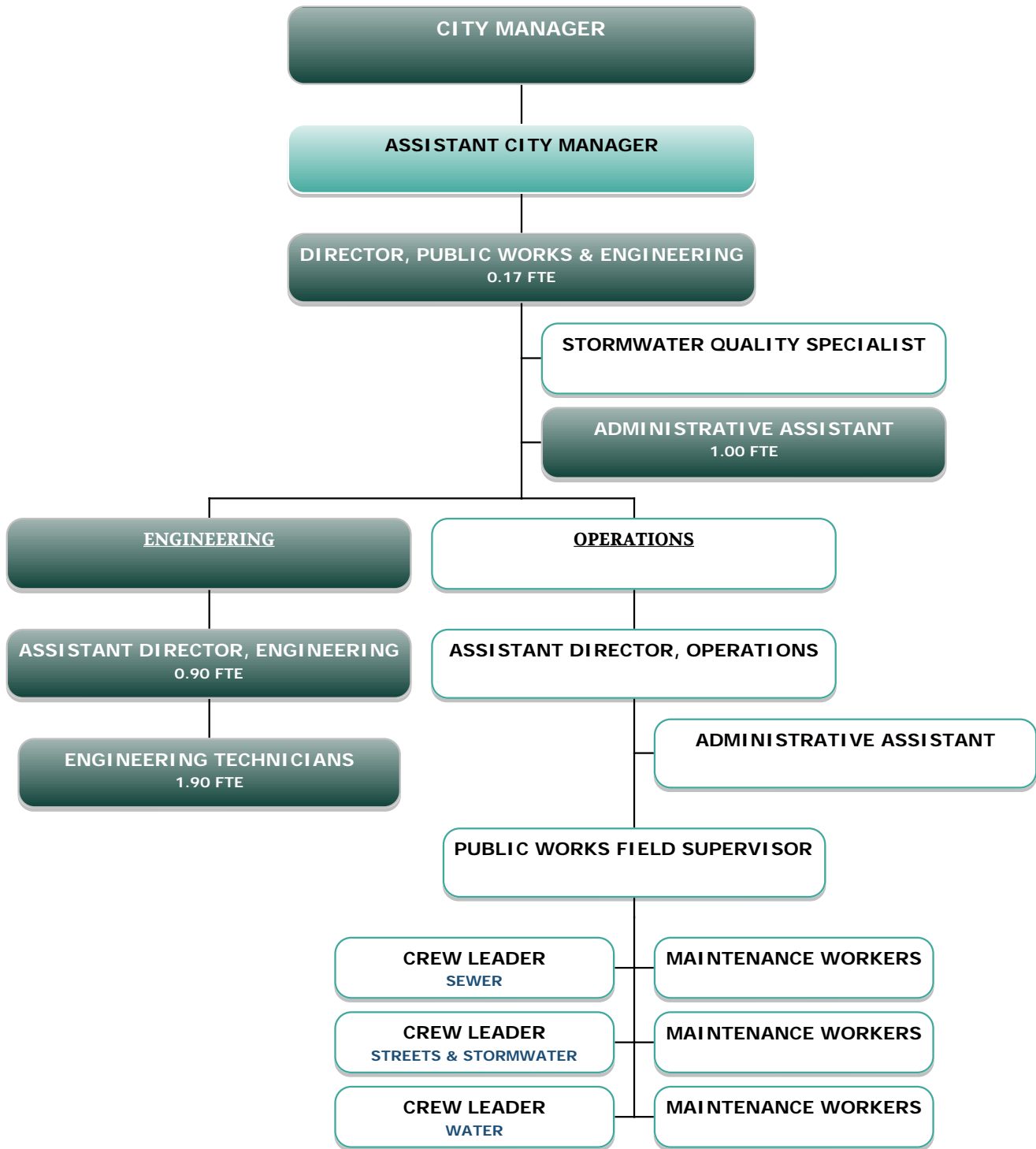
SIGNIFICANT BUDGETARY ISSUES

1. The City's Growth Management Plan is updated every 5-10 years. When the update occurs, it is typically expensive. A transfer of \$10,000 per year is made from the General Fund to the Restricted Revenue Fund to save for the cost of a new update in the future. \$10,000



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ENGINEERING



ENGINEERING

By Category

	2012-13 Actual	2013-14 Actual	2014-15 Budget*	2014-15 Projected	2015-16 Department Requested	2015-16 C.M. Proposed	2015-16 Council Adopted
Personnel	367,381	372,393	350,210	348,057	342,032	342,032	342,032
Commodities	9,684	7,174	10,355	8,179	9,879	9,879	9,879
Maintenance and Repairs	3,058	503	4,500	3,100	4,500	4,500	4,500
Utilities		0	0	0	0	0	0
Contractual	20,738	52,810	27,648	17,285	21,148	21,148	21,148
Capital Outlay		0	0	168	0	0	0
Debt Service		0	0	0	0	0	0
Transfers/Miscellaneous	18,183	12,629	11,624	11,624	11,624	11,624	11,624
Total	419,044	445,508	404,337	388,413	389,183	389,183	389,183

* included budget amendments

Department Position Control Roster

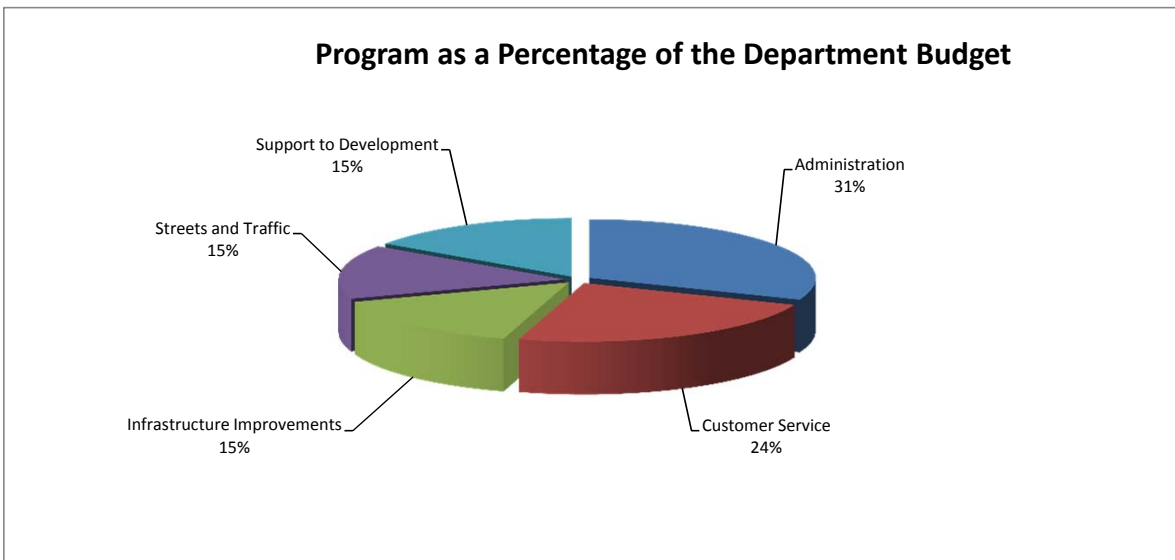
	2013-14 Actual	2014-15 Actual	2015-16 Adopted
Director, Public Works and Engineering	0.25	0.25	0.17
Assistant Director, PW-Engineering	0.80	0.80	0.90
Engineering Technicians **	2.40	2.00	1.90
Administrative Assistant	1.00	1.00	1.00
Total FTE	4.45	4.05	3.97

* reallocation of staffing to Buildings & Grounds

** reallocation of staffing to Stormwater

By Program

Administration	120,898
Customer Service	91,728
Infrastructure Improvement	58,399
Streets and Traffic	58,010
Support to Development	60,148
Total	389,183



ENGINEERING DEPARTMENT

The Public Works Department is organized into two functions: Engineering and Operations. Engineering is involved in the management, design, construction, administration, and review of all projects containing infrastructure. This includes the water distribution system, the sewer collection system, the street system, the storm drainage system, and facilities. Engineering is involved in long-term planning of infrastructure for projected growth, constant review of ordinances for updates, plan review of development, coordination of utilities, negotiation of easements, and acting as the City's liaison to all federal agencies, state agencies, and neighboring communities. The Engineering Department consists of the Director of Public Works, the Assistant Director of Public Works Engineering, two Engineering Technicians, and one Administrative Assistant.

PROGRAMS

Administration

The services performed in this program include those administrative and managerial tasks required for the effective operation of the department including staff time spent on citywide policy issues, special projects not directly related to any other program, personnel management and budget administration.

Customer Service

This program involves responding in a timely and quality manner to citizen and staff inquiries. It includes providing information, statistics, and standards manuals to residents, contractors, businesses, and the development community.

Infrastructure Improvements

The services in this program include those necessary for the design, administration, and inspection of all capital improvements and development.

Support to Development

The services in this program include those associated with rezoning, conditional use permit and platting processes, site plan review, and variances. This includes the technical review and analysis to assure the proposed infrastructure complies with our ordinances and also complies with all State and/or Federal regulations.

Streets and Traffic

This program involves determining the need for street improvements based on criteria and maintenance records, assessing and maintaining contracts for signals, and determining the need for access management.

GOALS

1. Continue to explore opportunities with adjacent communities to jointly bid projects..
2. Continue to develop and implement long-range street maintenance/repair/replacement plan and funding strategy based on findings of an update to the City's Pavement Management System.

3. Continue expansion of “in-house” design of CIP Projects

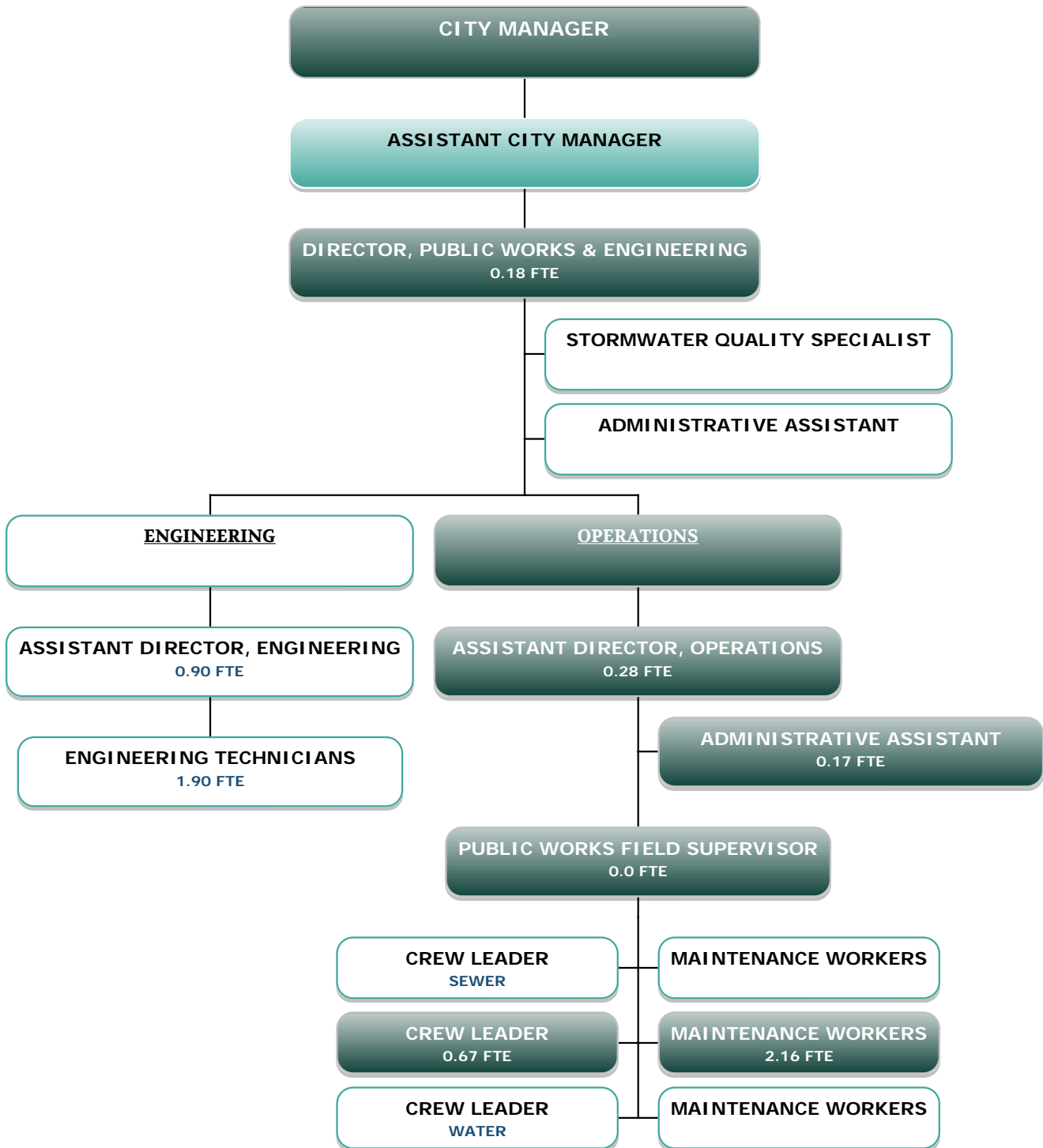
FY 2015 PERFORMANCE SUMMARY

1. Developed a Procedure Manual for the Department as part of the APWA Self Assessment and Accreditation Process.
2. Continued implementation of the recommendations of the Pavement Management Program.
3. Participated with the Cities of Belton, Peculiar, and Pleasant Hill in a joint bid of street maintenance projects.
4. Participated in the MARC Transportation Priorities Committee which oversees the distribution of transportation funding.
5. Coordinated design and construction of the annual Street Preservation program, annual Curb Replacement program, FY 2015 Sidewalk Installation program, and other CIP Projects
6. Staff completed an inspection of the condition of curbs throughout the City. This information will be used to update the curb program replacement schedules.
7. Staff completed an update of the Pavement Management Plan.
8. Staff completed a sidewalk inspection program.

SIGNIFICANT BUDGETARY ISSUES

1. This budget includes a reallocation of FTE hours to the Stormwater Department to fully dedicate one of the Engineering Technicians for Stormwater duties.

STREETS



STREETS

By Category

	2012-13 Actual	2013-14 Actual	2014-15 Budget*	2014-15 Projected	2015-16 Department Requested	2015-16 C.M. Proposed	2015-16 Council Adopted
Personnel	276,406	247,867	275,864	243,248	310,647	310,647	310,647
Commodities	87,907	118,203	137,040	125,153	145,796	145,796	145,796
Maintenance and Repairs	50,509	56,890	51,600	49,100	65,500	65,500	65,500
Utilities	2,582	3,120	3,930	2,455	2,556	2,556	2,556
Contractual	428,464	481,139	515,891	505,679	532,400	532,400	532,400
Capital Outlay	12,043	0	64,885	64,150	0	65,750	65,750
Debt Service		0	0	0	0	0	0
Transfers/Miscellaneous	66,757	162,285	94,018	94,018	94,209	94,209	94,209
Total	924,668	1,069,504	1,143,228	1,083,803	1,151,108	1,216,858	1,216,858

* included budget amendments

Department Position Control Roster

	2013-14 Actual	2014-15 Actual	2015-16 Adopted
Director, Public Works & Engineering	0.25	0.25	0.18
Assistant Director, PW-Operations	0.28	0.28	0.28
Public Works Field Supervisor**	0.26	0.26	0.00
Crew Leader	0.67	0.67	0.67
Maintenance Workers I & II ***	1.50	1.50	2.16
Administrative Assistant	0.16	0.16	0.17
Total FTE	3.12	3.12	3.46

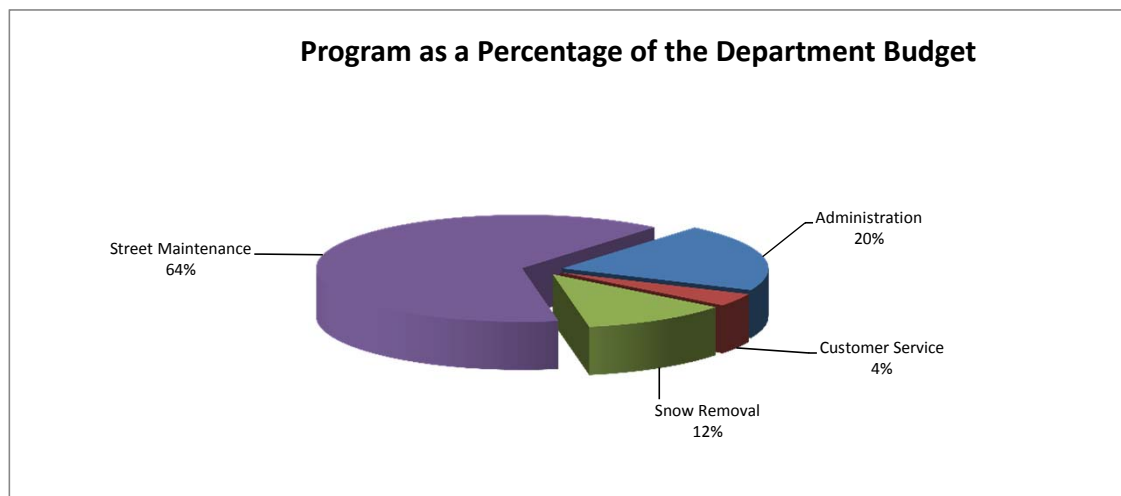
* reallocation of staffing to Buildings & Grounds

** Elimination of position after the 1st Qtr

*** Creation of two FTE's to replacing the Field Supervisor

By Program

Administration	249,902
Customer Service	47,424
Snow Removal	141,479
Street Maintenance	778,053
Total	1,216,858



STREET DEPARTMENT

The Operation & Maintenance Division includes four sections: Street, Storm, Water and Sewer. The Assistant Director of Public Works and the Administrative Assistant handle the administration of these sections. The Assistant Director of Public Works handles human resources, work detail, approval of work schedules, priority of work, and customer service. The Assistant Director of Public Works reports directly to the Public Works Director who approves all major decisions made by the Assistant Director of Public Works.

The Street Department is involved in the maintenance of our street network. This includes right of way maintenance, pot hole patching, street sign maintenance and new installation, crack sealing, asphalt paving, snow removal, pavement maintenance, and sidewalk evaluations and repairs. The Street Department is comprised of the Assistant Director of Public Works, Public Works Supervisor, Maintenance Workers, and the Administrative Assistant, all of whom also work in the Water, Storm and Sanitary divisions.

PROGRAMS & GOALS

Administration

The services performed in this program include those administrative and managerial tasks required for the effective operation of the department including staff time spent on citywide policy issues, special projects not directly related to any other program, personnel management and budget administration. Program goals include:

- Continue to implement Career Development/Training Plans for division employees.
- Explore intergovernmental relationships to positively affect our infrastructure.

Customer Service

This program involves responding in a timely and quality manner to citizen and staff inquiries. Program goals include:

- Assist with the MARC Household Hazardous Waste event.
- Continue and expand the use of the Computerized Maintenance Management System for complaint tracking, work requests, work order generation, inventory control system, maintenance of infrastructure and effective job and activity costing.

Street Maintenance

The services in this program include those activities associated with streets, signs, curb, and sidewalks. Program goals include:

- Conduct crack sealing, pothole patching, and other maintenance operations associated with extending the life expectancy of Raymore's streets.
- Regularly inventory, assess, and upgrade the City's current street signs and striping in accordance with MUTCD reflectivity standards.
- Inventory, assess and program sidewalk repairs throughout the City.

Snow Removal

The services provided in this program include removal of snow from the City's streets.

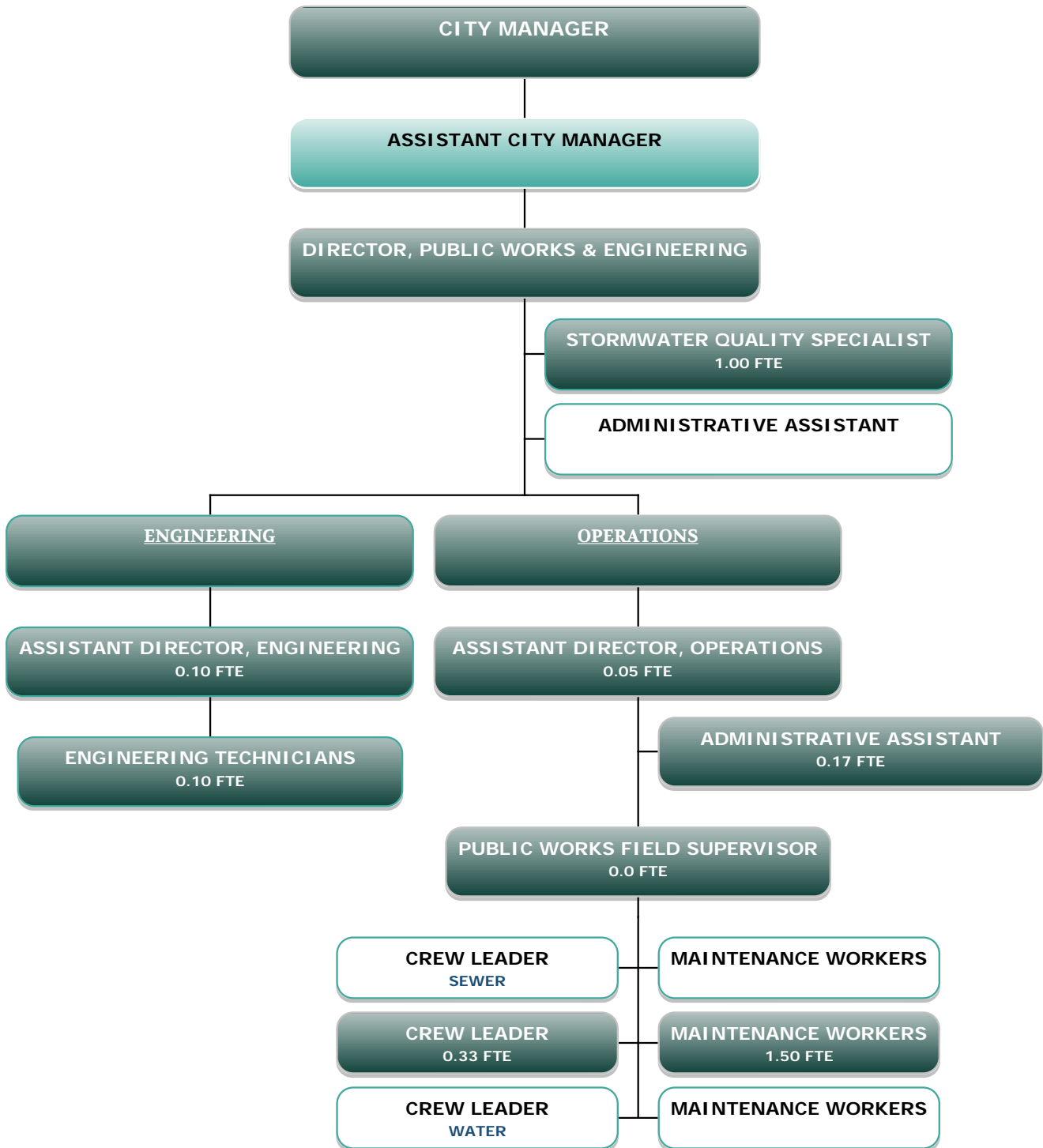
FY 2015 PERFORMANCE SUMMARY

1. Snow crews mobilized for 14 snow events.
2. Crews used approximately 200 tons of asphalt and 100 yards of concrete to make street repairs and patch potholes at various locations around the City.
3. Public Works implemented the semi-annual paint striping for 58 Highway and annual striping for other locations.
4. The Department received a an "Excellence in Operations" award from the Kansas City Chapter of the APWA for our snow removal program.

SIGNIFICANT BUDGETARY ISSUES

1. This budget includes the cost of the City's participation in the annual MARC Household Hazardous Waste program. \$19,754
2. This budget includes a request for mudjacking equipment. The department indicates that they will be able to address approximately 175-200 sidewalk or curb location defects within a fiscal year. \$40,725
3. This budget includes two replacement snow plows for the two Chevrolet trucks in the Engineering department. \$15,000
4. The budget includes the cost of a truck mounted concrete mixer for in-house curb and sidewalk repairs. \$25,000
5. This budget includes an FTE expansion item. This will eliminate one (1) Field Supervisor position after the first quarter and create two (2) Worker I positions. These positions will continue to be allocated to the Streets, Water and Sewer Departments. \$4,677

STORMWATER



STORMWATER

By Category

	2012-13	2013-14	2014-15	2014-15	2015-16		2015-16
	Actual	Actual	Budget	Projected	Department Requested	2015-16 C.M. Proposed	Council Adopted
Personnel	172,377	193,244	242,146	195,976	258,417	258,417	258,417
Commodities	10,695	2,379	5,820	5,300	5,376	5,376	5,376
Maintenance and Repairs	8,110	5,497	8,500	8,500	8,500	8,500	8,500
Utilities	0	0	0	0	0	0	0
Contractual	1,987	18,806	58,000	53,150	10,000	10,000	10,000
Capital Outlay	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0
Total	193,169	219,926	314,466	262,926	282,293	282,293	282,293

Department Position Control Roster

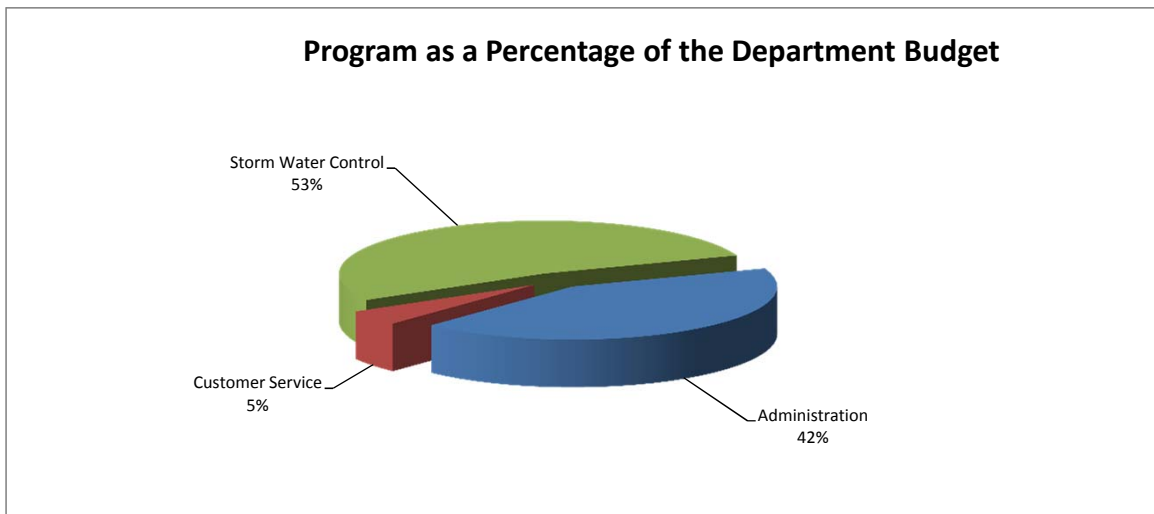
	2013-14	2014-15	2015-16
	Actual	Actual	Adopted
Assistant Director, PW - Engineering *	0.20	0.20	0.10
Assistant Director, PW - Operations	0.05	0.05	0.05
Stormwater Quality Specialist*	0.00	0.00	1.00
Administrative Assistant	0.17	0.17	0.17
Public Works Field Supervisor **	0.07	0.07	0.00
Crew Leader Public Works	0.33	0.33	0.33
Maintenance Worker I & II	1.50	1.50	1.50
Engineering Technicians *	0.60	1.00	0.10
Total FTE	2.92	3.32	3.25

* reallocation from Engineering

** Elimination of position after the 1st Qtr

By Program

Administration	120,230
Customer Service	13,120
Storm Water Control	148,943
Total	282,293



STORM WATER DEPARTMENT

The Storm Water Department is involved in flood control, system maintenance and pollution prevention. Department staff perform tasks associated with the inspection and maintenance of our storm water systems including detention ponds, stream buffers and erosion and sediment controls and all other elements of the storm water conveyance system.

The Storm Water Department is comprised of the Assistant Director of Public Works, Public Works Supervisor, Maintenance Workers, Storm Water Quality Specialist and the Administrative Assistant.

PROGRAMS & GOALS

Administration

The services performed in this program include those administrative and managerial tasks required for the effective operation of the department including staff time spent on citywide policy issues, special projects not directly related to any other program, personnel management and budget administration.

Customer Service

This program involves responding in a timely and quality manner to citizen and staff inquiries and service requests.

Storm Water

Pollution Prevention

The services provided in this program area include the inspection and maintenance of the stormwater collection system which includes conduits, streams and ponds, and implementing all tasks outlined in the NPDES Phase II Permit. This includes tasks such as:

- Public Education and Outreach regarding storm water quality.
- Increasing Public Participation in matters regarding storm water quality.
- Detecting and eliminating illicit discharges.
- Inspecting construction sites for erosion and sediment control.
- Plan review and inspection of water quality measures.
- Educating staff on storm water quality issues.

Flood Control

The services provided in this program area includes tasks such as:

- Administration of the Flood Plain Ordinance
- Review of development plans to assure compliance with the City's storm water runoff control requirements
- Investigation of storm water related complaints.

System Maintenance

The services provided in this program area includes tasks such as:

- Storm inlet cleaning and inspection.
- Under road culvert cleaning and inspection.

FY 2015 PERFORMANCE SUMMARY

Significant areas of accomplishment in the prior year include:

1. The catch basin inlet cleaning program was continued. All major road culverts were inspected and cleaned as necessary and a storm inlet stenciling program was initiated.
2. The Department was reorganized to create a Storm Water Quality Specialist position. The duties of this position include implementation of the City's NPDES Phase II Storm Water Management Plan to assure compliance with State and Federal Requirements.
3. An update to the City's Storm Water Management Plan was completed and adopted by Council.
4. The City's Stream Setback ordinance was updated to include an additional 1200 acres of undeveloped property.
5. The City adopted a Post Construction Water Quality Ordinance.

SIGNIFICANT BUDGETARY ISSUES

1. There are no significant budgetary issues in FY 2016.

BUILDING & GROUNDS



BUILDINGS & GROUNDS

By Category

	2012-13 Actual	2013-14 Actual	2014-15 Budget*	2014-15 Projected	2015-16 Department Requested	2015-16 C.M. Proposed	2015-16 Council Adopted
Personnel	83,124	123,044	126,188	120,736	134,713	134,713	134,713
Commodities	1,768	1,604	2,945	2,060	2,225	2,225	2,225
Maintenance and Repairs	55,290	19,329	24,420	18,820	23,520	23,520	23,520
Utilities	113,463	115,253	112,940	104,895	109,112	109,112	109,112
Contractual	74,453	22,699	39,980	34,785	38,840	38,840	38,840
Capital Outlay	0	1,387	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0
Total	328,098	283,317	306,473	281,296	308,410	308,410	308,410

* included budget amendments

Department Position Control Roster

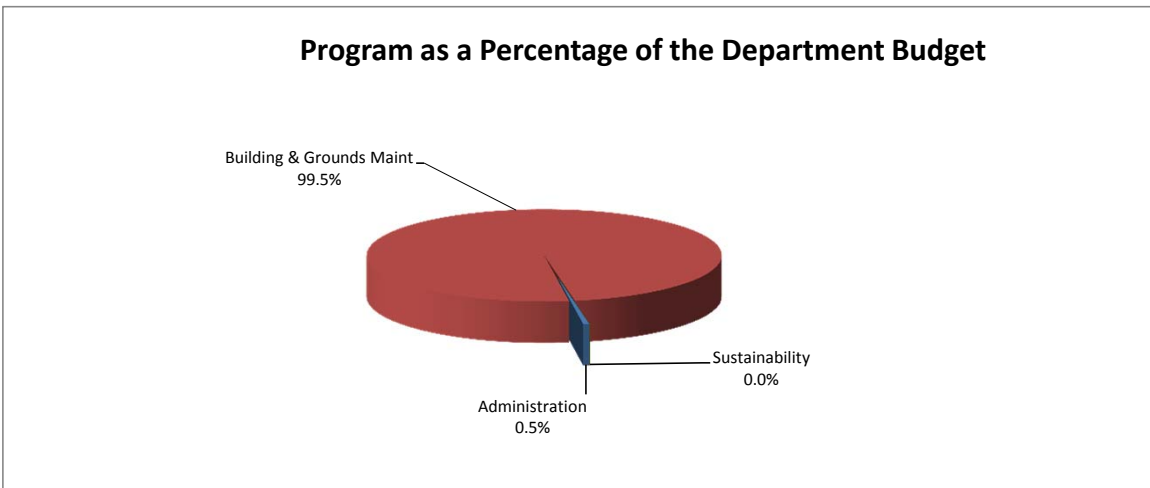
	2013-14 Actual	2014-15 Actual	2015-16 Adopted
Director, Public Works *	0.00	0.15	0.15
Director, Parks & Recreation *	0.15	0.00	0.00
Crew Leader, Parks Maintenance	0.25	0.25	0.25
Parks Maintenance Workers I & II	0.50	0.50	0.50
Office Assistant **	0.20	0.20	0.10
Building Technician	1.00	1.00	1.00
Superintendent, Parks Operations	0.20	0.20	0.20
Total FTE	2.30	2.30	2.20

* FY15 budget amendment to reorganize the department

** FY16 reallocated the position

By Program

Administration	1,650
Building & Grounds Maint	306,760
Sustainability	0
Total	308,410



BUILDING & GROUNDS DEPARTMENT

The Building and Grounds Department is responsible for maintaining City buildings and grounds, and is managed by the Public Works Director. The Department oversees contracts for professional services for the maintenance and repair to the City's Municipal Complex and mechanical equipment. The department staff care for the facility on a day-to-day basis and consist of a Building Maintenance Technician with assistance from other members of the parks department to complete lawn care, landscaping, maintenance and repairs, and contract management.

PROGRAMS & GOALS

This program area is responsible for the day-to-day maintenance, improvement and care of all existing city facilities and grounds, including City Hall.

Goals for this fiscal year include:

1. Continuation of a routine preventive maintenance plan.
2. Continuation of standard weekly grounds care.
3. Continue to improve the care and maintenance of landscaping beds around the City's facilities.
4. Contract the application of weed control and fertilization of the grounds located at City Hall and Public Works Facility.
5. Continue efforts toward sustainable building operations including the installation of automatic room lighting controls and automatic flush valves in restrooms.
6. Continue leak detection efforts and remediation of all water leaks in and around City Hall.

FY 2015 PERFORMANCE SUMMARY

1. Several Capital Improvement projects were completed in FY 2015. They include:
 - Tower stabilization.
 - Police entrance parking modifications.
 - Replacement of City Hall audio system.
 - Safety carpeting in lobby.
 - Council Chambers video improvements.
 - City Hall parking lot lighting replacement.

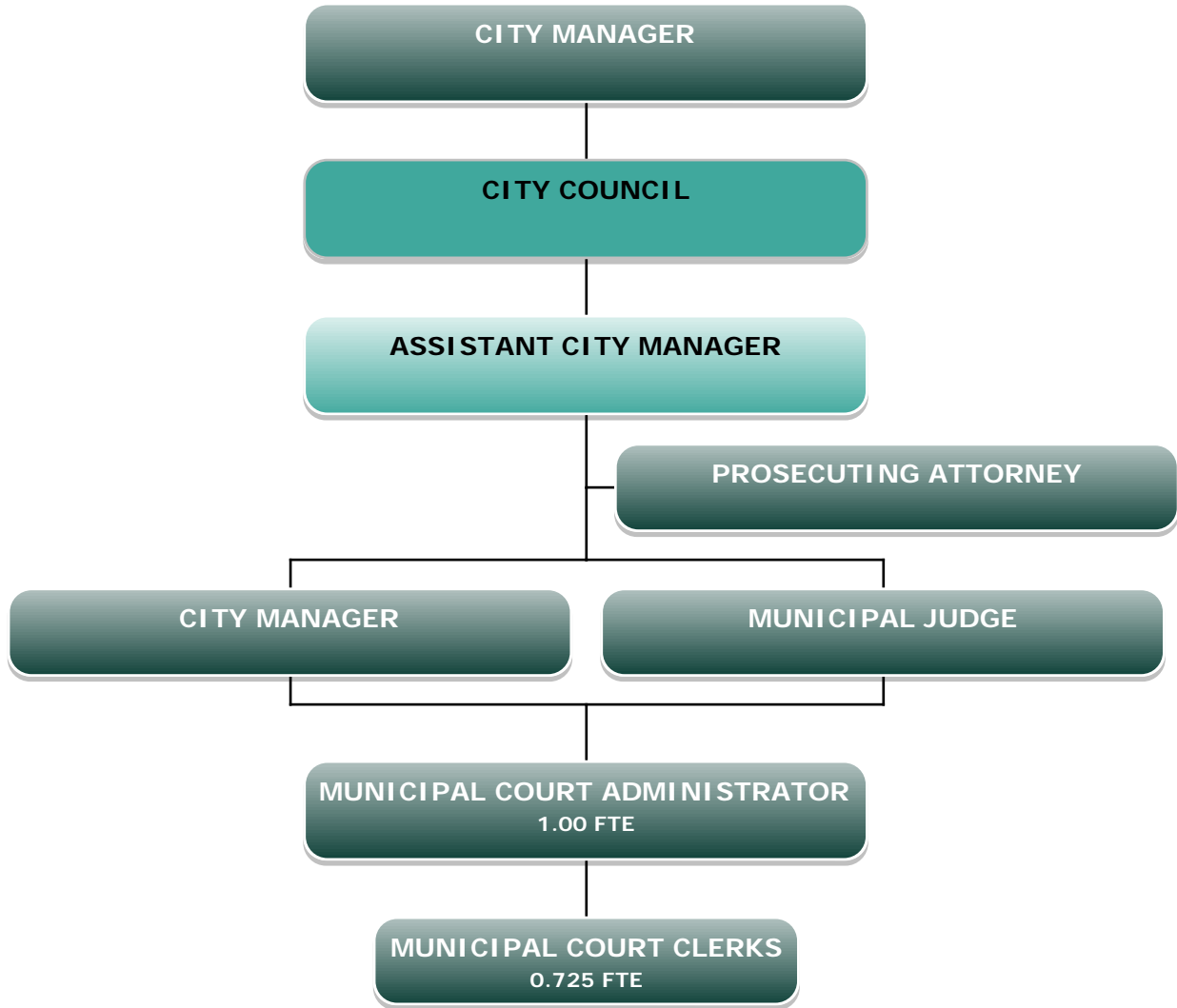
SIGNIFICANT BUDGETARY ISSUES

1. Video camera upgrade for Council Chambers.



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MUNICIPAL COURT



MUNICIPAL COURT

By Category

	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Department Requested	2015-16 C.M. Proposed	2015-16 Council Adopted
Personnel	118,148	127,639	132,687	127,804	137,130	137,130	137,130
Commodities	1,338	1,560	3,003	1,550	2,763	2,763	2,763
Maintenance and Repairs	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0
Contractual	21,891	23,864	29,631	26,589	27,183	27,183	27,183
Capital Outlay	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0
Total	141,377	153,062	165,321	155,943	167,076	167,076	167,076

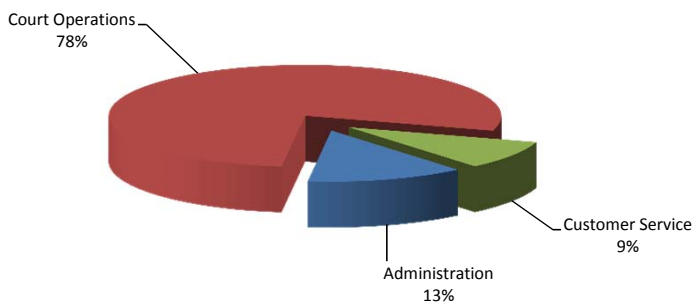
Department Position Control Roster

	2013-14 Actual	2014-15 Actual	2015-16 Adopted
Municipal Court Administrator	1.00	1.00	1.00
Municipal Court Clerks	0.725	0.725	0.725
Total FTE	1.725	1.725	1.725

By Program

Administration	21,767
Court Operations	129,984
Customer Service	15,325
Total	167,076

Program as a Percentage of the Department Budget



MUNICIPAL COURT DEPARTMENT

The Raymore Municipal Court, as a division of the Cass County Circuit Court, has jurisdiction to hear and rule on all complaints under City Ordinances. The Municipal Court maintains all files and documents necessary to schedule and conduct trials, pleas, pre-trial hearings, sentencing, probation revocation hearings, and post-trial motions related to violations of City ordinances. The mission of the court's staff is the fair and efficient administration of justice, to dispense equal justice to all, to provide courteous and respectful service to the public and to encourage respect for the rule of law. These responsibilities are carried out in three programs, Administration, Court Operations, and Customer Service.

PROGRAMS & GOALS

Administration

Administration provides services necessary to operate the department including probation programs, implementing new legislation, preparing and administering yearly department budget, developing and implementing court policies and procedures, evaluating staffing requirements, supervising court personnel, preparing employee performance appraisals, attending training sessions, ensuring effective communication with Court staff, the public, Police Department and other city personnel.

Program goals of this area are:

- Continued evaluation, development, and implementation of procedures to improve daily functions of the court.
- Continued utilization and training of the InCode court software program and related enhancements to the software.
- Completion of continuing educational units to maintain certification as Judge, Prosecutor, and Court Administrator.
- Implementation of new State Legislation and City Ordinances.
- Continued improvement of communication with City Personnel, Police Department, Circuit Court, and the public.
- Follow Court Operating Rule 8 for Record Retention and Destruction.
- Continue to work with agencies that provide probation programs.

Court Operations

Court Operations adjudicates all code violations filed by the City Prosecutor, including but not limited to all traffic tickets, domestic violence, common assault, drug possession, general ordinance violations, animal control violations, building/inspection code violations, zoning violations, and any new violations approved by City Council.

Program goals of this area are:

- Continued effective and efficient administration of justice.
- Continued research, review, and utilization of practical alternative sentencing for appropriate defendants.
- Continued intervention through education and self-help materials.
- Accurate, effective and efficient tracking and aging of open cases.

- Accurate assessing, collecting and reporting of all money received and deferred.
- Timely reporting to City, DOR, MSHP, OSCA.
- Timely notification of FTA, Bond Forfeiture Hearings, and Suspensions.
- Assure confidentiality of Closed Records.
- Review status of probations to ensure compliance.

Customer Service

Customer Service provides permissible information about court cases to defendants, defense attorneys, other authorized City departments, witnesses, other government agencies and the public. Customer Service also collects fines, filing fees, and bail bonds and provides efficient and effective probation services.

- Continued service to the community with courtesy, efficiency, and professionalism.
- Provide interpreters for those who are language, hearing, or speech impaired.
- Provide court appointed attorneys as necessary.
- Effective and efficient management of staff hours to ensure coverage of office and court hours.
- Maintain a list of non-profit organizations willing to accept community service workers.
- Strive to return all phone calls and correspondence within 24 hours.

FY 2015 PERFORMANCE SUMMARY

Significant areas of accomplishment in the prior year include:

1. Judge Lett was elected to serve as a Cass County Associate Circuit Judge.
2. Ross Nigro was appointed as Raymore Municipal Judge.
3. Received 100% compliance rating from the Dept. of Revenue on the seven day traffic disposition reporting requirement.
4. Continue to accept attorney entries via e-mail. This allows for quicker interaction time for both the clerks and attorneys.
5. Continue to receive online payments allowing for citations to be processed in a more timely manner. This eliminates interruptions at the pay window and prevents manual processing errors.
6. The Judge and Court Administrator arraign defendants at the Belton jail between court dates. This process allows the Court to process the charge in a timely fashion, and eliminates the time and potential danger for the Raymore Police Department from transfers to and from the Raymore jail.
7. Attorneys are utilizing the 3:00 p.m. docket on the Fourth Thursday of the month. This has helped with the work flow and eliminates extremely late court nights.
8. Continue to monitor sequence of e-tickets and informing Police Department when tickets are missing.
9. The Judge, Prosecutor, Court Administrator and Court Clerk completed continuing education hours to maintain their positions.

SIGNIFICANT BUDGETARY ISSUES

1. There are no significant budgetary issues this fiscal year.

FINANCE



FINANCE

By Category

	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Department Requested	2015-16 C.M. Proposed	2015-16 Council Adopted
Personnel	350,377	369,605	395,502	388,492	415,251	415,251	415,251
Commodities	8,844	7,842	8,982	8,216	10,302	10,302	10,302
Maintenance and Repairs	1,387	3,626	3,650	3,972	4,000	4,000	4,000
Utilities	0	0	0	0	0	0	0
Contractual	119,823	122,132	131,706	125,419	134,023	134,023	134,023
Capital Outlay	0	9,819	0	0	0	5,023	5,023
Debt Service	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0
Total	480,431	513,024	539,840	526,099	563,576	568,599	568,599

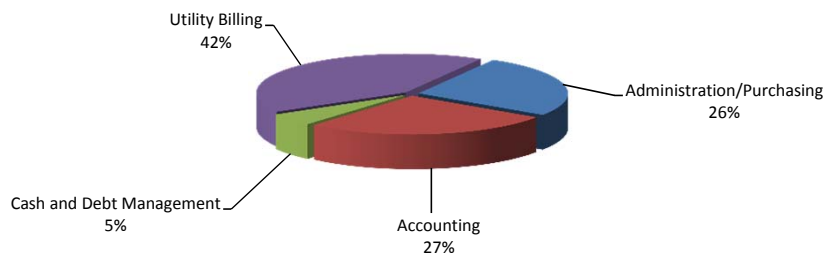
Department Position Control Roster

	2013-14 Actual	2014-15 Actual	2015-16 Adopted
Director, Finance	1.00	1.00	1.00
Accountant	1.00	1.00	1.00
Payroll & Purchasing Specialist	1.00	1.00	1.00
Accounting Technician	1.00	1.00	1.00
Utility Billing Technician	1.00	1.00	1.00
Total FTE	5.00	5.00	5.00

By Program

Administration/Purchasing	148,359
Accounting	153,291
Cash and Debt Management	29,915
Utility Billing	237,034
Total	568,599

Program as a Percentage of the Department Budget



FINANCE DEPARTMENT

The Finance Department provides internal support service, administration and management and external customer service for all areas of the City's finances, cash management, and utility billing. By directing and coordinating financial planning, budgeting, cash and debt management with purchasing, accounting and utility customer services, the Finance staff provides effective and efficient financial reporting and customer billing. The department provides oversight and compliance with federal, state and local statutes, regulations and codes to ensure the City's accountability and prudent use of public funds.

To meet these requirements, the department maintains internal controls and procedures for the safekeeping of assets, investments, effective collection of all City revenues, timely vendor payments, efficient procurement and accurate and timely utility billing services.

The Finance Department is divided into four specific areas of responsibility: Administration/Purchasing/Payroll; Accounting; Cash and Debt Management and Utility Billing.

PROGRAMS & GOALS

Administration/Purchasing/Payroll

Department management, audit coordination, budget preparation, procurement, establishment of internal controls and procedures, development and administration of fiscal policy; representation of the City to the public in matters with financial considerations; maintenance and preparation of materials associated with the payroll function, including preparation of payroll checks.

Program goals of this area are:

- Effectively communicate and accurately report the City's financial information to all users with standardized reporting and easy to read, understandable budgets.
- Continuously review, update and revise the purchasing and procurement policies and internal control policies and procedures; stay abreast of the changing business climate and compliance with federal, state and local statutes, regulations and codes.
- Assure prudent use of public funds through effective procurement.
- Analyze and refine investment procedures in order to maximize the return on the City's invested funds.
- Continue to process employee compensation accurately, withhold taxes and submit reports to federal and state agencies on a timely basis.

Accounting

Reporting of the City's financial activity in compliance with federal, state and local requirements and in accordance with Generally Accepted Accounting Principles (GAAP) is the primary function of this area.

Program goals of this area are:

- Timely monthly and annual reporting of the City's financial activity with increased emphasis on "fund reconciliation" reporting.
- Refinement of the reporting and accounting of capital funds.
- Refinement of the reporting and accounting of debt service issues.
- Annual barcoding inventory all of the City's fixed assets.

Cash and Debt Management

Fiduciary and custodial duties for the City's cash and debt management policies, procedures and activities are functions of this area.

Program goals of this area are:

- Continue to update cash and debt management policies to stay abreast of the changing business climate and assure compliance with federal, state and local statutes, regulations and codes.
- Maximize investment yields and minimize debt financing interest costs through continued analysis of internal and external economic influences and the establishment of benchmarks for investing.
- Maintain and maximize cash collections and collection procedures.

Utility Billing

Providing accurate utility account management to over 7,200 service addresses and coordinating utility services between the Public Works Department and customers are the primary functions of this area.

Program goals of this area are:

- Continue to refine the water and sewer rate model and present the annual proposed utility rates for Council's consideration.
- Continue to transition the current technology into a fully integrated radio read system for meters.
- Expand the use of statement billing for landlords and builders having multiple accounts.
- Minimize the number of billing errors.

FY 2015 PERFORMANCE SUMMARY

1. Received GFOA Distinguished Budget Presentation Award for the 11th year.
2. Received GFOA Award of Financial Reporting Achievement on the City's Comprehensive Annual Financial Report (CAFR) for the fourth year.
3. Received an unqualified opinion on the FY 2014 audit.
4. Received the Agency Certification Award from Universal Public Procurement Certification Council (UPPCC) for the fifth year.
5. Worked with Administration, the City's Financial Advisor and the City Council on possible options for a no tax increase bond issue for 2016.
6. Worked with bond legal counsel to ensure the City's compliance with all annual reporting for all outstanding debt in accordance with SEC reporting regulations.
7. Worked with Information Technology and the software provider to install an additional software option to allow for emailing of utility statements, payroll stubs,

and W-2s. This will allow for staff to produce reports, bills, statements, license and many other documents using standard paper or plan forms saving in the printing cost of those forms.

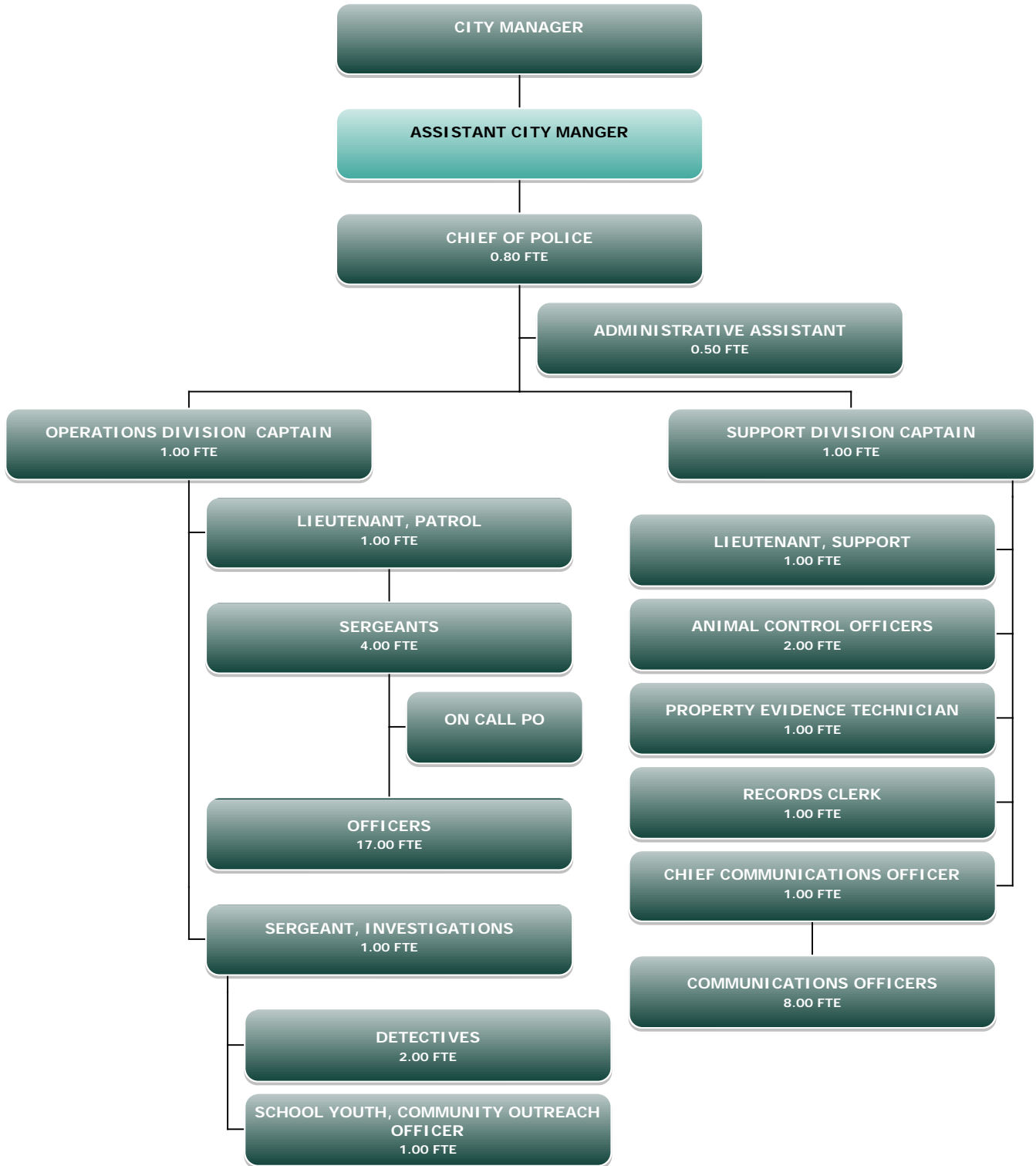
SIGNIFICANT BUDGETARY ISSUES

1. This budget includes a request for additional meter reading equipment to be utilized by the maintenance workers in the field for troubleshooting and meter installation. \$5,023



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POLICE DEPARTMENT



POLICE

By Category

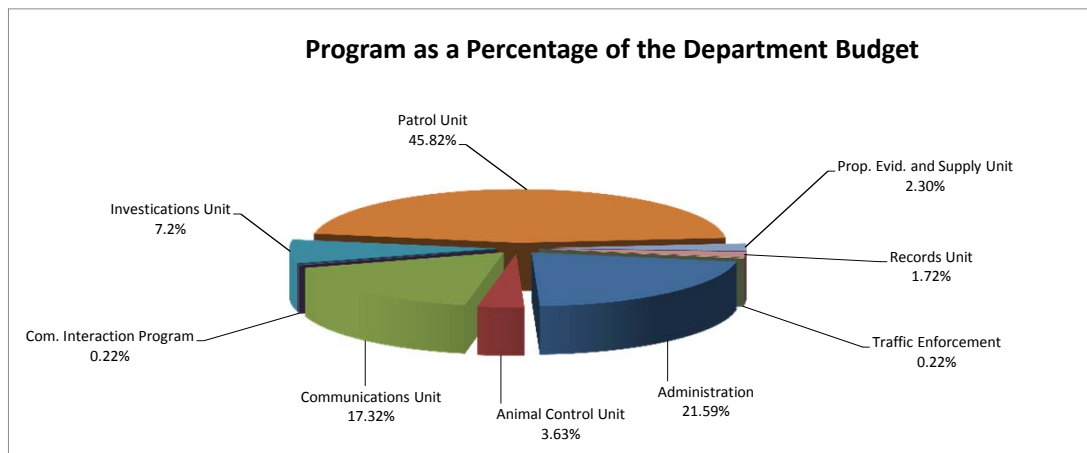
	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Department Requested	2015-16 C.M. Proposed	2015-16 Council Adopted
Personnel	2,825,346	3,097,271	3,209,198	3,136,707	3,376,714	3,376,714	3,376,714
Commodities	171,442	116,011	154,526	123,548	132,919	132,919	132,919
Maintenance and Repairs	26,031	20,096	26,852	22,000	22,000	22,000	22,000
Utilities	0	0	0	0	0	0	0
Contractual	90,829	74,150	84,434	78,984	94,641	94,641	99,641
Capital Outlay	39,268	6,537	51,522	0	0	0	0
Debt Service	0	0	0	0	0	0	0
Transfers/Miscellaneous	138,135	149,348	132,381	132,381	132,918	132,918	132,918
Total	3,291,051	3,463,413	3,658,913	3,493,620	3,759,192	3,759,192	3,764,192

Department Position Control Roster

	2013-14 Actual	2014-15 Actual	2015-16 Adopted
Chief of Police	0.80	0.80	0.80
Police Captain	2.00	2.00	2.00
Police Lieutenant	1.00	1.00	1.00
Police Lieutenant (Support)	1.00	1.00	1.00
Police Patrol Sergeant	4.00	4.00	4.00
Police Detective Sergeant	1.00	1.00	1.00
Police Detective	2.00	2.00	2.00
Police Officer	18.00	18.00	18.00
Chief Communications Officer	1.00	1.00	1.00
Communications Officer	8.00	8.00	8.00
Animal Control Officer	2.00	2.00	2.00
Administrative Assistant	0.50	0.50	0.50
Property & Evidence Clerk	1.00	1.00	1.00
Police Records Clerk	1.00	1.00	1.00
Total FTE	43.30	43.30	43.30

By Program

Administration	812,700
Animal Control Unit	136,556
Communications Unit	651,962
Com. Interaction Program	8,420
Investigations Unit	270,632
Patrol Unit	1,724,632
Prop. Evid. and Supply Unit	86,530
Records Unit	64,590
Traffic Enforcement	8,170
Total	3,764,192



POLICE DEPARTMENT

The Raymore Police Department is charged with the responsibility of providing superior police service to the community 24 hours a day, year-round. This includes but is not limited to answering calls for service, conducting community policing activities, crime prevention, enforcement of laws including traffic ordinances, protecting persons and property within the city limits, investigating crimes, and assisting other law enforcement agencies.

ADMINISTRATION:

The leadership and administrative oversight of Police Department operations is the duty of the management team. This team is comprised of the Chief of Police, who also serves as the Emergency Management Director, the Operations Division Commander, the Support Services Division Commander, the Support Lieutenant, the Night Operations Lieutenant, and the Emergency Management Coordinator. This management and direction includes, but is not limited to: addressing citizen concerns and complaints, tracking and addressing crime trends, patterns and sprees, ensuring adequate staffing levels, mandating and securing appropriate training for all department members, providing timely direction, training or discipline in personnel issues, strategic planning, budget preparation and control, purchasing, proper maintenance and allocation of resources, and the coordination of all emergency preparedness activities.

The Police Department performs its mission and goals by separating the organization into two (2) divisions, Operations and Support Services, which are further divided into areas of expertise and staffed by specially trained personnel. Both Division Commanders and the Emergency Management Coordinator report directly to the Chief of Police.

Goals:

- Maintain an efficient, properly trained staff to meet community needs.
- Plan deployment according to identified areas of concern.
- Respond to citizen concerns/complaints within 24 hours.
- Provide professional customer service with every contact.
- Address internal issues swiftly and fairly across the board.

OPERATIONS DIVISION:

A Captain commands the Operations Division, which is comprised of the Patrol and Investigations Units. Division members are all sworn law enforcement officers and perform their assigned street patrol or investigative duties in both a uniform or plainclothes capacity. The Division Commander, Night Lieutenant and Sergeants of the units manage these activities by planning, assessing, and staffing to most effectively deliver police services to the community. This Division contains the largest number of staff members within the Police Department and is most often the initial point of contact with the community. As such open, proactive communication within the Division and with outside agencies and elements is critical for the Police Department to be successful.

Patrol Unit

The Patrol Unit has allocated staffing of four Sergeants and eighteen Patrol Officers. This number does not include a current complement of two officers (former full-time members of the department now employed elsewhere) available for call-in during special events and staffing shortages. The Patrol Unit provides a variety of services such as: 24 hour a day uniformed police presence, response to calls for service, completion of offense reports, performance of preliminary criminal investigations, enforcement of traffic laws, investigation of traffic crashes, prevention of criminal behavior through police presence and arrest of offenders for violations of city ordinance, state statute and federal law. Service is also provided through the maintenance of community policing and crime prevention programs, including the Citizen's Police Academy, School Community/Youth Outreach Officer, House/Neighborhood Watch, child fingerprinting and bicycle safety seminars, Raymore Fall Festival Crime Prevention Partnership, prescription drug take-backs, presence at City special events, Crisis Intervention, and Chaplain Programs.

Several members of the patrol staff are specially trained to provide a variety of additional police services, including the bicycle patrol, crisis intervention, and tactical team.

Goals:

- Enhance citizen satisfaction through community policing activities and focused training in customer service.
- Provide a safer community for citizens through the use of crime prevention techniques and the apprehension of offenders.
- Reduce the number of traffic accidents through aggressive enforcement at high crash locations.
- Attend neighborhood association and community meetings to provide training and/or crime data as requested.
- Provide appropriate and timely response to all requests for police service.

Investigations Unit

The Investigations Unit is comprised of specially trained and designated investigators who follow up on criminal, special, and juvenile investigations. Personnel also conduct investigations on narcotic, liquor, and vice violations, work with local and federal investigators to assist in criminal investigations within the Kansas City Metro area and are active members with the Metro Squad. They also provide security checks for area businesses and speak at local seminars, business and community groups in an attempt to help detect and prevent crimes. They assist the Patrol Unit with day-to-day activities by obtaining search and arrest warrants and assisting with crime scene processing. Background investigations and maintaining intelligence information are also the responsibility of assigned personnel.

The Investigations Unit is staffed with one (1) Detective Sergeant, two (2) Detectives and the School/Youth Community Outreach Officer. The investigators are responsible for the prevention of crime, investigation of criminal and juvenile cases, detection and arrest of criminal offenders, location of missing persons and runaway juveniles, recovery of lost and stolen property, proper conduct of fugitive extradition proceedings, and investigating conditions relating or contributing to criminal activity. The Outreach Officer is responsible for scheduling and conducting community events such as the Community Against

Crime/Fall Festival, Citizen's Police Academy, crime prevention presentations, neighborhood meetings and special activities such as the secure shred event.

Goals:

- Meet or exceed the national clearance rate for Part I and Part II Crimes.
- Lower the average caseload per detective to provide more focused, high-quality investigations.
- Continue specialization through training to more effectively investigate cases.
- Enhance interaction with the Cass County Prosecutor and Juvenile Office.

SUPPORT SERVICES DIVISION:

This division includes the office of the Support Services Division Commander and is responsible for maintaining all departmental records of police incidents and motor vehicle accidents. This Division processes permits and licenses for solicitation, ensures public safety by providing quality animal control of domestic and nondomestic animals within the city limits, and coordinates police department information and technology needs with the City's Information Technology Services Department. The Support Services Division also provides continuous police communications and dispatch for the Raymore Police Department, South Metro Fire Protection District and the Peculiar Police Department. This responsibility also includes all records management functions and access to local, state, and national computer databases. This Division is tasked with purchasing and supply for the police department, as well as the orderly maintenance and chain-of-custody control of evidence and property collected, seized, or otherwise obtained by members of this department for the purpose of safekeeping and/or use as evidence in the prosecution of criminal cases. In addition this Division coordinates all planning and research, policy development, public information, budget and fiscal responsibilities, and grant management.

Animal Control

Two (2) full time employees are responsible for the coordination of all animal control activities within the City limits of Raymore.

Goals:

- Provide professional customer service during every citizen contact.
- Promote community awareness through education and enforcement.
- Maintain a humane shelter environment for all animals.
- Provide a 100% rate of compliance with the State-Mandated spay/neuter program.
- Continue animal adoption initiatives.
- Reinitiate microchip events for Raymore pets.

Property and Evidence

One (1) full time Property and Evidence Technician is responsible for all aspects of the control and chain of custody associated with recovered property and evidence seized in criminal investigations.

Goals:

- Based on the new department policy, proceed with the systematic review process for the timely return, destruction or sale of property and evidence that no longer needs to be held by the Department.

Records

One (1) full time Records Custodian is responsible for maintenance of all police records.

Goals:

- Based on the new department policy, proceed with the systematic process for the collection, dissemination, retention and destruction of all records, to include offense reports, accidents, arrests, and traffic citations.

Communications Unit

The Raymore Police Department Communications Unit has allocated staffing of one (1) civilian Communications Supervisor, eight (8) civilian Communications Officers, and several on-call positions. The Unit provides 24 hour-a-day dispatching and communications functions for the Raymore Police Department, Peculiar Police Department, and the South Metro Fire Protection District. The Unit is also one of five (5) public safety answering points (PSAPs) in Cass County, serving as a primary 911 answering point for the communities of Raymore, Lake Winnebago, and Peculiar.

In addition, the members of the Communications Unit are responsible for the operation of local, state, and federal computer database systems, which provide information regarding driving records, vehicle registration, warrants, and homeland security communications. The Unit also provides emergency medical dispatching services as needed.

Goals:

- Maintain excellent customer service through prompt and professional citizen contacts.
- Ensure accurate and timely dissemination of data.
- Maintain 100% compliance with Emergency Medical Dispatch certifications.
- Maintain 100% compliance with State-Mandated training requirements.
- Work with REJIS for mutually acceptable solutions for information management.
- Maintain 100% compliance with CJIS requirements and certifications.

FY 2015 PERFORMANCE SUMMARY

1. The department replaced five vehicles during FY 2015.
2. Partnered with the Raymore Fall Festival Committee and conducted a crime prevention event in conjunction with the Fall Festival.
3. Held Spring and Fall Citizen's Police Academy classes.
4. Applied for and received grant funding from the Missouri Division of Highway Safety for continued S.T.E.P. traffic enforcement activities.
5. Completed the hiring process for four police officer vacancies.
6. Conducted two (2) City-wide secure shred events at City Hall.
7. Hired a new Communications Supervisor.

8. Sent a Lieutenant to a ten-week executive leadership training class at the FBI Academy in Quantico, Virginia.
9. Provided significant technical assistance with the complete overhaul and upgrade of the Communications Trailer.

SIGNIFICANT BUDGETARY ISSUES

1. The depletion of remaining monies from the 911 tax has created the necessity to designate funds for ongoing technology costs (such as Code Red and in-car computer air cards) in the General Fund. This funding will be allocated to the Information Technology budget.
2. Additional funding for patrol training and the chaplains program are included in the budget. \$10,000



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EMERGENCY MANAGEMENT



EMERGENCY MANAGEMENT

By Category

	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Department Requested	2015-16 C.M. Proposed	2015-16 Council Adopted
Personnel	83,982	48,042	95,298	93,857	98,780	98,780	98,780
Commodities	7,144	3,422	6,180	4,730	5,783	5,783	5,783
Maintenance and Repairs	7,364	12,385	9,770	10,056	9,160	9,160	9,160
Utilities	0	0	27	0	380	380	380
Contractual	8,415	2,535	6,475	5,909	8,060	8,060	8,060
Capital Outlay	0	0	4,828	4,776	0	0	0
Debt Service	0	0	0	0	0	0	0
Transfers/Miscellaneous	3,067	3,936	3,936	3,936	3,936	3,936	3,936
Total	109,972	70,320	126,514	123,264	126,099	126,099	126,099

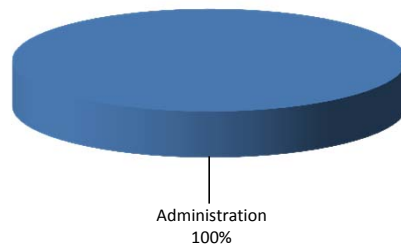
Department Position Control Roster

	2013-14 Actual	2014-15 Actual	2015-16 Adopted
Chief of Police	0.20	0.20	0.20
Emergency Management Coordinator	1.00	1.00	1.00
Total FTE	1.20	1.20	1.20

By Program

Administration	126,099
Total	126,099

Program as a Percentage of the Department Budget



EMERGENCY MANAGEMENT DEPARTMENT

Raymore Emergency Management provides essential communication, notably in community outreach, public education, and organization of volunteers (CERT) to the City of Raymore. In addition, the department is responsible for the management of resources during local and regional emergency events that affect the citizens of Raymore. Other responsibilities include but are not limited to the development and update of policies, procedures and plans regarding the execution of all major emergency and disaster operations within the City's jurisdictional boundaries and provision of support and assistance to other agencies in the greater metropolitan area. All actions to mitigate, prepare for, respond to and recover from the effects of an emergency, disaster, or catastrophic event are coordinated through this office. Raymore Emergency Management is constantly promoting citizen preparedness and best practices in dealing with emergencies.

The Chief of Police serves as the Director and has overall authority for all activities related to emergency management. The Coordinator is responsible for the day-to-day administration and operations. During an emergency or disaster, Emergency Management may assign various department heads to certain functions or coordinate mutual-aid assistance from other local, state and federal governments to accomplish the critical response and recovery from such events.

GOALS

Department management, procurement of equipment and resources, policy and procedure review and implementation, long and short-range budgeting and planning as well as emergency preparedness are the primary functions of Emergency Management. Coordination of resources and tracking of the availability of these resources in the event a need arises are critical to providing an effective emergency management response. Additional responsibilities include maintaining and operating the emergency operations center and alternate emergency communications operations (Mobile Command and Communications trailer) along with alternate emergency operations and communication centers.

Program goals are:

1. Review, update and implement policies and procedures for emergency preparedness to maintain compliance with state and federal requirements.
2. Monitor local, regional and national homeland security issues or events and localized emergencies for expedient dissemination of information and response to any event.
3. Conduct a risk assessment for the City of Raymore and identify the resources needed to respond to those risks.
4. Create a plan for the development of an Emergency Operations Center and/or safe room for the City of Raymore. Equipment, personnel, and construction needs must be analyzed.

5. Continue professional development in emergency management, disaster preparedness and recovery, homeland security and other areas pertinent to the City's emergency management program.
6. Continue with the use of the National Incident Management System (NIMS) and Incident Command System (ICS) and implement training within various other affected City departments.
7. Represent the City on the Metropolitan Emergency Managers Committee, Local Emergency Planning Committee, Citizen Preparedness Committee, Regional Homeland Security Coordinating Council and as a member of the International Association of Emergency Managers (IAEM)..
8. Finalize the location and operability of the Emergency Management communications trailer.
9. Create a network of Red Cross approved shelters in order to meet the goal of sheltering ten percent of the population.
10. Continue to broaden the social media presence of Emergency Management and work toward building a sustained audience in order to promote preparedness and community involvement.

FY 2015 PERFORMANCE SUMMARY

1. Conducted a full 22 hour CERT training course for over 20 community members. Course graduates have now begun serving on our CERT team and have volunteered for numerous events..
2. Responded and opened the emergency management office during several severe weather events.
3. Worked with state and local emergency management agencies in the Region A exercise on solar storms and power disruptions..
4. Developed a quick guide for each city department to identify their roles in an emergency. In addition, met with each individual department head to discuss roles and expectations during an emergency..
5. Participated in several local and regional training exercises throughout the metropolitan area in conjunction with the state and other local agencies.
6. Revised and updated the City Local Emergency Operations Plan and had it reviewed and approved by the State of Missouri. .
7. Purchased and distributed personal protective equipment (PPE) for police officers who were not previously equipped with all of the necessary components.
8. Completed the main overhaul of the communications trailer which is now capable of hosting dispatch, or being an on scene communications vehicle during any emergency. It has already been successfully deployed to assist the Raymore Police Department during a major investigation.
9. Completed the overhaul of the Community Emergency Response Team trailer and inventoried all contents. The CERT trailer is now available to be deployed to any emergency and has a wide array of equipment and tools for volunteers or other responders.
10. The Emergency Management Coordinator continued professional development training classes in a wide variety of areas, including the Incident Command System (ICS) and the National Incident Management System (NIMS).

SIGNIFICANT BUDGETARY ISSUES

1. Representatives from the State Emergency Management Agency (SEMA) have indicated the possibility of statewide reductions in available EMPG funding. This decision could directly impact the amount of the award given to the City of Raymore. While final awards have not been determined for local jurisdictions, it will become increasingly important for the City of Raymore to explore other funding opportunities to both sustain current capabilities and expand outreach.



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TRANSFERS FROM GENERAL FUND TO OTHER FUNDS

This chapter is included to note any transfers from the General Fund that are included in the fiscal year budget.

SIGNIFICANT BUDGETARY ISSUES

1. Transfers to Park Fund:

- a. **Raymore Festival in the Park:** An amount to pay for an in-kind contribution to the Raymore Festival in the Park is budgeted at \$5,000.
 - b. **General Transfer:** The City has traditionally transferred a small amount from the General Fund to this fund to support Parks & Recreation programs and reimburse it for in-kind services provided to the Raymore Festival in the Park. In FY 2015, the general transfer is budgeted to increase from \$45,000 to \$95,000.
2. *During the course of budget deliberations the Council decided to transfer \$25,000 of the General Fund undesignated/unreserved fund balance to the Parks Fund for enhancement of competitive sports.*
 3. *During the course of budget deliberations the Council decided to transfer \$57,000 of the General Fund undesignated/unreserved fund balance to the Stormwater Fund for additional funding for the Median Beautification project.*
 4. *During the course of budget deliberations the Council decided to transfer \$262,752 of the General Fund undesignated/unreserved fund balance to the Capital Improvement Sales Tax Fund for the initial pre construction of the MAC gym.*
 5. *During the course of budget deliberations the Council decided to transfer \$350,000 of the General Fund undesignated/unreserved fund balance to the Transportation Fund for the construction of Sunset Lane from Bristol to Dutchman Acres.*
 6. *During the course of budget deliberations the Council decided to transfer \$40,000 of the General Fund undesignated/unreserved fund balance to the Building and Equipment Replacement Fund for the installation of speakers and microphone floor connections in the Council Chambers.*
 7. *During the course of budget deliberations the Council decided to transfer \$43,000 of the General Fund undesignated/unreserved fund balance to the Transportation Fund for the installation of a sidewalk along Johnston Drive from Remington Plaza to Kaycee.*
 8. *During the course of budget deliberations the Council decided to transfer \$194,000 of the General Fund undesignated/unreserved fund balance to the Parks Sales Tax Fund for the installation of baseball field shade structures in Recreation Park.*

9. *During the course of budget deliberations the Council decided to transfer \$25,000 of the General Fund undesignated/unreserved fund balance to the Transportation Fund for the installation of a sidewalk along Stonegate Elementary from Foxridge Drive to Deer Path.*
10. *During the course of budget deliberations the Council decided to transfer \$274,000 of the General Fund undesignated/unreserved fund balance to the Capital Improvement Sales Tax Fund for the purchase of land along Municipal Circle.*

Parks and Recreation (25)

	2012-13 Actual	2013-14 Actual	2014-15 Council Adopted	2014-15 Projected	2015-16 Department Requested	2015-16 C.M. Proposed	2015-16 Council Adopted	2016-17 Forecast	2017-18 Forecast
Fund Balance									
Beginning of Year	514,205	529,058	531,670	592,602	598,345	598,345	598,345	398,345	169,834
Revenue Parks									
Property Taxes	337,883	333,100	338,576	343,709	351,957	351,957	351,957	358,996	366,176
Miscellaneous Revenues	3,337	7,977	1,500	4,568	3,041	3,041	3,041	3,102	3,164
Park Revenues	19,732	17,741	12,825	18,000	21,250	21,250	21,250	21,675	22,109
Transfer from General Fund	50,000	100,000	100,000	100,000	100,000	100,000	125,000	100,000	100,000
Transfer from Parks Sales Tax Fund	307,359	350,570	350,000	350,000	150,000	150,000	150,000	150,000	350,000
Revenue Recreation									
Recreation Programs	288,383	277,720	301,935	302,455	297,800	297,800	297,800	297,800	303,756
Concession Revenues	35,506	37,340	50,000	38,000	40,000	40,000	40,000	40,000	40,800
Total Revenue	1,042,200	1,124,448	1,154,836	1,156,732	964,048	964,048	989,048	971,573	1,186,004
Total Fund Bal & Revenues	1,556,405	1,653,506	1,686,506	1,749,334	1,562,393	1,562,393	1,587,393	1,369,917	1,355,838
Expenditures Parks									
Personnel	414,709	409,293	391,505	385,378	436,376	436,376	436,376	453,831	462,908
Commodities	35,085	34,124	35,654	33,682	29,774	29,774	29,774	30,965	31,584
Maintenance & Repairs	55,621	50,137	72,950	54,599	51,700	51,700	51,700	53,768	54,843
Utilities	45,020	45,916	44,926	36,673	44,926	44,926	44,926	46,723	47,658
Contractual	30,439	24,099	26,451	24,995	36,024	36,024	36,024	37,465	38,214
Capital Outlay	6,674	-	6,000	6,006	7,200	7,200	7,200	7,000	7,000
Transfers/Miscellaneous	34,742	49,839	51,460	51,460	56,126	56,126	56,126	58,371	59,538
Debt Service			-	-	-	-	-		
Expenditures Recreation									
Personnel	230,435	248,993	311,332	283,062	311,035	311,035	311,035	317,256	323,601
Commodities	9,556	17,877	20,379	20,105	17,612	17,612	17,612	17,964	18,324
Maintenance & Repairs	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-
Contractual	165,066	180,318	187,743	194,996	173,275	173,275	198,275	176,741	180,275
Capital Outlay	-	307	-	33	-	-	-	-	-
Transfers/Miscellaneous	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
	1,027,347	1,060,904	1,148,400	1,090,989	1,164,048	1,164,048	1,189,048	1,200,083	1,223,945
Project Carryover									
Capital Expenditures			60,000	60,000					
Admin/Inspection									
Construction									
Design									
Land Acquisition									
Other									
			60,000	60,000	-	-	-	-	-
Total Expenditures	1,027,347	1,060,904	1,208,400	1,150,989	1,164,048	1,164,048	1,189,048	1,200,083	1,223,945
<i>Net Revenue over Expenditures</i>	<i>14,853</i>	<i>63,544</i>	<i>(53,564)</i>	<i>5,743</i>	<i>(200,000)</i>	<i>(200,000)</i>	<i>(200,000)</i>	<i>(228,511)</i>	<i>(37,941)</i>
Fund Balance (Gross)	529,058	592,602	478,107	598,345	398,345	398,345	398,345	169,834	131,893
Less: Reserve Balance	205,469	212,181	229,680	218,198	232,810	232,810	237,810	240,017	244,789
Available Fund Balance - End of Year	323,588	380,421	248,427	380,147	165,535	165,535	160,535	(70,183)	(112,896)

FY14-15 marks the first budget year projected revenues and expenses are being shown. Please note staff creates a zero balance budget each year. The projections shown here were estimated using the past three years historical growth data as well as any new information utilized to create the FY15 budget. This practice has been utilized internally for the past 5 years.

Real Estate Property Tax

General Ledger Codes: 25 25-4010-000	<u>Legal Authority:</u> Municipal Charter: Article XI; Section 11.8 State Statute: Chapter 67.110 & 140 RSMo Missouri State Constitution: Article X
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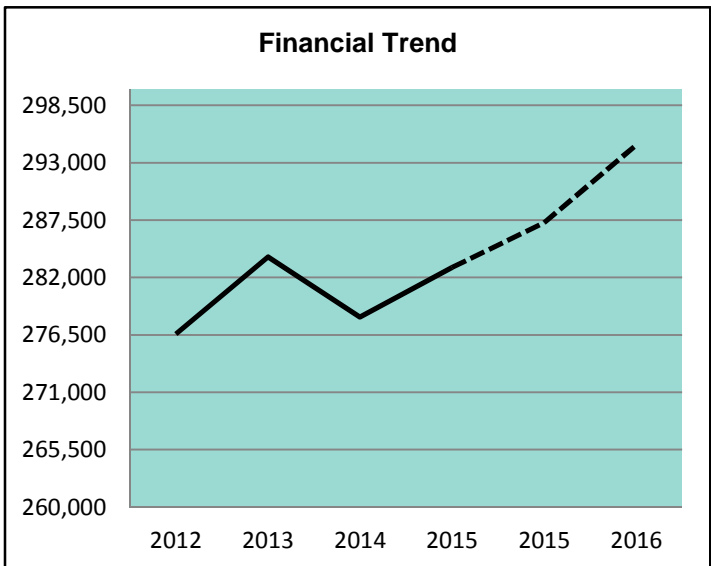
Revenue Description

Real Property Tax- Assessed property values are determined by taking the market value, as determined by the county assessor, and multiplied by the assessment ratio. Assessment ratios are commercial at 32%, residential at 19%, and agricultural at 12%. Tax is paid on each \$100 of assessed value.

Property tax rates are set by local governments within the limits set by the Missouri Constitution and statutes. They are based on the revenues permitted for the prior year with an allowance for growth based on the rate of inflation and new development. Tax amounts are determined using market value of the property, established by the County Assessor, multiplied by the assessment ratio. Cass County collects and distributes the property taxes for the City of Raymore.

The FY16 City General Operating levy is 0.4638; the Debt Service levy is 0.7170 and the Parks levy is 0.1249 with real estate assessed valuation at \$240,176,433 compared to \$232,730,124 last year. The collection rate is estimated at 98%.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	196,665	23301.33%
2007 Actual	216,156	9.91%
2008 Actual	241,571	11.76%
2009 Actual	259,994	7.63%
2010 Actual	266,826	2.63%
2011 Actual	275,532	3.26%
2012 Actual	276,572	0.38%
2013 Actual	283,957	2.67%
2014 Actual	278,201	-2.03%
2015 Budget	282,956	1.67%
2015 Projected	287,252	3.25%
2016 Estimated	294,691	2.59%



Personal Property Tax

General Ledger Codes: 25 25-4020-000	<u>Legal Authority:</u> Municipal Charter: Article XI; Section 11.8 State Statute: Chapter 67.110 & 140 RSMo Missouri State Constitution: Article X
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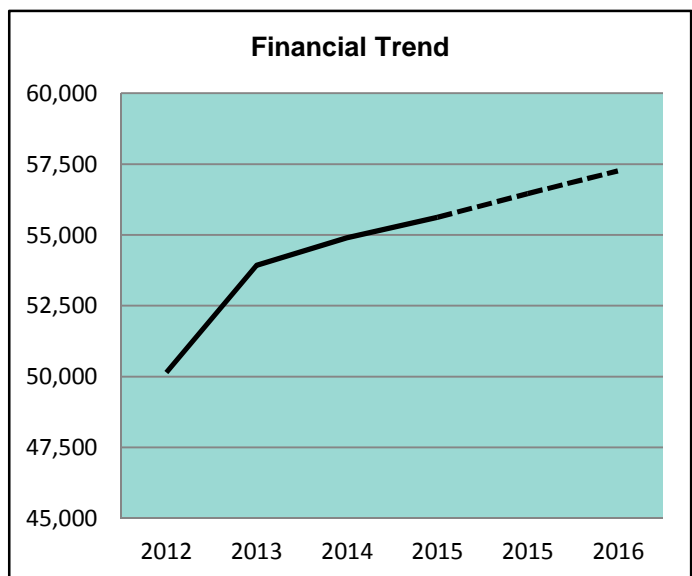
Revenue Description

Personal Property Tax - assessed valuation is equal to 33% of market value set by the State Tax Commission. Tax is paid on each \$100 of assessed value.

Property tax rates are set by local governments within the limits set by the Missouri Constitution and statutes. They are based on the revenues permitted for the prior year with an allowance for growth based on the rate of inflation and new development. Tax amounts are determined using market value of the property, established by the County Assessor, multiplied by the assessment ratio. Cass County collects and distributes the property taxes for the City of Raymore.

The FY16 City General Operating levy is 0.4638; the Debt Service levy is 0.7170 and the Parks levy is 0.1249 with personal property assessed valuation at \$43,245,606 compared to \$42,188,504 last year. The collection rate is estimated at 98%.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	40,800	N/A
2007 Actual	45,688	11.98%
2008 Actual	47,161	3.23%
2009 Actual	50,031	6.08%
2010 Actual	47,388	-5.28%
2011 Actual	46,787	-1.27%
2012 Actual	50,141	7.17%
2013 Actual	53,926	7.55%
2014 Actual	54,899	1.80%
2015 Budget	55,620	1.34%
2015 Projected	56,458	2.84%
2016 Estimated	57,265	1.43%



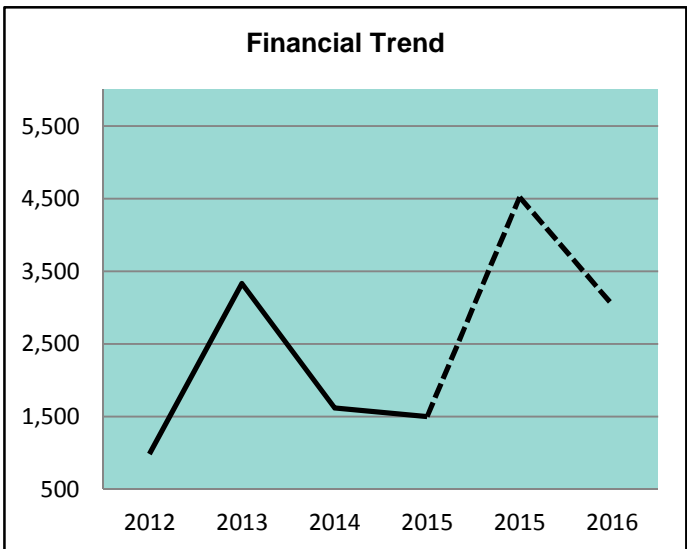
Interest Revenue

General Ledger Codes: 25 25-4350-0000	<u>Legal Authority:</u> State Statute: Chapter 82
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Revenue Description

Interest Revenue - This account is used to record revenues associated with the City's return on investments of idle funds. FY16 revenues are estimated based on the assumption of no change in the interest rates or carrying balances of the FY15 investments.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	17,153	534.96%
2007 Actual	25,732	50.02%
2008 Actual	14,616	-43.20%
2009 Actual	9,655	-33.94%
2010 Actual	4,066	-57.89%
2011 Actual	5,856	44.03%
2012 Actual	985	-83.19%
2013 Actual	3,333	238.53%
2014 Actual	1,619	-51.43%
2015 Budget	1,500	-7.34%
2015 Projected	4,520	179.21%
2016 Estimated	3,041	-32.72%



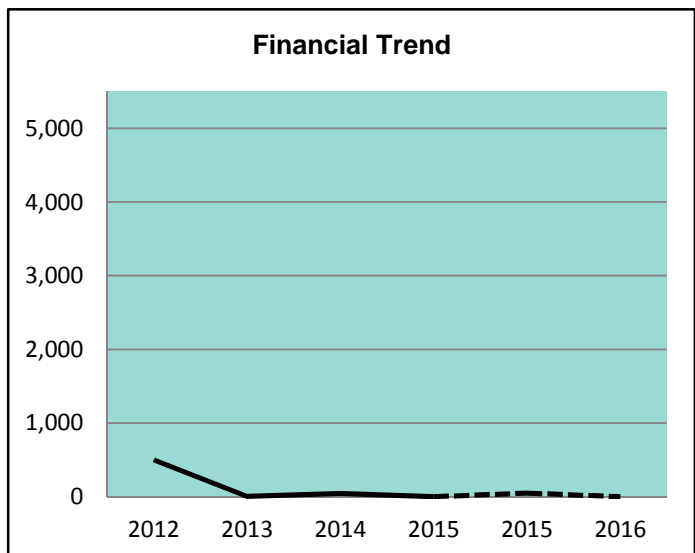
Miscellaneous Revenue

General Ledger Codes: 25 25-4370-0000	Legal Authority: State Statute: Chapter 82
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Revenue Description

Miscellaneous Revenue -Various miscellaneous revenues not otherwise categorized. The inconsistent nature of this revenue source make it difficult to predict.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	812	-30.98%
2007 Actual	1,308	61.17%
2008 Actual	430	-67.12%
2009 Actual	1,274	196.37%
2010 Actual	5,055	296.65%
2011 Actual	242	-95.21%
2012 Actual	497	105.28%
2013 Actual	4	-99.15%
2014 Actual	43	916.67%
2015 Budget	0	-100.00%
2015 Projected	48	12.41%
2016 Estimated	0	-100.00%



Donations

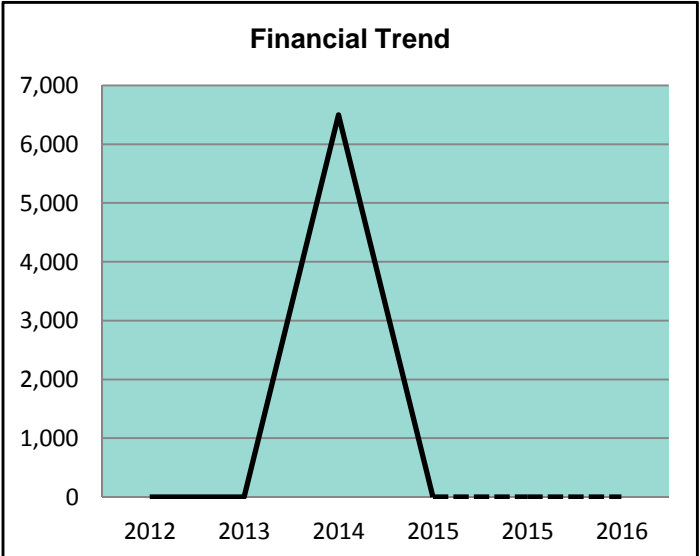
General Ledger Codes: <p style="text-align: center;">25 25-4480-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">State Statute: Chapter 82</p>
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Revenue Description

Donations - Donations not attributable to special events or programs.

FY14 Budget \$5,000 Scoreboard donation from local businesses
 FY14 Projected \$6,498 Park Foundation donation for pitching machines and pitching mounds

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	20	-98.00%
2007 Actual	2,000	9900.00%
2008 Actual	1,000	-50.00%
2009 Actual	1,250	25.00%
2010 Actual	2,191	75.26%
2011 Actual	1,000	-54.35%
2012 Actual	0	-100.00%
2013 Actual	0	N/A
2014 Actual	6,498	N/A
2015 Budget	0	N/A
2015 Projected	0	-100.00%
2016 Estimated	0	N/A



Park Rental Fees

General Ledger Codes: 25 25-4710-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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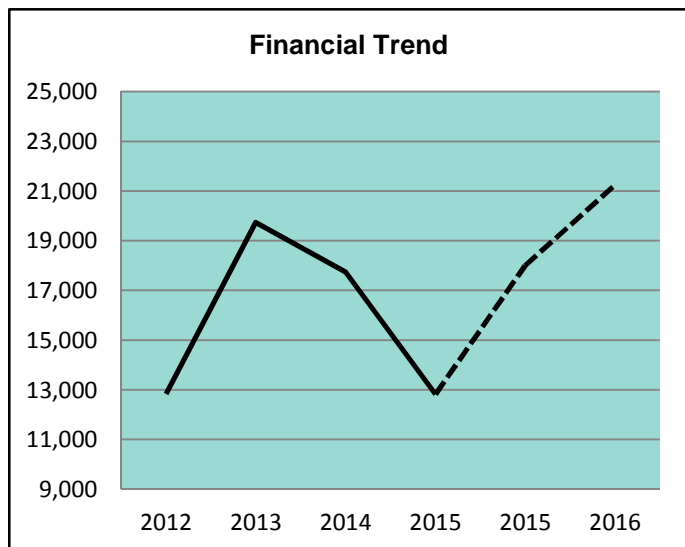
Revenue Description and Projection Rationale

Park Rental Fees - Rental fees for the use of park facilities by the general public for non-city sponsored activities.

FY16 Estimate includes:

Shelter House Rentals	\$4,750
Park House Rentals	\$7,500
Tournament Rentals	\$9,000

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	10,508	60.54%
2007 Actual	12,427	18.27%
2008 Actual	13,019	4.76%
2009 Actual	15,087	15.88%
2010 Actual	17,427	15.51%
2011 Actual	11,888	-31.78%
2012 Actual	12,832	7.94%
2013 Actual	19,732	53.78%
2014 Actual	17,741	-10.09%
2015 Budget	12,825	-27.71%
2015 Projected	18,000	1.46%
2016 Estimated	21,250	18.06%



Transfers from General Fund

General Ledger Codes: 25 25-4901-0000	Legal Authority: Municipal Code: n/a
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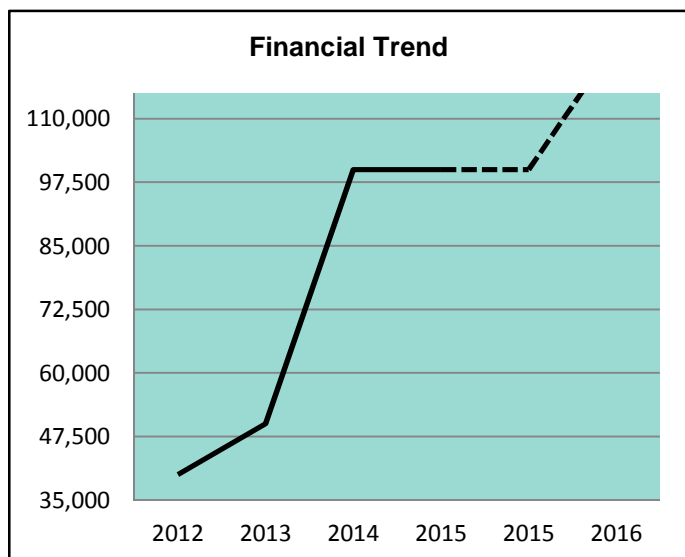
Revenue Description

Transfers from General Fund - These funds represent a fund balance transfer from the General Fund of the City and are used to support the Parks Department and associated programs which benefit the citizens as a whole.

FY14 established a new baseline transfer from the General Fund of \$100,000 per year.

During council deliberations of the City Manger's Proposed 2016 Budget, an additional transfer of \$25,000 was directed for the enhancement of competitive sports

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	40,000	14.12%
2007 Actual	41,400	3.50%
2008 Actual	41,400	0.00%
2009 Actual	40,000	-3.38%
2010 Actual	47,000	17.50%
2011 Actual	40,000	-14.89%
2012 Actual	40,000	0.00%
2013 Actual	50,000	25.00%
2014 Actual	100,000	100.00%
2015 Budget	100,000	0.00%
2015 Projected	100,000	0.00%
2016 Estimated	125,000	0.00%



Transfer from Park Sales Tax Fund

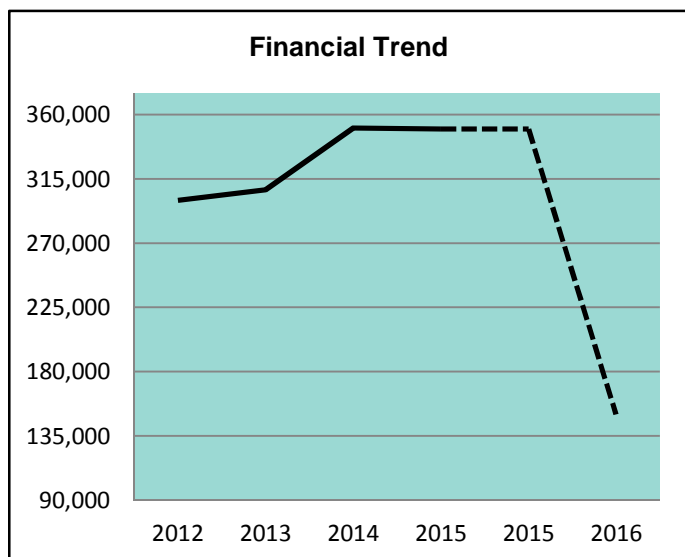
General Ledger Codes: 25 25-4947-0000	Legal Authority: Municipal Code: n/a
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Revenue Description

Transfer from Park Sales Tax Fund - These funds are from a fund balance transfer from the Park Sales Tax Fund to support the Parks and Recreation Department operations.

The FY 2016 transfer is reduced during this fiscal year to allow for more funding of capital projects in the Parks Sales Tax Fund while utilizing the existing healthy fund balance the Park Fund has accumulated.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	250,000	0.00%
2007 Actual	125,000	-50.00%
2008 Actual	425,000	240.00%
2009 Actual	300,000	-29.41%
2010 Actual	300,000	0.00%
2011 Actual	100,000	-66.67%
2012 Actual	300,000	200.00%
2013 Actual	307,359	2.45%
2014 Actual	350,570	14.06%
2015 Budget	350,000	-0.16%
2015 Projected	350,000	-0.16%
2016 Estimated	150,000	-57.14%



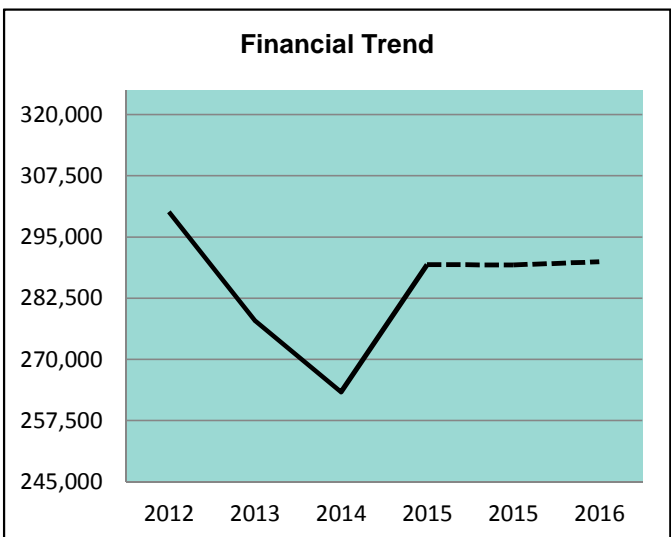
Recreation Programs

General Ledger Codes: 25 26-4715-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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Revenue Description and Projection Rationale

Recreation Programs - Participant fees for recreation programs are recorded in this account.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	150,968	20.67%
2007 Actual	135,054	-10.54%
2008 Actual	194,304	43.87%
2009 Actual	196,367	1.06%
2010 Actual	247,110	25.84%
2011 Actual	265,951	7.62%
2012 Actual	300,132	12.85%
2013 Actual	277,902	-7.41%
2014 Actual	263,313	-5.25%
2015 Budget	289,335	9.88%
2015 Projected	289,255	9.85%
2016 Estimated	289,950	0.24%



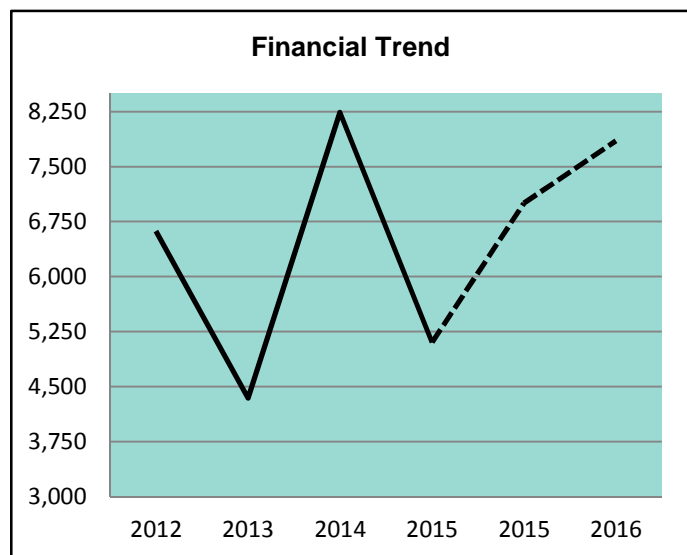
Special Event Contributions

General Ledger Codes: 25 26-4720-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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Revenue Description and Projection Rationale

Special Event Contributions - This account is for recording of donations, sponsorships and other contributions for special events including the Easter Festival, July 4th, and Mayor's Christmas Tree Lighting.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	4,295	201.40%
2007 Actual	3,823	-10.99%
2008 Actual	3,833	0.27%
2009 Actual	2,988	-22.06%
2010 Actual	34,810	1065.08%
2011 Actual	6,047	-82.63%
2012 Actual	6,622	9.50%
2013 Actual	4,343	-34.41%
2014 Actual	8,240	89.73%
2015 Budget	5,100	-38.11%
2015 Projected	7,000	-15.05%
2016 Estimated	7,850	12.14%



Advertising Revenue

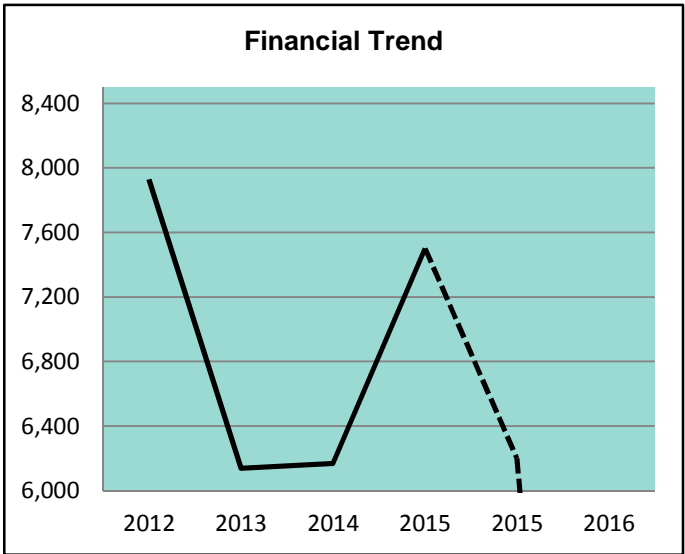
General Ledger Codes: 25 26-4725-0000	<u>Legal Authority:</u> Municipal Code: n/a State Statute: n/a
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Revenue Description and Projection Rationale

Advertising Revenue - Space in Parks & Recreation publications is sold to local businesses.

During the FY16 budget process the program guide expenses were moved to the General Fund, therefor no revenues are being budgeted.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	0	N/A
2007 Actual	1,578	N/A
2008 Actual	349	-77.88%
2009 Actual	896	156.73%
2010 Actual	4,660	420.09%
2011 Actual	7,680	64.81%
2012 Actual	7,929	3.24%
2013 Actual	6,139	-22.58%
2014 Actual	6,167	0.46%
2015 Budget	7,500	21.62%
2015 Projected	6,200	0.54%
2016 Estimated	0	-100.00%



Concession Revenues

<p>General Ledger Codes:</p> <p style="text-align: center;">25 26-4700-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Code: n/a State Statute: n/a</p>
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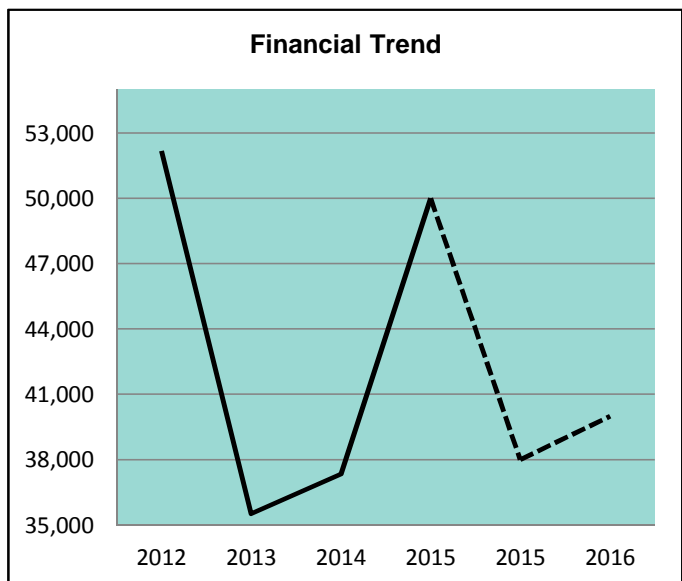
Revenue Description and Projection Rationale

Concession Revenue - Revenues collected from concession proceeds are recorded in this account.

This revenue source was previously allocated to the Park Concession Revenues 25-25-4700-0000, but was reclassified as a Recreation Revenue in FY 2013 since it accounts for revenue collected in the course of recreation programming.

Staff projects that FY15 revenues will come in at FY14 and estimates FY16 revenues the same.

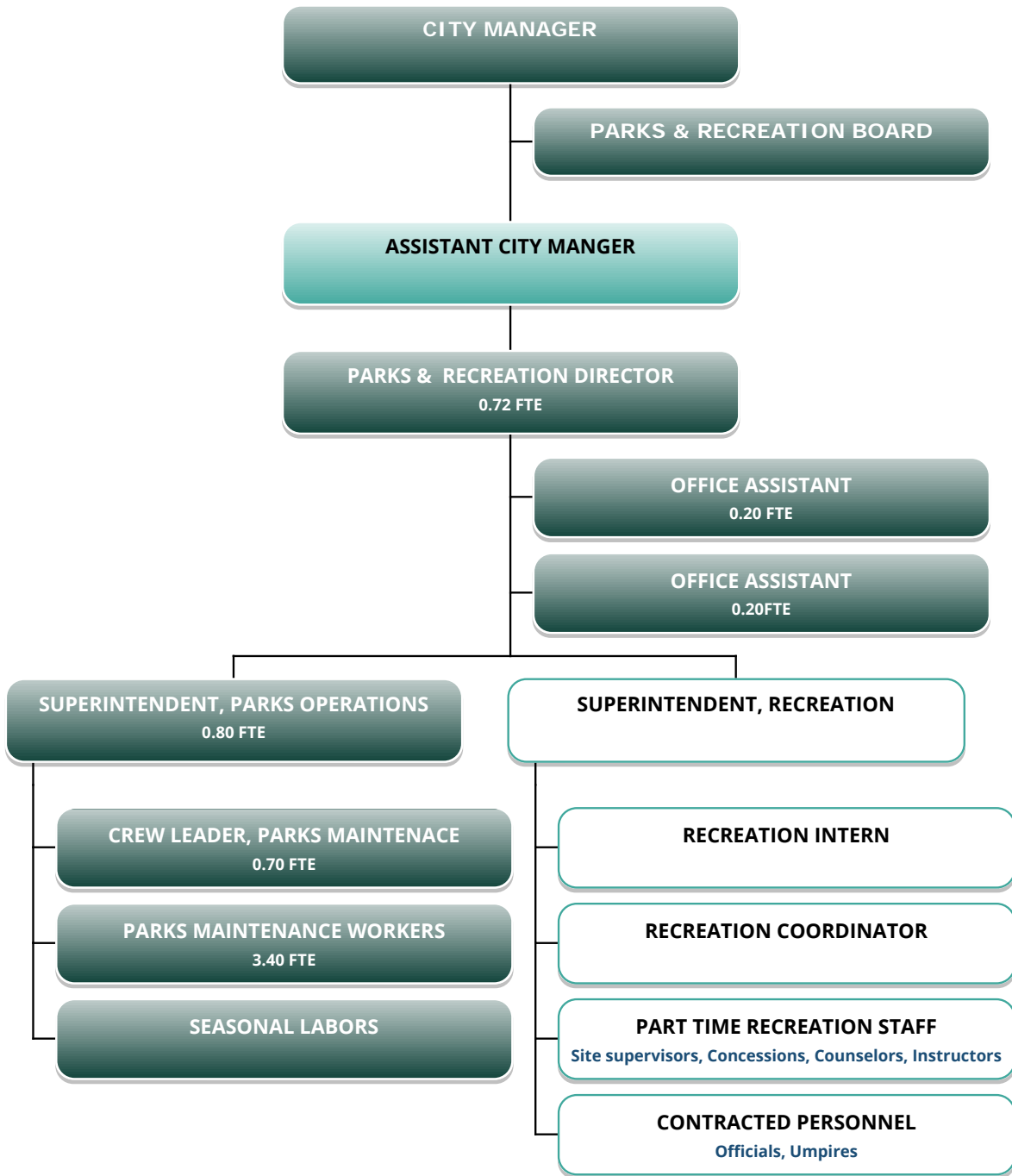
Fiscal Year	Collection	Annual Percentage Change
2006 Actual	46,774	-1.65%
2007 Actual	48,456	3.60%
2008 Actual	46,095	-4.87%
2009 Actual	48,337	4.87%
2010 Actual	44,895	-7.12%
2011 Actual	41,709	-7.10%
2012 Actual	52,170	25.08%
2013 Actual	35,506	-31.94%
2014 Actual	37,340	5.17%
2015 Budget	50,000	33.90%
2015 Projected	38,000	1.77%
2016 Estimated	40,000	5.26%





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PARKS



PARKS DEPARTMENT

By Category

	2012-13	2013-14	2014-15	2014-15	2015-16		2015-16
	Actual	Actual	Budget	Projected	Department Requested	2015-16 C.M. Proposed	Council Adopted
Personnel	414,709	409,293	391,505	385,378	436,376	436,376	436,376
Commodities	35,085	34,124	35,654	33,682	29,774	29,774	29,774
Maintenance and Repairs	55,620	50,137	72,950	54,599	51,700	51,700	51,700
Utilities	45,020	45,916	44,926	36,673	44,926	44,926	44,926
Contractual	27,172	24,099	26,451	24,995	36,024	36,024	36,024
Capital Outlay	6,674	0	6,000	6,006	7,200	7,200	7,200
Transfers/Miscellaneous	34,742	49,839	51,460	51,460	56,126	56,126	56,126
Debt Service	0	0	0	0	0	0	0
Total	619,022	613,409	628,946	592,793	662,126	662,126	662,126

* includes budget amendment

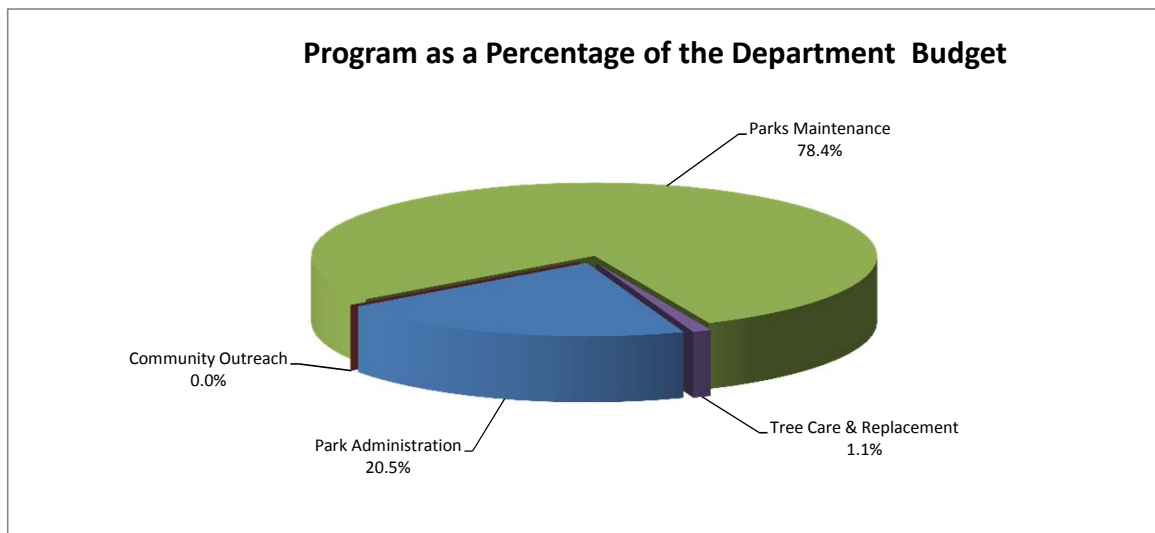
Department Position Control Roster

	2013-14	2014-15	2015-16
	Actual	Actual	Adopted
Director, Parks & Recreation	0.65	0.65	0.72
Superintendent, Parks Operation	0.80	0.80	0.80
Crew Leader, Parks Maintenance	0.70	0.70	0.70
Parks Maintenance Worker	3.40	3.40	3.40
Office Assistant P/T	0.40	0.40	0.40
Community Outreach Coordinator *	0.25	0.25	0.00
Total FTE	6.20	6.20	6.02

* This position was moved during FY15 to be fully funded in the Administration Department of the General Fund

By Program

Park Administration	135,676
Community Outreach	0
Parks Maintenance	519,320
Tree Care & Replacement	7,130
Total	662,126



PARKS DIVISION

The Raymore Parks and Recreation Department, in conjunction with the Park Board, oversees the acquisition, development, and maintenance of various parklands within the City limits. The Department is responsible for planning, organizing, offering, and supervising a variety of recreation programs and special events for the benefit of the citizens of the City and surrounding community. Managing the use of park property by private individuals, groups, and athletic rentals, , caring for municipal grounds, and coordinating the activities of the Raymore Parks and Recreation Board are also functions of this department.

For effective and efficient management, the department is organized into three (3) divisions: Administration, Recreation and Park Operations., Currently, the department has nine (9) full time employees, consisting of a Director, Recreation Superintendent, Parks Superintendent, Park Crew Leader, Recreation Coordinator, four (4) Park Maintenance Workers, and two part time Office Assistants. The Parks Division utilizes (6.15 FTE - ???) within the full time staff to care for over 285 acres of park land. Seasonal assistance is necessary during the peak park-use months of May through September.

PROGRAMS & GOALS

Park Administration

The Park Board is responsible for acquisition, development, and maintenance of various parklands within the City limits and delegates the management of park resources to Park Administration. While preparation of fields for summer use, maintenance of park facilities, amenities, and trees are primary management functions, customer service to those who use park facilities and amenities such as shelters and ball fields, is considered foremost in all functions.

Goals for this area include:

- To continue pursuance of neighborhood park property dedications through the development process.
- To continue implementing opportunities toward sustainable practices in the parks and park facilities.
- To complete phase I of the master plan for Hawk Ridge Park and begin implementation of phase II.
- To begin Phase II of the Farmer's Market Area Master Plan
- To move towards the replacement of the Park House facility
- To complete the fence construction project on the baseball/softball fields at Recreation Park.

Park Maintenance

Park maintenance goals are:

- To continue to beautify parks through annual tree planting and landscaping projects.

- To continue improvements to the Recreation Park soccer fields.
- To develop a Landscape and Horticulture Division within the department to increase plantings and the level of care of these areas.

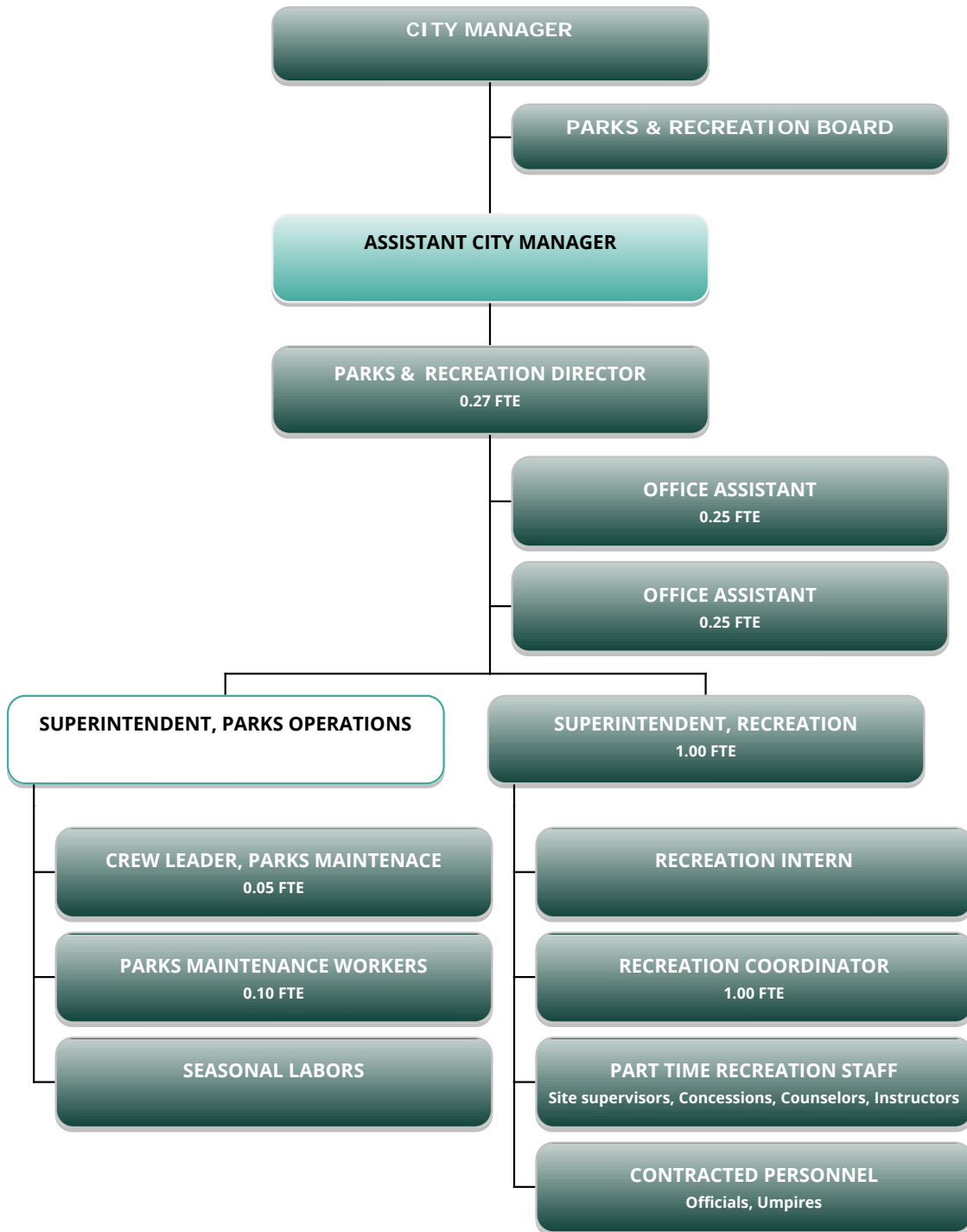
FY 2015 PERFORMANCE SUMMARY

1. Department staff continue to use sustainable practices in the parks through the use of natural areas and special mowing/management techniques. Reforestation projects were conducted that involved the planting of trees in park greenways.
2. The Department completed fields six (6) and eight (8) of the Baseball/Softball field fence project. Staff anticipates the fields four (4) remaining fields to be completed in FY16.
3. Staff began the resurfacing project for Recreation Park Tennis and Basketball Courts along with the Tennis Courts at Memorial Park.
4. The Department continued the park beautification program through tree planting and landscaping projects.
5. With the assistance of volunteers, Park Staff completed the construction of an eighteen (18) hole disc golf course at Recreation Park.
6. The Department continued the regular herbicide spraying program for the purpose of reducing the proliferation of dandelions, clover, and other undesirable vegetation, focusing the efforts on high visibility and turf playing areas.
7. Staff improved the general appearance of linear parks through the continuance of a selective herbicide spraying program that stunts the growth of invasive species in greenways.

SIGNIFICANT BUDGETARY ISSUES

1. There are no significant budgetary issues this fiscal year.

RECREATION



RECREATION DEPARTMENT

By Category

	2012-13	2013-14	2014-15	2014-15	2015-16		2015-16
	Actual	Actual	Budget	Projected	Department Requested	2015-16 C.M. Proposed	Council Adopted
Personnel	230,435	248,993	311,332	283,062	311,035	311,035	311,035
Commodities	9,556	17,877	20,379	20,105	17,612	17,612	17,612
Maintenance and Repairs	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0
Contractual	168,227	180,318	187,743	194,996	173,275	173,275	198,275
Capital Outlay	0	307	0	33	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0
Total	408,218	447,495	519,454	498,196	501,922	501,922	526,922

* includes budget amendment

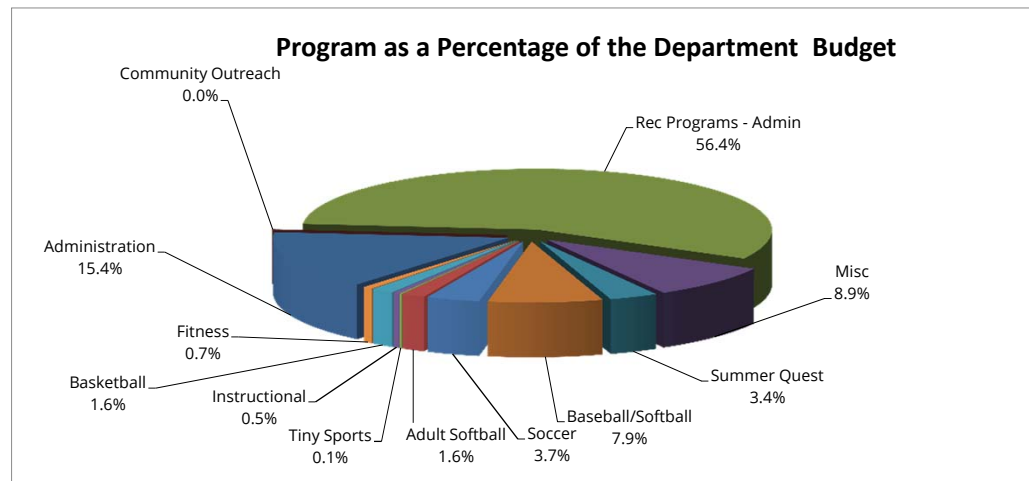
Department Position Control Roster

	2013-14	2014-15	2015-16
	Actual	Actual	Adopted
Director, Parks & Recreation	0.20	0.20	0.28
Recreation Superintendent	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00
Crew Leader, Parks Maintenance	0.05	0.05	0.05
Parks Maintenance Worker	0.10	0.10	0.10
Office Assistant P/T	0.40	0.40	0.50
Community Outreach Coordinator *	0.25	0.25	0.00
Total FTE	3.00	3.00	2.93

* This position was moved during FY15 to be fully funded in the Administration Department of the General Fund

By Program

Administration	80,969
Community Outreach	0
Rec Programs - Admin	297,248
Rec Programs - Misc	46,750
Rec Programs - Summer Quest	17,660
Rec Programs - Base/softball	41,500
Rec Programs - Soccer	19,300
Rec Programs - Adult Softball	8,400
Rec Programs - Tiny Sports	750
Rec Programs - Instructional	2,445
Rec Programs - Basketball	8,300
Rec Programs - Fitness	3,600
Total	526,922



RECREATION DIVISION

The Raymore Parks and Recreation Department, in conjunction with the Park Board, oversees the acquisition, development, and maintenance of various parklands within the City limits. The Department is responsible for planning, organizing, offering, and supervising a variety of recreation programs and special events for the benefit of the citizens of the City and surrounding community. Managing the use of park property by private individuals, groups, and athletic rentals, caring for municipal buildings and grounds, and coordinating the activities of the Raymore Parks and Recreation Board, are also functions of this department.

For effective and efficient management, the department is organized into three (3) divisions: Administration, Recreation and Park Operations. The department has nine (9) full time employees, consisting of a Director, Recreation Superintendent, Parks Superintendent, Park Crew Leader, Recreation Coordinator, four (4) Park Maintenance Workers, and two part time Office Assistants. The Recreation Division utilizes (2.80 ????) FTE within the full-time staff. Additional special part time employees are hired to supervise and instruct recreation programs and camps.

PROGRAMS & GOALS

Recreation Administration

Planning, organizing, and offering a variety of recreation programs and special events for the benefit of the residents of the City is the primary function of this area. Scheduling and coordinating programs and events within the availability of facilities and overseeing the staff to coordinate activities is also a critical responsibility of this area.

Goals for this area include:

- To ensure that cost recovery of recreation programs and special events conforms to the Park Board Revenue Policy.
- To continue to improve participants' recreation program experience by using the information gathered in evaluations of recreation programs. Use an online evaluation survey service for customer convenience.
- To continue to increase public awareness and business support for special events hosted by the department.
- To develop new recreation programs and special events to better serve the residents of Raymore.
- To implement a competitive soccer option in addition to the recreation soccer offering through the Parks and Recreation Department.

FY 2015 PERFORMANCE SUMMARY

1. Staff worked to increase business support for sports programs and special events hosted by the department through the distribution of a sponsorship brochure and advertising banner program.

2. Tournament rentals at the baseball/softball complex continue to increase and provide additional revenue.
3. Updates to the software system used by the department have been completed to offer a simpler and easier registration process through online avenues. This ensures customers have other alternatives to register for programs and activities outside of regular business hours.
4. Partnerships with school district personnel and departments continue to expand to the benefit of our programs, activities and participants.

SIGNIFICANT BUDGETARY ISSUES

1. A new program has been included and funded within the budget. A recreation internship program will be offered to help offset growing staff duties, provide much needed program support and provide additional opportunities for “real-job” experience for young professionals majoring in parks and recreation related studies. \$10,000
2. *During the course of budget deliberations the Council decided to transfer \$25,000 of the General Fund undesignated/unreserved fund balance to the Park Fund for enhancement of competitive sports.*

Enterprise Fund (50)

	2012-13 Actual	2013-14 Actual	2014-15 Council Adopted	2014-15 Projected	2015-16 Department Requested	2015-16 C.M. Proposed	2015-16 Council Adopted	2016-17 Forecast	2017-18 Forecast
Fund Balance - CASH Beginning of Year	1,799,481	1,531,363	1,124,167	1,178,801	1,214,622	1,214,622	1,214,622	1,308,042	2,343,522
Revenue									
Water Sales	2,652,732	2,827,593	3,448,991	3,075,099	3,275,503	3,275,503	3,275,503	4,015,915	3,558,361
Sewer Use Charge	2,665,729	2,412,533	2,759,152	2,640,871	2,757,289	2,757,289	2,757,289	3,144,762	2,947,376
Water Meter Supply Fee	28,030	33,075	20,127	39,820	27,125	27,125	27,125	27,430	27,978
Utility Penalties	140,980	134,818	137,447	136,578	140,196	140,196	140,196	140,196	143,000
Contractual Revenue	10,132	11,353	11,383	11,383	11,383	11,383	11,383	11,727	11,961
Interest	5,385	6,380	7,086	7,086	7,228	7,228	7,228	7,228	7,372
Miscellaneous	27,773	8,392	4,985	5,728	6,070	6,070	6,070	5,085	5,187
SRF/bond-Interest/Credit	158,341	154,721	151,881	151,881	155,556	155,556	155,556	155,556	153,525
Total Revenue	5,689,102	5,588,865	6,541,052	6,068,445	6,380,350	6,380,350	6,380,350	7,507,899	6,854,760
Total Fund Bal & Revenues	7,488,583	7,120,228	7,665,219	7,247,246	7,594,971	7,594,971	7,594,972	8,815,941	9,198,282
Expenditures									
Personnel	762,558	770,360	824,412	788,135	907,430	907,430	907,430	852,219	877,786
Commodities	1,624,697	1,760,400	2,120,129	1,802,688	1,986,355	1,986,355	1,986,355	2,296,846	2,496,757
Maintenance & Supplies	123,597	133,038	166,820	187,500	142,900	142,900	142,900	164,122	170,687
Utilities	77,519	81,904	79,332	76,490	77,400	77,400	77,400	91,428	95,085
Contractual	1,532,711	1,631,579	1,700,006	1,752,264	1,827,859	1,827,859	1,827,859	1,765,975	1,833,792
Capital Projects (Operating)					-	-	-		
Transfer to VERP	80,572	94,260	111,916	111,916	98,822	98,822	98,822	99,991	103,991
Transfer to General Fund	658,676	687,528	727,606	727,606	756,464	756,464	756,464	756,588	786,851
Miscellaneous	22,388	5,328							
Debt Service	394,235	89,322	151,881	151,881	155,556	155,556	155,556	155,556	153,525
Total Operating Expense	5,276,953	5,253,719	5,882,102	5,598,480	5,952,786	5,952,786	5,952,786	6,182,725	6,518,474
<i>Net Operating Revenue (Expense)</i>	<i>412,149</i>	<i>335,146</i>	<i>658,950</i>	<i>469,965</i>	<i>427,564</i>	<i>427,564</i>	<i>427,564</i>	<i>1,325,174</i>	<i>336,286</i>
Project Carryover									
Construction									
Transfer to Restricted Revenue Fund			200,000	200,000	100,000	100,000	100,000		
Transfer to Ent. Cap Maint Fund	680,267	687,709	234,144	234,144	234,144	234,144	234,144	289,694	289,694
Total Capital / Other Expenditures	680,267	687,709	434,144	434,144	334,144	334,144	334,144	289,694	289,694
Total Expenditures	5,957,220	5,941,428	6,316,246	6,032,624	6,286,930	6,286,930	6,286,930	6,472,419	6,808,168
Fund Balance (Gross)	1,531,363	1,178,801	1,348,973	1,214,622	1,308,042	1,308,042	1,308,042	2,343,522	2,390,114
Non-operating Income & Loss									
Depreciation Expense	(2,739,546)	(2,814,136)							
Allowance	2,739,546	2,814,136							
Other									
Transfers In	-								
Transfers Out									
	-	-	-	-	-	-	-	-	-
Net Fund Balance (Cash)	1,531,363	1,178,801	1,348,973	1,214,622	1,308,042	1,308,042	1,308,042	2,343,522	2,390,114
<i>Less: Reserve Balance 20% of Exp</i>	<i>(1,055,391)</i>	<i>(1,050,744)</i>	<i>(1,176,420)</i>	<i>(1,119,696)</i>	<i>(1,190,557)</i>	<i>(1,190,557)</i>	<i>(1,190,557)</i>	<i>(1,236,545)</i>	<i>(1,303,695)</i>
Available Fund Balance - End of Year	475,973	128,058	172,553	94,925	117,485	117,485	117,485	1,106,977	1,086,420
Solid Waste Fees	945,505	957,065	975,617	941,366	948,000	948,000	948,000	995,129	-
Solid Waste Container Fees									
Total Revenue	945,505	957,065	975,617	941,366	948,000	948,000	948,000	995,129	-
Contractual Services	945,505	957,065	975,617	941,366	948,000	948,000	948,000	995,129	-
Total Expenditures	945,505	957,065	975,617	941,366	948,000	948,000	948,000	995,129	-
<i>Net Solid Waste Revenue (Expense)</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>

Notes:

The Debt Service shown above to reflect the budget/accounting required for a water/sewer GO Bond issue. The bond is funded in the Debt Service Fund with Debt Service taxes, however for accounting purposes the revenue to support the payment is transferred out of the Debt Service Fund and into the Enterprise Fund and into the Enterprise Fund to properly expense the principal and interest and record the reduction of outstanding debt associated with the business-type fund. The is presented in the 2013-14 Projected column and moving forward.

The projected revenues are based on a break-even basis for actual costs and a 1% capital cost of future replacement on infrastructure. The departmental expenses are estimated using a 4% inflation factor, while contractual expenses for water and sewer are based on known projected increases from those entities.

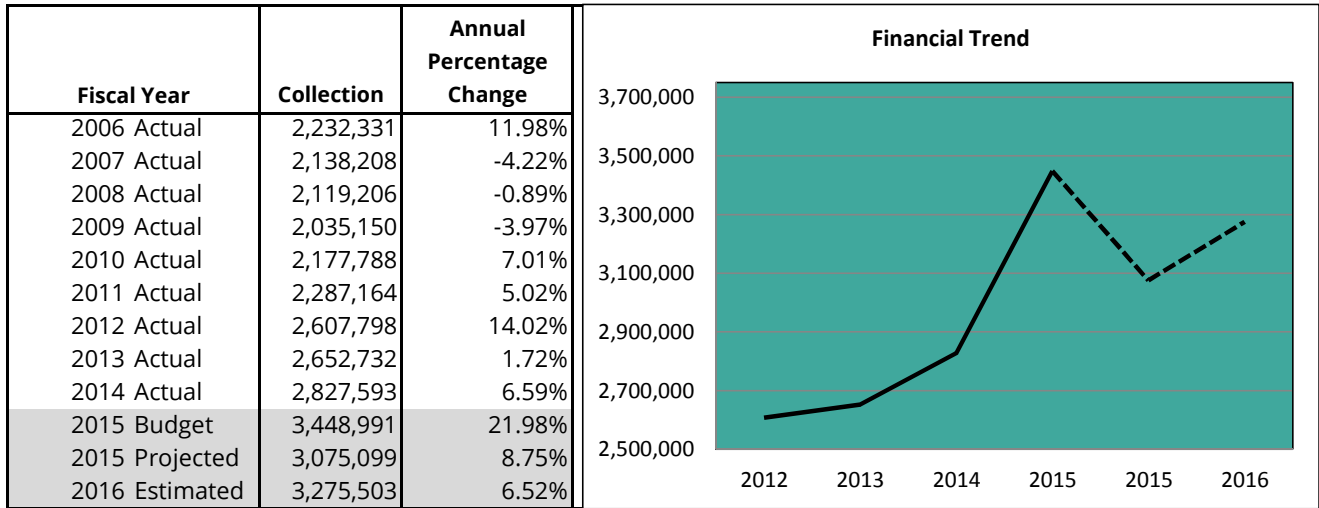
Water Sales

<p>General Ledger Codes: 50-00-4610-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Code: Section 700 & 705 State Statute: Chapter 91 RSMo.</p>
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Revenue Description and Projection Rationale

Water Sales - City of Raymore FY 2016 water rates are \$6.70 per one thousand (1,000) gallons of water consumed. The FY15 rate was \$6.15. All residents receive a minimum bill for two thousand gallons of water and two thousand gallons sewer usage.

Revenues for FY16 are being based on addition of 95 homes with an average bill of \$35.51 per month.



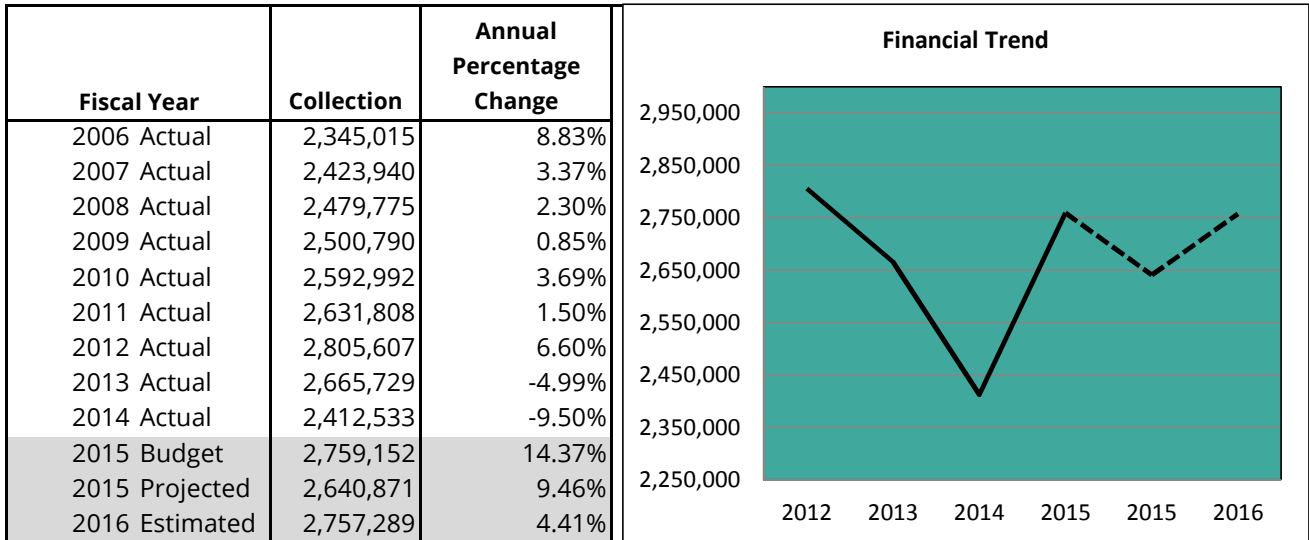
Sewer Use Charge

<p>General Ledger Codes: 50-00-4630-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u> Municipal Code: Section 700 & 710 State Statute: Chapter 91 RSMo.</p>
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Revenue Description and Projection Rationale

Sewer Use Charges - Sewerage use rates are charged by either actual use or winter averaging. In FY 2016, actual use rates are seven dollars five cents (\$7.05) per one thousand gallons of actual water consumed. Winter-averaged rates are seven dollars fifty cents (\$7.50) per one thousand gallons of the average monthly water usage during the months of December, January, and February. All customers are billed each month for no less than two thousand gallons.

Revenues for FY16 are being based on addition of 95 homes with an average bill of \$37.37 per month.



Water Meter Supply Fee

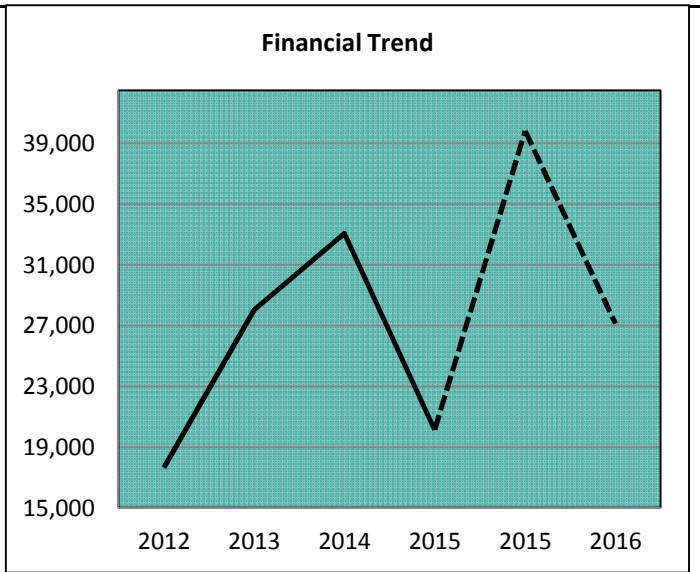
<p>General Ledger Codes: 50-00-4620-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u> Municipal Code: Section 700 & 705 State Statute: Chapter 91 RSMo.</p>
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Revenue Description and Projection Rationale

Water Meter Supply Fee - These fees are the initial charges associated with the actual cost to the City for meters, installation and maintenance of meters and access to the water main for all new construction. The current charge is \$315 per 3/4 inch meter size and \$455 per 1 inch meter size.

Revenue projections are based on the estimated amount of 95 new residential and commercial sites being constructed.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	20,730	-73.49%
2007 Actual	61,202	195.23%
2008 Actual	34,415	-43.77%
2009 Actual	11,760	-65.83%
2010 Actual	17,329	47.36%
2011 Actual	13,055	-24.66%
2012 Actual	17,640	35.12%
2013 Actual	28,030	58.90%
2014 Actual	33,075	18.00%
2015 Budget	20,127	-39.15%
2015 Projected	39,820	20.39%
2016 Estimated	27,125	-31.88%



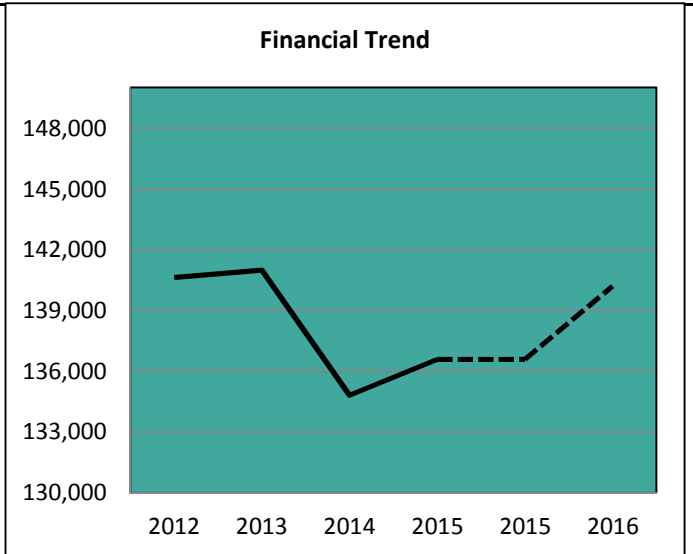
Utility Penalties

General Ledger Codes: 50-00-4600-0000	<u>Legal Authority:</u> Municipal Code: Section 700, 705 & 710 State Statute: Chapter 91 RSMo.
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Revenue Description and Projection Rationale

Utility Penalties - Revenues recorded in this account are late payment fees for water, sewer and trash billings. Staff is estimating FY15 revenue based on projected FY 2014 projected revenues plus a 1% increase.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	114,115	12.39%
2007 Actual	126,375	10.74%
2008 Actual	128,229	1.47%
2009 Actual	143,703	12.07%
2010 Actual	132,516	-7.78%
2011 Actual	141,294	6.62%
2012 Actual	140,631	-0.47%
2013 Actual	140,980	0.25%
2014 Actual	134,818	-4.37%
2015 Budget	136,578	1.31%
2015 Projected	136,578	1.31%
2016 Estimated	140,196	2.65%



Solid Waste Fees

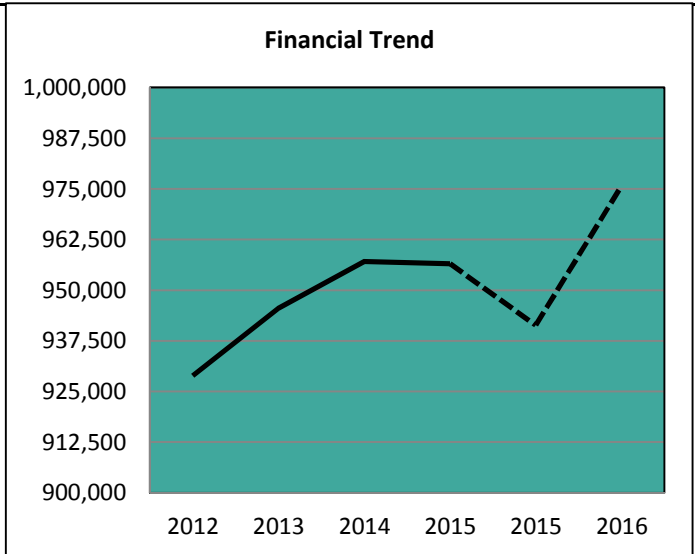
<p>General Ledger Codes: 50-00-4640-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u> Municipal Code: Section 235 State Statute: Chapter 70 RSMo. State Statute: Chapter 260 RSMo.</p>
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Revenue Description

Solid Waste Fees - This revenue was added during the FY10 budget to account for the payment for city-wide solid waste pickup. This payment is set to match the invoice per home with no administration fee added.

FY16 revenue is estimated with an additional 95 homes and the contracted cost of \$11.91 per home through 2015, and remaining at \$.11.91 per month through 2016.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	0	N/A
2007 Actual	0	N/A
2008 Actual	0	N/A
2009 Actual	0	N/A
2010 Actual	708,320	N/A
2011 Actual	883,290	24.70%
2012 Actual	928,845	5.16%
2013 Actual	945,505	1.79%
2014 Actual	957,068	1.22%
2015 Budget	956,487	-0.06%
2015 Projected	941,366	-1.64%
2016 Estimated	975,718	3.65%



Contractual

General Ledger Codes: <p style="text-align: center;">50-00-4380-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Code: Section 700 State Statute: Chapter 82</p>
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Revenue Description and Projection Rationale

Contractual- This account is used to record the monthly connection fees and annual contract agreement fees between the City and Dikeland Sewer District.

Fiscal Year	Collection	Annual Percentage Change	
2006 Actual	4,582	0.00%	<div style="text-align: center;"> Financial Trend </div>

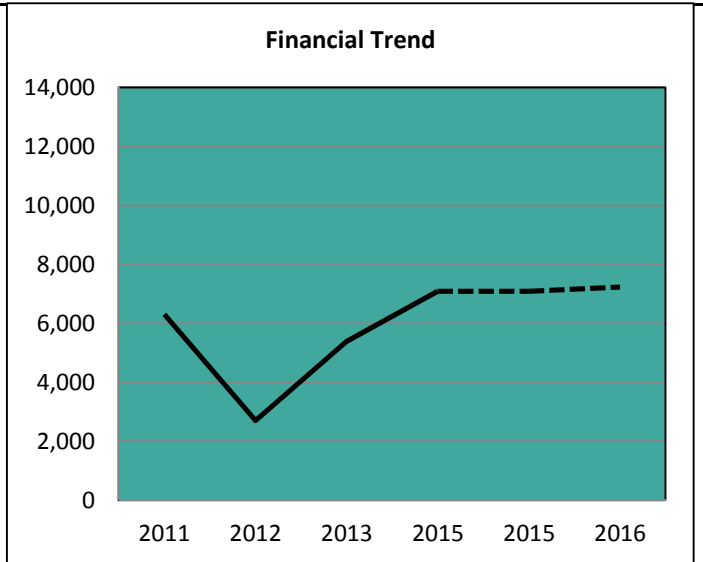
Interest Revenue

General Ledger Codes: 50-00-4350-0000	Legal Authority: State Statute: Chapter 82
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Revenue Description and Projection Rationale

Interest Revenue - This account is used to record revenues associated with the City's return on investments of idle funds. FY 2016 revenues are based on the FY 2015 projected amount plus 2%.

Fiscal Year	Collection	Annual Percentage Change
2005 Actual	255,506	108.40%
2006 Actual	212,982	-16.64%
2007 Actual	249,278	17.04%
2008 Actual	120,955	-51.48%
2009 Actual	51,734	-57.23%
2010 Actual	13,964	-73.01%
2011 Actual	6,309	-54.82%
2012 Actual	2,695	-57.28%
2013 Actual	5,385	99.78%
2015 Budget	7,086	11.07%
2015 Projected	7,086	11.07%
2016 Estimated	7,228	2.00%



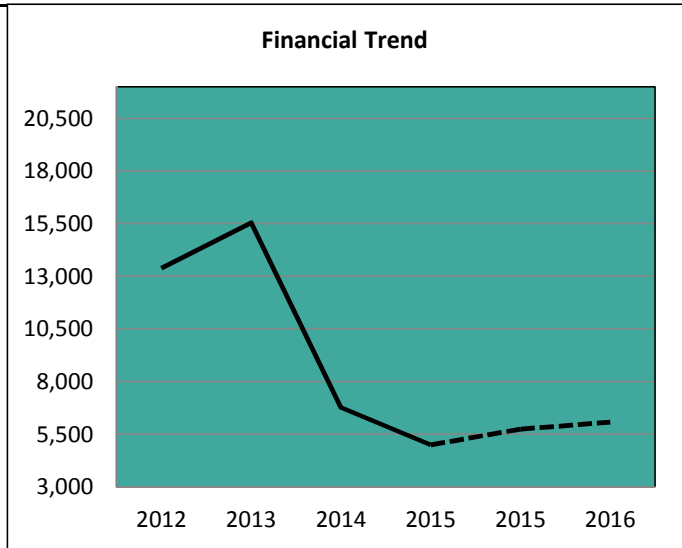
Miscellaneous

General Ledger Codes: 50-00-4370-0000	Legal Authority: State Statute: Chapter 82
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Revenue Description and Projection Rationale

Miscellaneous - Revenues from various sources not previously categorized. Historically, this amount is generally less than \$10,000 annually. The inconsistent nature of the revenue source makes it difficult to estimate.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	7,270	14.95%
2007 Actual	7,569	4.11%
2008 Actual	12,733	68.23%
2009 Actual	7,032	-44.78%
2010 Actual	9,554	35.87%
2011 Actual	20,685	116.50%
2012 Actual	13,376	-35.34%
2013 Actual	15,543	16.21%
2014 Actual	6,771	-56.44%
2015 Budget	4,985	-26.38%
2015 Projected	5,728	-15.41%
2016 Estimated	6,070	5.98%



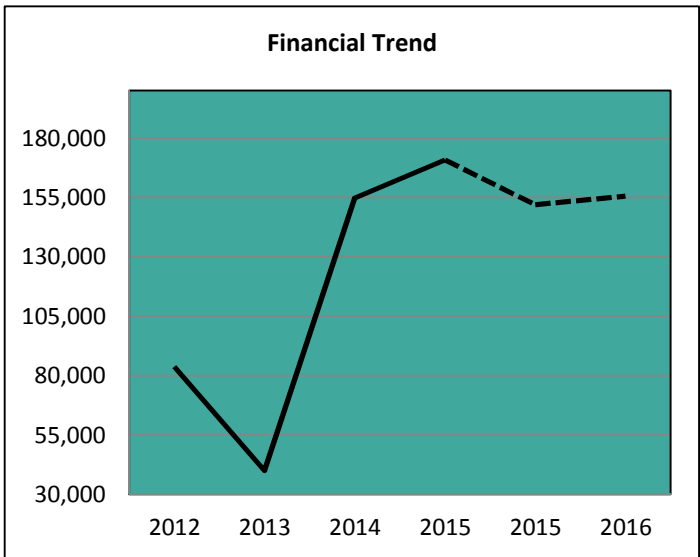
SRF Interest Credit

<p>General Ledger Codes:</p> <p style="text-align: center;">50-30-4355-0000 50-96-4355-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">EIERA-92A City of Raymore, Missouri 1999B GO Bond (Issued through SFR)</p>
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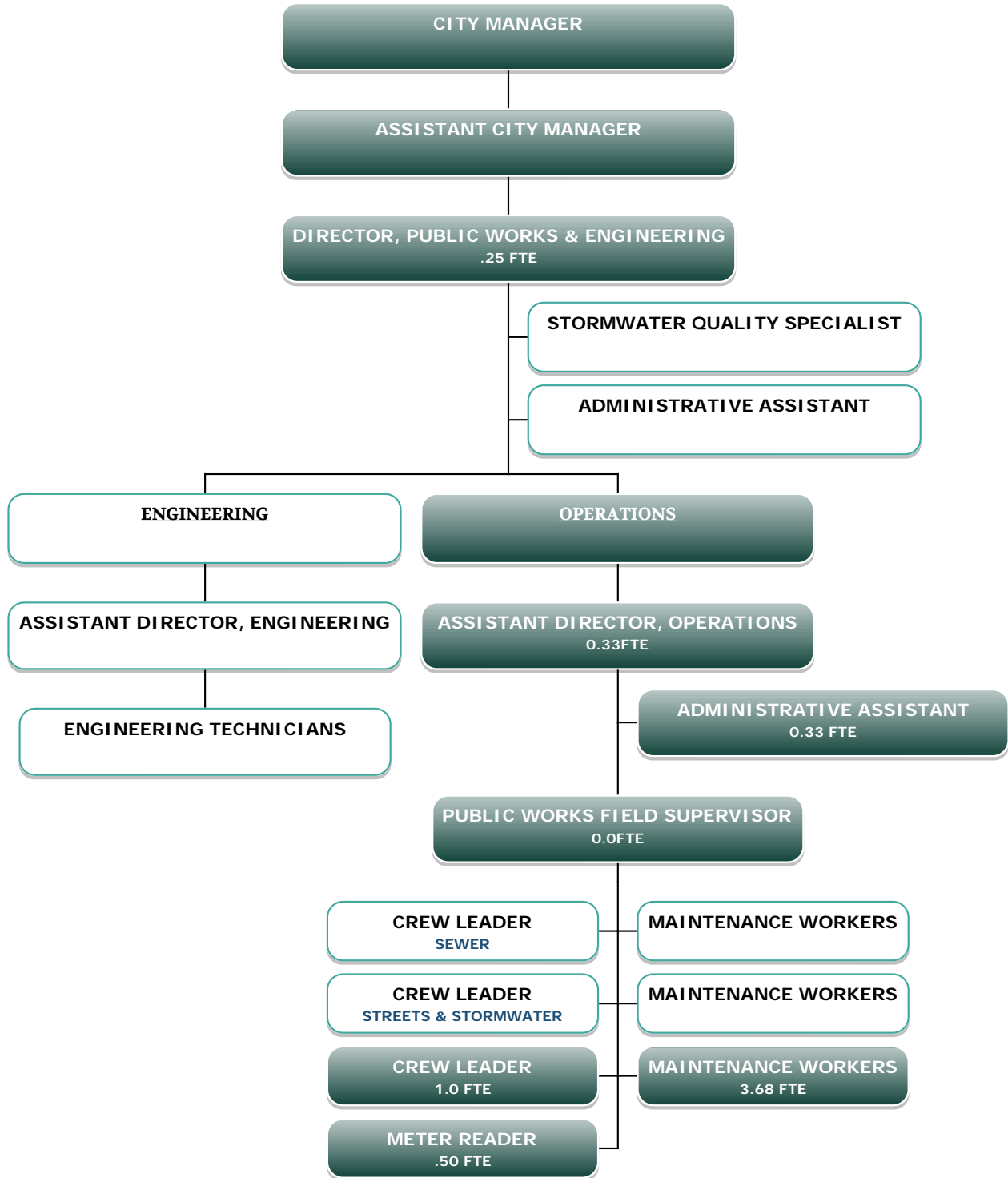
Revenue Description and Projection Rationale

Miscellaneous - These revenues are generated through the State Revolving Fund. Bi-annually the State calculates the interest credit earned for the 1992 SRF bond payment schedule.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	10,000	-68.74%
2007 Actual	47,455	374.55%
2008 Actual	118,676	150.08%
2009 Actual	91,916	-22.55%
2010 Actual	83,873	-8.75%
2011 Actual	88,470	5.48%
2012 Actual	83,662	-5.43%
2013 Actual	39,930	-52.27%
2014 Actual	154,721	287.48%
2015 Budget	170,752	10.36%
2015 Projected	151,881	-1.84%
2016 Estimated	155,556	2.42%



WATER



WATER

By Category

	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Department Requested	2015-16 C.M. Proposed	2015-16 Council Adopted
Personnel	383,510	386,869	424,505	394,278	467,570	467,570	467,570
Commodities	1,606,088	1,742,151	2,097,316	1,788,098	1,964,390	1,964,390	1,964,390
Maintenance and Repairs	44,878	39,579	60,180	53,500	61,460	61,460	61,460
Utilities	17,735	15,872	23,418	19,350	22,311	22,311	22,311
Contractual	73,113	75,206	80,845	114,868	119,703	119,703	119,703
Capital Outlay	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0
Transfers/Miscellaneous	1,270,111	1,310,816	419,761	619,761	527,643	527,643	527,643
Total	3,395,435	3,570,493	3,106,025	2,989,855	3,163,077	3,163,077	3,163,077

Department Position Control Roster

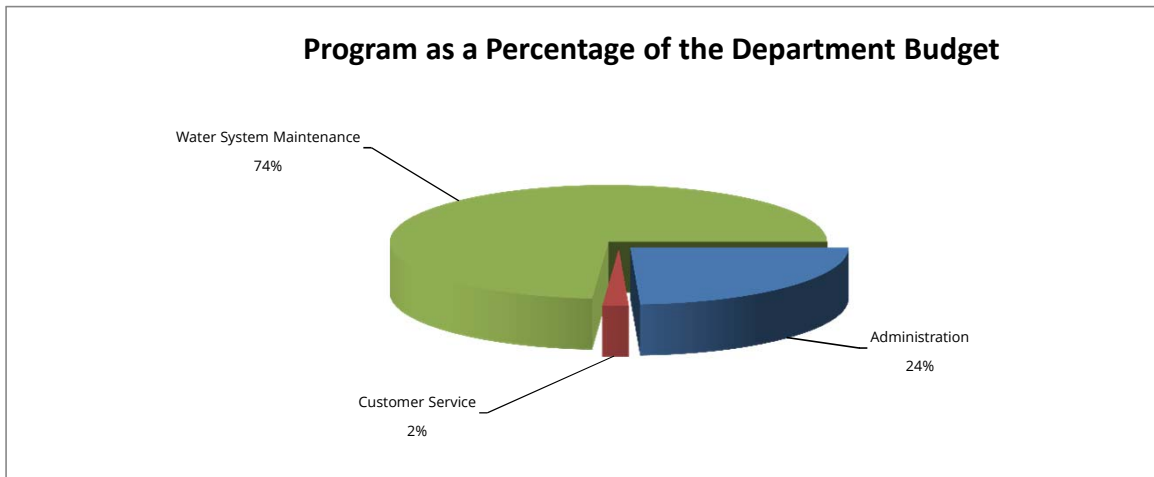
	2013-14 Actual	2014-15 Actual	2015-16 Adopted
Director, Public Works & Engineering	0.25	0.25	0.25
Assistant Director, PW - Operations	0.33	0.33	0.33
Public Works Field Supervisor *	0.34	0.34	0.00
Crew Leader, Water/Sewer	1.00	1.00	1.00
Maintenance Worker **	3.00	3.00	3.68
Administrative Assistant	0.33	0.33	0.33
Meter Reader	0.50	0.50	0.50
Total FTE	5.75	5.75	6.09

* Elimination of position after the 1st Qtr

** Creation of two FTE's to replacing the Field Supervisor

By Program

Administration	767,709
Customer Service	61,023
Water System Maintenance	2,334,345
Total	3,163,077



WATER UTILITIES DEPARTMENT

The Operation & Maintenance Division of the Public Works Department includes four functions: Street, Storm, Water and Sewer. The Assistant Public Works Director of Operations and Maintenance (hereafter referred to as the Assistant Director of Public Works) and the Administrative Assistant handle the administration of these sections. The Assistant Director of Public Works handles human resources, work detail, approval of work schedules, priority of work, and customer service. The Assistant Director of Public Works reports directly to the Public Works Director who approves all major decisions made by the Assistant Director of Public Works.

The Water Utilities Department is involved in the operation and maintenance of the water distribution system serving 7,200 customers. This includes regular inspection and maintenance of the distribution system, Kentucky Pump Station, and three storage facilities; valve location; hydrant inventory and maintenance, and ensuring compliance with State and Federal regulations. The Water Utilities Department is comprised of the Assistant Director of Public Works, Public Works Supervisor, Maintenance Workers, and the Administrative Assistant, all of whom work in the Street, Storm and Sewer sections.

PROGRAMS & GOALS

Administration

The services performed in this program include those administrative and managerial tasks required for the effective operation of the department including staff time spent on citywide policy issues, special projects not directly related to any other program, personnel management and budget administration.

Program goals include:

- Expand the use of the computerized maintenance management system for complaint tracking, work requests, work order generation, inventory control system, maintenance of infrastructure and effective job and activity costing.
- Establish a plan and develop a system for the identification and maintenance of Raymore's critical infrastructure assets.
- Continue to implement Career Development/Training Plans for division employees.
- Explore intergovernmental relationships to positively affect our infrastructure.

Customer Service

This program involves responding in a timely and quality manner to citizen and staff inquiries.

Program goals include:

- Review the work order system to assure the best possible customer service.
- Water System Maintenance.
- The services provided in this program include the operation and maintenance of the water distribution system. Continue the program for valve inventory and maintenance.
- Continue the program for hydrant inventory and maintenance.

- Continue to service the City's water distribution system.

FY 2015 PERFORMANCE SUMMARY

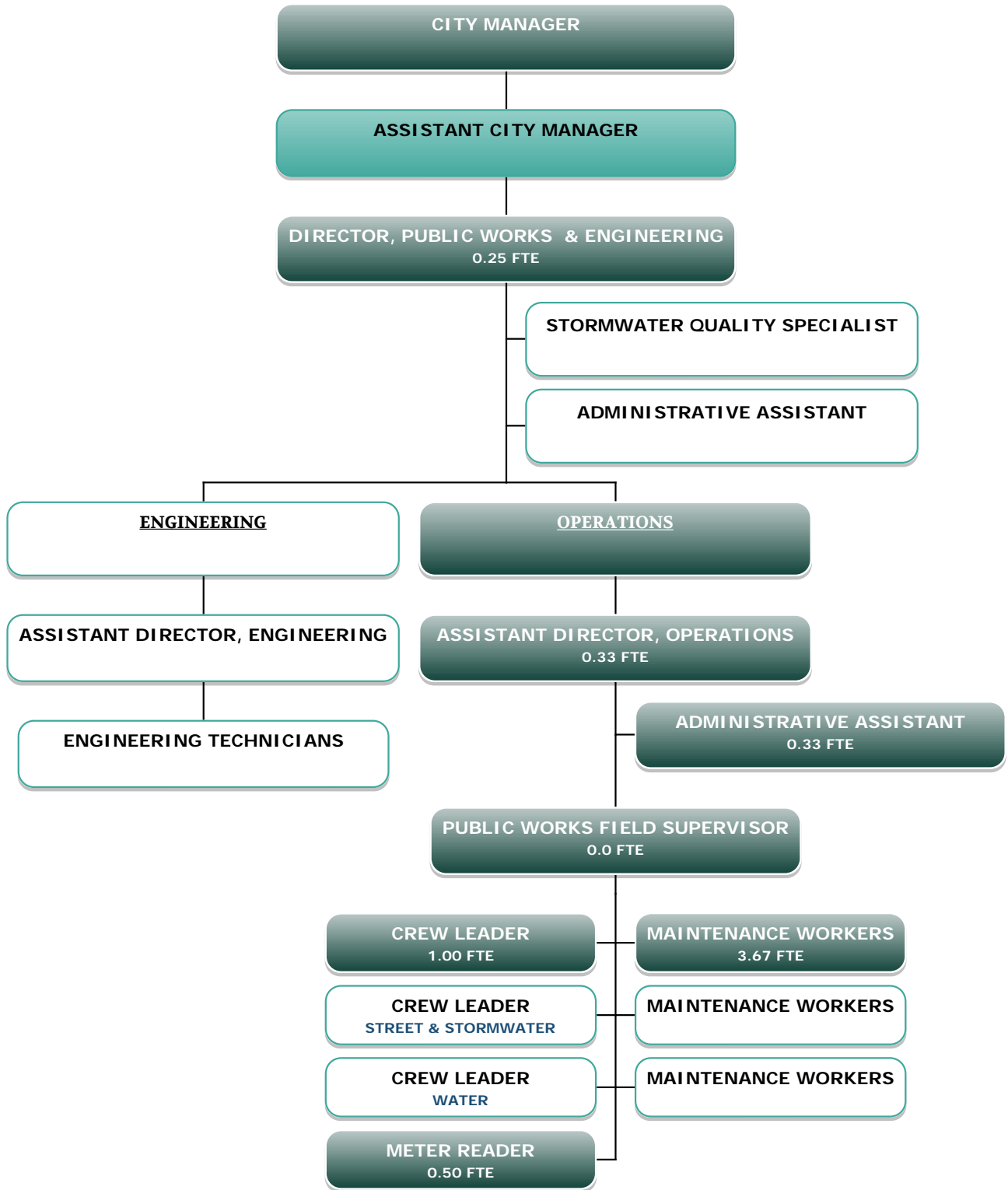
Significant areas of accomplishment in the prior year include:

1. Continued to gather data on hydrant and valve location for input into the City's GIS system.
2. Tested the operation of and flushed 995 Fire Hydrants.
3. Continued the valve exercising program.
4. The City's ongoing conversion of its meters from touch-wand to radio-read continues. There are approximately 1,800 meters (out of a total of 6,875) left to be converted city-wide. Approximately 300 will be converted in FY 2015, at a budgeted amount of \$82,908. Full conversion is expected to be accomplished in 2020.

SIGNIFICANT BUDGETARY ISSUES

1. The cost of purchase of water from Kansas City Water Services is included in this budget. The City's rate for water is scheduled to rise by 5%, from the FY 2015 budgeted amount of \$1,813,002.
2. This budget includes an FTE expansion item. This will eliminate one (1) Field Supervisor position after the 1st quarter and create two (2) Worker I positions. These positions will continue to be allocated to the Streets, Water and Sewer Departments. \$5,390

SEWER



SEWER

By Category

	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Department Requested	2015-16 C.M. Proposed	2015-16 Council Adopted
Personnel	379,048	383,491	399,907	393,857	439,860	439,860	439,860
Commodities	18,609	18,249	22,813	14,590	21,965	21,965	21,965
Maintenance and Repairs	78,719	93,459	106,640	134,000	81,440	81,440	81,440
Utilities	59,784	66,032	55,914	57,140	55,089	55,089	55,089
Contractual	1,459,597	1,556,373	1,619,161	1,637,396	1,708,156	1,708,156	1,708,156
Capital Outlay	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0
Transfers/Miscellaneous	2,185,023	2,252,493	419,761	419,761	427,643	427,643	427,643
Total	4,180,780	4,370,096	2,624,196	2,656,744	2,734,153	2,734,153	2,734,153

Department Position Control Roster

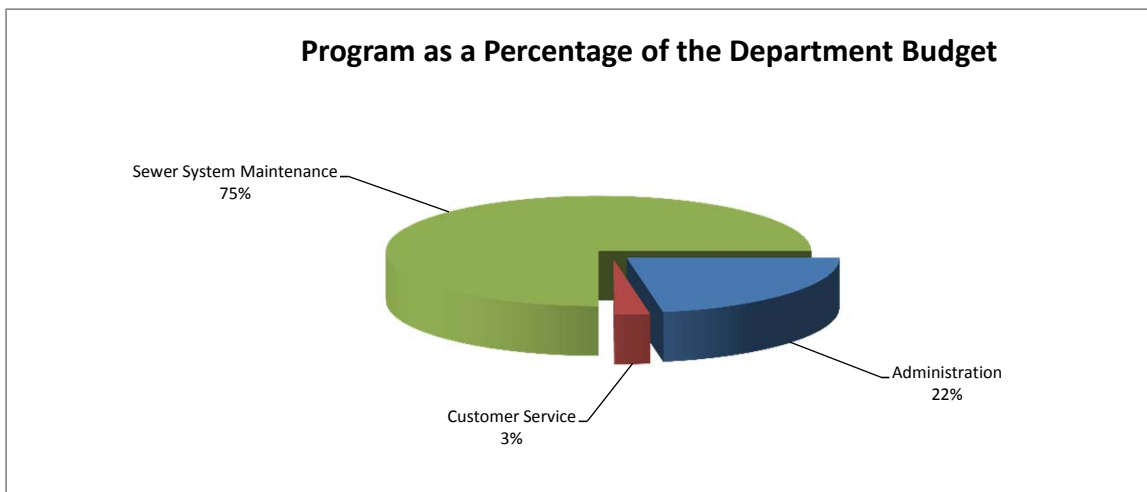
	2013-14 Actual	2014-15 Actual	2015-16 Adopted
Director, Public Works & Engineering	0.25	0.25	0.25
Assistant Director, PW - Operations	0.33	0.33	0.33
Public Works Field Supervisor*	0.34	0.34	0.00
Crew Leader, Water/Sewer	1.00	1.00	1.00
Maintenance Worker**	3.00	3.00	3.68
Administrative Assistant	0.33	0.33	0.33
Meter Reader	0.50	0.50	0.50
Total FTE	5.75	5.75	6.09

* Elimination of position after the 1st Qtr

** Creation of two FTE's to replacing the Field Supervisor

By Program

Administration	608,680
Customer Service	74,119
Sewer System Maintenance	2,051,354
Total	2,734,153



SEWER UTILITIES DEPARTMENT

The Operation & Maintenance division of the Public Works Department includes four sections: Street, Storm, Water and Sewer. The Assistant Public Works Director of Operations and Maintenance (hereafter referred to as the Assistant Director of Public Works) and the Administrative Assistant handle the administration of these sections. The Assistant Director of Public Works handles human resources, work detail, approval of work schedules, priority of work, and customer service. The Assistant Director of Public Works reports directly to the Public Works Director who approves all major decisions made by the Assistant Director of Public Works.

The Sewer Department is involved in the operation and maintenance of the sanitary sewer collection system. This includes regular inspection and maintenance of the collection system and four lift stations, regular sewer jetting, and assuring compliance with State and Federal regulations. The Sewer Department is comprised of the Assistant Director of Public Works, Public Works Supervisor, Maintenance Workers, and the Administrative Assistant, all of whom work in the Street/Storm and Water divisions.

PROGRAMS & GOALS

Administration

The services performed in this program include those administrative and managerial tasks required for the effective operation of the department including staff time spent on citywide policy issues, special projects not directly related to any other program, personnel management, and budget administration.

Program goals include:

- Expand the use of the Computerized Maintenance Management System for complaint tracking, work requests, work order generation, inventory control system, maintenance of infrastructure and effective job and activity costing.
- Continue to implement Career Development/Training Plans for division employees.
- Explore intergovernmental relationships to positively affect our infrastructure.

Customer Service

This program involves responding in a timely and quality manner to citizen and staff inquiries.

Program goals include:

- Review the work order system to assure the best possible customer service to our stakeholders.
- Integration of the work order system with the City wide request tracker system.

Sewer System Maintenance

The services provided in this program include the operation and maintenance of the sewer collection system.

Program goals include:

- Continue to develop a sanitary sewer line maintenance program incorporating closed circuit television inspections and cleaning.
- Continue to service the City's sewer collection system.

FY 2015 PERFORMANCE SUMMARY

1. Continued the use of the sewer camera to televise the system in order to be able to correct problems before they impact customers. Televised approximately 30,000 linear feet (one-tenth of the total system).
2. Continued the annual sewer jetting program. In FY 2015 approximately 135,671 linear feet was jetted. The goal is to jet the entire system every three years.
3. Developed Standard Operating Procedures for the Utilities Division.

SIGNIFICANT BUDGETARY ISSUES

1. The cost of treatment of sewer by the Little Blue Valley Sewer District is included in this budget. The City's rate will increase by 6% next year, resulting in an increase from the projected FY 2015 expenditure of \$939,716 to an FY 2016 expenditure of \$996,096.
2. The cost of treatment of sewer by the Middle Big Creek Sewer Subdistrict is included in this budget. \$635,700
3. The budget for odor control materials has been reduced by \$30,000 to reflect the conversion from chemicals to liquid oxygen.
4. The budget also includes \$10,000 for maintaining an inventory of pump repair parts for the pumps at the Owen Good Lift Station
5. This budget includes an FTE expansion item. This will eliminate one (1) Field Supervisor position after the 1st quarter and create two (2) Worker I positions. These positions will continue to be allocated to the Streets, Water and Sewer Departments. \$3,435

SOLID WASTE

The City provides residential solid waste and recycling collection. Service provision is accomplished by contract from a private solid waste collection company. This chapter is to account for the revenues and expenditures pursuant to provision of this service.

SIGNIFICANT BUDGETARY ISSUES

1. In FY 2016, the City monthly charge to residents for trash/recycling and yard waste collection is \$11.91 for 2015 and will continue at the same rate for 2016. Revenues from trash/recycling fees are passed on in full to the City contractor. Total projected revenues and expenditures from solid waste fees \$948,000.



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TRANSFERS FROM ENTERPRISE FUND TO OTHER FUNDS

This chapter is included to note any transfers from the Enterprise Fund that are included in the fiscal year budget.

SIGNIFICANT BUDGETARY ISSUES

1. The Enterprise Fund makes an annual payment to the General Fund for services provided by the General Fund operations for the benefit of the Utility. The payment is made according to a formula for the calculation of the cost of services provided, as outlined in the following pages. \$756,464
2. The Enterprise Capital Maintenance Fund was established in FY 2010. The Fund accepts a transfer in the amount of \$234,144 to support the ongoing maintenance of the water and sewer infrastructure of the City. \$234,144

Enterprise Fund Payment to General Fund for Services

The Enterprise Fund (50) often benefits from expenditures on its behalf made by the General Fund (01). For example, the Finance Department, whose funding is provided by the General Fund (01), provides purchasing and accounting services to support Enterprise Fund (50) operations. Knowing and accounting for the full cost of the water/sewer utility sets a basis for financial analysis of the program, and for setting rates appropriately. General Fund (01) revenues should not subsidize the utility, which should be self supporting. Best practices from the fields of finance, accounting, and utility operations indicate that these indirect costs be identified and allocated to the Enterprise Fund (50).

Approaches to calculating an appropriate payment to the General Fund for services vary.

- One approach is to track activities individually and itemize expenses as they occur. While very accurate this approach is very time consuming, complicated, and costly, so much so that most municipal organizations reject it because the benefits do not outweigh the costs.
- A more common approach is to determine an appropriate “indirect cost rate”. This involves determining direct and indirect costs for programs, calculating what percent the indirect costs are of the direct, and using that percentage to calculate the appropriate share of indirect costs for each program. The following is an example using FY 2016 Proposed Budget figures:

Indirect Costs	Budget
Administration	\$ 1,116,291
Information Technology Services	\$ 453,152
Finance (less Utility Billing)	<u>\$ 331,565</u>
	\$ 1,901,008

Direct Costs	Budget
General Fund (less indirect costs)	\$ 7,339,826
Park Fund	\$ 1,164,007
Enterprise Fund	<u>\$ 7,237,795</u>
	\$15,741,628

Indirect/Direct Cost Rate 12.08% (\$1,901,008 / \$15,741,628)

Enterprise Fund Indirect Calculation \$874,059
($\$7,237,795 \times 12.08\% = \$874,059$)

Total Enterprise Fund Payment for Services to General Fund:

Indirect Costs	\$ 874,059
Utility Billings	<u>\$ 237,034</u>
Total	\$1,111,093

Using this method, the Enterprise Fund would pay \$1,111,093 to the General Fund.

- Consistent with the full cost of service approach, many cities also charge their franchise fee to their municipal utilities. Assessing our current franchise fee to water/sewer service would result in the following additional charge:

Annual Revenues	\$6,032,792
Fee	7%
Annual Payment	\$ 422,295

Staff is not recommending allocation of this additional fee at this time.

- The City uses a combined method to calculate the appropriate transfer to the General Fund.

The steps taken are as follows:

1. Calculate Enterprise Fund operating expenditures (not including capital outlay)
2. Multiply the amount immediately above by 10%, a generally accepted percentage for determining overhead, or "indirect," costs.
3. Add to the resulting number General Fund expenses that are directly for the benefit of the utility.

Using FY 2016 budget numbers, this method results in a transfer from the Enterprise Fund to the General Fund of \$756,464, as follows:

1. Calculate Enterprise Fund operating expenditures (not including capital outlay)

Personnel	\$ 906,411
Commodities	\$1,986,355
Maintenance/Supplies	\$ 142,900
Utilities	\$ 77,400
Contractual [1]	\$1,827,859
VERP	\$ 98,822
Debt Service plus estimated fees (4%)	<u>\$ 155,556</u>
Total Enterprise Fund Operating Expenses	\$5,195,303

2. Multiply the amount immediately above by 10%, a generally accepted percentage for determining overhead costs.

- $\$5,195,303 \times 10\% = \$519,530$

3. Add to the resulting number General Fund expenses that are directly for the benefit of the utility.

● Direct Expenses	
Utility Billing Payroll	\$ 136,106
Late Notices	\$ 5,988
Statement Billing	\$ 53,400
Other (1390) Utility Billing Expenses	<u>\$ 41,440</u>
	\$236,934
Allocated Enterprise Fund Indirect Expenses	\$519,530
Allocated Direct Expenses	\$236,934
Total Allocated Direct & Indirect Expense	<u>\$756,464</u>

[1] This expense only includes those related to water and sewer. Trash services are not included due to the pass-through expense the City is offering at the present time.

ENTERPRISE FUND DEBT SERVICE

This chapter is included to delineate debt service items that are being paid out of the Enterprise Fund.

SIGNIFICANT BUDGETARY ISSUES

1. The Series 1999B Water/Sewer Bonds are funded by Debt Service Fund. For accounting purposes these bonds must be paid out of the Enterprise fund. This budget includes a debt service payment in the amount of \$155,556 which is offset by a transfer from the Debt Service Fund.



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Debt Service

The Debt Service Fund is utilized to report the City's financing activities. It is used to account for the accumulation of resources for and the payment of financed debt. The City issues bond debt and utilizes general revenues or other dedicated revenues like special sales taxes to pay the matured bonds. All general obligation bond debt is included in this fund.

Debt may also be issued through the Enterprise Fund, Park Fund or other funds. All debt service charts are presented in this section.



General Obligation Bonds

General Obligation Bonds commonly called "G.O. Bonds" are bonds secured by the pledge of the City's full faith, credit and taxing power. The taxing power is usually an unlimited ad valorem tax based upon the assessed value of property located within the City. When unlimited ad valorem taxes are pledged, the City is legally required to raise taxes in order to pay the debt service on the bonds. Due to the pledge of a City's unlimited ad valorem taxes, G.O. Bonds carry the lowest interest rates among the various financing options. The voters must approve G.O. Bonds with either a four-sevenths (4/7ths) or two-thirds (2/3rds) majority, depending upon when the election is held. The City has a Missouri constitutional debt limit not to exceed 20% of the City's assessed valuation.

Bond issues accounted for in this section include:

- Series 2013 (Refunding of the remaining portion of Series 2007)
- Series 2012 (Refunding of Series 2004 and partial refunding of Series 2007)
- Series 2008 (Refunding of Series 1999A)
- Series 2007 (Refunded in Series 2012 and 2013)
- Series 2004 (Refunding of Series 2000 and Series 1997) (Refunded in Series 2012)
- Series 2000 (Refunded in Series 2004)
- Series 1999B (State Revolving Fund)
- Series 1997 (Refunded in Series 2004)

State law requires the Missouri State Auditor to annually review all taxing jurisdictions throughout Missouri as to their compliance with the tax limitation provisions of Missouri's Hancock Amendment. To accomplish this, the Auditor provides the City a set of worksheets used to calculate the allowable tax rates for each of the General, Park and Debt Service funds. These worksheets contain calculations performed by the Auditor based on information provided by the City. When received, the City verifies or revises these numbers as appropriate. Statute provides that "a tax rate proposed for annual debt service requirements will be prima facie valid if, after making the payment for which the tax was levied, bonds remain outstanding and the debt fund reserves do not exceed the following year's payments (see attached RSMo 137.073 6(2))." The Auditor may also approve a higher rate, if for instance balloon payments would warrant accumulation of a larger reserve.

SIGNIFICANT BUDGETARY ISSUES - HISTORY

1. In 2010, City staff advised the City Council that the slowdown in housing and retail growth, coupled with the decline in the value of property assessments, meant that the \$0.7170 levy amount the City has adopted for years would not be sufficient to cover debt service payments after 2012 for several years. In 2012 Council directed that \$550,000 from the 2007 General Obligation Bond issue for street improvements be transferred to the Debt Service Fund in order to correct this problem. That transfer occurred in the FY 2013 Budget.
2. The City's bond rating was upgraded from A1 to Aa2 in FY 2013.

3. **Cost of Issuance:** In FY 2013, two bond refundings took place and resulted in interest savings over the period of the new issuances in excess of \$2.2 million dollars. The first of these was the Series 2012 done in December of 2012 and it refunded the entire balance of the Series 2004 bond and a portion of the Series 2007 bond. The second refunding was the Series 2013 done in January of 2013 and it refunded the remaining balance of the Series 2007 bond that wasn't refunded with the Series 2012 bond in December. These two refundings had a combined Cost of Issuance of \$136,649. Cost of Issuance items include expenses associated with Bond Counsel and Financial Advisor, Rating Agency Fees (Moody's), Registration of the issues with the Missouri State Auditor, Escrow Trustee and Verification Fees, and the CUSIP Fee.
4. **Series 2004 Refunding:** As a result of the Series 2004 being refunded, a second interest payment due after the refunding did not need to be made. This resulted in lower total payments against the Series 2004 in FY 2013 in the amount of the second interest payment that was going to be \$68,435. The original budget amount of \$1,032,335 is therefore projected to be expensed only at what had been paid before the refunding at \$963,900.
5. The Series 2012 Refunding was a new refunding issuance in FY 2013. It therefore had nothing budgeted at the beginning of the year. There was a small refunding crossover payment in FY 2013 when it was created of \$19,300. In FY 2014, first year principal and interest payment will be \$543,500. This payment will take the place of the Series 2004 payment and a portion of the Series 2007 payment, both of which do not exist any longer and are budgeted at \$0 for FY 2014. Payments for the Series 2013 will not begin until FY 2015.
6. In 2015 the City will have to make a decision regarding the debt service levy. Options include reducing the debt service levy, defeasing existing bonds and maintaining the debt service levy at its current level, or performing a no-tax-increase general obligation bond issue. Using an assumption of 1% growth in assessed valuation and keeping the debt service levy at its current \$0.7170, it is calculated that the City could accomplish a no-tax-increase bond issue in 2016 in the amount of \$9.75 million.
7. During the fourth quarter of 2015 the City will defease approximately \$600,000 of the 2019 maturity of the Series 2013 Bonds.

DEBT SERVICE (40)	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Adopted	2016-17 Forecast	2017-18 Forecast
Fund Balance							
Beginning of Year	328,116	949,994	905,885	906,875	663,883	1,269,298	1,240,515
Revenue							
Property Tax	1,918,886	1,891,452	1,931,743	1,953,607	1,991,493	1,970,571	1,990,277
Interest	15,367	40,539	4,529	3,677	4,302	6,346	6,203
Penalties	17,687	10,940	17,386	12,566	13,940	17,735	17,912
Bond Proceeds	2,685,073	-	-	-	-	-	-
Transfers In - GO Bond funds	550,000	-	-	-	-	-	-
Total Revenue	5,187,013	1,942,931	1,953,658	1,969,850	2,009,736	1,994,653	2,014,392
Total Fund Bal & Revenues	5,515,129	2,892,925	2,859,543	2,876,725	2,673,619	3,263,951	3,254,907
Expenditures							
Debt Service	4,157,018	1,867,091	1,448,020	1,448,960	1,241,765	1,869,911	1,794,476
Fees	6,586	1,988	3,000	7,000	7,000	-	-
Misc. - Cost of Issuance	287,100	-	-	5,000	-	-	-
Defeasance of partial bond issue *	-	-	-	600,000	-	-	-
Debt Service							
Series 1999B Water/Sewer (Transfer to Fund 50) **	114,431	116,971	151,881	151,881	155,556	153,525	156,213
Series 2000 (final pmt due in FY15)	-	-	685,000	685,000	-	-	-
Series 2004 Refunding (refunded 2012)	963,900	-	-	-	-	-	-
Series 2007 - Parks & Trans (refunded 2012 & 2013)	646,388	646,388	323,194	323,194	-	-	-
Series 2008 Water/Sewer Refunding	353,525	336,730	172,830	172,830	176,830	185,755	179,720
Series 2012 Refunding	2,126,449	752,650	202,275	202,275	651,950	559,400	463,600
Series 2013 Refunding	66,756	131,323	65,661	65,661	412,985	545,850	663,625
Projected 2016 - Parks & Transportation	-	-	-	-	-	578,906	487,531
Total Expenditures	4,565,135	1,986,050	1,603,841	2,212,841	1,404,321	2,023,436	1,950,689
Annual Difference	621,878	(43,119)	349,817	(242,991)	605,414	(28,783)	63,704
Fund Balance (Gross)	949,994	906,875	1,255,702	663,883	1,269,298	1,240,515	1,304,218

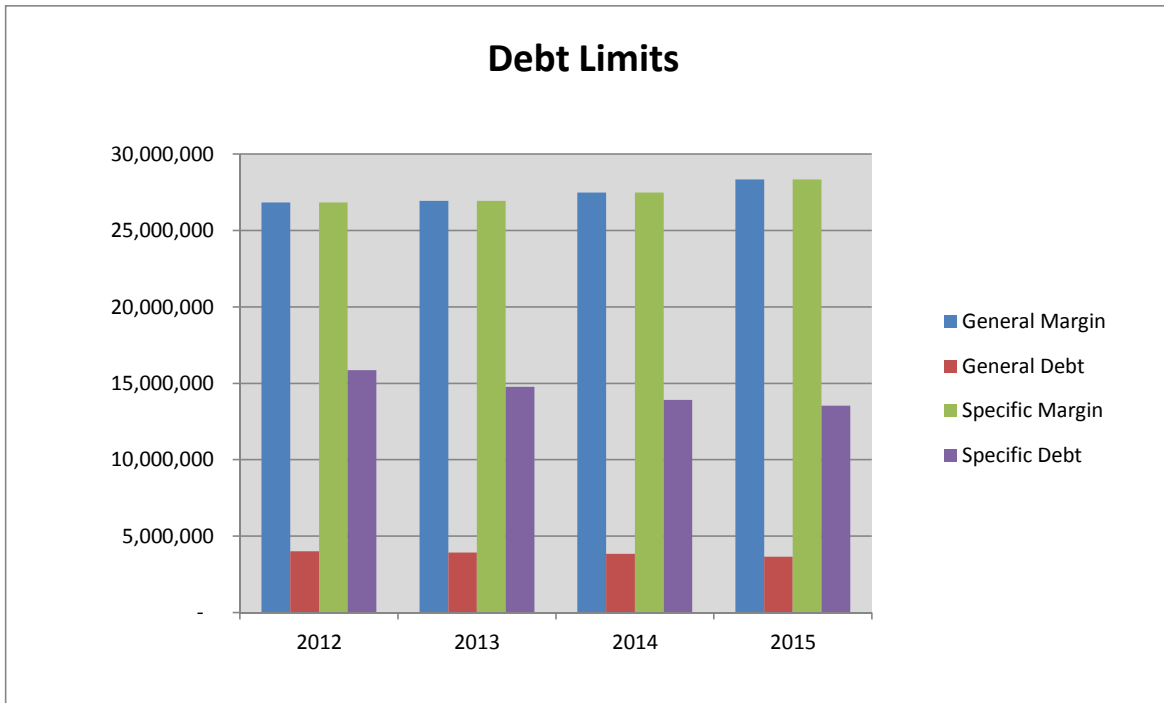
Applicable Data:							
Assessed Valuation	\$268,321,175	\$269,391,874	\$274,918,628	\$274,918,628	\$283,422,039	\$280,444,484	\$283,248,937
Legal Debt Margin	53,664,235	53,878,375	54,983,726	54,983,726	56,684,408	56,088,897	56,649,787
Collection Rate	0.98	0.98	0.98	0.98	0.98	0.98	0.98
Debt Service Levy	0.7170	0.7170	0.7170	0.7170	0.7170	0.7170	0.7170
Operating Levy	0.5898	0.5898	0.5898	0.5898	0.5887	\$ 0.5887	\$ 0.6004
Total City Property Tax	1.3068	1.3068	1.3068	1.3068	1.3057	1.3057	1.3174

*The City intends to hold a bond election for up to approximately \$9.75 million with no levy increase expected, this issue as well as a 2015 partial defeasance of the Series 2013's 2019 maturity are reflected in the projected, proposed and forecast columns on this page, however the following debt service payment schedules are the current funded ones.

** The 1999B bond issue is funded by the Debt Service Fund, however, due to the Water/Sewer Issuance funds are transferred to the Enterprise Fund (50) for payment.

Legal Debt Limit

Year	General Margin	General Debt	Specific Margin	Specific Debt	Total Debt	Assessed Value
2012	26,832,118	4,015,105	26,832,118	15,852,268	19,867,373	268,321,175
2013	26,939,187	3,910,984	26,939,187	14,761,389	18,672,373	269,391,874
2014	27,491,863	3,843,338	27,491,863	13,909,035	17,752,373	274,918,628
2015	28,342,204	3,655,997	28,342,204	13,542,634	17,198,631	283,422,039



Notes: Debt margin is the total general obligation indebtedness allowed by the State Constitution. The maximum amount of debt is 20% of assessed value. General Margin is 10% that can be issued for any City purpose. Specific Margin is 10% that can only be issued for the purpose of acquiring right-of-way, constructing or extending and improving streets, avenues and/or sanitary or storm systems, and purchasing or constructing waterworks or other plants.

As you can see in the charts above Raymore carries a healthy debt service balance well within the legal limits. This would allow the City to bring forward a \$9.75 million no-tax increase bond issue to the voters in 2016.



City of Raymore, Missouri

Aggregate General Obligation Debt Service

General Obligation Bonds

Date	Series 1999B *		Series 2000		Series 2007**		Series 2008	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
03/01/2015	-	18,440.63	302,372.70	382,627.30		323,193.75	145,000.00	15,365.00
09/01/2015	115,000.00	18,440.63					-	12,465.00
03/01/2016	-	15,278.13					155,000.00	12,465.00
09/01/2016	125,000.00	15,278.13					-	9,365.00
03/01/2017	-	11,762.50					170,000.00	9,365.00
09/01/2017	130,000.00	11,762.50					-	6,390.00
03/01/2018	-	8,106.25					170,000.00	6,390.00
09/01/2018	140,000.00	8,106.25					-	3,330.00
03/01/2019	-	4,168.75					180,000.00	3,330.00
09/01/2019	145,000.00	4,168.75						
03/01/2020								
09/01/2020								
03/01/2021								
09/01/2021								
03/01/2022								
09/01/2022								
03/01/2023								
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09/01/2024								
03/01/2025								
09/01/2025								
03/01/2026								
09/01/2026								
03/01/2027								
09/01/2027								
Totals	655,000.00	115,512.52	302,372.70	382,627.30	-	323,193.75	820,000.00	78,465.00

* Does not include semiannual subsidies from SRF program. January payments displayed in March, July payments in September to line up with other City bond issues.

**Unrefunded Interest



City of Raymore, Missouri

Aggregate General Obligation Debt Service

General Obligation Bonds

Date	Principal	Series 2012 Interest	Escrow	Principal	Series 2013 Interest	Escrow	Total Principal	Total Interest	Total Escrow	Total P&I	Fiscal Year Totals
03/01/2015	70,000.00	118,775.00	(104,575.00)		65,661.25	(65,661.25)	517,372.70	924,062.93	(170,236.25)	1,271,199.38	-
09/01/2015	-	118,075.00			65,661.25		115,000.00	214,641.88	-	329,641.88	1,600,841.26
03/01/2016	420,000.00	118,075.00		295,000.00	65,661.25		870,000.00	211,479.38	-	1,081,479.38	-
09/01/2016	-	113,875.00		-	64,923.75		125,000.00	203,441.88	-	328,441.88	1,409,921.26
03/01/2017	335,000.00	113,875.00		430,000.00	64,923.75		935,000.00	199,926.25	-	1,134,926.25	-
09/01/2017	-	110,525.00		-	63,526.25		130,000.00	192,203.75	-	322,203.75	1,457,130.00
03/01/2018	245,000.00	110,525.00		555,000.00	63,526.25		970,000.00	188,547.50	-	1,158,547.50	-
09/01/2018	-	108,075.00		-	57,698.75		140,000.00	177,210.00	-	317,210.00	1,475,757.50
03/01/2019	185,000.00	108,075.00		650,000.00	57,698.75		1,015,000.00	173,272.50	-	1,188,272.50	-
09/01/2019	-	106,225.00		-	50,873.75		145,000.00	161,267.50	-	306,267.50	1,494,540.00
03/01/2020	290,000.00	106,225.00		925,000.00	50,873.75		1,215,000.00	157,098.75	-	1,372,098.75	-
09/01/2020	-	103,325.00		-	41,161.25		-	144,486.25	-	144,486.25	1,516,585.00
03/01/2021	-	103,325.00		1,040,000.00	41,161.25		1,040,000.00	144,486.25	-	1,184,486.25	-
09/01/2021	-	103,325.00		-	30,761.25		-	134,086.25	-	134,086.25	1,318,572.50
03/01/2022	-	103,325.00		1,225,000.00	30,761.25		1,225,000.00	134,086.25	-	1,359,086.25	-
09/01/2022	-	103,325.00		-	17,592.50		-	120,917.50	-	120,917.50	1,480,003.75
03/01/2023	-	103,325.00		1,355,000.00	17,592.50		1,355,000.00	120,917.50	-	1,475,917.50	-
09/01/2023	-	103,325.00		-	6,075.00		-	109,400.00	-	109,400.00	1,585,317.50
03/01/2024	920,000.00	103,325.00		675,000.00	6,075.00		1,595,000.00	109,400.00	-	1,704,400.00	-
09/01/2024	-	89,525.00		-	-		-	89,525.00	-	89,525.00	1,793,925.00
03/01/2025	1,875,000.00	89,525.00		-	-		1,875,000.00	89,525.00	-	1,964,525.00	-
09/01/2025	-	61,400.00		-	-		-	61,400.00	-	61,400.00	2,025,925.00
03/01/2026	2,135,000.00	61,400.00		-	-		2,135,000.00	61,400.00	-	2,196,400.00	-
09/01/2026	-	29,375.00		-	-		-	29,375.00	-	29,375.00	2,225,775.00
03/01/2027	2,350,000.00	29,375.00		-	-		2,350,000.00	29,375.00	-	2,379,375.00	-
09/01/2027	-	-		-	-		-	-	-	-	2,379,375.00
1,153,044.00	8,825,000.00	2,419,525.00	(104,575.00)	7,150,000.00	862,208.75	(65,661.25)	17,752,372.70	4,181,532.32	(170,236.25)	21,763,668.77	21,763,668.77

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$1,800,000
 Issue Series 1999B (SRF) *
 Purpose New Money
 Dated December 1, 1999

Date	Principal	Interest	Total P+I	Fiscal Year Total
03/01/2015	-	18,440.63	18,440.63	
09/01/2015	115,000.00	18,440.63	133,440.63	151,881.26
03/01/2016	-	15,278.13	15,278.13	
09/01/2016	125,000.00	15,278.13	140,278.13	155,556.26
03/01/2017	-	11,762.50	11,762.50	
09/01/2017	130,000.00	11,762.50	141,762.50	153,525.00
03/01/2018	-	8,106.25	8,106.25	
09/01/2018	140,000.00	8,106.25	148,106.25	156,212.50
03/01/2019	-	4,168.75	4,168.75	
09/01/2019	145,000.00	4,168.75	149,168.75	153,337.50
03/01/2020	-	-	-	
09/01/2020	-	-	-	-
03/01/2021	-	-	-	
09/01/2021	-	-	-	-
03/01/2022	-	-	-	
09/01/2022	-	-	-	-
03/01/2023	-	-	-	
09/01/2023	-	-	-	-
03/01/2024	-	-	-	
09/01/2024	-	-	-	-
03/01/2025	-	-	-	
09/01/2025	-	-	-	-
03/01/2026	-	-	-	
09/01/2026	-	-	-	-
03/01/2027	-	-	-	
Total	\$655,000.00	\$115,512.52	\$770,512.52	-

* Does not include semiannual subsidies from SRF program

Piper Jaffray & Co.
 Public Finance

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$4,897,373
 Issue Series 2000
 Purpose New Money
 Dated September 28, 2000

Date	Principal	Interest	Total P+I	Fiscal Year Total
03/01/2015	302,372.70	382,627.30	685,000.00	
09/01/2015	-	-	-	685,000.00
03/01/2016	-	-	-	-
09/01/2016	-	-	-	-
03/01/2017	-	-	-	-
09/01/2017	-	-	-	-
03/01/2018	-	-	-	-
09/01/2018	-	-	-	-
03/01/2019	-	-	-	-
09/01/2019	-	-	-	-
03/01/2020	-	-	-	-
09/01/2020	-	-	-	-
03/01/2021	-	-	-	-
09/01/2021	-	-	-	-
03/01/2022	-	-	-	-
09/01/2022	-	-	-	-
03/01/2023	-	-	-	-
09/01/2023	-	-	-	-
03/01/2024	-	-	-	-
09/01/2024	-	-	-	-
03/01/2025	-	-	-	-
09/01/2025	-	-	-	-
03/01/2026	-	-	-	-
09/01/2026	-	-	-	-
03/01/2027	-	-	-	-
Total	\$302,372.70	\$382,627.30	\$685,000.00	-

Piper Jaffray & Co.
 Public Finance

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$14,400,000
 Issue Series 2007**
 Purpose New Money
 Dated August 1, 2007

Date	Principal	Interest	Total P+I	Fiscal Year Total
03/01/2015	-	323,193.75	323,193.75	
09/01/2015	-	-	-	323,193.75
03/01/2016	-	-	-	
09/01/2016	-	-	-	
03/01/2017	-	-	-	
09/01/2017	-	-	-	
03/01/2018	-	-	-	
09/01/2018	-	-	-	
03/01/2019	-	-	-	
09/01/2019	-	-	-	
03/01/2020	-	-	-	
09/01/2020	-	-	-	
03/01/2021	-	-	-	
09/01/2021	-	-	-	
03/01/2022	-	-	-	
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09/01/2023	-	-	-	
03/01/2024	-	-	-	
09/01/2024	-	-	-	
03/01/2025	-	-	-	
09/01/2025	-	-	-	
03/01/2026	-	-	-	
09/01/2026	-	-	-	
03/01/2027	-	-	-	
Total	-	\$323,193.75	\$323,193.75	-

Piper Jaffray & Co.
 Public Finance

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$2,515,000
 Issue Series 2008
 Purpose Refunding Bonds
 Dated March 25, 2008

Date	Principal	Interest	Total P+I	Fiscal Year Total
03/01/2015	145,000.00	15,365.00	160,365.00	
09/01/2015	-	12,465.00	12,465.00	172,830.00
03/01/2016	155,000.00	12,465.00	167,465.00	
09/01/2016	-	9,365.00	9,365.00	176,830.00
03/01/2017	170,000.00	9,365.00	179,365.00	
09/01/2017	-	6,390.00	6,390.00	185,755.00
03/01/2018	170,000.00	6,390.00	176,390.00	
09/01/2018	-	3,330.00	3,330.00	179,720.00
03/01/2019	180,000.00	3,330.00	183,330.00	
09/01/2019	-	-	-	183,330.00
03/01/2020	-	-	-	-
09/01/2020	-	-	-	-
03/01/2021	-	-	-	-
09/01/2021	-	-	-	-
03/01/2022	-	-	-	-
09/01/2022	-	-	-	-
03/01/2023	-	-	-	-
09/01/2023	-	-	-	-
03/01/2024	-	-	-	-
09/01/2024	-	-	-	-
03/01/2025	-	-	-	-
09/01/2025	-	-	-	-
03/01/2026	-	-	-	-
09/01/2026	-	-	-	-
03/01/2027	-	-	-	-
Total	\$820,000.00	\$78,465.00	\$898,465.00	-

Piper Jaffray & Co.
 Public Finance

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$9,335,000
 Issue Series 2012
 Purpose Refunding Bonds
 Dated December 28, 2012

Date	Principal	Interest	Escrow	Total	Fiscal Year Total
03/01/2015	70,000.00	118,775.00	(104,575.00)	293,350.00	
09/01/2015	-	118,075.00		118,075.00	411,425.00
03/01/2016	420,000.00	118,075.00		538,075.00	
09/01/2016	-	113,875.00		113,875.00	651,950.00
03/01/2017	335,000.00	113,875.00		448,875.00	
09/01/2017	-	110,525.00		110,525.00	559,400.00
03/01/2018	245,000.00	110,525.00		355,525.00	
09/01/2018	-	108,075.00		108,075.00	463,600.00
03/01/2019	185,000.00	108,075.00		293,075.00	
09/01/2019	-	106,225.00		106,225.00	399,300.00
03/01/2020	290,000.00	106,225.00		396,225.00	
09/01/2020	-	103,325.00		103,325.00	499,550.00
03/01/2021	-	103,325.00		103,325.00	
09/01/2021	-	103,325.00		103,325.00	206,650.00
03/01/2022	-	103,325.00		103,325.00	
09/01/2022	-	103,325.00		103,325.00	206,650.00
03/01/2023	-	103,325.00		103,325.00	
09/01/2023	-	103,325.00		103,325.00	206,650.00
03/01/2024	920,000.00	103,325.00		1,023,325.00	
09/01/2024	-	89,525.00		89,525.00	1,112,850.00
03/01/2025	1,875,000.00	89,525.00		1,964,525.00	
09/01/2025	-	61,400.00		61,400.00	2,025,925.00
03/01/2026	2,135,000.00	61,400.00		2,196,400.00	
09/01/2026	-	29,375.00		29,375.00	2,225,775.00
03/01/2027	2,350,000.00	29,375.00		2,379,375.00	
Total	\$8,825,000.00	\$2,419,525.00	(104,575.00)	\$11,349,100.00	-

Piper Jaffray & Co.
 Public Finance

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$7,150,000
 Issue Series 2013
 Purpose Refunding Bonds
 Dated February 28, 2013

Date	Principal	Interest	Escrow	Total	Fiscal Year Total
03/01/2015	-	65,661.25	(65,661.25)	131,322.50	
09/01/2015	-	65,661.25		65,661.25	196,983.75
03/01/2016	295,000.00	65,661.25		360,661.25	
09/01/2016	-	64,923.75		64,923.75	425,585.00
03/01/2017	430,000.00	64,923.75		494,923.75	
09/01/2017	-	63,526.25		63,526.25	558,450.00
03/01/2018	555,000.00	63,526.25		618,526.25	
09/01/2018	-	57,698.75		57,698.75	676,225.00
03/01/2019	650,000.00	57,698.75		707,698.75	
09/01/2019	-	50,873.75		50,873.75	758,572.50
03/01/2020	925,000.00	50,873.75		975,873.75	
09/01/2020	-	41,161.25		41,161.25	1,017,035.00
03/01/2021	1,040,000.00	41,161.25		1,081,161.25	
09/01/2021	-	30,761.25		30,761.25	1,111,922.50
03/01/2022	1,225,000.00	30,761.25		1,255,761.25	
09/01/2022	-	17,592.50		17,592.50	1,273,353.75
03/01/2023	1,355,000.00	17,592.50		1,372,592.50	
09/01/2023	-	6,075.00		6,075.00	1,378,667.50
03/01/2024	675,000.00	6,075.00		681,075.00	
09/01/2024	-	-		-	681,075.00
03/01/2025	-	-		-	-
09/01/2025	-	-		-	-
03/01/2026	-	-		-	-
09/01/2026	-	-		-	-
03/01/2027	-	-		-	-
Total	\$7,150,000.00	\$862,208.75	(65,661.25)	\$8,077,870.00	-

Piper Jaffray & Co.
 Public Finance

Revenue Bonds

Revenue bonds are payable from a specific source of revenue and do not pledge the full faith and credit of the City. Revenue bonds are payable from identified sources of revenue, and do not permit the bondholders to compel taxation or legislative appropriation of funds not pledged for payment of debt service. For this reason Revenue Bonds often carry a higher interest rate than G.O. Bonds. Pledged revenues may be derived from operation of the financed project, grants, a sales tax, or other non-ad valorem taxes. Revenue Bonds normally take the form of water/sewer revenue bonds, sales tax revenue bonds or some other type of bond with a pledged revenue source. Revenue bonds may be approved by a simple majority of the voters, and do not count against the City's constitutional debt limit. The City must also comply with certain bond covenants.

- No current issues.

Special Obligation Capital Improvement Bonds

Special Obligation debt is similar to General Obligation debt in that it is considered “direct debt” of the city. Unlike General Obligation debt, however, Special Obligation debt is not backed by the full faith and credit of the City of Raymore. Rather, special obligation bond debt is supported and repaid only by a “special” dedicated City revenue source. Normally, these revenue sources take the form of dedicated sales tax proceeds.

- Series 2006 (Refunding of Series 1998)

Capital Improvement Fund (45)

	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Adopted	2016-17 Forecast	2017-2018 Forecast
Expenditures							
Debt Service	347,069	739,876	745,585	745,585	740,761	745,500	824,303
2006 (refunding 1998) Special Obligation Bond	347,069	343,276	348,985	348,985	344,161	343,900	347,978
Hubach Hill & North Cass Parkway TDD		396,600	396,600	396,600	396,600	401,600	476,325

Notes: Payment for this bond is made from revenues received into the Capital Improvement Sales Tax Fund. The payment is pledged against future receipt of this sales tax revenue. This fund is presented in total, including a line item reflecting the above payment, in the Capital Funds section of this budget.



Hubach Hill & North Cass Parkway TDD

Revenue Bonds (Series 2009)

Date	Principal	Interest	Total P&I	DSRF *	Net Debt Service	Gross Fiscal Year Totals	Net Fiscal Year Totals
03/01/2015	-	198,300.00	198,300.00	(7,695.00)	190,605.00	-	-
09/01/2015	-	198,300.00	198,300.00	(7,695.00)	190,605.00	396,600.00	381,210.00
03/01/2016	-	198,300.00	198,300.00	(7,695.00)	190,605.00	-	-
09/01/2016	-	198,300.00	198,300.00	(7,695.00)	190,605.00	396,600.00	381,210.00
03/01/2017	-	198,300.00	198,300.00	(7,695.00)	190,605.00	-	-
09/01/2017	5,000.00	198,300.00	203,300.00	(7,695.00)	195,605.00	401,600.00	386,210.00
03/01/2018	-	198,162.50	198,162.50	(7,695.00)	190,467.50	-	-
09/01/2018	80,000.00	198,162.50	278,162.50	(7,695.00)	270,467.50	476,325.00	460,935.00
03/01/2019	-	195,962.50	195,962.50	(7,695.00)	188,267.50	-	-
09/01/2019	195,000.00	195,962.50	390,962.50	(7,695.00)	383,267.50	586,925.00	571,535.00
03/01/2020	-	190,600.00	190,600.00	(7,695.00)	182,905.00	-	-
09/01/2020	225,000.00	190,600.00	415,600.00	(7,695.00)	407,905.00	606,200.00	590,810.00
03/01/2021	-	184,412.50	184,412.50	(7,695.00)	176,717.50	-	-
09/01/2021	260,000.00	184,412.50	444,412.50	(7,695.00)	436,717.50	628,825.00	613,435.00
03/01/2022	-	176,612.50	176,612.50	(7,695.00)	168,917.50	-	-
09/01/2022	290,000.00	176,612.50	466,612.50	(7,695.00)	458,917.50	643,225.00	627,835.00
03/01/2023	-	167,912.50	167,912.50	(7,695.00)	160,217.50	-	-
09/01/2023	320,000.00	167,912.50	487,912.50	(7,695.00)	480,217.50	655,825.00	640,435.00
03/01/2024	-	158,312.50	158,312.50	(7,695.00)	150,617.50	-	-
09/01/2024	355,000.00	158,312.50	513,312.50	(7,695.00)	505,617.50	671,625.00	656,235.00
03/01/2025	-	147,662.50	147,662.50	(7,695.00)	139,967.50	-	-
09/01/2025	385,000.00	147,662.50	532,662.50	(7,695.00)	524,967.50	680,325.00	664,935.00
03/01/2026	-	136,112.50	136,112.50	(7,695.00)	128,417.50	-	-
09/01/2026	425,000.00	136,112.50	561,112.50	(7,695.00)	553,417.50	697,225.00	681,835.00
03/01/2027	-	123,096.88	123,096.88	(7,695.00)	115,401.88	-	-
09/01/2027	465,000.00	123,096.88	588,096.88	(7,695.00)	580,401.88	711,193.76	695,803.76
03/01/2028	-	108,856.25	108,856.25	(7,695.00)	101,161.25	-	-
09/01/2028	505,000.00	108,856.25	613,856.25	(7,695.00)	606,161.25	722,712.50	707,322.50
03/01/2029	-	93,075.00	93,075.00	(7,695.00)	85,380.00	-	-
09/01/2029	550,000.00	93,075.00	643,075.00	(7,695.00)	635,380.00	736,150.00	720,760.00
03/01/2030	-	75,887.50	75,887.50	(7,695.00)	68,192.50	-	-
09/01/2030	600,000.00	75,887.50	675,887.50	(7,695.00)	668,192.50	751,775.00	736,385.00
03/01/2031	-	56,387.50	56,387.50	(7,695.00)	48,692.50	-	-
09/01/2031	655,000.00	56,387.50	711,387.50	(7,695.00)	703,692.50	767,775.00	752,385.00
03/01/2032	-	35,100.00	35,100.00	(7,695.00)	27,405.00	-	-
09/01/2032	1,080,000.00	35,100.00	1,115,100.00	(777,195.00)	337,905.00	1,150,200.00	365,310.00
Totals	6,395,000.00	5,286,106.26	11,681,106.26	(1,046,520.00)	10,634,586.26	11,681,106.26	10,634,586.26

* Assumes two percent (2.00%) earnings in the Debt Service Reserve Fund

Piper Jaffray & Co.
Public Finance

City of Raymore, Missouri

Special Obligation Bond Debt Service

Original Par \$4,345,000
 Issue Series 2006
 Purpose Refunding Bonds
 Dated December 1, 2006

Date	Principal	Interest	Total P+I	Fiscal Year Total
03/01/2015	230,000.00	61,907.50	291,907.50	
09/01/2015	-	57,077.50	57,077.50	348,985.00
03/01/2016	235,000.00	57,077.50	292,077.50	
09/01/2016	-	52,083.75	52,083.75	344,161.25
03/01/2017	245,000.00	52,083.75	297,083.75	
09/01/2017	-	46,816.25	46,816.25	343,900.00
03/01/2018	260,000.00	46,816.25	306,816.25	
09/01/2018	-	41,161.25	41,161.25	347,977.50
03/01/2019	270,000.00	41,161.25	311,161.25	
09/01/2019	-	35,255.00	35,255.00	346,416.25
03/01/2020	285,000.00	35,255.00	320,255.00	
09/01/2020	-	28,985.00	28,985.00	349,240.00
03/01/2021	300,000.00	28,985.00	328,985.00	
09/01/2021	-	22,310.00	22,310.00	351,295.00
03/01/2022	310,000.00	22,310.00	332,310.00	
09/01/2022	-	15,412.50	15,412.50	347,722.50
03/01/2023	685,000.00	15,412.50	700,412.50	
09/01/2023	-	-	-	700,412.50
03/01/2024	-	-	-	-
09/01/2024	-	-	-	-
03/01/2025	-	-	-	-
Total	\$2,820,000.00	\$660,110.00	\$3,480,110.00	-

Piper Jaffray & Co.
 Public Finance

Leasehold Revenue Bonds

Raymore Municipal Assistance Corporation

A method of lease financing is through the sale of bonds secured by lease payments (“lease revenue bonds”). This method requires that the property and/or equipment be purchased by a not-for-profit corporation or governmental agency. The not-for-profit corporation or governmental agency issues bonds secured by the lease and serves as lessor of the property.

Just as cities establish industrial revenue bond authorities to serve as a conduit to issue industrial revenue bonds, governmental entities can establish not-for-profit-corporations to serve as a conduit for lease financing. The Corporation would be formed under Chapter 355 of the Missouri Statutes (the General Not-For-Profit Corporation Law of Missouri) and would serve as the financing vehicle for the governmental entity. The governmental entity would be responsible for determining the purposes of the Corporation and the composition of its Board of Directors.

Once established, the not-for-profit corporation can issue bonds for a specific project or serve as an ongoing financing vehicle for the governmental entity (e.g. annual equipment financings). Unlike an industrial revenue bond authority, a not-for-profit corporation has no ongoing decision making power. It can only issue bonds when directed to do so by the governmental entity. Its investment and spending powers are assigned to a Trustee (a Missouri Bank) who performs these functions solely as directed by the governmental entity.

Bond proceeds are used by the Corporation to acquire capital assets as directed by the governmental entity. The capital assets are then leased to the governmental entity through a one year lease with annual renewal terms and a final maturity corresponding to the term of the bonds.

- Series 2009 (Refunding of the Series 1998)
- Series 1998

DNR Storm Water Direct Loan

This method of lease financing is through the Missouri Department of Natural Resources (DNR). Entities may apply to DNR for assistance on a qualified stormwater project. The City applied and received assistance during 2002 on the Silver Lake Detention Basin Improvements. The City received a grant in the amount of \$84,954, a loan for \$462,000 and committed a local contribution of \$84,502 for a total project cost of \$631,456. The loan was backed by pledging an allocation of the Storm Water Sales tax.

- Series 2002 Storm Water Direct Loan Program (CasCo-0376-02L)

Stormwater Sales Tax Fund (46)

	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Adopted	2016-17 Forecast	2017-18 Forecast
Expenditures							
Debt Service	208,408	207,282	209,598	209,598	207,376	209,580	21,856
2002 DNR Stormwater Grant & Loan Program	22,400	22,096	21,792	21,792	21,488	22,176	21,856
2009 (refunding 1998) Leasehold Rev. Bond	186,008	185,186	187,806	187,806	185,888	187,404	-

Payment for the leasehold bond is made from revenues received into the Stormwater and Park Sales Tax Funds. The actual payment on the bond is made at 80% from the Stormwater fund and 20% from the Parks Sales Tax Fund. The payment is pledged against future receipt of this sales tax revenue. Both funds are presented in total, including a line item reflecting the above payment, in the Capital Funds section of this budget.

Park Sales Tax Fund (47)

	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Adopted	2016-17 Forecast	2017-18 Forecast
Expenditures							
Debt Service	46,502	46,297	46,952	46,952	46,472	46,851	-
2009 (refunding 1998) Leasehold Rev. Bond	46,502	46,297	46,952	46,952	46,472	46,851	-

Payment for the leasehold bond is made from revenues received into the Stormwater and Park Sales Tax Funds. The actual payment on the bond is made at 80% from the Stormwater fund and 20% from the Parks Sales Tax Fund. The payment is pledged against future receipt of this sales tax revenue. Both funds are presented in total, including a line item reflecting the above payment, in the Capital Funds section of this budget.

City of Raymore, Missouri

Raymore, Missouri DNR StormWater Grant and Loan Program

Original Loan \$462,000
 Issue Series 2002
 Purpose New Money
 Dated December 12, 2002

Date	Principal	Rate	Interest	Total P+I	Fiscal Year Total
01/01/2015	19,000.00	1.6000%	1,472.00	20,472.00	
07/01/2015			1,320.00	1,320.00	21,792.00
01/01/2016	19,000.00	1.6000%	1,320.00	20,320.00	
07/01/2016			1,168.00	1,168.00	21,488.00
01/01/2017	20,000.00	1.6000%	1,168.00	21,168.00	
07/01/2016			1,008.00	1,008.00	22,176.00
01/01/2018	20,000.00	1.6000%	1,008.00	21,008.00	
07/01/2018			848.00	848.00	21,856.00
01/01/2019	20,000.00	1.6000%	848.00	20,848.00	
07/01/2019			688.00	688.00	21,536.00
01/01/2020	21,000.00	1.6000%	688.00	21,688.00	
07/01/2020			520.00	520.00	22,208.00
01/01/2021	21,000.00	1.6000%	520.00	21,520.00	
07/01/2021			352.00	352.00	21,872.00
01/01/2022	21,000.00	1.6000%	352.00	21,352.00	
07/01/2022			184.00	184.00	21,536.00
01/01/2023	23,000.00	1.6000%	184.00	23,184.00	
				-	23,184.00
				-	-
				-	-
				-	-
Total	\$184,000.00		\$13,648.00	\$197,648.00	-

UMB Bank

Raymore Municipal Assistance Corporation

Certificate of Participation Debt Service

Original Par \$1,640,000
Issue Series 2009
Purpose Refunding COPs
Dated 02/24/2009

Date	Principal	Interest	Total	Fiscal Year Total
04/01/2015	215,000.00	11,652.50	226,652.50	
10/01/2015	-	8,105.00	8,105.00	234,757.50
04/01/2016	220,000.00	8,105.00	228,105.00	
10/01/2016	-	4,255.00	4,255.00	232,360.00
04/01/2017	230,000.00	4,255.00	234,255.00	
10/01/2017	-	-	-	234,255.00
04/01/2018	-	-	-	
10/01/2018	-	-	-	-
04/01/2019	-	-	-	-
Total	\$665,000.00	\$36,372.50	\$701,372.50	

Piper Jaffray & Co.
Public Finance

Internal Service Funds

VERP Fund:

The Vehicle & Equipment Replacement Program (VERP) Fund (03) is utilized to report the City's capital equipment replacement activities. It is used to account for the accumulation of resources for the purchase of capital replacement equipment such as heavy construction and maintenance equipment and vehicles. Each department and fund that uses and needs this type of capital equipment sets aside amortized funds to be used in the future for the purchase of replacement equipment. The funds are then transferred to the VERP Fund to be held in reserve for future use.

Restricted Revenue Fund:

The Restricted Revenue Fund (04) was created in the FY 2010 Budget. It is utilized to account for and restrict funds that the City receives, or that the Council allocates, for a specific operating purpose, but which may not be spent in that budget year. The funds are deposited directly into the fund using a dedicated revenue account for each source, and expended from that account.





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VEHICLE & EQUIPMENT REPLACEMENT PROGRAM (VERP) FUND

The City establishes a schedule for the replacement of vehicles and large equipment in a sinking fund. To better plan for the future and level out significant increases in any one year's budget, a funding mechanism accumulates funds utilizing annual payments to the VERP Fund (03). The program calls for the setting aside of funds, on an amortized basis, to pay for expensive equipment that will require replacement in future years. In this way, budget hardships in any given year due to the need to replace a particular piece of expensive equipment can be avoided.

VERP Replacement

Replacement funding is provided through an annual contribution by each department for the assets used by the department based on the estimated replacement cost and the life cycle. These payments are made to a dedicated fund. It is intended that the City use this method to purchase all of its vehicles, trucks, and heavy equipment replacements.

Basic Funding Assumptions:

1. A fixed amount will be set aside each year for each replacement.
2. The balance set aside grows each year until the accumulated fund balance approximates the amount needed in the year for the replacement.
3. Budget approval by the Council, as part of annual budget adoption, is required before purchase from the VERP.
4. Surplus balances will be used to adjust the VERP contributions in subsequent years.
5. The replacement payment is calculated by factoring in the unit price as delivered, expected service life, residual value, and anticipated inflation to replace the original unit.

The fund balance for each VERP account is managed to ensure that the payments remain fairly level each year, with a positive fund balance.

Basic Guideline for Vehicle Replacement/Lifecycles

Description of Vehicle	Average Replacement Cycle
Automobile (excluding police cars)	8 years
Automobile (police admin cars)	7 years
Automobile (patrol cars)	4 years
Pickup Trucks	8 years
Snow Plow Trucks & Equipment	5 years
Heavy Equipment	10 years – 15 years
Road Grader	25 years

Note – FY15 proposes to extend future Police vehicles by one year and accelerate the snowplow fleet from 10-12 years to 5 years.

VERP FUND (03)

	2012-13 Actual	2013-14 Actual	2014-15 Adopted	2014-15 Projected	2015-16 Adopted	2016-17 Forecast	2017-18 Forecast
Fund Balance							
Beginning of Year							
General	160,358	245,511	387,620	511,205	610,957	578,180	777,867
Enterprise	184,250	55,184	149,444	55,184	145,651	151,132	246,142
Parks and Recreation	53,430	46,369	77,665	46,369	72,682	101,558	103,658
Revenue							
Transfers In							
Administration	8,975	9,160	9,160	9,160	9,160	9,160	9,160
Community Development	7,020	9,994	9,994	9,994	11,704	10,177	10,177
Engineering	10,333	12,629	11,624	11,624	11,624	11,624	11,624
Emergency Management	3,174	3,936	3,936	3,936	3,936	3,936	3,936
Police	111,822	149,348	132,381	132,381	132,918	136,439	136,291
Streets	72,025	162,285	94,018	94,018	94,209	94,387	94,451
Water	40,286	47,130	55,958	55,958	49,411	47,505	47,505
Sewer	40,286	47,130	55,958	55,958	49,411	47,505	47,505
Parks	34,742	49,839	51,460	51,460	56,126	56,051	60,616
Total Revenue - General	213,349	347,352	261,113	261,113	263,551	265,723	265,639
Total Revenue - Enterprise	80,572	94,260	111,916	111,916	98,822	95,010	95,009
Total Revenue - Parks and Recreation	34,742	49,839	51,460	51,460	56,126	56,051	60,616
Total Fund Bal & Revenues - General	373,707	592,863	648,733	772,318	874,508	843,903	1,043,506
Total Fund Bal & Revenues - Enterprise	264,822	149,444	261,360	167,100	244,473	246,142	341,151
Total Fund Bal & Revenues - Parks/Recreation	88,172	96,208	129,125	97,829	128,808	157,609	164,274
Expenditures							
Vehicle Payment							
Administration	-	-	-	-	-	-	50,916
Community Development	-	-	-	-	42,001	-	-
2 ea. utility trucks							
Engineering	31,495	-	-	-	-	-	-
Emergency Management	25,490	-	-	-	-	-	-
Police	71,211	81,658	268,192	151,278	157,671	66,036	148,212
5 ea. SUV's							
Streets			14,490	10,083	96,656	-	134,844
1 ea. Road Grader Repair							
1 ea. SUV							
Water/Sewer	209,638	114,768	21,897	21,449	93,341	-	136,459
1 ea. F-750							
1 ea. F-150							
Parks and Recreation	41,803	13,500	26,762	25,147	27,250	53,951	31,085
1 ea. Rotary mower							
1 ea. Finish Mower							
Total Expenditures - General	128,196	81,658	282,682	161,361	296,328	66,036	333,972
Total Expenditures - Enterprise	209,638	114,768	21,897	21,449	93,341	-	136,459
Total Expenditures - Parks and Recreation	41,803	13,500	26,762	25,147	27,250	53,951	31,085
Fund Balance - General	245,511	511,205	366,051	610,957	578,180	777,867	709,534
Fund Balance - Enterprise	55,184	34,676	239,463	145,651	151,132	246,142	204,692
Fund Balance - Parks and Recreation	46,369	82,708	102,363	72,682	101,558	103,658	133,189

RESTRICTED REVENUE FUND

The FY 2010 Budget established a Restricted Revenue Fund to account for and restrict funds that the City receives for a specific purpose but which might not be spent in that budget year.

The following revenue accounts have been established:

- Municipal Court Cash Bond Interest.
- Police Training Municipal Court Fee.
- 9-1-1 Distributions.
- Transfers from Other Funds.

Restricted Expenditures

- Municipal Court Cash Bond Interest is revenue that comes from cash bonds received from defendants. These funds may be used by the Municipal Court department on items associated with the operation of the court.
- A police training fee is added to fines imposed by the municipal judge. Fees raised may be used only for police training.
- 9-1-1 Distribution funds may be used for expenses associated with the upgrade, maintenance and enhancement of the 9-1-1 system. This revenue was eliminated when County voters passed a county-side sales tax for emergency communications in 2012.
- Transfers from the General Fund:
 - Funds amassed for a Dangerous Buildings Fund, to be used by the Community Development department to abate dangerous buildings that cannot be abated by any other means than City action. An amount of \$20,000 is being maintained in this account, with no contributions from the General Fund in FY 2016.
 - The City's Growth Management Plan is updated every 5-10 years. When the update occurs, it is typically expensive. A transfer of \$10,000 per year is made from the General Fund to this fund to save for the cost of new update in the future. Following the approval of this budget the accumulated total will be \$40,000.
 - This budget includes a transfer to the Restricted Revenue Fund to establish a sinking fund for a strategic plan. A transfer of \$10,000 per year is made from the General Fund to this fund to save for the cost of new plan in the future. Following the approval of this budget, the accumulated total will be \$30,000.
 - This budget includes a transfer to the Restricted Revenue Fund of half the expected cost of the 2017 Citizen Survey. \$7,000 Following the approval of this budget the accumulated total will be \$10,000.

SIGNIFICANT BUDGETARY ITEMS

1. It was budgeted in FY 2013 to spend the entirety of the funds collected from the Cass County 9-1-1 Tax, which has been discontinued, on replacement of equipment as part of the Police Department renovation that occurred in FY 2013. The renovation project came in under budget, leaving a balance of \$93,840 to start FY 2014. Communication expenses related to 9-1-1 will continue to be paid out of this fund until all funds have been exhausted. These expenses will then need to be covered by the General Fund starting in FY 2016. In FY 2015, these expenses total \$43,882.
2. In FY 2015 the Council set aside \$483,000 to be transferred to the Capital Improvement Fund to provide additional assistance to the pavement management program. The funds are to be transferred as follows: 2016 - \$150,000; 2017 - \$150,000; 2018 - \$150,000; 2019 - \$33,000
3. Over the course of two years funds were set aside from the General Fund and Parks Sales Tax fund to be used for a future recreation/civic center. This budget includes the transfer of the entire funds to the Capital Improvement Sales Tax Fund to be used for the design and construction of the Municipal Circle Center. \$1,421,250

RESTRICTED REVENUE FUND (04)

	2012-13 Actual	2013-14 Actual	2014-15 Adopted	2014-15 Projected	2015-16 Adopted	2016-17 Forecast	2017-18 Forecast
Fund Balance							
Beginning of Year							
Court Cash Bond Interest	21	84	139	138	181	224	267
Police Training		6,396	12,841	12,534	2,549	63	78
911 Distribution	174,339	92,445	46,593	58,658	22,786	0	0
Transfer from Other Funds	119,044	30,000	1,157,000	1,198,250	2,402,951	839,201	816,701
Revenue							
Court Cash Bond Interest	63	54	55	43	43	43	43
Police Training	6,396	6,138	6,445	5,415	5,415	5,415	5,415
911 Annual Distribution	14,140	-	-	-	-	-	-
Interest Earnings	699	494	533	5,701	500	500	500
Transfer from Other Funds							
for Future GMP Update	10,000	10,000	10,000	10,000	10,000	10,000	10,000
for Strategic Plan		10,000	10,000	10,000	10,000	10,000	10,000
for 2017 Citizen Survey		7,000	7,000	7,000	7,000	7,000	7,000
For Future Recreation Center/Civic Center		1,041,250	500,000	500,000			
for Special District Agreement		100,000					
For Pavement Management 2016-2019			483,000	483,000			
For Water District Issue				200,000	100,000	100,000	100,000
Total Revenue - Court Cash Bond Interest	63	54	55	43	43	43	43
Total Revenue - Police Training	6,396	6,138	6,445	5,415	5,415	5,415	5,415
Total Revenue - 911 Distribution	14,839	494	533	-	-	-	-
Total Revenue - Transfer from Other Funds	10,000	1,168,250	1,010,000	1,215,701	127,500	127,500	127,500
Total Fund Bal & Revenues - Court Cash Bond Interest	84	138	194	181	224	267	310
Total Fund Bal & Revenues - Police Training	6,396	12,534	19,286	17,949	7,963	5,478	5,493
Total Fund Bal & Revenues - 911 Distribution	189,178	92,939	47,126	58,658	22,786	0	0
Total Fund Bal & Revenues - Transfer from Other Funds	129,044	1,198,250	2,167,000	2,413,951	2,530,451	966,701	944,201
Expenditures							
Court Cash Bond Interest	-	-	-	-	-	-	-
Police Training							
7350-1010 Restricted PD Training	-	-	15,400	15,400	7,900	5,400	5,400
911 Distribution							
6160-1100 911 Exp/communications	96,733	34,281	43,882	35,872	22,786	-	-
Transfer to General Fund - Citizen Survey		-	-	11,000			
Transfer to Transportation Fund - Pavement Management		-	-	-	150,000	150,000	150,000
Other - Insurance Reimbursement - Transfer to BERP	99,044	-	-	-			
Transfer to Capital Improvement Fund		-	-	-	1,541,250		
Total Expenditures - Court Cash Bond Interest	-	-	-	-	-	-	-
Total Expenditures - Police Training	-	-	15,400	15,400	7,900	5,400	5,400
Total Expenditures - 911 Distribution	96,733	34,281	43,882	35,872	22,786	-	-
Total Expenditures - Transfer to Other Funds	99,044	-	-	11,000	1,691,250	150,000	150,000
Fund Balance - Court Cash Bond Interest	84	138	194	181	224	267	310
Fund Balance - Police Training	6,396	12,534	3,886	2,549	63	78	93
Fund Balance - 911 Distribution	92,445	58,658	3,244	22,786	0	0	0
Fund Balance - Transfer - Other Funds	30,000	1,198,250	2,167,000	2,402,951	839,201	816,701	794,201

Note: Below is the breakdown of the Transfer from Other Funds:

<i>Fund Balance - Rolling total per subcategory</i>							
for Dangerous Building Abatement	20,000	20,000	20,000	20,000	20,000	20,000	20,000
for Future GMP Update	10,000	20,000	30,000	30,000	40,000	50,000	60,000
for Strategic Plan	-	10,000	20,000	20,000	30,000	40,000	50,000
for 2017 Citizen Survey	-	7,000	7,000	3,000	10,000	17,000	24,000
For Future Recreation Center/Civic Center	-	1,041,250	1,541,250	1,541,250	-	-	-
Other	-	-	-	5,701	6,201	6,701	7,201
for Special District Agreement	-	100,000	100,000	100,000	100,000	100,000	100,000
For Pavement Management 2016-2019	-	-	483,000	483,000	333,000	183,000	33,000
For Water District Issue	-	-	-	200,000	300,000	400,000	500,000
Fund Balance - Transfer - Other Funds	30,000	1,198,250	2,208,250	2,402,951	839,201	816,701	794,201

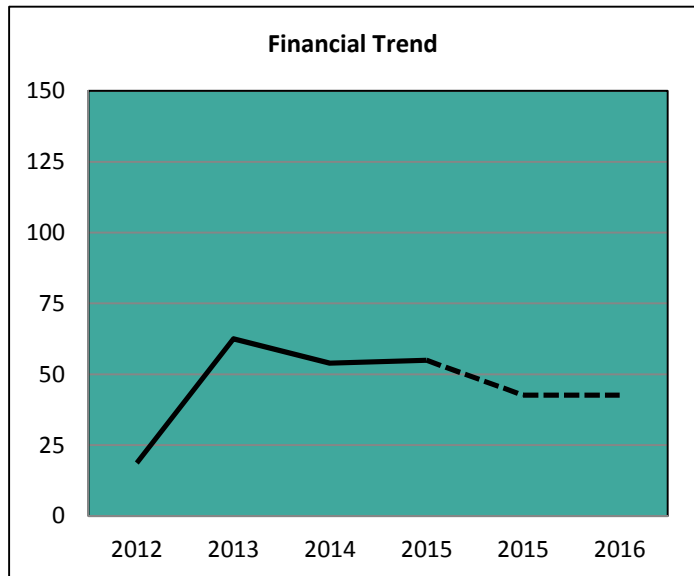
Municipal Court Cash Bond Interest

<p>General Ledger Codes:</p> <p style="text-align: center;">04-00-4251-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal code: Section 130.290 State Statute: 479 & 483.312</p>
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Revenue Description and Projection Rationale

Municipal Court Cash Bond Interest - The Court maintains a bank account for cash bonds received from defendants that earns interest monthly. The earnings from this account are available for the Court Clerk's discretionary spending.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	276	1573.74%
2007 Actual	1,303	372.05%
2008 Actual	519	-60.15%
2009 Actual	9	-98.23%
2010 Actual	11	17.81%
2011 Actual	2	-78.34%
2012 Actual	19	694.47%
2013 Actual	63	234.87%
2014 Actual	54	-13.71%
2015 Budget	55	1.95%
2015 Projected	43	-20.93%
2016 Estimated	43	0.00%



Police Training

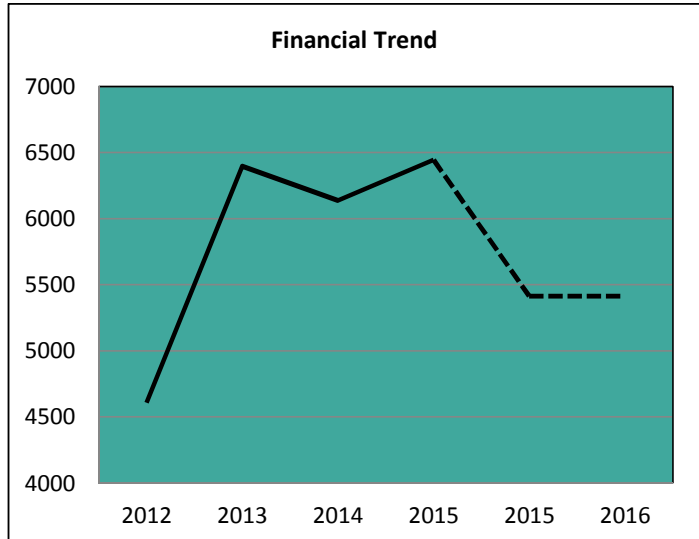
General Ledger Codes: 04-00-4255-0000	Legal Authority: Municipal Code: Section 130.290 State Statute: Chapters 479 & 483 & 590
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Revenue Description

Police Training Fees - In addition to any fine that may be imposed by the municipal judge there are assessed as costs in all cases a Police Training fee of \$2.00. This assists in providing additional funds for training of police officers.

This revenue source has been allocated to the Restricted Revenue Fund (04) since FY 2012.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	4,379	49.92%
2007 Actual	4,408	0.66%
2008 Actual	4,022	-8.76%
2009 Actual	5,338	32.72%
2010 Actual	4,065	-23.84%
2011 Actual	4,713	15.94%
2012 Actual	4,606	-2.28%
2013 Actual	6,396	38.86%
2014 Actual	6,138	-4.04%
2015 Budget	6,445	5.01%
2015 Projected	5,415	-11.78%
2016 Estimated	5,415	0.00%



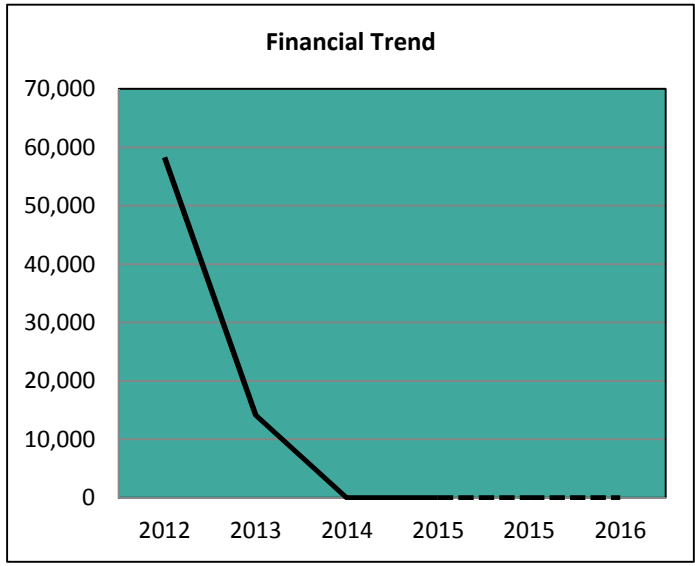
911 Distributions

<p>General Ledger Codes:</p> <p style="text-align: center;">04-00-4315-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">State Statute: Chapter 82</p>
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Revenue Description and Projection Rationale

911 Distributions - The City of Raymore is one of the five Public Safety Answering Points (PSAPs) in Cass County. Until the end of Cass County Fiscal Year 2012, a tax was assessed on resident telephone bills to fund 9-1-1 service within Cass County. The City's share of the 9-1-1 tax revenue was provided by the Cass County Commission for use in upgrading and enhancing the 9-1-1 system. The last quarterly payment from this source was budgeted in FY 2013.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	60,111	259.45%
2007 Actual	56,730	-5.63%
2008 Actual	22,500	-60.34%
2009 Actual	82,500	266.67%
2010 Actual	59,180	-28.27%
2011 Actual	62,619	5.81%
2012 Actual	58,277	-6.93%
2013 Actual	14,140	-75.74%
2014 Actual	0	-100.00%
2015 Budget	0	N/A
2015 Projected	0	N/A
2016 Estimated	0	N/A



Transfers from General Fund

<p>General Ledger Codes:</p> <p style="text-align: center;">04-00-4901-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Code: n/a</p>
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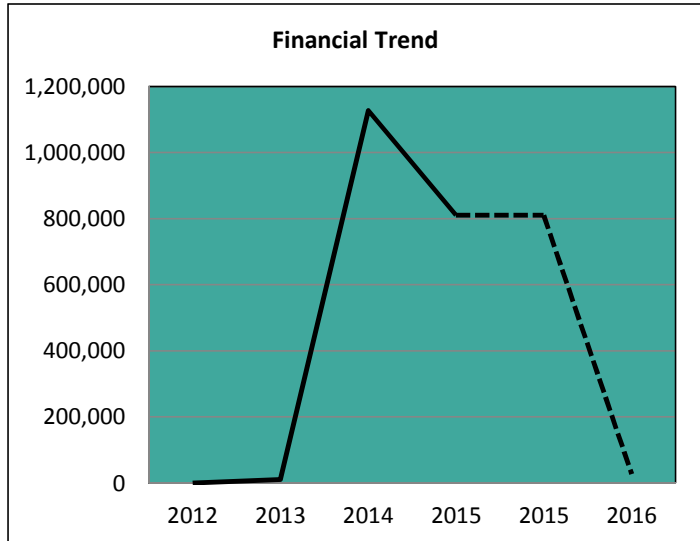
Revenue Description

Transfer from General Fund - This is a transfer from the General Fund of the City to the Restricted Revenue Fund.

Funds are transferred from the General Fund in the following amounts for the following purposes in FY 2016:

* Growth Management Plan Sinking Fund:	\$10,000
* Strategic Plan Sinking Fund:	\$10,000
* Citizen Survey:	\$ 7,000
	\$ 27,000

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	0	N/A
2007 Actual	0	N/A
2008 Actual	0	N/A
2009 Actual	0	N/A
2010 Actual	115,814	N/A
2011 Actual	109,666	-5.31%
2012 Actual	0	-100.00%
2013 Actual	10,000	N/A
2014 Actual	1,127,000	11170.00%
2015 Budget	810,000	-28.13%
2015 Projected	810,000	-28.13%
2016 Estimated	27,000	-96.67%



Transfers from Capital Improvement Sales Tax Fund

General Ledger Codes: <p style="text-align: center;">04-00-4945-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Code: n/a</p>
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Revenue Description

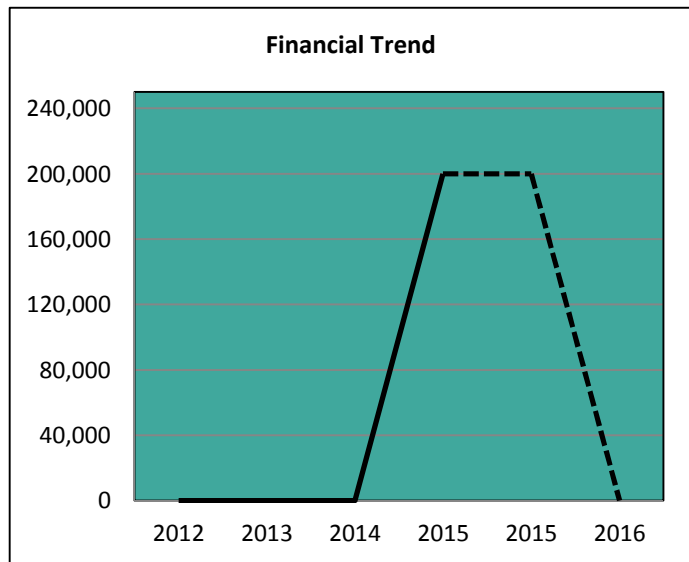
Transfer from CIST Fund - This is a transfer from the Capital Improvement Sales Tax Fund of the City to the Restricted Revenue Fund.

Funds are transferred from the CIST Fund in the following amounts for the following purposes in FY 2015:

* Future Civic Center: \$200,000

No transfers are budgeted for FY 2016 at this time.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	0	N/A
2007 Actual	0	N/A
2008 Actual	0	N/A
2009 Actual	0	N/A
2010 Actual	0	N/A
2011 Actual	0	N/A
2012 Actual	0	N/A
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Budget	200,000	N/A
2015 Projected	200,000	N/A
2016 Estimated	0	-100.00%



Transfers from Parks Sales Tax Fund

General Ledger Codes: 04-00-4947-0000	<u>Legal Authority:</u> Municipal Code: n/a
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Revenue Description

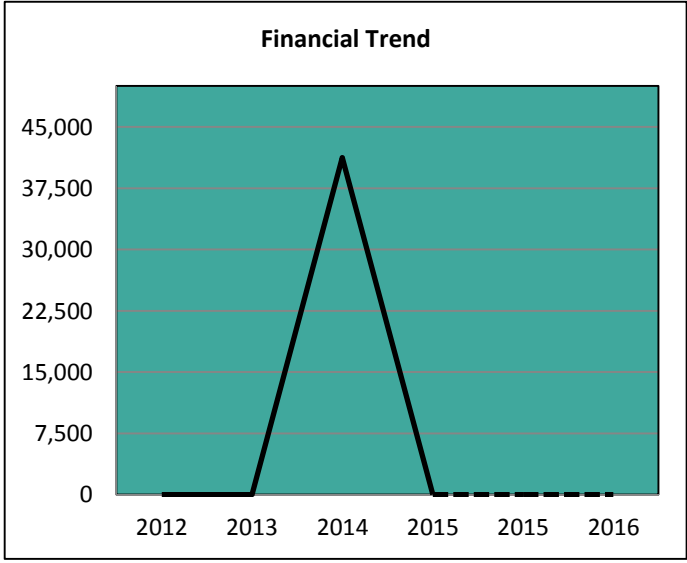
Transfer from Parks Sales Tax Fund - This is a transfer from the Parks Sales Tax Fund of the City to the Restricted Revenue Fund.

Funds were transferred from the Parks Sales Tax Fund in the following amounts for the following purposes in FY 2014:

* Future Civic Center: \$41,250

No transfers are budgeted for FY 2016 at this time.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	0	N/A
2007 Actual	0	N/A
2008 Actual	0	N/A
2009 Actual	0	N/A
2010 Actual	0	N/A
2011 Actual	0	N/A
2012 Actual	0	N/A
2013 Actual	0	N/A
2014 Actual	41,250	N/A
2015 Budget	0	-100.00%
2015 Projected	0	-100.00%
2016 Estimated	0	N/A



Transfers from Enterprise Fund

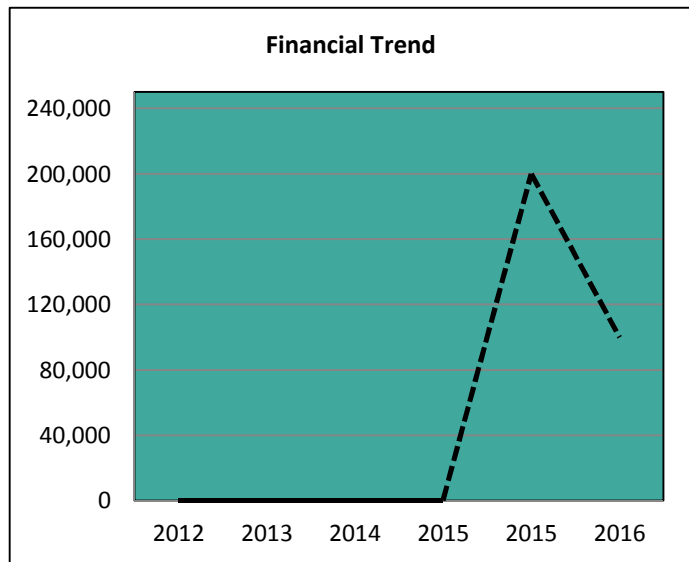
General Ledger Codes: 04-00-4950-0000	Legal Authority: Municipal Code: n/a
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Revenue Description

Transfer from Enterprise Fund - This is a transfer from the Enterprise Fund of the City to the Restricted Revenue Fund.

Funds are transferred from the Enterprise Fund to create a reserve of funds for a pending water district issue.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	0	N/A
2007 Actual	0	N/A
2008 Actual	0	N/A
2009 Actual	0	N/A
2010 Actual	0	N/A
2011 Actual	0	N/A
2012 Actual	0	N/A
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Budget	0	N/A
2015 Projected	200,000	N/A
2016 Estimated	100,000	-50.00%





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August 15, 2015

**The Honorable Peter Kerckhoff and
Members of the Raymore City Council**

Dear Mayor Kerckhoff and Members of Council:

The Adopted Capital Budget for Fiscal Year 2016 and the five-year Capital Improvement Program (CIP) FY 2016 - 2020 are hereby transmitted. The Capital Budget and CIP are designed to further the City Council's goals as established in its:

- Ten-year road plan
- Growth management plan
- Strategic plan
- Water System Master Plan
- Wastewater System Master Plan
- Storm Water Master Plan
- Transportation Master Plan
- FY 2016 – 2020 CIP

The Capital Budget is funded through a number of different operating and capital funds. Some projects may be funded from more than one fund. Some funds are fairly restricted as to what they may be used for, and others may be used more broadly.

PROPOSED 2016 CAPITAL BUDGET

Below is a summary of the highlights of the Proposed 2016 Capital Budget:

Revenues

Revenues into the capital funds from FY 2015 to FY 2016 are anticipated to remain relatively constant. The increase in revenue realized from the opening of the new SAMS club has now been fully absorbed into the yearly budgets. One small commercial opening is anticipated for one-fourth of the year, and staff has budgeted for 95 new residential starts.

Park/Storm Water Sales Tax Allocation: The City Council determines each year how to allocate twenty percent of the revenue from the Park/Storm Water Sales Tax. Forty percent of the revenue from the half-cent Park/Stormwater Sales Tax is allocated to the Storm Water Sales Tax Fund by law; forty percent of the revenue is allocated to the Park Sales Tax Fund by law; and twenty percent is at the discretion of the Council to allocate. For FY 2016, it is proposed to allocate the discretionary 20% at 10% to the Park Sales Tax Fund, resulting in a total 50% being allocated to the Park Sales Tax Fund and 10% being allocated to the Storm Water Sales Tax Fund resulting in a total 50% being allocated to the Storm Water Sales Tax Fund.

Buildings & Grounds

Park Maintenance Facility - HVAC Modifications: This project has been deferred to the 2016 budget year from last year with additional funds added to replacement of the current AC unit at the Park Maintenance Facility as well as modification and relocation of the existing building furnace. The current system is approximately 10 years old. The system has reached the point of constant repairs. The replacement of the heat pump also requires modifications to the existing furnace to upgrade to handle the new coolant now on the market.

Building/Equipment Repair and Replacement Fund, \$4,000

City Council Chambers Meeting Video Quality: This project involves upgrading the current camera and video production system to reflect current technology in the Council Chambers as well as working with cable providers for enhancement of the video output for distribution to viewers. The current system is approximately 10 years old. The system has reached the point of needing constant repairs.

Building/Equipment Repair and Replacement Fund, \$65,000

Public Works Facility Roof Repair: This project involves repairing the existing public works facility roof. This building experiences constant water leaks.

Building/Equipment Repair and Replacement Fund, \$35,500

City Hall Lower Level Fire Suppression Modification: This project involves changing the current sprinkler system from a wet suppression system to a dry suppression system. The current system is not optimal for the type of records storage for which the space is used.

Building/Equipment Repair and Replacement Fund, \$45,000

Phone System at Public Works Facility: This project involves replacement of the Public Works Inter-tel telephone system with upgraded Mitel equipment or IP telephones. The current Inter-tel system has reached the end of its useful life and the ability to provide support. Mitel will not offer any upgrades to equipment or software.

Building/Equipment Repair and Replacement Fund, \$15,000

Municipal Circle Center: This Project includes the design and construction of an annex center located on Municipal Circle that will include; community rooms for gathering space, patio, kitchen, classrooms and elements associated with an Emergency Operations Center. The building would provide the much need community room space that was eliminated in 2011 with the facility remodeling of the Police Department. This would also create a relief at city hall for the numerous meetings for Council Chambers that overlap and have to be rescheduled.



Capital Improvement Sales Tax Fund, \$1,541,250

Community Development

Decorative Light Installation - Elm St: This project involves the installation of three decorative lights along the sidewalk within the Elm Street right of way between Monroe and Franklin. The sidewalk was installed along this right of way several years ago to create a small gathering space on the southern boundary of the Original Town area. The Original Town plan calls for decorative lighting to define the boundary. This project will complete the light installation.

Capital Improvement Sales Tax Fund, \$12,000

Farmer’s Market Depot Enhancement Package: This project would involve a series of basic improvements to the depot and surrounding areas to enhance and increase utilization of the area. Enhancements include: Providing power service to the depot, Task lighting in the depot, and electrical receptacles on the columns.

Capital Improvement Sales Tax Fund, \$35,000

Parks

Recreation Park Baseball Fields Renovation Project: This project involves the replacement of backstops, outfield fencing and installation of shade structures on Fields 7,9,10 & 11. The existing backstops and outfield fencing are in poor condition. Shade structures will provide protection from the sun and foul balls.

Park Sales Tax Fund, \$225,000

Hawk Ridge Park Phase (I-b) ADA Dock: This phase 1 project will start adding amenities to the Hawk Ridge Park. This particular project involves the purchase and installation of an ADA dock in Johnston Lake at the park. During discussions about the master plan for Hawk Ridge Park, having a dock to fish from was mentioned several times. Having this dock be ADA accessible will allow for patrons with disabilities to utilize it also.

Park Sales Tax Fund, \$45,000



Hawk Ridge Park Phase (I-c) Restroom: This phase 1 project will start adding amenities to the Hawk Ridge Park. This project would involve the installation of a restroom facility at the park. There is currently no water or electricity in the Park. With a trail and a fishing dock being added to Hawk Ridge Park in 2016, there will be increased use and the need for these facilities.

Park Sales Tax Fund, \$90,000



Sanitary Sewer

Sanitary Sewer Inflow & Infiltration Reduction: This project involves relining of sewer mains, sealing of manholes and other actions to eliminate the infiltration of clean water entering the sanitary sewer system. In FY 2016, efforts will be focused in subdivisions south of Lucy Webb Road and west of Madison Street. Clean water entering the sanitary sewer system results in increased costs due to the need to have larger pump stations and having pumps run more often than necessary, thereby increasing utility costs. In addition, the increased inflow/infiltration increases treatment costs for treatment by the Little Blue Valley Sewer District (LBVSD). The City has committed to LBVSD to make substantial efforts to reduce inflow and infiltration. The 2004 Sanitary Sewer Master Plan identified areas of significant inflow and infiltration throughout the city. This project will continue the City's longstanding annual program to alleviate inflow and infiltration in identified areas.

Enterprise Capital Maintenance Fund, \$127,566

Owen Good Service Pump Impeller Replacement: The project calls for the replacement of the impellers for the existing sanitary sewer pump, that have reached the end of their useful life. The equipment has surpassed the end of its useful service life. Over the past three years maintenance and repair costs have averaged \$15,000 per year.

Enterprise Capital Maintenance Fund, \$22,000

Storm Water

Annual Curb Replacement: The City is in the midst of a multi-year program to address curb deterioration. The proposed FY 2016 and future funding from both the Transportation and Storm Water Funds will provide for removal and replacement of approximately 20,000 feet of curb and gutter at various locations each year. The concrete curb and gutter has deteriorated in many areas throughout the City. In 2012, Engineering staff completed a condition survey of curb and gutter throughout the city and that survey is being updated during the summer and fall of 2015. The cost of the replacement program is being borne by both the Storm Water and Transportation Funds in recognition of the fact that curbs serve both as a road support device and as a storm water conveyance measure.



Storm Water, \$100,000

City-Wide Median Beautification: This project involves modification to existing decorative islands throughout the City to provide water quality improvements. There are a number of medians and islands throughout the City with no known party responsible for the maintenance. The purpose of this project is for the City to take over maintenance of these areas.



Storm Water, \$35,000

Transportation

Annual Curb Replacement Program: Annual Curb Replacement: The City is in the midst of a multi-year program to address curb deterioration. The proposed FY 2016 and future funding from both the Transportation and Storm Water Funds will provide for removal and replacement of approximately 20,000 feet of curb and gutter at various locations each year. The concrete curb and gutter has deteriorated in many areas throughout the City. In 2012, Engineering staff completed a condition survey of curb and gutter throughout the city and that survey is being updated during the summer and fall of 2015. The cost of the replacement program is being borne by both the Storm Water and Transportation Funds in recognition of the fact that curbs serve both as a road support device and as a storm water conveyance measure.

Transportation Fund, \$400,000

Annual Street Preservation Program: Street Preservation involves taking actions to preserve the local street network, which may include milling of streets and overlaying it with several inches of pavement, micropaving, chip/sealing, and crack sealing. This occurs in various locations around the City, approved by the City Council on an annual basis. The City's Comprehensive Pavement Management program outlines a regular maintenance schedule for the street network in order to maintain the network in "good" condition or better. In June of 2014, staff outlined a plan to address streets in the city that were beginning to fall into the "poor" category according to the Pavement Management Program and received Council approval to include the plan in the 2015 capital budget and suspend the normal street preservation program for one year. Since that time and with the removal of the project "Maintenance of Thoroughfare Routes" from the Transportation Fund into the Excise Tax Fund, additional funding can be utilized to address the normal street preservation program up to an amount of \$150,000.

Transportation Fund, \$800,000

Annual Sidewalk Program: This project involves installation of sidewalk on streets that do not currently have sidewalks on either side of the street. Exact locations for installation are approved each year as part of a long-term program. Many of the older neighborhoods in Raymore lack a sidewalk or pedestrian path.

Transportation Fund, \$117,000

Maintenance of Thoroughfare Routes: This project involves micro-surfacing collector and arterial roads on a regular six-year cycle. In FY 2016 this will entail 58 Highway Dean Ave to J Highway. The City's Comprehensive Pavement Management Program recommends that collector and arterial streets receive surface treatments on a regular basis to preserve the integrity of the pavement and increase service life.

Excise Tax Fund: \$224,000

PROJECTS BEYOND FY 2016 IN THE FY 2016 – 2020 C.I.P.

Projects, funded and unfunded, shown in the FY 2016 – 2020 C.I.P. beyond FY 2016 include the following:

FUNDED PROJECTS

Buildings and Grounds

City Hall Mitel IP Based Phones: This project involves the replacement of Inter-tel phones with Mitel IP based phones. The current Inter-tel phones are 12 years old. Buttons are wearing out, some handsets are failing. Wiring - With a VoIP phone system, you only use half the wiring required for a digital phone system. Digital phones require both a voice and a data cable, whereas with VoIP systems, you plug the phone into an Ethernet wall plate, and then plug a computer into the back of the phone, so there's only one cable to the desk with VoIP systems. Cost - VoIP call costs are generally lower than costs with digital phones. Moreover, the hardware required for a VoIP system is generally less expensive too.

Building/Equipment Repair and Replacement Fund; 2017 - \$30,000

Community Development

Farmer's Market Depot

Enhancement Package:

This project would involve the final year of the series of improvements to the depot and surrounding areas to enhance and increase utilization of the area. Enhancements include: Flood lights for the entrances, Decorative lighting of the columns and interior of the depot, Ceiling fans inside the depot, Flagpole lighting, Portable event lighting and sound system inside the depot, Wi Fi hotspot for the depot, Stage to include event lighting and sound system (in the event of additional land acquisition), and Depot clock.



Capital Improvement Sales Tax Fund, \$50,000

Parks

Memorial Park Improvements: This is the final phase of a project to provide a face-lift to Memorial Park, per the 2007 Park Master Plan. Improvements will include the reconstruction of the existing trail, lighting of the sand volleyball courts, and addition of power to the west shelter. The current trail has numerous locations where it is cracked and displaced. The trail has passed the point where normal routine maintenance can address its condition. Lighting of the sand volleyball courts will create a more user-friendly venue. Adding power to the west shelter will allow for security lighting to be added.

Park Sales Tax Fund: 2017 - \$150,000

Memorial Park Playground Improvements: This project involves the construction of a safer and handicapped-accessible play structure that will replace the existing play feature in this park. The existing equipment is not handicapped-accessible and does not meet Consumer Product Safety Commission guidelines.

Park Sales Tax Fund, 2017, \$48,000

ADA Access to Memorial Park Ball Fields: This project involves the construction of a concrete walkway and backstop surrounds for the Memorial Park ball fields. The ball fields at Memorial Park do not have a path to them to allow patrons with disabilities to access them. The areas around the backstops are turf and are also not handicap-accessible.

Park Sales Tax Fund, 2017, \$65,000

Hawk Ridge Park Phase (I-d) Playground: This project would be phase 1(d). This project involves the purchase and installation of playground equipment at Hawk Ridge Park. This would provide the residents on the north side of 58 Hwy a playground

Park Sales Tax Fund, 2018, \$150,000



Dog Park: This project involves the construction of fencing and dog park amenities at a location to be determined. The project will involve items like the purchase of amenities, extension of water service to the site, construction of an asphalt path, construction of double gated fencing, parking lot and entrance road. The City currently does not have an area for off leash dog activity. Citizens have indicated an interest in adding such an area to the park system. Staff is looking into the possibility of locating below the Silver Lake Dam.

Park Sales Tax Fund, 2019, \$175,000

Ward Park Shelter House: This project would involve the construction of a small 10x10 shelter house over the concrete pad in the park. A Boy Scout project involved pouring the 10x10 concrete pad that is in place and 1 picnic table currently sits on it. This would provide shade for the area.

Park Sales Tax Fund, 2017, \$6,500

Recreation Park Ballfield Lights: This project would involve the installation of ball field lighting for fields #10 & 11.

Park Sales Tax Fund, 2018, \$80,000

Sprayground: This project would involve the construction of a sprayground that has between 25-30 features. Location to be determined. This would provide free refreshing fun for the children of Raymore during the hot days of the summer.

Park Sales Tax Fund, 2020, \$300,000

Storm Water

Annual Curb Replacement: The City is in the midst of a multi-year program to address curb deterioration. The proposed FY 2015 and future funding from both the Transportation and Storm Water Funds will provide for removal and replacement of approximately 20,000 feet of curb and gutter at various locations each year. The concrete curb and gutter has deteriorated in many areas throughout the City. In 2012, Engineering staff completed a condition survey of curb and gutter throughout the city and that survey is being updated in the summer and fall of 2015. The cost of the replacement program is being borne by both the Storm Water and Transportation Funds in recognition of the fact that curbs serve both as a road support device and as a storm water conveyance measure.

Storm Water Fund: 2017 - \$100,000; 2018 - \$100,000; 2019 - \$100,000

Detention Pond Rehab/Beautification Partnership: This project involves the pilot of a program to modify an existing detention pond to proper EPA standards and provide education and training to the landowner to cover the proper annual maintenance. There are a number of detention ponds throughout the City that have become overgrown with vegetation.

Storm Water Fund: 2017 - \$50,000

City Hall Detention Pond: This project involves the modification of the existing detention pond to proper EPA standards and the creation of a proper annual maintenance program. The City Hall detention pond has become overgrown with vegetation. The purpose of this project is for the City to upgrade the existing detention pond and make the necessary adjustments that would allow the pond to be a wet detention pond as originally intended.

Storm Water Fund: 2017 - \$80,000

Annex Center BMPs: This project involves the creation and implementation of BMPs (Best Management Practices) for the storm water detention areas associated with the Annex Center property. The primary purpose of using BMPs is to protect beneficial uses of water resources through the reduction of pollutant loads and concentrations, and through reduction of discharges (volumetric flow rates) causing stream channel erosion.

Storm Water Fund: 2017 - \$80,000

Cul-de-sac program: This project involves a pilot program to modify several cul-de-sacs to include an island raingarden. There are a number of cul-de-sacs throughout the City that have a considerable amount of asphalt with no center island.

Storm Water Fund: 2018 - \$100,000



Sanitary Sewer

Sanitary Sewer Inflow & Infiltration Reduction: This project involves relining of sewer mains, sealing of manholes and other actions to eliminate the infiltration of clean water entering the sanitary sewer system. In FY 2015, efforts will be focused in subdivisions south of Lucy Webb Road, west of Madison Street. Clean water entering the sanitary sewer system results in increased costs due to the need to have larger pump stations and having pumps run more often than necessary, thereby increasing utility costs. In addition, the increased inflow/infiltration increases treatment costs for treatment by the Little Blue Valley Sewer District (LBVSD). The City has committed to LBVSD to make substantial efforts to reduce inflow and infiltration. The 2004 Sanitary Sewer Master Plan identified areas of significant inflow and infiltration throughout the city. This project will continue the City's longstanding annual program to alleviate inflow and infiltration in identified areas.

Enterprise Capital Maintenance Fund: 2017-\$130,755; 2018-\$134,024; 2019-\$137,374; 2020-\$140,809

Transportation

Maintenance of Thoroughfare Routes: This project involves micro-surfacing collector and arterial roads on a regular six-year cycle. The City's Comprehensive Pavement Management Program recommends that collector and arterial streets receive surface treatments on a regular basis to preserve the integrity of the pavement and increase service life.

Excise Tax Fund: 2017 - \$155,000; 2018 - \$125,000

Highway 58 Overlay: This project will involve removal and replacement of the existing pavement surface from Dean Avenue to J Highway. In 2000 the City accepted maintenance responsibility for Highway 58 from the west City limit to Prairie Lane. As a result, preventative maintenance must be planned for this section of major arterial to extend its design life and service the community. In 2006, the segment from J Highway to Prairie Lane was rehabilitated. The City received American Recovery and Reinvestment (ARRA) funds to mill and overlay 58 Highway from Dean Ave to J Highway in 2009 & 2010. The purpose of a long term (10-year) maintenance plan for major arterials is to improve the condition of the roadway at certain intervals to optimize the dollars spent.

Transportation Fund and Excise Tax Fund: 2019 \$300,000 each; 2020 \$300,000 each

UNFUNDED PROJECTS

The following projects are currently unfunded in the C.I.P., but are presented for the Council's information, consideration, and planning.

Required Building Support Spaces for a possible large scale civic center: This project would involve the construction of approximately 8,000 g.s.f. to include: Lobby, Lounge, Viewing, Big Screen TV; Reception/Access Control Counters; Locker Rooms - Men, Women, Eight Family Changing Rooms; First Aid Room;- General Storage plus cubby storage throughout center; Maintenance and Custodial Closets, etc. ;Public Restrooms and Telephones. \$2,400,000

Elevated Walk / Jog Track for a possible large scale civic center: This project would involve the construction of approximately 5,856 g.s.f. to include: 12 laps per mile, 3 lanes; Views into activity spaces; Views to outdoors; 4,300 s.f. track; 500 s.f. stretching area \$1,001,000

Dry Arts & Crafts Room / Elevated Stage for a possible large scale civic center: This project would involve the construction of approximately 1,708 g.s.f. to include: Sewing, quilt-making, scrapbooking, etc.; Cabinet storage; Seats 45 people; 200 s.f. storage room; Two 150 s.f. storage areas \$459,000

Single HS Court (MAC) Gym stand alone or for a possible large scale civic center: This project would involve the construction of approximately 9,716 g.s.f. to include: Multi-activity court (66' x 104') for high-velocity sports; Indoor Soccer; Basketball and Volleyball court; Poured polyurethane or rubber floor; Seating - tip & roll bleachers for 100; 400 s.f. storage room \$2,843,000

Catering Kitchen for a possible large scale civic center: This project would involve the construction/ of approximately 976 g.s.f. to include: Commercial Equipment; Serving tables; Warming ovens; Dishwashing station; Drink station; Secure storage; Ice machine \$251,000

25 Person Classroom for a possible large scale civic center: This project would involve the construction/ of approximately 854 g.s.f. to include: One 650 n.s.f classroom; Classes and meetings; Special functions; Can act as a stage in adjacent to Community Room; Each room seats 25 (classroom style); 50 s.f. storage \$237,000

300 Person Community Room / Events Hall for a possible large scale civic center: This project would involve the construction/ of approximately 6,710 g.s.f. to include: 6,000 n.s.f. room for meetings, banquets, receptions; Seats 400
Can be divided into four 1,500 n.s.f. meeting rooms; 1200 s.f. storage \$1,929,000

Sustainable Options for a possible large scale civic center: This project would involve the upgrade of construction to include: Natural daylighting and lighting controls; Water efficiency devices; Building envelope upgrades; HVAC system upgrades \$200,000

Administrative Spaces for a possible large scale civic center: This project would involve the construction of approximately 2,518 g.s.f to include: Facility directors office; Assistant facility directors office; Coordinators offices; Reception/waiting area; executive assistant, secretary; Accounting specialists work area; Office specialists work area; Conference room; Administrative workroom, copier, etc.; orage, restrooms, staff break room \$620,000

Recreation Park Baseball Fields Irrigation: This project involves the underground irrigation of Ball Fields 6, 7, 8 & 9 as well as the common areas inside the complex. The turf areas of the fields have become unsightly and are a safety risk for participants. With the current amount of play and the anticipated increases in the amount of play on these fields, proper watering of these areas is necessary. \$110,000

Johnston Lake Bank Reinforcement: This project involves the armoring of the perimeter of Johnston Lake in certain areas to reduce erosion. In a 2009 Missouri Department of Conservation evaluation of Johnston Lake (at Hawk Ridge Park), the department found that erosion was occurring on the banks of the lake, and recommended that in order to reduce erosion and siltation that the City armor the banks with rock and allow vegetation to be established in and around the armored areas. \$200,000

Recreation Trail Rehabilitation: This project would involve the removal of the existing trail at Recreation Park and replace with a 10' wide concrete trail. The little over 1 mile asphalt trail that exists is in bad shape and starting to gap. By replacing with concrete it will extend the life of the trail 15-20 years. \$55,000

Good Park Trail Bridge: This project would involve the installation a bridge over the creek on the south end of the Good Park Trail. There is a low water crossing here now that is undermining and the whistles get clogged with debris. \$25,000

Park Camp/Rental Facility: This project would involve the demolition of the existing park house, design and construction of a replacement facility. The current facility is in need of significant repairs. Staff recommends demolition and replacement of the facility. Estimated cost is \$400,000 - \$600,000. Final cost will vary based on final concept and decision of the need for a basement/storm shelter.
\$600,000

Recreation Park Parking Lot Rehabilitation: This project would involve micro surfacing of the parking lot at Recreation Park. The parking lot is deteriorating at a rapid pace. \$54,000

Park Maintenance Parking Lot: This project would involve installation of an asphalt parking lot and fencing around the parameter. The parking lot is currently gravel and unfenced. \$400,000

Soccer Venue: This project would involve the purchase of 80 acres of land for a soccer venue. Location to be determined. With soccer and baseball being played at the same time of year, Recreation Park has become very congested at times. This would free up parking and free up more green space for practice fields. \$3,788,400

North Cass Parkway Trail Crossing: This project would involve the construction of either a trail under N. Cass Parkway by one of the bridges or a crossing on the road. The trail system will eventually have to cross N. Cass Pkwy. \$1,000

Additional Baseball/Softball Fields: This project would involve the creation of additional ball fields at Recreation Park upon the relocation of soccer fields. Staff can not properly book the amount of games/tournaments for the demands on current resources. \$1,108,500

Recreation Park Playground Equipment: This project would involve replacement of playground equipment and surfacing at Recreation Park. The drainage system on the playground does not work well which turns the mulch area into a mess when there is lots of rain. The equipment will be around 15 years old or older and is starting to fade. Staff is starting to spend a little money per year replacing broken pieces. \$300,000

Hawk Ridge Park Phase II: This project would involve the creation of parking, connecting road and a shelter house. Continued commitment to provide a full functioning park north of 58 Hwy. \$555,500

Recreation Park Parking Lot Expansion: This project would involve the addition of 3 potential lot expansions: South-east lot - 50-00 spaces; Contingent on Park house replacement - 350-500 spaces; South-west lot - 20+ spaces \$300,000

Hawk Ridge Park Phase III: This project would involve the creation an all inclusive playground. Continued commitment to provide a full functioning park north of 58 Hwy to meet the needs of special population. \$500,000

Memorial Park Parking Lot Extension: This project would involve the creation of additional parking spaces at the northwest lot. The parking lot is not large enough for current use and trailhead access. \$37,500

Southwest Interceptor #1: This project involves construction of a sanitary sewer interceptor to serve a 700-acre area in the southern part of the city, generally located along Hubach Hill Road from School Road to approximately one-half mile east of J Highway. The 2004 Sanitary Sewer Master Plan identified interceptor sewers, including this one, to provide service to undeveloped areas of Raymore. In addition to providing service to an undeveloped area, this interceptor would allow for the decommissioning of a temporary lift station that serves the Park Place/ Hunter's Glen area, which has occasionally been the source of complaints about odor in the area. \$1,270,000

Curb Project Acceleration: This project would include the acceleration of the annual curb replacement program through the first 10 year replacement cycle. It is anticipated that additional curb deterioration will occur. Deteriorating curb is impacting the condition of the streets. \$5,000,000

Central Art Feature - Roundabout: This project involves the installation of a steel, aluminum or stainless steel sculpture installed on the center column of the Lucy Webb/Dean Ave. roundabout as developed by the City Council Decorative Feature Committee. The current strategic plan for the City calls for entrance features and in addition best practice for roundabout design calls for a raised element in the center of the roundabout. \$50,000

Art Panel Columns - Roundabout: This project involves the final design installation of 6 brick columns with an art display area on each installed on the Lucy Webb/Dean Ave. roundabout as developed by the City Council Decorative Feature Committee. The current strategic plan for the City calls for entrance features and in addition best practice for roundabout design calls for a raised element in the center of the roundabout. \$77,452

Sunset Lane Bristol to Dutchman Acres: This project involves the extension of Sunset Drive from southern terminus to Dutchman Acres. The 2012 Citizen Survey indicated difficulty with north south travel through the City. This project will fill a gap and provide a north south connection from 58 Highway to Hubach Hill Road. \$350,000

Old Mill Extension to Hubach Hill Road: This project involves the extension of Old Mill Road from Wildwood Circle to Hubach Hill Road. The 2012 Citizens survey identified the need for additional road connections to provide north south travel within the City. This project will provide a second connection for the Stonegate area to Hubach Hill Road. \$240,000

163rd St from Foxridge Dr to Kentucky Rd: This project is to extend 163rd Street between Foxridge Drive and Kentucky Road. This road would provide the Creekmoor and Remington subdivisions direct access to Interstate 49, reducing traffic on 58 Highway. \$4,565,000

Sunset Lane Extension North of 58 Highway: This project involves the city's financial contribution for the construction the west portion of Sunset Lane adjacent to Hawk Ridge Park. The Transportation Master Plan calls for Sunset Lane to be extended from 58 Hwy to 163rd Street. Timing of this project is subject to development of the surrounding properties. \$940,000

North Madison Street Improvement - 163rd to 155th: This project involves reconstruction of North Madison Street from 163rd Street to 155th Street to urban collector street standards. The Transportation Master Plan calls for North Madison Street to be a two lane urban section collector street. \$3,450,000

155th Street - Madison to Kentucky: This project involves reconstruction of 155th Street from Madison Street to Kentucky Road to a two lane rural section with five foot bike lanes. This project is dependent upon matching funds from KCMO or other funding sources. The total project cost is estimated at \$1,600,000. The 2014 Council Goals and Objectives identified the need to maintain the pavement of 155th Street at an appropriate level. The condition of the pavement surface has deteriorated beyond the point where it can be maintained by routine maintenance. \$1,600,000

Ward Road Reconstruction: This project involves reconstruction of Ward Road from 58 Hwy to the north Cass County limits (155th street). This project is dependent on execution of a cooperative funding agreement with Cass County. The project cost identified represents the city's share of this project. The 2014 Council Goals and Objectives identified the need to reconstruct Ward Road from 58 Hwy to 155th Street. \$4,000,000

Foxridge Drive Extension: This project involves the extension of Foxridge Drive from its current location within Woodcreek subdivision to Dean Ave. Providing an additional access out of the neighborhood. This project could possibly aid in future development both residential and commercial. \$300,000

Kentucky Drive: This project involves branching off of the existing Kentucky Road at a location just south of Harold Estates to the current signalized intersection at the Galleria development. Identified as a need in both the Transportation Master Plan and the traffic impact study for the Galleria development, the current southern terminus location on 58 Highway is too close to the Dean Ave signal. Relocating the primary intersection onto 58 Highway farther east from the Dean Ave signal with signalization of it's own creates a safer and more efficient traffic flow pattern along 58 Highway. \$356,800

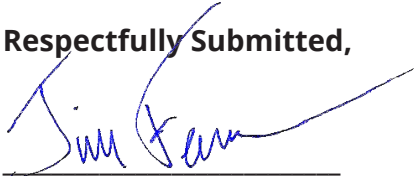
Johnston Drive - Dean to Darrowby: This project involves the extension of Johnston Drive from Dean Ave to Darrowby. This segment would fill in a gap of the City's overall transportation network and provides collector roads connectivity. \$340,600

2.5 MG Water Tower: This project involves construction of a third City water tower. The addition of a third water tower to the City's distribution system will eventually be necessary to accommodate the City's population growth. \$5,705,000

ACKNOWLEDGEMENTS

My sincere thanks go to the department heads and division managers who worked hard to prepare the capital budget, and especially the Capital Improvement Committee. Parks & Recreation Director Nathan Musteen worked with the Park Board on the submission for Parks & Recreation capital projects. Public Works Director Mike Krass has a major role in putting together data for most of the projects in the capital budget and capital improvement program. Finance Director Cynthia Watson has a major role in producing this document. My sincere thanks and gratitude go to them for their work.

Respectfully Submitted,



Jim Feuerborn, City Manager



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November 1, 2015

City Manager's Post Capital Budget Adoption Memorandum

During City Council deliberation of the City's Manager's Proposed 2016 Budget, the following changes to the Proposed Budget were introduced and approved as part of the final Fiscal Year 2016 Capital Budget.

1. A transfer was made from General Fund available fund balance into the Stormwater Fund in the amount of \$57,000 to fund additional work for the Median Beautification.
2. This transfer increased the FY 2016 total budgeted expense for the Median Beautification project from \$35,000 to \$92,000.
3. A transfer was made from the General Fund available fund balance into the Capital Improvement Fund in the amount of \$262,752 to fund the initial pre-construction design of the MAC gym.
4. A transfer was made from the General Fund available fund balance into the Transportation Fund in the amount of \$350,000 to fund the construction of Sunset Lane from Bristol to Dutchman Acres.
5. A transfer was made from the General Fund available fund balance into the Building and Equipment Replacement Fund in the amount of \$40,000 to fund the installation of speakers and microphone floor connections in the City Hall Council Chambers.
6. A transfer was made from the General Fund available fund balance into the Transportation Fund in the amount of \$43,000 to fund the installation of a sidewalk along Johnston Drive from Remington Plaza to Kaycee.
7. A transfer was made from the General Fund available fund balance into the Parks Sales Tax Fund in the amount of \$194,000 to fund the installation of baseball field shade structures in Recreation Park.
8. A transfer was made from the General Fund available fund balance into the Transportation Fund in the amount of \$25,000 to fund the installation of a sidewalk along Stonegate Elementary from Foxridge Drive to Deer Path.
9. A transfer was made from the General Fund available fund balance into the Capital Improvement Fund in the amount of \$274,000 to fund the purchase of the land along Municipal Circle.

This transfer increased the FY 2016 total budgeted expense for the Municipal Circle Center project from \$1,541,250 to \$1,815,250.

Jim Feuerborn



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Capital Budget

The Capital Budget is a product of the Capital Improvement Program (CIP), representing the first year of the five-year CIP.

Capital improvement programming is a guide allowing the efficient and effective use of public funds on public projects. The result of this improvement programming process is the Capital Improvement Program (CIP), a document published annually that proposes the development, modernization, or replacement of physical public projects over a five-year period. The CIP shows the arrangement of projects in a sequential order based on the schedule of priorities and assigns an estimated cost and anticipated method of financing for each project. The first year of the CIP shows specific funding and reflects projects funded during the regular budget process as the Capital Budget.

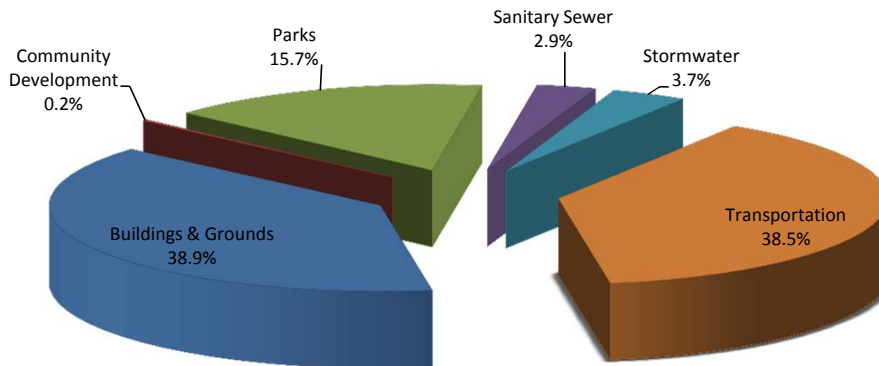
The following section outlines the capital projects and revenue sources for those projects funded as part of the FY 2016 Annual Budget.



CAPITAL PROJECT SUMMARY

By Type

<u>Type</u>	<u>2016 Funding</u>
Buildings & Grounds	\$ 2,019,750
Community Development	\$ 12,000
Parks	\$ 816,752
Sanitary Sewer	\$ 149,566
Stormwater	\$ 192,000
Transportation	\$ 1,997,400
Total:	\$ 5,187,468

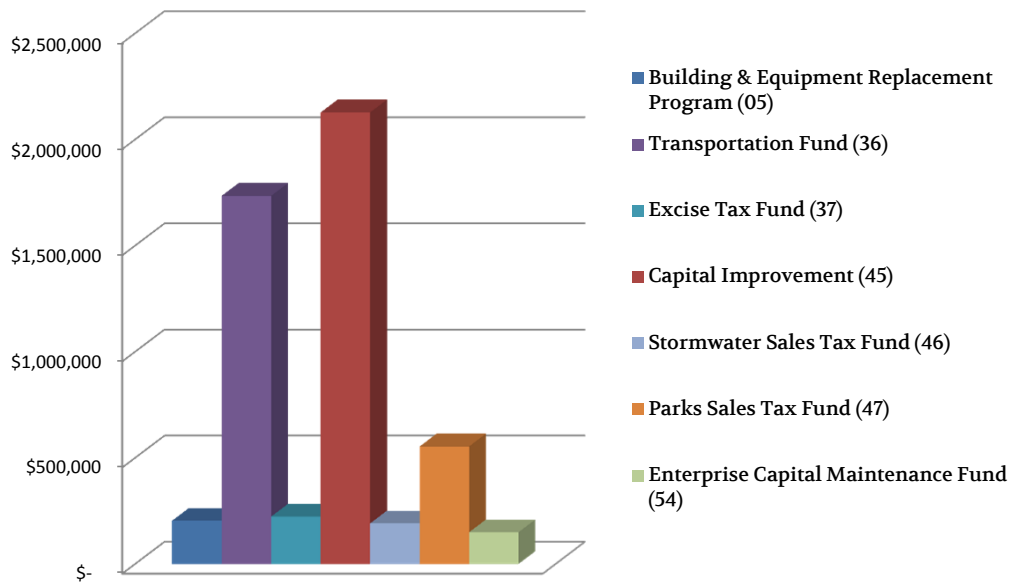


Capital expenditure projects are classified into seven specific programs: Buildings and Grounds, Community Development, Parks and Recreation, Sanitary Sewer, Stormwater, Transportation and Water Supply. For simplicity of presentation, only the types being funded in the current budget year are presented above.

CAPITAL PROJECT SUMMARY

By Funding Source

<u>Source</u>	<u>2016 Funding</u>	
Building & Equipment Replacement Program (05)	\$ 204,500	4%
Transportation Fund (36)	\$ 1,735,000	33%
Excise Tax Fund (37)	\$ 224,000	4%
Capital Improvement (45)	\$ 2,128,402	41%
Stormwater Sales Tax Fund (46)	\$ 192,000	4%
Parks Sales Tax Fund (47)	\$ 554,000	11%
Enterprise Capital Maintenance Fund (54)	\$ 149,566	3%
Total:	\$ 5,187,468	100%



Raymore funding for capital projects comes from a variety of sources, but generally falls into one of several categories; ad valorem taxes, sales taxes, fuel taxes, impact fees, enterprise fees, grants or other financing.

FY 2016 CAPITAL PROJECTS

The following projects are included in the proposed Capital Improvement Program (CIP) with funding requested in FY 2016 in the amounts detailed below. A full description of the project and the proposed expenditure and funding schedule, which may include prior funding and anticipated future funding for each is also included in the CIP. Projects may be funded from multiple sources over a number of years.

Buildings & Grounds

Park Maintenance Facility - HVAC Modifications	\$ 4,000
City Council Chambers Meeting Video Quality	\$ 65,000
Public Works Facility Roof Repair	\$ 35,500
City Hall Lower Level Fire Suppression Modification	\$ 45,000
Phone System at Public Works Facility	\$ 15,000
Municipal Circle Center	\$ 1,815,250
Council Chambers Speakers and Microphone Floor Connections	\$ 40,000
	\$ 2,019,750

Community Development

Decorative Light Installation - Elm St.	\$ 12,000
	\$ 12,000

Parks

Rec Park Baseball Fields Renovation Project	\$ 225,000
Hawk Ridge Park Phase (1-b) ADA Dock	\$ 45,000
Hawk Ridge Park Phase (1-c) Restroom	\$ 90,000
Recreation Park Ball Field Shade Structures	\$ 194,000
Pre-Construction MAC gym	\$ 262,752
	\$ 816,752

Sanitary Sewer

Sanitary Sewer Inflow & Infiltration Reduction	\$ 127,566
Owen Good Service Pump Impeller Replacement	\$ 22,000
	\$ 149,566

Storm Water

Annual Curb Replacement	\$ 100,000
City-Wide Median Beautification	\$ 92,000
	\$ 192,000

Transportation

Annual Curb Replacement Program	\$ 400,000
Street Preservation - Overlay	\$ 800,000
Sidewalk Program	\$ 117,000
Maintenance of Thoroughfare Routes	\$ 224,000
Sunset Lane - Bristol to Dutchman Acres	\$ 350,000
Johnston Dr Sidewalk & Foxridge Dr Sidewalk	\$ 43,000
Sidewalk along Stonegate Elementry - Foxridge Dr to Deer Path	\$ 25,000
Undeveloped Lots - Sidewalk Program	\$ 38,400
	\$ 1,997,400

Grand Total: \$ 5,187,468

Impact of Capital Expenditures in the Five-Year Capital Improvement Program on the Operating Budget and Existing Services:

Potential estimated impacts of capital projects include:

1. staffing and related personnel costs
2. expansion of, or opening of a new facility-related operating costs
3. disclosure of assumptions used to estimate impact
4. cost savings produced instead of generating additional costs
5. incremental revenues
6. non-financial aspects-i.e., improved safety, cleaner environment, improved response time, attractiveness, security and safety, reduction of traffic congestion, etc.

Capital Projects may create an immediate effect on the operating budget by increasing measurable expenditures. Conversely, many of the projects below will extend the life of capital assets and decrease operating expenditures, though the impact of such decreases is not readily measurable.

Building and Equipment Replacement Program (05)

Park Maintenance Facility – HVAC Modifications - Staff Reduction of annual repair costs. Staff estimates a savings of \$500 per fiscal year. Replacing the AC unit will provide a cleaner environment for the staff located at the facility.

City Council Chambers Meeting Video Quality – Staff does not anticipate any additional operational costs, however, improving the video quality will allow the City to better document and share meetings to increase citizen engagement when it comes to public meetings.

Public Works Facility Roof Repair - Staff Reduction of annual repair costs. Staff estimates a savings of \$100 per fiscal year. Repairing the roof will provide improved safety and a cleaner environment for the staff located at the facility.

City Hall Lower Level Fire Suppression Modification – Staff does not anticipate any additional costs. Upgrading the current outdated system will provide improved records protection and overall safety of the staff.

Phone System at Public Works Facility - Staff does not anticipate any additional operational costs. Upgrading the current outdated system will allow staff to do more office oriented work at their location which would provide improved response time and efficiency of the staff.

Speakers & Floor Connections for Microphones - Staff does not anticipate any additional operational costs, however, improving the audio quality will allow the City to better document and share meetings to increase citizen engagement when it comes to public meetings.

Transportation Fund (36)

Annual Curb Replacement - A reduction in maintenance cost is expected. Staff estimates a savings of \$750 per fiscal year. The replacement now significantly extends the useful life of the curbs. This

will provide a cleaner stormwater environment, as well as make the City more inviting to people to visiting or wanting to move in to the community.

Annual Street Preservation Program - Reduction in maintenance cost. Staff estimates a savings of \$1,300 per fiscal year. This will provide improved safety, as well as make the City more inviting to people to visiting or wanting to move in to the community.

Annual Sidewalk Program – Staff does not anticipate any additional costs. Concrete sidewalks require very little maintenance. Additional sidewalks in the City will benefit both citizens and visitors in the community. This will provide a safer to walk, as well as make the City more inviting to people to visiting or wanting to move in to the community.

Sunset Lane Bristol to Dutchman Acres - Staff anticipates additional routine maintenance after construction. Additional streets provide improved efficiency of traffic flow by offering more ways to move around the City. This will also make the City more inviting to people to visiting or wanting to move in to the community.

Johnston Dr. & Foxridge Dr. Sidewalks - Staff does not anticipate any additional operational cost. Concrete sidewalks require very little maintenance. Additional sidewalks in the City will benefit both citizens and visitors in the community. This will provide a safer to walk, as well as make the City more inviting to people to visiting or wanting to move in to the community.

Stonegate Elementary Sidewalk - Staff does not anticipate any additional operational cost. Concrete sidewalks require very little maintenance. Additional sidewalks in the City will benefit both citizens and visitors in the community. This will provide a safer to walk, as well as make the City more inviting to people to visiting or wanting to move in to the community.

[Excise Tax Fund \(37\)](#)

Maintenance of Thoroughfare Routes - Reduction in maintenance cost. Staff estimates a savings of \$750 per fiscal year. This is a surface preservation and extends the surface life of the payment. This will provide improved safety, as well as make the City more inviting to people to visiting or wanting to move in to the community.

[Capital Improvement Sales Tax Fund \(45\)](#)

Municipal Circle Center– Staff anticipates additional maintenance and operating costs of \$22,200 per fiscal year. This building will provide the community a much need community room, class room space as well as an Emergency Operations Center in case of an emergency event. The new concept building design will provide a more eco-friendly environment and an overall attractiveness to the city's architecture, as well as make the City more inviting to people to visiting or wanting to move in to the community.

Decorative Light Installation - Elm St. – Staff anticipates additional utility costs of \$150 per fiscal year. Additional street lights will benefit both citizens and visitors in the community. This will provide a safer environment, as well as make the City more inviting to people to visiting or wanting to move in to the community.

Sidewalks on Undeveloped Lots - Staff does not anticipate any additional operational cost. Concrete sidewalks require very little maintenance. Additional sidewalks in the City will benefit both citizens and visitors in the community. This will provide a safer to walk, as well as make the City more inviting to people to visiting or wanting to move in to the community.

Initial Pre-design MAC Gym - Staff does not anticipate any additional operational costs in the planning process, however any future building will increase all operational costs.

Stormwater Sales Tax Fund (46)

Annual Curb Replacement - A reduction in maintenance cost is expected. Staff estimates a savings of \$750 per fiscal year. The replacement now significantly extends the useful life of the curbs. This will provide a cleaner stormwater environment, as well as make the City more inviting to people to visiting or wanting to move in to the community.

City-Wide Median Beautification - Staff anticipates additional planting and maintenance costs of \$10,000 per fiscal year (Assuming 10 locations). This will provide a safer environment for both vehicular and pedestrian traffic, decrease stormwater runoff while providing an overall attractiveness to the system, as well as make the City more inviting to people to visiting or wanting to move in to the community.

Parks Sales Tax Fund (47)

Rec Park Baseball Field Renovation Project – Staff does not anticipate any additional operational costs, however, replacing the outdated fencing provides improved safety, environment and attractiveness of the fields for the players and spectators, as well as makes the City more inviting to people to visiting or wanting to move in to the community. This also provides the Parks and Recreation program a greater ability to market the fields and create a greater interest in the programs and tournament operations.

Hawk Ridge Park Phase (I-b) ADA Dock – Staff anticipates additional staffing and maintenance costs of \$400 per fiscal year. This will provide a safer environment and an overall attractiveness to the park, as well as make the City more inviting to people to visiting or wanting to move in to the community.

Hawk Ridge Park Phase (I-c) Restroom – Staff anticipates additional staffing, maintenance and utility costs of \$2,960 per fiscal year. This will provide a cleaner environment and an overall attractiveness to the park, as well as make the City more inviting to people to visiting or wanting to move in to the community.

Recreation Park Ball Field Shade Structures – Staff does not anticipate any additional operational costs, however, installation of the shade structures improves safety, environment and attractiveness of the fields for the players and spectators, as well as makes the City more inviting to people to visiting or wanting to move in to the community. This also provides the Parks and Recreation program a greater ability to market the fields and create a greater interest in the programs and tournament operations.

Enterprise Capital Maintenance Fund (54)

Inflow and Infiltration - A reduction in the flow will result in a decrease in the City's payment for treatment. Staff estimates a savings of \$30,000 in FY2016 and each fiscal year following. This will provide a cleaner environment and an overall attractiveness to the City.

Owen Good Service Pump Impeller Replacement - Staff anticipates a reduction of \$12,000 in major repair costs per year. Routine maintenance and inspections will continue at current budget levels.

Capital Improvement Program by Funding Source and Project - 5 Year Summary

By Fund

	2015-16	2016-17	2017-18	2018-19	2019-20
Building & Equipment Replacement Program (05)					
Park Maintenance Facility - HVAC Modifications	\$ 4,000				
City Hall Council Chambers Meeting Video Quality	\$ 65,000				
Public Works Facility Roof Repair	\$ 35,500				
City Hall Lower Level Fire Suppression Modification	\$ 45,000				
Phone System at Public Works Facility	\$ 15,000				
City Hall Mitel IP Based Phones		\$ 30,000			
Speakers & Floor Connections for Microphones	\$ 40,000				
Park Fee-in-Lieu Fund (27)					
(no projects scheduled)					
Transportation Fund (36)					
Annual Curb Replacement Program	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 300,000
Annual Street Preservation Program	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000
Annual Sidewalk Program	\$ 117,000	\$ 117,000	\$ 117,000		
58 Hwy Overlay				\$ 300,000	\$ 300,000
Sunset Lane - Bristol to Dutchman Acres	\$ 350,000				
Johnston Dr Sidewalk & Foxridge Dr Sidewalk	\$ 43,000				
Sidewalk along Stonegate Elementary - Foxridge Dr to Deer Path	\$ 25,000				
Excise Tax Fund (37)					
Maintenance of Thoroughfare Routes	\$ 224,000	\$ 155,000	\$ 125,000		
58 Hwy Overlay				\$ 300,000	\$ 300,000
Capital Improvement Fund (45)					
Municipal Circle Center	\$ 1,815,250				
Decorative Light Installation - Elm St.	\$ 12,000				
Sidewalks on Undeveloped Lots	\$ 38,400				
Initial Pre-design MAC gym	\$ 262,752				
Stormwater Sales Tax Fund (46)					
Annual Curb Replacement Program	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	
City-Wide Median Beautification	\$ 92,000				
Detention Pond Rehabilitation/Beautification Partnership		\$ 50,000			
City Hall Detention Pond		\$ 80,000			
Annex Center BMPs		\$ 80,000			
Cul-de-sac Program			\$ 100,000		
Park Sales Tax Fund (47)					
Memorial Park Improvements		\$ 150,000			
Dog Park				\$ 175,000	
Recreation Park Baseball Fields Renovation Project	\$ 225,000				
Memorial Park Playground Improvements		\$ 48,000			
ADA Access to Memorial Park Ball Fields		\$ 65,000			
Hawk Ridge Park Phase (1-d) Playground			\$ 150,000		
Hawk Ridge Park Phase (1-b) ADA Dock	\$ 45,000				
Hawk Ridge Park Phase (1-c) Restroom	\$ 90,000				
Recreation Park Ballfield Lights			\$ 80,000		
Ward Park Shelter House		\$ 6,500			
Sprayground					\$ 300,000
Recreation Park Ball Field Shade Structures	\$ 194,000				
Water Connection Fee Fund (52)					
(no projects scheduled)					
Sewer Connection Fund (53)					
(no projects scheduled)					
Enterprise Cap. Maint Fund (54)					
Sanitary Sewer Inflow and Infiltration Reduction	\$ 127,566	\$ 130,755	\$ 134,024	\$ 137,374	\$ 140,809
Owen Good Service Pump Impeller Replacement	\$ 22,000				
Total Projects by Fiscal Year	\$ 5,187,468	\$ 2,212,255	\$ 2,006,024	\$ 2,212,374	\$ 2,140,809

Fiscal Impact of Capital Expenditures on the Operating Budget and Existing Service:

By Fund

General Fund	\$ (3,225)	\$ 18,500	\$ 32,506	\$ 42,012	\$ 41,518
Park Fund	\$ 1,315	\$ 5,490	\$ 6,595	\$ 13,455	\$ 17,965
Enterprise Fund	\$ (42,000)	\$ (42,000)	\$ (42,000)	\$ (42,000)	\$ (42,000)
Total Impact	\$ (43,910)	\$ (18,010)	\$ (2,899)	\$ 13,467	\$ 17,483



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BUILDING & EQUIPMENT REPLACEMENT PROGRAM (BERP) FUND (05)

The City establishes a schedule for the replacement and repair of building and of large equipment in a sinking fund. To better plan for the future and level out significant increases in any one year's budget, a funding mechanism accumulates funds utilizing annual payments to the BERP Fund (05). The program calls for the setting aside of funds, on an amortized basis, to pay for expensive equipment that will require replacement in future years. In this way, budget hardships in any given year due to the need to replace a particular piece of expensive equipment can be avoided.

REVENUES

Replacement funding is provided through an annual contribution from the Capital Improvement Fund. It is intended that the City use this method to purchase all of its future building repairs and equipment replacements.

Basic Funding Assumptions:

1. A fixed amount will be set aside each year for each replacement.
2. In general, approval by the Council as part of the budget process is a pre-requisite to a purchase from the BERP Fund. If the City Manager determines that an emergency replacement needs to occur and is properly allocated to the BERP Fund, he may authorize such purchase.
3. If the BERP Fund balance is deemed sufficient, contributions to the fund may be reduced.

FY 2013 marked the establishment of this reserve fund. One-time transfers of \$1,000,000 from the General Fund and \$99,044 from the Restricted Revenue Fund were made in FY 2013. (The latter was from the unused portion of funds received from an insurance payment received in FY 2011 for damage from a hailstorm that occurred that year. It will be used for the eventual replacement of the Public Works/Parks Facility roof.) The financial model for this fund calls for an injection of \$300,000 per year as a transfer from the Capital Improvement Fund (45).

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expended	Carryover	2016 Budget	Total Available
Park Maintenance Facility – HVAC Modifications	\$7,000	\$0	\$7,000	\$4,000	\$11,000
City Council Chambers Meeting Video Quality	\$0	\$0	\$0	\$65,000	\$65,000
Public Works Facility Roof Repair	\$0	\$0	\$0	\$35,500	\$35,500
City Hall Lower Level Fire Suppression Modification	\$0	\$0	\$0	\$45,000	\$45,000
Phone Systems at Public Works Facility	\$0	\$0	\$0	\$15,000	\$15,000
Speakers & Microphone Floor Connection	\$0	\$0	\$0	\$40,000	\$40,000
Total	\$0	\$0	\$0	\$204,500	\$211,500

Building & Equipment Replacement Program (05)	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Adopted	2016-17 Projected	2017-18 Projected	2018-19 Projected	2019-20 Projected
Fund Balance									
Beginning of Year	-	1,093,064	1,199,730	1,201,903	1,389,609	1,527,193	1,801,011	2,105,514	2,410,778
Revenue									
Transfer In - from Restricted Revenue Fund	99,044								
Transfer In - from General Fund	1,000,000				40,000				
Transfer In - from Capital Improvement Fund		300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
Interest Revenue	-	2,312	1,800	9,100	2,084	3,818	4,503	5,264	6,027
Total Revenue	1,099,044	302,312	301,800	309,100	342,084	303,818	304,503	305,264	306,027
Total Fund Bal & Revenues	1,099,044	1,395,376	1,501,530	1,511,003	1,731,693	1,831,011	2,105,514	2,410,778	2,716,805
Expenditures									
Misc	854								
Capital Outlay									
Park House - AC repair - complete	5,126								
Park House - Back Door repair - complete		1,725							
Park Maintenance Facility - AC repair - complete		360							
City Hall Council Chambers - HVAC noise reduction - complete		5,285							
City Hall Council Chambers - Audio Equipment Upgrade		121		16,402					
City Hall Fire Alarm System Upgrade - complete		5,953							
Park Maintenance Facility - HVAC Modifications			7,000	7,000	4,000				
Phone System at Public Works Facility					15,000				
Capital Projects (Budgeted / reconciled)									
City Hall Carpeting - complete		73,726							
City Hall Lobby Flooring Modifications		11,650							
City Hall and Municipal Circle Light Pole Replacement		60,000		5,555					
City Hall Accousitcal Panels - complete		28,153		1,476					
City Hall Tower Stabilization		6,500	75,000	39,795					
Fiber Optic Cable Installation - Parks Maintenance Facility - complete			18,850	10,397					
City Hall South PD Entrance Modification			25,000	25,000					
City Hall Voice Mail System - complete			23,100	15,770					
City Hall Council Chambers Meeting Video Quality					65,000				
Public Works Facility Roof Repair					35,500				
City Hall Lower Level Fire Suppression Modification					45,000				
City Hall Mitel IP Based Phones						30,000			
Speakers & Microphones Floor Connection					40,000				
Total Expenditures	5,980	193,473	148,950	121,394	204,500	30,000	-	-	-
Available Fund Balance	1,093,064	1,201,903	1,352,580	1,389,609	1,527,193	1,801,011	2,105,514	2,410,778	2,716,805

Note - FY 2013 marks the establishment of this capital fund.

The City invested funding, time and effort in creating a building and equipment replacement program using an outside software to create this fund. During FY 2015 staff began an internal re update of the software. It is Staff intent to complete this process during the 2016 budget year and to implement the annual recommended replacement within the outgoing years for the FY document.

Transfer from General Fund

General Ledger Codes: 05-00-4901-0000	<u>Legal Authority:</u> Municipal Code: n/a State Statute: n/a
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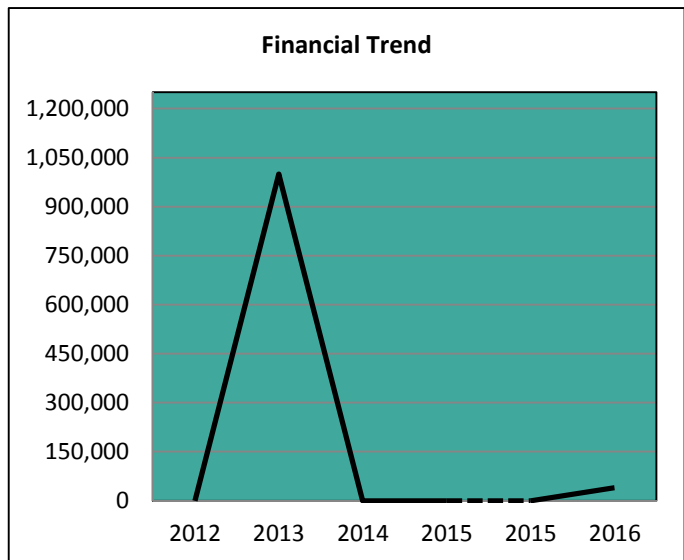
Revenue Description and Projection Rationale

This account is for transfers from the General Fund balance for use on specific projects;

FY2013
 \$1,000,000 Future Civic Center Reserve

FY2016
 \$40,000 Speakers and Microphone Floor Connections in the Council Room

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	0	NA
2007 Actual	0	NA
2008 Actual	0	NA
2009 Actual	0	NA
2010 Actual	0	NA
2011 Actual	0	NA
2012 Actual	0	NA
2013 Actual	1,000,000	NA
2014 Actual	0	NA
2015 Budget	0	NA
2015 Projected	0	NA
2016 Estimated	40,000	NA



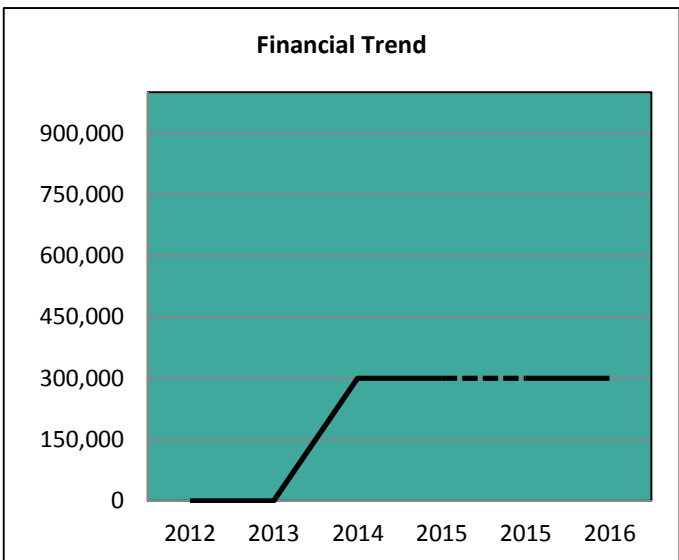
Transfer from Capital Improvement Sales Tax Fund

<p>General Ledger Codes:</p> <p>05-00-4945-0000</p>	<p><u>Legal Authority:</u></p> <p>Municipal Code: n/a State Statute: n/a</p>
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Revenue Description and Projection Rationale

This account is for transfers from the Capital Improvement Sales Tax Fund for future building repairs and equipment replacements specifically covered by the BERP Fund. This funding was set to contribute \$300,000 annually based on future needs and will be analyzed and adjusted as the city's infrastructure changes.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	0	NA
2007 Actual	0	NA
2008 Actual	0	NA
2009 Actual	0	NA
2010 Actual	0	NA
2011 Actual	0	NA
2012 Actual	0	NA
2013 Actual	0	NA
2014 Actual	300,000	NA
2015 Budget	300,000	NA
2015 Projected	300,000	NA
2016 Estimated	300,000	NA



PARK FEE IN LIEU FUND (27)

The City of Raymore Park Fee In Lieu Fund (27), established in 1999, is used to fund the purchase of future land for city parks. Funds may also be used for infrastructure improvements that would bring park land into the condition in which it would have been dedicated from a subdivision developer.

REVENUES

Revenues are received from development exactions per the requirements of City Code Section 445.040. Older projects (approved prior to May, 2004) pay fees-in-lieu of land dedication per lot at the time a building permit is issued. Subdivision developments that do not dedicate park land and which were approved after May, 2004, pay fees-in-lieu of land at the time of recording each final plat for all the lots shown on the plat being recorded.

FUND PROJECT HIGHLIGHTS

There are currently no active projects in this fund.

Project	Prior Budget	Total Expended	Carryover	2016 budget	Total Available
	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0

Park Fee In Lieu (27)	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Adopted	2016-17 Projected	2017-18 Projected	2018-19 Projected	2019-20 Projected
Fund Balance									
Beginning of Year	66,116	78,495	89,907	89,011	107,558	123,840	140,203	158,209	177,080
Revenue									
Fees & Permits									
<i>Park Fee in Lieu</i>	12,235	10,315	5,338	17,892	16,013	16,053	16,254	16,498	16,910
Interest	144	201	225	655	269	310	1,753	2,373	4,427
Transfers In			0		0	0	0	0	0
Total Revenue	12,379	10,516	5,563	18,547	16,282	16,363	18,006	18,871	21,337
Total Fund Bal & Revenues	78,495	89,011	95,470	107,558	123,840	140,203	158,209	177,080	198,416
Expenditures									
Debt Service									
Misc									
Park Sales Tax Fund (47)									
Park Land Purchase					-				
Total Expenditures	-	-	-	-	-	-	-	-	-
Fund Balance (Gross)	78,495	89,011	95,470	107,558	123,840	140,203	158,209	177,080	198,416
Less: Reserve Balance ()			-	-	-	-	-	-	-
Available Fund Balance	78,495	89,011	95,470	107,558	123,840	140,203	158,209	177,080	198,416

Park Fee in Lieu

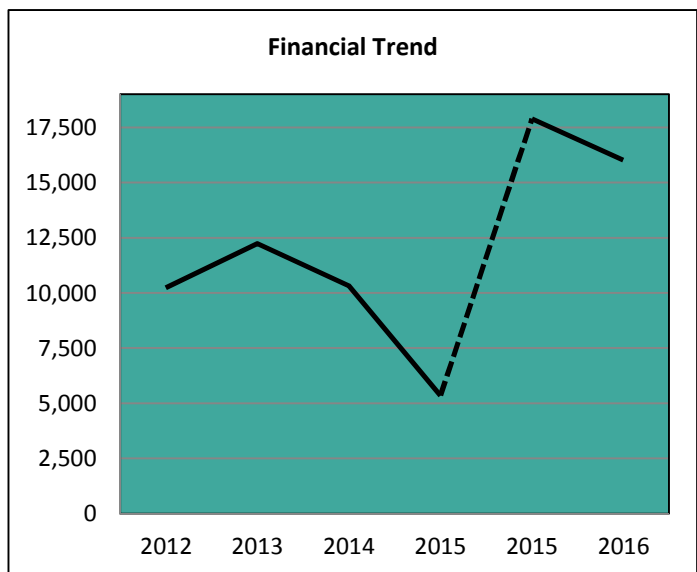
General Ledger Codes: 27-00-4705-0000	<u>Legal Authority:</u> Municipal code: Section 445.040
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Revenue Description and Projection Rationale

Park Fee in Lieu - This fund was created to allow developers to donate cash in lieu of parkland. This is applied to the acquisition of land for future parks and may also be used for developing neighborhood parks.

FY16 revenues are conservatively based on the average fee assessed using 95 new homes.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	104,733	47.06%
2007 Actual	56,695	-45.87%
2008 Actual	17,001	-70.01%
2009 Actual	10,278	-39.54%
2010 Actual	7,379	-28.21%
2011 Actual	7,458	1.08%
2012 Actual	10,235	37.23%
2013 Actual	12,235	19.54%
2014 Actual	10,315	-15.69%
2015 Budget	5,338	-48.25%
2015 Projected	17,892	73.45%
2016 Estimated	16,013	-10.50%



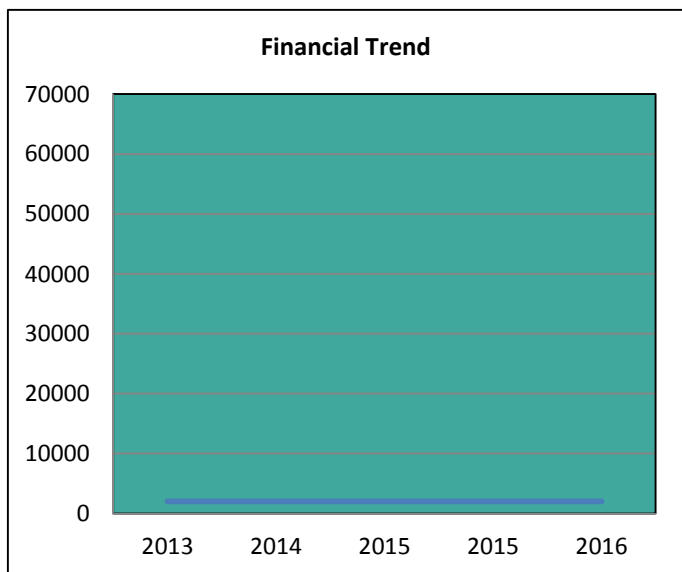
Transfer from Capital Improvement Fund

<p>General Ledger Codes:</p> <p style="text-align: center;">27-00-4945-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Code: Section 140</p>
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Revenue Description and Projection Rationale

Transfer from Capital Improvement Fund - In it's Fiscal year 2009 Budget, the City Council approved a transfer of \$61,319 from Capital Improvement Fund to this fund, to purchase parkland in the Remington Area.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	0	NA
2007 Actual	0	NA
2008 Actual	61,319	NA
2009 Actual	0	-100.00%
2010 Actual	0	NA
2011 Actual	0	NA
2012 Actual	0	NA
2013 Actual	0	NA
2014 Actual	0	NA
2015 Budget	0	NA
2015 Projected	0	NA
2016 Estimated	0	NA



TRANSPORTATION FUND (36)

The City of Raymore Transportation Fund (36), established in 2001, is used to fund those capital projects associated with the expansion, enhancement, and major maintenance of the city's transportation system.

REVENUES

1. The Transportation Sales Tax Fund (45) has as its primary source of revenue a sales tax of one-half percent (.5%).
2. Intergovernmental Taxes are also received from Cass County Missouri:
 - a. A quarter-cent sales tax is collected by the county then one-third of the collections are distributed to the municipalities.
 - b. A Cass County Road and Bridge Property Tax is assessed to the residents of Cass County Missouri then distributed to the municipalities.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expended	Carryover	2016 Budget	Total Available
2016 Annual Curb Replacement Program	\$0	\$0	\$0	\$400,000	\$400,000
2016 Annual Street Preservation Program	\$0	\$0	\$0	\$800,000	\$800,000
2016 Annual Sidewalk Program	\$0	\$0	\$0	\$117,000	\$117,000
Sunset Lane – Bristol to Dutchman Acres	\$0	\$0	\$0	\$350,000	\$350,000
Sidewalks: Johnston Dr. & Foxridge Dr.	\$0	\$0	\$0	\$43,000	\$43,000
Stonegate Elementary Sidewalk	\$0	\$0	\$0	\$25,000	\$25,000
Total	\$0	\$0	\$0	\$1,735,000	\$1,735,000

OTHER EXPENDITURES

1. **General Fund Transfer:** A transfer is made annually to the General Fund to offset costs incurred by the Street Department. \$320,000
2. **Transfer to Excise Tax Fund:** When the City excise tax was instituted, it was understood that the City at large should contribute to the cost of projects paid for with excise tax funds. The amount the City should pay should be in rough proportions (25%, 50%, 75%) to the amount of use the pre-existing City will contribute to the new facility as to what new growth will contribute.

The City's next anticipated major excise tax project is to construct 163rd Street between Foxridge Drive and Kentucky Road at a projected cost of \$4,265,400. It is budgeted for the Transportation Fund to contribute \$91,035 per year to the Excise Tax Fund accumulating 25% of the projected cost. \$91,035

Transportation (36)

	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Adopted	2016-17 Projected	2017-18 Projected	2018-2019 Projected	2019-2020 Projected
Fund Balance									
Beginning of Year	677,513	224,459	836,434	929,810	587,754	601,058	626,798	676,612	447,403
Revenue									
Taxes									
<i>Transportation Sales Tax</i>	938,839	1,135,147	1,137,078	1,220,060	1,250,234	1,253,734	1,257,245	1,260,765	1,264,295
<i>Cass R&B Sales Tax</i>	212,598	176,832	176,832	188,415	188,415	188,886	191,247	194,116	198,969
<i>Cass R&B Property Tax</i>	147,808	146,045	146,045	149,279	149,279	149,652	151,523	153,796	157,641
Interest	1,178	958	1,072	4,548	3,411	1,503	7,835	10,149	11,185
Transfers In	903,113		150,000	150,000	568,000	150,000	150,000	33,000	
Total Revenue	2,203,536	1,542,563	1,611,027	1,712,302	2,159,339	1,743,775	1,757,850	1,651,826	1,632,089
Total Fund Bal & Revenues	2,881,049	1,767,022	2,447,461	2,642,112	2,747,093	2,344,833	2,384,647	2,328,438	2,079,492
Expenditures									
General Fund Transfer	320,000	320,000	320,000	320,000	320,000	310,000	300,000	290,000	280,000
Excise Tax Transfer - 163rd St. future project	91,035	91,035	91,035	91,035	91,035	91,035	91,035	91,035	91,035
Capital Projects (Budgeted / reconciled)									
Annual Curb Replacement	295,352	317,582	400,000	400,000	400,000	400,000	400,000	400,000	300,000
Street Preservation	465,756	412,562	1,143,131	1,123,813	800,000	800,000	800,000	800,000	800,000
Sidewalk Program	150,255	80,397	117,000	117,000	117,000	117,000	117,000		
Lucy Webb Road Resurface - complete	2,167								
Sunrise Drive Joint Repair - complete	1,168								
S. Madison Turf Restoration - complete	(3,742)								
Maintenance of Thoroughfare Routes - complete	167,000	(4,568)							
Original Town Lighting - Phase II - complete	37,440								
Pavement Management System Reconstruction Streets - complete	903,113	(343,131)							
Foxridge Dr. Sidewalk - complete	110,240	(29,475)							
Hubach Hill Road Sidewalk - complete	38,000	(8,051)							
Secondary Sidewalk Gaps - complete	78,805	(29,138)							
Hwy 58 Entrance Modifications - complete		15,000							
Ward Road Sidewalk - Chateau Place to Sierra Drive		15,000		2,510					
Hwy 58 Overlay								300,000	300,000
Sunset Lane - Bristol to Dutchman Acres					350,000				
Sidewalks: Johnston Dr. - Remington Plaza to Kaycee, Foxridge Dr. - 58 Hwy to Granada					43,000				
Stonegate Elementary Sidewalk					25,000				
Total Expenditures	2,656,589	837,212	2,071,166	2,054,358	2,146,035	1,718,035	1,708,035	1,881,035	1,771,035
Fund Balance (Gross)	224,459	929,810	376,295	587,754	601,058	626,798	676,612	447,403	308,457
<i>Less: Reserve Balance ()</i>			-	-	-	-	-	-	-
Available Fund Balance	224,459	929,810	376,295	587,754	601,058	626,798	676,612	447,403	308,457

Transportation Sales Tax

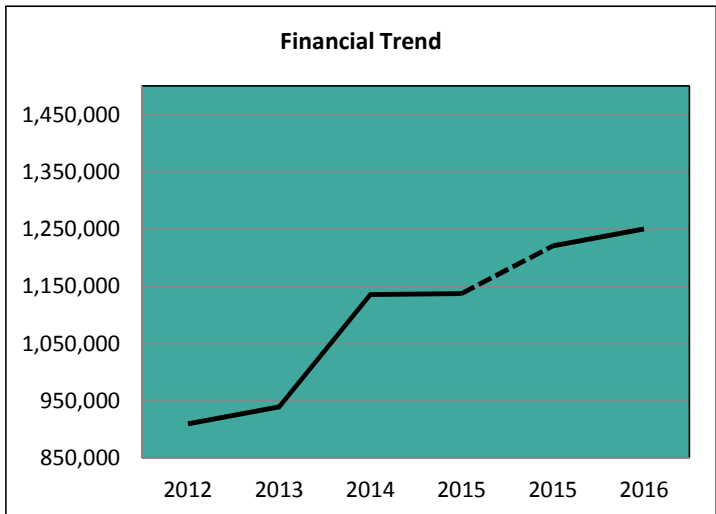
<p>General Ledger Codes:</p> <p style="text-align: center;">36-00-4130-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Code: Sections 145.010; 145.020 State Statute: 94.500-94.550; 94.700 State Statute: 94.700-94.755 RSMo Article IV of the Constitution of the State of MO Section 30 (b)</p>
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Revenue Description

Transportation Sales Tax – A tax of one-half of one percent (0.5%) is collected by the City for transportation-related purposes, which according to statute may include construction, repair and maintenance of streets and bridges, acquisition of land, right-of-way purchases, and related debt retirement.

In 2012 the Missouri Supreme Court invalidated out-of-sales tax collections for any jurisdiction that has not adopted a use tax. Raymore has not. According to the Missouri Department of Revenue, this had the effect of reducing sale tax revenues from out-of-state sales of cars, boats and trailers by \$28,000 in FY 2013. In 2013 a statute was enacted that restored this source, at least temporarily

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	768,397	NA
2007 Actual	794,522	3.40%
2008 Actual	893,019	12.40%
2009 Actual	890,089	-0.33%
2010 Actual	883,919	-0.69%
2011 Actual	919,712	4.05%
2012 Actual	909,432	-1.12%
2013 Actual	938,839	3.23%
2014 Actual	1,135,147	20.91%
2015 Budget	1,137,078	0.21%
2015 Projected	1,220,060	7.47%
2016 Estimated	1,250,234	2.47%



Cass County 1/4 Cent R&B Sales Tax

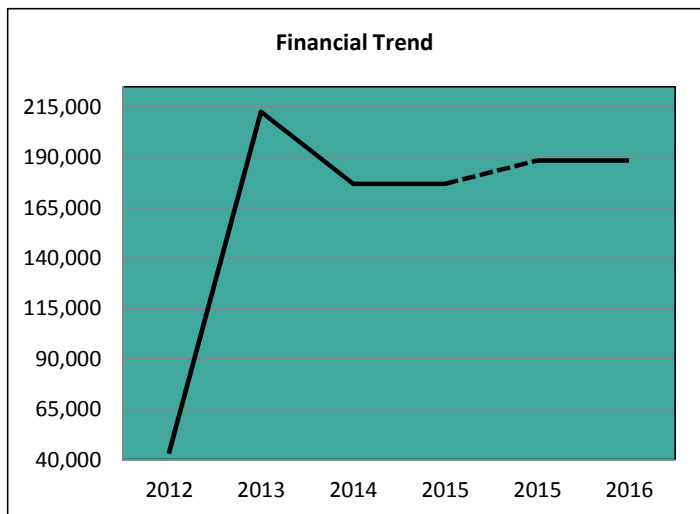
General Ledger Codes: 36-00-4475-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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Revenue Description

Cass County collects a quarter-cent sales tax on sales within the county. One-third of the collections from this tax are distributed to municipalities.

Cass County began distributing the municipal share of the quarter-cent sales tax to its municipalities on a modified per-capita basis in 2013.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	0	NA
2007 Actual	0	NA
2008 Actual	0	NA
2009 Actual	0	NA
2010 Actual	0	NA
2011 Actual	0	NA
2012 Actual	43,000	NA
2013 Actual	212,598	394.41%
2014 Actual	176,832	-16.82%
2015 Budget	176,832	0.00%
2015 Projected	188,415	6.55%
2016 Estimated	188,415	0.00%



Cass County Road and Bridge Property Tax

General Ledger Codes: 36-00-4145-0000	Legal Authority: Municipal Code: n/a State Statute: 137.556
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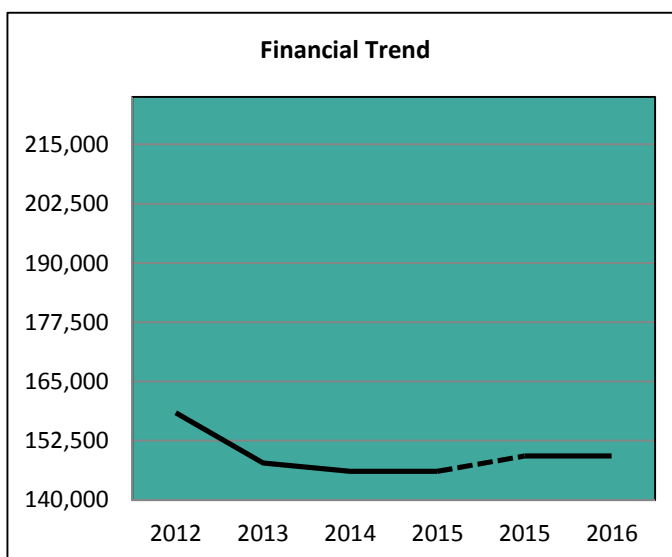
Revenue Description and Projection Rationale

Section 137.556 RSMo. states that "any county of the first class not having a charter form of government shall expend not less than 25 percent of the money accruing to it from the county's special road and bridge tax levied on property within a city limits for the repair and improvement of roads and bridges within the city from which such moneys accrue."

In August 2012, the Cass County Commission voted to reduce the County's Road & Bridge Property tax levy from 0.2525 to 0.2300.

The FY 2016 estimate is based on the FY 2015 projected amount.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	86,928	-62.65%
2007 Actual	124,745	43.50%
2008 Actual	139,385	11.74%
2009 Actual	149,742	7.43%
2010 Actual	152,951	2.14%
2011 Actual	157,077	2.70%
2012 Actual	158,414	0.85%
2013 Actual	147,808	-6.70%
2014 Actual	146,045	-1.19%
2015 Budget	146,045	0.00%
2015 Projected	149,279	2.21%
2016 Estimated	149,279	0.00%



Transfer from General Fund

General Ledger Codes: 36-00-4901-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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Revenue Description and Projection Rationale

This account is for transfers from the General Fund balance for use on specific projects;

FY2013

\$903,113 Pavement Management System Reconstruction Streets

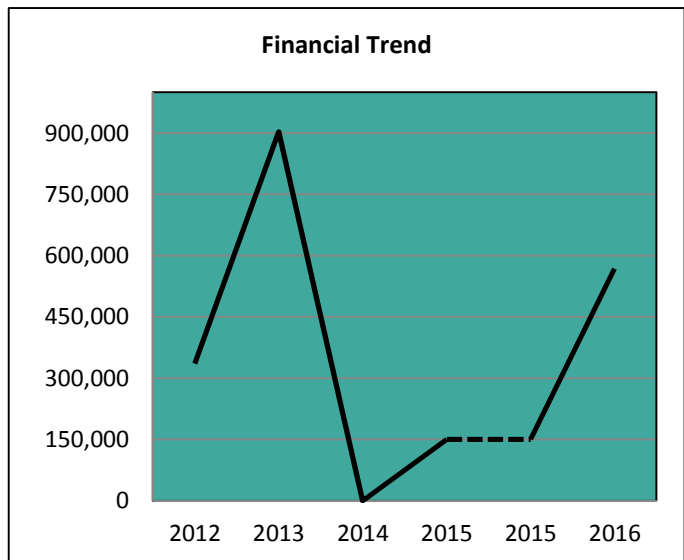
FY2015

\$150,000 Pavement Management

FY2016

\$150,000 Pavement Management
 \$350,000 Sunset Lane - Bristol to Dutchman Acres
 \$ 43,000 Sidewalk segments along Johnston Dr & Foxridge Dr.
 \$ 25,000 Stonegate Elementary Sidewalk - Foxridge Dr to Deer Path

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	0	-100.00%
2007 Actual	500,000	NA
2008 Actual	0	-100.00%
2009 Actual	218,792	NA
2010 Actual	400,000	82.82%
2011 Actual	560,000	40.00%
2012 Actual	335,722	-40.05%
2013 Actual	903,113	169.01%
2014 Actual	0	-100.00%
2015 Budget	150,000	16.61%
2015 Projected	150,000	100.00%
2016 Estimated	568,000	-100.00%



Transfer from Restricted Revenue Fund

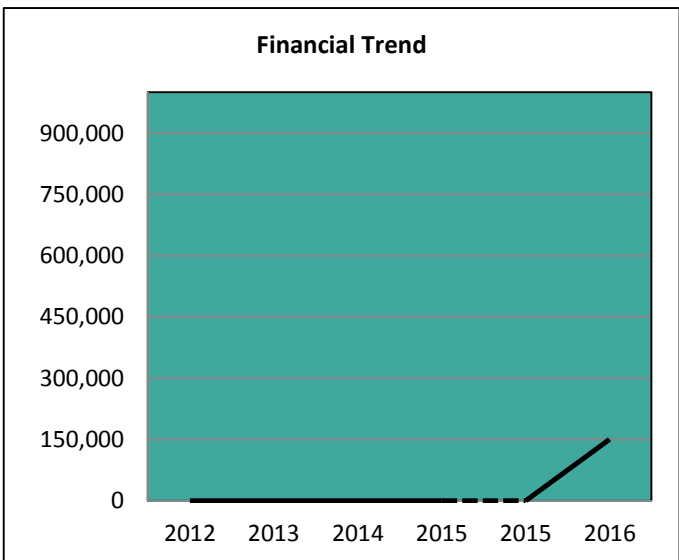
<p>General Ledger Codes:</p> <p>36-00-4904-0000</p>	<p><u>Legal Authority:</u></p> <p>Municipal Code: n/a State Statute: n/a</p>
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Revenue Description and Projection Rationale

This account is for transfers from the General Fund balance for use on specific projects;

FY2016
\$150,000 Pavement Management

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	0	NA
2007 Actual	0	NA
2008 Actual	0	NA
2009 Actual	0	NA
2010 Actual	0	NA
2011 Actual	0	NA
2012 Actual	0	NA
2013 Actual	0	NA
2014 Actual	0	NA
2015 Budget	0	NA
2015 Projected	0	NA
2016 Estimated	150,000	NA



EXCISE TAX FUND (37)

The City of Raymore Excise Tax Fund (37), established in 2001, is used to fund those capital projects associated with the expansion, enhancement, and major maintenance of the city's transportation system. The projects within this fund are associated with the increased traffic of new business development within the City.

REVENUES

1. The Excise Tax Fund has as its primary source of revenue the tax which is imposed on the basis of the additional vehicle trips generated by any eligible development activity during the afternoon time period when traffic volume on the adjacent street is highest. The tax is calculated by multiplying the trip generation rate by the license tax rate.
2. The revenue of \$91,000 projected in FY2016 from single-family housing starts is based upon 50 new single-family homes.
3. **Transfer from Transportation Fund:** When the City excise tax was instituted, it was understood that the City at large should contribute to the cost of projects paid for with excise tax funds. The amount the City should pay should be in rough proportions (25%, 50%, 75%) to the amount of use the pre-existing City will contribute to the new facility as to what new growth will contribute. The City's Transportation Fund has been contributing \$91,035 each year toward the estimated cost of the project to construct 163rd Street between Foxridge Drive and Kentucky Road at a projected cost of \$4,265,400. It is intended that the Transportation Fund contribute 25% of the projected costs.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expended	Carryover	2016 Budget	Total Available
Maintenance of Thoroughfare Routes	\$0	\$0	\$0	\$224,000	\$224,000
Total	\$0	\$0	\$0	\$224,000	\$224,000

Excise Tax (37)

	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Adopted	2016-17 Projected	2017-18 Projected	2018-19 Projected	2019-20 Projected
Fund Balance									
Beginning of Year	585,752	601,988	882,800	908,193	1,039,958	1,086,045	1,164,418	1,286,024	1,237,714
Revenue									
Fees & Permits									
Commercial	295,820	0	0	23,870	0	0	0	0	0
Single Family	141,787	205,661	91,000	136,863	176,452	139,623	141,016	141,364	142,757
Multi-Family		7,862		82,093	0	-	-	-	-
Interest	1,148	1,647	2,207	5,957	2,600	2,715	14,555	19,290	30,943
Transfer In Transportation Fund - 163rd St.	91,035	91,035	91,035	91,035	91,035	91,035	91,035	91,035	91,035
Total Revenue	529,790	306,205	184,242	339,818	270,087	233,373	246,606	251,689	264,735
Total Fund Bal & Revenues	1,115,542	908,193	1,067,042	1,248,011	1,310,045	1,319,418	1,411,024	1,537,714	1,502,448
Expenditures									
Capital Projects (Budgeted / reconciled)									
Dean Avenue/Lucy Webb Road Intersection Improvement	513,554								
Maintenance of Thoroughfare Routes			217,000	208,053	224,000	155,000	125,000		
Hwy 58 Overlay								300,000	300,000
Total Expenditures	513,554	-	217,000	208,053	224,000	155,000	125,000	300,000	300,000
Fund Balance (Gross)	601,988	908,193	850,042	1,039,958	1,086,045	1,164,418	1,286,024	1,237,714	1,202,448
<i>Less: Reserve Balance ()</i>			-	-	-	-	-	-	-
Available Fund Balance	601,988	908,193	850,042	1,039,958	1,086,045	1,164,418	1,286,024	1,237,714	1,202,448

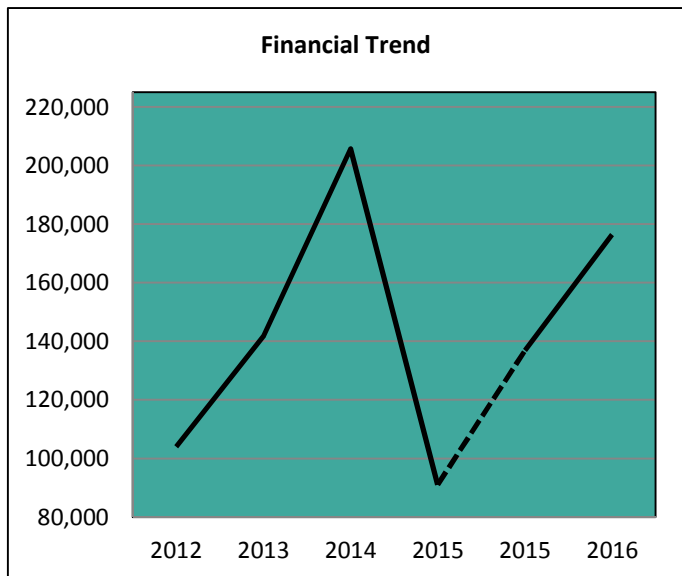
Excise Tax

<p>General Ledger Code:</p> <p style="text-align: center;">37-00-4152-0000</p>	<p><u>Legal Authority:</u></p> <p>Municipal Code:</p> <p>State Statute:</p>
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Revenue Description and Projection Rationale

The Excise Tax was established to help pay for the City's costs in dealing with new development that generates new and additional traffic. This revenue is used for improvement of streets and related improvements throughout the City, including but not limited to the design, construction, reconstruction, maintenance, and improvements to streets, roads and bridges and acquisition of all necessary rights-of-way. The tax is imposed on the basis of the additional vehicle trips generated by any development activity during the afternoon time period (P.M. peak hour) when traffic volume on the adjacent street is highest. The license tax is calculated by multiplying the "trip generation rate" by the "license tax rate". Revenues are projected based on the permitting of 95 new homes.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	0	NA
2007 Actual	271,080	NA
2008 Actual	117,340	-56.71%
2009 Actual	59,979	-48.88%
2010 Actual	100,448	67.47%
2011 Actual	84,026	-16.35%
2012 Actual	104,043	23.82%
2013 Actual	141,787	36.28%
2014 Actual	205,661	45.05%
2015 Budget	91,000	-55.75%
2015 Projected	136,863	-75.60%
2016 Estimated	176,452	28.93%



Transfer in From Transportation Fund

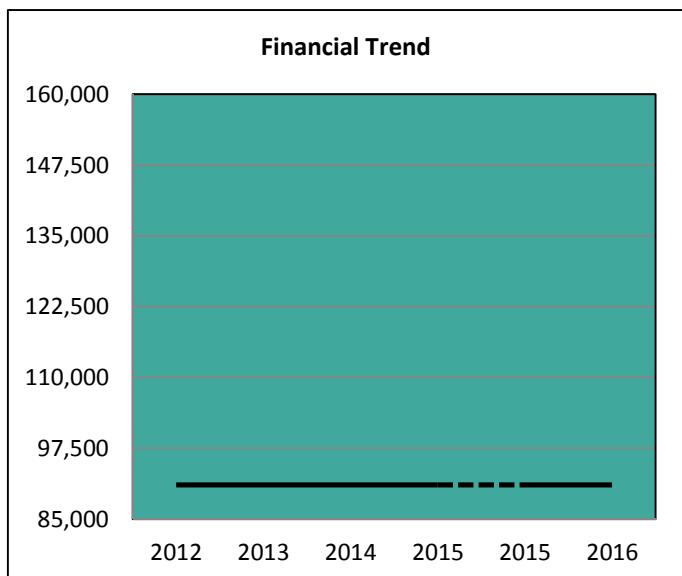
<p>General Ledger Codes:</p> <p style="text-align: center;">37-00-4936-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Ordinance: n/a State Statute: n/a</p>
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Revenue Description and Projection Rationale

Transfer from the Transportation Fund - When the City excise tax was instituted, it was understood that the City at large should contribute to the cost of projects paid for with excise tax funds. The amount the City should pay should be in rough proportions (25%, 50%, 75%) to the amount of use the pre-existing City will contribute to the new facility as to what new growth will contribute.

The City's next major excise tax project, according to the proposed ten-year road plan, is to construct 163rd Street between Foxridge Drive and Kentucky Road at a projected cost of \$4,265,400. It is budgeted for the Transportation Fund to contribute \$91,035 per year accumulating 25% of the projected cost.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	0	NA
2007 Actual	150,000	NA
2008 Actual	150,000	0.00%
2009 Actual	150,000	0.00%
2010 Actual	156,000	4.00%
2011 Actual	91,035	-41.64%
2012 Actual	91,035	0.00%
2013 Actual	91,035	0.00%
2014 Actual	91,035	0.00%
2015 Budget	91,035	0.00%
2015 Projected	91,035	0.00%
2016 Estimated	91,035	0.00%



CAPITAL IMPROVEMENT FUND (45)

The City of Raymore Capital Improvement Fund (45) is established for the purpose of funding the construction and maintenance of capital improvements. Statute defines "Capital Improvements" as any capital or fixed asset having an estimated economic useful life of at least two years, and "Capital Asset" or "Fixed Asset" as assets of a long-term character that are intended to continue to be held or used, including but not limited to land, buildings, machinery, furniture, and other equipment, including computer hardware and software.

REVENUES

The Capital Improvements Sales Tax Fund (45) has as its primary source of revenue a sales tax of one-half percent (.5%). In future budget years the Hubach Hill Road / North Cass Parkway Transportation Development District (TDD) will begin generating revenue that will offset the TDD Debt Service that the City is committed to backing.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expended	Carryover	2016 Budget	Total Available
Decorative Light Installation – Elm St.	\$0	\$0	\$0	\$12,000	\$12,000
Municipal Circle Center	\$0	\$0	\$0	\$1,815,250	\$1,815,250
Sidewalks on Undeveloped Lots	\$0	\$0	\$0	\$38,400	\$8,400
Initial Pre-design MAC gym	\$0	\$0	\$0	\$262,752	\$262,752
Total	\$0	\$0	\$0	\$2,128,402	\$2,128,402

Fiscal Year 2011 marked the first year that this fund was be used to pay for the debt service associated with the 2009 Hubach Hill Road/North Cass Parkway TDD bond issuance for the construction of Hubach Hill Road and North Cass Parkway. These funds will be paid back to the City and this fund by revenues generated in the future from the Hubach Hill / North Cass Parkway TDD and CID.

Capital Improvement Fund (45)

	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Adopted	2016-17 Projected	2017-18 Projected	2018-19 Projected	2019-20 Projected
Fund Balance									
Beginning of Year	549,545	808,441	482,740	518,680	313,614	553,170	1,836,087	2,019,280	2,101,493
Revenue									
Taxes									
1/2 cent Capital Improvement	939,200	1,135,148	1,137,078	1,220,060	1,250,234	1,253,734	1,257,245	1,260,765	1,264,295
Refunds & Reimbursements									
FVS - Mott & 58 Signal	24,081	26,437	25,000	56,000	39,000	25,000	25,000	25,000	25,000
Resident Contribution- Willow Hills NID	2,863	2,658	2,800	3,105	2,800	2,800	2,800		
Reimbursement of undeveloped lots			141,217	113,672	38,400				
Interest	2,454	2,874	979	5,277	784	1,383	22,951	30,289	52,537
Transfer from General Fund					536,752				
Transfer from the Restricted Fund					1,541,250				
Total Revenue	968,597	1,167,117	1,307,074	1,398,114	3,409,220	1,282,917	1,307,996	1,316,054	1,341,832
Total Fund Bal & Revenues	1,518,142	1,975,558	1,789,814	1,916,794	3,722,833	1,836,087	3,144,083	3,335,334	3,443,325
Expenditures									
D.S. - 1998 Special Ob. Bond	347,069	343,753	343,276	343,276	344,161	343,900	347,978	346,416	349,240
Hubach Hill TDD D.S. (2009)	396,600	396,600	396,600	396,600	396,600	401,600	476,325	586,925	606,200
Misc - Debt service fees	720		500	500	500	500	500	500	500
Transfer to BERP		300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
Transfer to the Restricted Reveal Fund			200,000	200,000					
Capital Projects (Budgeted / reconciled)									
Facility Modification - completed	1,144								
Kurzweil / Prairie Lane Improvements - completed	(194,122)								
Activity Center - (transferred to RRF 04)			(200,000)	(200,000)					
S. Madison Turf - complete	1,500								
Police Firing Range	100,000								
Maintenance Facility Driveway & Parking Area	50,000								
Public Works Vestibule - completed	7,790								
City Hall West Side Remodeling - completed		28,305							
City Hall Video Security System Upgrade - completed		30,000							
City Hall Paging System Upgrade - completed		8,221							
Farmers Market Park Development Phase I-a & I-b		150,000	150,000	189,742					
Roadside Trail Rehabilitation		200,000							
Olive Street Sidewalk			144,342	103,762					
Undeveloped Lots - Sidewalk Program			141,217	113,672	38,400				
Roundabout Feature			10,628	10,628					
Ryan's Access Modification (Bill 3088 2nd read 7/24/15)			60,000	60,000					
Decorative Light Installation - Elm Street					12,000				
Municipal Circle Center					1,815,250				
Depot Enhancement Package			85,000	85,000					
Initial Pre-design MAC gym					262,752				
Total Expenditures	709,701	1,456,879	1,631,563	1,603,180	3,169,663	-	1,124,803	1,233,841	1,255,940
Fund Balance (Gross)	808,441	518,680	158,251	313,614	553,170	1,836,087	2,019,280	2,101,493	2,187,385
<i>Less: Reserve Balance ()</i>			-	-	-	-	-	-	-
Available Fund Balance	808,441	518,680	158,251	313,614	553,170	1,836,087	2,019,280	2,101,493	2,187,385

Capital Improvements Sales Tax

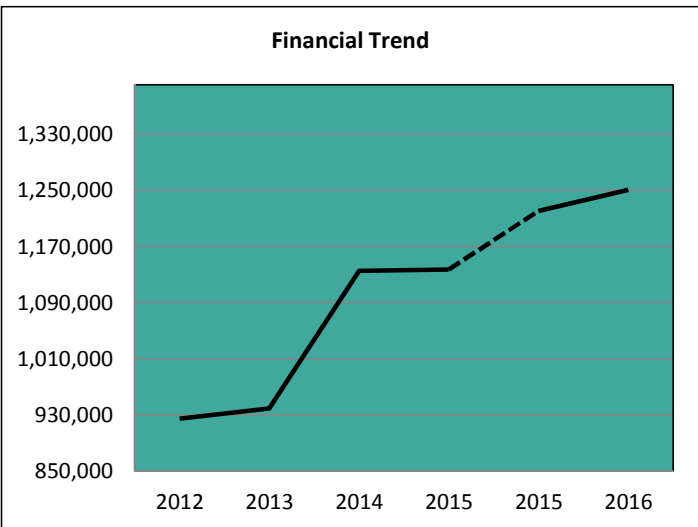
<p>General Ledger Code: 45-00-4125-0000</p>	<p>Legal Authority: Municipal Code: Section 145.030 State Statute: 94.575-94.577 RSMo</p>
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Revenue Description and Projection Rationale

Capital Improvement Sales Tax – A tax of one-half of one percent (0.5%) is collected by the City for the funding, operation or maintenance of capital improvements and the repayment of bonds to finance capital improvements. Statutes define a capital improvement as any capital or fixed asset having an estimated economic useful life of at least two years.

In 2012 the Missouri Supreme Court invalidated out-of-sales tax collections for any jurisdiction that has not adopted a use tax. Raymore has not. According to the Missouri Department of Revenue, this had the effect of reducing sale tax revenues from out-of-state sales of cars, boats and trailers by \$28,000 in FY 2013. In 2013 a statute was enacted that restored this source, at least temporarily.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	716,201	-3.38%
2007 Actual	794,530	10.94%
2008 Actual	893,018	12.40%
2009 Actual	890,228	-0.31%
2010 Actual	884,066	-0.69%
2011 Actual	919,712	4.03%
2012 Actual	924,550	0.53%
2013 Actual	939,200	1.58%
2014 Actual	1,135,148	20.86%
2015 Budget	1,137,078	0.17%
2015 Projected	1,220,060	7.48%
2016 Estimated	1,250,234	2.47%



Refunds & Reimbursements

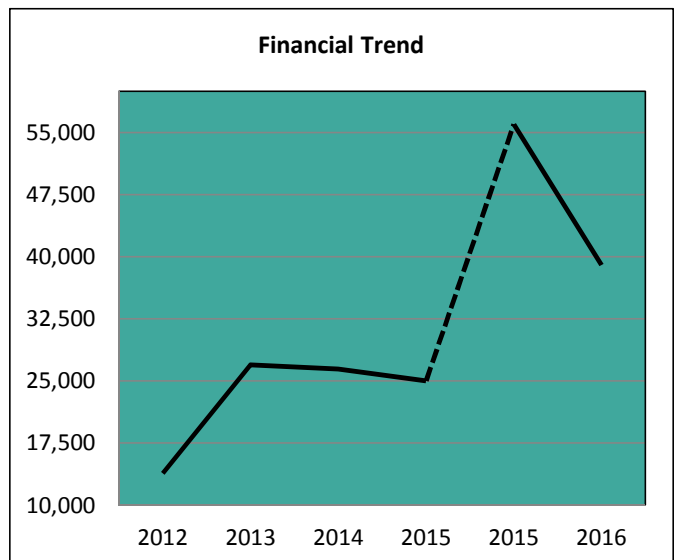
General Ledger Codes: <p style="text-align: center;">45-00-4340-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">State Statute: Chapter 82</p>
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Revenue Description

Refunds & Reimbursements - Reimbursements/refunds to the City, including insurance reimbursements, are recorded in this account. In 2009 the City funded a traffic signal at the intersection of 58 Hwy and Mott Drive, to be reimbursed by revenues from the Foxwood Village Shops TIF District received on a pay-as-you-go basis. Revenues from this source are projected the same as FY14 budget.

During FY2014 the City approved Resolution 14-53 to install sidewalks on certain identified undeveloped lots. The lot owners were given a deadline of installation. The amounts represented here are associated with the sidewalks installed by the City and reimbursed by the lot owner. Staff estimates an additional 10 lots for reimbursement through tax collection.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	55,000	NA
2007 Actual	0	-100.00%
2008 Actual	0	NA
2009 Actual	310,139	NA
2010 Actual	1,636	-99.47%
2011 Actual	13,889	749.15%
2012 Actual	13,833	-0.40%
2013 Actual	26,943	94.78%
2014 Actual	26,437	-1.88%
2015 Budget	25,000	-5.44%
2015 Projected	56,000	111.82%
2016 Estimated	39,000	-30.36%



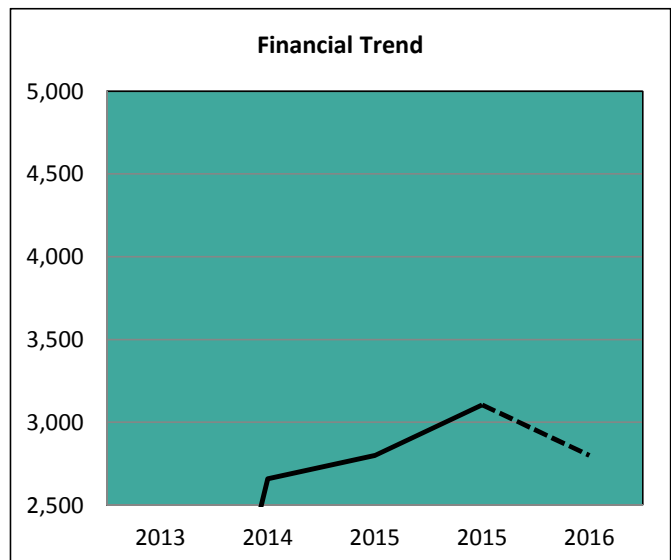
Resident Contribution - Willow Hills NID

<p>General Ledger Codes: 45-00-4800-0000</p>	<p>Legal Authority: Municipal Ordinance: n/a State Statute: n/a</p>
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Revenue Description and Projection Rationale

Residential Contribution - Willow Hills NID - In 2007, the City worked with Cass County to form a County Neighborhood Improvement District (NID) to improve the roads in the Willow Hills subdivision. Residents, along with Cass County, contributed to the cost of the project. Some residents chose to pay their contribution in one lump sum immediately after the improvement, while others pay an annual assessment to Cass County which is remitted by the County to the City.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	0	NA
2007 Actual	40,000	NA
2008 Actual	28,609	-28.48%
2009 Actual	2,863	-89.99%
2010 Actual	1,227	-57.15%
2011 Actual	2,658	116.67%
2012 Actual	3,121	17.42%
2013 Actual	0	-100.00%
2014 Actual	2,658	NA
2015 Budget	2,800	5.33%
2015 Projected	3,105	16.80%
2016 Estimated	2,800	-9.82%



Transfer In from General Fund

General Ledger Codes: <p style="text-align: center;">45-00-4901-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Ordinance: n/a State Statute: n/a</p>
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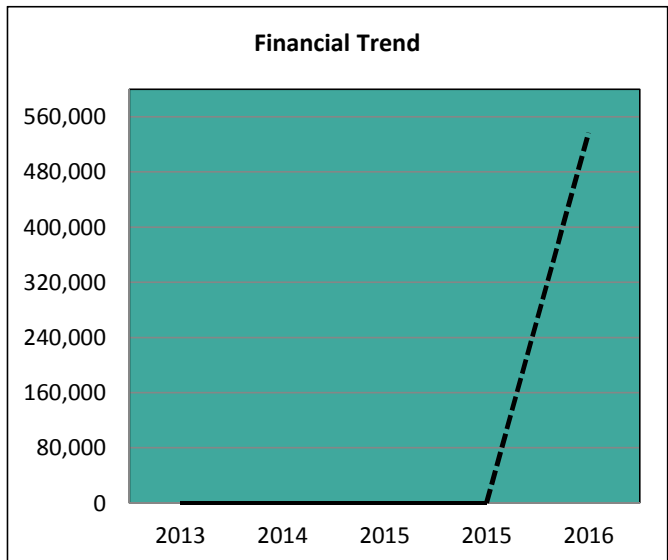
Revenue Description and Projection Rationale

In FY12 the Council approved the transfer of \$200,000 from the General Fund to the Capital Improvement Fund for the use for planning, design or construction of a future activity center.

The FY16 transfer is for the following projects:

\$262,752 Initial Pre-design MAC gym
 \$274,000 Additional Municipal land purchase

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	0	-100.00%
2007 Actual	0	NA
2008 Actual	0	NA
2009 Actual	0	NA
2010 Actual	14,930	NA
2011 Actual	0	NA
2012 Actual	200,000	NA
2013 Actual	0	-100.00%
2014 Actual	0	NA
2015 Budget	0	NA
2015 Projected	0	NA
2016 Estimated	536,752	NA



Transfer In from Restricted Revenue Fund

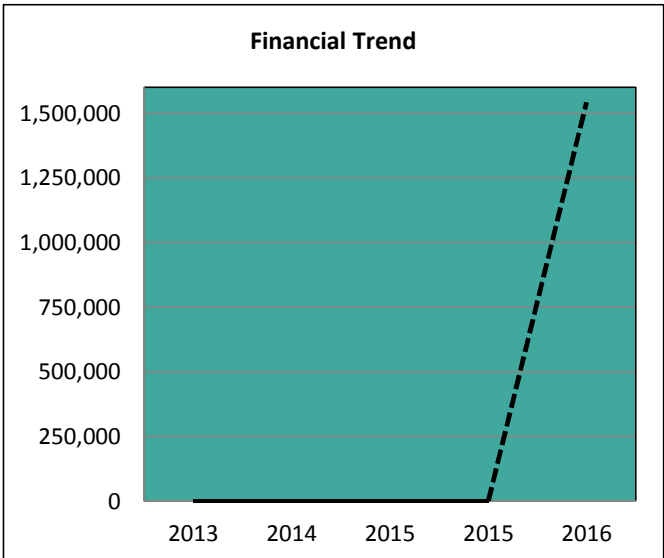
<p>General Ledger Codes: 45-00-4904-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Ordinance: n/a State Statute: n/a</p>
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Revenue Description and Projection Rationale

In FY14 the Council approved the transfer of \$1,000,000 from the General Fund, and \$41,250 from the Parks Sales Tax Fund to the Restricted Revenue Fund to set aside funds to use for planning, design or construction of a future activity center. In FY 2015 the Council approved an additional transfer of \$500,000, accumulating a total balance of \$1,541,250 in the Restricted Revenue Fund to be used for a future center.

The FY 2016 includes a transfer from the Restricted Revenue Fund for the full \$1,541,250 to be used for the Municipal Circle Center.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	0	NA
2007 Actual	0	NA
2008 Actual	0	NA
2009 Actual	0	NA
2010 Actual	0	NA
2011 Actual	0	NA
2012 Actual	0	NA
2013 Actual	0	NA
2014 Actual	0	NA
2015 Budget	0	NA
2015 Projected	0	NA
2016 Estimated	1,541,250	NA



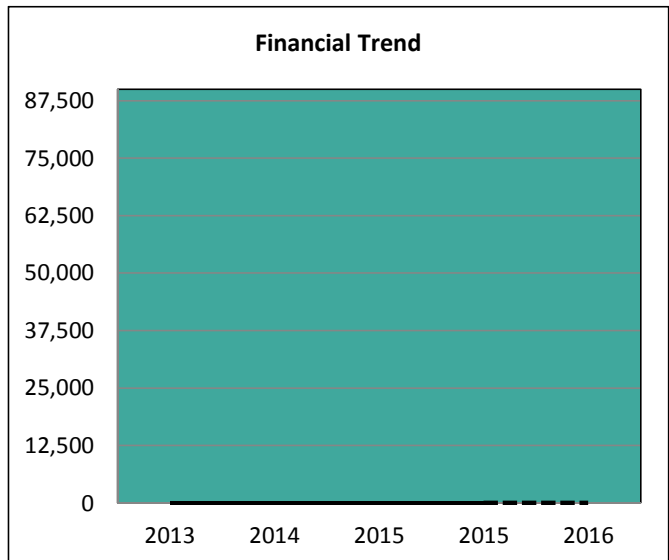
Transfer In from Public Works Building Fund

<p>General Ledger Codes:</p> <p style="text-align: center;">45-00-4944-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Ordinance: n/a State Statute: n/a</p>
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Revenue Description and Projection Rationale

In FY12 the Council approved the transfer of \$87,995 from the Public Works Building Fund and the close-out of the Public Works Building Fund.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	0	NA
2007 Actual	0	NA
2008 Actual	0	NA
2009 Actual	0	NA
2010 Actual	0	NA
2011 Actual	0	NA
2012 Actual	87,995	NA
2013 Actual	0	-100.00%
2014 Actual	0	NA
2015 Budget	0	NA
2015 Projected	0	NA
2016 Estimated	0	NA



STORMWATER SALES TAX FUND (46)

The City of Raymore Stormwater Sales Tax Fund (46), established in 1998, is used to fund capital projects associated with the city's storm sewer system.

REVENUES

The City imposes a sales tax of one-half percent (0.5%) for the purpose of providing funding for stormwater control and local parks, with an established formula set for the distribution of monies received. The Stormwater Sales Tax Fund and Parks Sales Tax Fund each receive 40% of the monies received from this tax, and the remaining 20% is subject to the annual budgeting process. For FY 2016 it is budgeted to allocate evenly between the funds.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expended	Carryover	2016 Budget	Total Available
2016 Annual Curb Replacement Program	\$0	\$0	\$0	\$100,000	\$100,000
City-Wide Median Beautification	\$0	\$0	\$0	\$92,000	\$92,000
Total	\$0	\$0	\$0	\$192,000	\$192,000

Stormwater Sales Tax (46)

	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Adopted	2016-17 Projected	2017-18 Projected	2018-19 Projected	2019-20 Projected
Fund Balance									
Beginning of Year	28,302	18,915	22,356	51,565	37,499	62,453	72,851	166,631	356,617
Revenue									
Taxes									
Sales Tax (40% of 1/2 cent)	375,535	454,058	454,831	488,024	500,093	501,494	502,898	504,306	505,718
Council Determined	93,884	2,488	113,708	122,006	125,023	110,031	110,339	110,648	110,958
Refunds & Reimbursements	278	277	0	277	94	97	99	102	106
Interest	317	238	121	234	234	156	911	2,499	8,915
Transfers In					57,000				
Total Revenue	470,014	457,061	568,660	610,541	682,444	585,482	587,878	591,113	599,180
Total Fund Bal & Revenues	498,316	475,976	591,016	662,106	719,944	647,935	660,729	757,744	955,797
Expenditures									
Debt Service	211,973	207,282	207,282	207,282	207,376	209,580	21,856	21,536	22,208
Misc		3,495							
General Fund Transfer	202,436	195,429	230,425	230,425	258,115	265,084	272,241	279,592	287,141
Capital Projects (Budgeted / reconciled)									
Canter Ridge Storm Drainage Improvements - complete	84,193	2,882							
Ward Park Detention Basin Riser - complete	(19,200)								
58 Highway Culvert Rehabilitation - complete		15,323							
Annual Curb Replacement			100,000	100,000	100,000	100,000	100,000	100,000	
Johnston Drive Storm Water			-	86,900					
City-Wide Median Beautification					92,000				
Detention Pond Rehabilitation/Beautification Partnership						50,000			
Cul-de-sac program							100,000		
City Hall Detention Pond						80,000			
Annex Center BMP's						80,000			
Total Expenditures	479,402	424,411	537,707	624,607	657,491	575,084	494,097	401,128	309,349
Fund Balance (Gross)	18,915	51,565	53,309	37,499	62,453	72,851	166,631	356,617	646,448
<i>Less: Reserve Balance ()</i>			-	-	-	-	-	-	-
Available Fund Balance	18,915	51,565	53,309	37,499	62,453	72,851	166,631	356,617	646,448

Stormwater Sales Tax

<p>General Ledger Code:</p> <p>46-00-4110-0000 46-00-4115-0000 46-00-4120-0000</p>	<p>Legal Authority:</p> <p>Municipal Code: Section 145.040 State Statute:</p>
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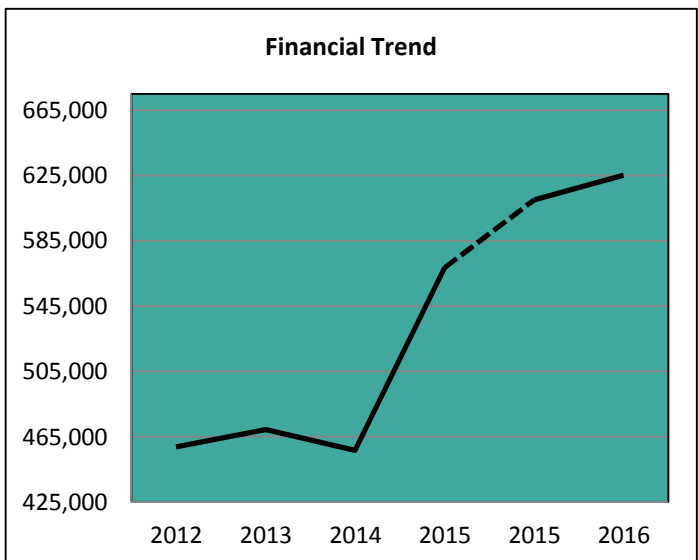
Revenue Description and Projection Rationale

Stormwater Sales Tax – A tax of one-half of one percent (0.5%) is collected by the City for the purpose of providing funding for storm water control and local parks.

In 2012 the Missouri Supreme Court invalidated out-of-sales tax collections for any jurisdiction that has not adopted a use tax. Raymore has not. According to the Missouri Department of Revenue, this had the effect of reducing sale tax revenues from out-of-state sales of cars, boats and trailers by \$28,000 in FY 2013. In 2013 a statute was enacted that restored this source, at least temporarily.

The City Code provides that the Park Sales Tax Fund and the Stormwater Sales Tax Fund shall each receive 40% of the revenue from this tax, and the remaining 20% shall be distributed to each fund at the discretion of the City Council during the annual budgeting process. For FY 2016, the City Manager proposes that each fund receives an equal distribution.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	279,695	NA
2007 Actual	317,801	13.62%
2008 Actual	357,252	12.41%
2009 Actual	447,580	25.28%
2010 Actual	456,440	1.98%
2011 Actual	458,973	0.55%
2012 Actual	458,675	-0.06%
2013 Actual	469,419	2.34%
2014 Actual	456,547	-2.74%
2015 Budget	568,539	21.12%
2015 Projected	610,030	7.30%
2016 Estimated	625,117	2.47%



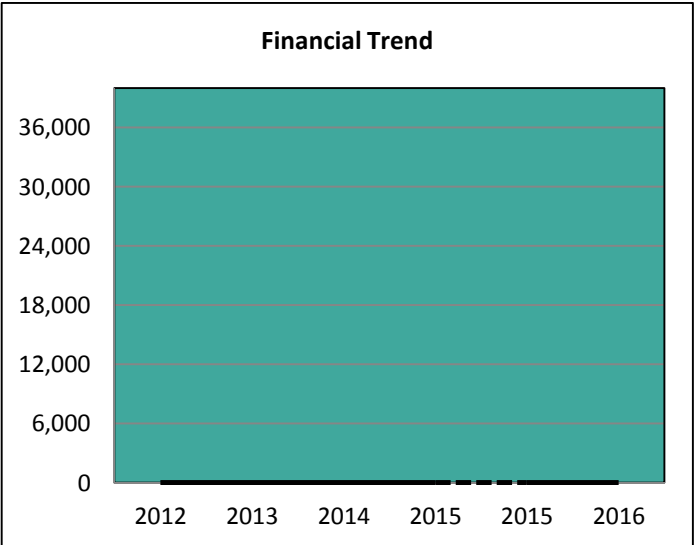
Federal Grant

<p>General Ledger Codes:</p> <p style="text-align: center;">46-00-4874-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Ordinance: n/a State Statute: n/a</p>
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Revenue Description and Projection Rationale

In 2004 the City received a grant from the federal government. The funds, along with the City's match, were used for stormwater projects. These projects are all virtually complete. Revenue from this source will concluded in FY11.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	0	NA
2007 Actual	0	NA
2008 Actual	0	NA
2009 Actual	303,372	NA
2010 Actual	143,980	-52.54%
2011 Actual	34,748	-75.87%
2012 Actual	0	-100.00%
2013 Actual	0	NA
2014 Actual	0	NA
2015 Budget	0	NA
2015 Projected	0	NA
2016 Estimated	0	NA



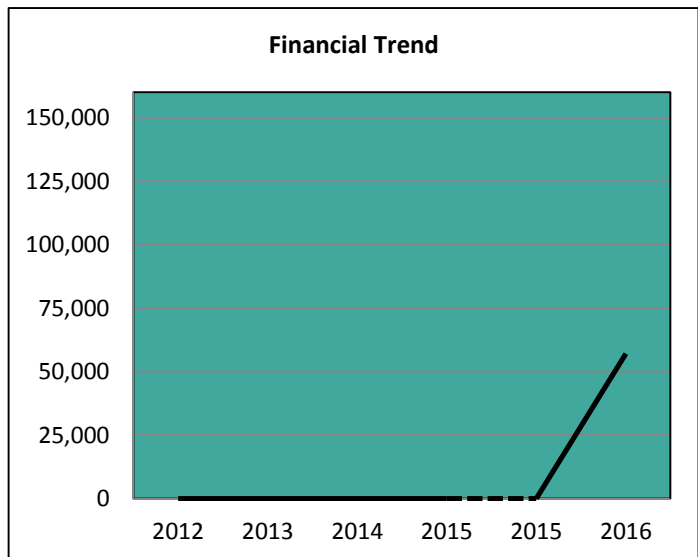
Transfer from General Fund

<p>General Ledger Code:</p> <p style="text-align: center;">46-00-4901-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Code: Section 145.040 State Statute:</p>
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Revenue Description and Projection Rationale

FY 2016 revenues associated with this funding source were transfers from the General Fund directed by the Council for additional funding for the Median Beautification project.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	0	NA
2007 Actual	0	NA
2008 Actual	0	NA
2009 Actual	0	NA
2010 Actual	3,674	NA
2011 Actual	0	NA
2012 Actual	0	NA
2013 Actual	0	NA
2014 Actual	0	NA
2015 Budget	0	NA
2015 Projected	0	NA
2016 Estimated	57,000	NA





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PARK SALES TAX FUND (47)

The City of Raymore Park Sales Tax Fund (47), established in 1998, is used to fund those capital projects associated with the purchase of land and expansion and enhancement of the City's park system.

REVENUES

The City imposes a sales tax of one-half percent (0.5%) for the purpose of providing funding for stormwater control and local parks, with an established formula set for the distribution of monies received. The Stormwater Sales Tax Fund and Parks Sales Tax Fund each receive 40% of the monies received from this tax, and the remaining 20% is subject to the annual budgeting process. For FY 2016 it is budgeted to allocate evenly between the funds.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expended	Carryover	2016 Budget	Total Available
Recreation Park Baseball Fields Renovation Project	\$75,000	\$75,000	\$0	\$225,000	\$225,000
Hawk Ridge Park Phase (1-b) ADA Dock	\$0	\$0	\$0	\$45,000	\$45,000
Hawk Ridge Park Phase (1-c) Restroom	\$0	\$0	\$0	\$90,000	\$90,000
Recreation Park Ball Field Shade Structures	\$0	\$0	\$0	\$194,000	\$194,000
Total	\$75,000	\$75,000	\$0	\$554,000	\$554,000

Park Sales Tax (47)

	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Adopted	2016-17 Projected	2017-18 Projected	2018-19 Projected	2019-20 Projected
Fund Balance									
Beginning of Year	99,780	317,101	234,079	237,382	138,069	208,235	168,822	217,866	324,883
Revenue									
Taxes									
Sales Tax (40% of 1/2 cent)	375,535	454,058	454,831	488,024	500,093	501,494	502,898	504,306	505,718
Additional - Council Determined	93,884	224,541	113,708	122,006	125,023	125,373	125,724	126,076	126,430
Interest	793	668	585	1,594	1,971	521	422	1,634	3,249
Bond funds closed	5,683								
Miscellaneous Revenue		2,681							
Transfers from General Fund	148,700				194,000				
Total Revenue	624,595	681,948	569,124	611,624	821,088	627,388	629,044	632,016	635,396
Total Fund Bal & Revenues	724,375	999,049	803,203	849,006	959,157	835,623	797,866	849,883	960,279
Expenditures									
Debt Service	46,502	46,297	46,952	46,952	46,472	46,851			
Misc.	418	424	450	450	450	450			
Restricted Revenue Transfer - Future Civic Center		41,250							
Transfer to Park Fund for Operations	307,359	350,570	350,000	350,000	150,000	350,000	350,000	350,000	350,000
Capital Projects (Budgeted / reconciled)									
Memorial Park Improvements - Phase III						150,000			
Park Maintenance Facility - complete	(69,490)								
Recreation Park Basketball Court Reconstruction			45,000	20,000					
Hawk Ridge Park Development Design - complete	47,785	-							
Memorial Park Tennis Court Maintenance - BA			20,000	15,500					
Recreation Center Feasibility Study - complete	-	28,790							
Eagle Glen Trail Reconstruction	-	146,365							
Recreation Park Infield Replacement - complete	40,000	(29)							
Landscaping throughout the City	28,700								
Disc Golf Course		25,000		25,000					
Recreation Park Baseball Fields Renovation Project		75,000	75,000	75,000	225,000				
Community Trails Master Plan - complete		8,000		35					
Park Maintenance Facility Security Enclosure - BA to remove		40,000		(40,000)					
Recreation Park Tennis Court Maintenance - BA				58,000					
Memorial Park Playground Improvements						48,000			
ADA Access to Memorial Park Ball Fields						65,000			
Hawk Ridge Park Phase (I-d) Playground							150,000		
Brookside Trail Repair - complete	6,000								
Hawk Ridge Park Phase (I-a) Trail Construction - BA			160,000	160,000					
Hawk Ridge Park Phase (I-b) ADA Dock					45,000				
Hawk Ridge Park Phase (I-c) Restroom					90,000				
Recreation Park Ballfield Lights field #10 & 11					-		80,000		
Ward Park Shelter House						6,500			
Sprayground									300,000
Dog Park								175,000	
Recreation Park Ballfield Shade Structures					194,000				
Total Expenditures	407,274	761,667	697,402	710,937	750,922	666,801	580,000	525,000	650,000
Fund Balance (Gross)	317,101	237,382	105,801	138,069	208,235	168,822	217,866	324,883	310,279
<i>Less: Restricted Balance ()</i>			-	-	-	-	-	-	-
Available Fund Balance	317,101	237,382	105,801	138,069	208,235	168,822	217,866	324,883	310,279

Park Sales Tax

<p>General Ledger Code:</p> <p style="text-align: center;">47-00-4110-0000 47-00-4115-0000 47-00-4120-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Code: Section 145.040 State Statute:</p>
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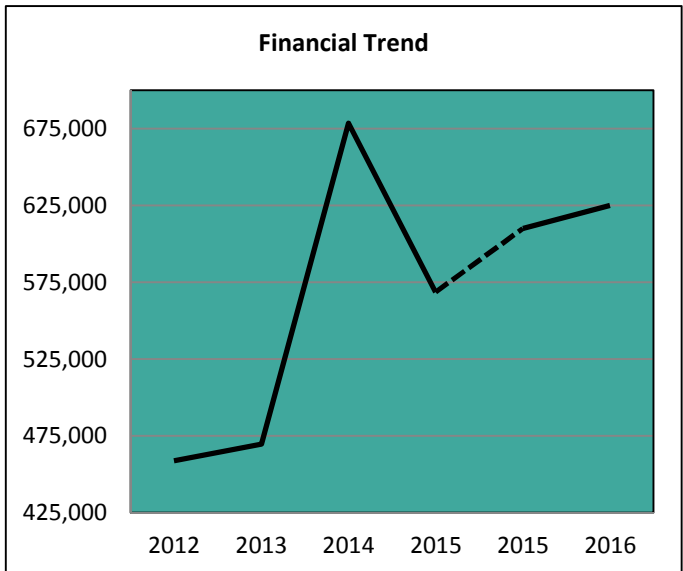
Revenue Description and Projection Rationale

Park Sales Tax – A tax of one-half of one percent (0.5%) is collected by the City for the purpose of providing funding for storm water control and local parks.

In 2012 the Missouri Supreme Court invalidated out-of-sales tax collections for any jurisdiction that has not adopted a use tax. Raymore has not. According to the Missouri Department of Revenue, this had the effect of reducing sale tax revenues from out-of-state sales of cars, boats and trailers by \$28,000 in FY 2013. In 2013 a statute was enacted that restored this source, at least temporarily.

The City Code provides that the Park Sales Tax Fund and the Stormwater Sales Tax Fund shall each receive 40% of the revenue from this tax, and the remaining 20% shall be distributed to each fund at the discretion of the City Council during the annual budgeting process. For FY 2016, the City Manager proposes that each fund receives an equal distribution.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	462,604	2.27%
2007 Actual	475,716	2.83%
2008 Actual	535,879	12.65%
2009 Actual	442,668	-17.39%
2010 Actual	427,465	-3.43%
2011 Actual	460,738	7.78%
2012 Actual	458,675	-0.45%
2013 Actual	469,419	2.34%
2014 Actual	678,599	44.56%
2015 Budget	568,539	21.12%
2015 Projected	610,030	7.30%
2016 Estimated	625,117	2.47%



Transfer from General Fund

General Ledger Code: 47-00-4901-0000	<u>Legal Authority:</u> Municipal Code: Section 145.040 State Statute:
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Revenue Description and Projection Rationale

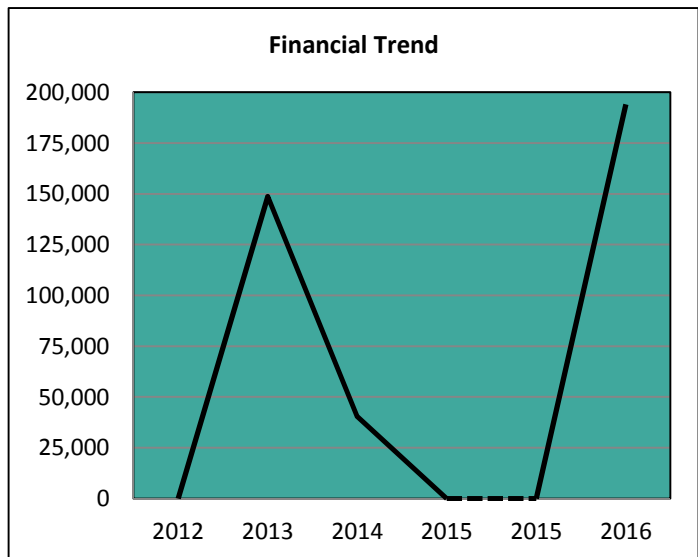
FY 2013 revenues associated with this funding source were transfers from the General Fund directed by the Council for acceleration of the following specific projects.

\$120,000 Eagle Glen Trail Reconstruction
\$ 28,700 Landscaping throughout the City
 \$148,700

FY14 has additional funding for the Eagle Glen Trail Reconstruction, this project was expanded to include an area and load capacity for the sanitary sewer connection close by.

FY16 transfers were directed by the Council for Recreation Ball Field Shade Structures.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	0	NA
2007 Actual	0	NA
2008 Actual	250,000	NA
2009 Actual	0	-100.00%
2010 Actual	805	NA
2011 Actual	115,000	14178.80%
2012 Actual	0	-100.00%
2013 Actual	148,700	129.30%
2014 Actual	40,459	NA
2015 Budget	0	-100.00%
2015 Projected	0	NA
2016 Estimated	194,000	NA



WATER CONNECTION FEE FUND (52)

The City of Raymore Water Connection Fee Fund (52), established in 2002, is used to fund those capital projects associated with the expansion of the city's water supply system as well as to take on enhancements to the existing system to support new development. To a limited degree, this fund may be used for major maintenance projects associated with the existing system. Projects have been identified in the City's Water Master Plan.

REVENUES

The Water Connection Fee Fund has as its primary source of revenue those fees which are charged for the connection of new water service for residential and commercial locations. A second source of revenue for this fund includes both revenue and general obligation bonds which may be approved and issued by the City of Raymore.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expended	Carryover	2016 Budget	Total Available
Gore Road Water and Main Meter Station	\$514,600	\$3,000	\$511,600	\$0	\$511,600
Total	\$514,600	\$0	\$514,600	\$0	\$514,600

Water Connection Fee Fund (52)

	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Adopted	2016-17 Projected	2017-18 Projected	2018-19 Projected	2019-20 Projected
Fund Balance									
Beginning of Year	1,281,297	1,198,690	481,021	182,925	419,850	644,964	817,151	1,000,072	1,190,371
Revenue									
Interest	1,747	2,161	1,959	4,904	4,904	1,612	10,214	15,001	29,759
Connection Fees-Residential	185,566	240,852	113,150	205,778	220,210	170,575	172,707	175,297	179,680
Connection Fees-Commercial	52,218	-	0	26,244	0	0	0	0	0
Total Revenue	239,531	243,013	115,109	236,926	225,114	172,187	182,921	190,299	209,439
Total Fund Bal & Revenues	1,520,828	1,441,703	596,130	419,850	644,964	817,151	1,000,072	1,190,371	1,399,810
Expenditures									
Capital Projects (Budgeted / reconciled)									
Gore Road Water and Main Meter Station		514,600							
N. Madison/Gore Rd Water Main Upgrades - completed	322,138								
Purchase of Additional Capacity from Kansas City Water		744,178							
Total Expenditures	322,138	1,258,778	-	-	-	-	-	-	-
Fund Balance (Gross)	1,198,690	182,925	596,130	419,850	644,964	817,151	1,000,072	1,190,371	1,399,810
<i>Less: Reserve Balance ()</i>			-	-	-	-	-	-	-
Available Fund Balance	1,198,690	182,925	596,130	419,850	644,964	817,151	1,000,072	1,190,371	1,399,810

Water Connection Fees

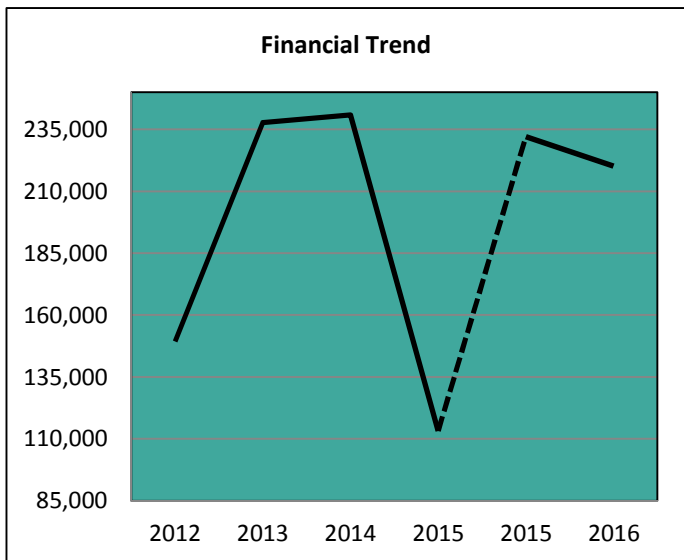
<p>General Ledger Code:</p> <p style="text-align: center;">52-00-4670-0000 52-00-4680-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Code: Section 705.030-705.030 State Statute: n/a</p>
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Revenue Description and Projection Rationale

The City of Raymore imposes a fee for new connections to the city's water system. This fee is payable prior to approval of a new water service connection. Funds collected are used for the purpose of offsetting actual costs incurred by the City in undertaking water facilities projects (including master planning, engineering, legal, administration, construction inspection, construction of facilities, land acquisition and testing) or for financing directly as a pledge against bonds, revenue certificates and other obligations of indebtedness, the costs of water facilities projects. The calculation of the connection fee is according to the City's Schedule of Fees, with a base of \$2,318 per connection. Total FY2016 revenue is based on 95 new permits.

The Fiscal Year 2015 projected revenue is based on current housing permits and an estimated 100 taps .

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	644,100	-26.44%
2007 Actual	438,746	-31.88%
2008 Actual	248,114	-43.45%
2009 Actual	87,922	-64.56%
2010 Actual	115,992	31.93%
2011 Actual	91,265	-21.32%
2012 Actual	149,284	63.57%
2013 Actual	237,784	59.28%
2014 Actual	240,852	1.29%
2015 Budget	113,150	-53.02%
2015 Projected	232,022	-3.67%
2016 Estimated	220,210	-5.09%





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SEWER CONNECTION FEE FUND (53)

The City of Raymore Sewer Connection Fee Fund (53), established in 2002, is used to fund those capital projects associated with the expansion of the city's sanitary sewer system as well as to support enhancements to the existing system to support new development. To a limited degree, this fund may be used for major maintenance projects associated with the existing system. Projects have been identified in the City's Sanitary Sewer Master Plan.

REVENUES

The Sewer Connection Fee Fund has as its primary source of revenue those fees which are charged for the connection of new sewer service for residential and commercial locations. A second source of revenue for this fund includes both revenue and general obligation bonds which may be approved and issued by the City of Raymore.

FUND PROJECT HIGHLIGHTS

There are currently no active projects in this fund.

Project	Prior Budget	Total Expended	Carryover	2016 Budget	Total Available
	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0

Sewer Connection Fee Fund (53)

	2012-13 Actual	2013-2014 Actual	2014-15 Budget	2014-15 Projected	2015-16 Adopted	2016-17 Projected	2017-18 Projected	2018-19 Projected	2019-20 Projected
Fund Balance									
Beginning of Year	290,385	553,143	527,111	714,013	885,520	1,101,605	1,274,934	1,463,577	1,660,828
Revenue									
Interest	-	-	1,100	1,100	1,100	2,754	15,937	21,954	41,521
Connection Fees-Residential	197,252	159,513	113,150	146,928	214,985	170,575	172,707	175,297	179,680
Connection Fees-Commercial	18,172	1,357	0	23,479	0	0	0	0	0
Intergovernmental - SRF funds	-	-	0	0	0	0	0	0	0
Total Revenue	215,424	160,870	114,250	171,507	216,085	173,329	188,644	197,251	221,201
Total Fund Bal & Revenues	505,809	714,013	641,361	885,520	1,101,605	1,274,934	1,463,577	1,660,828	1,882,029
Expenditures									
Capital Projects (Budgeted / reconciled)									
Alexander Creek Interceptor - complete	(47,334)								
Total Expenditures	(47,334)	-	-	-	-	-	-	-	-
Fund Balance (Gross)	553,143	714,013	641,361	885,520	1,101,605	1,274,934	1,463,577	1,660,828	1,882,029
<i>Less: Reserve Balance ()</i>			-	-	-	-	-	-	-
Available Fund Balance	553,143	714,013	641,361	885,520	1,101,605	1,274,934	1,463,577	1,660,828	1,882,029

Sewer Connection Fees

<p>General Ledger Code:</p> <p style="text-align: center;">53-00-4650-0000 53-00-4651-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Code: Section 710.430 State Statute: n/a</p>
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Revenue Description and Projection Rationale

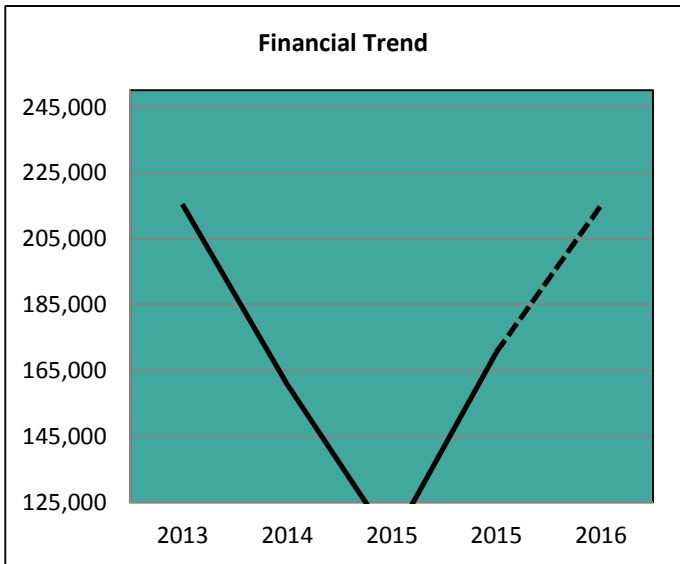
A sewer connection fee is imposed upon new connections to the City's sewer system. The sewer connection fees shall be charged as follows:

Residential (single-family and multiple-family) sewer connection fees are charged a sewer connection fee of \$47.00 for each trap, with a minimum charge of \$1,333.00. Multiple drains served by a single faucet shall be considered (1) trap. FY 2016 revenues are based on construction of 95 homes. (Most residential have more then one trap).

Commercial and industrial sewer connection fees are charged a sewer connection fee of \$59.00 for each trap, with a minimum charge of \$2,263.00.

The Fiscal Year 2015 projected revenue is based on current housing permits and an estimated 100 taps .

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	666,412	-12.15%
2007 Actual	416,511	-37.50%
2008 Actual	283,224	-32.00%
2009 Actual	90,963	-67.88%
2010 Actual	139,594	53.46%
2011 Actual	122,571	-12.19%
2012 Actual	148,078	20.81%
2013 Actual	215,424	45.48%
2014 Actual	160,870	-25.32%
2015 Budget	113,151	-29.66%
2015 Projected	170,407	5.93%
2016 Estimated	214,985	26.16%





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ENTERPRISE CAPITAL MAINTENANCE FUND (54)

The City of Raymore Enterprise Capital Maintenance Fund (54), established in Fiscal Year 2010, is used to fund those capital projects associated with major capital maintenance to the City's existing water and sewer infrastructure.

REVENUES

In Fiscal Year 2011 revenues associated with this fund were the direct results of transfers from the Enterprise Fund (50) for specific projects identified as necessary in the short term. Fiscal Year 2012 began the practice of transferring from the Enterprise Fund (50) in amount equivalent to 1% of the total value of the water and sewer infrastructure of the City.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expended	Carryover	2016 Budget	Total Available
Inflow and Infiltration Reduction	\$0	\$0	\$0	\$127,566	\$127,566
Owen Good Service Pump Impeller Replacement	\$0	\$0	\$0	\$22,000	\$22,000
Foxwood Water Tower Painting and Repair	\$400,000	\$55,000	\$345,000	\$0	\$345,000
Total	\$400,000	\$55,000	\$345,000	\$149,566	\$494,566

Enterprise Capital Maintenance Fund (54)

	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Adopted	2016-17 Projected	2017-18 Projected	2018-19 Projected	2019-20 Projected
Fund Balance									
Beginning of Year	838,489	1,077,476	1,027,853	979,647	341,420	426,851	586,857	749,863	913,431
Revenue									
Interest	680	2,543	2,570	7,362	854	1,067	7,336	11,248	22,836
Transfers In from Enterprise Fund	680,267	687,709	234,144	234,144	234,144	289,694	289,694	289,694	289,694
Total Revenue	680,947	690,252	236,714	241,506	234,998	290,761	297,030	300,942	312,530
Total Fund Bal & Revenues	1,519,436	1,767,728	1,264,567	1,221,153	576,417	717,612	883,887	1,050,805	1,225,960
Expenditures									
Misc									
Transfer to Enterprise Fund				30,000					
Capital Projects (Budgeted / reconciled)									
Inflow and Infiltration Reduction - current and future			124,455	77,685	127,566	130,755	134,024	137,374	140,809
Inflow and Infiltration Reduction - prior year's projects	107,217	113,013							
Owen Good Force Main Rehabilitation - #133 complete	8,057								
Lampkins Fork Interceptor Sewer Rehabilitation - complete									
Hunter's Glen / Place Lift Station Rehabilitation - complete									
Silver Lake Area Sanitary Sewer Reconstruction - complete									
Silver Lake Main Improvements - complete	88,186								
Owen Good Force Main Condition Analysis - #133 complete	40,000								
Owen Good Force Main Odor Abatement - #164 & 183	16,800	600,000							
Sanitary Sewer and Manhole Repair - complete	181,700			(43,067)					
Owen Good Force Main Repair - complete		35,068		8,800					
Foxwood Water Tower Painting and Repair			400,000	400,000					
Eagle Glen Trail Reconstruction		40,000		4,365					
S. Adams - Water Main Replacement			150,000	131,951					
Johnston Dr. Water Main Replacement			270,000	270,000					
Owen Good Service Pump Impeller Replacement					22,000				
Total Expenditures	441,960	788,081	944,455	879,734	149,566	130,755	134,024	137,374	140,809
Fund Balance (Gross)	1,077,476	979,647	320,112	341,420	426,851	586,857	749,863	913,431	1,085,151
<i>Less: Reserve Balance ()</i>			-	-	-	-	-	-	-
Available Fund Balance	1,077,476	979,647	320,112	341,420	426,851	586,857	749,863	913,431	1,085,151

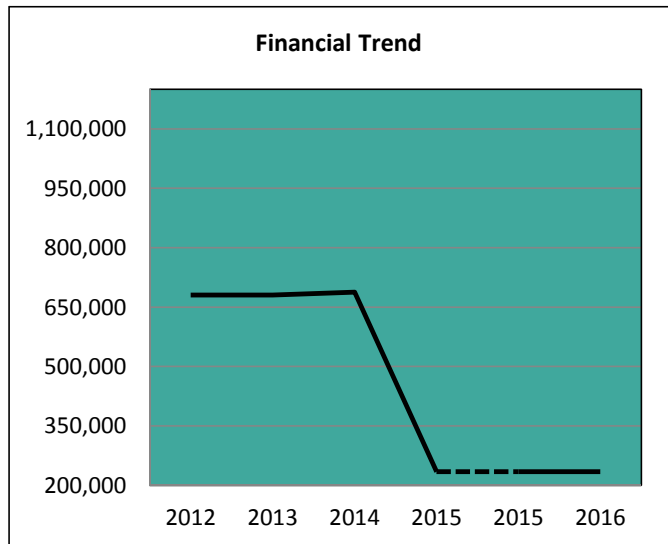
Transfer from Enterprise Fund

<p>General Ledger Code:</p> <p style="text-align: center;">54-00-4950-0000</p>	<p style="text-align: center;"><u>Legal Authority:</u></p> <p style="text-align: center;">Municipal Code: n/a State Statute: n/a</p>
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Revenue Description and Projection Rationale

Fiscal Year 2012 began the practice of transferring from the Enterprise Fund (50) an amount equivalent to 1% of the total value of the water and sewer infrastructure of the City. The fund has built up a sizable balance, therefore the transfer has been reduced until larger maintenance items are needed and allowing the funds to remain in the Enterprise Fund to address more immediate needs in that area.

Fiscal Year	Collection	Annual Percentage Change
2006 Actual	0	n/a
2007 Actual	0	n/a
2008 Actual	0	n/a
2009 Actual	0	n/a
2010 Actual	1,154,055	n/a
2011 Actual	632,750	-45.17%
2012 Actual	680,267	7.51%
2013 Actual	680,267	0.00%
2014 Actual	687,709	1.09%
2015 Budget	234,144	-65.95%
2015 Projected	234,144	-65.95%
2016 Estimated	234,144	0.00%





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Appendix

The appendix section contains financial, statistical and socio-economic information about the City of Raymore that provides support for the decisions made in preparation of this year's budget. It is included to assist the reader to understand the philosophy, challenges and goals of management and residents in the day-to-day functions and operations of the City.

A discussion of the budget process, financial and fiscal policies, and fund types and structures provides the foundation for the budget. Summary matrices of revenues and expenditures show an overview of the budget by fund. Charts and graphs of revenues and expenditures of major funds give a closer look at city operations.

Comprehensive graphs and charts of tax levies, property tax valuations, levy distributions, sales tax distributions, city demographic and statistical information are provided to show the socio-economic structure of the city.

City personnel position roster and salary range charts are provided as well as city goals, contact information and a map of the City's incorporated boundaries for further understanding of the city.





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CITY OF RAYMORE, MISSOURI

DISCUSSION OF BUDGET PROCESS

RSMo. Chapter 67 requires the City to prepare a balanced budget and provide specific budgetary information within the budget document. The City prepares the overall budget on a modified accrual basis, with departmental budgets prepared on a “zero based”, “maintenance and expansion” basis. This same modified accrual basis is used in preparation and reporting of the City’s audited financial statements. All unexpended budget appropriations expire at the end of the fiscal year. Primary budgetary control focuses at the department level with transfers between programs within a department allowed upon the authorization of the City Manager.

Upon receipt of the departmental budget request, the following events occur:

Preliminary Budget Compilation

- All departmental budget requests for the coming year are submitted to the Finance Department, which consolidates and compares the current year requests to prior year actual and current year budgets.

Budget Division Hearings

- Meetings are held with the department Directors and City Manager prior to submission of the recommended budget to the Mayor and City Council.

City Council Work Session(s)

- The City Council reviews the proposed budget and expansion requests in one or more work sessions prior to the public hearing.

Public Hearing

- A public hearing is held prior to the budgets approval and adoption at the second regular council meeting in October preceding the new fiscal year. The City Council votes on possible changes to the City Manager’s recommended budget and the final budget is proposed for adoption.

Budget Adoption

- The ordinance to adopt the proposed budget is read and acted on at the City Council meeting preceding the start of the fiscal year.

BUDGET ADMINISTRATION

Personal Services

Expenditure control in the area of personal services is provided through position control rosters. There are no new positions created without the approval of the City Manager, Mayor and the City Council. This category consists of all wages, salaries, associated taxes and benefits.

Commodities

The Commodities category consists of non-capitalized and consumable items such as, fuel and lubricants used for motorized equipment and vehicles, communication equipment (mobile phones, pagers) computer equipment, tools and equipment, office supplies and furniture and other non-contractual items.

Maintenance & Repairs

Buildings, grounds, plant and equipment maintenance, and vehicle maintenance are included in this category, which encompasses the maintenance and repair expense incurred in the routine operation of the department.

Utilities

Utilities expenditures are those incurred for gas, electric, phone, water and sewer. These are recorded in the **Building and Grounds** department by building. Individual departmental budgets do not include any utility amounts.

Contractual Services

Contractual Services are professional fees such as legal fees, advertising, auditing, testing, education, training, travel expenses and service and equipment rentals.

Capital Outlay

Capital Outlay are expenditures that exceed \$5,000 incurred through the acquisition or enhancement of fixed assets, to the extent the expenditure exceeds \$5,000 and has useful life or can be expected to extend the life three years or more. These include building improvements, capital lease payments, and vehicles.

Debt Service

Debt Service consists of the principal, interest, and fiscal agent expenditures relating to General Obligation and Revenue bonds.

Inter-fund Transfers/Miscellaneous

Inter-fund Transfers are used to provide resources on a program basis while still maintaining fiscal integrity by fund source and type. Miscellaneous items include bad debt, depreciation expense, amortization and losses incurred on sale of assets or bond refunding.

Capital Expenditures

Capital Expenditures are monies expended for the acquisition, improvement or replacement of capital assets. No capital expenditures shall be made unless:

- The Capital Expenditure was specifically budgeted for in the adopted annual budget, or
- The Finance Director determines that there are funds available within the department's budget, and the City Manager approves the purchase in writing, or
- The City Council may authorize unbudgeted expenditures in excess of \$10,000 when the re-appropriation of funds does not diminish the overall goal and objectives of the departments program for which these funds are taken.

The request for such approval shall be included and highlighted on the Council's Regular Agenda, and supportive material shall be provided that explains the purpose of the change and its impact on budget priorities.

CONTROL OF BUDGET AMENDMENTS

Reporting

The Finance Department provides monthly reports of budget position on a timely basis to each Department Director, the City Manager, Mayor, and City Council.

Expenditure Projection and Analysis

The Finance Department analyzes the expenditures of each department on a monthly basis and informs each Department Director whose expenditures appear to be exceeding the adopted budget. By the end of the seventh month of each budget year, the Finance Department notifies all Department Directors whose budgets are likely to be exceeded and also notifies the City Manager, Mayor, and City Council. Within two weeks of notification, each Department Director will inform the Finance Director and City Manager of the actions that will be taken to avoid exceeding the departmental budget.

Transfers

Departmental transfers not changing fund balances may be made as follows:

- Department Directors may transfer within the department's budget up to \$500 with a written request approved by the Finance Director.
- Department Directors may transfer within the department \$500 to \$10,000 with written approval from the City Manager and the Finance Director.
- Transfers over \$10,000 within or between departments require City Council Approval.

Budget Amendments

If during the budget year, the Finance Department determines that a department's expenditures will exceed the approved departmental budget without exceeding the fund budget, the Finance Director shall, with the approval of the City Manager prepare an adjustment to the budget.

If any department's or fund's expenditures are expected to exceed the approved fund budget, a Budget Amendment shall be prepared for submission to the Mayor and City Council.

In the event of a public emergency, the City Manager may authorize expenditures by a department or fund, which is exceeding budget.

Summary

The Director of each department is responsible and accountable for the expenditures of his/her department. The Finance Director will, through timely reports and analysis, keep Department Directors and elected officials informed of any potential budgetary issues. A department shall not exceed its approved budget without authorization from the City Manager and/or Mayor and Council.

Amendments, which change the total budgeted appropriations for any fund, must be made through adoption of a budget amendment ordinance.

FY 2015/16 BUDGET SCHEDULE	
01.28.15	Management Team meets to discuss Budget and CIP Calendar and training on budget preparation manual if necessary
02.18.15-03.25.15	CIP Committee meets to discuss current/future projects status
02.28.15	Schedule of Fees Adjustments Due
02.12.15-02.26.15	Water & Sewer Rate Analysis and recommendation
03.16.15	Water & Sewer Rate presentation to City Council
03.23.15	Schedule of Fees - FY16 Fees
05.01.15-05.30.15	Finalize CIP and Capital Fund models
05.22.15	Equipment requests due to the Informational Technology Director
05.26.15	Park Board Meeting & approval of Budget & CIP
06.05.15	Department Narratives, Org. Charts, & Performance Measures for Budget due
06.12.15	Department Revenue Projections & Expenditure Requests due
06.12.15	FY2015 End of Year Expenditure Projections Due
06.15.15-06.19.15	Department Budget Meetings
07.17.15	Tax Levy Public Hearing Submitted to Paper
07.29.15	Management Team Budget Meeting - Expansion Item Discussion
08.10.15	City Council - Tax Levy Public Hearing and First Reading
08.15.15	City Council - Budget & CIP Work Session
08.24.15	City Council - Tax Levy Second Reading
09.01.15	Planning & Zoning CIP Work Session and Public Hearing
09.14.15	City Council Budget & CIP Work Session (if necessary)
09.18.15	Fiscal Year 2016 Budget & CIP Public Hearing Submitted to the paper
10.06.15	Planning & Zoning Adoption of CIP
10.12.15	City Council - Fiscal Year 2016 Budget & CIP Public Hearing and First Reading of Budget/CIP Resolution
10.26.15	City Council - Fiscal Year 2016 Budget Second Reading

CITY OF RAYMORE, MISSOURI

FINANCIAL POLICIES

ACCOUNTING AND AUDITING OVERVIEW

The City of Raymore currently produces financial information that is in conformity with generally accepted accounting principles, inclusive of GASB 34 requirements. The financial information structure of the City is organized on the basis of funds and account groups within each fund, with each fund considered a separate accounting entity. The activities and operations of each fund are accounted for separately, with a set of self-balancing accounts that comprise the funds assets, liabilities, fund equity, revenues and expenditures or expenses as appropriate.

The City's financial information is audited annually by a firm of independent certified public accountants, in accordance with generally accepted governmental auditing standards.

OPERATING RESERVES

Resolution 10-70

The City of Raymore believes that in order to provide security for any foreseeable contingency, a restriction of 20% of the proposed fund expenditures should be held in reserve for application to next years fund balance.

Resolution 10-70 adopted September 27, 2010 states, "It shall, in the budget annually adopted by the City Council, be the policy of the Council to hold an amount equivalent to twenty percent of the departmental operating expenditures in the General Fund, Park Fund and Enterprise Fund in reserve, in order to be prepared for unforeseen emergencies that may occur."

INVESTMENT POLICY

I. Scope

This policy applies to the investment of all funds under the control of the City of Raymore.

II. Policy

It is the policy of the City of Raymore, Missouri, to invest public funds in a manner which will provide a reasonable investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all State and local Statutes governing the investment of public funds.

Except for cash in certain restricted and special funds, the City of Raymore will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

Investment through external programs, facilities and professionals operating in a manner consistent with this policy will constitute compliance with this policy.

III. General Objectives

The primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield.

1. Safety

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

a. Credit Risk

The City of Raymore will minimize credit risk, i.e. the risk of loss due to the failure of the security issuer or backer, by:

- Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisors with which the City of Raymore will do business.
- Diversifying the portfolio so that potential losses on individual securities will be minimized.

b. Interest Rate Risk

The City of Raymore will minimize the risk that the market value of securities in the portfolio will fall due to changes in general interest rates by:

- Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
- Investing operating funds primarily in shorter-term securities.

2. Liquidity

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This shall be accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio shall consist largely of securities with active secondary or resale markets (dynamic liquidity). A portion of the portfolio also may be placed in bank deposits or repurchase agreements that offer same-day liquidity for short-term funds.

3. Yield

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments shall be limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall not be sold prior to maturity with the following exceptions:

- A security with declining credit may be sold early to minimize loss of principal.
- A security swap would improve the quality, yield, or target duration in the portfolio.
- Liquidity needs of the portfolio require that the security be sold.

IV. Standards of Care

1. Prudence

The standard of care to be used by investment officials shall be the “prudent person” standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal liability for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion to the governing body and the liquidity and the sale of securities are carried out in accordance with the terms of this policy. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

2. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial

institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with which business is conducted on behalf of the City of Raymore.

3. Delegation of Authority

Authority to manage the investment program is granted to the Finance Director, hereinafter referred to as "the investment officer," in compliance with the provisions of Missouri Revised Statutes 110.010 and 110.020. Responsibility for the operation of the investment program is hereby delegated to the investment officer, who shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. Procedures should include references to: safekeeping, delivery vs. payment, investment accounting, repurchase agreements, wire transfer agreements, and collateral/depository agreements. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the investment officer. The investment officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

V. Investment Transactions

1. Authorized Financial Dealers and Institutions

Financial dealers and institutions will be selected from primary dealers located within the Raymore, Cass County, and Missouri area. A list will be maintained of financial institutions, authorized by the City Council by resolution, to provide investment transactions. In addition, a list also will be maintained of approved security broker/dealers, registered investment advisors selected by creditworthiness as determined by the investment officer and approved by the governing body. These may include "primary" dealers or regional dealers that qualify under Securities and Exchange Commission (SEC) Rule 15C3-1 (uniform net capital rule).

All financial institutions and broker/dealers who desire to become qualified for investment transactions must supply the following as appropriate:

- Audited financial statements.
- Proof of Financial Industry Regulatory Authority (FINRA) certification.
- Proof of state registration.
- Completed broker/dealer questionnaire.
- Certification of having read and understood and agreeing to comply with the City of Raymore's investment policy.

An annual review of the financial condition and registration of qualified financial institutions and broker/dealers will be conducted by the investment officer.

2. Internal Controls

The investment officer is responsible for establishing and maintaining an internal control structure that will be reviewed annually with the City of Raymore's independent auditor. The internal control structure shall be designed to ensure that the assets of the City of Raymore are protected from loss, theft or misuse and to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits require estimates and judgments by management. The internal controls shall address the following points:

- Control of collusion.
- Separation of transaction authority from accounting and record keeping.
- Custodial safekeeping.
- Avoidance of physical delivery securities.

- Clear delegation of authority to subordinate staff members.
- Written confirmation of transactions for investments and wire transfers.
- Development of a wire transfer agreement with the lead bank and third party custodian.

3. **Delivery vs. Payment**

All trades where applicable will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in eligible financial institutions prior to the release of funds. All securities shall be perfected in the name or for the account of the City of Raymore and shall be held by a third-party custodian as evidenced by safekeeping receipts.

VI. **Suitable and Authorized Investments**

1. **Investment Types**

In accordance with and subject to restrictions imposed by current statutes, the following list represents the entire range of investments that the City of Raymore will consider and which shall be authorized for the investments of funds by the City of Raymore.

- a. United States Treasury Securities. The City of Raymore may invest in obligations of the United States government for which the full faith and credit of the United States are pledged for the payment of principal and interest.
- b. United States Agency Securities. The City of Raymore may invest in obligations issued or guaranteed by any agency of the United States Government as described in VI. (2).
- c. Repurchase Agreements. The City of Raymore may invest in contractual agreements between the City of Raymore and commercial banks or primary government securities dealers. The purchaser in a repurchase agreement enters into a contractual agreement to purchase U.S. Treasury and government agency securities while simultaneously agreeing to resell the securities at predetermined dates and prices.
- d. Collateralized Public Deposits (Certificates of Deposit). Instruments issued by financial institutions which state that specified sums have been deposited for specified periods of time and at specified rates of interest. The certificates of deposit are required to be backed by acceptable collateral securities as dictated by State statute.

2. **Security Selection**

The following list represents the entire range of United States Agency Securities that the City of Raymore will consider and which shall be authorized for the investment of funds by the City of Raymore. Additionally, the following definitions and guidelines should be used in purchasing the instruments:

- a. U.S. Govt. Agency Coupon and Zero Coupon Securities. Bullet coupon bonds with no embedded options.
- b. U.S. Govt. Agency Discount Notes. Purchased at a discount with maximum maturities of one (1) year.
- c. U.S. Govt. Agency Callable Securities. Restricted to securities callable at par only with final maturities of five (5) years.

3. **Investment Restrictions and Prohibited Transactions**

To provide for the safety and liquidity of the City of Raymore's funds, the investment portfolio will be subject to the following restrictions:

- a. Borrowing for investment purposes ("Leverage") is prohibited.
- b. Instruments known as Structured Notes (e.g. inverse floaters, leveraged floaters, and equity-linked securities) are not permitted. Investment in any instrument, which is commonly considered a "derivative" instrument (e.g. options, futures, swaps, caps, floors, and collars), is prohibited.
- c. Contracting to sell securities not yet acquired in order to purchase other securities for purposes of speculating on developments or trends in the market is prohibited.

4. **Collateralization**

Collateralization will be required on two types of investments: certificates of deposit and repurchase agreements. The market value (including accrued interest) of the collateral

should be at least 105%.

For certificates of deposit, the market value of collateral must be at least 100% or greater of the amount of certificates of deposits plus expected interest earnings over the life of the certificates of deposit, plus demand deposits with the depository, less the amount, if any, which is insured by the Federal Deposit Insurance Corporation, or the National Credit Unions Share Insurance Fund.

All securities which serve as collateral against the deposits of a depository institution must be safekept at a non-affiliated custodial facility. Depository institutions pledging collateral against deposits must, in conjunction with the custodial agent, furnish the necessary custodial receipts within five business days from the settlement date.

The City of Raymore shall have a depository contract and pledge agreement with each safekeeping bank that will comply with the Financial Institutions Reform, Recovery, and Enforcement Act of 1989 (FIRREA). This will ensure that the City of Raymore's security interest in collateral pledged to secure deposits is enforceable against the receiver of a failed financial institution.

5. Repurchase Agreements

The securities for which repurchase agreements will be transacted will be limited to U.S. Treasury and government agency securities that are eligible to be delivered via the Federal Reserve's Fedwire book entry system. Securities will be delivered to the City of Raymore's designated Custodial Agent. Funds and securities will be transferred on a delivery vs. payment basis.

VII. Investment Parameters

1. Diversification

Investments shall be diversified to minimize the risk of loss resulting from overconcentration of assets in a specific maturity, specific issuer, or specific class of securities. Diversification strategies shall be established and periodically reviewed. At a minimum, diversification standards of the entire investment portfolio by security type and issuer shall be:

- a. U.S. treasuries and securities having principal and/or interest guaranteed by the U.S. government..... up to 100%
- b. Collateralized time and demand deposits.....up to.100%
- c. U.S. Government agencies, and government sponsored enterprisesno more than 60%
- d. Collateralized repurchase agreements..... no more than 50%
- e. U.S. Government agency callable securities.....no more than 30%

2. Maximum Maturities

To the extent possible, the City of Raymore shall attempt to match its investments with anticipated cash flow requirements. Investments in collateralized repurchase agreements shall mature and become payable not more than ninety days (90) from the date of purchase. All other investments shall mature and become payable not more than five (5) years from the date of purchase. The City of Raymore shall adopt weighted average maturity limitations that should not exceed three (3) years and are consistent with the investment objectives.

Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as in bank deposits or overnight repurchase agreements to ensure that appropriate liquidity is maintained to meet ongoing obligations.

VIII. Investment Bidding

At each investment opportunity and/or maturity the investment officer shall publicly bid out the investment.

IX. Reporting

1. Methods

The investment officer shall prepare and submit to the City of Raymore governing body at monthly intervals an investment report, including a management summary that provides an analysis of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner that will allow the City of Raymore governing body to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report will include the following:

- Listing of individual securities held at the end of the reporting period.
- Realized and unrealized gains or losses resulting from appreciation or depreciation by listing the cost and market value of securities over one-year duration, in accordance with Government Accounting Standards Board (GASB) 31 requirements.
- Average weighted yield to maturity of portfolio on investments as compared to applicable benchmarks.
- Listing of investments by maturity date.
- Percentage of the total portfolio which each type of investment represents.

2. Performance Standards

The investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates. A series of appropriate benchmarks may be established against which portfolio performance shall be compared on a regular basis.

X. Adoption

This policy shall be adopted by resolution of the City of Raymore's governing body. The policy shall be reviewed annually by the investment officer and recommended changes will be presented to the governing body for consideration.

DEBT POLICY

The ability of the City to incur debt is limited by Article VI of the Constitution of the State of Missouri. Section 26(a) of the Article provides that a city may not become indebted in an amount exceeding in any year, the income and revenue provided for such year plus any unencumbered balances from previous years, except as set forth in Section 23(a) and Sections 26(b-e). Section 27 of the Article provides that a city may issue revenue bonds for the purpose of paying all or part of the cost of purchasing, constructing, extending or improving municipal utilities.

The City of Raymore is authorized under the aforementioned Articles, to issue General Obligation Bonds, Revenue Bonds, Special Revenue Bonds and Certificates of Participation. When determining the type of bond to issue, the following factors are considered:

- The direct and indirect beneficiaries of the project to be financed. The larger proportion of citizens should benefit from projects financed with General Obligation Bonds.
- The lifetime of the benefits generated by the project.
- The revenues that may be raised by alternative types of user charges.
- The cost-effectiveness of user charges.
- The effect of the proposed bond issue on the City's ability to finance future project of equal or higher priority.
- The true interest and net interest cost of each type of bond.
- The impact on the City's financial condition and credit ratings.

General Obligation Bonds

The City issues General Obligation Bonds payable from ad valorem taxes to finance capital improvements and equipment. The Missouri Constitution, Article 26 permits the city to general obligation indebtedness, not to exceed 10% of the assessed valuation of taxable real and personal property for city purposes and an additional 10% for the purpose of acquiring rights of way for city infrastructure.

General Obligation Bond financing is intended for financing the capital improvements and long-term assets essential to the maintenance, development and growth of the City.

Revenue Bonds

The City issues Revenue Bonds payable from the operations of its utility enterprise. Revenue Bonds are used to finance capital improvements and expansion of the City's water and sanitary infrastructure and facilities. These bonds are not considered when assessing the legal debt margin of the City, but their impact on the fund balance is budgeted.

Special Revenue Bonds

The City issues Special Revenue Bonds payable from the revenues or taxes generated by the asset or project financed, for example the City's parks. These bonds are not considered when assessing the legal debt margin of the City.

Certificates of Participation

Certificates of Participation are instruments of financing used by the City that are, in essence capital leases. The amount is financed over a period of years and is considered when assessing the legal debt margin of the City.

Tax Anticipation Notes/Revenue Anticipation Notes

Tax or Revenue Anticipation Notes are short-term financing provided by financial institutions in anticipation of expected tax revenue receipts for general operating revenues or special projects. Tax revenue receipts streams will fluctuate during the year or over the life of a project and these annually renewable notes are used to even out cash flows. While the City may utilize these notes for day-to-day operations, it intends to only utilize this form of debt for special projects, such as the Municipal Complex and the Public Works Facility.

General Policy

All forms of financing mentioned above are considered when preparing the City's budgetary information.

The City will only issue debt for the beneficial life of the asset or project or a maximum of 20 years.

The City will actively monitor its investment practices to ensure the maximum return on invested bond funds while complying with Federal arbitrage guidelines. The Finance Department will actively monitor outstanding debt issues to verify compliance with debt covenants.

Financial Advisor

The City may retain the services of a Financial Advisor to assist the City in identifying capital financing alternatives and planning its debt program. The financial advisor should have no affiliation with the underwriting of a particular issue of the city.

The financial advisor shall determine which bid for the city's bonds is best by reviewing the pricing of comparable issues, talking to potential investors, identifying other similar issues that are likely to be in the market at the same time, and assessing the level of competition among various underwriting firms when the City utilizes the Negotiated Sale process.

The financial advisor and/or employees of the financial advisor shall not have made political contributions to any candidate for public office in the city for a period of three years preceding their selection as financial advisor.

Financial Underwriter

The financial underwriter and/or employees of the financial underwriter shall not have made political contributions to any candidate for public office in the city for a period of three years preceding their selection as financial underwriter.

Method of Bond Sale

When appropriate, new debt issues and refunding of existing debt issues will be offered utilizing the **competitive bid** process. In a competitive sale, the financial advisor will assist in determining the structure and timing of the issue prepare bond documents and rating agency presentations, evaluate the best bid, and assist in the closing transaction.

Refunding of Existing Debt

The City will consider undertaking a refunding when one or more of the following conditions exist:

- The present value of all refunding costs, including interest, call premium, bond counsel, financial underwriter discounts and any other issuance costs; are less than the present value of the current interest. Desired net present value savings should approximate a minimum of three percent (3%).
- The City wishes to restructure debt service to provide for further financing or to maximize its cash position.
- The city wishes to eliminate old bond covenants that may have become restrictive or incongruous to the city's policies.

Federal Arbitrage Compliance

Arbitrage is the difference between the yield on an issuer's tax-exempt bond and the investment income earned on the proceeds. Arbitrage profits are earned when low-yielding tax-exempt bond proceeds are invested in higher-yielding taxable securities.

Federal arbitrage restrictions imposed by the Federal Government prohibit an issuer from retaining arbitrage profits when investing bond proceeds at a yield that exceeds the yield on the bonds. The City will enlist the services of a reputable profession firm to calculate the potential of any arbitrage liability and rebate, if any such liability to the U.S. Treasury in accordance with federal guidelines.

CAPITALIZATION POLICY

Resolution 03-23

Purpose

To establish for the City of Raymore a **policy** for **capitalization** for real property, infrastructure, equipment, works of art and historical treasures, intangible assets, donated assets and leased property.

Background

Historically, City of Raymore has complied with the financial reporting requirements of the Government Accounting Standards Boards (GASB.) City assets for the **Proprietary** Funds have been recorded and depreciated. **Governmental** fund assets will be recorded in the General Fixed Asset Account Group (GFAAG) at original or historical cost and adjusted each year for new assets purchased and assets replaced due to obsolescence, damage, theft or loss.

The GASB issued Statement No. 34, effective June 30, 2003, requires City infrastructure, works of art, historical treasures, intangible assets and depreciation to be recorded for all funds in the government-wide financial statements.

This **policy** addresses the new elements of financial reporting introduced by GASB Statement No. 34 and ensures that capital asset transactions are accounted for consistently and in accordance with generally accepted accounting principles.

Policy

It is the **policy** of the City of Raymore City Council that:

Responsibility

The Finance Department is responsible for the overall management and accuracy of the asset management system.

Elected Officials and Department Directors are responsible for the safeguarding and accounting for property in accordance with City **policy** and City administrative procedures.

Capital Assets

Capital asset transactions addressed in this **policy** include all equipment, land, buildings, infrastructure, works of art and historical treasures, intangible assets and leasing transactions of the City's government-wide activities and proprietary funds.

According to GAAP, fixed assets should be recorded at original cost or historical cost/ estimated historical cost. Cost includes purchase price or cost of construction and any other charges incurred to place the asset in its intended location and condition for use. Examples of other charges include, but are not limited to:

- legal and title fees
- appraisal and negotiation fees
- surveying fees
- other closing costs
- damage payments
- land-preparation costs
- demolition cost
- architect and accounting fees
- insurance premiums during the construction phase
- transportation charges
- interest cost incurred during construction of the asset

Donated assets should be recorded at their fair market value on the date donated. The fair market value is the estimated amount at which the asset would be exchanged between a willing buyer and seller when neither is forced into the exchange. Both parties should have knowledge of all facts and consider it an equitable exchange.

Capitalization Threshold

The **capitalization** threshold for the various assets classifications shall be those with a value of \$5,000 and greater. Those classifications are as detailed below, but not limited to this listing.

- Land
- Land Improvement
- Right-of-Way
- Buildings
- Infrastructure
- Works of Art and Historical Treasures
- Intangible Assets
- Equipment
- Construction in Progress
- Leasehold Assets

Renovation/Improvements

Renovation and improvement costs are incurred to restore or improve buildings or other capitalized assets. These costs involve the substitution of old parts for new ones and increase the economic benefits to be derived from the asset.

In order to capitalize a renovation or improvement cost, certain criteria must be met. First, the cost must equal or exceed the \$5,000 capitalization threshold established for all fixed assets. Second, the renovation or

improvement must either: a) significantly extend the useful life of the original asset, or b) increase the future service potential of the asset.

If both of these criteria are met, the expenditure must be capitalized and recorded separately in the Fixed Asset System at total purchase or construction cost. Expenditures not meeting both of these criteria should be classified as a maintenance expense. Care must be taken when distinguishing between maintenance costs and renovation and improvement costs. The City will record assets valued from \$250 to \$4,999.99 in the Fixed Asset System for internal control purposes only.

If parts of an asset are removed during a renovation/improvement project, the original cost (less depreciation if applicable) of the part of the asset being removed should be retired from the Fixed Asset System. Because of the difficulty of measurement or of immateriality, this may not be possible. The removal costs associated with the renovation should be expensed. The remaining cost of adding the renovation would be the cost of the new asset.

Additions

An addition represents a new asset. It increases the physical size or operating capabilities of an asset through expansion or extension. Additions do not involve renovations. A new wing to a building or the addition of an air-conditioning system to a building serves as examples of additions.

Additions are considered separate assets. The addition is capitalized if its cost is \$5,000 or more. Assets valued below \$5,000 are expensed; they are not capitalized nor depreciated for financial reporting purposes. The City will record assets valued from \$250 to \$4,999.99 in the Fixed Asset System for internal control purposes only.

Addition costs are different from maintenance costs. Additions add future benefits. Maintenance costs are incurred to keep the original asset in normal operating condition.

Maintenance

Maintenance expenses are incurred to keep assets in normal operating condition and to help maintain the original use of the asset. Maintenance expenses do not extend the life of the asset beyond the expected useful life at acquisition or increase the future service potential of the asset. Maintenance costs are incurred to keep the asset operational throughout its useful life. Therefore, the replacement of roofs, plumbing/electrical systems and carpet are typically classified as maintenance costs. It does not extend the life of the asset longer than originally intended, so the costs are expensed.

Regardless of the dollar amount, maintenance costs are expensed and not capitalized. The costs are charged to repairs and maintenance expense.

It is recommended that management review the maintenance account at least once a year to consider:

1. Replacing an asset with higher maintenance costs than other similar assets;
2. Reducing maintenance costs by signing a service contract;
3. Comparing the costs of a service contract with a repair-as-needed program;
4. Verify that costs were for maintenance rather than amounts that should be capitalized.

Management

Departments will continue to maintain inventories of equipment costing \$250 to \$4,999. Inventory of items costing less than \$250, particularly those susceptible to theft or requiring risk management coverage, will be inventoried also. Once fixed assets are recorded, any adjustment to the values or useful lives requires management authorization.

Classification

According to the Governmental Accounting Standards Board (GASB), the classification of fixed assets depends upon the funds used to purchase them:

"A clear distinction should be made between fund fixed assets and general fixed assets. Fixed assets related to specific proprietary funds should be accounted for through those funds. All other fixed

assets of a governmental unit should be accounted for through the General Fixed Assets Account Group." (GASB Sec 1400)

PURCHASING POLICY

City Code Chapter 135

Section 135.010: General Provisions

- A. This Chapter provides guidelines to be followed in purchasing goods and services for the City. These policies and procedures supersede all prior purchasing directives, memoranda, and practices. The City Manager shall be responsible for enforcing this policy.
- B. Lowest Best Quality Competition. All purchasing will demonstrate a reasonable and good faith effort to obtain goods and services at the lowest possible cost with the optimum quality needed. Competition among suppliers shall be encouraged.
- C. Preference Area Vendors. Vendors will be treated in a fair and professional manner with preference given to area vendors, if all other things are equal.
- D. Conflict Of Interest. Any officer or employee of the City is expressly prohibited from accepting, directly or indirectly, from any person, company, firm or corporation to which any purchase order or contract is, or might be awarded, any rebate, gift, money, or anything of value whatsoever, except where given for the use and benefit of the City. No City employee or official shall have a financial interest in any purchase or contract issued by the City. Violation of this provision is basis for dismissal.
- E. Budget Goal. The City Council sets goals, priorities, and standards for the City programs and services through adoption of the annual budget. The budget establishes expenditure levels for each department. No further Council action is required to initiate purchases within the budget limits.
- F. Department Director Authority. Department Directors are granted full responsibility and broad discretion by the City Manager to make purchases within the scope of their departmental appropriations subject to the rules contained within these regulations. Budget appropriations do not mandate expenditure unless the need continues to exist at the time of purchase. The City Manager may establish spending levels below those budgeted if revenue collections are inadequate to fulfill budgetary needs.
- G. Sales Tax Exemption. All City purchases are exempt from the sales taxes of Missouri and its political subdivisions.

Section 135.020: Competitive Quotes and Bids

- A. Items Over Five Hundred Dollars. Any item which exceeds five hundred dollars (\$500.00) purchased individually or in bulk shall require competitive quotations. Quotes will be obtained in writing, by telephone, or from current catalog price lists. Quotes shall be solicited from at least three (3) vendors.
- B. Purchases Over One Thousand Dollars. Individual purchases which exceed one thousand dollars (\$1,000.00) need to be signed by the City Manager as well as meet the requirements for items over five hundred dollars (\$500.00).
- C. Purchases Over Ten Thousand Dollars. Purchases in excess of ten thousand dollars (\$10,000.00) require legal advertisement, written specifications, sealed bids, and are awarded by the City Council. Sealed bids shall be submitted to the Purchasing Officer for public opening and evaluation prior to City Council action.
- D. Purchases Requiring City Council Approval.
 - 1. Contracts
 - 2. Agreements
 - 3. Purchases over ten thousand dollars (\$10,000.00)

- E. Exceptions. These guidelines may be modified or waived under any of the conditions listed below. Written justification for such must be submitted with the Purchase Requisition or Payment Voucher.
1. The goods or services are available from only one (1) vendor;
 2. Any emergency; (an emergency status must be approved by the Department Director)
 3. A concession or maintenance service agreement is being renewed for good workmanship, material, or performance for no more than one (1) year;
 4. It is advantageous to purchase through the purchasing contracts of other governmental agencies;
 5. The services are not conducive to lowest price bidding such as legal, engineering, audit, or medical services;
 6. For purchases that are of an on-going, repetitive nature, i.e., concrete, asphalt, equipment repairs, or any other items approved by the City Manager or the Assistant City Manager. The City Manager or the Assistant City Manager shall have the authority to approve, on an annual basis, a vendor listing of not less than three (3) vendors to be used by the City for each approved product or service. Vendors shall annually submit bids. Purchases may then be made by Department Directors on a price/availability basis, for purchases up to five hundred dollars (\$500.00), without obtaining separate quotes on each purchase; or
 7. Professional services for architecture, engineering, or land surveying shall be obtained as further outlined in the Procurement Policy adopted by the City.

- F. Single Bids or Proposals: When only one bid or proposal is received in response to a solicitation, City staff may enter into negotiations with the sole responder to the bid/proposal solicitation. If staff believes that the following three conditions have been met, then the negotiated award may be recommended to the City Council.
1. The bidder is shown to be responsible through bidder's qualifications, financial background and reference check as completed by the City.
 2. The bid, in the determination of the Procurement Officer, fully addresses the Scope of Work outlined in the Request for Proposal or Bid, and meets all of the conditions set forth in the General and Specific Requirements of the Request for Proposal or Bid.
 3. The RFP was properly and effectively advertised, and a diligent effort was made to notify vendors of the RFP.

Section 135.030: Requisition Forms

- A. Purchase Orders. For proper financial control, it is imperative that all expenditures be authorized in advance. Normally, this will require approval of a complete purchase requisition and purchase order.
- B. Purchase Requisition Functions. An approved purchase requisition assures the employee that the specified goods or services may be obtained. It provides information for the purchase order.
- C. Purchase Order Functions. An approved purchase order assures the vendor that the City will pay for goods and services being purchased. It encumbers the budgetary accounts to reserve funds for the purchase. Completion of the receiving copy authorizing the Finance Department to actually pay the vendor.
 1. The purchase requisition form must include the following information:
 - a. Requisition number;
 - b. Vendor name, address, and identification number;
 - c. Shipping address if goods are not to be delivered to City Hall or are to be picked up;
 - d. Date of requisition;

- e. Date delivery is needed;
- f. Applicable general ledger expenditure account and/or project number;
- g. Quantity needed;
- h. Clear and detailed description of the items being requested; and
- i. Signature of the employee requesting the item, the Department Director, and if the grand total exceeds one thousand dollars (\$1,000.00), the signature of the City Manager.

The requisition will be filled out in duplicate form. The requesting department will retain one (1) copy and send one (1) copy to purchasing along with any quote forms or specifications if required.

- 2. The purchase order form must include the following information:
 - a. Purchase order number;
 - b. Vendor name, address, and identification number;
 - c. Shipping address if goods are not delivered to City Hall or are to be picked up;
 - d. Date of purchase;
 - e. Date delivery is needed;
 - f. Applicable general ledger expenditure account and/or project number;
 - g. Quantity needed;
 - h. Clear and detailed description of the items being ordered;
 - i. Unit price of each item;
 - j. Total price of each item calculated by multiplying the quantity needed by the unit price;
 - k. Grand total of all items including any freight, installation, or other charges; and
 - l. Signature of the Purchasing Officer and the Department Director.
- 3. The purchase order will be filled out on a five- (5) part form. The first (1st) copy shall be sent to the vendor. The second (2nd) and third (3rd) copies will be sent to the requesting Department Director. The fourth (4th) and fifth (5th) copies will be retained in the Purchasing Department. When the goods or services have been satisfactorily received, the third (3rd) copy will be initialed and returned to the Purchasing Department. Purchasing will match invoices to the receipt copy, verify quantity and price and submit a copy to accounts payable for payment.
- 4. A total cost variance of up to three percent (3%) from the amount on the original purchase order will be allowed with a written explanation and approval by the appropriate Department Director. Any variance over three percent (3%) must be approved by the City Manager or the Assistant City Manager.

Section 135.040: Payment Vouchers

- A. In some instances, a payment voucher may be used instead of a purchase order:
 - 1. For items already purchased;
 - 2. For small dollar amount purchases;
 - 3. For partial payments on purchase orders; or
 - 4. To accompany manual checks.
- B. The payment voucher form must include the following information:
 - 1. Payment voucher number;
 - 2. Vendor identification number, name, and address;
 - 3. Check number, if used with a manual check;
 - 4. Date;
 - 5. Invoice number, if used for an item already purchased;
 - 6. Purchase order number, if used with a partial payment on a purchase order;
 - 7. Clear description of the expense;

8. Applicable general ledger expenditure account and/or project number;
9. Amounts and total; and
10. Signatures of preparer and Department Director, and, if the amount is over one thousand dollars (\$1,000.00), the City Manager.

Section 135.050: Recordkeeping

All purchasing activities will be documented to verify a good faith effort to obtain the lowest possible price at the optimum quality. This documentation will be submitted to the Purchasing Department with the purchase order or payment voucher.

1. Quote form. A record of any quotes or bids will be submitted to purchasing to document vendor competition. This record shall include a list of vendors solicited, persons contacted, dates, prices, quantities, and any other pertinent information. The Department Director may solicit informal telephone bids with the assistance of the Purchasing Officer.
2. Other documentation. The purchasing documentation should also include verification of receipt and actual cost. This may be provided by receiving slips, detailed invoices, and/or receipts.
3. The Purchasing Department shall maintain the documentation submitted with purchase orders and payment vouchers. The Purchasing Officer shall maintain copies of all purchase orders in numerical order and an inventory of fixed assets.

Section 135.060: Surplus Property

- A. A detailed list of any surplus, obsolete, worn-out, or confiscated department property shall be submitted to the Purchasing Department with recommendation for disposal. The list will be circulated to all Department Directors. Upon request, items may be transferred to another department subject to approval of the City Manager.
- B. Surplus property may be sold by sealed bid or public auction with authorization of the City Council. Such items shall be stripped of all City identification prior to the sale. Unsold items may be junked and sold for scrap upon approval of the City Manager.

Section 135.070: Policy for the Selection of Professional, Architectural, Engineering and Land Surveying Services

- A. Definitions. The following words shall have the meanings as set out herein:

FIRM: Any individual, firm, partnership, corporation, association, or other legal entity permitted by law to practice architecture, engineering, or land surveying in the State of Missouri, or to provide professional services as described herein.

PROFESSIONAL SERVICES: Those services within the scope of practice of architecture, engineering, or land surveying, as defined by the laws of the State of Missouri, or those performed by any architect, professional engineer, or registered land surveyor in connection with this professional employment or practice.

- B. Roster Of Consultants. The City will maintain a roster, classified by category of professional service of qualified firms interested in performing professional services for the City. Names of firms shall be placed on the roster upon their request, at the request of the City Manager, or when recommended by City Department Directors.
- C. Each firm meeting the following minimum qualifications shall be deemed to be a qualified firm and meeting the qualifications of the City.
 1. Duly authorized to conduct business in the State of Missouri in their particular profession;
 2. Professional registration by the State of Missouri; and
 3. At least one (1) staff professional assigned to each project. Adequacy of personnel will be determined on a contract-by-contract basis against the City's estimate of manpower required to perform the work in the desired time frame.

- D. Each firm listed on the roster shall be responsible for maintaining a current resume describing its qualifications and experience to be filed with the City. Firms having a roster on file shall update the information contained therein on an annual basis.
 - 1. Data which should be included is as follows:
 - a. Firm name, address, telephone numbers;
 - b. Year established and former firm names (if applicable);
 - c. Types of services for which it is qualified;
 - d. Names of principals of the firm and States in which they are registered;
 - e. Names of key personnel, with experience of each and length of time in the organization;
 - f. Number of staff available for assignment;
 - g. Outside consultants and associates usually retained;
 - h. List of completed projects on which the firm was principal consultant in the previous three (3) years; and
 - i. Current projects underway and estimate cost of each

Section 135.080: General Procedures and Responsibilities

- A. The procurement policy herein described shall be initiated for projects whose expenditure value exceeds ten thousand dollars (\$10,000.00) or in other cases in which the City Manager may deem it advisable.
- B. Project Initiation. When a Department Director identifies a project for which professional services will be necessary, the Department will draft a scope of services for the specific project. This scope of services will be submitted to the City Manager for authorization to initiate the project, and a determination as to which type of selection will be required in accordance with the policies of the purchasing manual. The scope of services should include the following:
 - 1. A description of the work required and its objectives;
 - 2. The nature of specific tasks and services to be accomplished;
 - 3. The type and amount of assistance to be given by the City department involved;
 - 4. Required time frame; and
 - 5. Financial conditions of limitations; grant programs involved.
- C. Expressions Of Interest. After authorization, the Department Director will contact those firms on the roster and those firms responding to advertisements, if applicable, for a written expression of interest in the specific project. The request should invite comment as to the special experience with similar projects, and the availability of the firm to provide required service within any time limitations.
- D. Screening And Requests For Proposals. The expressions of interest will then be presented to the Department Director for initial screening. Factors to be determined in the initial screening will include:
 - 1. Specialized experience in the type of work required;
 - 2. Record of the firm in accomplishing work on other projects in the required time;
 - 3. Quality of work previously performed by the firm for the City;
 - 4. Recent experience showing accuracy of cost estimates;
 - 5. Community relations including evidence of sensitivity to citizen concerns;
 - 6. Geographic location of the office of the firm which would serve the project;
 - 7. Qualifications and experience of key personnel; and
 - 8. Relations with previous clients.

The Department Director, with the advice and consent of the City Manager, will designate three (3) or four (4) firms who will be requested to present detailed proposals on the project and be interviewed.

- E. Detailed Proposals. Firm submitting detailed proposals will be asked to provide the following:
 - 1. A resume of the firm principal who will be responsible for the project;
 - 2. A resume of the proposed project supervisor;
 - 3. Resumes of key project personnel;
 - 4. A statement of the ability of the firm to meet required time schedules;

5. A description of how the project would be conducted;
 6. A schedule of hourly rates for various services offered and a proposed project fee range;
 7. A list of municipal references for similar types of projects; and
 8. Any other pertinent information the firm wishes to present.
- F. Interview And Selection. Upon receipt of the detailed proposals, the Department Director will review the proposals, interview the prospective firms, and make the final selections as to the firm for the project. Similar systems for rating shall be used on similar projects and will be standardized where possible. The prime factor to be rated in the final screening are the firm's:
1. Management capabilities;
 2. Technical capabilities;
 3. Approach to the project;
 4. Understanding of city's objectives;
 5. Proposed work schedule;
 6. Staff to be assigned;
 7. Fee and/or schedule of hourly rates;
 8. Knowledge of local situation;
 9. Ability to communicate;
 10. Presentation and attitude; and
 11. Confidence factor.
- G. Contract Negotiation. The selected firm will then be requested to come in for a final conference with the Department Director to define precisely the scope of services to be provided and to finalize the compensation requirements for the work. A contract will then be prepared and submitted to the City Counselor for review, and then submitted to the City Manager for presentation to the City Council for approval, as required by the purchasing manual.
- If, after reasonable effort, a contract cannot be negotiated, the negotiations with the designated firm shall be terminated and negotiations shall be started with the next firm recommended.
- H. Exceptions.
1. In view of the fact that special conditions will occasionally arise that make use of this policy impractical, exceptions can be made. Reasons for exceptions may include an emergency situation which precludes a selection time frame of at least two (2) months, or an extremely specialized need in which there is only one (1) feasible source of expertise. If it appears there is a need for an exception to the policy, the City Manager will inform the City Council to allow them the opportunity to deny the exception.
 2. If the number of firms willing and available to perform a specified task is small, the step involving initial screening may be skipped and the selection process will go directly to detailed proposals.
 3. If two (2) or more projects, during any three (3) year period, are of such similar nature, the Department Director, with the approval of the City Manager, may request a detailed proposal from a previously contacted firm and then, following an interview, enter into contract negotiations with that firm. Should contract terms not be reached with the selected firm, the Department Director must revert to the procedures as outlined previously in this policy.

Section 135.090: Compensation or Fees

This amount will include all services to be rendered to the City by the firm, with the exception of certain pass-through expenses that will be identified by contract, if applicable, and it will be calculated by one (1) of the following methods, at the preference of the City:

1. Lump sum or fixed fee;
2. Cost per unit; or
3. Hourly basis with total not to exceed a fixed amount.

Section 135.100: Prohibition Against Contingent Fees

- A. Each contract entered into by the City Council for professional services shall contain a prohibition against contingent fees as follows:
"No firm shall retain a person, to solicit or secure a City contract for professional services upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business."
- B. For the breach or violation of the foregoing provision, the City Council shall have the right to terminate the agreement without liability and, at its discretion, to deduct from the contract price, or otherwise recover the full amount of such fee, commission, percentage, gift, or consideration.



FUND STRUCTURE

General Fund

The general fund is the chief operating fund of a state or local government. GAAP prescribe that the general fund be used “to account for all financial resources except those required to be accounted for in another fund.” That is, it is presumed that all of a government’s activities are reported in the general fund unless there is a compelling reason to report an activity in some other fund type.

Special Revenue Funds

Special revenue funds most often have certain revenue sources set aside for a specific purpose. GAAP provide that special revenue funds be used “to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.” Parties outside the government as well as the governing body itself can impose these legal restrictions.

Debt Service Funds

Resources set aside to meet current and future debt service requirements on general long-term debt are recorded in a Debt Service Fund. GAAP permit the use of debt service funds “to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.”

Capital Project Funds

Capital Project Funds are used to report major capital acquisition and construction separately from their ongoing operating activities. Separate reporting enhances an understanding of the government’s capital activities, and it helps to avoid the distortions in financial resources trend information that can arise when capital and operating activities are mixed.

Enterprise Funds

An enterprise fund may be used to report any activity for which a fee is charged to external users for goods or services. GAAP also require the use of an enterprise fund for any activity whose principal revenue sources meet any of the following criteria: 1) *debt backed solely by fees and charges*; 2) *legal requirement to recover cost*; or 3) *policy decision to recover cost*.

Internal Service Funds

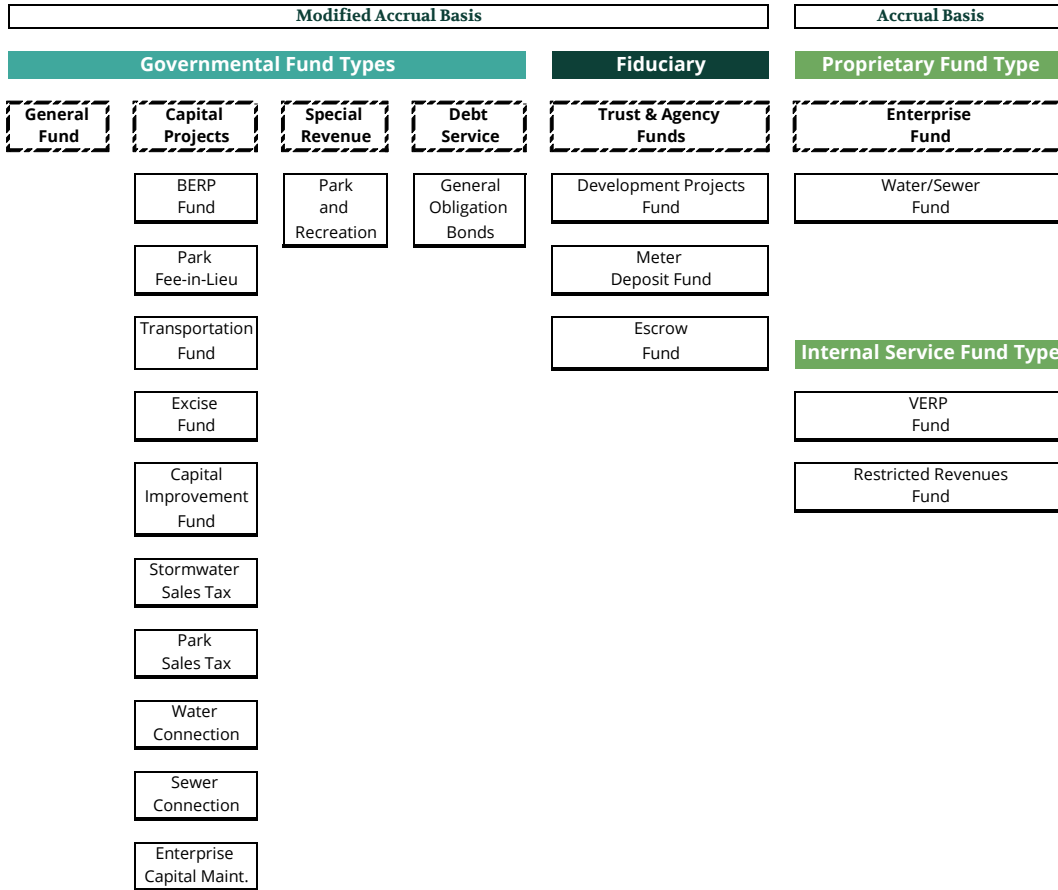
Governments often wish to centralize certain services and then allocate the cost of those services within the government. Internal service funds are generally used for central garage and motor pools, duplicating and printing services, information systems, purchasing, and central stores. The goal of an internal service fund is to measure the full cost of providing goods and services provided and recouping that cost through fees or charges.

Fiduciary Funds

Fiduciary Funds are used “to report assets held in a trustee or agency capacity for others and therefore cannot be used to support the government’s own programs.” Fiduciary funds include pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds. The distinction between trust funds and agency funds is that trust funds normally are subject to a trust agreement that affects the degree of management involvement and the length of time that the resources are held.

Fund Structure

Basis of Accounting & Budgeting



Fund Structure Types

Governmental Fund Types

The general fund is the chief operating fund of a state or local government. GAAP prescribe that the general fund be used to account for all financial resources except those required to be accounted for in another fund. General fund activities are supported by a levy of taxes.

Proprietary Funds

The Enterprise Fund is reported as a proprietary fund as a City business activity. An enterprise fund may be used to report any activity for which a fee is charged to external users for goods or services. In this instance, it is water and sewer services.

Fiduciary Funds

GAAP indicate that fiduciary funds should be used to report assets held in a trustee or agency capacity for others and therefore cannot be used to support the government's own programs.

Internal Service Funds

The VERP Fund is used as a central source fund for the acquisition of vehicles and equipment. The General, Park and Enterprise Funds budget and transfer to these funds for the future acquisition of capital outlay creating a pooled resource which is invested to generate earnings.

Accounting & Budgeting Basis

Accrual Basis

Accrual basis of accounting and budgeting recognizes revenues when they are earned and expenditures when the goods and services are received.

Modified Accrual

Modified accrual basis of accounting and budgeting recognizes revenues when they become both "measureable" and "available" to finance expenditures in the current period.

Cash Basis

Cash basis of accounting and budgeting only recognizes revenues or "cash" when actually received or expended.

Budget

All funds are budgeted excluding the Fiduciary Funds

**COMBINED 4 YEAR - STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND
BALANCE - CASH BASIS**

BUDGET YEAR	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Budget	FY 2015-16 Adopted
Property Taxes	3,516,255	3,462,488	3,527,903	3,649,658
Franchise Taxes	2,276,711	2,353,584	2,395,669	2,345,760
Sales Taxes	6,176,929	7,206,628	7,081,257	7,507,731
Intergovernmental	14,140	-	-	-
Fees and Permits	783,089	556,979	189,278	357,093
Licenses	125,338	116,977	122,100	123,350
Municipal Court	500,757	487,190	446,523	446,315
Program / Service Fees	6,091,102	6,007,724	6,819,330	6,854,162
Penalties	158,667	152,505	154,833	154,136
Miscellaneous	429,488	536,390	384,309	437,744
Bond Proceeds & Interest	2,460,044	-	-	-
Other Sources / Transfers	5,235,272	4,194,338	3,759,380	5,742,615
Revenues	27,767,792	25,074,803	24,880,583	27,618,564
Administration	839,425	826,830	1,023,795	1,118,698
Information Technology	358,782	375,309	408,489	430,366
Economic Development	204,580	213,665	243,135	226,144
Community Development	564,901	555,551	571,650	571,753
Engineering	405,773	445,508	413,876	389,183
Streets	973,555	1,069,504	1,151,575	1,216,858
Stormwater	210,240	219,926	269,466	282,293
Buildings and Grounds	273,766	283,317	305,367	308,410
Municipal Court	146,627	153,062	165,321	167,076
Finance	493,419	513,024	539,840	568,599
Police	3,370,186	3,463,413	3,668,133	3,772,092
Emergency Management	102,553	70,320	123,686	126,099
Parks	615,616	613,408	625,387	654,926
Recreation	405,057	447,188	523,449	526,922
Water & Sewer	4,143,470	4,382,609	5,090,699	4,941,944
Miscellaneous	10,684	6,796	950	950
Debt Service	5,267,661	2,670,238	2,746,813	2,547,487
Fees	293,686	1,988	3,000	7,000
911 Exp/Communications	96,733	34,281	43,882	22,786
Capital Outlay	386,311	212,318	337,341	424,119
Capital Projects	4,040,036	1,936,080	3,014,878	5,187,468
Capital Projects - GO Bond	-	-	-	-
Transfers Out	5,091,202	3,926,531	3,598,126	5,370,582
Total Expenditures	28,294,263	22,420,866	24,868,858	28,861,755
TTD Expenditures	396,600	396,600	-	-
Net Changes in Fund Balance	(923,071)	2,257,337	11,725	(1,243,191)
Percentage change in PY Revenue	18.70%	-9.70%	-0.77%	10.14%
Percentage change in PY Expenditures	18.94%	-20.76%	10.92%	28.73%
Percentage change in PY change of Fund Balance	133.80%	-344.55%	-99.48%	-155.07%

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - CASH BASIS

BUDGET YEAR 2015-16	General Fund	Parks Fund	Enterprise Fund	Debt Service Fund	Internal Service Fund	Capital Project Funds	Total Presentation
Fund Balance CASH Beginning of the Year	3,403,868	598,345	1,214,622	663,883	3,257,757	5,122,782	14,261,258
Property Taxes	1,306,208	351,957		1,991,493			3,649,658
Franchise Taxes	2,345,760						2,345,760
Sales Taxes	3,269,336	150,000				4,088,395	7,507,731
Intergovernmental							-
Fees and Permits	164,627					192,465	357,093
Licenses	123,350						123,350
Municipal Court	440,900				5,415		446,315
Program / Service Fees		359,050	6,059,917			435,195	6,854,162
Penalties			140,196	13,940			154,136
Miscellaneous	309,474	3,041	24,681	4,302	543	95,704	437,744
Other Sources / Transfers	1,351,579	125,000	155,556	-	545,499	3,564,981	5,742,615
Revenues	9,311,234	989,048	6,380,350	2,009,736	551,456	8,376,740	27,618,564
Administration	1,118,698						1,118,698
Information Technology	430,366						430,366
Economic Development	226,144						226,144
Community Development	571,753						571,753
Engineering	389,183						389,183
Streets	1,216,858						1,216,858
Stormwater	282,293						282,293
Buildings and Grounds	308,410						308,410
Municipal Court	167,076						167,076
Finance	568,599						568,599
Police	3,764,192				7,900		3,772,092
Emergency Management	126,099						126,099
Parks		654,926					654,926
Recreation		526,922					526,922
Water & Sewer			4,941,944				4,941,944
Miscellaneous						950	950
Debt Service			155,556	1,397,321		994,609	2,547,487
Fees				7,000			7,000
911 Exp/Communications					22,786		22,786
Capital Outlay		7,200			416,919		424,119
Capital Projects	-		-			5,187,468	5,187,468
Transfers Out	1,370,752		1,189,430		1,691,250	1,119,150	5,370,582
Total Expenditures	10,540,423	1,189,048	6,286,930	1,404,321	2,138,855	7,302,177	28,861,755
TTD Expenditures							-
Net Changes in Fund Balance	(1,229,190)	(200,000)	93,420	605,414	(1,587,399)	1,074,563	(1,243,191)
<i>Less: Restricted Balances</i>	-	-	-	-	-	-	-
<i>Less: Reserved Balance 20% of Exp</i>	(1,833,934)	(237,810)	(1,190,557)	-	-	-	(3,262,301)
Available Fund Balance - End of Year	340,745	160,535	117,485	1,269,298	1,670,358	6,197,345	9,755,766

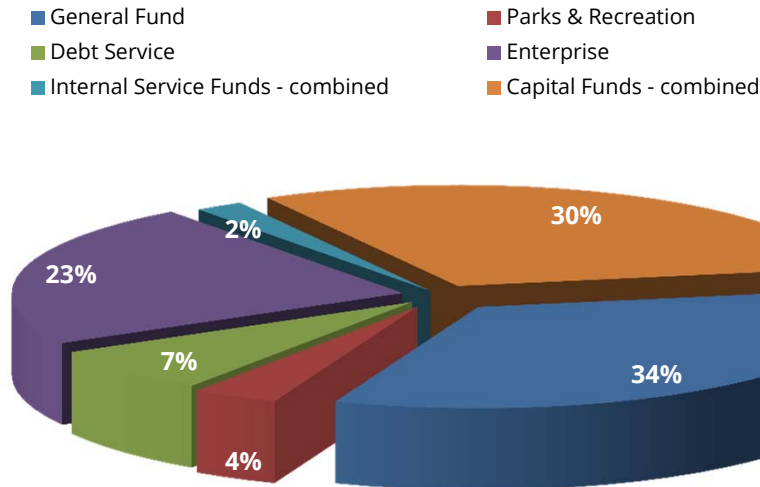
Capital Funds Combined Statement of Changes in Fund Balance (cash basis)

	05 - BERP Fund	27-Park Fee in Lieu	36-Transportation Fund	37-Excise Tax Fund	45-Capital Improvement Fund	46-Stormwater Sales Tax	47-Parks Sales Tax	52-Water Connection Fees	53-Sewer Connection Fees	54-Ent. Capital Maintenance	Total Combined
Fund Balance - Beginning of Year	1,389,609	107,558	587,754	1,039,958	313,614	37,499	-	419,850	885,520	341,420	5,122,782
Revenues											
Sales Taxes											-
1/2 cent Capital Improvement					1,250,234						1,250,234
Sales Tax (40% of 1/2 cent) *						500,093	500,093				1,000,187
Additional - Council Determined						125,023	125,023				250,047
Transportation Sales Tax			1,250,234								1,250,234
Cass R&B Sales Tax			188,415								188,415
Cass R&B Property Tax			149,279								149,279
Fees and Permits											-
Park Fee in Lieu		16,013									16,013
Commercial											-
Single Family				176,452							176,452
Multi-Family											-
Tap Fees -Residential								220,210			220,210
Tap Fees -Commercial											-
Interest	2,084	269	3,411	2,600	784	234	1,971	4,904	1,100	854	18,210
Refunds & Reimbursements					77,400	94					77,494
Resident Contribution					2,800						2,800
Connection Fees-Residential									214,985		214,985
Connection Fees-Commercial											-
Other Sources / Transfers	340,000		568,000	91,035	2,078,002	57,000	194,000			234,144	3,562,181
Total Revenues	342,084	16,282	2,159,339	270,087	3,409,220	682,444	821,088	225,114	216,085	234,998	8,376,740
Expenditures											
Debt Service					740,761	207,376	46,472	-	-		994,609
Misc					500		450				950
General Fund Transfer			320,000			258,115					578,115
Park Sales Tax Transfer							150,000				150,000
Excise Tax Transfer			91,035								91,035
Capital Improvement Transfer											-
Enterprise Fund (50) Transfer											-
BERP Transfer					300,000						300,000
Restricted Revenue Fund Transfer											-
Capital Projects Budgeted											
Park Maintenance Facility - HVAC Modifications	4,000										4,000
Phone System at Public Works Facility	15,000										15,000
City Hall Council Chambers Meeting Video Quality	65,000										65,000
Public Works Facility Roof Repair	35,500										35,500
City Hall Lower Level Fire Suppression Modification	45,000										45,000
Speakers & Microphone Floor Connections	40,000										40,000
Annual Curb Replacement			400,000								400,000
Annual Street Preservation			800,000								800,000
Annual Sidewalk Program			117,000								117,000
Sunset Lane - Bristol to Dutchman Acres			350,000								350,000
Sidewalks: Johnston Dr. - Remington Plaza to Kaycee, Foxridge Dr. - 58 Hwy to Granada			43,000								43,000
Stonegate Elementary Sidewalk			25,000								25,000
Maintenance of Thoroughfare Routes				224,000							224,000
Undeveloped Lots - Sidewalk Program					38,400						38,400
Decorative Light Installation - Elm Street					12,000						12,000
Municipal Circle Center					1,815,250						1,815,250
Farmer's Market Depot Enhancement Package											-
Pre-construction MAC gym					262,752						262,752
Annual Curb Replacement						100,000					100,000
City-Wide Median Beautification						92,000					92,000
Recreation Park Baseball Fields Renovation Project							225,000				225,000
Hawk Ridge Park Phase (I-B) ADA Dock							45,000				45,000
Hawk Ridge Park Phase (I-c) Restroom							90,000				90,000
Recreation Park Ballfield Shade Structures							194,000				194,000
Inflow and Infiltration Reduction										127,566	127,566
Owen Good Service Pump Impeller Replacement										22,000	22,000
Total Expenditures	204,500	-	2,146,035	224,000	3,169,663	657,491	750,922	-	-	149,566	7,302,177
Net Changes in Fund Balance	137,584	16,282	13,304	46,087	239,556	24,953	70,166	225,114	216,085	85,432	1,074,563
Less: Restricted Balances											-
Less: Reserved Balance 20% of Exp											-
Available Fund Balance End of Year	1,527,193	123,840	601,058	1,086,045	553,170	62,453	70,166	644,964	1,101,605	426,851	6,197,345

Combined Revenues by Fund

(Includes interfund transfers and interfund billings)

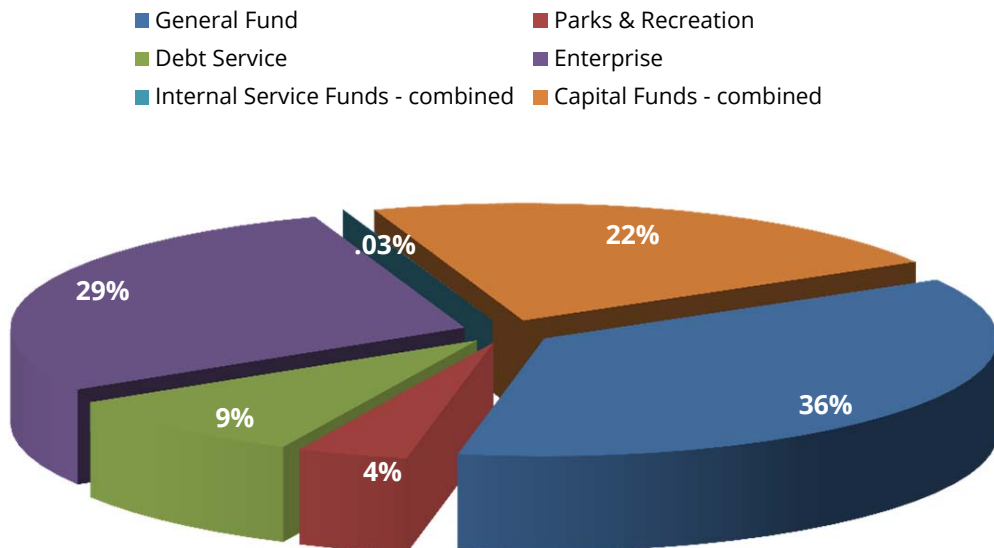
Summary		
	<u>Budget</u>	<u>% of Budget</u>
General Fund	\$ 9,311,234	33.71%
Parks & Recreation	989,048	3.58%
Debt Service	2,009,736	7.28%
Enterprise	6,380,350	23.10%
Internal Service Funds - combined	551,456	2.00%
Capital Funds - combined	8,376,740	30.33%
Total Combined Revenues	\$ 27,618,564	100.00%



Combined Revenues by Fund

(Does not include interfund transfers and interfund billings)

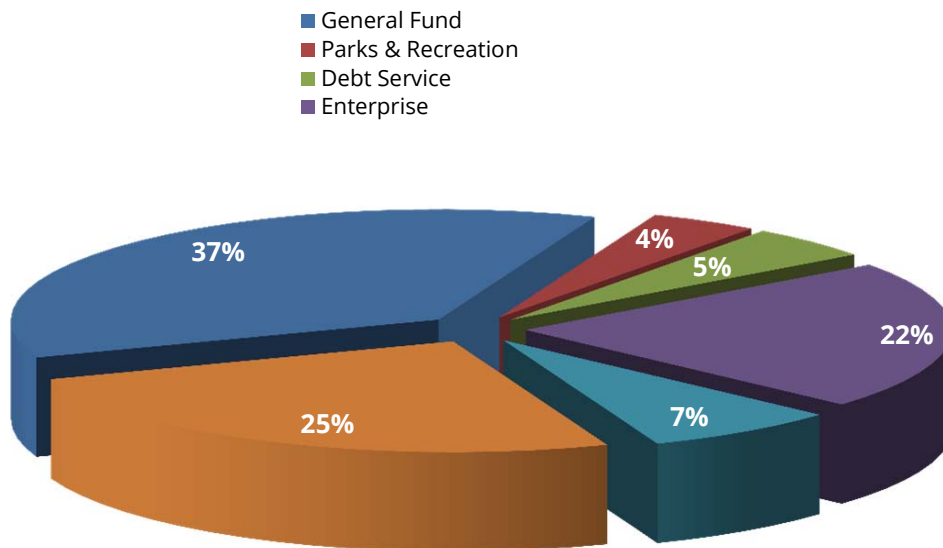
Summary		
	<u>Budget</u>	<u>% of Budget</u>
General Fund	\$ 7,959,655	36.39%
Parks & Recreation	864,048	3.95%
Debt Service	2,009,736	9.19%
Enterprise	6,224,794	28.45%
Internal Service Funds - combined	5,957	0.03%
Capital Funds - combined	4,811,759	22.00%
Total Combined Revenues	\$ 21,875,949	100.00%



Combined Expenditures by Fund

(Includes interfund transfers and interfund billings)

Summary		
	<u>Budget</u>	<u>% of Budget</u>
General Fund	\$ 10,540,423	36.52%
Parks & Recreation	1,189,048	4.12%
Debt Service	1,404,321	4.87%
Enterprise	6,286,930	21.78%
Internal Service Funds - combined	2,138,855	7.41%
Capital Funds - combined	7,302,177	25.30%
Total Combined Expenditures	\$ 28,861,755	100.00%

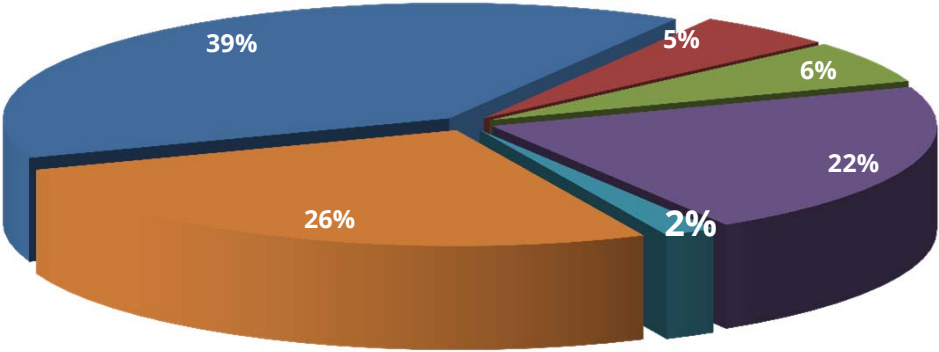


Combined Expenditures by Fund

(Does not include interfund transfers and interfund billings)

Summary		
	<u>Budget</u>	<u>% of Budget</u>
General Fund	\$ 9,169,671	39.03%
Parks & Recreation	1,189,048	2.75%
Debt Service	1,404,321	5.98%
Enterprise	5,097,500	21.70%
Internal Service Funds - combined	447,605	1.91%
Capital Funds - combined	6,183,027	26.32%
Total Combined Expenditures	\$ 23,491,173	100.00%

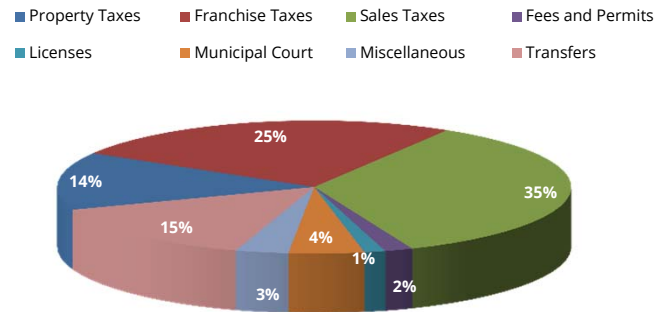
- General Fund
- Parks & Recreation
- Debt Service
- Enterprise
- Internal Service Funds - combined
- Capital Funds - combined



General Fund Budget Comparison

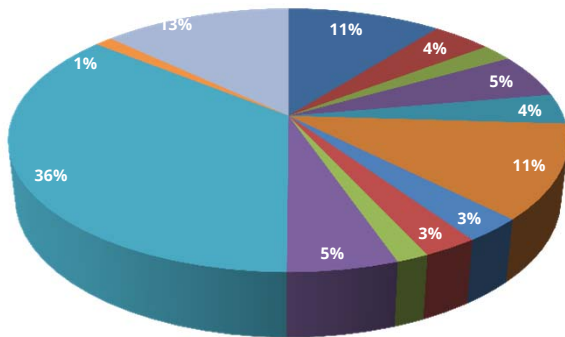
Revenue Budget Comparison			
	2015	2016	% +/-
Property Taxes	\$1,257,584	1,306,208	3.9%
Franchise Taxes	\$2,395,669	2,345,760	-2.1%
Sales Taxes	\$2,997,146	3,269,336	9.1%
Fees and Permits	\$92,940	164,627	77.1%
Licenses	\$122,100	123,350	1.0%
Municipal Court	\$440,078	440,900	0.2%
Miscellaneous	\$316,620	309,474	-2.3%
Transfers	\$1,295,031	1,351,579	4.4%
Total	\$8,917,168	9,311,234	4.4%

2016 General Fund Revenue By Category



2016 General Fund Expense By Category

- Administration
- Information Technology
- Economic Development
- Community Development
- Engineering
- Streets
- Buildings and Grounds
- Stormwater
- Municipal Court
- Finance
- Police
- Emergency Management
- Transfers



Expense Budget Comparison			
	2015	2016	% +/-
Administration	\$1,023,795	\$1,118,698	9.3%
Information Technology	\$408,489	\$430,366	5.4%
Economic Development	\$243,135	\$226,144	-7.0%
Community Development	\$571,650	\$571,753	0.0%
Engineering	\$413,876	\$389,183	-6.0%
Streets	\$1,151,575	\$1,216,858	5.7%
Buildings and Grounds	\$305,367	\$308,410	1.0%
Stormwater	\$269,466	\$282,293	4.8%
Municipal Court	\$165,321	\$167,076	1.1%
Finance	\$539,840	\$568,599	5.3%
Police	\$3,652,733	\$3,764,192	3.1%
Emergency Management	\$123,686	\$126,099	2.0%
Transfers	\$1,033,000	\$1,370,752	32.7%
Total	\$9,901,933	\$10,540,423	6.4%

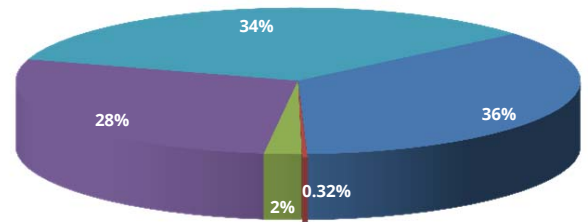
Park Fund Budget Comparison

Revenue Budget Comparison

	2015	2016	% +/-
Property Taxes	\$338,576	351,957	4.0%
Miscellaneous	\$1,500	3,041	102.7%
Parks Revenue	\$12,825	21,250	65.7%
Transfers In	\$450,000	275,000	-38.9%
Recreation Programs	\$351,935	337,800	-4.0%
Total	\$1,154,836	989,048	-14.4%

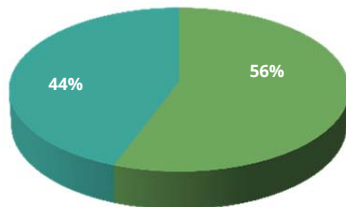
2016 Park Fund Revenue By Category

- Property Taxes
- Miscellaneous
- Parks Revenue
- Transfers In
- Recreation Programs



2016 Park Fund Expense By Category

- Parks Department
- Recreation Department



Expense Budget Comparison

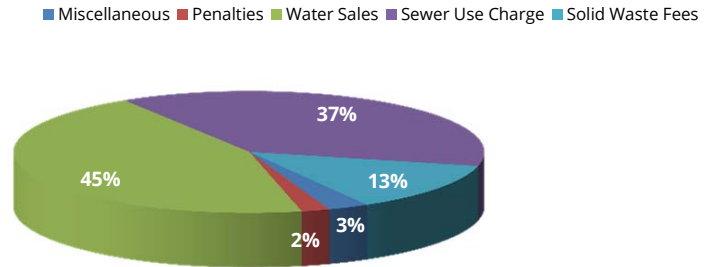
	2015	2016	% +/-
Parks Department	\$631,387	\$662,126	4.9%
Recreation Department	\$523,449	\$526,922	0.7%
Total	\$1,154,836	\$1,189,048	3.0%

Enterprise Fund Budget Comparison

Revenue Budget Comparison

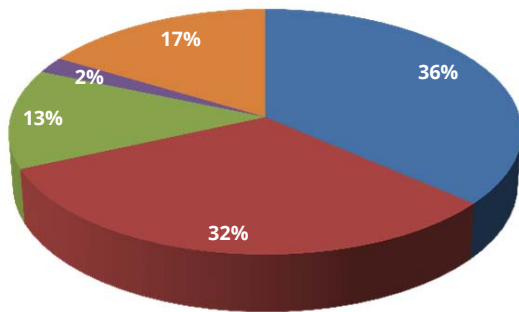
	2015	2016	% +/-
Miscellaneous	\$195,462	207,362	6.1%
Penalties	\$137,447	140,196	2.0%
Water Sales	\$3,448,991	3,275,503	-5.0%
Sewer Use Charge	\$2,759,152	2,757,289	-0.1%
Solid Waste Fees	\$941,366	948,000	n/a
Total	\$7,482,418	7,328,350	-2.1%

2016 Enterprise Fund Revenue By Category



2016 Enterprise Fund Expense By Category

Water Sewer Solid Waste Debt Service Transfers



Expense Budget Comparison

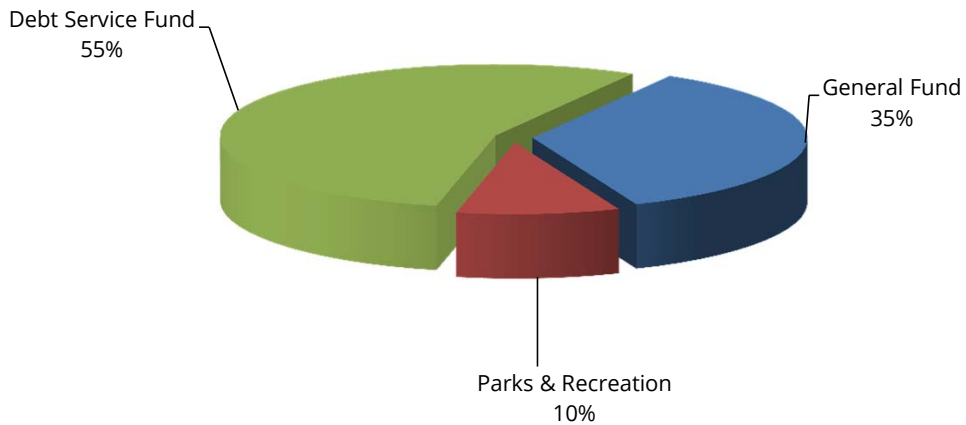
	2015	2016	% +/-
Water	\$2,886,264	\$2,635,434	-8.7%
Sewer	\$2,204,435	\$2,306,510	4.6%
Solid Waste	\$941,366	\$948,000	n/a
Debt Service	\$151,881	\$155,556	0.0%
Capital Projects	\$0	\$0	0.0%
Transfers	\$1,073,666	\$1,189,430	10.8%
Total	\$7,257,612	\$7,234,930	-0.3%

City of Raymore

Property Tax Levy Distribution

General Fund	\$ 0.4638
Parks & Recreation	\$ 0.1249
Debt Service Fund	\$ 0.7170
Total Tax Levy	<u>\$ 1.3057</u>

Tax Levy Distribution

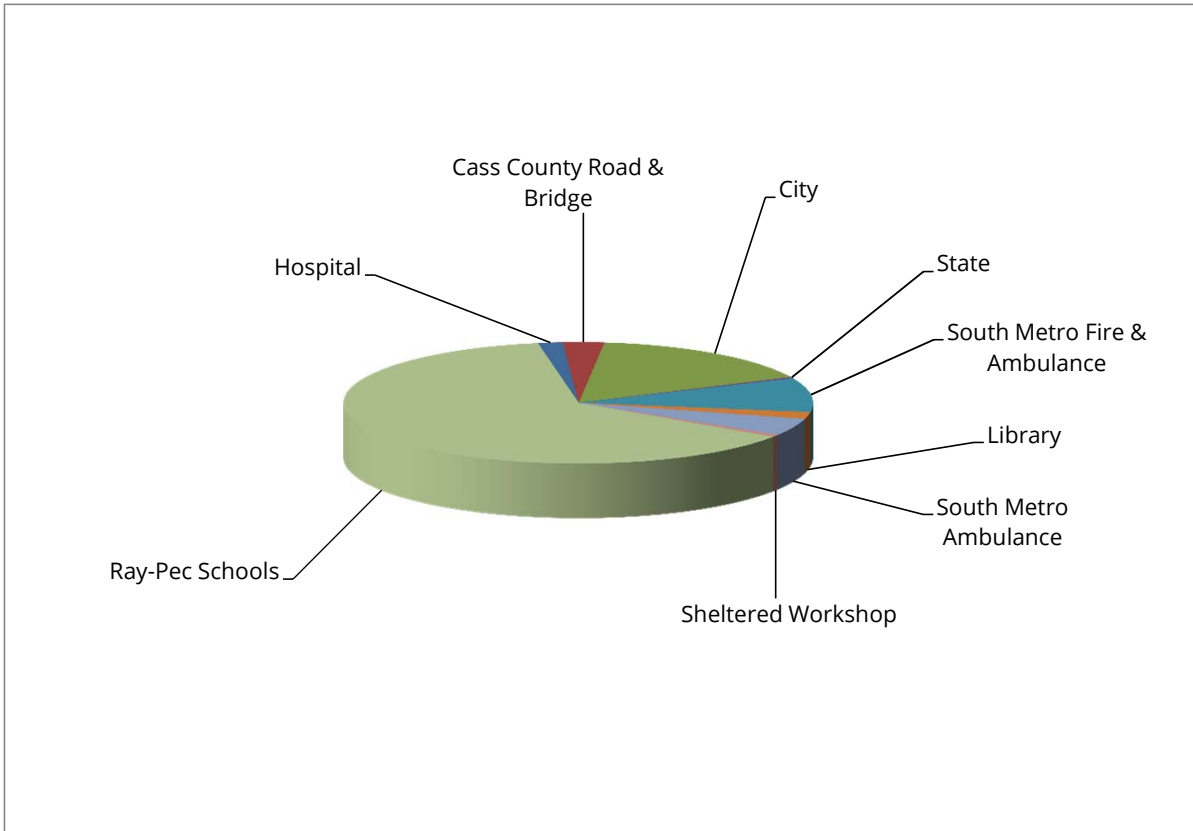


Assessed property values are determined by taking the market value, as determined by the County Assessor, times the assessment ratio. Assessment ratios are: commercial at 32%, residential at 19% and agricultural at 12%. Tax is paid on each \$100 of assessed value. Property values are re-assessed biennially by the County Assessor and the County Collector receives and distributes the taxes to the various taxing authorities.

Property Tax Levy - Raymore FY 2015-16

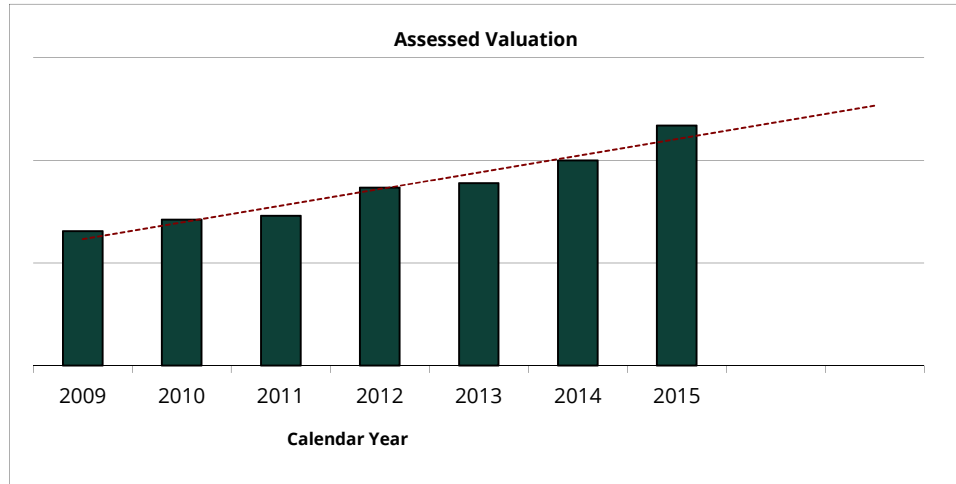
Levies	Rate	% of Total
Hospital	0.1356	1.69%
Cass County Road & Bridge	0.2287	2.85%
City	1.3057	16.26%
State	0.0300	0.37%
South Metro Fire & Ambulance	0.7258	9.04%
Library	0.1495	1.86%
South Metro Ambulance	0.3632	4.52%
Sheltered Workshop	0.0498	0.62%
Ray-Pec Schools	5.0397	62.78%
	8.0280	100.00%

Total Tax Levy for Raymore 8.0280 per \$100 of assessed value



History of Property Valuation and City Tax Levy

Year	Assessed Valuation	Change from Prior Year
2009	\$257,750,090	11.20%
2010	\$260,574,141	4.64%
2011	\$261,447,248	1.43%
2012	\$268,321,175	2.97%
2013	\$269,391,874	3.04%
2014	\$274,918,628	2.46%
2015	\$283,422,039	3.09%



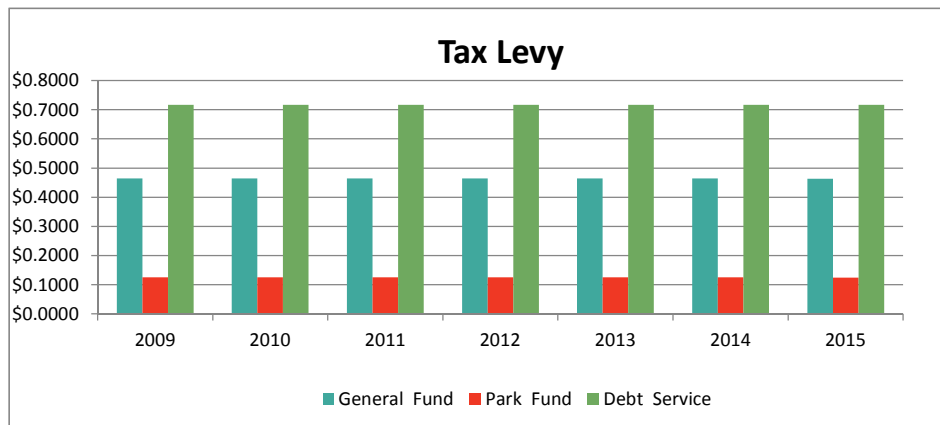
Year	General Fund	Park Fund	Debt Service	Total Levy
2009	\$0.4647	\$0.1251	\$0.7170	\$1.3068
2010	\$0.4647	\$0.1251	\$0.7170	\$1.3068
2011	\$0.4647	\$0.1251	\$0.7170	\$1.3068
2012	\$0.4647	\$0.1251	\$0.7170	\$1.3068
2013	\$0.4647	\$0.1251	\$0.7170	\$1.3068
2014	\$0.4647	\$0.1251	\$0.7170	\$1.3068
2015	\$0.4638	\$0.1249	\$0.7170	\$1.3057

Avg % of total Levy

35.52%

9.57%

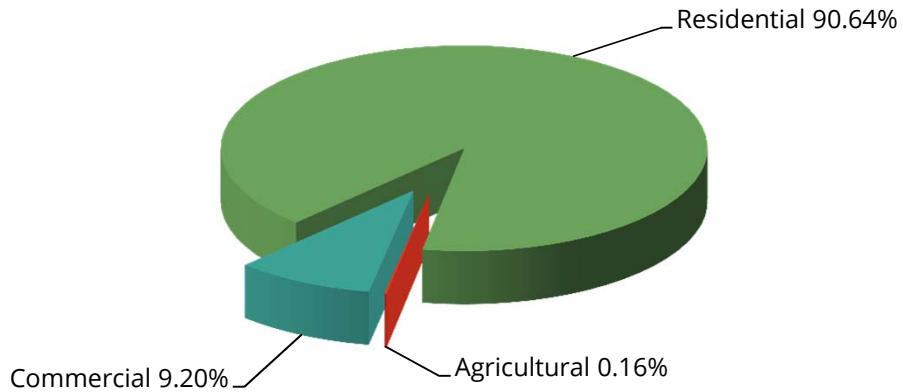
54.91%



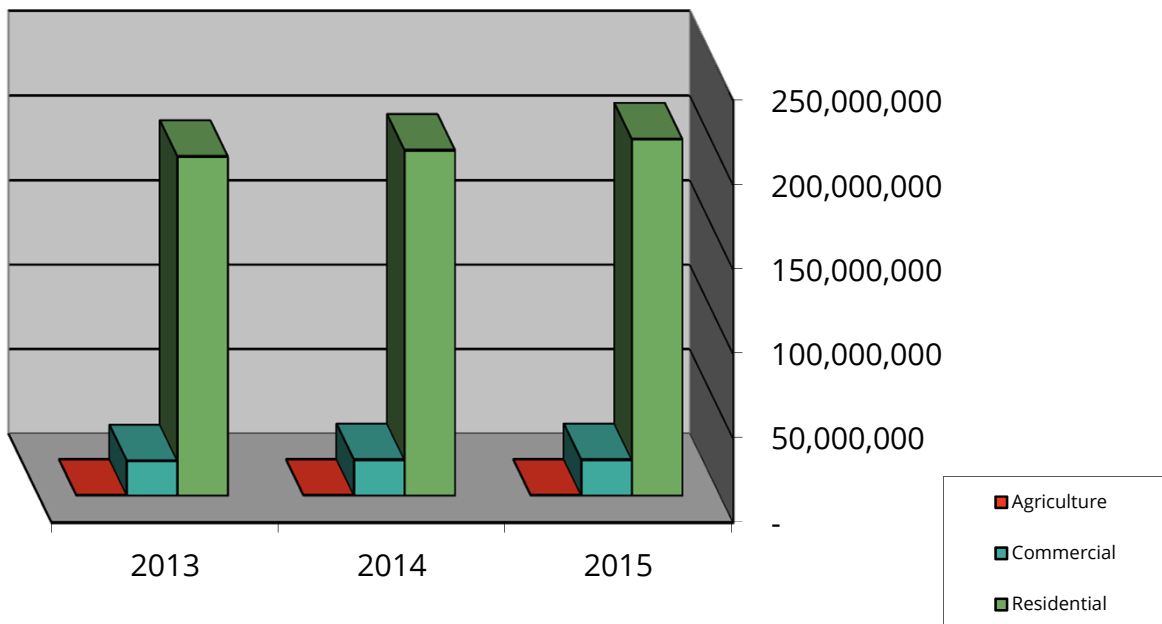
Property Tax Assessed Valuations By Classification

	2013	2014	2015
Agricultural	359,135	358,875	367,590
Commercial	20,821,980	21,429,900	21,432,690
Residential	200,947,260	204,618,050	211,196,480
	222,128,375	226,406,825	232,996,760

2015 Assessed Valuations Breakdown



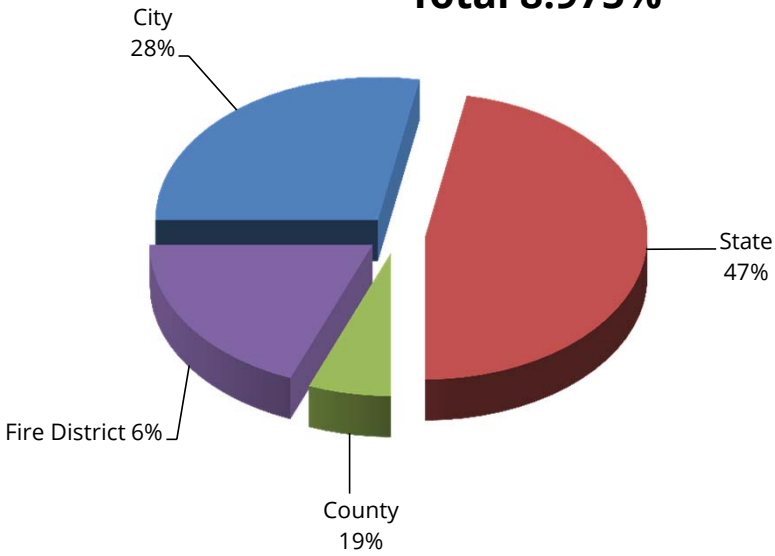
Three-Year Comparison



Sales Tax Breakdown City of Raymore - 2015-16

Total City of Raymore Sales Tax		8.975%
City	Sales	1.000
	Transportation	0.500
	Capt. Improvemer	0.500
	Park/Stormwater	0.500
	Total City	<u>2.500</u>
State	Sales	3.000
	Conservation	0.125
	Education	1.000
	Parks & Soils	0.100
	Total State	<u>4.225</u>
County	Sales	0.500
	Road & Bridge	0.250
	Law Enforcement	0.250
	Justice Center	0.250
	911 Tax	0.500
	Total County	<u>1.750</u>
Fire District	South Metro Fire	0.500
	Total Fire District	<u>0.500</u>

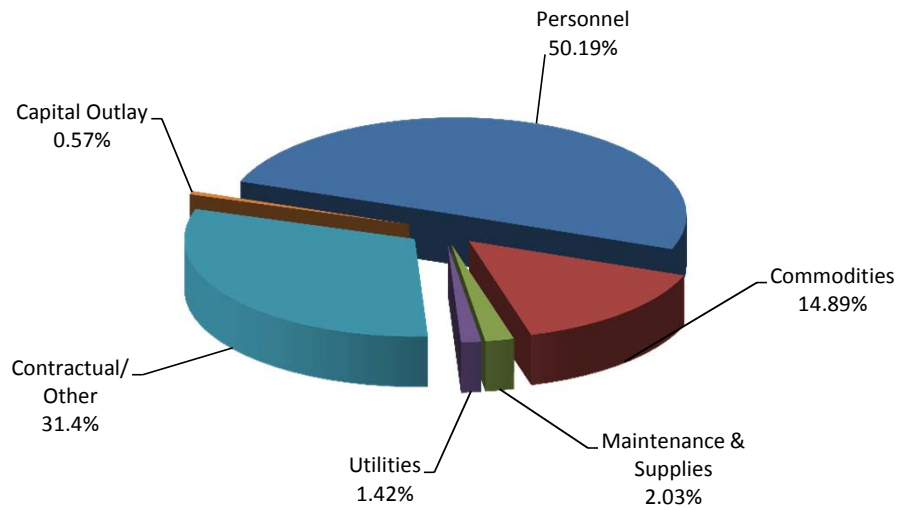
Sales Tax Components Total 8.975%



Combined Expenditures

Operational Funds by Function

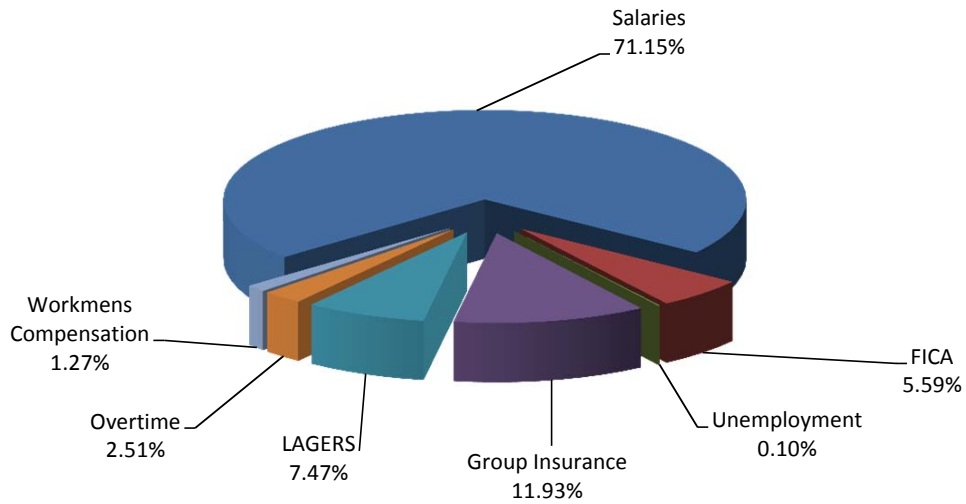
Summary		
	Budget	% of Budget
Personnel	\$ 8,276,347	50.19%
Commodities	2,455,164	14.89%
Maintenance & Supplies	334,680	2.03%
Utilities	234,374	1.42%
Contractual/Other	5,095,415	30.90%
Capital Outlay	94,113	0.57%
Total Combined Expenditures	\$ 16,490,093	100.00%



Personnel Expenditures

Operational Funds by Type

Summary		
	Budget	% of Budget
Salaries	\$ 5,888,566	71.15%
FICA	462,370	5.59%
Unemployment	7,900	0.10%
Group Insurance	987,124	11.93%
LAGERS	617,961	7.47%
Overtime	207,425	2.51%
Workmens Compensation	105,001	1.27%
Total Combined Expenditures	\$ 8,276,347	100.00%



**Position Control Roster
By Department and Fund**

Administration	2013-14 Actual	2014-15 Adopted	2015-16 Adopted
City Manager	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00
Manager, Human Resources	1.00	1.00	1.00
Administrative Assistant *	0.50	0.90	1.00
Communications Manager **	0.50	0.50	1.00
Total FTE	6.00	6.40	7.00

* reallocating additional staff time from Community Development to Human Resources

** This position was moved during FY15 to be fully funded in the Administration Department of the General Fund from the Park Fund

Information Technology	2013-14 Actual	2014-15 Adopted	2015-16 Adopted
Manager, Information Systems	1.00	1.00	1.00
Network Technician	1.00	1.00	1.00
Total FTE	2.00	2.00	2.00

Economic Development	2013-14 Actual	2014-15 Adopted	2015-16 Adopted
Economic Development Director	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Total FTE	2.00	2.00	2.00

Community Development	2013-14 Actual	2014-15 Adopted	2015-16 Adopted
Director, Community Development	1.00	1.00	1.00
GIS Coordinator	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	1.00
Building Official	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00
Administrative Assistant *	0.50	0.10	0.00
Permit Technician	1.00	1.00	1.00
Total FTE	6.50	6.10	6.00

* reallocating additional staff time from Community Development to Human Resources & changing a position title.

Engineering	2013-14 Actual	2014-15 Adopted	2015-16 Adopted
Director, Public Works and Engineering*	0.25	0.25	0.17
Assistant Director, PW-Engineering	0.80	0.80	0.90
Engineering Technicians **	2.40	2.00	1.90
Senior Engineering Technician	0.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00
Total FTE	4.45	4.05	3.97

* reallocation of staffing to Buildings & Grounds

** reallocation of staffing to Stormwater

**Position Control Roster
By Department and Fund**

Streets	2013-14 Actual	2014-15 Adopted	2015-16 Adopted
Director, Public Works & Engineering *	0.25	0.25	0.18
Assistant Director, PW-Operations	0.28	0.28	0.28
Public Works Field Supervisor**	0.26	0.26	0.00
Crew Leader	0.67	0.67	0.67
Maintenance Workers I & II ***	1.50	1.50	2.16
Administrative Assistant	0.16	0.16	0.17
Total FTE	3.12	3.12	3.46

* reallocation of staffing to Buildings & Grounds

** Elimination of position after the 1st Qtr

*** Creation of two FTE's to replacing the Field Supervisor

Stormwater	2013-14 Actual	2014-15 Adopted	2015-16 Adopted
Assistant Director, PW - Engineering *	0.20	0.20	0.10
Assistant Director, PW - Operations	0.05	0.05	0.05
Stormwater Quality Specialist*	0.17	0.17	1.00
Administrative Assistant	0.07	0.07	0.17
Public Works Field Supervisor **	0.33	0.33	0.00
Crew Leader Public Works	1.50	1.50	0.33
Maintenance Worker I & II	0.60	1.00	1.50
Engineering Technicians *	0.00	0.00	0.10
Total FTE	2.92	3.32	3.25

* reallocation from Engineering

** Elimination of position after the 1st Qtr

Buildings and Grounds	2013-14 Actual	2014-15 Adopted	2015-16 Adopted
Director, Public Works *	0.00	0.00	0.15
Director, Parks & Recreation *	0.15	0.15	0.00
Crew Leader, Parks Maintenance	0.25	0.25	0.25
Parks Maintenance Workers I & II	0.50	0.50	0.50
Office Assistant **	0.20	0.20	0.10
Building Technician	1.00	1.00	1.00
Superintendent, Parks Operations	0.20	0.20	0.20
Total FTE	2.30	2.30	2.20

* FY15 budget amendment to reorganize the department

** FY16 reallocated the position

Court	2013-14 Actual	2014-15 Adopted	2015-16 Adopted
Municipal Court Administrator	1.00	1.00	1.00
Municipal Court Clerks	0.73	0.725	0.725
Total FTE	1.73	1.725	1.725

**Position Control Roster
By Department and Fund**

Finance	2013-14 Actual	2014-15 Adopted	2015-16 Adopted
Director, Finance	1.00	1.00	1.00
Accountant	1.00	1.00	1.00
Payroll & Purchasing Specialist	1.00	1.00	1.00
Accounting Technician	1.00	1.00	1.00
Utility Billing Technician	1.00	1.00	1.00
Total FTE	5.00	5.00	5.00

Police	2013-14 Actual	2014-15 Adopted	2015-16 Adopted
Chief of Police	0.80	0.80	0.80
Police Captain	2.00	2.00	2.00
Police Lieutenant	1.00	1.00	1.00
Police Lieutenant (Support)	1.00	1.00	1.00
Police Patrol Sergeant	4.00	4.00	4.00
Police Detective Sergeant	1.00	1.00	1.00
Police Detective	2.00	2.00	2.00
Police Officer	18.00	18.00	18.00
Chief Communications Officer	1.00	1.00	1.00
Communications Officer	8.00	8.00	8.00
Animal Control Officer	2.00	2.00	2.00
Administrative Assistant	0.50	0.50	0.50
Property & Evidence Clerk	1.00	1.00	1.00
Police Records Clerk	1.00	1.00	1.00
Total FTE	43.30	43.30	43.30

Emergency Management	2013-14 Actual	2014-15 Adopted	2015-16 Adopted
Chief of Police	0.20	0.20	0.20
Emergency Management Coordinator	1.00	1.00	1.00
Total FTE	1.20	1.20	1.20

Total All Positions

General Fund	80.52	80.52	81.11
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Parks	2013-14 Actual	2014-15 Adopted	2015-16 Adopted
Director, Parks & Recreation	0.65	0.65	0.72
Superintendent, Parks Operation	0.80	0.80	0.80
Crew Leader, Parks Maintenance	0.70	0.70	0.70
Parks Maintenance Worker	3.40	3.40	3.40
Office Assistant P/T	0.40	0.40	0.40
Community Outreach Coordinator *	0.25	0.25	0.00
Total FTE	6.20	6.20	6.02

* This position was moved during FY15 to be fully funded in the Administration Department of the General Fund

**Position Control Roster
By Department and Fund**

Recreation	2013-14 Actual	2014-15 Adopted	2015-16 Adopted
Director, Parks & Recreation	0.20	0.20	0.27
Recreation Superintendent	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00
Crew Leader, Parks Maintenance	0.05	0.05	0.05
Parks Maintenance Worker	0.10	0.10	0.10
Office Assistant P/T	0.40	0.40	0.50
Community Outreach Coordinator *	0.25	0.25	0.00
Total FTE	3.00	3.00	2.92

* This position was moved during FY15 to be fully funded in the Administration Department of the General Fund

Total All Positions

Park Fund **9.20** **9.20** **8.94**

Water	2013-14 Actual	2014-15 Adopted	2015-16 Adopted
Director, Public Works & Engineering	0.25	0.25	0.25
Assistant Director, PW - Operations	0.33	0.33	0.33
Public Works Field Supervisor *	0.34	0.34	0.00
Crew Leader, Water/Sewer	1.00	1.00	1.00
Maintenance Worker **	3.00	3.00	3.68
Administrative Assistant	0.33	0.33	0.33
Meter Reader	0.50	0.50	0.50
Total FTE	5.75	5.75	6.09

* Elimination of position after the 1st Qtr

** Creation of two FTE's to replacing the Field Supervisor

Sewer	2013-14 Actual	2014-15 Adopted	2015-16 Adopted
Director, Public Works & Engineering	0.25	0.25	0.25
Assistant Director, PW - Operations	0.33	0.33	0.33
Public Works Field Supervisor*	0.34	0.34	0.00
Crew Leader, Water/Sewer	1.00	1.00	1.00
Maintenance Worker**	3.00	3.00	3.67
Administrative Assistant	0.33	0.33	0.33
Meter Reader	0.50	0.50	0.50
Total FTE	5.75	5.75	6.08

* Elimination of position after the 1st Qtr

** Creation of two FTE's to replacing the Field Supervisor

Total All Positions

Enterprise Fund **11.50** **11.50** **12.17**

Total All Positions	101.22	101.22	102.22
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City of Raymore
 Adopted Salary Range Chart
 Fiscal Year 2015-2016

Range	Minimum	Midpoint	Maximum	Code	Title
1	\$12.97	\$15.80	\$19.25 Hourly	0020	Office Assistant****
	\$26,977.60	\$32,869.59	\$40,048.40 Annual		
2	\$13.67	\$16.66	\$20.29 Hourly	1150	Meter Reader
	\$28,433.60	\$34,643.58	\$42,209.84 Annual		
3	\$14.36	\$17.50	\$21.32 Hourly	0720	Building Maintenance Technician
				1020	Municipal Court Clerk
				2540	Parks Maintenance Worker I
				1585	Police Records Clerk
				0650	Public Works Maintenance Worker I
4	\$15.06	\$18.35	\$22.36 Hourly	0450	Permit Technician
				1140	Accounting Technician
5	\$15.76	\$19.20	\$23.40 Hourly	2530	Parks Maintenance Worker II
				0640	Public Works Maintenance Worker II
6	\$16.46	\$20.05	\$24.43 Hourly	1130	Utility Billing Technician
7	\$17.15	\$20.90	\$25.46 Hourly	0010	Administrative Assistant
				1570	Animal Control Officer
				1565	Communications Officer**
			1580	Property & Evidence Technician	
8	\$17.85	\$21.75	\$26.50 Hourly	0430	Code Enforcement Officer
				2520	Crew Leader, Parks Maintenance
				0630	Crew Leader, Public Works
9	\$18.55	\$22.60	\$27.54 Hourly	0635	Crew Leader, Water/Sewer
				0140	Deputy City Clerk
				1550	Police Officer*
10	\$19.25	\$23.45	\$28.58 Hourly	1560	Chief Communications Officer
				1120	Payroll & Purchasing Specialist
11	\$19.94	\$24.29	\$30.34 Hourly	0420	Building Inspector
				0530	Engineering Technician
				0532	Storm Water Specialist
				0220	Network Technician
				2550	Recreation Coordinator
					Graphic Design Assistant****
12	\$20.65	\$25.16	\$31.42 Hourly	1110	Accountant
				1535	Police Detective
				0620	Public Works Field Supervisor
				1540	Master Police Officer*

Range	Minimum	Midpoint	Maximum	Code	Title
13	\$21.35	\$26.01	\$32.49 Hourly	0440	GIS Coordinator
	\$1,708.00	\$2,081.03	\$2,598.92 Bi-Weekly	0150	Communications Manager
	\$44,408.00	\$54,106.84	\$67,572.02 Annual		
14	\$1,763.35	\$2,148.47	\$2,683.14 Bi-Weekly	0130	City Clerk
	\$45,847.00	\$55,860.12	\$69,761.63 Annual	1555	Emergency Management Coordinator
				1010	Municipal Court Administrator
15	\$23.78	\$28.97	\$36.18 Hourly	1530	Police Sergeant *
	\$51,935.52	\$63,278.39	\$79,026.04 Annual*		
16	\$2,014.50	\$2,454.47	\$3,065.30 Bi-Weekly	0410	Building Official
	\$52,377.00	\$63,816.29	\$79,697.80 Annual	1525	Police Lieutenant (Support)
17	\$2,126.15	\$2,590.51	\$3,235.19 Bi-Weekly	1520	Police Lieutenant
	\$55,280.00	\$67,353.31	\$84,115.06 Annual	2510	Superintendent, Parks Operations
				2560	Recreation Superintendent
18	\$2,349.38	\$2,862.50	\$3,574.87 Bi-Weekly	0610	Assistant Director, PW - Operations
	\$61,084.00	\$74,424.92	\$92,946.53 Annual	0120	Manager, Human Resources
				0210	Manager, Information Systems
19	\$2,461.04	\$2,998.54	\$3,744.76 Bi-Weekly	0510	Assistant Director, PW - Engineering
	\$63,987.00	\$77,961.95	\$97,363.79 Annual	0310	Economic Development Director
				1510	Police Captain
20	\$2,851.73	\$3,561.42	\$4,447.73 Bi-Weekly	0401	Director, Community Development
	\$74,145.00	\$92,596.94	\$115,640.90 Annual	1101	Director, Finance
				2501	Director, Parks & Recreation
21	\$3,074.96	\$3,936.21	\$4,795.89 Bi-Weekly	1501	Chief of Police
	\$79,949.00	\$102,341.48	\$124,693.15 Annual	0501	Director, Public Works & Engineering
22	\$3,298.23	\$4,119.04	\$5,144.11 Bi-Weekly	0110	Assistant City Manager
	\$85,754.00	\$107,095.00	\$133,746.97 Annual		

Notes

Annual salaries are based on 2080 per year at straight time unless otherwise noted.

*Position works 2184 hours per year at straight time.

**Position works 1976 hours per year at straight time.

***Part-Time position

Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19
1	\$12.97	\$13.29	\$13.63	\$13.97	\$14.32	\$14.67	\$15.04	\$15.42	\$15.80	\$16.20	\$16.60	\$17.02	\$17.44	\$17.88	\$18.33	\$18.78	\$19.25		
2	\$13.67	\$14.01	\$14.36	\$14.72	\$15.09	\$15.47	\$15.85	\$16.25	\$16.66	\$17.07	\$17.50	\$17.94	\$18.38	\$18.84	\$19.32	\$19.80	\$20.29		
3	\$14.36	\$14.72	\$15.09	\$15.46	\$15.85	\$16.25	\$16.65	\$17.07	\$17.50	\$17.93	\$18.38	\$18.84	\$19.31	\$19.80	\$20.29	\$20.80	\$21.32		
4	\$15.06	\$15.44	\$15.82	\$16.22	\$16.62	\$17.04	\$17.46	\$17.90	\$18.35	\$18.81	\$19.28	\$19.76	\$20.25	\$20.76	\$21.28	\$21.81	\$22.36		
5	\$15.76	\$16.15	\$16.56	\$16.97	\$17.40	\$17.83	\$18.28	\$18.73	\$19.20	\$19.68	\$20.17	\$20.68	\$21.20	\$21.73	\$22.27	\$22.83	\$23.40		
6	\$16.46	\$16.87	\$17.29	\$17.73	\$18.17	\$18.62	\$19.09	\$19.57	\$20.05	\$20.56	\$21.07	\$21.60	\$22.14	\$22.69	\$23.26	\$23.84	\$24.43		
7	\$17.15	\$17.58	\$18.02	\$18.47	\$18.93	\$19.40	\$19.89	\$20.39	\$20.90	\$21.42	\$21.95	\$22.50	\$23.06	\$23.64	\$24.23	\$24.84	\$25.46		
8	\$17.85	\$18.30	\$18.75	\$19.22	\$19.70	\$20.20	\$20.70	\$21.22	\$21.75	\$22.29	\$22.85	\$23.42	\$24.01	\$24.61	\$25.22	\$25.85	\$26.50		
9	\$18.55	\$19.01	\$19.49	\$19.98	\$20.48	\$20.99	\$21.51	\$22.05	\$22.60	\$23.17	\$23.75	\$24.34	\$24.95	\$25.57	\$26.21	\$26.87	\$27.54		
10	\$19.25	\$19.73	\$20.22	\$20.73	\$21.25	\$21.78	\$22.32	\$22.88	\$23.45	\$24.04	\$24.64	\$25.26	\$25.89	\$26.54	\$27.20	\$27.88	\$28.58		
11	\$19.94	\$20.44	\$20.95	\$21.47	\$22.01	\$22.56	\$23.12	\$23.70	\$24.29	\$24.90	\$25.52	\$26.16	\$26.82	\$27.49	\$28.17	\$28.88	\$29.60	\$30.34	
12	\$20.65	\$21.17	\$21.70	\$22.24	\$22.79	\$23.36	\$23.95	\$24.55	\$25.16	\$25.79	\$26.43	\$27.09	\$27.77	\$28.47	\$29.18	\$29.91	\$30.66	\$31.42	
13	\$1,708.00	\$1,750.70	\$1,794.47	\$1,839.33	\$1,885.31	\$1,932.45	\$1,980.76	\$2,030.28	\$2,081.03	\$2,133.06	\$2,186.38	\$2,241.04	\$2,297.07	\$2,354.50	\$2,413.36	\$2,473.69	\$2,535.54	\$2,598.92	
14	\$1,763.35	\$1,807.43	\$1,852.62	\$1,898.93	\$1,946.40	\$1,995.06	\$2,044.94	\$2,096.06	\$2,148.47	\$2,202.18	\$2,257.23	\$2,313.66	\$2,371.50	\$2,430.79	\$2,491.56	\$2,553.85	\$2,617.70	\$2,683.14	
15	\$23.78	\$24.37	\$24.98	\$25.61	\$26.25	\$26.90	\$27.58	\$28.27	\$28.97	\$29.70	\$30.44	\$31.20	\$31.98	\$32.78	\$33.60	\$34.44	\$35.30	\$36.18	
16	\$2,014.50	\$2,064.86	\$2,116.48	\$2,169.40	\$2,223.63	\$2,279.22	\$2,336.20	\$2,394.61	\$2,454.47	\$2,515.83	\$2,578.73	\$2,643.20	\$2,709.28	\$2,777.01	\$2,846.44	\$2,917.60	\$2,990.54	\$3,065.30	
17	\$2,126.15	\$2,179.31	\$2,233.79	\$2,289.64	\$2,346.88	\$2,405.55	\$2,465.69	\$2,527.33	\$2,590.51	\$2,655.27	\$2,721.66	\$2,789.70	\$2,859.44	\$2,930.93	\$3,004.20	\$3,079.30	\$3,156.29	\$3,235.19	
18	\$2,349.38	\$2,408.12	\$2,468.32	\$2,530.03	\$2,593.28	\$2,658.11	\$2,724.57	\$2,792.68	\$2,862.50	\$2,934.06	\$3,007.41	\$3,082.60	\$3,159.66	\$3,238.65	\$3,319.62	\$3,402.61	\$3,487.67	\$3,574.87	
19	\$2,461.04	\$2,522.56	\$2,585.63	\$2,650.27	\$2,716.53	\$2,784.44	\$2,854.05	\$2,925.40	\$2,998.54	\$3,073.50	\$3,150.34	\$3,229.10	\$3,309.82	\$3,392.57	\$3,477.38	\$3,564.32	\$3,653.43	\$3,744.76	
20	\$2,851.73	\$2,923.02	\$2,996.10	\$3,071.00	\$3,147.78	\$3,226.47	\$3,307.13	\$3,389.81	\$3,474.56	\$3,561.42	\$3,650.46	\$3,741.72	\$3,835.26	\$3,931.14	\$4,029.42	\$4,130.16	\$4,233.41	\$4,339.25	\$4,447.73
21	\$3,074.96	\$3,151.84	\$3,230.63	\$3,311.40	\$3,394.18	\$3,479.04	\$3,566.01	\$3,655.16	\$3,746.54	\$3,840.21	\$3,936.21	\$4,034.62	\$4,135.48	\$4,238.87	\$4,344.84	\$4,453.46	\$4,564.80	\$4,678.92	\$4,795.89
22	\$3,298.23	\$3,380.69	\$3,465.20	\$3,551.83	\$3,640.63	\$3,731.65	\$3,824.94	\$3,920.56	\$4,018.57	\$4,119.04	\$4,222.01	\$4,327.56	\$4,435.75	\$4,546.65	\$4,660.31	\$4,776.82	\$4,896.24	\$5,018.65	\$5,144.11

Note: 2.5% Between Steps

CITY OF RAYMORE, MISSOURI

DEMOGRAPHIC STATISTICS

HISTORY OF RAYMORE

The Raymore Township was one of the last areas settled in Cass County due to the scarcity of large creeks and rivers and timbered areas. Prior to the Civil War, the township possessed only three inhabitants and it was not until after the war, that settlement grew rapidly. The extremely rich prairie soil was utilized for farms and ranches, of which some still exist today.

Raymore was initially platted in 1874, incorporated on March 20, 1877, and became a Fourth Class city on March 5, 1988. The community was named after its founding fathers, George Rea and Henry Moore. Rea and Moore were instrumental building the Kansas City, Clinton and Springfield Railroad and later, in bringing the railroad through Raymore in 1885. For almost 50 years, the Raymore Depot and local hotel hosted daily, eight trains and their passengers and crew in transit from Kansas City to Springfield.

While no Civil War battles were fought in the Raymore area, it was regularly used as camping grounds for both the Kansas Jayhawkers and Quantrell's Raiders. When General Thomas Ewing issued Order No. 11, requiring all non-unionists to leave Bates, Cass, Jackson and Vernon counties, Raymore became part of the area known as the "Burnt District." After the war, the residents returned to the community and the surrounding farms and the area was rebuilt.

Located in northwestern Cass County along interstate 49, Raymore's recent history is dominated by rapid growth. Raymore is one of the fastest growing communities in the area, consistently placing among the top communities in monthly statistics of new residential construction in the Kansas City Metropolitan area.

GENERAL

The City is a constitutional charter city and political subdivision, duly created and existing under the laws of the State of Missouri. Additional information regarding the City, it's history, socio-economic structure, commercial and residential growth may be obtained from Jim Feuerborn, City Manager, City of Raymore, 100 Municipal Circle, Raymore, Missouri 64083-0440 (816) 331-0488.

The City is almost 20 square miles in area and is located approximately 23 miles south of Downtown Kansas City in the west central part of the state. The present estimated population of the City is 19,754.

Government

A council/manager form of government manages the City of Raymore. The City adopted its Charter in November 1997. The City Council consists of eight-members with two members elected from each of the four wards. The Council members serve two-year, staggered terms. The Mayor is elected at large, serves a three-year term and presides over meetings of the City Council. The City Manager is appointed by the Mayor, with the advice and consent of the City Council as the chief administrative officer of the City. The Council members set the policy for the City and the City Manager is responsible for administering this policy in the day-to-day activities of City operations. Department Heads for municipal operations report to the City Manager.

The City Council establishes utility and tax rates and authorizes all municipal indebtedness and tax rates to support the budget adopted. As required by state law, the aggregate City budget may not include any expenditure in excess of anticipated revenues. The City's fiscal year ends on October 31.

City staff consists of approximately 100 full and part-time employees. None of the City employees are represented by a collective bargaining unit.

The City participates in the Missouri Local Government Employees Retirement System (LAGERS), administered by a seven-member independent board of trustees pursuant to Missouri statutes. The plan is a defined benefit plan that provides for normal, early and disability retirement benefits to participants meeting certain eligibility requirements. The plan covers substantially all full-time employees of the City.

Municipal Services and Utilities

The City owns and operates its own water and sewer systems. Kansas City Power and Light provides a majority of the electrical service and Missouri Gas Energy provides a majority of the natural gas service. The City provides its citizens with typical services such as street maintenance and construction, police protection, code enforcement, engineering and planning, building inspections and parks and recreation programs.

Transportation and Communication Facilities

The City is located along Interstate 49 and Missouri State Highway 58, served by commercial bus lines and motor freight carriers.

Television and radio stations and tele-cable systems in the Kansas City metropolitan area serve the City. AT&T (Southwestern Bell), Comcast Phone and Birch are the main providers of land-line telephone services. Sprint, Verizon, T-Mobile and AT&T (Cingular) are the major providers of wireless telephone services. The Kansas City Star, published daily, and three weekly news publications provide local newspaper coverage.

COMMUNITY

Police Protection

The City of Raymore Police Department provides public service to the community 24 hours a day, year-round. These functions are performed through two (2) divisions: the Operations Division and the Support Services Division. These are further subdivided into the Patrol Unit, Investigations Unit, Traffic Enforcement Unit, Community Interaction Unit, Animal Control and, Property, Evidence and Supply Unit.

Fire Protection

The South Metro Fire District provides Fire Suppression and Advanced Life Support Emergency Medical Response for 52 square miles in Cass County Missouri (about 20 miles south of Kansas City MO), including the cities of Raymore and Lake Winnebago, and unincorporated parts of the County.

Medical and Health Facilities

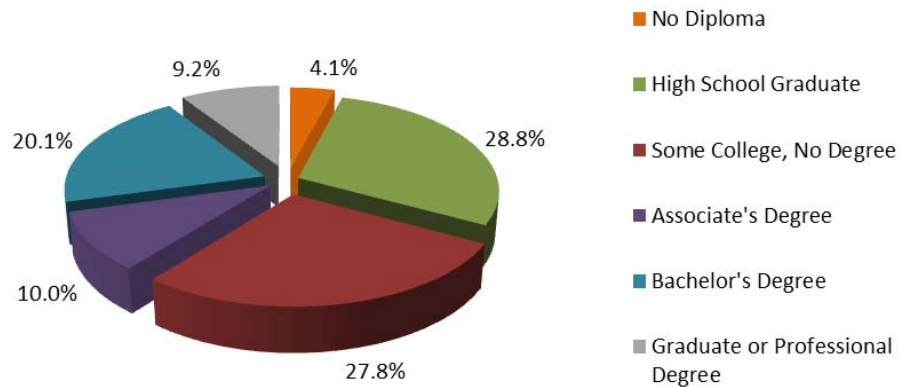
Belton Regional Medical Center is a 71-bed acute care facility offering a full range of inpatient and outpatient services. It was completed in 1984 and is located adjacent to the City limits. In 2011-2012, the hospital underwent a \$39.2 million dollar renovation and expansion project to meet the needs of its growing community. The hospital provides 24-hour emergency care, surgery, internal medicine, pediatrics, intensive care, radiology, laboratory, pharmacy, physical therapy and cardio-pulmonary services. Other facilities within 15 miles of the City include Cass Regional Medical Center, Saint Joseph Health Center, Lee's Summit Hospital, St. Luke's East and Two Rivers Psychiatric Hospital. There are a wide variety of doctors, dentists and specialists available in Kansas City and the surrounding area.

EDUCATION

The public school population for the City of Raymore is adjoined with the City of Peculiar's to create the Raymore-Peculiar School District, which covers approximately 94 square miles of the Cass County area. Raymore is closely located to 15 of the many numerous higher education opportunities that exist in the Kansas City Metropolitan area. The City's residents have access to over 22 colleges and universities, 9 community colleges and numerous bible, technical and business schools.

- 39.3% of Raymore residents over the age of 25 have earned at least one college degree.
- 29.4% of Raymore residents have a Bachelor Degree or higher. The national average is 28.8%.
- 95.9% of Raymore residents over the age of 25 are high school (or equivalency) graduates. The national average is 86.0%.

Educational Attainment of Raymore Residents (Age 25 & Over)



Source: American FactFinder, 2013 estimate

Public Schools

The Raymore Peculiar School District consists of 10 schools, which had an enrollment for the 2014-2015 school year of approximately 5,996 students. The district is accredited with distinction in performance by the Missouri Dept. of Elementary & Secondary Education and has received consecutive honors as a “Blue Ribbon School” by Expansion Management magazine. The District encompasses six elementary schools, two 5th and 6th grade intermediate schools, one 7th and 8th middle school, and a two-building high school campus serving grades 9-12.

- Raymore-Peculiar High School (two buildings serving 9-12)
- Raymore-Peculiar Middle School (7-8)
- Bridle Ridge Intermediate (5-6)
- Eagle Glen Intermediate (5-6)
- Creekmoor Elementary (K-4)
- Peculiar Elementary (K-4)
- Shull Elementary (K-4)
- Stonegate Elementary (K-4)
- Raymore Elementary (K-4)
- Timbercreek Elementary (K-4)

PARKS & RECREATION

The City of Raymore provides numerous venues for sporting and recreation activities. The City's incorporated boundary includes seven park areas with various amenities. The Parks & Recreation Department leads the Mayor's Family Initiative Team in the planning and promotion of family oriented programs and services. Events throughout the year included: Touch-a-Truck, Easter Festival, Jog With Your Dog, Spring/Fall Movie Night in the Park, Raymore Skate Competition, Fishing Derby, Arts in the Park, Fourth of July Fireworks Extravaganza, Harvest Night, Veterans Day Observance and the Mayors Tree-lighting as well as numerous sporting leagues and instructional programs.

The Raymore Parks and Recreation Board oversees the parks and various recreation programs. The Board was established under City Code Chapter 120 and Chapter 90 of the Revised Statutes of the State of Missouri as an administrative board.

The mission of the Raymore Parks and Recreation Board is to be fiscally responsible in maintaining and expanding land, facilities, and programs. The Board also strives to provide diverse recreational programs and a range of parks and green space accessible to all citizens of Raymore. The Board, in conjunction with the City Council, oversees the Parks and Recreation Department, which manages the day-to-day operations.

The Board administers seven park areas in excess of 285 acres and future development plans provide over 190 acres of additional green space areas for parks and trails for residents to utilize and enjoy. Currently, ten miles of greenway trail have been constructed.

Memorial Park - 400 Park Lane

Memorial Park is located off Olive Street behind Raymore Elementary School. The park area encompasses 20+ acres and has a pleasant mix of passive and active space. The park hosts several of Raymore's special events and festivals. Hours of operation: Dawn to 11 p.m. Park amenities include:

- One Large Shelter House with Stage
- One Small Shelter House
- Two Tennis Courts
- One concession stand with attached rest rooms
- Four ball fields, shared with Raymore Elementary
- Two Sand Volleyball Courts
- One lighted Walking Trail (approximately 7/8 mile)
- One Basketball Court
- Playground Equipment

Recreation Park – 1011 S. Madison

Located on the southern end of town on 80 acres, Recreation Park is the largest of Raymore's four existing parks. It is also the most active park with approximately 80% of its space dedicated to active programmable use. The Raymore Skate Park is also found in Recreation Park, as is Recreation Park Pond (daily creel limits for fishing are 4 channel catfish, 2 bass, 20 blue gill, 30 crappie), baseball complex with concessions, the Optimist Shelter and nearby concession stand, and the East Shelter with new playground equipment (Gemini climbing nets and climbing rock). Hours of operation: Dawn to 11 p.m. Park amenities include:

- Six-field Baseball / Softball Complex
- Soccer Fields
- Football Field
- Two Concession Stands
- Four Lighted Tennis Courts
- One Lighted Basketball Court
- Two Playground Areas
- Two Shelter Houses - Optimists Shelter and East Shelter
- A Fishing Pond
- Park House and Maintenance Buildings
- Skate Park
- Exercise Trail (approx 1.5 miles)
- Disc Golf Course

Hawk Ridge Park – 701 Johnston Parkway

The City's newest community park, Hawk Ridge Park is 79 acres of rolling hills with a fishing lake. (daily creel limits for fishing are 4 channel catfish, 2 bass, 20 blue gill, 30 crappie). Undeveloped at this time, the park's topography is well suited for future park planning to include a mix of both passive natural areas and facilities. Hours of operation: Dawn to dusk. Park amenities include:

- Lake

Ward Park Place Park

Located on 3.88 acres on the western end of Sierra Drive in Ward Park Place Subdivision. Ward Park received playground equipment and a paved walking trail in 2011. Hours of operation: Dawn to 11 p.m. Park amenities include:

- Recreational Trail (approximately one-quarter mile)
- Playground Equipment
- Picnic Area

Good Parkway Linear Park

Located in a greenway between the Wood Creek and Stonegate Subdivisions, Good Parkway is a functional drainage way. A recreational Trail was added in 2003. Future plans for the park include stream restoration and natural areas that will improve the condition of the stream, reduce pollutants in the water, and enhance aesthetics. Park amenities include:

- Recreational Trail (approximately one mile)

Eagle Glen Linear Park

Located in a greenway within the Eagle Glen subdivision, Eagle Glen Linear Park is a functional drainage way. In 2004, there was a recreation trail added. Playground equipment was added in 2012. Future plans for the park include stream restoration and natural areas that will improve the condition of the stream, reduce pollutants in the water, and enhance aesthetics. Park amenities include:

- Recreational Trail (approximately one mile)
- Playground Equipment

Eagle Park

Located in an easement in the parking lot of a retail shopping area along Highway 58, the park was once the home of the Mayor's Christmas Tree Lighting. Residents donated funds to purchase and install a 70-foot flagpole, lighting, and memorial. Park amenities include:

- 70-foot Flagpole
- Flagpole Lighting
- Eagle Statue

Original Town Farmers Market

Raymore's Original Town Farmers Market is located along the 200 block of South Washington Street, with area growers and artisans offering locally produced foods, crafts and plants. The markets is open between 4 and 7 p.m. every Tuesday from the beginning of June to the middle of October. Washington Street Property amenities include:

- Picnic Tables
- Grills



ECONOMIC & DEMOGRAPHIC DATA

COMMERCE AND INDUSTRY

Major Employers

	Employer	Product/Service	Number of Employees
1	Ray-Pec School District*	Education	344
2	Wal-Mart	Retail	336
3	Foxwood Springs	Senior Living Care	317
4	Cosentino's Price Chopper	Grocery Store	159
5	Sam's Club	Wholesale Club	165
6	Rehabilitation Center of Raymore	Medical	113
7	Lowe's	Home Improvement	137
8	City of Raymore	Government	101
9	Golden Corral	Restaurant	80
10	Minsky's	Restaurant	26

Source: Raymore Department of Finance - Contacted businesses for information

* Raymore-Peculiar School District - Number of employees for the entire district is 838; the number of employees employed within the City of Raymore is 344 - Contacted Human Resources Department for school district.

GENERAL AND DEMOGRAPHIC INFORMATION

Census Population Data

	1970	1980	1990	2000	2010
City of Raymore	587	3154	5592	11,146	19,206
Cass County	39,448	51,029	63,808	82,092	99,478
State of Missouri	4,677,623	4,916,776	5,117,073	5,595,211	5,988,927

Source: U.S. Department of Commerce, Economics & Statistics Administration; Bureau of the Census.
Missouri Data Center, Jefferson City, Missouri and City Department of Economic Development

Population Distribution by Age per 2010 Census

Age	City of Raymore	Cass County	State of Missouri
Under 5	1,407	6,756	390,237
5-19 years	4,521	22,077	1,211,174
20-44 years	6,074	30,501	1,937,372
45-54 years	2,624	15,256	888,572
55-64 years	1,955	11,398	723,278
65 years and older	2,625	13,490	838,294
Total	19,206	99,478	5,988,927

Median Age	36.5	37.9	37.9
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Source: U.S. Department of Commerce, Economics & Statistics Administration; Bureau of the Census.
Missouri Data Center, Jefferson City, Missouri.

Population Statistics*

1990.....	5,592
1991.....	6,015
1992.....	6,308
1993.....	6,742
1994.....	7,331
1995.....	7,851
1996.....	8,298
1997.....	8,876
1998.....	9,705
1999.....	10,476
2000.....	11,146
2001.....	11,900
2002.....	12,612
2003.....	13,561
2004.....	14,560
2005.....	15,530
2006.....	16,544
2007.....	17,238
2008.....	17,688
2009.....	18,594
2010.....	19,206
2011.....	19,318
2012.....	19,550
2013.....	19,754
2014.....	19,963
2015.....	19,963

*1990, 2000 and 2010 are actual per U.S. Bureau of Census, all other years are estimates.

Unemployment Figures

	2012	2013	2014	2015
City of Raymore				
Total Labor Force	10,064	10,008	10,564	10,533*
Unemployed	362	311	281	331
Unemployment Rate	3.6%	3.1%	2.7%	3.1%
Cass County				
Total Labor Force	52,235	51,732	54,404	54,465
Unemployed	3,353	2,878	2,597	3,067
Unemployment Rate	6.4%	5.6%	4.8%	5.6%
State of Missouri				
Total Labor Force	3,045,118	3,047,154	3,019,753	3,105,329
Unemployed	212,711	216,773	177,834	178,421
Unemployment Rate	7.0%	7.1%	5.9%	5.7%

Source: Missouri Economic Research & Information Center (MERIC), MO Dept E.D. - Civilian Labor Force Date June 2015 *The unemployment data for 2015 is as of June 2015.

Note: By federal mandate, official labor force estimates are only made for cities with populations of 25,000 or more. For cities with less than 25,000 people, employment and unemployment must be disaggregated from county-wide employment and unemployment. Prior to 2015, this was calculated using the 2000 census. Starting in 2015, newer disaggregation factors were introduced to better reflect changes in population. In 2015, MERIC restated employment information for Raymore for 2012, 2013 & 2014.

Income Statistics

Income Figures per 2013 US Census Quick Facts

	Per Capita	Median Family
City of Raymore	\$30,560	\$72,042
Cass County	\$27,463	\$60,350
State of Missouri	\$25,649	\$47,380

Median Earnings

Male (full-time)	\$53,741
Female (full-time)	\$46,088

Employment Status

Population 16 years and over	14,780
In labor force	9,913
Civilian Labor Force	9,913
Employed	9,493
Unemployed	420

Occupation

Management, Professional	3,521
Service Occupations	1,241
Sales and Office Occupations.....	2,604

Source: US Census Bureau, Quick Facts 2013 American Community Survey 5-Year Estimates

Housing Structures

Housing Type	Number of Units	Percentage of Units
Single-Family	6,213	80.53%
Duplex	322	4.17%
Multi-Family	1,180	15.29%

Median Home Value per 2009-2013 American Community Survey 5-Year Estimates

Median Value

City	\$173,700
Cass County	154,900
State of Missouri	137,000

Source: U.S. Department of Commerce Bureau of the Census American Fact Finder and City Community Development Department.

Building Construction

Total Building Permits and Estimated Cost by Type

	2010	2011	2012	2013	2014
<i>Residential</i>					
Number of Permits	48	68	68	110	117
Estimated Cost	\$10,747,200	\$14,615,500	\$16,411,200	\$28,319,200	\$29,746,700
<i>Non-Residential</i>					
Number of Permits	12	08	07	17	17
Estimated Cost	\$2,378,400	\$1,264,900	\$1,268,100	\$14,601,000	\$1,353,300

Source: City Community Development Department.

Property Taxes

	Major Property Taxpayers	Local Assessed Valuation	% of Total of Top 10 Local Assessed Valuation
1	Sam's Club	\$ 4,233,650	21.11%
2	Wal-Mart	\$ 3,177,670	15.84%
3	Launch Properties, LLC (Manor Homes Apts)	\$ 2,991,270	14.91%
4	Lowe's	\$ 2,358,050	11.76%
5	Raymore Group LLC (Raymore Mkt Ctr)	\$ 2,203,170	10.98%
6	Laclede Gas Co (Formerly MO Gas Energy)	\$ 1,593,340	7.94%
7	Foxwood Springs	\$ 1,345,130	6.71%
8	MBSR Raymore MO LLC (Walgreens)	\$ 736,010	3.67%
9	Willowwind LLC & Insignia Investment	\$ 717,540	3.58%
10	East Sunrise Property LLC	\$ 703,800	3.51%

Source: County Assessor. Assessed valuation includes real estate and personal property. (Based upon assessed valuation for 2014)

Tax Collection Record

The following table sets forth tax collection information for the City for fiscal years for which audited financial statements are available.

Year Ended*	Total Levy	Taxes Levied	Current & Delinquent Collections
2015	1.3068		
2014	1.3068	\$ 3,592,637	\$ 3,399,903
2013	1.3068	\$ 3,520,413	\$ 3,440,452
2012	1.3068	\$ 3,511,224	\$ 3,357,699
2011	1.3068	\$ 3,421,372	\$ 3,197,219
2010	1.3068	\$ 3,405,183	\$ 3,401,951
2009	1.3068	\$ 3,372,582	\$ 3,372,081
2008	1.3068	\$ 3,245,467	\$ 3,244,860
2007	1.3068	\$ 2,995,155	\$ 2,995,155
2006	1.3068	\$ 2,689,931	\$ 2,689,931
2005	1.3068	\$ 2,495,614	\$ 2,495,613
2004	1.3068	\$ 2,150,015	\$ 2,150,015
2003	1.3067	\$ 2,028,657	\$ 2,028,657
2002	1.3338	\$ 1,803,938	\$ 1,810,744

*Based on Cass County February fiscal year end.

Sales Taxes

City Sales Tax.....	8.975%
City Sales Tax	1.000%
City Transportation	0.500%
City Capital Improvement	0.500%
City Parks/Stormwater.....	0.500%
State Sales Tax.....	3.000%
State Conservation.....	0.125%
State Education.....	1.000%
State Parks & Soils.....	0.100%
County Sales Tax	0.500%
County 911 Tax.....	0.500%
County Road & Bridge	0.250%
County Justice Center	0.250%
County Law Enforcement.....	0.250%
South Metro Fire	0.500%
Total City	2.500%
Total State.....	4.225%
Total County Tax	2.250%

Incentive District Taxes

Community Improvement District

- 58 Highway Regional Market CID adds **.5%**..... 9.475%
- Foxwood Village CID adds **.75%**..... 9.725%
- Jeter Farm CID adds **.5%** 9.475%
- Raymore Galleria CID adds **1%** 9.975%
- Foxridge CID.....Property tax only

Transportation Development District

- East Gateway TDD adds **1%**..... 9.975%
- Hubach Hill Rd & N Cass Pkwy TDD adds **.25%** 9.225%
- Belton/Raymore Interchange TDD adds **.5%** 9.475%

Note: Hubach Hill Rd & N Cass Pkwy combined with Belton/Raymore Interchange TDD adds .75% - 9.725%

Franchise Tax

The City collects franchise fees on all utilities. The rate is 7% for everything except cable television, which is 5%



CITY OF RAYMORE

GOAL, OBJECTIVES AND ACTION STEPS

JULY, 2014

VISION

*THE CITY OF RAYMORE IS DEDICATED TO BEING A QUALITY
COMMUNITY IN WHICH TO LIVE, WORK, AND PLAY*

MISSION

*IN ORDER TO ACHIEVE THIS VISION, THE CITY WILL DEVELOP AND
DELIVER PROGRAMS, POLICIES, AND SERVICES THAT ENHANCE
THE LIVES OF OUR CITIZENS, EMPLOYEES, AND VISITORS*

CITY OF RAYMORE GOAL, OBJECTIVES AND ACTION STEPS – 2014

1/15/2016

A. IMPROVED HOUSING

FY 15 Budget Document

1. Promote neighborhood enhancement and re-enhancement.

- a. Support preparation of neighborhood plans in the spirit of the Original Town Neighborhood Plan performed in 1629. This would likely occur on a request basis by a neighborhood interested in putting together a plan.

Comm. Dev.
Director

P&Z goal pg 82

No requests for neighborhood plans have been filed in 2014.

- b. Consider establishment of a matching fund program for homeowner associations and neighborhoods to make public improvements such as street trees, sidewalks, or a general neighborhood clean-up program.

Comm. Dev.
Director

Consideration of funding for a pilot program to be given during FY16 budget review. Discussed, but not ready, pushed to possible FY17.

- c. Consider establishing a City program to provide assistance to low and fixed income residents to assist with abatement of property maintenance matters.

Comm. Dev.
Director

Consideration of funding to be given during the FY16 budget review. Discussed, but not ready, pushed to possible FY17.

- d. Create a brochure that publicizes assistance programs available to homeowners that have property maintenance issues.

Comm. Dev.
Director

Staff is completing research on programs operated by other organizations. Preparation of a brochure to occur by Dec 2014. As stated above, not released yet.

2. Create housing for the complete life cycle.

Comm. Dev.
Director

- a. Support development applications that would provide opportunities for life cycle housing.

Comm. Dev.
Director

P&Z goal pg 82

No new residential housing development applications

CITY OF RAYMORE GOAL, OBJECTIVES AND ACTION STEPS – 2014

1/15/2016

have been submitted in 2014 for staff to discuss opportunities for life cycle housing. During FY2015 staff supported a senior housing project that did not get approved by Council.

- b. Consider establishing development incentives (increased density; reduced building setbacks; reduced permit fees) for projects that would provide life cycle housing.

Comm. Dev.
Director

PS#1 pg 83

Staff will include topic in the 2015 annual review and report of the Unified Development Code. Report will include research findings on incentives offered by other communities.

- c. Consider establishing zoning districts that allow for a mixture of residential units to create neighborhoods that contain life cycle housing.

Comm. Dev.
Director

P&Z goal pg 82

Staff will include topic in the 2015 annual review and report of the Unified Development Code. Staff will discuss further at the 2016 review.

3. Designate redevelopment areas, both infill and new.

Comm. Dev.
Director

- a. Prepare a redevelopment plan for the City that identifies undeveloped and underdeveloped properties.

Comm. Dev.
Director

Goal pg 77

Staff will work with the Economic Development Department to prepare report by January 2015 that identifies undeveloped and underdeveloped properties. The report can be the basis for completion of a redevelopment plan in 2015. – Staff turnover, still in the discussion stage.

- b. Discourage leap-frog development projects that create a need for expansion of the City’s infrastructure when the project could be supported through infill development. [GMP Action Step]

Comm. Dev.
Director

GIS goal pg 82

All developments completed in the last year have created infill development.

4. Review building codes and standards.

- a. Complete an annual review of all building codes and standards to determine if any additions or modifications are necessary.

Comm. Dev.
Director

Codes goal pg 82

CITY OF RAYMORE GOAL, OBJECTIVES AND ACTION STEPS – 2014

1/15/2016

Annual review process will be established commencing in January of 2015.

- b. Maintain a schedule to adopt published updates to the International Building Code series every 3 years. Comm. Dev. PS #8 pg 83
Director

2012 code series was adopted in April of 2013. The 2015 code series will be proposed for adoption in spring of 2016.

5. Improve affordability of housing.

- a. Support development projects and initiatives that utilize available funding sources, such as state tax credits, to improve the affordability of housing. Comm. Dev. Adm pg 77
Director

Staff and the Planning and Zoning Commission supported the Ridgeway Villas at The Legends development with approval of the final plat and site plan. MDHC funding was allocated for the development.

- b. Review the City fee schedule to determine if any development or building permit fees can be reduced. Comm. Dev.
Director

Staff completes an annual review of the adopted Schedule of Fees and Charges to determine if any fees can be modified.

- c. Ensure land areas are planned for and zoned that will allow for construction of new multi-family housing units. Comm. Dev. P&Z pg 82
Director

Approximately 60 acres of undeveloped land is currently zoned for multi-family housing units.

- d. Ensure that options exist for individuals of a broad range of income levels to be able to afford to purchase a home in Raymore. [GMP Action Step] Comm. Dev. P&Z goal pg 82
Director

Single-family, two-family and multiple-family zoning exists on undeveloped land to allow for the construction of a variety of new housing styles. Accessory dwelling units are allowed in certain zoning districts to provide for alternative housing choices.

CITY OF RAYMORE GOAL, OBJECTIVES AND ACTION STEPS – 2014

1/15/2016

- | | | |
|---|--------------------------------|---------------------------|
| <p>e. Eliminate any barriers that prevent the construction of housing that is affordable. [GMP Action Step]</p> <p><i>City adoption of UDC amendment to allow accessory dwelling units in certain zoning districts removed barrier that had prevented the construction of this type of dwelling unit.</i></p> | <p>Comm. Dev.
Director</p> | <p>P&Z goal pg 82</p> |
| <p>f. Review the City Code to eliminate any unnecessary regulation that would prevent the construction of housing that is affordable. [GMP Action Step]</p> <p><i>Staff and the Planning and Zoning Commission conducted the annual review of the Growth Management Plan and Unified Development Code in May and June of 2014. No unnecessary regulations were found that would prevent the construction of housing that is affordable.</i></p> | <p>Comm. Dev.
Director</p> | <p>P&Z goal pg 82</p> |

B. VIGOROUS COMMERCE

1. Promote development around the new North Cass Parkway.

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|--|--------------------------------|----------------------------|
| <p>a. Assist Good-Otis, LLC to select a developer for retail development.</p> <p><i>Staff has arranged and attended meetings with four different developers. No decision has been made by the Good Ranch.</i></p> | <p>Econ. Dev.
Director</p> | <p>PS #5 pg 78</p> |
| <p>b. Assist Good-Otis, LLC in improving access to the site.</p> <p><i>Staff has worked with the Good Ranch and Shafer, Kline and Warren, Inc. regarding a traffic study to obtain a full access point between I-49 and Dean Ave.</i></p> | <p>Econ. Dev.
Director</p> | <p>PS #7 pg 78</p> |
| <p>c. Assist the developer in working with various agencies to provide utilities (gas, power, water) to the site.</p> <p><i>Utilities are all within close proximity to North Cass. Currently working with Good Ranch and KCP&L on providing adequate power to 195th Street site.</i></p> | <p>Econ. Dev.
Director</p> | <p>Goal #3 pg 77</p> |
| <p>d. Continue to market the site at the ICSC trade shows and with retailers and commercial developers.</p> | <p>Econ. Dev.
Director</p> | <p>Marketing pg
77</p> |

CITY OF RAYMORE GOAL, OBJECTIVES AND ACTION STEPS – 2014

1/15/2016

Staff has attended International Council of Shopping Center Shows (ICSC) in Las Vegas and Chicago to promote the North Cass Parkway area.

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| e. | Work with Good-Otis, LLC to develop the property as a Missouri Department of Economic Development Certified Site. | Econ. Dev.
Director | PS #7 pg78 |
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Staff has provided the Good Ranch with information on becoming a 'Certified Site'. The Good Ranch has not made a decision on going forward.

2. Maintain an effective infrastructure.

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| a. | As development occurs, ensure that infrastructure is installed in accordance with approved Master Plans for sewer and water and the Transportation Master Plan. | Public Works
Director | Eng pg 87 |
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Ongoing

- | | | | |
|----|--|--------------------------|--|
| b. | Consider adoption of water quality standards (Best Management Practices - BMPs) such as filter strips and pervious pavement, for all construction. | Public Works
Director | Eng pg 87
Stm pg 95
CIP pg 217-218 |
|----|--|--------------------------|--|

~~*Staff has drafted a "Storm Water Treatment Ordinance" to be included in the Unified Development Code. The Ordinance is currently being reviewed by the Planning and Zoning Commission.*~~

Council recently adopted the Storm Water Treatment Ordinance. There are several development projects in the "pipeline" including the Farmer's Market Site Improvements that will be incorporating water quality measures into their storm water design.

3. Create a quality business park to attract quality jobs.

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| a. | Provide transportation links (roads; sidewalks; trails) to connect business park areas within the community. | Econ. Dev.
Director | PS pg 78 |
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Staff has been working with the Good Ranch on the extension of Dean Avenue to 195th Street.

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| b. | Encourage development of a business park in the North Cass Parkway/I-49 corridor. [GMP Goal] | Econ. Dev.
Director | PS pg 78 |
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Staff has had discussions with the Good Ranch on a

CITY OF RAYMORE GOAL, OBJECTIVES AND ACTION STEPS – 2014

1/15/2016

- Business/Industrial Park south of the North Cass Parkway; and a Business/Office Park on Dean Avenue between Lucy Webb and 195th Street.*
- c. Continue to work with Good-Otis, LLC to develop a quality business park in the Good Ranch property adjacent to I-49. Econ. Dev. Director PS pg 78
- Staff has had discussions with the Good Ranch on a Business/Office Park on Dean between Lucy Webb and 195th Street.*
- d. Continue to market Raymore’s business park in the Good Ranch through KCADC, the Missouri Partnership, and commercial and industrial developers. Econ. Dev. Director PS pg 78
- Staff and the Good Ranch have responded to three high-tech businesses through the KCADC and the Missouri Partnership in 2014.*
- e. Work with Good-Otis, LLC to develop the property as a Missouri Department of Economic Development ‘Certified Site’. Econ. Dev. Director PS pg 78
- Staff has provided the Good Ranch with ‘Certified Site’ information. The Good Ranch has not made a decision on going forward.*
- f. Continue to work with the University of Central Missouri on a possible research facility at the Good Ranch business park. Econ. Dev. Director PS pg 78
- Due to budget reductions at the University of Central Missouri, this project is on hold at the present time.*
- g. Encourage establishment of appropriate permitted used for the business park area in accordance with the Good Ranch Master Plan. Econ. Dev. Director PS pg 78
- Staff has had discussions with the Good Ranch and zoning has been put in place for the Business/Industrial Park on 195th Street; and for the Business Park on Dean between Lucy Webb and 195th Street.*
- h. Assist Good-Otis, LLC in creating a conceptual plan for the area they control south of 195th Street. Econ. Dev. Director PS pg 78

CITY OF RAYMORE GOAL, OBJECTIVES AND ACTION STEPS – 2014

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A conceptual plan has been completed for the property south of 195th Street.

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| i. | Assist Good-Otis, LLC in developing a spec building plan for the area they control south of 195 th St. | Econ. Dev.
Director | PS pg 78 |
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No progress as this time.

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| j. | Explore with the developer the rezoning of property currently zoned agricultural. | Econ. Dev.
Director | PS pg 78 |
|----|---|------------------------|----------|

The Good Ranch has moved forward with zoning on 195th Street and up Dean Avenue from 195th Street.

4. Strategically plan annexation.

At its March 3, 2014 work session Council was presented with information regarding eight areas surrounding the City for potential annexation. Staff presented information and recommendations regarding each area. Council consensus was that the Mayor to approach his counterparts in neighboring cities to discuss developing annexation agreements with them.

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|----|--|------------------------|-------------------|
| a. | Support annexation of land that would be considered prime land for commercial development. [GMP Action Step] | Comm. Dev.
Director | P&Z goal pg
82 |
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See above comment.

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| b. | Identify those areas that the City should focus on for future annexations. | Comm. Dev.
Director | P&Z goal pg
82 |
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See above comment.

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| c. | Modify our Resolution-of-Intent annexation intent area based upon the analysis conducted by staff so far and Council work session discussion, scheduled 1/20/14. | Comm. Dev.
Director | P&Z goal pg
82 |
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See above comment.

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| d. | Develop incentives for parcels determined to be in the City's interest to annex, such as property tax abatement, if they annex now. The incentive might be kept in place until the parcel develops. | Comm. Dev.
Director | P&Z goal pg
82 |
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See above comment.

CITY OF RAYMORE GOAL, OBJECTIVES AND ACTION STEPS – 2014

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| <p>e. Review the City’s current intent-to-annex area and consider modifying it to exclude land area that is unlikely to be provided City infrastructure.</p> <p><i>See above comment.</i></p> | <p>Comm. Dev.
Director</p> | <p>P&Z goal pg
82</p> |
| <p>f. Establish annexation agreements with neighboring communities.</p> <p><i>See above comment.</i></p> | <p>Comm. Dev.
Director</p> | <p>P&Z goal pg
82</p> |
| <p>5. Promote and support current businesses for retention.</p> | | |
| <p>a. Continue to respond to concerns from Raymore businesses</p> <p><i>Staff continues to work with existing Raymore businesses’ requests. A present project has involved contacting one company’s corporate executives in order to implement a ‘Selective Service’ program in Raymore.</i></p> | <p>Econ. Dev.
Director</p> | <p>Adm pg 77</p> |
| <p>b. Maintain and provide state, regional and local financial information that can assist local businesses.</p> <p><i>Staff continues to update files on existing programs, and work with the University of Central Missouri on providing this information to requesting businesses.</i></p> | <p>Econ. Dev.
Director</p> | <p>PS pg 78</p> |
| <p>c. Maintain building and site inventories to assist expanding businesses.</p> <p><i>Staff continues to monitor and update buildings and land sites that are available in the Raymore community. This information is included on the Economic Development web page.</i></p> | <p>Econ. Dev.
Director</p> | <p>Marketing pg
77</p> |
| <p>d. Use social media to market and assist existing businesses.</p> <p><i>Staff is evaluating social media opportunities.</i></p> | <p>Econ. Dev.
Director</p> | <p>Marketing pg
77</p> |
| <p>6. Attract new businesses.</p> | | |
| <p>a. Continue to market the Raymore community to retailers, commercial brokers, and industrial brokers through trade shows and direct provision of demographic information.</p> | <p>Econ. Dev.
Director</p> | <p>Marketing &
PS pg 77-78</p> |

CITY OF RAYMORE GOAL, OBJECTIVES AND ACTION STEPS – 2014

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Staff continued to attend two International Council of Shopping Center (ICSC) shows in 2013 and will attend three ICSC shows in 2014. In addition, demographic information is provided monthly to over 275 retailers, regional and local brokers, and community leaders. Staff also does direct mailing to retailers and brokers with demographic information on the Raymore community and those communities we compete against.

- b. Continue to work closely with KCADC and the Missouri Partnership on potential leads.

Econ. Dev.
Director

PS pg 78

Staff continues to respond to leads from KCADC and the Missouri Partnership, and attends KCADC meetings to develop relationships.

7. **Attract quality retail.**

- a. Continue to provide Raymore demographic information to the quality retailers whose demographic requirements the City meets, or nearly meets.

Econ. Dev.
Director

Marketing pg
77

Staff continued to attend two International Council of Shopping Center (ICSC) shows in 2013 and will attend three ICSC shows in 2014. In addition, demographic information is provided monthly to over 275 retailers, regional and local brokers, and community leaders. Staff also does direct mailing to retailers and brokers with demographic information on the Raymore community and those communities we compete against.

- b. Continue to provide information on available sites.

Econ. Dev.
Director

Marketing &
Goal #1 pg 77

Staff continues to monitor and update buildings and land sites that are available in the Raymore community. This information is included on the Economic Development web page.

C. **EDUCATIONAL OPPORTUNITY**

1. **Recruit college and community education.**

- a. Continue to work with the University of Central Missouri to establish an outreach research lab/future educational facility.

Econ. Dev.
Director

Marketing pg
77

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Due to budget reductions at the University of Central Missouri, this project is on hold at the present time.

2. Ensure a quality school district.

- a. Conduct an educational summit between the City and the School District to discuss areas of possible collaboration. City Manager ~~CO pg 68-68~~

*Discuss with the School District.
Status: The Acting City Manager will be discussing this topic with the School District in July at the Joint Meeting. Completed in Fiscal Year 2015*

- b. Enhance communication between Administrative staff of the School District and the City by holding semi-annual meetings. City Manager ~~CO pg 68-68~~

*Discuss this idea with Superintendent Monsees.
Status: The Acting City Manager will be discussing this topic with the School District in July at the Joint Meeting. Completed in Fiscal Year 2015*

- c. Assist in creating social connectivity – City and School District work together to establish web site links and work on connectivity and sharing of information. City Manager
Community Outreach
Coordinator ~~CO pg 68-68~~

Status: The Acting City Manager will be in touch with Michelle Stidham, Communications Officer for the School District to meet and brainstorm ideas that could be implemented. Completed in Fiscal Year 2015

- d. Construct infrastructure improvements near schools. City Manager

At present staff is not aware of any improvements near schools that might be necessary, but we are always open to suggestions in this regard. Staff is working in July of 2014 on communication between all impacted parties concerning the closure of school road.

- e. Annex 58 Highway to Raymore-Peculiar East Middle School. City Manager ~~Goal #1 pg 68~~

This is suggested as a future work session topic to determine if it should proceed. Reference: Memo by Community Development Director Jim Cadoret dated December 6, 2010.

CITY OF RAYMORE GOAL, OBJECTIVES AND ACTION STEPS – 2014

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- f. Explore with the School District the possibilities for a joint-use recreational facility, possibly including a pool. City Manager ~~CO pg 68-68~~

This should be examined by the Community Center Feasibility Study consultant, if the study gets beyond the market analysis stage.

- g. Work with School District to place a City police officer (School Resource Officer – SRO) in a school or schools. Police Chief ~~SBI #3 pg 135~~

The newly created School/Youth/Community Outreach Officer Position was implemented on March 10, 2014 in partnership with the Ray Pec School District. Additional Resources for this officer will be included in the FY2015 Budget.

The officer assigned to this position continues to work with the School District in Raymore Schools providing training and safety planning, as well as handling minor offenses that occur on school property working in conjunction with the Peculiar SRO.

The presence of the assigned officer continues to improve communication and relations with the schools located in Raymore and the entire district as a whole. Numerous contacts have been made by school personnel lauding the efforts of the officer...the most recent from the Eagle Glen Principle at the Mayor’s Christmas Tree Lighting Ceremony.

- h. Work with the School District on augmenting security in their facilities. Police Chief ~~Goal pg 131~~

The Raymore PD continues to participate in the Ray Pec School Security Task Force and will participate with other jurisdictions in active shooter/intruder training in August, 2014.

The School Security Task Force began monthly meetings again with the advent of the new school year. Numerous sworn members participated in ASIRT (Active Shooter) training with School District personnel and will be partnering for recertification in this area in 2015. The Police Department is currently participating in meetings surrounding safety issues associated with construction on School Road.

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All of the aforementioned initiatives are ongoing. The Emergency Management Coordinator and Police Chief began and are continuing work with District personnel on the MARC 2015 Regional Multi-Hazard Mitigation Plan.

- i. Work on facility use agreements that are mutually beneficial.

Staff has met with the Ray-Pec School District Administration to work out a new shared use facility plan. It is anticipated that this plan will go into effect in the spring of 2015.

Parks & Recreation Director

Rec PS #4 pg 147

- j. City and School District media operations develop joint programs.

While preliminary discussions between the City’s Community Outreach Coordinator and school district personnel occurred, nothing more has occurred on this.

City Manager
Community Outreach Coordinator

CO pg 68

- k. Presentations by City staff to school classes on worthwhile topics.

Several department heads made presentations to assemblies at Bridle Ridge Intermediate and Eagle Glen Intermediate in May, 2014, as part of Local Government Week.

City Manager

Goal #15 pg 69

- l. Develop a teen center.

Work continues on the Civic Center Feasibility Study. A consideration for this facility will be addressed in the study.

Parks & Recreation Director

CIP #3 pg 227

3. Improve high-speed internet.

- a. Examine constructing our own City-owned network.

Mayor Kerckhoff asked that staff look into this in 2012. In a memo to him dated October 18, 2012, City Manager Berlin and Economic Director Thompson discussed some very preliminary analysis they did. They indicated their research showed that to construct such a network in the city would cost approximately \$10 million and take about 10 years to pay off before the

City Manager

CITY OF RAYMORE GOAL, OBJECTIVES AND ACTION STEPS – 2014

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network would generate positive cash flow.

D. IMPROVED TRANSPORTATION

1. Maintain the quality of existing infrastructure.

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|---|--------------------------|--------------|
| a. Continue to follow the recommendations of the Pavement Management Plan. Assess the condition of the road network on a regular basis to determine necessary improvements and revise the long-term improvement plan accordingly. | Public Works
Director | Eng PS pg 86 |
|---|--------------------------|--------------|

Staff has completed an update of the condition ratings of the road network. Staff will be preparing an update to the Pavement Management Plan in 2015.

2. Improve East-West street connections.

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|---|--------------|------------------|
| a. Connect 163 rd Street from Foxridge to Kentucky and from its eastern terminus in Creekmoor to Madison Street. | City Manager | CIP pg 8 &
86 |
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This project is listed as a long-term objective in the City's long-term road plan. Unless funded by a general obligation bond, this project will not be able to be accomplished until sometime in the 2020's.

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| b. Maintain the pavement of 155 th Street at an appropriate level. | Public Works
Director | Eng Goals pg
87 |
|---|--------------------------|--------------------|

Ongoing, Staff performs repairs on an "as needed basis".

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| c. Examine installing access management techniques on 58 Highway. | Public Works
Director | Eng Goals pg
87 |
|---|--------------------------|--------------------|

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|--|------------------------|-------------------|
| d. Complete Bristol from Brookside to Stonegate. | Comm. Dev.
Director | P&Z goal pg
82 |
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Brookside South developer is planning to extend Bristol from Stonegate subdivision into Brookside subdivision in phases. The first phase of the roadway extension is planned for 2014.

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|---|------------------------|-------------------|
| e. Connect Johnston Drive from its current western terminus to Dean Avenue. | Comm. Dev.
Director | P&Z goal pg
82 |
|---|------------------------|-------------------|

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The developer of the Timber Trails subdivision is responsible for construction of this roadway. Construction of the road will occur as phases of the subdivision are developed. 1st segment of road will be constructed as part of the Benton House of Raymore facility.

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|----|---|------------------------|-------------------|
| f. | Connect Foxridge from its southern terminus to Dean Avenue. | Comm. Dev.
Director | P&Z goal pg
82 |
|----|---|------------------------|-------------------|

Meadowood of The Good Ranch 3rd Plat proposes construction of this road segment. The final plat is ~~currently under review by the City~~ was approved by the City. No timeline available as to when construction will commence.

3. Improve existing roads and traffic flow.

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|----|--|--------------------------|--------------------|
| a. | Continue to follow the recommendations of the Pavement Management Plan. Assess the condition of the road network on a regular basis to determine necessary improvements and revise the long-term improvement plan accordingly. | Public Works
Director | Eng Goals pg
87 |
|----|--|--------------------------|--------------------|

Staff has completed an update of the condition ratings of the road network. Staff will be preparing an update to the Pavement Management Plan in 2015.

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| b. | Adhere to access management guidelines from Transportation Master Plan and develop an Access Management Development Guide. (Include, particularly, guidelines for 58 Highway and also ensure they are adhered to on Dean Avenue as the properties along it develop.) | Public Works
Director | Eng Goals pg
87 |
|----|--|--------------------------|--------------------|

Staff will initiate development of an Access Management Guide in 2015.

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| c. | Retain a Traffic Engineer to develop recommendations for improving traffic flow on 58 Highway. | Public Works
Director | Eng Goals pg
87 |
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Staff will explore funding opportunities for this engagement such as Mo/DOT's Traffic Engineering Assistance Program (TEAP) that is an 80/20 grant program.

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4. Improve North-South street connections.

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| <p>a. Ensure that a turn lane is constructed by the Creekmoor developer on southbound Foxridge Drive to westbound 58 Highway at such time as it is warranted in the opinion of City.</p> <p><i>The Creekmoor Memorandum of Understanding requires the developer to install the turn lane when traffic counts at the intersection necessitate its installation. City Engineering staff complete annual traffic counts to monitor the traffic level.</i></p> | <p>Comm. Dev.
Director</p> | <p>P&Z goal pg
82</p> |
| <p>b. Extend Sunset Lane from its current northern terminus to 163rd Street.</p> <p><i>Extension of this road segment will occur as development necessitates its installation. The Raymore Senior Apartment development, Madison Valley Subdivision, and Madison Creek Subdivision all have phases that include the right-of-way for Sunset Lane. Construction will occur as private development adjacent to the road occurs. Hawk Ridge Park is also adjacent to the future extension of Sunset Lane and the City will need to participate in the construction of the roadway.</i></p> | <p>Comm. Dev.
Director</p> | <p>P&Z goal pg
82</p> |
| <p>c. Extend Dean Avenue to 195th Street.</p> <p><i>Staff has had discussions with the Good Ranch. It is anticipated a small portion of Dean Avenue will be extended south for North Cass Parkway.</i></p> | <p>Econ. Dev.
Director</p> | <p>Goal #2 pg 82</p> |
| <p>d. Engage in discussions with Belton about improving Kentucky Road.</p> <p><i>City staff has discussed with Belton their schedule for improving the surface condition of Kentucky Road between 155th and 163rd.</i></p> | <p>City Manager</p> | <p>CIP pg 225</p> |
| <p>e. Improve/widen N. Madison Street from 163rd Street to 155th Street.</p> <p><i>This project has been identified as a candidate for GO bond funding.</i></p> | <p>Public Works
Director</p> | <p>CIP pg 224</p> |
| <p>f. Improve Ward Road in unincorporated Cass County (re-engage County regarding a cooperative project.)</p> | <p>Public Works
Director</p> | <p>Eng Goals pg
87</p> |

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Cass county has indicated they do not have the financial resources at this time to improve Ward Road.

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| g. Complete N. Cass Parkway from Brook Parkway to 195 th Street, as shown on the Transportation Master Plan. | Comm. Dev.
Director | P&Z goal pg
82 |
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This road segment is included on the Major Thoroughfare Plan contained in the Growth Management Plan and will need to be included in any private development that occurs on land in the Good Ranch.

E. RECREATION

1. Build an activity center. *(See also Items F.1.c / H.1.a / H.2.c / H.4)*

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| a. Conduct a feasibility study to determine what is desired by the community, what is affordable, and what is sustainable in the long term. | City Manager | CIP pg 215 &
227 |
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The first two stages of a feasibility study were approved on 2/24/14 and are in progress. FY16 includes funding for a Municipal Circle Center as well as funding for initial pre-construction design of a MAC gym.

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| b. Place a general obligation bond issue on the ballot to secure funding for the center determined to be desirable, affordable and sustainable. | City Manager | DS pg 177-
179 |
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Council will make decisions on this in the latter half of 2014. The City is preparing for an April 2016 GO Bond election.

2. Connect City trails to external trails.

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| a. Undertake a City Trails Master Plan that includes connections to external trails. (Funding in the 2014 CIP budget includes funding in the amount of \$8,000 for such a plan.) | Parks &
Recreation
Director | CIP pg 278 |
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Staff is currently working with Viero to develop a new City Wide Trails Master Plan. The Master Plan is 90% complete. Viero the consultant on the project will be presenting the plan to the Council and Park Board at

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the November 3rd joint work session. The final version will be completed in November.

3. Provide more park activities for adults.

Staff is currently working on a plan to develop and fund a fitness trail in Memorial Park. Plans are in the works to develop outdoor fitness classes and a “boot camp”

- a. Follow through on items for adult and senior programming coming out of the Community Center / Outdoor Athletic Complex Feasibility Study.

Parks & Recreation Director

CIP pg 215 & 227

A major component of this study will be consideration of programming areas included in the Civic Center study. FY16 includes funding for a Municipal Circle Center as well as funding for initial pre-construction design of a MAC gym.

- b. Construct the disc golf course that is included in the FY 2014 Capital Budget.

Parks & Recreation Director

~~CIP pg 278~~

The first nine holes are complete with the second nine scheduled to open spring of 2015.

- c. Develop special events such as a Hot Air Balloon Event, an Art Fair and a Summer Concert Series.

Parks & Recreation Director

CIP pg 215

The inaugural “Art’s in the Park” event was held on June 21, 2014. A Concert in the Park series will start with the construction of a stage area in the Farmer’s Market area . This is scheduled to be constructed by late spring 2015. Additional enhancements are funded in 2016.

4. Create more neighborhood parks.

- a. Proceed with development of Hawk Ridge Park, per the adopted master plan recommendations for the park.

Parks & Recreation Director

CIP pg 215-216 & 219

A phase project outline is being developed by staff to be presented to the Park Board for their review and consideration at the August 2014 Park Board meeting. Park Board has given approval of development of Phase I of the project to develop Hawk Ridge Park. This Phase includes construction of a loop trail around

CITY OF RAYMORE GOAL, OBJECTIVES AND ACTION STEPS – 2014

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Johnston Lake, placement of a temporary portable restroom, park signage, and possible handicapped fishing dock. This work is to be completed during the 2015 calendar year. Additional projects have been funded in 2016 and are listed for future years.

- b. Proceed with development of the Farmers Market area, per an adopted master plan for the area. Parks & Recreation Director CIP pg 215 & 218

Staff has completed a master plan for the Farmers Market area. Formal construction plans are scheduled to be completed in December 2014. The goal is to bid and construct phase 1 of the project in time for the 2015 Farmer’s Market season. Additional projects have been funded in 2016 and are listed for future years.

- c. Consider accepting early dedication of the Timber Trails property for use before full development of that area. Parks & Recreation Director Park goals pg 143

Hunt Midwest the developer for the adjacent property has announced their intention to complete the final plat for this property. This will trigger the dedication of the Timber Trails Park area to the City.

- d. Accept dedication of land by developers rather than a fee-in-lieu of dedication. Parks & Recreation Director Park goals pg 143

Park Board will continue to review property dedication in a strategic manner.

F. COMMUNICATION

1. Create gathering places.

- a. Proceed with development of the Farmers Market area, per an adopted master plan for the area. Construct improvements to the Farmers Market area (e.g. a pavilion, a stage) that will further enhance this future park as a gathering area. Parks & Recreation Director CIP pg 215 & 218

The Master Plan for the Farmer’s Market area is complete. An RFQ is being developed by City staff and published by December 2014. The goal is to have phase 1 completed by June 1 2015. Additional projects have been funded in 2016 and are listed for future years.

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| <p>b. Develop Hawk Ridge Park, in line with the master plan being completed at this writing, to include places to gather.</p> <p><i>Parks and Recreation staff is developing a phased construction schedule for Hawk Ridge Park. Included in this plan are facilities that promote places to gather. This will be presented to the Park Board in the August 2014 Park Board meeting. The Park Board has approved Phase I of this project. Additional projects have been funded in 2016 and are listed for future years.</i></p> | <p>Parks &
Recreation
Director</p> | <p>CIP pg 215-
216 & 219</p> |
| <p>c. Construct an indoor recreation center, to include gathering places. (See also Items E.1. / H.1.a / H.2.c / H.4)</p> <p><i>The first two stages of a feasibility study were approved on 2/24/14 and are in progress. FY16 includes funding for a Municipal Circle Center as well as funding for initial pre-construction design of a MAC gym.</i></p> | <p>City Manager</p> | <p>CIP pg 215 &
227</p> |
| <p>d. In new developments, accept land dedication for neighborhood parks that can serve as a gather area for the neighborhood, rather than a fee in lieu of dedication.</p> <p><i>The Park Board will continue to review all opportunities to develop neighborhood parks in Raymore.</i></p> | <p>Parks &
Recreation
Director</p> | <p>Park goals pg
143</p> |
| <p>e. Work with private commercial developers to place gathering areas in their developments.</p> <p><i>Developments desiring to utilize the Planned District Overlay zone or the Gateway Commercial Overlay zone would need to provide certain amenities in the development that could include gathering areas.</i></p> | <p>Comm. Dev.
Director</p> | <p>P&Z goal pg
82</p> |
| <p>2. Utilize citizen surveys more in the planning process.</p> | | |
| <p>a. Look at amending the bi-annual citizen survey to get more detailed information from people regarding those areas they give a score below “Neutral.”</p> <p><i>The Acting City Manager will discuss suggestions for this format with ETC and bring recommendations to the City Council.</i></p> | <p>City Manager</p> | <p>SBI pg 69 &
231</p> |

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- b. Consider “off-year” surveys that can delve more deeply into issues arising out of the bi-annual survey or into other issues that have developed in the course of the year.

City Manager ~~SBI pg 69 & 231~~

Calendar Year 2014 is scheduled for the regular bi-annual survey. Depending on results of that survey, an off-year survey could be developed.

- c. Use City media to address concerns brought to light in surveys.

City Manager ~~SBI pg 69 & 231~~

Staff will outline summary areas from the 2015 Survey instrument for presentation in all city media.

- d. Tie budget allocations to issues that come out of the Citizen Survey.

City Manager ~~SBI pg 69 & 231~~

Staff will note, in the budget, when items relate to matters that came to light in the Citizen Survey.

3. Encourage neighborhoods to have community activities.

- a. Encourage and attend neighborhood block parties. *(Also see Item F.7.c)*

City Manager

- 1. Examine how the City might make block parties easier.

No Progress to Date.

- 2. Sponsor and publicize block parties.

No Progress to Date.

- b. Conduct neighborhood “town hall” meetings. *(Also see Item F.7.e)*

City Manager

- c. Encourage neighborhoods to set up Neighborhood Watch programs.

Police Chief ~~Patrol goal pg 132 #4~~

The newly established School/Youth/Community Outreach Officer has already made significant connections with business and neighborhood associations.

CITY OF RAYMORE GOAL, OBJECTIVES AND ACTION STEPS – 2014

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The officer assigned in this position has updated contact information for neighborhood groups and contacted every business in the city to establish a current business directory. He regularly attends Neighborhood and Business Association meetings. Additionally, he has provided several crime prevention trainings to groups (such as fraud against the elderly) and was in charge of the Community Against Crime Event held in conjunction with the Festival in the Park.

The Community Against Crime Event was a tremendous success and is anticipated to be even larger next year thanks in large part to the efforts of the Outreach Officer. He continues to attend neighborhood association meetings and was recently responsible for planning and conducting a secure shred event for Raymore residents.

4. Engage the silent majority.

- a. Form a Raymore Arts Council to encourage public art and the display of private art throughout the city.

Assistant City
Manager

SBI #2 pg 69

The first steps to develop a Raymore Arts Council have been taken. A joint meeting was held on April, 7 2014 between the City Council and the Park Board to start this process. The goal is to develop an Arts Council during the 2015 calendar year. Discussion was held at the September 29th Council Work Session. Council instructed staff to proceed with the development of an independent Art's Council.

- b. Form a Raymore Beautification Committee to explore and champion beautification projects throughout the city.

Parks &
Recreation
Director

Park goals pg
143

Parks and Recreation intent is to develop a Keep Raymore Beautiful Committee. Staff has reached out to beautification committees in other cities to receive information on their process to develop a beautification committee. The Beautification Committee has been tabled by action of the City Council.

- c. Create a Police Department community outreach program to include outreach to neighborhood associations and businesses.

Police Chief

Goal pg 113

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See F, 3, c The newly established School/Youth/Community Outreach Officer has already made significant connections with business and neighborhood associations.

In addition to the extensive outreach performed by the School/Youth/Community Outreach Officer, other members of the department consistently seek opportunities to meet and present in public forums. For example, Chief Zimmerman spoke about Public/Private Partnerships in Making Communities Safe at the Cass County Coalition of Chambers of Commerce.

Community outreach by all department members continues to be ongoing through presentations, business contacts following ribbon cuttings, and events such as the secure shred mentioned above.

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| <p>d. As recommended in the recently adopted Growth Management Plan (GMP), expand the function of the Raymore Review to communicate not only about City government business but also to serve as a clearinghouse to let the community know about all sorts of community events.</p> <p><i>Community Development staff to work with Community Outreach Coordinator to expand posting of community events in the Raymore Review.</i></p> | <p>Comm. Dev.
Director</p> | <p>Completed in
FY15</p> |
| <p>e. Have a City booth at the Raymore Festival in the Park.</p> <p><i>This will be arranged for the 2014 festival.</i></p> | <p>City Manager</p> | <p>Completed in
FY14</p> |
| <p>f. Have a booth at the Raymore Farmers Market. (Also see Item F.7.b.)</p> <p><i>This will be arranged in 2015.</i></p> | <p>City Manager</p> | <p>Completed in
FY15</p> |
| <p>g. Conduct a City Hall Open House.</p> <p><i>Staff is working on having open houses at City Hall in conjunction with both the Mayor’s Christmas Tree Lighting and Local Government Week. 2016 staff will host a number of meetings engaging the citizens.</i></p> | <p>City Manager</p> | <p>Adm #2 pg 68</p> |
| <p>h. Engage the local media (Raymore Journal, N. Cass Star-Herald, Democrat-Missourian) in City matters.</p> | <p>City Manager</p> | <p>Adm pg 68-
67</p> |

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The City sends numerous press releases to the area newspapers, many of which are published or generate stories by their reporters.

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| i. Create a City app. | City Manager
Community Outreach
Coordinator | Completed in
FY15 |
|-----------------------|---|----------------------|
- A proposal for this item is included in the proposed FY2015 Budget.*

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| j. Use tools such as Mindmixer to obtain community input on a continuous basis. | City Manager | Adm pg 68 |
|---|--------------|-----------|

The City used a Mindmixer-like tool, called Community Voice, which was little-used. Other cities have used tools like this more successfully. Staff continues to research possibilities.

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|---|------------------------|-----------------------------------|
| k. From the City’s GMP: Make the City a central gathering point for gathering and disseminating community information by: | Comm. Dev.
Director | Customer
Service goal
pg 81 |
|---|------------------------|-----------------------------------|
1. Establishing links and work on connectivity and sharing of information available between the City, school district and local churches.
 2. Continue to expand the methods by which information is distributed by the City about community events.

Initial research work was completed by the City’s management intern to identify methods by which information is distributed. Additional links have been added to the City’s website.

5. Upgrade the City access channel.

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| a. Purchase equipment to improve the signal that is pushed out to cable providers. | City Manager | Completed
FY14 |
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*Equipment purchases were allocated in the FY 2014 Budget.
New equipment was installed in August 2014 to replace multiple pieces of outdated equipment.*

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| b. Work with Comcast to push out a digital signal. (The current signal is analog.) | City Manager | |
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<p>c. Investigate to determine if new camera and microphone technology is available that would improve both visual and audio quality of the broadcast and determine costs of improvements can be made.</p>	<p>City Manager</p>	<p>Completed FY14</p>
<p><i>Council indicated approval of a number of items designed to improve audio quality in the Council chambers in a work session on March 3, 2014. Staff is moving forward on these items. Staff is currently working on a RFP for the Sound System upgrade.</i></p>		
<p>d. Conduct a complete review of the existing system and “map” the route that the signal takes to get from the broadcast point to the cable providers to determine if the route can be improved to provide a better broadcast signal.</p>	<p>City Manager</p>	<p>Completed in FY15</p>
<p><i>The IT Department is working with the cable providers on this item.</i></p>		
<p>e. Explore a different camera set-up in the Council chambers to improve the viewer’s video experience during Council meetings.</p>	<p>City Manager</p>	<p>CIP pg 214</p>
<p><i>This item is proposed in the FY2016 Budget</i></p>		
<p>f. Improve acoustics in the Council Room. (See also Item F.8)</p>	<p>City Manager</p>	<p>Completed FY14</p>
<p><i>Council indicated approval of a number of items designed to improve audio quality in the Council chambers in a work session on March 3, 2014. Staff is moving forward on these items.</i></p>		
<p><i>Acoustic Panel installation was completed October 2014. Staff is currently working on a RFP for the Sound System upgrade.</i></p>		
<p>6. Create citizen advisory boards to work with the City.</p>		
<p>a. Form a Raymore Arts Council.</p>	<p>Parks & Recreation Director</p>	<p>Completed in FY15</p>
<p><i>The City Council approved the concept of an Arts Commission at a work session on April 7, 2014.</i></p>		

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Staff has been instructed by the City Council to solicit interested patrons in the effort to establish an independent Art’s Council.

- b. Form a Raymore Beautification Committee.

Parks &
Recreation
Director

Park goals pg
143

The City Council declined action on this committee at the September 25th Work Session.

- c. Consider creation of a Citizens Advisory Police Committee.

Police Chief

~~Adm #3 pg~~
~~131~~

Other communities with similar programs are being surveyed.

The Office of Community Complaints has been contacted as well as MARC regarding these types of initiatives. We are developing a guide for citizens when interacting with the police.

Recent events of civil unrest have prompted a number of local discussions regarding police best practices (Attorney General, MARC, KCPD and others) and members of the Raymore Police Department have participated. Conversations that could impact law enforcement policy and procedure are ongoing.

7. Provide more listening opportunities with the citizens.

- a. Have periodic ward meetings sponsored by the ward representatives on the City Council from those wards.

City Manager

- b. Have a City booth at the Raymore Festival in the Park.

City Manager

Completed in
FY14

This will be arranged for the 2014 festival.

- c. Attend block parties. (Encourage block parties.)

City Manager

- d. Have City staff meet with neighborhood associations to hear their concerns and answer questions. Create a staff liaison for neighborhood associations so they can call us with concerns.

City Manager

- e. Hold Town Hall meetings on specific items.

City Manager

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| f. | Hold a City Government Open House, perhaps during Missouri Local Government Week. <i>(Also see Item F.4.g.)</i> | City Manager | |
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8. Improve acoustics in the Council chamber. *(Also see Item F.5.f)*

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| a. | Determine if measures are available to soundproof the HVAC units on the roof directly above the Council chambers. | City Manager | Completed FY14 |
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Council indicated approval of a number of items designed to improve audio quality in the Council chambers in a work session on March 3, 2014. Staff is moving forward on these items.

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| b. | Determine if HVAC unit fans can be shut down once the set temperature is reached in the Council room. | City Manager | Completed FY14 |
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This item has been completed.

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| c. | Call in an expert to determine if hanging baffles or any other measures might improve the acoustics of the room. | City Manager | Completed FY14 |
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Council indicated approval of a number of items designed to improve audio quality in the Council chambers in a work session on March 3, 2014. Staff is moving forward on these items.

G. IMAGE

1. Maintain the feeling of community safety.

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| a. | Revise our hiring process to speed up the amount of time it takes to fill a police officer vacancy when one occurs. | Police Chief | Completed in FY15 |
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While the Police Department is currently at full staffing among sworn members, a review of the hiring process is being undertaken in preparation for future vacancies.

During recent months, the Police Department experienced the resignation of several sworn members for a variety of reasons, such as moving out of state and

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change in profession. Changes to streamline the hiring process have been implemented and are underway with the processing of current applicants. We continue to work closely with HR to make all PD hiring processes more efficient.

Members of the Police Department recently participated in a Minority Recruitment Fair/Symposium and are continuing to work closely with Human Resources to develop improved methods of recruitment. Two recruit officers began employment with the Department on 12/1/14.

- b. Identify an officer whose duties will be to provide school, community and business outreach. Police Chief Completed in FY14

The newly created School/Youth/Community Outreach Officer position was filled following a selection process on March 10, 2014.

This goal has been accomplished and the officer is assigned. An outstanding example of this outreach was his teaching “Home Alone” and “Stranger Safety” to autistic children at the Joshua Center Safety Camp.

The officer assigned to this position continues to improve in his communication and outreach within the community at all levels.

- c. Have more reports written on mobile data terminals, in order to maintain officer presence in areas of the city. Police Chief Patrol unit pg 114

Supervisors and officers are periodically reminded of the importance of high visibility and decreased response when they spend more time in the field.

This process is ongoing and recent upgrades have been made to increase the speed and functionality of the in-car computers.

This process will always be a priority and officers and supervisors are still reminded from time to time to spend the maximum amount of time in the field regardless of the activity.

- d. Re-energize the Community Emergency Response Team (CERT) by reconnecting with individuals who have Police Chief PS #1 pg 122

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previously participated and reaching out to others in our community.

The newly selected Emergency Management Coordinator has re-established CERT and participation is increasing. A new CERT class is being developed for possible implementation in the Fall 2014.

The Emergency Management Coordinator has provided a variety of training and guest speakers at the regular CERT meetings and has taken the initiative to combine with several other jurisdictions to increase the number of volunteers. The next CERT class is in development with possible implementation in January 2015.

Raymore Emergency Management has consolidated the CERT program into a county-wide initiative. The next class is scheduled for January 30 & 31 and February 6 & 7, 2015 in conjunction with Kansas City Emergency Management. Ongoing

- e. Increase the use of bicycle patrol.

Police Chief

Patrol unit pg
114

Additional uniforms were recently purchased with reflective lettering to provide greater safety for bicycle trained officers. This has resulted in a significant increase in bicycle patrol with the advent of warmer spring months.

A citizen called to say “Thank you for being on bike patrol today on Lemor Trail. As a female who bikes alone, she appreciated seeing an officer out there.”

A third officer was added to the Bicycle Patrol and there was significant patrol by these individuals during this quarter.

It is anticipated that an additional bicycle officer will be added in the Spring of 2015 to allow for one trained officer on each shift.

- f. Determine and implement a method of better utilization of the Citizen’s Academy graduates, through the creation of an Alumni Association.

Police Chief

Com unit pg
116

The School Youth Community Outreach Officer has taken over Administration of the Citizen’s Academy and is exploring creation of an Alumni Association.

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The School Youth Community Outreach Officer has conducted research with other agencies to determine the manner in which alumni are utilized. He is working on the development of a volunteer policy and will be overseeing the Fall Citizen’s Academy.

This initiative is ongoing.

- g. Increase Command or Community Outreach presence at business association meetings. Police Chief Com unit pg 116

The Police Department does an outstanding job at community outreach and this looks to improve exponentially with the placement of the School/Youth/Community Outreach Officer.

Command and other department members serve on numerous boards and are frequently asked to speak at meetings such as the Rotary, Optimists, Chamber and Lions.

Community outreach will always be a primary objective of the entire Raymore Police Department and these opportunities will continue to be sought.

- h. Increase presentations and public forums. Police Chief Com unit pg 116
EMG pg 121

The Police Department does an outstanding job at community outreach and this looks to improve exponentially with the placement of the School/Youth/Community Outreach Officer as well as the Emergency Management Coordinator.

Command and other department members serve on numerous boards and are frequently asked to speak at meetings such as the Rotary, Optimists, Chamber and Lions.

Community outreach will always be a primary objective of the entire Raymore Police Department and these opportunities will continue to be sought.

2. Promote high-quality places and buildings.

- a. Refine existing design standards and establish new standards to ensure quality developments are built. [GMP Goal] Comm. Dev. Director P&Z goal pg 82

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Most recently in ~~2013~~ 2014 the Planning and Zoning Commission reviewed the existing design standards and determined no modifications needed to be made. A periodic review of completed projects will allow the Commission to continually review the design standards to determine if any modifications are necessary.

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|----|---|------------------------|-------------------|
| b. | Review existing projects that have been constructed under current design standards to determine if there are any modifications that could have been done to enhance the quality of the project. [GMP Action Step] | Comm. Dev.
Director | P&Z goal pg
82 |
|----|---|------------------------|-------------------|

The Planning and Zoning Commission periodically reviews completed development projects to determine if quality developments are being built. The Commission reviews all aspects of the development including building and site design.

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|----|---|------------------------|-------------------|
| c. | Review costs and benefits of establishing a higher overall design standard for new buildings. [GMP Action Step] | Comm. Dev.
Director | P&Z goal pg
82 |
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Topic to be included in the 2015 GMP annual review and report.

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| d. | Determine the appropriateness of creating a design “theme” for the City. [GMP Action Step] | Comm. Dev.
Director | P&Z goal pg
82 |
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Topic to be included in the 2015 GMP annual review and report.

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| e. | Review design standards as they pertain to a site, such as access, landscaping, lighting and signage, to determine if any modifications are necessary to ensure quality developments are built. [GMP Action Step] | Comm. Dev.
Director | P&Z goal pg
82 |
|----|---|------------------------|-------------------|

The Planning and Zoning Commission periodically reviews completed development projects to determine if quality developments are being built. The Commission reviews all aspects of the development including building and site design.

3. Host external events such as car shows, motorcycle ride-ins, golf tournaments, bicycle clubs, etc.

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| a. | Staff is currently working on the following special | Parks & | SBI #2 pg 69 |
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events to be presented to the Park Board for their consideration, including a Hot Air Balloon Festival, a Barbeque Contest, and a “Touch a Truck” children’s event.

Recreation
Director

PS #2 pg 148

The first “Touch a Truck” special event was held Saturday, March 29th. An “Art’s in the Park” special event was held at the Farmer’s Market area on Saturday, June 21. A discussion was held with a firm that helps cities host a hot air balloon rally. It was determined that substantial sponsorship funding would be necessary in order to host this event.

- b. Put on more youth and adult tournaments

Parks &
Recreation
Director

SBI #2 pg 69
PS #2 pg 148

Parks and Recreation hosted three youth softball weekend tournaments in 2014. A four day Senior Adult Softball Tournament was hosted at Recreation Park June 26-29. Staff will continue to pursue additional youth and adult tournaments.

4. Provide a strong community identity.

- a. Explore revising the City logo to better reflect the current character of our community.

City Manager

PS #3 pg 68

Not yet begun. Future worksession item for the City Council.

- b. GMP Item: “Establish standards and promote programs that build upon Raymore being the “Garden Spot of the State.”

Comm. Dev.
Director

P&Z goal pg
82

Topic to be included in the 2015 GMP annual review and report.

- c. Build on the history of Raymore as a horse-friendly community.

City Manager

- d. GMP Item: “Install Raymore identification signs as gateway entrance markers to the City.”

Comm. Dev.
Director

Future CIP

Pilot project to install identification sign at intersection of North Cass Parkway and Interstate 49 being proposed as part of the 2016-2020 CIP.

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- e. Erect wayfinding signs. Comm. Dev. Director ~~Goal pg 87~~
Staff to work with other City departments on proposed locations and wording to be utilized.
- f. GMP – “Establish a task force to help identify the unique aspects of Raymore and create a ‘brand’ for the City. Comm. Dev. Director P&Z goal pg 82
No progress made to date on this item.
- g. Be a bicycle-friendly community. Comm. Dev. Director P&Z goal pg 82
Inclusion of bike pathways and bike parking facilities are encouraged as part of new development projects. Identified as a suggested amenity when requesting a rezoning to the “P” Planned Overlay district zoning classification.

5. Create a long-term financial plan.

- a. Perform an annual review of certain revenues/expenditures (e.g. housing starts, commercial start-ups, insurance costs, utility costs) to identify upward or downward trends. Finance Director Pg 107
Included in the FY2015 budget process for all operating funds as well as the capital funds.
- b. Create a 10-year projection for each of the operating funds and the Debt Service Fund. Finance Director Pg 17, 127 149, 178 & capital 237-286
Included in the FY2015 budget process for all budgeted funds.
- c. Identify large operational expenses that will occur in future years and plan accordingly. Finance Director Pg 125, 149 & 204
Included in the FY2015 budget process.

H. CULTURE

1. Build a community center. (See also Items E.1 / F.1.c / H.2.c / H.4)

- a. Conduct a feasibility study to determine what is desired City Manager Completed in

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by the community, what is affordable, and what is sustainable in the long term.

FY14

Phases 1 & 2 of the feasibility study are in progress.

- b. Place a general obligation bond issue on the ballot to secure funding for the center determined to be desirable, affordable and sustainable.

City Manager

DS pg 176-179

Council will make decisions on this in the latter half of 2014.

2. Create entertainment venues.

- a. Explore creating a stage or other performance area of some sort in the Farmers Market Park area.

Parks & Recreation Director

CIP pg 218

A main feature in the Farmer’s Market Master Plan is the development of a performance stage in phase 1 of the plan. A performance stage will be constructed in the park as funds become available.

- b. Explore creating a stage, amphitheater or other performance area of some sort in Hawk Ridge Park.

Parks & Recreation Director

The Hawk Ridge Park Master Plan that was completed in January 2014 included a proposed performance area. A multi-year phased plan is currently being developed by staff for Hawk Ridge Park. Park Board has approved construction of Phase I of the park. This includes a walking trail around the lake, park signage, and handicapped accessible fishing dock. The goal is complete this phase of the project in calendar year 2015. GO bond consideration

- c. Create a performance area in a future indoor center. (See also Items E.1 / F.1.c / H.1.a / H.4)

City Manager

3. Promote and support public art.

- a. Form a Raymore Arts Council to encourage public art and the display of private art throughout the city.

Parks & Recreation Director

Completed in FY15

City Council has approved the formation of an independent Art’s Council to be formed. A request for

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volunteers has been published.

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| b. | Budget for public art in the City budget. | City Manager | SBI #2 pg 69 |
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To follow the formation of the Arts Council.

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| c. | Have periodic public art displays at City Hall, Public Works facility, Park House. | City Manager | SBI #2 pg 69 |
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To follow appointment of staff person to the Arts

Council.

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| d. | Require landscaping features for entrances to private developments. | Comm. Dev.
Director | P&Z goal pg
82 |
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Topic to be included in the 2015 UDC annual review and report.

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| e. | Institute a policy requiring private developments to earmark a certain percentage for public art. | Comm. Dev.
Director | P&Z goal pg
82 |
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~~*Memorandum prepared for consideration by the City Manager. Research on the topic was presented to City Council at its September 29, 2014 work session as part of the Arts Commission discussion. The research material can be provided to the Arts Commission.*~~

4. Build a civic center. (See also Items E.1 / F.1.c / H.1 / H.2.c)

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|----|--|--------------|----------------------|
| a. | Conduct a feasibility study to determine what is desired by the community, what is affordable, and what is sustainable in the long term. | City Manager | Completed in
FY14 |
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Phases 1 & 2 of the feasibility study are in progress.

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|----|--|--------------|-------------------|
| b. | Place a general obligation bond issue on the ballot to secure funding for the center determined to be desirable, affordable and sustainable. | City Manager | DS pg 176-
179 |
|----|--|--------------|-------------------|

Council will make decisions on this in the latter half of 2014.

5. Create unique cultural venues.

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| a. | Explore creating a stage or other performance area of some sort in the Farmers Market Park area. | Parks &
Recreation | CIP pg 218 |
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- Director

A performance area will be constructed in the park as funds become available.
- b. Explore creating a stage, amphitheater or other performance area of some sort in Hawk Ridge Park.

Parks & Recreation Director

A performance area has been identified as a feature in the Hawk Ridge Park Master Plan. This will be a consideration by the Park Board in future phases of the park build out. GO bond consideration.
- c. Create a performance area in a future indoor center.

Parks & Recreation Director

CIP pg 215 & 227

The Civic Center Feasibility Study citizen survey includes questions concerning the inclusion of a performance area. The City Council and Park Board will meet August 18, 2014 to review with the consultant findings from this survey and the site analysis. The City Council has approved steps 3 & 4 of the Feasibility Study for a new Civic Center. A performance feature will be included in the work by the consultant for this proposed facility. See above

I. EMPLOYEE RELATIONS

1. Provide employees with the resources they need to be productive.

- a. For the Police Department, provide a Records Unit copier, a security wand, and a license plate reader.

Police Chief

Completed in FY15

A committee of department employees was formed to consider equipment and uniform options with the purpose of making recommendations in the budget process.

The committee made recommendations for items such as trauma kits, a supplemental uniform allowance, and vehicle spotlight upgrade to LED which were included in the 2015 budget submission.

The committee recommendations that were submitted in the FY 2015 budget were approved and purchases are being made. Members of the committee have recently wear-tested body cameras and made recommendations regarding the future purchase. Changes in the Department uniform policy have also been made as a

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result of committee recommendations.

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| b. Offer refresher courses on basic computer programs and encourage employees to be well-trained. | City Manager | IT training pg 74 |
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These are being scheduled for 2015 after the Google implementation.

Boost eLearning will be provided for all employees. This is an online training module for Google Apps for Government.

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| c. Remind employees/supervisors of offerings through Local Gov U. | City Manager | HR pg 67 |
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Ongoing

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| d. Properly train employees for conversion from Microsoft products to Google products. | City Manager | Completed FY14 |
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Google online training was provided to all employees as well as mandatory line training. Additional online training will continue to be provided on an ongoing basis.

Boost eLearning will be provided for all employees. This is an online training module for Google Apps for Government.

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| e. Fully implement the SCADA system for Public Works. | Public Works Director | |
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The SCADA upgrades are complete which will allow remote access to the system. Staff is working on a policy to address working from a remote location with the Human Resources Department.

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| f. Provide clothing allowances for PD not currently being offered. | Police Chief | Completed in FY15 |
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Expansion Request in 2015 budget process.

The Supplemental Uniform Allowance is still under consideration in the 2015 budget.

The Supplemental Uniform Allowance was approved in the FY 2015 budget.

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g. Make sure the City offers up-to-date software needed by employees.	City Manager	IT Pg 74
<i>Provided as requested.</i>		
h. Provide personal protective equipment for police officers that currently do not have it.	Police Chief	Completed FY14
<i>PPE gear was purchased for all sworn members as an FY 2014 Expansion Request from Emergency Management.</i>		
<i>Emergency Management obtained numerous required items throughout the summer and will be finalizing the purchase of the remaining equipment in October.</i>		
<i>Final distribution of all PPE gear is being made to sworn members.</i>		
i. Purchase Finance Department equipment budgeted in FY 2014.	Finance Director	Completed FY14
<i>The folder/insert machine and endorsement stamper were both purchased early in FY 2014 and are both fully operational reducing staff time for both functions.</i>		
j. Perform Incode upgrades as necessary.	Information Technology Manager	App Adm pg 73
<i>Maintenance upgrades are checked weekly and installed as provided. Version upgrades are being planned for in the upcoming FY2016 & FY2017 budgets.</i>		
k. Use Survey Monkey to ask employees for input on what resources they feel they need to be more productive.	City Manager	HR pg 67
2. Maintain a competitive workforce.		
a. Internally review compensation and classifications to ensure they are competitive with similar entities in the metro area.	Human Resources Manager	Completed FY14
<i>MML salary survey, results will be available to review in the next two months. US Census Bureau survey.</i>		
b. Perform an annual review of the MARC salary survey	Human	HR pg 67

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<p>against City positions to ensure compensation levels are competitive with similar entities in the metro area.</p>	<p>Resources Manager</p>	
<p><i>Staff participated in the MARC study for both salaries and benefits, results should be released in November.</i></p>		
<p>c. Perform an annual review of job descriptions to assure that at least 20% are reviewed with supervisor for accuracy each year.</p>	<p>Human Resources Manager</p>	<p>HR pg 67</p>
<p><i>This is performed with the supervisors for all turnovers as well as a complete review of the Finance Department during 2014.</i></p>		
<p>d. Review the City’s Human Resources policy to ensure the City’s policies are up to date and comparable to similar entities.</p>	<p>Human Resources Manager</p>	<p>HR pg 67</p>
<p><i>This is an ongoing process.</i></p>		
<p>3. Provide diverse benefit options.</p>		
<p>a. Perform an annual review of our benefit package vis-à-vis our comparator cities.</p>	<p>Human Resources Manager</p>	<p>HR pg 67</p>
<p><i>The FY 2014 process is underway, which began in March.</i></p>		
<p>b. Continue to educate our employees on what is offered and their options in our benefit package</p>	<p>Human Resources Manager</p>	<p>HR pg 67</p>
<p><i>HR staff has sent out several informational emails as well as held two mandatory insurance meetings in February, with plans for two additional mandatory meetings and annual benefit fair in October.</i></p>		
<p>c. Explore prepaid legal services as an addition to our benefit package.</p>	<p>Human Resources Manager</p>	<p>HR pg 67</p>
<p><i>Staff has met with an outside source as well as researched and surveyed other cities.</i></p>		
<p>d. Explore additional tax-deferred savings plans, particularly a 401K, in addition to the current ING 403(b) plan, to allow employees to maximize the amount of tax deferred income they receive.</p>	<p>Human Resources Manager</p>	<p>HR pg 67</p>

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	<i>ING has been contacted about our interest for future consideration.</i>		
e.	Explore the possibility of providing an employer match to the tax-deferred plan(s) that are offered.	Human Resources Manager	HR pg 67
	<i>ING has been contacted about our interest for future consideration.</i>		
4.	Improve communications between employees, the City Council, and community boards.		
a.	Continue to conduct quarterly meetings between the City Council and the Park Board.	Parks & Recreation Director	Goal #1 pg 68
	<i>Meetings have been held and are anticipated to be held on a quarterly basis.</i>		
b.	Conduct an annual meeting between the City Council and the Planning & Zoning Commission	Comm. Dev. Director	Goal pg 87
	<i>No meeting date yet established. Joint meeting is scheduled for the held on October 20, 2014 as part of the Council work session meeting. Topics discussed included accessory dwelling units and the keeping of chickens on residential zoned lots.</i>		
c.	Conduct periodic meetings between the TIF Commission and the City Council.	Econ. Dev. Director	pg 77
	<i>Staff is planning a September meeting with the TIF Commission and the City Council.</i>		
d.	Conduct periodic meetings between the Tree Board and the City Council.	Parks & Recreation Director	PS #4 pg 144
	<i>Upon completion of the Landscape Capital Improvement Project it is requested that a joint meeting between the City Council, Park Board and Tree Board be held to discuss future tree and landscape planning for Raymore. The current capital project is scheduled to be completed by spring 2015.</i>		
e.	Have the Planning & Zoning Commission and the Park Board meet either periodically or as necessary depending on issues before the City.	Comm. Dev. Director, Parks & Recreation Director	CD pg 82 P&R pg 143

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Meeting to be scheduled when topic(s) for discussion necessitate a meeting.

5. Maintain/improve employee morale.

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| <p>a. Perform a survey to determine morale and ideas for morale improvement.</p> <p><i>A survey was completed in FY 2013, staff intends to offer every three years.</i></p> | <p>Human Resources Manager</p> | <p>HR pg 67</p> |
| <p>b. Ask the Employee Relations Committee for its input on morale and ideas for maintaining/improving it.</p> <p><i>Ongoing discussions with the Employee Relations Committee.</i></p> | <p>City Manager</p> | <p>HR pg 67</p> |
| <p>c. Continue employee events we currently have – the annual picnic, the annual winter event, and quarterly recognition lunches.</p> <p><i>These events were held in January, March & July. Continued funding is included in the FY 2016 proposed budget.</i></p> | <p>City Manager</p> | <p>HR pg 67</p> |
| <p>d. Increase ERCS financial support so that better and more events might be considered.</p> <p><i>Slight increase proposed for the FY2015 Budget.</i></p> | <p>City Manager</p> | <p>HR pg 67</p> |
| <p>e. Consider allowing departments to close their doors to the public and go to lunch together periodically.</p> <p><i>No progress.</i></p> | <p>City Manager</p> | |
| <p>f. Consider amending the H.R. policy to allow employees to donate unused sick leave to other employees who are running short dues to a chronic illness or injury.</p> <p><i>No progress.</i></p> | <p>Human Resources Manager</p> | |
| <p>g. Continue to look for ways to communicate directly with employees on matters of City interest.</p> | <p>City Manager</p> | |
| <p>h. Re-start the Employee Newsletter.</p> | <p>Communications Manager</p> | <p>Completed in FY15</p> |

CITY OF RAYMORE GOAL, OBJECTIVES AND ACTION STEPS – 2014

1/15/2016

No progress but may be able to utilize the Google Bulletin Board for same thing. An employee only Facebook page was created.

- i. Create an internal electronic bulletin board.

Communications
Manager

Completed in
FY15

With the implementation of Google, this will be available in the near future. An employee only Facebook page was created.

6. Review the LAGERS system.

- a. Review options for increasing the employee benefit upon retirement, and costs of doing so.

City Manager

No progress.

- b. Become fully informed on being able to change plans or the contribution for employee subgroups (new hire, police department vs. general, etc.)

City Manager

No progress.

7. Utilize the employee survey in planning and decision making.

City Manager

“AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING THE FISCAL YEAR 2016 BUDGET.”

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF RAYMORE, MISSOURI, AS FOLLOWS:

Section 1. The annual budget of the City of Raymore, Missouri, for the Fiscal Year beginning on November 1, 2015 and ending October 31, 2016, is finally approved, adopted and appropriated by fund and the maximum amounts to be expended are as follows:

	FY 2015-2016
General Fund (01)	
Administration	1,118,698
Information Technology	430,366
Economic Development	226,144
Community Development	571,753
Engineering	389,183
Streets	1,216,858
Stormwater	282,293
Buildings & Grounds	308,410
Municipal Court	167,076
Finance	568,599
Police	3,764,192
Emergency Management	126,099
Total Expenditures	\$9,169,671
Transfer to the BERP Fund	40,000
Transfer to Park Fund	125,000
Transfer to Transportation Fund	418,000
Transfer to Parks Sales Tax Fund	194,000
Transfer to Stormwater Sales Tax Fund	57,000
Transfer to Capital Improvement Fund	536,752
Total Transfers	1,370,752
Total General Fund	\$10,540,423
Park Fund (25)	\$1,189,048
General Obligation Debt (40)	\$1,404,321
Vehicle Replacement (03)	\$416,919

Restricted Revenue (04)	
Expenditures	30,686
Transfers Out	1,691,250
Total Restricted Revenue Fund	\$1,721,936
Enterprise Fund (50)	
Water & Sewer Departments	4,941,944
Debt Service	155,556
Total Expenditures	\$5,097,500
Transfer to General Fund	756,464
Transfer to VERP Fund	98,822
Transfer to Restricted Revenue Fund	100,000
Transfer to Ent. Cap Maint Fund	234,144
Total Transfers	\$1,189,430
Total Enterprise Fund	\$6,286,930
Capital Funds	
05 Building Equipment Replacement	204,500
36 Transportation	2,146,035
37 Excise Tax	224,000
45 Capital Sales Tax	3,169,663
46 Stormwater Sales Tax	657,491
47 Parks Sales Tax	750,922
52 Water Connection	0
53 Sewer Connection	0
54 Enterprise Capital Maintenance	149,566
Total Capital Funds	\$7,302,177

Section 2. The funds necessary for expenditure in the budget of the City of Raymore for the Fiscal Year beginning November 1, 2015, as summarized in Section 1, are hereby appropriated and set aside for the maintenance and operation of the various departments of the government of the City of Raymore, Missouri, together with the various activities and improvements set forth in said budget.

Section 3. The amount apportioned for each department as shown in the budget shall not be increased except by motion of the City Council duly made and adopted, but the objects of the expense comprising the total appropriation for any department may be increased or decreased at the discretion of the City Manager, providing that said adjustment shall not increase the total appropriation for the department.

Section 4. All portions of the final Fiscal Year 2015-16 budget book document prepared and submitted to the Mayor and City Council for consideration, as amended

by the City Council prior to adoption of this ordinance, are hereby adopted by reference, including all organizational charts, salary range charts, policies and procedures, and are made a part of this ordinance.

Section 5. All revenue of the City of Raymore not appropriated by this Ordinance and any amount appropriated by this Ordinance and not disbursed shall be expended or kept as directed by the City Council.

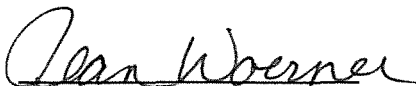
Section 6. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

DULY READ THE FIRST TIME THIS 12TH DAY OF OCTOBER, 2015.


BE IT REMEMBERED THAT THE ABOVE ORDINANCE WAS APPROVED AND ADOPTED THIS 26TH DAY OF OCTOBER, 2015 BY THE FOLLOWING VOTE:

Councilmember Abdelgawad	Aye
Councilmember Barber	Aye
Councilmember Burke, III	Aye
Councilmember Holman	Aye
Councilmember Hubach	Aye
Councilmember Kellogg	Aye
Councilmember Moorhead	Aye
Councilmember Stevens	Aye

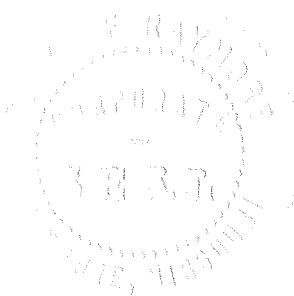
ATTEST:


Jean Woerner, City Clerk

APPROVE:

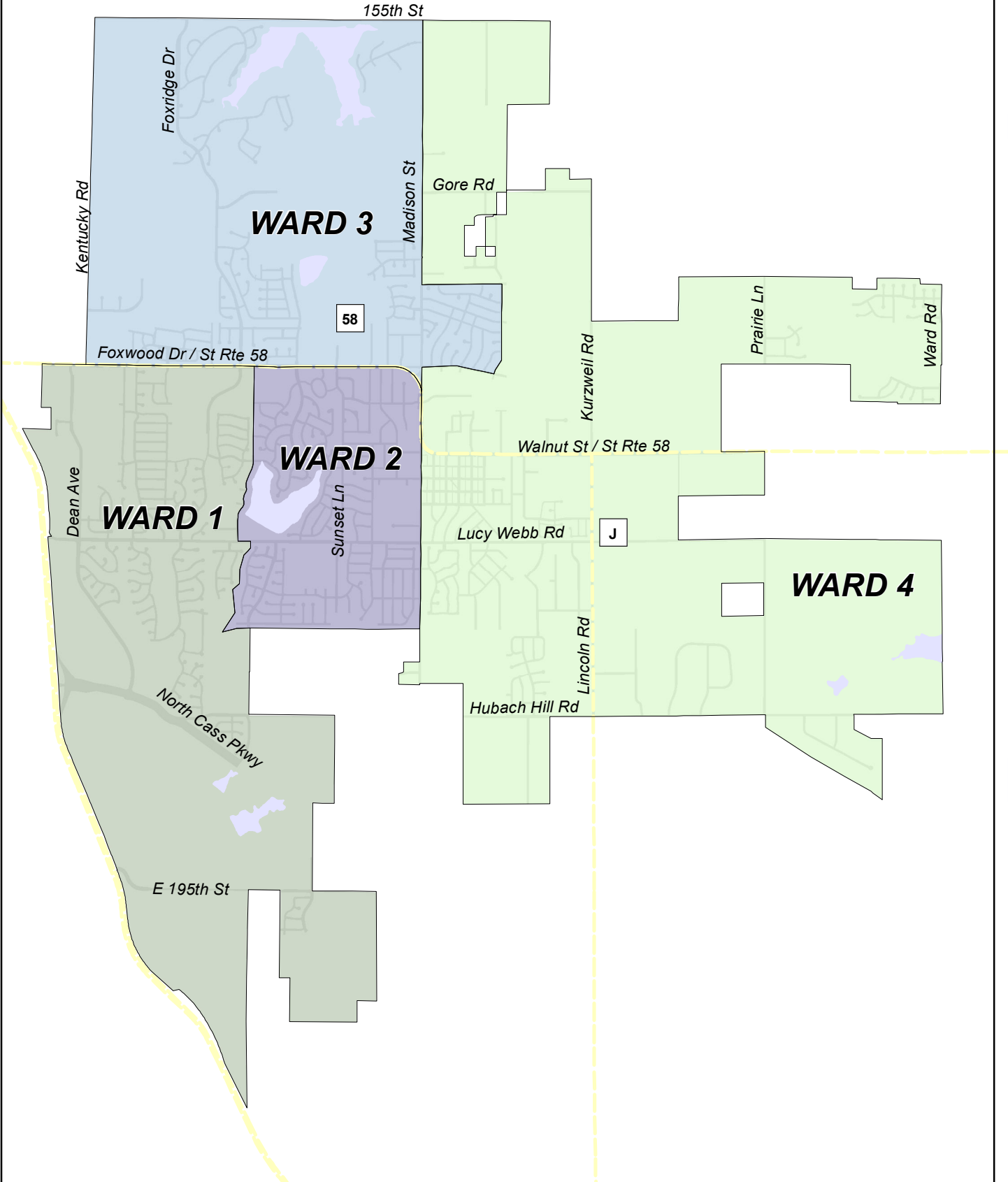

Peter Kerckhoff, Mayor

10/27/15
Date of Signature



Ward Boundary Map

Approved by Bill 2687
Effective July 25, 2011





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Budget Glossary



ACCOUNT NUMBER - A system of numbering or otherwise designating accounts, entries, invoices, vouchers, etc., in such a manner that the symbol used quickly reveals certain required information.

ACCRUAL BASIS ACCOUNTING - A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the accounting period in which they are incurred.

ACTIVITY - Departmental efforts that contribute to the achievement of a specific set of program objectives; this is the smallest unit of the program budget.

ADVANCED REFUNDING - A bond issuance used to pay off another outstanding bond. The new bond will often be issued at a lower rate than the older outstanding bond. A bond issuance in which new bonds are sold at a lower rate than outstanding ones. The proceeds are then invested, and when the older bonds become callable they are paid off with the invested proceeds. Advance refunding is most often used by governments seeking to postpone their debt payments to the future instead of having to pay off a large amount of debt in the present. Municipal bonds are traditionally exempt from federal tax, but if a municipal bond is issued in an advance refunding it is no longer tax exempt. This is because municipal bonds tend to have lower rates, and municipalities could potentially use advance refunding to issue unlimited amounts of debt at low rates and invest in higher rate investments.

ADVERSE OPINION - term used when an auditor reports that the financial statements do not present fairly the financial position, results of operations, or changes in financial position or are not in conformity with GAAP. The auditor must provide the reasons for the adverse opinion in the audit report.

AD VALOREM - Latin term meaning "value of". Refers to the tax assessed against real property (land and buildings) and personal property (equipment, vehicles, & furniture).

ALLOT - To divide an appropriation into specific line item amounts that can be encumbered or expended during a budget period.

AMORTIZATION OF DEBT - The annual reduction of principal through the use of serial bonds or term bonds with a sinking fund.

ANNUALIZE - Budget technique whereby expenditures for part of a year are projected forward for a full year for the purpose of preparing an annual budget.

APPRAISED VALUE - An estimate of the property value for the purposes of taxation. The Cass County Assessor establishes appraised values for all taxable property.

APPROPRIATION - An authorization made by the City Council that permits the City to incur obligations and to make expenditures of resources.

APWA - The American Public Works Association exists to develop and support the people, agencies, and organizations that plan, build, maintain, and improve our communities. Working together, APWA and its membership contribute to a higher and sustainable quality of life.

ArcIMS - Arc Internet Map Server.

ARRA MONEY - American Recovery and Reinvestment Act Money - Stimulus funding for economic recovery passed February 13, 2009 and implemented during the Obama Administration.

ARBITRAGE - The interest rate differential that exists when proceeds from a municipal bond - which is tax-free and carries a lower yield - are invested in taxable securities with a yield that is higher. The 1986 Tax Reform Act made this practice by municipalities illegal solely as a borrowing tactic, except under certain safe-harbor conditions..

ASSESSED VALUE - The value of property for tax levy purposes. The assessed value is set by the Cass County Assessor, who is charged with determining the taxable value of property according to a formula set by the State of Missouri.

ASSESSMENT RATIO - The ratio at which the tax rate is applied to the tax base.

ASSET - Resources held or owned by a government which have on-going value - that is, they benefit more than one accounting period.

AUTHORIZED POSITIONS - The number of employee positions authorized in the budget, some of which may be filled during the course of the budget year.

AVAILABLE (UNDESIGNATED) FUND BALANCES - The funds remaining from prior years activity that are available for appropriation in the current budget year.

BALANCED BUDGET - A budget in which the expenditures incurred during a given period are matched by revenues. A budget is balanced when current expenditures are equal to receipts. The City of Raymore follows city code Section 11.3 The budget shall provide a complete financial plan of all City funds and activities for the ensuing fiscal year and, except as required by law or this Charter, shall be in such form as the City Manager deems desirable or the Council may require. In no event shall the total proposed expenditures exceed the estimated revenues to be received plus any unencumbered cash reserves estimated to be on hand at the beginning of the ensuing fiscal year.

BASE BUDGET - The cost of continuing the existing level of services in the current budget year.

BASIS POINT - A unit that is equal to 1/100th of 1%, and is used to denote the change in a financial instrument. The basis point is commonly used for calculating changes in interest rates, equity indexes and the yield of a fixed-income security. The relationship between percentage changes and basis points can be summarized as follows: 1% change = 100 basis points, and 0.01% = 1 basis point.

BERP - Building and Equipment Replacement Program. A method by which monies are set aside in the budgetary process for the replacement of capital building and equipment replacement.

BOND - A written promise to pay a specified sum of money (the face or principal value of the bond), at a specified date or dates in the future (the maturity date), along with interest at a specified rate.

BOND COUNSEL - A lawyer who writes an opinion on the bond or note as to its tax exempt status and the authenticity of its issuance. In theory their opinion is meant to assure the bond investor, but they are paid by the issuer so it is not clear who their real client is.

BONDED DEBT - That portion of City debt represented by outstanding bonds.

BOND DISCOUNT - The amount below face value at which a bond is issued, generally when the interest rate on the bond is below the prevailing market interest rate, and/or the bond has a long maturity period.

BOND PREMIUM – The amount in excess of face value (maturity value) at which a bond is issued, generally when the interest rate on the bond exceeds the market rate or has a short maturity period.

BOND RATING – The calculation of the probability that a bond issue will go into default, by measuring risk and therefore impacts the interest rate the bond is issued at.

BOND REFINANCING - The payoff of old bonds and the re-issuance of new bonds in order to obtain better interest rates and/or better bond conditions.

BUDGET – A financial plan, for a specified period of operations that matches all planned revenues and expenditures with the services to be provided by the City. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether it has been approved by the appropriating body.

BUDGET ADJUSTMENT - Changes to the current budget on a departmental level that will not change the overall fund budget. These changes do not require council approval

BUDGET AMENDMENT - Changes to the current budget on any level that will change the overall fund budget. These changes require council approval.

BUDGET BASIS - The basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: accrual, cash, or modified accrual.

BUDGET CALENDAR - The schedule of key dates that the City follows in the preparation and adoption of the budget.

BUDGET DOCUMENT - The written instrument used by City to present a comprehensive financial plan of operations to the City Council.

BUDGET MESSAGE - The opening section of the budget presented by the City Administrator, Finance Director or Budget Director, which presents the City Council and the Citizens of Raymore with highlights of the most important aspects of the budget.

BUDGET ORDINANCE - The official enactment by the City Council to approve the budget as presented that authorizes staff to obligate and spend revenues.

BUDGETARY CONTROL - The control or management of the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

CAD – Computer Aided Design.

CAFR - Comprehensive Annual Financial Report. The official annual report of a government.

CAPITAL ASSETS - Assets of significant value and having a useful life of several years. Capital Assets are also called fixed assets.

CAPITAL BUDGET - The appropriation of resources for the acquisition and construction of capital assets. It is also a plan of proposed acquisitions and replacements of long-term assets and their financing and is generally developed using one of several techniques such as the payback method, net present value method or the internal rate of return method.

CAPITAL EXPENDITURE – An outlay charged to a long-term asset account that either adds a fixed asset unit or increases the value of an existing fixed asset.

CAPITAL IMPROVEMENTS - Expenditures related to the acquisition, expansion or rehabilitation of an element of the government's physical plant; also referred to as infrastructure. Note: the City of Raymore generally uses this term to include real property, improvements to real property and infrastructure.

CAPITAL IMPROVEMENTS PROGRAM - A plan for capital improvements to be incurred each year over a set number of years to meet long term capital needs of the government.

CAPITAL OUTLAY - Expenditures for the acquisition of capital assets which have a value of more than \$5000 and have a useful economic life of more than one year. (see CAPITAL EXPENDITURE) Note: the City of Raymore generally uses this term to include tangible personal property such as vehicles and equipment.

CAPITAL PROJECTS FUND - A fund created to account for the financial resources to be used for the acquisition or construction of major capital facilities or equipment.

CASH BASIS ACCOUNTING - The method of accounting under which revenues are recorded when received and expenditures are recorded when paid.

CCA - Certified Court Administrator.

CERTIFICATE OF DEPOSIT (CD) - A negotiable or nonnegotiable receipt for moneys deposited in a bank or other financial institution for a specified period at a specified rate of interest.

CERTIFICATE OF PARTICIPATION (COPs). A certificate showing participation through ownership of a "share" of lease payments or lease-purchase agreement. Usually made between a municipality and an equipment vendor. While these certificates are similar to bonds, they are secured solely by the lease or rental revenues accruing to the municipality/agency issuing the certificates have maturities and are paid in a manner parallel to the process involved in the execution and administration of bonds.

CEU - Continuing Education Unit.

CFE - Certified Fraud Examiner.

CHARGES FOR SERVICES - Revenue derived by charging a fee only to the specific user of the service.

CID (Community Improvement District) - A Community Improvement District may be either a political subdivision or a not-for-profit corporation. CID's are organized for the purpose of financing a wide range of public-use facilities and establishing and managing policies and public services relative to the needs of the district.

CITY COUNCIL - The governing body elected by the citizens of a municipality to provide policy direction for the operations of the city. Currently, for the City of Raymore, this consists of a Mayor who is elected at large and 8 Council Members who are elected from four wards - two Council Members per wards.

COMMODITIES - Expendable items that are consumable or have a short life span. Examples include office supplies, gasoline, and asphalt.

COMPETITIVE BID - The used of a sealed bid process where the bid contains the price and terms offered by the vendor for the good or service sought by the purchaser who awards the bid based on the best qualifications, price and terms.

CONSTANT (OR REAL) DOLLARS - The presentation of dollar amounts adjusted for inflation to reflect the real purchasing power of money as compared to a certain point of time in the past.

CONSUMER PRICE INDEX (CPI) - A statistical description of price levels provided by the U.S. Department of Labor. This index is used as a measure of the increase in the cost of living (economic inflation).

CONTINGENCY RESERVE - A budgetary reserve set-aside for emergencies or unforeseen expenditures not included in the budget.

CONTRACTUAL SERVICES - Contractual services are professional fees for legal counsel, advertising, auditing, testing, service and equipment rentals, education, training and travel expenses.

COVENANT - A legally binding commitment by the issuer of municipal bonds to the bondholder. An impairment of a covenant can lead to a Technical Default. With respect to municipal bonds, covenants are generally stated in the bond contract.

CPA - Certified Public Accountant

CPE - Continuing Professional Education.

CSR - Code of State Regulations. The regulations derived from state statute used to operate the various departments and offices of state government. The State's policy and procedures manual.

CURRENT TAXES - Taxes levied and due within a one-year period, in relation to real and personal property taxes.

DARE - Drug Abuse Resistance Education

DEBT RATIO - The ratio of the issuer's general obligation debt to a measure of value, such as real property valuations, personal income, general fund resources, or population.

DEBT SERVICE - Required payments for principal and interest.

DEBT SERVICE FUND - A fund established to account for the accumulation of resources for, and the payment of long term debt principal and interest.

DEBT SERVICE RESERVE FUND - A bank trustee account established by the trust indenture and used as a backup security for an issuer's bonds. It usually amounts to one year's debt service, and can be drawn on by the Trustee in the event of an impairment of the Trust indenture.

DEDICATED TAX - Taxes that are levied to support a specific government program or purpose. For example, a 1% sales tax for park maintenance can only be used to cover the expenses to maintain an entity's parks.

DEFEASANCE - Termination of the rights and interests of the bondholders and of their lien on the pledged revenues in accordance with the terms of the bond contract for the prior issue of bonds. Defeasance usually occurs in connection with the refunding of an outstanding issue before the final payment, or provision for future payment, of principal and interest on a prior issue.

DELINQUENT TAXES - Taxes that remain unpaid after the due date and which have penalty and interest attached. In Missouri, tax statements are mailed in November and are due by December 31.

DEMAND DEPOSIT – Accounts with financial institutions or cash management pools where cash may be deposited or withdrawn at any time without prior notice or penalty.

DEPARTMENT - A major administrative organization unit of the City that includes management responsibility for one or more operating divisions.

DEPRECIATION - The process of recognizing the physical deterioration of assets over a period of time. All assets are assigned an estimated life when purchased and a portion of the purchase price is charged off each year in recognition of wear and tear. Depreciation is recorded only in enterprise funds for the purpose of calculating net income for such funds.

DEVELOPMENT FEES - Those fees generated by building, development and growth in a community. Included are building permits, site plan review fees, zoning, planning, and subdivision fees.

DISCOUNT - The amount of dollars by which market value of a bond is less than par value or face value.

DISCOUNT BONDS - Bonds which sell at a dollar price below par in which case the yield would exceed the coupon rate. The difference between the discount price and the maturity price is subject to federal capital gains tax except in the case of Original Issue Discount Bonds, which are tax exempt.

DISCOUNT NOTE - Non-interest-bearing note sold at a discount and maturing at par. A U.S. Treasury Bill is a discount note.

DISBURSEMENT - The expenditures of money from an account.

DIVISION - An organization unit of the City that indicates management responsibility for a specific activity.

DOR – Department of Revenue. The department responsible for the collection, audit and distribution of taxes, titling and registering motor vehicles and licensing drivers.

DRC – Development Review Committee.

EATS – Economic Activity Taxes. The increase in economic activity taxes or sales taxes generated by the redeveloped within a TIF area. The difference between the original sales tax revenues of the area and the new sales tax revenues after redevelopment is EATS and is proportionately used to pay on the TIF Bonds used for the redevelopment of the area. Generally, in the State of Missouri, 50% of the difference is designated for repayment.

EMPLOYEE (OR FRINGE) BENEFITS - Contributions made by a government to meet commitments or obligations for employee benefits. Included is the government's share of Social Security and various pension, life, and medical plans.

ENCUMBRANCE - The commitment of funds to purchase an item or service. To encumber funds means to set aside funds to pay future cash expenditures.

ENTERPRISE FUND ACCOUNTING – Accounting used for government operations that are financed and operated in a manner similar to business enterprises and for which preparation of an income statement is desirable.

ESCROW FUND - A fund that contains monies that only can be used to pay debt service.

EXPENDITURES - A decrease in the net financial resources of the City due to the acquisition of goods or services.

EXPENSE - Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest and other charges.

FASB – Financial Accounting Standards Board. A nongovernmental body with the authority to promulgate Generally Accepted Accounting Principles (GAAP) and reporting practices. These are published in the form of FASB Statements. Practicing CPAs are required to follow the FASB pronouncements in the accounting and financial reporting functions. The FASB is independent of other companies and professional organizations.

FEASIBILITY STUDY - A report of the financial practicality of a proposed project and financing thereof, which may include estimates of revenues that will be generated and a revenue of the physical operating, economic or engineering aspects of the proposed project.

FEDERAL HOME LOAN MORTGAGE CORPORATION (FHLMC) – publicly chartered agency that buys qualifying residential mortgages from lenders, packages them into new securities backed by those pooled mortgages, provides certain guarantees, and then resells the securities on the open market. The corporation’s stock is owned by savings institutions across the U.S. and is held in trust by the Federal Home Loan Bank System. Nicknamed “Freddie Mac,” it has created an enormous secondary market, which provides more funds for mortgage lending and allows investors to buy high yielding securities backed by federal guarantees.

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA) - publicly owned, government-sponsored corporation chartered in 1938 to purchase mortgages from lenders and resell them to investors. Nicknamed “Fannie Mae,” the corporation mostly packages mortgages backed by the Federal Housing Administration, but also sells some non-governmentally backed mortgages. These blocks are bought and sold by investors.

FEMA – Federal Emergency Management Agency

FIDUCIARY FUNDS – Funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government’s own programs. The fiduciary fund category includes pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds and agency funds. [SGAS 34]

FINANCIAL ADVISOR – A professional advisor offering financial counsel. The advisor can either earn commissions on the products they sell or they charge fees for their services and sell no products. Generally a bank, investment-banking company or independent consulting firm that advises the issuer on all financial matters pertaining to a proposed issue and is not part of the underwriting syndicate.

FINANCIAL ACCOUNTING FOUNDATION (FAF) – The institution that funds the FASB and appoints its members. Founded in 1972, the FAF is composed of nine trustees chosen by the board of directors of the American Institute of Certified Public Accountants(AICPA).

FISCAL AGENT - Also known as the Paying Agent, the bank, designated by the issuer, to pay interest and principal to the bondholder.

FINES & FORFEITURES - Revenues generated from fines and penalties levied for commission of statutory offenses and violations of City Ordinances.

FISCAL POLICY - A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investments. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

FISCAL YEAR - A 12-month period to which the annual operating budget applies. The City of Raymore operates on a fiscal calendar year basis of November 1 through October 31.

FRANCHISE FEE - A fee paid by public service utilities for use of public right-of-way to deliver their services. The City currently has franchise agreements in place for Electric, Natural Gas, Telephone, and Cable services.

FULL FAITH AND CREDIT - A pledge of a government's taxing power to repay debt obligations. The pledge of "the full faith and credit and taxing power without limitation as to rate or amount." A phrase used primarily in conjunction with General Obligation bonds to convey the pledge of utilizing all taxing powers and resources, if necessary, to pay the bondholders.

FULL-TIME EQUIVALENT POSITION (FTE) - A way to measure an employee's productivity or involvement in an activity or project. It is generally calculated as how a part-time position in an activity or project is converted to the decimal equivalent of a full-time position based on 2,080 hours of work per year. For example, a part-time clerk working 20 hours per week would be the equivalent to .5 of a full time position.

FUND - An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or government functions.

FUND BALANCES - The excess of assets over liabilities and reserves.

GAAP - Generally accepted accounting principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles. In the audit report, the CPA must indicate that the client has followed GAAP on a consistent basis.

GAAS - Generally Accepted Auditing Standards. Rules and guidelines promulgated by the AICPA's Auditing Standards Board which are followed by CPAs in the preparation and performances of financial statement audits. A CPA who does not conduct an examination in accordance with GAAS can be held in violation of the AICPA's Code of Professional Ethics and face legal action by affected parties.

GAO - General Accounting Office. An agency established to assist Congress in its oversight of the executive branch and to serve as the independent legislative auditor of the federal government.

GASB - Government Accounting Standards Board. The organization that formulates accounting standards for governmental units.

GASB 34 - The comprehensive changes in state and local government financial reporting issued by GASB in June, 1999. It required significant changes in an entity's reporting of Financial Statements and in Management's Discussion and Analysis for State and Local Governments. It requires that governmental entities present 1) government wide financial statements that are based on the accrual accounting basis and the flow of all economic resources and 2) governmental funds financial statements continue to be presented based on the modified accrual accounting basis and the flow of current financial resources.

GENERAL FUND - The fund used to account for all financial resources of the City except those required to be accounted for in a separate fund.

GENERAL OBLIGATION BOND – Municipal bonds backed by the full faith and credit (which includes the taxing and further borrowing power) of a municipality. It is repaid with the general revenue of the municipality, such as property taxes and sales taxes.

GFOA - Government Finance Officers Association. Professional organization of governmental financial personnel and associated interested individuals that provide assistance, training and guidance to governments in the areas of accounting, audit, cash management, internal controls, debt management and general finance.

GIS – Geographic Information Systems. A technology that is used to view and analyze data from a geographic perspective and is considered a piece of an organization’s overall information system framework. GIS links location to information (such as people to addresses, buildings to parcels, or streets within a network) and layers that information to give you a better understanding of how it all interrelates.

GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB) – the organization that formulates accounting standards for governmental units. It is under the auspices of the Financial Accounting Foundation.

GOVERNMENTAL FUNDS– Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue fund, debt service fund, capital projects funds, and permanent funds.

GPS – The Global Positioning System (GPS) is a satellite-based navigation system made up of a network of 24 satellites placed into orbit by the U.S. Department of Defense.

GRANT - A contribution by a government or other organization to support a specific function or operation.

HVAC – ([Heating](#), [Ventilation](#), and [Air Conditioning](#)) refers to technology of indoor or automotive environmental comfort. HVAC system design is a major subdiscipline of [mechanical engineering](#), based on the principles of [thermodynamics](#), [fluid mechanics](#), and [heat transfer](#).

INDUSTRIAL DEVELOPMENT BONDS - (IDBs) also called Industrial Revenue Bonds (IRBs). Used to finance facilities for private enterprises, water and air pollution control, ports, airports, resource-recovery plants, and housing, among others. The bonds are backed by the credit of the private corporation borrower rather than by the credit of the issuer. Also known as Conduit Bonds. Private purpose bonds are limited by federal law to \$50 times the state's population on an annual basis.

INTERFUND TRANSFERS - Transfer of resources between two funds of the same governmental unit.

INTEREST EARNINGS - Revenue derived from the investment of cash on hand during the year in securities as specified by the City investment policy.

INTERGOVERNMENTAL REVENUE - Revenue received from Federal, State or local government bodies. Includes payment from other taxing authorities such as a School District.

INTERNAL CONTROL – an integral component of an organization's management that provides reasonable assurance that the following objectives are being achieved: 1) effectiveness and

efficiency of operations; 2) reliability of financial reporting and 3) compliance with the applicable laws and regulations.

ITS – Information Technology Services..

LAPSING APPROPRIATION - An appropriation that expires after a set period of time, generally for the term of the budget year. At the end of the specified period, any unencumbered or unexpended balance lapses.

LEGAL OPINION - A written opinion from bond counsel that an issue of bonds was duly authorized and issued. The opinion usually includes the statement, "interest received thereon is exempt from federal taxes and, in certain circumstances, from state and local taxes."

LETTER OF CREDIT - A form of supplement or, in some cases, direct security for a municipal bond under which a commercial bank or private corporation guarantees payment on the bond under certain specified conditions.

LEVEL DEBT SERVICE - Principal and interest payments that, together, represent more or less equal annual payments over the life of the loan. Principal may be serial maturities or sinking fund installments.

LEVY - The imposition or collection of an assessment of a specified amount for the support of government activities. The Levy amount for the City of Raymore is \$0.4685 for the General Fund, \$0.1261 for the Park Fund and \$0.7170 for the Debt Service Fund.

LICENSES, PERMITS, & FEES - Revenues collected by the City from individuals or business concerns for rights or privileges granted by the City.

LINE ITEM BUDGET - Budget that is prepared on the basis of individual accounts of what is to be spent such as office supplies, paper supplies, or equipment maintenance.

LONG TERM DEBT - Debt that is repaid over a period of time longer than one year.

MAINTENANCE - All materials or contract expenditures used for repair and upkeep of City buildings, equipment, systems, or land.

MACA – Missouri Association of Court Administrators.

MARC – Mid-America Regional Council. Serves as the association of city and county governments and the metropolitan planning organization for the bi-state Kansas City region.

MARCIT - Mid-America Regional Council Insurance Trust. Provides insurance and loss prevention services to members of MARC.

MATERIALS & SUPPLIES - Expendable operating supplies necessary to conduct daily departmental activity.

MERP- (MIS Equipment Replacement Program) A planning tool used to set aside funds to maintain and replace machinery and information system equipment.

MODIFIED ACCRUAL ACCOUNTING - A basis of accounting in which revenues are recognized in the period in which they become both available and measurable. Expenditures are recognized in the period in which a liability is incurred.

MUNICIPAL BOND - Bonds issued by any of the 50 states, the territories and their subdivisions, counties, cities, towns, villages and school districts, agencies, such as authorities and special districts created by the states, and certain federally sponsored agencies such as local housing authorities. Historically, the interest paid on these bonds has been exempt from federal income taxes and is generally exempt from state and local taxes in the state of issuance. There are approximately \$1.3 trillion municipal bonds outstanding and they generate about \$50 billion tax-free interest income each year.

MUTCD - The Manual on Uniform Traffic Control Devices, or MUTCD defines the standards used by road managers nationwide to install and maintain traffic control devices on all public streets, highways, bikeways, and private roads open to public traffic. The MUTCD is published by the Federal Highway Administration (FHWA) under 23 Code of Federal Regulations (CFR), Part 655, Subpart F.

NACM - National Association of Court Management.

N.I.D. (Neighborhood Improvement District) - A method of financing infrastructure improvements through a process of assessing the property owners in the improvement district for the costs of the improvements.

NPDES - National Pollutant Discharge Elimination System. Part of the EPA (Environmental Protection Agency) Act that requires state and federal permitting and oversight of the City's storm sewer system.

NET ASSET VALUE (NAV)- The market value of all the bonds in a mutual fund portfolio divided by all the outstanding shares.

NET BONDED DEBT - Gross general obligation debt less self-supporting general obligation debt, housing bonds, water revenue bonds, etc..

NET INTEREST COST (NIC) - Generally speaking, issuers award competitive bond sales to the underwriter bidding the lowest NIC. It represents the average coupon rate weighted to reflect the time until repayment of principal and adjusted for the premium or discount.

NET REVENUE AVAILABLE FOR DEBT SERVICE - Usually, gross operating revenues of an enterprise less operating and maintenance expenses but exclusive of depreciation and bond principal and interest. Net revenue as thus defined is used to determine coverage on revenue bond issues.

NID - Neighborhood Improvement District, A Neighborhood Improvement District (NID) may be created in an area desiring certain public-use improvements that are paid for by special tax assessments to property owners in the area in which the improvements are made. The kinds of projects that can be financed through an NID must be for facilities used by the public, and must confer a benefit on property within the NID.

OFFICIAL STATEMENT (OS) - A document (prospectus) circulated for an issuer prior to a bond sale with salient facts regarding the proposed financing. There are two OSs, the first known as the preliminary, or "red herring" - so named not because it smells but because some of the type on its cover is printed in red - and it is supposed to be available to the investor before the sale. The final OS must be sent to the purchaser before delivery of the bonds.

OPERATING BUDGET - That portion of the annual budget that provides a financial plan for the daily operations of government. Excluded from the operating budget are capital project expenditures that are accounted for in the Capital Projects Budget portion of the annual budget.

OPERATING EXPENSES - The cost for personnel, materials and equipment required for a department to function,

OPERATING TRANSFER - A transfer of resources from one fund to another.

ORDINANCE - A formal legislative enactment by the governing body of a municipality. An ordinance has full force and effect of law within the boundaries of the municipality. All revenue raising measures such as the imposition of taxes, special assessments, or service charges require an ordinance.

ORIGINAL ISSUE DISCOUNT - Some maturities of a new bond issue that have an offering price substantially below par; the appreciation from the original price to par over the life of the bonds is treated as tax-exempt income and is not subject to capital gains tax. See also Zero Coupon Bond.

PAR VALUE - The face value or principal amount of a bond, usually \$5,000 due the holder at maturity. It has no relation to the market value. For pricing purposes it is considered 100.

PARITY BONDS -. Revenue bonds that have an equal lien on the revenues of the issuer.

PAYING AGENT - Also Fiscal Agent. Generally a bank that performs the function of paying interest and principal for the issuing body.

PREMIUM- The amount, if any, by which the price exceeds the principal amount (par value) of a bond. Its current yield will be less than its coupon rate.

PRICE TO CALL - The yield of a bond priced to the first call date rather than maturity.

PRIMARY MARKET - The new issue market. Generally has the best yield rates for the issues available.

PRINCIPAL - The face value of a bond, exclusive of interest.

PROPRIETARY FUNDS – Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

PUT BOND - A bond that can be redeemed on a date or dates prior to the stated maturity date by the bondholder. Also known as an option tender bond.

PAY-AS-YOU-GO BASIS - A financial policy whereby capital outlays are funded from currently available resources rather than from debt.

PERSONAL SERVICES - The costs associated with compensating employees for their labor, including salaries and fringe benefits.

PERFORMANCE MEASUREMENT - The quantification of an entity's efficiency or effectiveness in conducting operations for the period in review. Measurement criteria can be qualitative or quantitative in nature.

PILOTS – Payments in Lieu of Taxes or the incremental property taxes generated by the redevelopment of an area under a TIF program. The difference between the original property tax of the area and the new property tax after redevelopment is PILOTS and is used to pay on the TIF Bonds used for the redevelopment of the area.

PRIOR YEAR ENCUMBRANCES - Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation, and for which a part of the appropriations is reserved. They cease to be encumbrances when the obligations are paid or are otherwise terminated.

PROGRAM - An organized set of activities directed toward a common purpose or goal that an entity undertakes or proposes, to carry out its responsibilities. It can be an activity or set of activities that provides a particular service to the Citizens or

PROGRAM BUDGET - A method of budgeting that allocates money to the functions or activities of a government rather than to specific line items of cost.

PROGRAM MEASUREMENTS - Specific quantitative measures of work performed within a program. Measures quantity the efficiency and effectiveness of a given program.

PROPERTY TAXES - Revenues derived from the levying of taxes on real and personal property located within the City limits. Property taxes are levied according to the property's assessed value.

PROPERTY TAX RATE - The amount per \$100 of value that will be levied against all property within the City limits. The tax rate must be adopted by the City Council annually and consists of two components: The General Operating Rate and the Parks Fund Rate and the Debt Service Rate. For 2008 the rates are \$.4647 for General Operating and \$.1251 for Parks Fund and .7170 for Debt Service, or a total rate of \$1.3068. The City's maximum tax rate for general operations is \$ 1.15 per hundred dollar of value. Any rate above this requires a vote of the Citizens of Raymore. This rate was set in 1985 as part of the statewide reassessment program.

PUBLIC HEARING - That portion of City Council meetings where the Citizens may present evidence and provide information on both sides of an issue.

QUALIFIED LEGAL OPINION - Conditional affirmation of the legal basis for the bond or note issue. The average investor should avoid any but the strongest opinion by the most recognized bond approving attorneys.

RATINGS - Various alphabetical and numerical designations used by institutional investors, Wall Street underwriters, and commercial rating companies to give relative indications of bond and note creditworthiness. Standard & Poor's and Fitch Investors Service Inc. use the same system, starting with their highest rating of AAA, AA, A, BBB, BB, B, CCC, CC, C, and D for default. Moody's Investors Services uses Aaa, Aa, A, Baa, Ba, B, Caa, Ca, C, and D . Each of the services use + or - or +1 to indicate half steps in between. The top four grades are considered Investment Grade Ratings

RAYMAC - (Raymore Municipal Assistance Corporation) a corporation established to facilitate the purchase of land and facilities by the City.

REDEVELOPMENT AGENCY (Redev.) - A legislatively established subdivision of government established to revitalize blighted and economically depressed areas of a community and to promote economic growth. Tax Allocation Bonds are issued to pay the cost of land and building acquisition and their redevelopment and are repaid by the incremental increase in tax revenues produced by the increased assessed value of the area after redevelopment. Redev. Agencies may also sell Housing Mortgage Revenue Bonds to finance housing units within the area, a fixed percentage of which must be for low-cost housing.

REFUNDING BOND - The issuance of a new bond for the purpose of retiring an already outstanding bond issue.

REGISTERED BOND - A non-negotiable instrument in the name of the holder either registered as to principal or as to principal and interest.

REPO - A financial transaction in which one party "purchases" securities (primarily U.S. Government bonds) for cash and simultaneously the other party agrees to "buy" them back at some future time according to specified terms. Municipal bond and note issuers have used repos to manage cash on a short term basis. (Known formally as repurchase agreements.)

RESERVE - An account used to indicate that a portion of a fund balance is restricted to a specific purpose.

RESOLUTION - Official action of the City Council directing a specific action be taken. Resolutions are less formal than an Ordinance and have less weight of law.

RESOURCES - Total amounts available for appropriations including estimated revenues, fund transfers, and beginning fund balances.

REVENUE - Funds received by a government as a part of daily operations.

REVENUE BONDS - Bonds issued to finance public works projects, such as water and sewage systems that are paid from the revenues of the projects. These bonds do not have the full faith and credit of the municipality. A municipal bond whose debt service is payable solely from the revenues derived from operating the facilities acquired or constructed with the proceeds of the bonds.

RFB – Request for Bid.

RFP – Request for Proposal.

RFQ – Request for Qualifications.

ROW – Right of Way. The permitted right to pass over or through land owned by another. Generally, the strip of land in which facilities such as highways, railroads, utilities or other infrastructure are installed and maintained.

RSMO – Revised Statutes of the State of Missouri

SALES TAX - A tax placed on the value of goods sold within the City limits. The rate is set by a majority of the voters within the City. The tax is collected by the State of Missouri and remitted to the City each month.

SERIAL BOND - A bond of an issue that features maturities every year, annually or semiannually over a period of years, as opposed to a Term Bond, which is a large block of bonds maturing in a single year.

SECONDARY MARKET - The trading market for outstanding bonds and notes. This is an O.T.C. market, a free form negotiated method of buying and selling, usually conducted by telephone or computer. Traders buy and sell for their own inventory. As many as \$2 billion of issues trade each day.

SINKING FUND – money accumulated on a regular basis in a separate custodial account that is used to redeem debt securities.

SINKING FUND SCHEDULE - A schedule of payments required under the original revenue bond resolutions to be placed each year into a special fund, called the sinking fund, and to be used for retiring a specified portion of a term bond issue prior to maturity.

SPECIAL ASSESSMENT BOND - A bond secured by a compulsory levy of special assessments, as opposed to property taxes, made by a local unit of government on certain properties to defray the cost of local improvements and/or services that represents the specific benefit to the property owner derived from the improvement. In California these are usually 1915 Act or 1911 Act Bonds.

SOURCE OF REVENUE - Classification system whereby revenues are recorded according to the source they came from - that is, taxes, permits, interest, or other.

SRF FUND - The Missouri SRF leveraged loan program is a revolving fund established pursuant to the federal Clean Water Act of 1987. It was developed by the EIERA and the Missouri Department of Natural Resources in cooperation with the Missouri Clean Water Commission, and provides subsidized low interest rate loans to qualifying applicants to issue General Obligation and/or Revenue Bonds to secure the debt used to acquire, by purchase or construction, the needed infrastructure.

SUPPLEMENTAL APPROPRIATION - An appropriation of resources made by the City Council after the budget has been formally adopted.

SWAP - The exchange of one bond for another. Generally, the act of selling a bond to establish an income tax loss and replacing the bond with a new item of comparable value.

TAX ANTICIPATION NOTE (TAN) - A short-term obligation of a state or municipal government to finance current expenditures pending receipt of expected tax payments. TAN debt evens out the cash flow and is retired once tax revenues are received.

TAXES - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of all the people.

TAX BASE - The total value of all real and personal property within the City limits as of January 1 of each year. The assessed value of assets, investment or income streams that are subject to taxation.

TAX-EXEMPT BOND - Bonds exempt from federal income, state income, or state tax and local personal property taxes. This tax exemption results from the theory of reciprocal immunity: States do not tax instruments of the federal government and the federal government does not tax interest of securities of state and local governments.

T.I.F. (TAX INCREMENT FINANCING) - An economic tool used to finance real estate development costs within a specific area of the City. Additional property taxes generated by development within the T.I.F. area are used to finance the cost of real estate and infrastructure improvements.

TELECOMMUNICATIONS FRANCHISE TAX - A tax levied on telecommunications companies for the privilege of operating within the city limits. This tax is similar to a business license in purpose, but is calculated on the specified gross receipts of the company's activities.

TERM BOND - A large block of bonds of long maturity. They may be part of a serial Bond issue; there may be more than one term bond in an issue or a single maturity. Some are subject to a sinking fund redemption.

TDD (Transportation Development District) - A Transportation Development District may be created to act as the entity responsible for developing, improving, maintaining, or operating one or

more “projects” relative to the transportation needs of the area in which the District is located. A TDD may be created by request petition filed in the circuit court of any county partially or totally within the proposed district. There are specific rules that provide filing procedures and content requirements of TDD creating petitions.

TRUSTEE - A bank designated as the custodian of funds and official representative of bondholders. Trustees are appointed to insure compliance with the trust indenture and represents bondholders to enforce their contract with the issuer.

UNDERLYING DEBT - The general obligation bonds of smaller units of local government within a given issuer's jurisdiction.

UNDERWRITER - An agreement to purchase an issuer's unsold securities at a set price, thereby guaranteeing the issuer proceeds and a fixed borrowing cost.

UNRESERVED FUND BALANCES - That portion of a fund's balance that is not restricted to be used for a specific purpose and that is available for appropriation.

UNQUALIFIED OPINION - term used when in the auditor's judgment, that they have no reservation as to the fairness of presentation of financial statements and their conformity with GAAP.

USER FEES - The payment of a charge or fee for direct receipt of a service by the party benefiting from the service.

UTILITIES - Utilities expenditures are those incurred for gas, electric, phone, water and sewer.

VARIABLE RATE BOND - A bond whose yield is not fixed but is adjusted periodically according to a prescribed formula.

VERP - Vehicle and Equipment Replacement Program. A method by which monies are set aside in the budgetary process for the replacement of capital equipment.

YELLOW BOOK - Publication issued by the United States General Accounting Office (GAO) on governmental auditing standards. It is revised periodically to ensure current GAAP, GASB, GAAS, FASB and SAS pronouncements and standards are included.

YIELD-TO-MATURITY (YTM) - Return available taking into account the interest rate, length of time to maturity, and price paid. It is assumed that the coupon reinvestment rate for the life of the bonds will be the same as the yield-to-maturity.

ZERO-COUPON BONDS - A deep discount municipal bond on which no current interest is paid. Instead, at bond maturity, the investor receives compounded interest at a specified rate. The difference between the discount price at purchase and the accreted value at maturity is not taxed as a capital gain but is considered tax-exempt interest. Widely used for college savings bonds.



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City of Raymore, Missouri

**Capital Improvements Program
For Fiscal Year
Beginning November 1, 2015**



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CAPITAL IMPROVEMENT PROGRAM FY 2016-2020

Capital improvement programming is a guide allowing the efficient and effective use of public funds on public projects. The result of this improvement programming process is the Capital Improvement Program (CIP), a document published annually that proposes the development, modernization, or replacement of physical public projects over a five-year period. The CIP shows the arrangement of projects in a sequential order based on the schedule of priorities and assigns an estimated cost and anticipated method of financing for each project. The first year of the CIP shows specific funding and reflects projects funded during the regular budget process as the Capital Budget.

Programming capital improvements over time can promote better use of the City's limited resources and assists in the coordination of public and private development. By looking beyond the first year budget and projecting what, where, when, and how capital investments should be made, capital programming enables the City to maintain an effective level of service to the present and future population.

The Capital Improvement Program is a statement of the city's long and short-term capital improvement plans. The short-term element is stated in each year's adopted budget, the Capital Budget. The first year of the adopted CIP is incorporated into the annual operating budget as the Capital Budget. The long-term portion is presented in the City's five-year Capital Improvement Program.

GOALS OF CAPITAL IMPROVEMENT PROGRAM

The goal of the CIP is to establish a system of procedures and priorities by which to evaluate public improvement projects in terms of public safety, public need, the City's Growth Management Plan, project continuity, financial resources, the City Council vision statement, and the strategic goals for the City. The following CIP goals guide the CIP process.

1. Focus attention on and assist in the implementation of established community goals as outlined in the adopted Growth Management Plan.
2. Focus attention on and assist in the implementation of the strategic goals established by the City Council.
3. Forecast public facilities and improvements that will be needed in the near future.
4. Anticipate and project financing needs in order to maximize federal, state, and county funds.
5. Balance the needs of future land development areas in the City with the needs of existing developed areas.
6. Promote and enhance the economic development of the City of Raymore in a timely manner.
7. Balance the need of public improvements and the present financial capability of the City to provide these improvements.

8. Provide improvements in a timely and systematic manner.
9. Allow City departments to establish a methodology and priority system to continue providing efficient and effective services.
10. Provide an opportunity for citizens and interested parties to voice their requests for community improvement projects.

RESPONSIBILITY FOR THE DEVELOPMENT OF THE CIP

The following information summarizes the process used to adopt the CIP and the responsibility of each of five major groups in that process. The City Charter provides that “The City Manager shall prepare and submit to the Mayor and Council a five (5) year capital program prior to the final date for submission of the budget. The Council by resolution shall adopt the capital program with or without amendment on or before the last day of the month of the current fiscal year.”

Capital Improvement Committee — A group of key city staff representatives initiates the CIP process. The staff committee is responsible for establishing an inventory of capital needs within their respective areas, undertaking an evaluation of each project request, describing each proposed project in sufficient detail for others to understand, and, as a group, providing a preliminary ranking of each project relative to the funding cycle. Key staff involved in this group includes the Assistant City Manager, Public Works Director, Community Development Director, Finance Director, and the Parks Director.

City Manager – The Capital Improvement Committee’s recommendations are forwarded to the City Manager, who reviews the proposed program for consistency with legal requirements, previous plans, and financial viability. The City Manager then finalizes the recommendations for City Council consideration. Capital projects proposed by the Park Board are passed on to the City Council unchanged as long as they are within the funding amounts available.

Planning Commission — The Planning Commission has two primary responsibilities in the CIP process. First, the Planning Commission ensures that recommendations within the CIP are consistent with the comprehensive plan. Second, the Planning Commission takes public comment at a hearing, and serves as a recommending body to the City Council.

Public — Citizens are invited to supply input at all stages of the process, and in particular at the public hearing held by the Planning Commission as well as a second one held by the City Council.

City Council — Finally, the City Council reviews the recommended CIP based upon input from the preceding groups. This review is usually accomplished in a series of work sessions. A public hearing on the proposed CIP is held by the Council. Finally, the City Council will adopt the Capital Budget as an element of the annual operating budget and endorse the Capital Improvement Program by resolution.

PRIORITIES SETTING

The following ranking criteria are outlined in the Growth Management Plan.

1. Maintenance

Ordinary—is this project necessary to improve the quality of life, but is not essential and could be postponed to a later date?

Continuation—is this project a continuation of a preceding year’s ongoing effort and therefore worthy of a higher degree of consideration?

Imminent—is this a project that represents some threat to the public health or safety if not undertaken?

2. Redevelopment

Stabilization of Decline—a project in the original town core, heading toward physical decline, might receive a higher rating than one within a blighted area because it can be seen as eliminating a greater problem before it occurs.

New Construction—projects that encourage new construction in older areas of the community are as important, in many instances, as projects in new areas. Consequently, they should be given consideration in the programming process.

3. Public Policy Support

- Growth Management Plan — projects that serve to implement the goals of the Growth Management Plan should be given immediate consideration.
- Council Goals – Consideration should be given to projects that address adopted Council goals.
- Intergovernmental Considerations – Consideration should be given to projects that encourage intergovernmental cooperation, and/or implement federal or state mandates.
- Geographic Distribution — The CIP should be developed with an eye toward distributing projects in all areas of the city needing attention.
- Timing — It is critical to allow financing for timely projects, such as matching funds for state grants. The CIP process should be flexible and re-evaluated to accommodate such circumstances; and the availability of such funds should be factored into the rating. Private sector initiatives should be evaluated and supported with public projects so that growth is adequately served.

4. Investment Opportunities

- Term—consideration should be given to whether the implementation of a project has an immediate impact on the community.
- Characteristics of the Investment – Projects that are calculated to spur economic development should be given a high priority. Care should be taken not to spend public dollars when improvements might be constructed privately in the future, or to undertake projects that might benefit some private parties at the expense of others.
- Leverage — A project that leverages monies from other entities (grants, private investment, special assessments, etc.) might be rated more highly

than one which must stand alone; particularly if the “window of opportunity” is small and a program must be taken advantage of immediately.

- Uniqueness and/or Innovation — Some projects represent a unique opportunity to the community. These projects, then, should receive additional consideration.

5. **Debt Capacity**

- Availability—Clearly the ability of the community to fund improvements must be a consideration. Consequently, a project that utilizes currently budgeted funds should be rated higher than a project that requires a tax bond vote.
- Revenue Source—some projects may receive a higher rating because of the way they can be funded. For example, a project funded by revenue stream unique to that project may be rated more highly than one that requires general obligation debt. In some instances, some monies are obligated for specific purposes by ordinance, ballot language or bond requirements.

CIP PROJECT COST & TIMING

Proposed project costs are estimates. Near-term project costs, as well as those where design work has been done, are generally the most accurate. The timing of projects is dependent on available funding, administrative capacity, and coordination with other projects when it is beneficial to achieve cost savings and to avoid conflicts.

ORGANIZATION OF THE CIP

The City of Raymore Capital Improvement Program is composed of four major sections.

Section One — Introduction

This section includes narrative information describing the CIP and how it was developed. An overview of the excise tax 10-year road plan is provided in this section. These projects are incorporated into the other sections, but receive detailed treatment here in compliance with the excise tax process.

Section Two – Summary Information

This section provides a summary of projects, including funded amounts by year.

Section Three—Project Detail Sheets

The project detail sheets provide a descriptive narrative of the project, including a detailed breakdown of estimated cost, proposed funding, project description, and justification. The detail sheets in this section are divided into the following areas:

Buildings & Grounds
Parks & Recreation
Storm Water
Water Supply

Community Development
Sanitary Sewer
Transportation

Section Four—Projects Identified as Future Needs

This section includes a listing of projects identified by department heads. These projects have been identified as future needs of the City, for which no funding source has currently been identified.

CAPITAL FUNDS

Fund Number	FUND
05	BERP Fund
27	Park Fee In-lieu Fund
36	Transportation Fund
37	Excise Tax Fund
45	Capital Improvement Fund
46	Storm Water Sales Tax Fund
47	Park Sales Tax Fund
52	Water Tap Fund
53	Sewer Connection Fund
54	Enterprise Capital Maintenance Fund

EXCISE TAX PROJECT SUMMARY

10-YEAR ROAD PLAN

The 10-Year Road Plan lays out a plan for the use of funds accumulated in the Excise Tax Fund.

Chapter 605 of the Raymore Municipal Code provides for the collection and administration of the Excise Tax. Section 605.050, Findings, Purpose, Intent and Authority, provides:

- “New growth and development in the City has resulted, and will continue to result, in increased usage, burden and demand on the existing streets of the City, and the need for construction of new streets to add capacity and to complete the street network planned to support full-build-out of the City.” [Section 605.050.A.3]
- “The City assumes the responsibility for, and is committed to, raising revenue for the design, construction, reconstruction and repair and maintenance of adequate roads, streets and bridges necessary to serve the population of the City . . . ” [Section 605.050.A.4]
- “[The Excise Tax] is for the purpose of raising revenue, the proceeds of which shall be used for streets and related improvements throughout the City, including but not limited to the design, construction, reconstruction and improvements to streets, roads and bridges and related improvements in the City . . . ” [605.050.B.1]

While the Code language does provide that the excise tax may be used for repair and maintenance, it has historically since the tax was enacted been the City’s practice to use funds from this source to increase the capacity of the City’s road system to cope with the impacts of new development.

Last year in the FY2015 Budget, the City practice was changed to include maintenance of high volume, large capacity streets as a use for the Excise Tax Funds. The FY 2016 Capital Budget includes maintenance costs associated with this change.

Adopted FY 2016 10-Year Road Plan

For several years until FY 2012 the 10-Year Road Plan called for the construction of 163rd Street between Foxridge Drive and Kentucky Road in 2020. It has become clear, however, that given the amount of revenue that is raised from this source each year it will be more than ten years before sufficient funds are amassed in the Excise Tax Fund to allow for the project to proceed. City staff currently estimates that sufficient funds will not be amassed until FY 2027. Accordingly, no projects are currently listed in the ten-year road plan. However, the Excise Tax Fund continues to accept a transfer from the Transportation Fund in the amount of \$91,035 per year in order to amass 25% of the expected cost of this project whenever it might occur in the future.

Capital Improvement Program by Funding Source and Project - 5 Year Summary

By Fund

	2015-16	2016-17	2017-18	2018-19	2019-20
Building & Equipment Replacement Program (05)					
Park Maintenance Facility - HVAC Modifications	\$ 4,000				
City Hall Council Chambers Meeting Video Quality	\$ 65,000				
Public Works Facility Roof Repair	\$ 35,500				
City Hall Lower Level Fire Suppression Modification	\$ 45,000				
Phone System at Public Works Facility	\$ 15,000				
City Hall Mitel IP Based Phones		\$ 30,000			
Speakers & Floor Connections for Microphones	\$ 40,000				
Park Fee-in-Lieu Fund (27)					
(no projects scheduled)					
Transportation Fund (36)					
Annual Curb Replacement Program	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 300,000
Annual Street Preservation Program	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000
Annual Sidewalk Program	\$ 117,000	\$ 117,000	\$ 117,000		
58 Hwy Overlay				\$ 300,000	\$ 300,000
Sunset Lane - Bristol to Dutchman Acres	\$ 350,000				
Johnston Dr Sidewalk & Foxridge Dr Sidewalk	\$ 43,000				
Sidewalk along Stonegate Elementary - Foxridge Dr to Deer Path	\$ 25,000				
Excise Tax Fund (37)					
Maintenance of Thoroughfare Routes	\$ 224,000	\$ 155,000	\$ 125,000		
58 Hwy Overlay				\$ 300,000	\$ 300,000
Capital Improvement Fund (45)					
Municipal Circle Center	\$ 1,815,250				
Decorative Light Installation - Elm St.	\$ 12,000				
Sidewalks on Undeveloped Lots	\$ 38,400				
Initial Pre-design MAC gym	\$ 262,752				
Stormwater Sales Tax Fund (46)					
Annual Curb Replacement Program	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	
City-Wide Median Beautification	\$ 92,000				
Detention Pond Rehabilitation/Beautification Partnership		\$ 50,000			
City Hall Detention Pond		\$ 80,000			
Annex Center BMPs		\$ 80,000			
Cul-de-sac Program			\$ 100,000		
Park Sales Tax Fund (47)					
Memorial Park Improvements		\$ 150,000			
Dog Park				\$ 175,000	
Recreation Park Baseball Fields Renovation Project	\$ 225,000				
Memorial Park Playground Improvements		\$ 48,000			
ADA Access to Memorial Park Ball Fields		\$ 65,000			
Hawk Ridge Park Phase (1-d) Playground			\$ 150,000		
Hawk Ridge Park Phase (1-b) ADA Dock	\$ 45,000				
Hawk Ridge Park Phase (1-c) Restroom	\$ 90,000				
Recreation Park Ballfield Lights			\$ 80,000		
Ward Park Shelter House		\$ 6,500			
Sprayground					\$ 300,000
Recreation Park Ball Field Shade Structures	\$ 194,000				
Water Connection Fee Fund (52)					
(no projects scheduled)					
Sewer Connection Fund (53)					
(no projects scheduled)					
Enterprise Cap. Maint Fund (54)					
Sanitary Sewer Inflow and Infiltration Reduction	\$ 127,566	\$ 130,755	\$ 134,024	\$ 137,374	\$ 140,809
Owen Good Service Pump Impeller Replacement	\$ 22,000				
Total Projects by Fiscal Year	\$ 5,187,468	\$ 2,212,255	\$ 2,006,024	\$ 2,212,374	\$ 2,140,809

Fiscal Impact of Capital Expenditures on the Operating Budget and Existing Service:

By Fund

General Fund	\$ (3,225)	\$ 18,500	\$ 32,506	\$ 42,012	\$ 41,518
Park Fund	\$ 1,315	\$ 5,490	\$ 6,595	\$ 13,455	\$ 17,965
Enterprise Fund	\$ (42,000)	\$ (42,000)	\$ (42,000)	\$ (42,000)	\$ (42,000)
Total Impact	\$ (43,910)	\$ (18,010)	\$ (2,899)	\$ 13,467	\$ 17,483

City of Raymore, Missouri
Capital Improvement Program
 FY '16 thru FY '20

FUNDING SOURCE SUMMARY

Source	FY '16	FY '17	FY '18	FY '19	FY '20	Total
05 - BERP	204,500	30,000				<i>234,500</i>
36 - Transportation	1,735,000	1,317,000	1,317,000	1,500,000	1,400,000	<i>7,269,000</i>
37 - Excise Tax	224,000	155,000	125,000	300,000	300,000	<i>1,104,000</i>
45 - Capital Improvement Fund	2,128,402					<i>2,128,402</i>
46 - Storm Sales Tax	192,000	310,000	200,000	100,000		<i>802,000</i>
47 - Park Sales Tax	554,000	269,500	230,000	175,000	300,000	<i>1,528,500</i>
54 - Ent Cap Maintenance Fund	149,566	130,755	134,024	137,374	140,809	<i>692,528</i>
GRAND TOTAL	5,187,468	2,212,255	2,006,024	2,212,374	2,140,809	<i>13,758,930</i>

City of Raymore, Missouri
Capital Improvement Program
 FY '16 thru FY '20

PROJECTS BY FUNDING SOURCE

Source	Project#	Priority	FY '16	FY '17	FY '18	FY '19	FY '20	Total
05 - BERP								
Park Maintenance Facility - HVAC Modifications	15-BG-005	3	4,000					4,000
City Council Chambers Meeting Video Quality	16-BG-001	3	65,000					65,000
Public Works Facility Roof Repair	16-BG-002	2	35,500					35,500
CH Lower Level Fire Suppression Modification	16-BG-003	1	45,000					45,000
Phone System at Public Works Facility	16-BG-004	3	15,000					15,000
Speakers & Floor Connections for Microphones	16-BG-007	3	40,000					40,000
City Hall Mitel IP Based Phones	17-BG-001	n/a		30,000				30,000
05 - BERP Total			204,500	30,000				234,500
36 - Transportation								
Annual Curb Replacement Program	09-TRAN-122	2	400,000	400,000	400,000	400,000	300,000	1,900,000
Annual Street Preservation Program	09-TRAN-124	3	800,000	800,000	800,000	800,000	800,000	4,000,000
Annual Sidewalk Program	10-TRAN-117	3	117,000	117,000	117,000			351,000
Stonegate Elementary Sidewalk	16-TRAN-008	3	25,000					25,000
Johnston Dr. Sidewalk & Foxridge Dr. Sidewalk	16-TRAN-009	3	43,000					43,000
Sunset Lane Bristol to Dutchman Acres	17-TRAN-001	5	350,000					350,000
Highway 58 Overlay	19-TRAN-001	1				300,000	300,000	600,000
36 - Transportation Total			1,735,000	1,317,000	1,317,000	1,500,000	1,400,000	7,269,000
37 - Excise Tax								
Maintenance of Thoroughfare Routes	13-TRAN-001	2	224,000	155,000	125,000			504,000
Highway 58 Overlay	19-TRAN-001	1				300,000	300,000	600,000
37 - Excise Tax Total			224,000	155,000	125,000	300,000	300,000	1,104,000
45 - Capital Improvement Fund								
Municipal Circle Center	16-BG-006	3	1,815,250					1,815,250
Decorative Light Installation - Elm St.	16-CD-001	2	12,000					12,000
Initial Pre-design MAC Gym	16-PRK-006	2	262,752					262,752
Sidewalks on Undeveloped Lots	16-TRAN-007	3	38,400					38,400
45 - Capital Improvement Fund Total			2,128,402					2,128,402
46 - Storm Sales Tax								
Annual Curb Replacement Program	15-STM-001	2	100,000	100,000	100,000	100,000		400,000
City-Wide Median Beautification	16-STM-002	2	92,000					92,000
Detention Pond Rehab/Beautification Partnership	17-STM-001	3		50,000				50,000
City Hall Detention Pond	17-STM-002	3		80,000				80,000
Annex Center BMPs	17-STM-003	3		80,000				80,000
Cul-de-sac program	18-STM-001	3			100,000			100,000

Source	Project#	Priority	FY '16	FY '17	FY '18	FY '19	FY '20	Total
46 - Storm Sales Tax Total			192,000	310,000	200,000	100,000		802,000
47 - Park Sales Tax								
Memorial Park Improvements	11-PRK-003	3		150,000				150,000
Dog Park	13-PRK-005	3				175,000		175,000
Rec Park Baseball Fields Renovation Project	14-PRK-007	3	225,000					225,000
Memorial Park Playground Improvements	14-PRK-010	3		48,000				48,000
ADA Access to Memorial Park Ball Fields	14-PRK-011	3		65,000				65,000
Hawk Ridge Park Phase (I-d) Playground	14-PRK-013	3			150,000			150,000
Hawk Ridge Park Phase (I-b) ADA Dock	16-PRK-003	3	45,000					45,000
Hawk Ridge Park Phase (I-c) Restroom	16-PRK-004	3	90,000					90,000
Recreation Park Ball Field Shade Structures	16-PRK-005	3	194,000					194,000
Recreation Park Ballfield Lights	17-PRK-002	2			80,000			80,000
Ward Park Shelter House	17-PRK-003	3		6,500				6,500
Sprayground	19-PRK-001	4					300,000	300,000
47 - Park Sales Tax Total			554,000	269,500	230,000	175,000	300,000	1,528,500
54 - Ent Cap Maintenance Fund								
Sanitary Sewer Inflow & Infiltration Reduction	09-SAN-119	1	127,566	130,755	134,024	137,374	140,809	670,528
Owen Good Service Pump Impeller Replacement	16-SAN-001	2	22,000					22,000
54 - Ent Cap Maintenance Fund Total			149,566	130,755	134,024	137,374	140,809	692,528
GRAND TOTAL			5,187,468	2,212,255	2,006,024	2,212,374	2,140,809	13,758,930



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Buildings & Grounds





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City of Raymore, Missouri
Capital Improvement Program
 FY '16 thru FY '20

PROJECTS BY CATEGORY AND DEPARTMENT

Department							
Category	FY '16	FY '17	FY '18	FY '19	FY '20	Total	Future
Buildings and Grounds							
<u>Buildings</u>							
Park Maintenance Facility - HVAC Modifications	4,000					4,000	
City Council Chambers Meeting Video Quality	65,000					65,000	
Public Works Facility Roof Repair	35,500					35,500	
CH Lower Level Fire Suppression Modification	45,000					45,000	
Municipal Circle Center	1,815,250					1,815,250	
Speakers & Floor Connections for Microphones	40,000					40,000	
<i>Category Sub-Total</i>	<i>2,004,750</i>					<i>2,004,750</i>	
<u>Equipment: Miscellaneous</u>							
Phone System at Public Works Facility	15,000					15,000	
City Hall Mitel IP Based Phones		30,000				30,000	
<i>Category Sub-Total</i>	<i>15,000</i>	<i>30,000</i>				<i>45,000</i>	
Department Total:	2,019,750	30,000				2,049,750	
GRAND TOTAL	2,019,750	30,000				2,049,750	

Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Buildings and Grounds

Contact IT Director

Type Equipment

Useful Life 10 years

Category Buildings

Priority 3 Important

Status Pending

Total Project Cost: \$11,000

Project #	15-BG-005
Project Name	Park Maintenance Facility - HVAC Modifications

Report Type

Description

This project has been deferred to the 2016 budget year from last year with additional funds added to replacement of the current AC unit at the Park Maintenance Facility as well as modification and relocation of the existing building furnace.

Justification

The current system is approximately 10 years old. The system has reached the point of constant repairs. The replacement of the heat pump also requires modifications to the existing furnace to upgrade to handle the new coolant now on the market.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Equipment/Vehicles/Furnishings	4,000					4,000
Total	4,000					4,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
05 - BERP	4,000					4,000
Total	4,000					4,000

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Maintenance	-500	-500	-500	-500	-500	-2,500
Total	-500	-500	-500	-500	-500	-2,500

Capital Improvement Program

City of Raymore, Missouri

FY '16 *thru* FY '20

Department Buildings and Grounds

Contact IT Director

Project # 15-BG-005

Project Name Park Maintenance Facility - HVAC Modifications



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Buildings and Grounds

Contact IT Director

Type Improvement

Useful Life 15 years

Category Buildings

Priority 3 Important

Status Pending

Total Project Cost: \$65,000

Project # 16-BG-001
Project Name City Council Chambers Meeting Video Quality

Report Type Go Bond Consideration

Description

This project involves upgrading the current camera and video production system to reflect current technology in the Council Chambers as well as working with cable providers for enhancement of the video output for distribution to viewers.

Justification

The current system is approximately 10 years old. The system has reached the point of needing constant repairs.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Equipment/Vehicles/Furnishings	65,000					65,000
Total	65,000					65,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
05 - BERP	65,000					65,000
Total	65,000					65,000

Capital Improvement Program

City of Raymore, Missouri

FY '16 *thru* FY '20

Department Buildings and Grounds

Contact IT Director

Project # 16-BG-001

Project Name City Council Chambers Meeting Video Quality



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Buildings and Grounds

Contact Public Works Director

Project # 16-BG-002
Project Name Public Works Facility Roof Repair

Type Improvement

Useful Life 20 years

Category Buildings

Priority 2 Very Important

Status Pending

Report Type Go Bond Consideration

Total Project Cost: \$35,500

Description

This project involves repairing the existing public works facility roof.

Justification

This building experiences constant water leaks.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance	35,500					35,500
Total	35,500					35,500

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
05 - BERP	35,500					35,500
Total	35,500					35,500

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Maintenance		-100	-100	-100	-100	-400
Total		-100	-100	-100	-100	-400

Capital Improvement Program

City of Raymore, Missouri

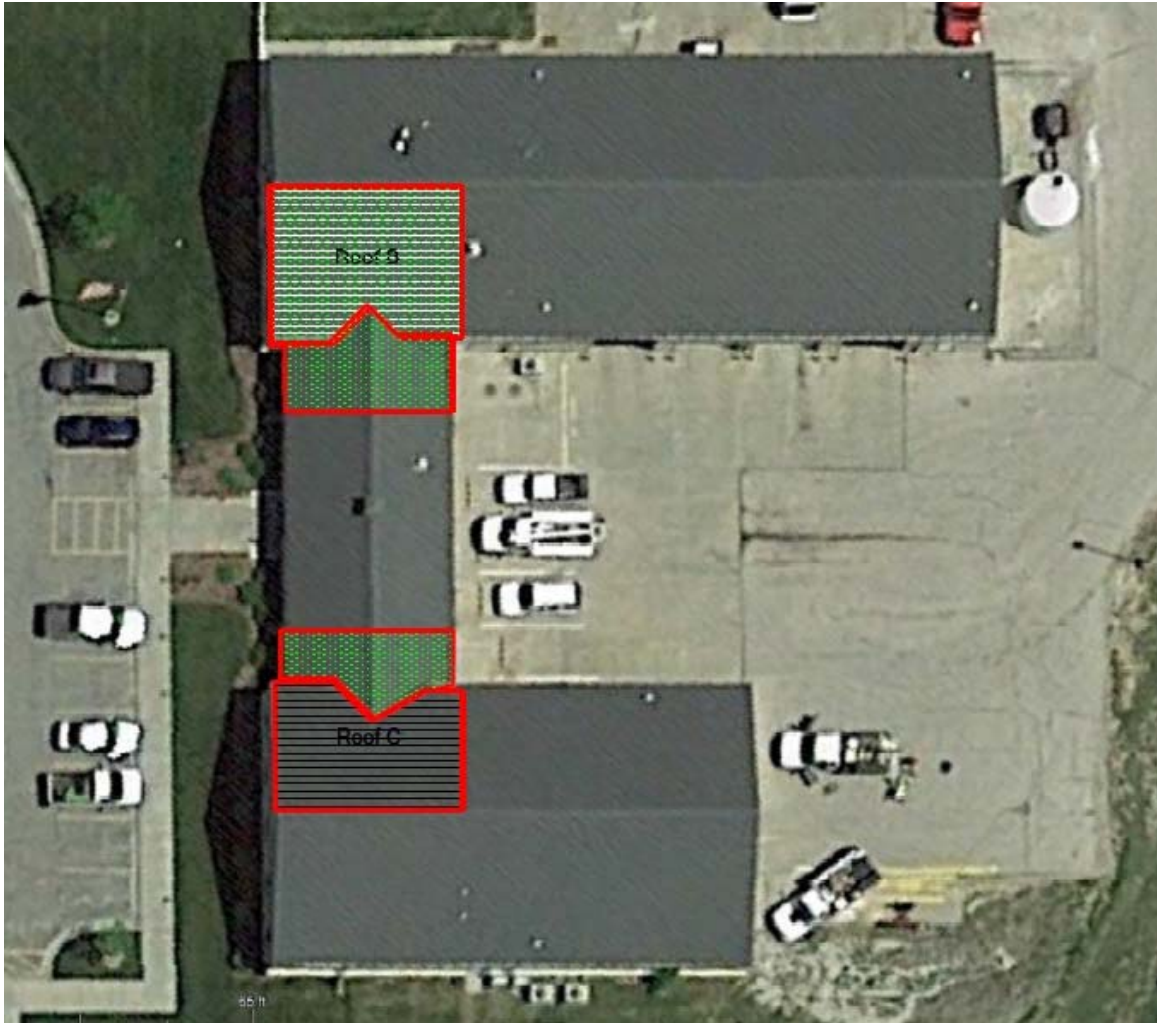
FY '16 *thru* FY '20

Department Buildings and Grounds

Contact Public Works Director

Project # 16-BG-002

Project Name Public Works Facility Roof Repair



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Buildings and Grounds

Contact Public Works Director

Project #	16-BG-003
Project Name	CH Lower Level Fire Suppression Modification

Report Type Go Bond Consideration

Type Improvement

Useful Life 20 years

Category Buildings

Priority 1 Critical

Status Pending

Total Project Cost: \$45,000

Description

This project involves changing the current sprinkler system from a wet suppression system to a dry suppression system.

Justification

The current system is not optimal for the type of records storage for which the space is used.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Equipment/Vehicles/Furnishings	45,000					45,000
Total	45,000					45,000
Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
05 - BERP	45,000					45,000
Total	45,000					45,000

Capital Improvement Program
City of Raymore, Missouri

FY '16 *thru* FY '20

Department Buildings and Grounds

Contact Public Works Director

Project # 16-BG-003

Project Name CH Lower Level Fire Suppression Modification



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Buildings and Grounds

Contact IT Director

Type Equipment

Useful Life 10 years

Category Equipment: Miscellaneous

Priority 3 Important

Status Pending

Total Project Cost: \$15,000

Project #	16-BG-004
Project Name	Phone System at Public Works Facility

Report Type Go Bond Consideration

Description

This project involves replacement of the Public Works Inter-tel telephone system with upgraded Mitel equipment or IP telephones.

Justification

The current Inter-tel system has reached the end of its useful life and the ability to provide support. Mitel will not offer any upgrades to equipment or software.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Equipment/Vehicles/Furnishings	15,000					15,000
Total	15,000					15,000
Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
05 - BERP	15,000					15,000
Total	15,000					15,000

Capital Improvement Program

City of Raymore, Missouri

FY '16 *thru* FY '20

Department Buildings and Grounds

Contact IT Director

Project # 16-BG-004

Project Name Phone System at Public Works Facility



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Buildings and Grounds

Contact Public Works Director

Type New Construction

Useful Life 50 years

Category Buildings

Priority 3 Important

Status Pending

Total Project Cost: \$1,815,250

Project #	16-BG-006
Project Name	Municipal Circle Center

Report Type

Description

This Project includes the design and construction of an annex center located on Municipal Circle that will include; community rooms for gathering space, patio, kitchen, classrooms and elements associated with an Emergency Operations Center.

Justification

The building would provide the much need community room space that was eliminated in 2011 with the facility remodeling of the Police Department. This would also create a relief at city hall for the numerous meetings for Council Chambers that overlap and have to be rescheduled.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Planning/Design	100,000					100,000
Land Acquisition	474,000					474,000
Construction/Maintenance	1,221,250					1,221,250
Equipment/Vehicles/Furnishings	20,000					20,000
Total	1,815,250					1,815,250

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
45 - Capital Improvement Fund	1,815,250					1,815,250
Total	1,815,250					1,815,250

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Maintenance		2,700	2,700	2,700	2,700	10,800
Other (Insurance, Utilities)		19,500	19,500	19,500	19,500	78,000
Total		22,200	22,200	22,200	22,200	88,800

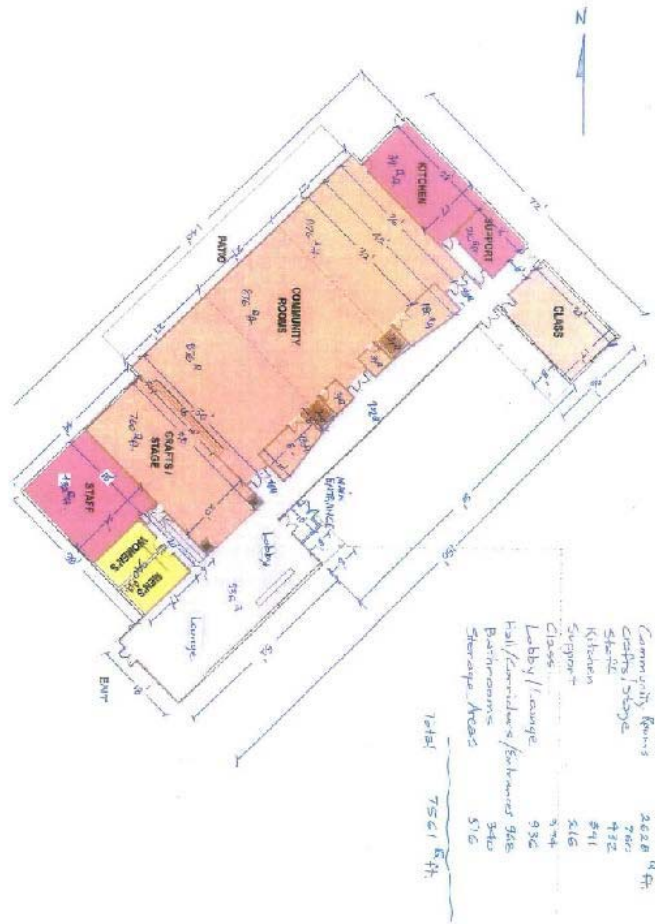
Capital Improvement Program
 City of Raymore, Missouri

FY '16 thru FY '20

Department Buildings and Grounds

Contact Public Works Director

Project # 16-BG-006
 Project Name Municipal Circle Center



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Buildings and Grounds

Contact IT Director

Type Improvement

Useful Life 15 years

Category Buildings

Priority 3 Important

Status Pending

Total Project Cost: \$40,000

Project #	16-BG-007
Project Name	Speakers & Floor Connections for Microphones

Report Type Go Bond Consideration

Description

This project involves upgrading the current speakers and adding an in floor microphone connection to be used for the any meetings away from the dais in the Council Chambers.

Justification

This eliminates the problems with the wireless microphones as well as providing additional configurations to better serve various meetings.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Equipment/Vehicles/Furnishings	40,000					40,000
Total	40,000					40,000
Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
05 - BERP	40,000					40,000
Total	40,000					40,000

Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Buildings and Grounds

Contact IT Director

Project # 16-BG-007

Project Name Speakers & Floor Connections for Microphones



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Buildings and Grounds

Contact IT Director

Type Equipment

Useful Life

Category Equipment: Miscellaneous

Priority n/a

Status Pending

Total Project Cost: \$30,000

Project #	17-BG-001
Project Name	City Hall Mitel IP Based Phones

Report Type Go Bond Consideration

Description

This project involves the replacement of Inter-tel phones with Mitel IP based phones.

Justification

The current Inter-tel phones are 12 years old. Buttons are wearing out, some handsets are failing. Wiring - With a VoIP phone system, you only use half the wiring required for a digital phone system. Digital phones require both a voice and a data cable, whereas with VoIP systems, you plug the phone into an Ethernet wall plate, and then plug a computer into the back of the phone, so there's only one cable to the desk with VoIP systems. Cost - VoIP call costs are generally lower than costs with digital phones. Moreover, the hardware required for a VoIP system is generally less expensive too.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Equipment/Vehicles/Furnishings		30,000				30,000
Total		30,000				30,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
05 - BERP		30,000				30,000
Total		30,000				30,000

Capital Improvement Program

City of Raymore, Missouri

FY '16 *thru* FY '20

Department Buildings and Grounds

Contact IT Director

Project #	17-BG-001
Project Name	City Hall Mitel IP Based Phones





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Community Development





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City of Raymore, Missouri
Capital Improvement Program
 FY '16 thru FY '20

PROJECTS BY CATEGORY AND DEPARTMENT

Department Category	FY '16	FY '17	FY '18	FY '19	FY '20	Total	Future
Community Development							
<u>Street Construction</u>							
Decorative Light Installation - Elm St.	12,000					12,000	
<i>Category Sub-Total</i>	12,000					12,000	
Department Total:	12,000					12,000	
GRAND TOTAL	12,000					12,000	

Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Community Development

Contact Public Works Director

Type Equipment

Useful Life 10 years

Category Street Construction

Priority 2 Very Important

Status Pending

Total Project Cost: \$12,000

Project #	16-CD-001
Project Name	Decorative Light Installation - Elm St.

Report Type

Description

This project involves the installation of three decorative lights along the sidewalk within the Elm Street right of way between Monroe and Franklin.

Justification

The sidewalk was installed along this right of way several years ago to create a small gathering space on the southern boundary of the Original Town area. The Original Town plan calls for decorative lighting to define the boundary. This project will complete the light installation.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance	12,000					12,000
Total	12,000					12,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
45 - Capital Improvement Fund	12,000					12,000
Total	12,000					12,000

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Other (Insurance, Utilities)	75	150	150	150	150	675
Total	75	150	150	150	150	675

Capital Improvement Program

City of Raymore, Missouri

FY '16 *thru* FY '20

Department Community Development

Contact Public Works Director

Project # 16-CD-001

Project Name Decorative Light Installation - Elm St.





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Parks & Recreation





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City of Raymore, Missouri
Capital Improvement Program
 FY '16 thru FY '20

PROJECTS BY CATEGORY AND DEPARTMENT

Department							
Category	FY '16	FY '17	FY '18	FY '19	FY '20	Total	Future
Parks & Recreation							
<u>Park Improvements</u>							
Memorial Park Improvements		150,000				150,000	
Dog Park				175,000		175,000	
Rec Park Baseball Fields Renovation Project	225,000					225,000	
Memorial Park Playground Improvements		48,000				48,000	
ADA Access to Memorial Park Ball Fields		65,000				65,000	
Hawk Ridge Park Phase (I-d) Playground			150,000			150,000	
Hawk Ridge Park Phase (I-a) Trail Construction							
Hawk Ridge Park Phase (I-b) ADA Dock	45,000					45,000	
Hawk Ridge Park Phase (I-c) Restroom	90,000					90,000	
Recreation Park Ball Field Shade Structures	194,000					194,000	
Recreation Park Ballfield Lights			80,000			80,000	
Ward Park Shelter House		6,500				6,500	
Sprayground					300,000	300,000	
Category Sub-Total	554,000	269,500	230,000	175,000	300,000	1,528,500	
<u>Unassigned</u>							
Initial Pre-design MAC Gym	262,752					262,752	
Category Sub-Total	262,752					262,752	
Department Total:	816,752	269,500	230,000	175,000	300,000	1,791,252	
GRAND TOTAL	816,752	269,500	230,000	175,000	300,000	1,791,252	

Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Parks & Recreation
Contact Parks and Recreation Director

Project # 11-PRK-003
Project Name Memorial Park Improvements

Type Maintenance
Useful Life
Category Park Improvements
Priority 3 Important
Status Pending

Report Type

Total Project Cost: \$756,105

Description

This is the final phase of a project to provide a face-lift to Memorial Park, per the 2007 Park Master Plan. Improvements will include the reconstruction of the existing trail, lighting of the sand volleyball courts, and addition of power to the west shelter.

Justification

The current trail has numerous locations where it is cracked and displaced. The trail has passed the point where normal routine maintenance can address its condition. Lighting of the sand volleyball courts will create a more user-friendly venue. Adding power to the west shelter will allow for security lighting to be added.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance		150,000				150,000
Total		150,000				150,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
47 - Park Sales Tax		150,000				150,000
Total		150,000				150,000

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Other (Insurance, Utilities)	700	900	1,500	1,500	1,500	6,100
Total	700	900	1,500	1,500	1,500	6,100

Capital Improvement Program

City of Raymore, Missouri

FY '16 *thru* FY '20

Department Parks & Recreation

Contact Parks and Recreation Director

Project # 11-PRK-003

Project Name Memorial Park Improvements



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Parks & Recreation
Contact Parks and Recreation Director

Project #	13-PRK-005
Project Name	Dog Park

Type New Construction
Useful Life 30 years
Category Park Improvements
Priority 3 Important
Status Pending

Report Type

Total Project Cost: \$175,000

Description

This project involves the construction of fencing and dog park amenities at a location to be determined. The project will involve items like the purchase of amenities, extension of water service to the site, construction of an asphalt path, construction of double gated fencing, parking lot and entrance road.

Justification

The City currently does not have an area for off leash dog activity. Citizens have indicated an interest in adding such an area to the park system. Staff is looking into the possibility of locating below the Silver Lake Dam.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance				175,000		175,000
Total				175,000		175,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
47 - Park Sales Tax				175,000		175,000
Total				175,000		175,000

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Other (Insurance, Utilities)				1,000	1,000	2,000
Staff Cost				4,800	4,800	9,600
Supplies/Materials				560	560	1,120
Total				6,360	6,360	12,720

Capital Improvement Program
City of Raymore, Missouri

FY '16 thru FY '20

Department Parks & Recreation

Contact Parks and Recreation Director

Project # 13-PRK-005

Project Name Dog Park



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Parks & Recreation
Contact Parks and Recreation Director

Project #	14-PRK-007
Project Name	Rec Park Baseball Fields Renovation Project

Type Improvement
Useful Life 15 years
Category Park Improvements
Priority 3 Important
Status Pending

Report Type

Total Project Cost: \$375,000

Description
This project involves the replacement of backstops and outfield fencing on Fields 7,9,10 & 11.

Justification
The existing backstops and outfield fencing are in poor condition. Shade structures will provide protection from the sun and foul balls.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance	225,000					225,000
Total	225,000					225,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
47 - Park Sales Tax	225,000					225,000
Total	225,000					225,000

Capital Improvement Program

City of Raymore, Missouri

FY '16 *thru* FY '20

Department Parks & Recreation

Contact Parks and Recreation Director

Project # 14-PRK-007

Project Name Rec Park Baseball Fields Renovation Project



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Parks & Recreation
Contact Parks and Recreation Director

Project # 14-PRK-010
Project Name Memorial Park Playground Improvements

Type Equipment
Useful Life 20 years
Category Park Improvements
Priority 3 Important
Status Pending

Report Type

Total Project Cost: \$48,000

Description

This project involves the construction of a safer and handicapped-accessible play structure that will replace the existing play feature in this park.

Justification

The existing equipment is not handicapped-accessible and does not meet Consumer Product Safety Commission guidelines.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Equipment/Vehicles/Furnishings		48,000				48,000
Total		48,000				48,000
Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
47 - Park Sales Tax		48,000				48,000
Total		48,000				48,000

Capital Improvement Program
City of Raymore, Missouri

FY '16 *thru* FY '20

Department Parks & Recreation

Contact Parks and Recreation Director

Project # 14-PRK-010

Project Name Memorial Park Playground Improvements



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Parks & Recreation
Contact Parks and Recreation Director

Project # 14-PRK-011
Project Name ADA Access to Memorial Park Ball Fields

Type New Construction
Useful Life 30 years
Category Park Improvements
Priority 3 Important
Status Pending

Report Type

Total Project Cost: \$65,000

Description

This project involves the construction of a concrete walkway and backstop surrounds for the Memorial Park ball fields.

Justification

The ball fields at Memorial Park do not have a path to them to allow patrons with disabilities to access them. The areas around the backstops are turf and are also not handicap-accessible.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance		65,000				65,000
Total		65,000				65,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
47 - Park Sales Tax		65,000				65,000
Total		65,000				65,000

Capital Improvement Program
City of Raymore, Missouri

FY '16 *thru* FY '20

Department Parks & Recreation

Contact Parks and Recreation Director

Project # 14-PRK-011

Project Name ADA Access to Memorial Park Ball Fields



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Parks & Recreation
Contact Parks and Recreation Director

Project # 14-PRK-013
Project Name Hawk Ridge Park Phase (I-d) Playground

Type New Construction
Useful Life
Category Park Improvements
Priority 3 Important
Status Pending

Report Type

Total Project Cost: \$150,000

Description

This project would be phase 1(d). This project involves the purchase and installation of playground equipment at Hawk Ridge Park.

Justification

This would provide the residents on the north side of 58 Hwy a playground.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance			150,000			150,000
Total			150,000			150,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
47 - Park Sales Tax			150,000			150,000
Total			150,000			150,000

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Supplies/Materials				500	500	1,000
Total				500	500	1,000

Capital Improvement Program

City of Raymore, Missouri

FY '16 *thru* FY '20

Department Parks & Recreation

Contact Parks and Recreation Director

Project # 14-PRK-013

Project Name Hawk Ridge Park Phase (I-d) Playground



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Parks & Recreation
Contact Parks and Recreation Director

Project # 15-PRK-003
Project Name Hawk Ridge Park Phase (I-a) Trail Construction

Type New Construction
Useful Life 20 years
Category Park Improvements
Priority 3 Important
Status Pending

Report Type CIP

Total Project Cost: \$160,000

Description

This project is the first project of phase 1 that will start adding amenities to the Hawk Ridge Park. A 3,225' bike/hike ADA trail will be constructed around Johnston Lake. The trail will be constructed out of concrete and will be 10' wide.

Justification

There are currently no amenities at Hawk Ridge Park. This will give the citizens a place to exercise and introduce more citizens to the park.

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Maintenance	50	100	100	100	100	450
Staff Cost	465	930	930	930	930	4,185
Supplies/Materials	100	200	200	200	200	900
Total	615	1,230	1,230	1,230	1,230	5,535

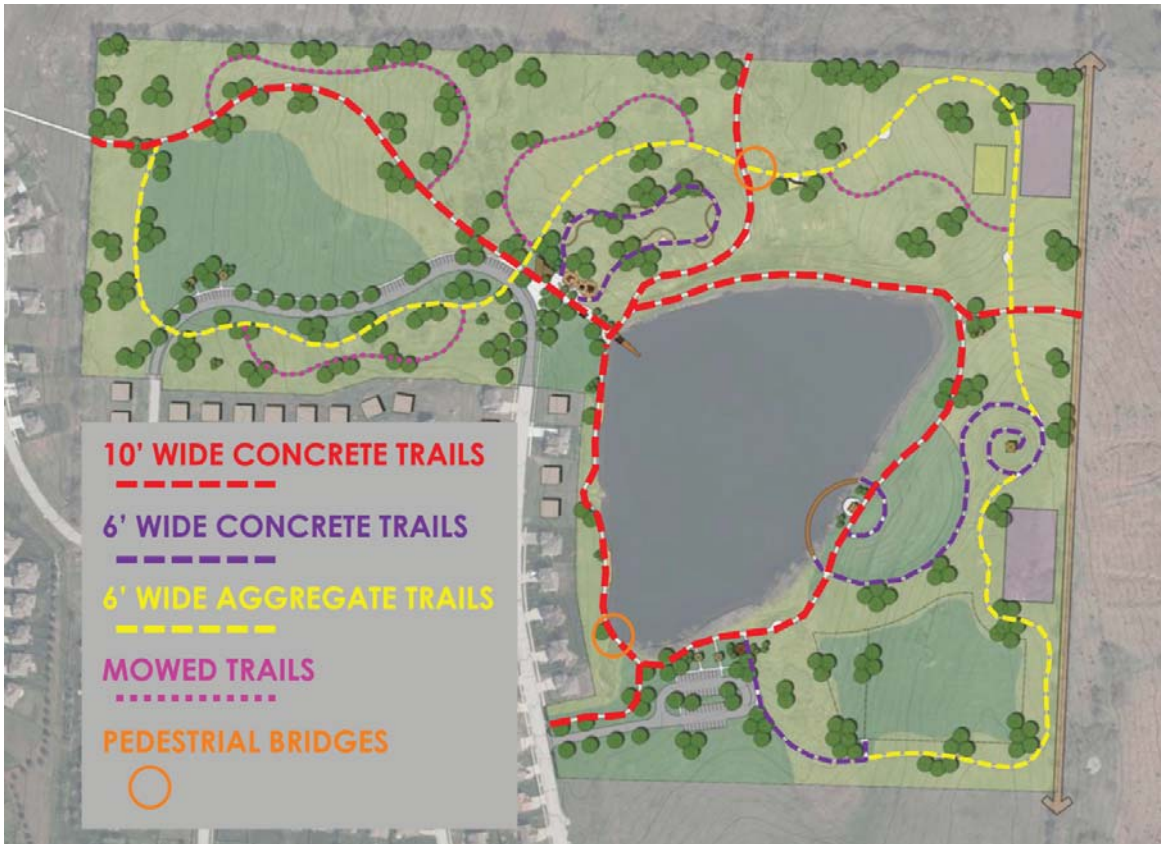
Capital Improvement Program
City of Raymore, Missouri

FY '16 *thru* FY '20

Department Parks & Recreation

Contact Parks and Recreation Director

Project # 15-PRK-003
Project Name Hawk Ridge Park Phase (I-a) Trail Construction



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Parks & Recreation
Contact Parks and Recreation Director

Project # 16-PRK-003
Project Name Hawk Ridge Park Phase (I-b) ADA Dock

Type New Construction
Useful Life 20 years
Category Park Improvements
Priority 3 Important
Status Pending

Report Type CIP

Total Project Cost: \$45,000

Description

This phase 1 project will start adding amenities to the Hawk Ridge Park. This particular project involves the purchase and installation of an ADA dock in Johnston Lake at the park.

Justification

During discussions about the master plan for Hawk Ridge Park, having a dock to fish from was mentioned several times. Having this dock be ADA accessible will allow for patrons with disabilities to utilize it also.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance	45,000					45,000
Total	45,000					45,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
47 - Park Sales Tax	45,000					45,000
Total	45,000					45,000

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Maintenance		80	80	80	80	320
Staff Cost		320	320	320	320	1,280
Total		400	400	400	400	1,600

Capital Improvement Program

City of Raymore, Missouri

FY '16 *thru* FY '20

Department Parks & Recreation

Contact Parks and Recreation Director

Project # 16-PRK-003

Project Name Hawk Ridge Park Phase (I-b) ADA Dock



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Parks & Recreation
Contact Parks and Recreation Director

Project # 16-PRK-004
Project Name Hawk Ridge Park Phase (I-c) Restroom

Type New Construction
Useful Life 20 years
Category Park Improvements
Priority 3 Important
Status Pending

Report Type CIP

Total Project Cost: \$90,000

Description

This phase 1 project will start adding amenities to the Hawk Ridge Park. This project would involve the installation of a restroom facility at the park. There is currently no water or electricity in the Park.

Justification

With a trail and a fishing dock being added to Hawk Ridge Park in 2016, there will be increased use and the need for these facilities.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance	90,000					90,000
Total	90,000					90,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
47 - Park Sales Tax	90,000					90,000
Total	90,000					90,000

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Other (Insurance, Utilities)		100	100	100	100	400
Staff Cost		2,400	2,400	2,400	2,400	9,600
Supplies/Materials		460	460	460	460	1,840
Total		2,960	2,960	2,960	2,960	11,840

Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Parks & Recreation

Contact Parks and Recreation Director

Project # 16-PRK-004

Project Name Hawk Ridge Park Phase (I-c) Restroom



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Parks & Recreation
Contact Parks and Recreation Director

Project #	16-PRK-005
Project Name	Recreation Park Ball Field Shade Structures

Type Improvement
Useful Life 15 years
Category Park Improvements
Priority 3 Important
Status Pending

Report Type

Total Project Cost: \$194,000

Description

This project would involve the installation of spectator shade structures at the Recreation Park Baseball/Softball Complex.

Justification

The shade structures will provide protection from the sun and foul balls.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance	194,000					194,000
Total	194,000					194,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
47 - Park Sales Tax	194,000					194,000
Total	194,000					194,000

Capital Improvement Program

City of Raymore, Missouri

FY '16 thru FY '20

Department Parks & Recreation

Contact Parks and Recreation Director

Project #	16-PRK-005
Project Name	Recreation Park Ball Field Shade Structures



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Parks & Recreation

Contact

Project #	16-PRK-006
Project Name	Initial Pre-design MAC Gym

Report Type

Type Study
Useful Life 5 years
Category Unassigned
Priority 2 Very Important
Status Pending

Total Project Cost: \$262,752

Description

This project involves the planning and pre-design for an activity center to replace the Park House and concept drawings to be included with the educational GO bond materials.

Justification

The Park House has deteriorated beyond the point of repair and will need to be torn down with a few years. This project is intended to look at the communities needs for the replacement facility and have plans ready prior to any future funding.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Planning/Design	262,752					262,752
Total	262,752					262,752

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
45 - Capital Improvement Fund	262,752					262,752
Total	262,752					262,752

Capital Improvement Program

City of Raymore, Missouri

FY '16 *thru* FY '20

Department Parks & Recreation

Contact

Project # 16-PRK-006

Project Name Initial Pre-design MAC Gym



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Parks & Recreation
Contact Parks and Recreation Director

Project # 17-PRK-002
Project Name Recreation Park Ballfield Lights

Type Equipment
Useful Life 20 years
Category Park Improvements
Priority 2 Very Important
Status Pending

Report Type

Total Project Cost: \$80,000

Description

This project would involve the installation of ball field lighting for fields #10 & 11.

Justification

Currently the ball fields do not have lighting. Installation of lighting would allow for evening games, expanded tournament divisions and better use of the ball fields.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance			80,000			80,000
Total			80,000			80,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
47 - Park Sales Tax			80,000			80,000
Total			80,000			80,000

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Other (Insurance, Utilities)			150	150	150	450
Total			150	150	150	450

Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Parks & Recreation

Contact Parks and Recreation Director

Project # 17-PRK-002

Project Name Recreation Park Ballfield Lights



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Parks & Recreation
Contact Parks and Recreation Director

Project # 17-PRK-003
Project Name Ward Park Shelter House

Type New Construction
Useful Life
Category Park Improvements
Priority 3 Important
Status Pending

Report Type

Total Project Cost: \$6,500

Description

This project would involve the construction of a small 10x10 shelter house over the concrete pad in the park

Justification

A Boy Scout project involved pouring the 10x10 concrete pad that is in place and 1 picnic table currently sits on it. This would provide shade for the area.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance		6,500				6,500
Total		6,500				6,500

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
47 - Park Sales Tax		6,500				6,500
Total		6,500				6,500

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Staff Cost			155	155	155	465
Supplies/Materials			200	200	200	600
Total			355	355	355	1,065

Capital Improvement Program
City of Raymore, Missouri

FY '16 *thru* FY '20

Department Parks & Recreation

Contact Parks and Recreation Director

Project # 17-PRK-003

Project Name Ward Park Shelter House



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Parks & Recreation
Contact Parks and Recreation Director

Project #	19-PRK-001
Project Name	Sprayground

Type New Construction
Useful Life
Category Park Improvements
Priority 4 Less Important
Status Pending

Report Type

Total Project Cost: \$300,000

Description
This project would involve the construction of a sprayground that has between 25-30 features. Location to be determined.

Justification
This would provide free refreshing fun for the children of Raymore during the hot days of the summer.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance					300,000	300,000
Total					300,000	300,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
47 - Park Sales Tax					300,000	300,000
Total					300,000	300,000

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Other (Insurance, Utilities)					4,000	4,000
Staff Cost					510	510
Total					4,510	4,510

Capital Improvement Program
City of Raymore, Missouri

FY '16 thru FY '20

Department Parks & Recreation

Contact Parks and Recreation Director

Project # 19-PRK-001

Project Name Sprayground





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Sanitary Sewer





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City of Raymore, Missouri
Capital Improvement Program
 FY '16 thru FY '20

PROJECTS BY CATEGORY AND DEPARTMENT

Department Category	FY '16	FY '17	FY '18	FY '19	FY '20	Total	Future
Sanitary Sewer							
<i>Wastewater</i>							
Sanitary Sewer Inflow & Infiltration Reduction	127,566	130,755	134,024	137,374	140,809	670,528	
Owen Good Service Pump Impeller Replacement	22,000					22,000	
<i>Category Sub-Total</i>	<i>149,566</i>	<i>130,755</i>	<i>134,024</i>	<i>137,374</i>	<i>140,809</i>	<i>692,528</i>	
Department Total:	149,566	130,755	134,024	137,374	140,809	692,528	
GRAND TOTAL	149,566	130,755	134,024	137,374	140,809	692,528	

Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Sanitary Sewer
Contact Public Works Director
Type Maintenance
Useful Life 50 years
Category Wastewater
Priority 1 Critical
Status Pending

Project # 09-SAN-119
Project Name Sanitary Sewer Inflow & Infiltration Reduction

Report Type CIP

Total Project Cost: \$1,581,179

Description

This project involves relining of sewer mains, sealing of manholes and other actions to eliminate the infiltration of clean water entering the sanitary sewer system. In FY 2016, efforts will be focused in subdivisions south of Lucy Webb Road and west of Madison Street.

Justification

Clean water entering the sanitary sewer system results in increased costs due to the need to have larger pump stations and having pumps run more often than necessary, thereby increasing utility costs. In addition, the increased inflow/infiltration increases treatment costs for treatment by the Little Blue Valley Sewer District (LBVSD). The City has committed to LBVSD to make substantial efforts to reduce inflow and infiltration. The 2004 Sanitary Sewer Master Plan identified areas of significant inflow and infiltration throughout the city. This project will continue the City's longstanding annual program to alleviate inflow and infiltration in identified areas.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance	127,566	130,755	134,024	137,374	140,809	670,528
Total	127,566	130,755	134,024	137,374	140,809	670,528

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
54 - Ent Cap Maintenance Fund	127,566	130,755	134,024	137,374	140,809	670,528
Total	127,566	130,755	134,024	137,374	140,809	670,528

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Maintenance	-30,000	-30,000	-30,000	-30,000	-30,000	-150,000
Total	-30,000	-30,000	-30,000	-30,000	-30,000	-150,000

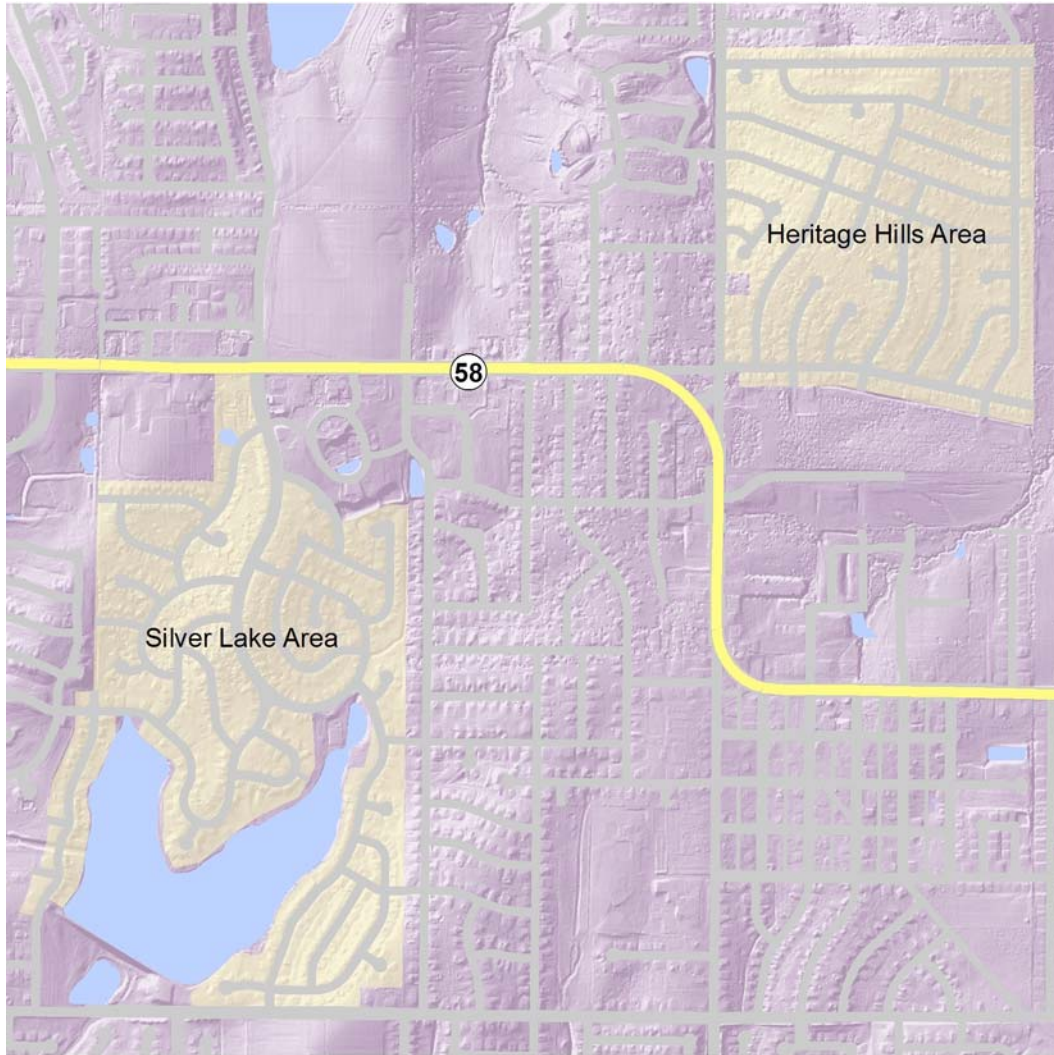
Capital Improvement Program
City of Raymore, Missouri

FY '16 thru FY '20

Department Sanitary Sewer

Contact Public Works Director

Project #	09-SAN-119
Project Name	Sanitary Sewer Inflow & Infiltration Reduction



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Sanitary Sewer
Contact Public Works Director

Project # 16-SAN-001
Project Name Owen Good Service Pump Impeller Replacement

Type Improvement
Useful Life 15 years
Category Wastewater
Priority 2 Very Important
Status Pending

Report Type CIP

Total Project Cost: \$22,000

Description

The project calls for the replacement of the impellers for the existing sanitary sewer pump, that have reached the end of their useful life.

Justification

The equipment has surpassed the end of its useful service life. Over the past three years maintenance and repair costs have averaged \$15,000 per year.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Equipment/Vehicles/Furnishings	22,000					22,000
Total	22,000					22,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
54 - Ent Cap Maintenance Fund	22,000					22,000
Total	22,000					22,000

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Maintenance	-12,000	-12,000	-12,000	-12,000	-12,000	-60,000
Total	-12,000	-12,000	-12,000	-12,000	-12,000	-60,000

Capital Improvement Program
City of Raymore, Missouri

FY '16 *thru* FY '20

Department Sanitary Sewer

Contact Public Works Director

Project # 16-SAN-001

Project Name Owen Good Service Pump Impeller Replacement





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Storm Water





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City of Raymore, Missouri
Capital Improvement Program
 FY '16 thru FY '20

PROJECTS BY CATEGORY AND DEPARTMENT

Department Category	FY '16	FY '17	FY '18	FY '19	FY '20	Total	Future
Storm Water							
<u>Storm Sewer/Drainage</u>							
Annual Curb Replacement Program	100,000	100,000	100,000	100,000		400,000	
City-Wide Median Beautification	92,000					92,000	
Detention Pond Rehab/Beautification Partnership		50,000				50,000	
City Hall Detention Pond		80,000				80,000	
Annex Center BMPs		80,000				80,000	
Cul-de-sac program			100,000			100,000	
Category Sub-Total	<i>192,000</i>	<i>310,000</i>	<i>200,000</i>	<i>100,000</i>		<i>802,000</i>	
Department Total:	192,000	310,000	200,000	100,000		802,000	
GRAND TOTAL	192,000	310,000	200,000	100,000		802,000	

Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Storm Water
Contact Public Works Director
Type Improvement
Useful Life 50 years
Category Storm Sewer/Drainage
Priority 2 Very Important
Status Pending

Project # 15-STM-001
Project Name Annual Curb Replacement Program

Report Type CIP

Total Project Cost: \$500,000

Description

The City is in the midst of a multi-year program to address curb deterioration. The proposed FY 2016 and future funding from both the Transportation and Storm Water Funds will provide for removal and replacement of approximately 20,000 feet of curb and gutter at various locations each year.

Justification

The concrete curb and gutter has deteriorated in many areas throughout the City. In 2012, Engineering staff completed a condition survey of curb and gutter throughout the city and that survey is being updated during the summer and fall of 2015. The cost of the replacement program is being borne by both the Storm Water and Transportation Funds in recognition of the fact that curbs serve both as a road support device and as a storm water conveyance measure.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance	100,000	100,000	100,000	100,000		400,000
Total	100,000	100,000	100,000	100,000		400,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
46 - Storm Sales Tax	100,000	100,000	100,000	100,000		400,000
Total	100,000	100,000	100,000	100,000		400,000

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Maintenance	-750	-750	-750	-750	-750	-3,750
Total	-750	-750	-750	-750	-750	-3,750

Capital Improvement Program

City of Raymore, Missouri

FY '16 *thru* FY '20

Department Storm Water

Contact Public Works Director

Project # 15-STM-001

Project Name Annual Curb Replacement Program



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Storm Water
Contact Public Works Director
Type Improvement
Useful Life 20 years
Category Storm Sewer/Drainage
Priority 2 Very Important
Status Pending

Project # 16-STM-002
Project Name City-Wide Median Beautification

Report Type

Total Project Cost: \$92,000

Description

This project involves modification to existing decorative islands throughout the City to provide water quality improvements.

Justification

There are a number of medians and islands throughout the City with no known party responsible for the maintenance. The purpose of this project is for the City to take over maintenance of these areas.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance	92,000					92,000
Total	92,000					92,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
46 - Storm Sales Tax	92,000					92,000
Total	92,000					92,000

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Staff Cost			10,000	10,000	10,000	30,000
Total			10,000	10,000	10,000	30,000

Capital Improvement Program

City of Raymore, Missouri

FY '16 *thru* FY '20

Department Storm Water

Contact Public Works Director

Project # 16-STM-002

Project Name City-Wide Median Beautification



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Storm Water
Contact Public Works Director

Project # 17-STM-001
Project Name Detention Pond Rehab/Beautification Partnership

Type Improvement
Useful Life 20 years
Category Storm Sewer/Drainage
Priority 3 Important
Status Pending

Report Type

Total Project Cost: \$50,000

Description

This project involves the pilot of a program to modify an existing detention pond to proper EPA standards and provide education and training to the landowner to cover the proper annual maintenance.

Justification

There are a number of detention ponds throughout the City that have become overgrown with vegetation.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance		50,000				50,000
Total		50,000				50,000
Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
46 - Storm Sales Tax		50,000				50,000
Total		50,000				50,000

Capital Improvement Program

City of Raymore, Missouri

FY '16 *thru* FY '20

Department Storm Water

Contact Public Works Director

Project # 17-STM-001

Project Name Detention Pond Rehab/Beautification Partnership



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Storm Water
Contact Public Works Director
Type Improvement
Useful Life 20 years
Category Storm Sewer/Drainage
Priority 3 Important
Status Pending

Project #	17-STM-002
Project Name	City Hall Detention Pond

Report Type

Total Project Cost: \$80,000

Description

This project involves the modification of the existing detention pond to proper EPA standards and the creation of a proper annual maintenance program.

Justification

The City Hall detention pond has become overgrown with vegetation. The purpose of this project is for the City to upgrade the existing detention pond and make the necessary adjustments that would allow the pond to be a wet detention pond as originally intended.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Planning/Design		20,000				20,000
Construction/Maintenance		60,000				60,000
Total		80,000				80,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
46 - Storm Sales Tax		80,000				80,000
Total		80,000				80,000

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Staff Cost			2,000	2,000	2,000	6,000
Total			2,000	2,000	2,000	6,000

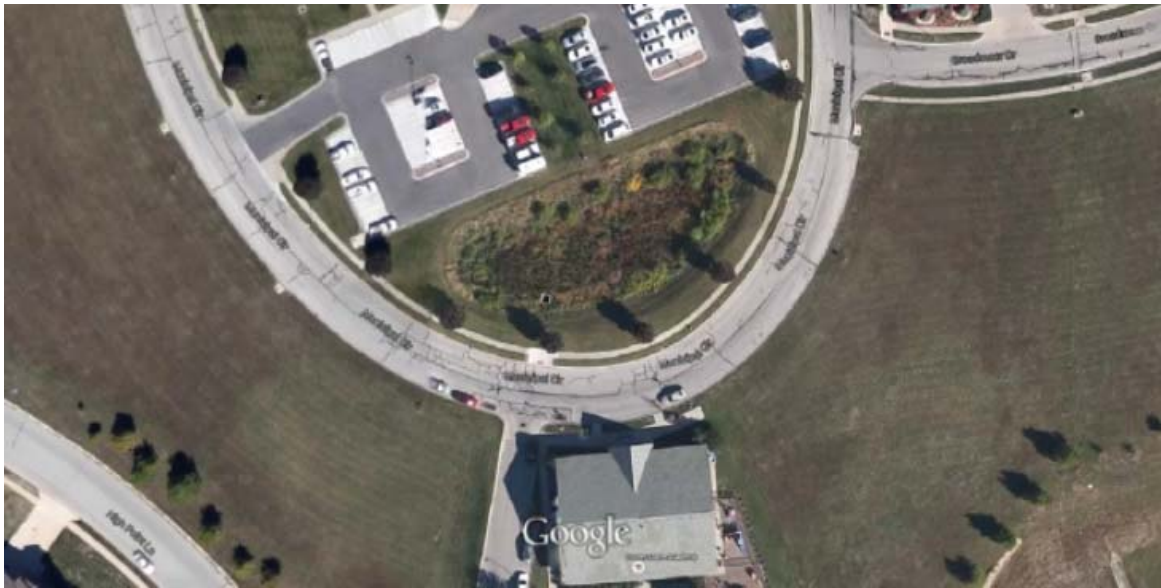
Capital Improvement Program
City of Raymore, Missouri

FY '16 *thru* FY '20

Department Storm Water

Contact Public Works Director

Project #	17-STM-002
Project Name	City Hall Detention Pond



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Storm Water
Contact Public Works Director
Type Improvement
Useful Life 20 years
Category Storm Sewer/Drainage
Priority 3 Important
Status Pending

Project # 17-STM-003
Project Name Annex Center BMPs

Report Type

Total Project Cost: \$80,000

Description

This project involves the creation and implementation of BMPs (Best Management Practices) for the storm water detention areas associated with the Annex Center property.

Justification

The primary purpose of using BMPs is to protect beneficial uses of water resources through the reduction of pollutant loads and concentrations, and through reduction of discharges (volumetric flow rates) causing stream channel erosion.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance		80,000				80,000
Total		80,000				80,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
46 - Storm Sales Tax		80,000				80,000
Total		80,000				80,000

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Staff Cost			2,000	2,000	2,000	6,000
Total			2,000	2,000	2,000	6,000

Capital Improvement Program
City of Raymore, Missouri

FY '16 *thru* FY '20

Department Storm Water
Contact Public Works Director

Project #	17-STM-003
Project Name	Annex Center BMPs

Examples of BMPs (Best Management Practices)



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Storm Water
Contact Public Works Director
Type Improvement
Useful Life 20 years
Category Storm Sewer/Drainage
Priority 3 Important
Status Pending

Project # 18-STM-001
Project Name Cul-de-sac program

Report Type

Total Project Cost: \$100,000

Description

This project involves a pilot program to modify several cul-de-sacs to include an island raingarden.

Justification

There are a number of cul-de-sacs throughout the City that have a considerable amount of asphalt with no center island.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance			100,000			100,000
Total			100,000			100,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
46 - Storm Sales Tax			100,000			100,000
Total			100,000			100,000

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Staff Cost				10,000	10,000	20,000
Total				10,000	10,000	20,000

Project #	18-STM-001
Project Name	Cul-de-sac program

Example of Retrofit





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Transportation





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City of Raymore, Missouri
Capital Improvement Program
 FY '16 thru FY '20

PROJECTS BY CATEGORY AND DEPARTMENT

Department Category	FY '16	FY '17	FY '18	FY '19	FY '20	Total	Future
Transportation							
<u>Street Construction</u>							
Annual Sidewalk Program	117,000	117,000	117,000			351,000	
Maintenance of Thoroughfare Routes	224,000	155,000	125,000			504,000	
Sidewalks on Undeveloped Lots	38,400					38,400	
Stonegate Elementary Sidewalk	25,000					25,000	
Johnston Dr. Sidewalk & Foxridge Dr. Sidewalk	43,000					43,000	
Sunset Lane Bristol to Dutchman Acres	350,000					350,000	
Category Sub-Total	797,400	272,000	242,000			1,311,400	
<u>Street Paving</u>							
Annual Street Preservation Program	800,000	800,000	800,000	800,000	800,000	4,000,000	
Highway 58 Overlay				600,000	600,000	1,200,000	
Category Sub-Total	800,000	800,000	800,000	1,400,000	1,400,000	5,200,000	
<u>Street Reconstruction</u>							
Annual Curb Replacement Program	400,000	400,000	400,000	400,000	300,000	1,900,000	
Category Sub-Total	400,000	400,000	400,000	400,000	300,000	1,900,000	
Department Total:	1,997,400	1,472,000	1,442,000	1,800,000	1,700,000	8,411,400	
GRAND TOTAL	1,997,400	1,472,000	1,442,000	1,800,000	1,700,000	8,411,400	

Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Transportation
Contact Public Works Director
Type Improvement
Useful Life 50 years
Category Street Reconstruction
Priority 2 Very Important
Status Pending

Project # 09-TRAN-122
Project Name Annual Curb Replacement Program

Report Type CIP

Total Project Cost: \$3,517,612

Description

The City is in the midst of a multi-year program to address curb deterioration. The proposed FY 2016 and future funding from both the Transportation and Storm Water Funds will provide for removal and replacement of approximately 20,000 feet of curb and gutter at various locations each year.

Justification

The concrete curb and gutter has deteriorated in many areas throughout the City. In 2012, Engineering staff completed a condition survey of curb and gutter throughout the city and that survey is being updated during the summer and fall of 2015. The cost of the replacement program is being borne by both the Storm Water and Transportation Funds in recognition of the fact that curbs serve both as a road support device and as a storm water conveyance measure.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance	400,000	400,000	400,000	400,000	300,000	1,900,000
Total	400,000	400,000	400,000	400,000	300,000	1,900,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
36 - Transportation	400,000	400,000	400,000	400,000	300,000	1,900,000
Total	400,000	400,000	400,000	400,000	300,000	1,900,000

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Maintenance	-750	-750	-750	-750	-750	-3,750
Total	-750	-750	-750	-750	-750	-3,750

Capital Improvement Program

City of Raymore, Missouri

FY '16 *thru* FY '20

Department Transportation

Contact Public Works Director

Project # 09-TRAN-122

Project Name Annual Curb Replacement Program



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Transportation
Contact Public Works Director
Type Maintenance
Useful Life 10 years
Category Street Paving
Priority 3 Important
Status Pending

Project # 09-TRAN-124
Project Name Annual Street Preservation Program

Report Type CIP

Total Project Cost: \$7,838,481

Description

Street Preservation involves taking actions to preserve the local street network, which may include milling of streets and overlaying it with several inches of pavement, micropaving, chip/sealing, and crack sealing. This occurs in various locations around the City, approved by the City Council on an annual basis.

Justification

The City's Comprehensive Pavement Management program outlines a regular maintenance schedule for the street network in order to maintain the network in "good" condition or better. In June of 2014, staff outlined a plan to address streets in the city that were beginning to fall into the "poor" category according to the Pavement Management Program and received Council approval to include the plan in the 2015 capital budget and suspend the normal street preservation program for one year. Since that time and with the removal of the project "Maintenance of Thoroughfare Routes" from the Transportation Fund into the Excise Tax Fund, additional funding can be utilized to address the normal street preservation program up to an amount of \$150,000.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance	800,000	800,000	800,000	800,000	800,000	4,000,000
Total	800,000	800,000	800,000	800,000	800,000	4,000,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
36 - Transportation	800,000	800,000	800,000	800,000	800,000	4,000,000
Total	800,000	800,000	800,000	800,000	800,000	4,000,000

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Supplies/Materials	-1,300	-1,300	-1,300	-1,300	-1,300	-6,500
Total	-1,300	-1,300	-1,300	-1,300	-1,300	-6,500

Capital Improvement Program
City of Raymore, Missouri

FY '16 *thru* FY '20

Department Transportation

Contact Public Works Director

Project #	09-TRAN-124
Project Name	Annual Street Preservation Program



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Transportation
Contact Public Works Director

Project # 10-TRAN-117
Project Name Annual Sidewalk Program

Type Improvement
Useful Life 30 years
Category Street Construction
Priority 3 Important
Status Pending

Report Type CIP

Total Project Cost: \$2,333,722

Description

This project involves installation of sidewalk on streets that do not currently have sidewalks on either side of the street. Exact locations for installation are approved each year as part of a long-term program.

Justification

Many of the older neighborhoods in Raymore are lacking any type of pedestrian system. A long-term sidewalk program is in place to install sidewalks on streets that do not currently have sidewalks on either side of the street.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Planning/Design	11,000	11,000	11,000			33,000
Construction/Maintenance	100,000	100,000	100,000			300,000
Admin/Inspection	6,000	6,000	6,000			18,000
Total	117,000	117,000	117,000			351,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
36 - Transportation	117,000	117,000	117,000			351,000
Total	117,000	117,000	117,000			351,000

Capital Improvement Program
City of Raymore, Missouri

FY '16 *thru* FY '20

Department Transportation

Contact Public Works Director

Project #	10-TRAN-117
Project Name	Annual Sidewalk Program



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Transportation
Contact Public Works Director

Project # 13-TRAN-001
Project Name Maintenance of Thoroughfare Routes

Type Maintenance
Useful Life 6 years
Category Street Construction
Priority 2 Very Important
Status Pending

Report Type

Total Project Cost: \$888,000

Description

This project involves micro-surfacing collector and arterial roads on a regular six-year cycle. In FY 2016 this will entail 58 Highway Dean Ave to J Highway.

Justification

The City's Comprehensive Pavement Management Program recommends that collector and arterial streets receive surface treatments on a regular basis to preserve the integrity of the pavement and increase service life.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance	224,000	155,000	125,000			504,000
Total	224,000	155,000	125,000			504,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
37 - Excise Tax	224,000	155,000	125,000			504,000
Total	224,000	155,000	125,000			504,000

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Maintenance		-750	-750	-750	-750	-3,000
Total		-750	-750	-750	-750	-3,000

Capital Improvement Program

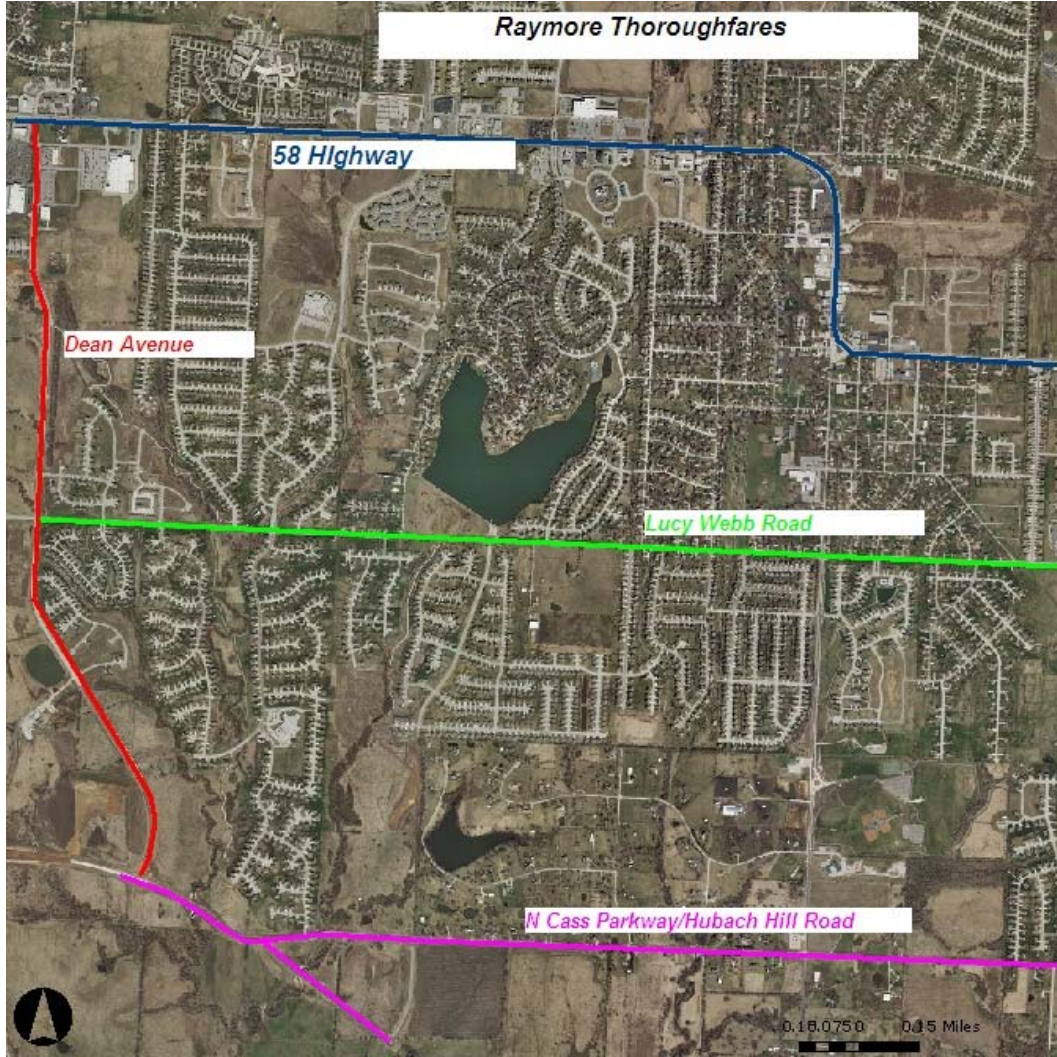
City of Raymore, Missouri

FY '16 *thru* FY '20

Department Transportation

Contact Public Works Director

Project # 13-TRAN-001
Project Name Maintenance of Thoroughfare Routes



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Transportation
Contact Public Works Director

Project # 16-TRAN-007
Project Name Sidewalks on Undeveloped Lots

Type New Construction
Useful Life 50 years
Category Street Construction
Priority 3 Important
Status Pending

Report Type

Total Project Cost: \$38,400

Description

This project involves the installation of a sidewalks on undeveloped lots approved each year by the City Council.

Justification

There are numerous lots throughout the City that do not have building taking place on them creating a gap in the sidewalk connectivity. The owners of the lots are given notice and time to complete the work themselves, if they are not completed by the deadline, the City contracts the work and bills the landowner.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance	38,400					38,400
Total	38,400					38,400

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
45 - Capital Improvement Fund	38,400					38,400
Total	38,400					38,400

Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Transportation

Contact Public Works Director

Project # 16-TRAN-007

Project Name Sidewalks on Undeveloped Lots



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Transportation
Contact Public Works Director

Project # 16-TRAN-008
Project Name Stonegate Elementary Sidewalk

Type New Construction
Useful Life 50 years
Category Street Construction
Priority 3 Important
Status Pending

Report Type

Total Project Cost: \$25,000

Description

This project involves the installation of a sidewalk along Stonegate Elementary from Foxridge Drive to Deer Path.

Justification

The installation of these segments is a continuation of the city's commitment to providing connectivity as well as safe routes to schools.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance	25,000					25,000
Total	25,000					25,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
36 - Transportation	25,000					25,000
Total	25,000					25,000

Capital Improvement Program
City of Raymore, Missouri

FY '16 thru FY '20

Department Transportation

Contact Public Works Director

Project #	16-TRAN-008
Project Name	Stonegate Elementary Sidewalk



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Transportation
Contact Public Works Director

Project # 16-TRAN-009
Project Name Johnston Dr. Sidewalk & Foxridge Dr. Sidewalk

Type New Construction
Useful Life 50 years
Category Street Construction
Priority 3 Important
Status Pending

Report Type

Total Project Cost: \$43,000

Description

This project involves the installation of a sidewalk on Johnston Drive from Remington Plaza to Kaycee Drive, and Foxridge Drive from 58 Hwy to Granada.

Justification

The installation of these segments is a continuation of the city's commitment to providing connectivity.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance	43,000					43,000
Total	43,000					43,000
Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
36 - Transportation	43,000					43,000
Total	43,000					43,000

Capital Improvement Program
City of Raymore, Missouri

FY '16 thru FY '20

Department Transportation
Contact Public Works Director

Project # 16-TRAN-009
Project Name Johnston Dr. Sidewalk & Foxridge Dr. Sidewalk



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Transportation
Contact Public Works Director
Type New Construction
Useful Life 20 years
Category Street Construction
Priority 5 Future Consideration
Status Pending

Project # 17-TRAN-001
Project Name Sunset Lane Bristol to Dutchman Acres

Report Type Go Bond Consideration

Total Project Cost: \$350,000

Description

This project involves the extension of Sunset Drive from southern terminus to Dutchman Acres. The 2012 Citizen Survey indicated difficulty with North South travel through the city. This project will fill a gap and provide a North South connection from 58 highway to Hubach Hill Road.

Justification

The 2012 Citizen Survey indicated difficulty with north south travel through the City. Sunset Drive is identified on the transportation master plan as a collector street that will extend from 163rd St, to Hubach Hill Road. This project will fill a gap within a developed area of the City and provide a north south connection from 58 Highway to Hubach Hill Road.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Land Acquisition	75,000					75,000
Construction/Maintenance	275,000					275,000
Total	350,000					350,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
36 - Transportation	350,000					350,000
Total	350,000					350,000

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Maintenance		300	306	312	318	1,236
Total		300	306	312	318	1,236

Capital Improvement Program

City of Raymore, Missouri

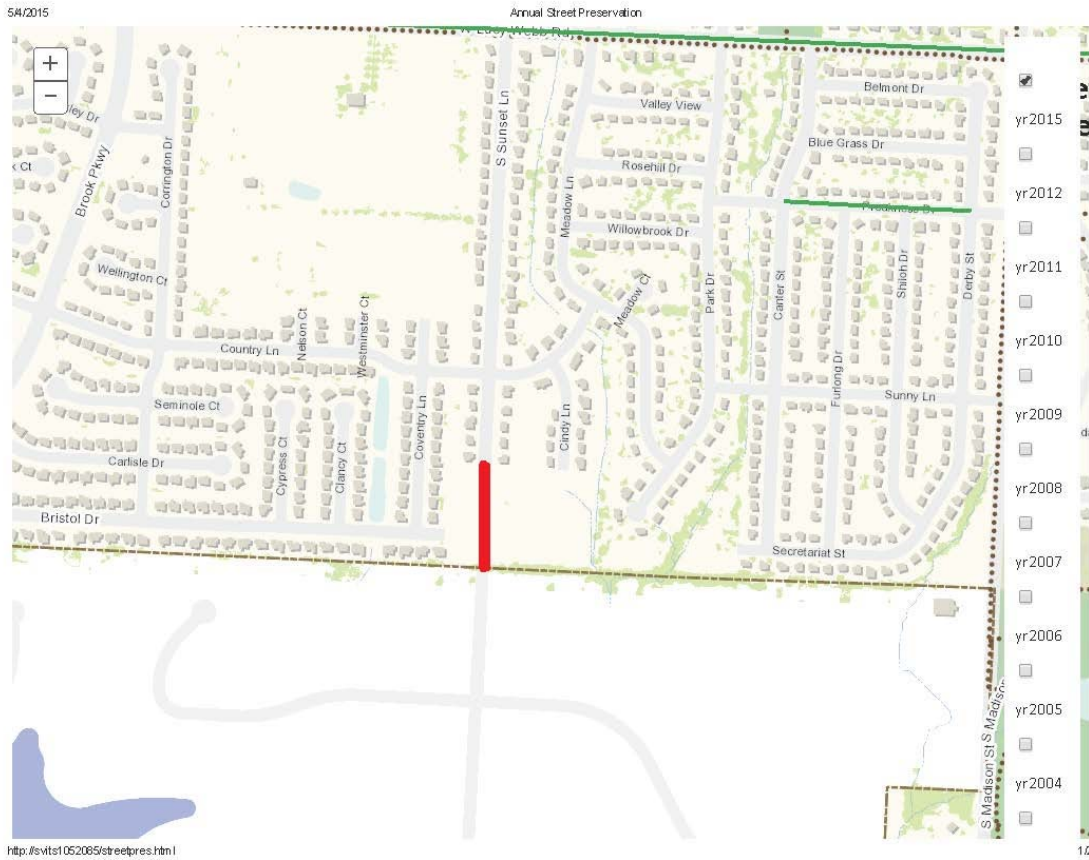
FY '16 *thru* FY '20

Department Transportation

Contact Public Works Director

Project # 17-TRAN-001

Project Name Sunset Lane Bristol to Dutchman Acres



Capital Improvement Program

FY '16 *thru* FY '20

City of Raymore, Missouri

Department Transportation
Contact Public Works Director
Type Maintenance
Useful Life 10 years
Category Street Paving
Priority 1 Critical
Status Pending

Project # 19-TRAN-001
Project Name Highway 58 Overlay

Report Type CIP

Total Project Cost: \$1,200,000

Description

This project will involve removal and replacement of the existing pavement surface from Dean Avenue to J Highway.

Justification

In 2000 the City accepted maintenance responsibility for Highway 58 from the west City limit to Prairie Lane. As a result, preventative maintenance must be planned for this section of major arterial to extend its design life and service the community. In 2006, the segment from J Highway to Prairie Lane was rehabilitated. The City received American Recovery and Reinvestment (ARRA) funds to mill and overlay 58 Highway from Dean Ave to J Highway in 2009 & 2010. The purpose of a long term (10-year) maintenance plan for major arterials is to improve the condition of the roadway at certain intervals to optimize the dollars spent.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance				600,000	600,000	1,200,000
Total				600,000	600,000	1,200,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
36 - Transportation				300,000	300,000	600,000
37 - Excise Tax				300,000	300,000	600,000
Total				600,000	600,000	1,200,000

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Maintenance				-500	-1,000	-1,500
Total				-500	-1,000	-1,500

Capital Improvement Program

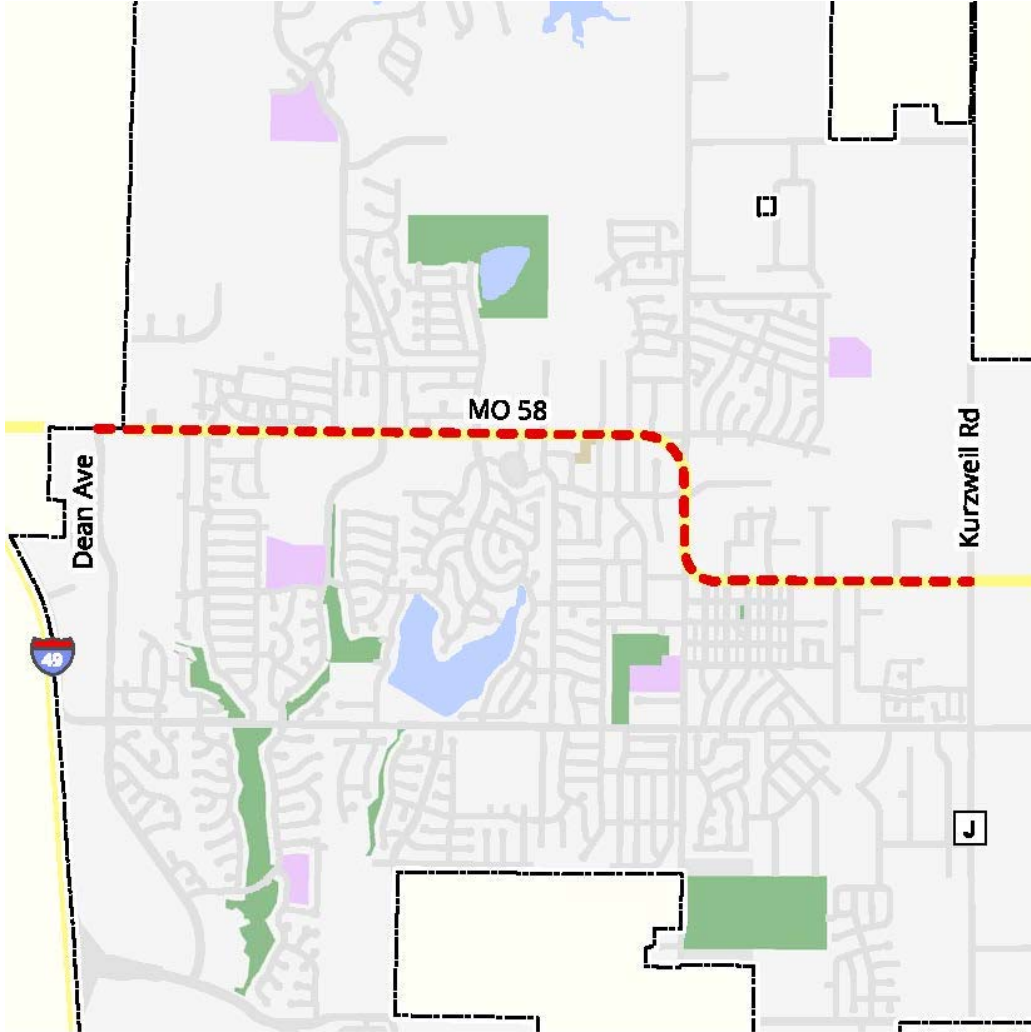
FY '16 *thru* FY '20

City of Raymore, Missouri

Department Transportation

Contact Public Works Director

Project #	19-TRAN-001
Project Name	Highway 58 Overlay





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Identified Future Needs

Unfunded





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City of Raymore, Missouri
Projects Identified-Future Needs of the City
 FY '16 thru FY '20

PROJECTS BY CATEGORY AND DEPARTMENT

Department Category	FY '16	FY '17	FY '18	FY '19	FY '20	Total	Future
Buildings and Grounds							
<u>Buildings</u>							
Required Building Support Spaces							2,400,000
Elevated Walk / Jog Track							1,001,000
Dry Arts & Crafts Room / Elevated Stage							459,000
Single HS Court (MAC) Gym							2,843,000
Catering Kitchen							251,000
25 Person Classroom							237,000
300 Person Community Room / Events Hall							1,929,000
Sustainable Options							200,000
Administrative Spaces							620,000
Category Sub-Total							9,940,000
Department Total:							9,940,000
Parks & Recreation							
<u>Park Improvements</u>							
Recreation Park Baseball Fields Irrigation							110,000
Johnston Lake Bank Reinforcement				200,000		200,000	
Recreation Trail Rehabilitation		55,000				55,000	
Good Park Trail Bridge		25,000				25,000	
Park Camp/Rental Facility		600,000				600,000	
Recreation Park Parking Lot Rehabilitation		54,000				54,000	
Park Maintenance Parking Lot		400,000				400,000	
Soccer Venue		3,788,400				3,788,400	
North Cass Parkway Trail Crossing		1,000				1,000	
Additional Baseball/Softball Fields		1,108,500				1,108,500	
Recreation Park Playground Equipment		300,000				300,000	
Hawk Ridge Park Phase II		555,500				555,500	
Recreation Park Parking Lot Expansion		300,000				300,000	
Hawk Ridge Park Phase III		500,000				500,000	
Memorial Park Parking Lot Extension							37,500
Category Sub-Total		7,687,400		200,000		7,887,400	147,500
Department Total:		7,687,400		200,000		7,887,400	147,500
Sanitary Sewer							
<u>Wastewater</u>							
Southwest Interceptor #1			110,000	65,000	1,095,000	1,270,000	
Category Sub-Total			110,000	65,000	1,095,000	1,270,000	

Department		FY '16	FY '17	FY '18	FY '19	FY '20	Total	Future
Category								
Department Total:				110,000	65,000	1,095,000	1,270,000	
Storm Water								
Storm Sewer/Drainage								
Curb Project Acceleration			5,000,000				5,000,000	
Category Sub-Total			5,000,000				5,000,000	
Department Total:			5,000,000				5,000,000	
Transportation								
Street Construction								
Central Art Feature Roundabout		50,000					50,000	
Art Panel Columns- Roundabout		77,452					77,452	
Old Mill Extension to Hubach Hill Road			240,000				240,000	
163rd St from Foxridge Dr to Kentucky Rd			4,565,000				4,565,000	
Sunset Lane Extension North of 58 HWY								940,000
North Madison Street Improvement - 163rd - 155th			3,450,000				3,450,000	
155th Street - Madison to Kentucky			1,600,000				1,600,000	
Ward Road Reconstruction			4,000,000				4,000,000	
Foxridge Drive Extension			300,000				300,000	
Johnston Drive - Dean to Darrowby			340,600				340,600	
Category Sub-Total	127,452	14,495,600					14,623,052	940,000
Street Reconstruction								
Kentucky Drive			50,000	306,800			356,800	
Category Sub-Total			50,000	306,800			356,800	
Department Total:	127,452	14,545,600	306,800				14,979,852	940,000
Water Supply								
Water								
2.5 MG Water Tower				370,000	5,335,000		5,705,000	
Category Sub-Total				370,000	5,335,000		5,705,000	
Department Total:				370,000	5,335,000		5,705,000	
GRAND TOTAL	127,452	27,233,000	786,800	5,600,000	1,095,000		34,842,252	11,027,500

Projects Identified-Future Needs of the Cit **FY '16 thru FY '20**

City of Raymore, Missouri

Project # **CC-BG-001**
Project Name **Required Building Support Spaces**



Type New Construction **Department** Buildings and Grounds
Useful Life **Contact**
Category Buildings **Priority** 3 Important
Report Type Go Bond Consideration

Status Unfunded

Description **Total Project Cost: \$2,400,000**

For a possible large scale civic center:
 This project would involve the construction of approximately 8,000 g.s.f. to include:

- Lobby, Lounge, Viewing, Big Screen TV
- Reception/Access Control Counters
- Locker Rooms - Men, Women, Eight Family Changing Rooms
- First Aid Room
- General Storage plus cubby storage throughout center
- Maintenance and Custodial Closets, etc.
- Public Restrooms and Telephones

Justification
 This is being offered as potential options for a possible General Obligation Bond Issue to be considered.

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		2,400,000				2,400,000
Total		2,400,000				2,400,000

Budget Impact/Other
 Staff anticipates additional maintenance and operating costs. This building will provide the community a additional community room and class room space. The new concept building design will provide a more eco-friendly environment and an overall attractiveness to the city's architecture, as well as make the City more inviting for people to visit or want to move to the community.

Projects Identified-Future Needs of the Cit **FY '16 thru FY '20**

City of Raymore, Missouri

Project # **CC-BG-002**
Project Name **Elevated Walk / Jog Track**



Type New Construction **Department** Buildings and Grounds
Useful Life **Contact**
Category Buildings **Priority** 4 Less Important
Report Type Go Bond Consideration

Status Unfunded

Description

Total Project Cost: \$1,001,000

For a possible large scale civic center:
 This project would involve the construction of approximately 5,856 g.s.f. to include:

- 12 laps per mile, 3 lanes
- Views into activity spaces
- Views to outdoors
- 4,300 s.f. track
- 500 s.f. stretching area

Justification

This is being offered as potential options for a possible General Obligation Bond Issue to be considered.

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		1,001,000				1,001,000
Total		1,001,000				1,001,000

Budget Impact/Other

Staff anticipates additional maintenance and operating costs. This will provide the community a additional exercise space, a safe environment as well as make the City more inviting for people to visit or want to move to the community.

Projects Identified-Future Needs of the Cit **FY '16 thru FY '20**

City of Raymore, Missouri

Project # **CC-BG-003**
Project Name **Dry Arts & Crafts Room / Elevated Stage**



Dry Arts & Crafts Room Malley Senior Center

Type New Construction **Department** Buildings and Grounds
Useful Life **Contact**
Category Buildings **Priority** 3 Important
Report Type Go Bond Consideration

Status Unfunded

Description **Total Project Cost:** \$459,000

For a possible large scale civic center:
 This project would involve the construction of approximately 1,708 g.s.f. to include:
 - Sewing, quilt-making, scrapbooking, etc.
 - Cabinet storage
 - Seats 45 people
 - 200 s.f. storage room
 - Two 150 s.f. storage areas

Justification
 This is being offered as potential options for a possible General Obligation Bond Issue to be considered.

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		459,000				459,000
Total		459,000				459,000

Budget Impact/Other
 Staff anticipates additional maintenance and operating costs. This building will provide the community additional community and class room space as well as provide the citizens additional spaces for performing arts. The new concept building design will provide a more eco-friendly environment and an overall attractiveness to the city's architecture, as well as make the City moremore inviting for people to visit or want to move to the community.

Projects Identified-Future Needs of the City **FY '16 thru FY '20**

City of Raymore, Missouri

Project # **CC-BG-004**
Project Name **Single HS Court (MAC) Gym**



Type New Construction **Department** Buildings and Grounds
Useful Life **Contact**
Category Buildings **Priority** 3 Important
Report Type Go Bond Consideration

Status Unfunded

Description **Total Project Cost: \$2,843,000**

Stand alone or for a possible large scale civic center:
 This project would involve the construction of approximately 9,716 g.s.f. to include:

- Multi-activity court (66' x 104') for high-velocity sports
- Indoor Soccer
- Basketball and Volleyball court
- Poured polyurethane or rubber floor
- Seating - tip & roll bleachers for 100
- 400 s.f. storage room

Justification
 This is being offered as potential options for a possible General Obligation Bond Issue to be considered.

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		2,843,000				2,843,000
Total		2,843,000				2,843,000

Budget Impact/Other
 Staff anticipates additional maintenance and operating costs. This will provide the community a additional exercise space, a safe environment as well as make the City more inviting for people to visit or want to move to the community.

Projects Identified-Future Needs of the Cit **FY '16 thru FY '20**

City of Raymore, Missouri

Project # **CC-BG-005**
Project Name **Catering Kitchen**



Type New Construction **Department** Buildings and Grounds
Useful Life **Contact**
Category Buildings **Priority** 3 Important
Report Type Go Bond Consideration

Status Unfunded

Description **Total Project Cost: \$251,000**

For a possible large scale civic center:
 This project would involve the construction/ of approximately 976 g.s.f. to include:
 Commercial Equipment
 - Serving tables
 - Warming ovens
 - Dishwashing station
 - Drink station
 - Secure storage
 - Ice machine

Justification
 This is being offered as potential options for a possible General Obligation Bond Issue to be considered.

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		251,000				251,000
Total		251,000				251,000

Budget Impact/Other
 Staff anticipates additional maintenance and operating costs. This building will provide the community additional gathering space while providing the city additional community room amenities to offer the citizens as options for rental space for parties, receptions etc. The new concept building design will provide a more eco-friendly environment and an overall attractiveness to the city's architecture, as well as make the City more inviting for people to visit or want to move to the community.

Projects Identified-Future Needs of the Cit **FY '16 thru FY '20**

City of Raymore, Missouri

Project # **CC-BG-006**
Project Name **25 Person Classroom**



25 Person Classroom Winfield Senior Community Center

Type New Construction **Department** Buildings and Grounds
Useful Life **Contact**
Category Buildings **Priority** 4 Less Important
Report Type Go Bond Consideration

Status Unfunded

Description

Total Project Cost: \$237,000

For a possible large scale civic center:
 This project would involve the construction/ of approximately 854 g.s.f. to include:
 - One 650 n.s.f classroom
 - Classes and meetings
 - Special functions
 - Can act as a stage in adjacent to Community Room
 - Each room seats 25 (classroom style)
 - 50 s.f. storage

Justification

This is being offered as potential options for a possible General Obligation Bond Issue to be considered.

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		237,000				237,000
Total		237,000				237,000

Budget Impact/Other

Staff anticipates additional maintenance and operating costs. This building will provide the community additional class room space. The new concept building design will provide a more eco-friendly environment and an overall attractiveness to the city's architecture, as well as make the City more inviting for people to visit or want to move to the community.

Projects Identified-Future Needs of the Cit **FY '16 thru FY '20**

City of Raymore, Missouri

Project # **CC-BG-007**
Project Name **300 Person Community Room / Events Hall**



300 Person Community Room / Events Hall Cuyahoga Falls Recreation Center

Type New Construction **Department** Buildings and Grounds
Useful Life **Contact**
Category Buildings **Priority** 3 Important
Report Type Go Bond Consideration

Status Unfunded

Description **Total Project Cost: \$1,929,000**

For a possible large scale civic center:
 This project would involve the construction/ of approximately 6,710 g.s.f. to include:
 - 6,000 n.s.f. room for meetings, banquets, receptions
 - Seats 400
 Can be divided into four 1,500 n.s.f. meeting rooms
 - 1200 s.f. storage

Justification
 This is being offered as potential options for a possible General Obligation Bond Issue to be considered.

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		1,929,000				1,929,000
Total		1,929,000				1,929,000

Budget Impact/Other
 Staff anticipates additional maintenance and operating costs. This building will provide the community a additional community room and class room space. The new concept building design will provide a more eco-friendly environment and an overall attractiveness to the city's architecture, as well as make the City more inviting for people to visit or want to move to the community.

Projects Identified-Future Needs of the Cit **FY '16 thru FY '20**

City of Raymore, Missouri

Project # **CC-BG-008**
Project Name **Sustainable Options**

Type New Construction **Department** Buildings and Grounds
Useful Life **Contact**
Category Buildings **Priority** 3 Important
Report Type Go Bond Consideration

Status Unfunded



Description **Total Project Cost: \$200,000**

For a possible large scale civic center:
 This project would involve the upgrade of construction to include:
 - Natural daylighting and lighting controls
 - Water efficiency devices
 - Building envelope upgrades
 - HVAC system upgrades

Justification
 This is being offered as potential options for a possible General Obligation Bond Issue to be considered.

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		200,000				200,000
Total		200,000				200,000

Budget Impact/Other
 Staff anticipates a potential savings in the overall additional maintenance and operating costs if sustainable options were added to the various components of the future civic/community building. The new concept building design will provide a more eco-friendly environment and an overall attractiveness to the city's architecture, as well as make the City more inviting for people to visit or want to move to the community.

Projects Identified-Future Needs of the Cit **FY '16 thru FY '20**
City of Raymore, Missouri

Project # **CC-BG-009**
Project Name **Administrative Spaces**



Type New Construction **Department** Buildings and Grounds
Useful Life **Contact**
Category Buildings **Priority** 3 Important
Report Type Go Bond Consideration

Status Unfunded

Description **Total Project Cost: \$620,000**

For a possible large scale civic center:
This project would involve the construction of approximately 2,518 g.s.f to include:

- Facility directors office
- Assistant facility directors office
- Coordinators offices
- Reception/waiting area; executive assistant, secretary
- Accounting specialists work area
- Office specialists work area
- Conference room
- Administrative workroom, copier, etc.

Storage, restrooms, staff break room

Justification
This is being offered as potential options for a possible General Obligation Bond Issue to be considered.

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		620,000				620,000
Total		620,000				620,000

Budget Impact/Other
Staff anticipates additional maintenance and operating costs. This building will provide additional office space for the administration and security of the building. The new concept building design will provide a more eco-friendly environment and an overall attractiveness to the city's architecture, as well as make the City more inviting for people to visit or want to move to the community.

Projects Identified-Future Needs of the Cit

FY '16 thru FY '20

City of Raymore, Missouri

Project # 14-PRK-003
Project Name Recreation Park Baseball Fields Irrigation



Type Improvement **Department** Parks & Recreation
Useful Life 20 years **Contact** Parks and Recreation Director
Category Park Improvements **Priority** 3 Important
Report Type CIP

Status Unfunded

Description **Total Project Cost: \$110,000**
 This project involves the underground irrigation of Ball Fields 6, 7, 8 & 9 as well as the common areas inside the complex.

Justification
 The turf areas of the fields have become unsightly and are a safety risk for participants. With the current amount of play and the anticipated increases in the amount of play on these fields, proper watering of these areas is necessary.

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
47 - Park Sales Tax					0	0
Total					0	0

Budget Impact/Other
 Staff anticipates additional cost of water and electrical utilities associated with this project. This will provide additional opportunity to better maintain the fields as well as an overall attractiveness to the park, as well as make the City more inviting to people to visiting or wanting to move in to the community.

Projects Identified-Future Needs of the City FY '16 thru FY '20

City of Raymore, Missouri

Project # 18-PRK-001
Project Name Johnston Lake Bank Reinforcement



Type Maintenance **Department** Parks & Recreation
Useful Life 50 years **Contact** Parks and Recreation Director
Category Park Improvements **Priority** 3 Important
Report Type CIP

Status Unfunded

Description **Total Project Cost:** \$200,000
 This project involves the armoring of the perimeter of Johnston Lake in certain areas to reduce erosion.

Justification
 In a 2009 Missouri Department of Conservation evaluation of Johnston Lake (at Hawk Ridge Park), the department found that erosion was occurring on the banks of the lake, and recommended that in order to reduce erosion and siltation that the City armor the banks with rock and allow vegetation to be established in and around the armored areas.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance				200,000		200,000
Total				200,000		200,000

Budget Impact/Other
 Staff does not anticipate any additional operating costs. This will provide a safer environment an overall attractiveness to the park, as well as make the City more inviting to people to visiting or wanting to move in to the community.

Projects Identified-Future Needs of the Cit **FY '16 thru FY '20**

City of Raymore, Missouri

Project #	18-PRK-002
Project Name	Recreation Trail Rehabilitation

Type Improvement	Department Parks & Recreation
Useful Life 20 years	Contact Parks and Recreation Director
Category Park Improvements	Priority 3 Important
Report Type Go Bond Consideration	

Status Unfunded



Description

Total Project Cost: \$55,000

This project would involve the removal of the existing trail at Recreation Park and replace with a 10' wide concrete trail.

Justification

The little over 1 mile asphalt trail that exists is in bad shape and starting to gap. By replacing with concrete it will extend the life of the trail 15-20 years.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance		55,000				55,000
Total		55,000				55,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		55,000				55,000
Total		55,000				55,000

Budget Impact/Other

Staff does not anticipate additional operating costs as this is an existing trail. This will provide a safer environment and an overall attractiveness to the park, as well as make the City more inviting to people to visiting or wanting to move in to the community.

Projects Identified-Future Needs of the Cit

FY '16 thru FY '20

City of Raymore, Missouri

Project #	18-PRK-003
Project Name	Good Park Trail Bridge



Type	Improvement	Department	Parks & Recreation
Useful Life	20 years	Contact	Parks and Recreation Director
Category	Park Improvements	Priority	3 Important
Report Type	Go Bond Consideration	Status	Unfunded

Description

Total Project Cost: \$25,000

This project would involve the installation of a bridge over the creek on the south end of the Good Park Trail.

Justification

There is a low water crossing here now that is undermining and the whistles get clogged with debris.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance		25,000				25,000
Total		25,000				25,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		25,000				25,000
Total		25,000				25,000

Budget Impact/Other

Staff anticipates minimal operating costs. This will provide additional trail connection and an overall attractiveness to the trail system, as well as make the City more inviting to people to visiting or wanting to move in to the community.

Projects Identified-Future Needs of the Cit

FY '16 thru FY '20

City of Raymore, Missouri

Project # 18-PRK-004
Project Name Park Camp/Rental Facility



Type New Construction **Department** Parks & Recreation
Useful Life 30 years **Contact** Parks and Recreation Director
Category Park Improvements **Priority** 1 Critical
Report Type Go Bond Consideration

Status Unfunded

Description **Total Project Cost: \$600,000**

This project would involve the demolition of the existing park house, design and construction of a replacement facility.

Justification

The current facility is in need of significant repairs. Staff recommends demolition and replacement of the facility. Estimated cost is \$400,000 - \$600,000. Final cost will vary based on final concept and decision of the need for a basement/storm shelter.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance		600,000				600,000
Total		600,000				600,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		600,000				600,000
Total		600,000				600,000

Budget Impact/Other

Staff anticipates additional maintenance and operating costs of approximately \$20,000 per fiscal year. This building will provide the parks department a better building to house the various camps throughout the year, much needed classroom space. This will also provide an opportunity for additional programming such as basketball, volleyball, etc. The new concept building design will provide a more eco-friendly environment and an overall attractiveness to the city's architecture, as well as make Recreation Park and the City more inviting to people to visiting or wanting to move in to the community.

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Maintenance		20,000	20,000	20,000	20,000	80,000
Total		20,000	20,000	20,000	20,000	80,000

Projects Identified-Future Needs of the Cit

FY '16 thru FY '20

City of Raymore, Missouri

Project # 18-PRK-005
Project Name Recreation Park Parking Lot Rehabilitation



Type New Construction **Department** Parks & Recreation
Useful Life 30 years **Contact** Parks and Recreation Director
Category Park Improvements **Priority** 1 Critical
Report Type Go Bond Consideration

Status Unfunded

Description **Total Project Cost: \$54,000**
 This project would involve micro surfacing of the parking lot at Recreation Park.

Justification
 The parking lot is deteriorating at a rapid pace.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance		54,000				54,000
Total		54,000				54,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		54,000				54,000
Total		54,000				54,000

Budget Impact/Other
 Staff anticipates routine annual maintenance costs. This will provide a safer environment and an overall attractiveness to the park, as well as make the City more inviting to people to visiting or wanting to move in to the community.

Projects Identified-Future Needs of the Cit

FY '16 thru FY '20

City of Raymore, Missouri

Project # 18-PRK-006
Project Name Park Maintenance Parking Lot



Type New Construction **Department** Parks & Recreation
Useful Life 30 years **Contact** Parks and Recreation Director
Category Park Improvements **Priority** 5 Future Consideration
Report Type Go Bond Consideration

Status Unfunded

Description

Total Project Cost: \$400,000

This project would involve installation of an asphalt parking lot and fencing around the parameter.

Justification

The parking lot is currently gravel and unfenced.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance		400,000				400,000
Total		400,000				400,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		400,000				400,000
Total		400,000				400,000

Budget Impact/Other

Staff anticipates routine annual maintenance costs. This will provide a safer environment an overall attractiveness to the park, as well as make the City more inviting to people to visiting or wanting to move in to the community.

Projects Identified-Future Needs of the Cit

FY '16 thru FY '20

City of Raymore, Missouri

Project # 20-PRK-001
Project Name Soccer Venue



Type New Construction
Useful Life
Category Park Improvements
Report Type Go Bond Consideration
Department Parks & Recreation
Contact Parks and Recreation Director
Priority 5 Future Consideration

Status Unfunded

Description **Total Project Cost: \$3,788,400**
 This project would involve the purchase of 80 acres of land for a soccer venue.
 Location to be determined.

Justification
 With soccer and baseball being played at the same time of year, Recreation Park has become very congested at times. This would free up parking and free up more green space for practice fields.
 \$1,2000 (\$15,000 an acre)

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Land Acquisition		810,000				810,000
Construction/Maintenance		2,678,400				2,678,400
Equipment/Vehicles/Furnishings		300,000				300,000
Total		3,788,400				3,788,400

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		3,788,400				3,788,400
Total		3,788,400				3,788,400

Budget Impact/Other
 Staff anticipates annual cost for maintenance and operation of the additional park land. This venue will provide the parks department a more centralized location for games and practice. This will also provide an opportunity for additional programming of soccer games, and allow the parks system to grow baseball and softball at Recreation Park. The new concept design will provide a more eco-friendly environment and an overall attractiveness to the city's park system more inviting to people to visiting or wanting to move in to the community.

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Staff Cost		5,500	5,610	5,722	5,837	22,669
Total		5,500	5,610	5,722	5,837	22,669

Projects Identified-Future Needs of the Cit FY '16 thru FY '20

City of Raymore, Missouri

Project # 20-PRK-002
Project Name North Cass Parkway Trail Crossing



Type New Construction **Department** Parks & Recreation
Useful Life **Contact** Parks and Recreation Director
Category Park Improvements **Priority** 5 Future Consideration
Report Type Go Bond Consideration
Status Unfunded

Description **Total Project Cost: \$1,000**
 This project would involve the construction of either a trail under N. Cass Parkway by one of the bridges or a crossing on the road. The trail system will eventually have to cross N. Cass Pkwy.

Justification
 The trail system will eventually have to cross N. Cass Pkwy.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance		1,000				1,000
Total		1,000				1,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		1,000				1,000
Total		1,000				1,000

Budget Impact/Other
 Staff anticipates minimal cost for maintenance of the crossing. This will provide additional trail connection and an overall attractiveness to the trail system, as well as make the City more inviting to people to visiting or wanting to move in to the community.

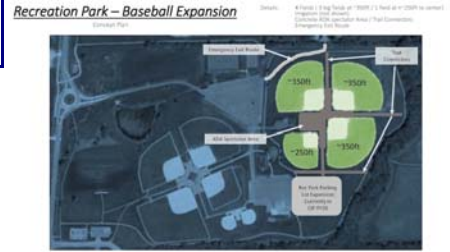
Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Staff Cost		5,500	5,610	5,722	5,837	22,669
Total		5,500	5,610	5,722	5,837	22,669

Projects Identified-Future Needs of the Cit

FY '16 thru FY '20

City of Raymore, Missouri

Project # 20-PRK-003
Project Name Additional Baseball/Softball Fields



Type New Construction
Department Parks & Recreation
Useful Life
Contact Parks and Recreation Director
Category Park Improvements
Priority 5 Future Consideration
Report Type Go Bond Consideration

Status Unfunded

Description **Total Project Cost: \$1,108,500**
 This project would involve the creation of additional ball fields at Recreation Park upon the relocation of soccer fields. Staff cannot properly book the amount of games/tournaments for the demands on current resources.

Justification
 Staff can not properly book the amount of games/tournaments for the demands on current resources.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Equipment/Vehicles/Furnishings		1,108,500				1,108,500
Total		1,108,500				1,108,500

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		1,108,500				1,108,500
Total		1,108,500				1,108,500

Budget Impact/Other
 Staff anticipates annual cost for maintenance and operation of the additional ball fields. This will provide the parks department a more centralized location for games and practice, This will also provide an opportunity for additional programming of games and tournaments. The new concept design will provide a more eco-friendly environment and an overall attractiveness to the city's park system more inviting to people to visiting or wanting to move in to the community.

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Staff Cost		5,500	5,610	5,722	5,837	22,669
Total		5,500	5,610	5,722	5,837	22,669

Projects Identified-Future Needs of the Cit

FY '16 thru FY '20

City of Raymore, Missouri

Project # 20-PRK-004
Project Name Recreation Park Playground Equipment



Type Improvement **Department** Parks & Recreation
Useful Life 20 years **Contact** Parks and Recreation Director
Category Park Improvements **Priority** 3 Important
Report Type Go Bond Consideration

Status Unfunded

Description **Total Project Cost: \$300,000**
 This project would involve replacement of playground equipment and surfacing at Recreation Park. The drainage system on the playground does not work well which turns the mulch area into a mess when there is a lot of rain. The equipment will be around 15 years old or older and is starting to fade. Staff is starting to spend a little money per year replacing broken pieces.

Justification
 The drainage system on the playground does not work well which turns the mulch area into a mess when there is lots of rain. The equipment will be around 15 years old or older and is starting to fade. Staff is starting to spend a little money per year replacing broken pieces.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance		300,000				300,000
Total		300,000				300,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		300,000				300,000
Total		300,000				300,000

Budget Impact/Other
 Staff does not anticipate any impact on the operating budget. This will provide a safer environment, equipment that can be used by all citizens and an overall attractiveness to the park, as well as make the City more inviting to people to visiting or wanting to move in to the community.

Projects Identified-Future Needs of the City

FY '16 thru FY '20

City of Raymore, Missouri

Project # 20-PRK-005
Project Name Hawk Ridge Park Phase II

Hawk Ridge Park - Master Plan



Type Improvement
Useful Life 20 years
Category Park Improvements
Report Type Go Bond Consideration

Department Parks & Recreation
Contact Parks and Recreation Director
Priority 3 Important

Status Unfunded

Total Project Cost: \$555,500

Description

This project would involve the creation of parking, connecting road and a shelter house. Continued commitment to provide a full functioning park North of 58 hwy

Justification

Continued commitment to provide a full functioning park north of 58 Hwy.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance		555,500				555,500
Total		555,500				555,500

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		555,500				555,500
Total		555,500				555,500

Budget Impact/Other

Staff anticipates additional staffing and maintenance costs of \$355 per fiscal year. This will provide additional gathering space and an overall attractiveness to the park, as well as make the City more inviting to people to visiting or wanting to move in to the community.

Projects Identified-Future Needs of the Cit

FY '16 thru FY '20

City of Raymore, Missouri

Project # 20-PRK-006
Project Name Recreation Park Parking Lot Expansion



Type Improvement **Department** Parks & Recreation
Useful Life 20 years **Contact** Parks and Recreation Director
Category Park Improvements **Priority** 5 Future Consideration
Report Type Go Bond Consideration

Status Unfunded

Description **Total Project Cost:** \$300,000

This project would involve the addition of 3 potential lot expansions:

1. South-east lot - 50-00 spaces
2. Contingent on Park house replacement - 350-500 spaces
2. South-west lot - 20+ spaces

Justification

Recreation park has experienced increased usage with not enough parking available.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance		300,000				300,000
Total		300,000				300,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		300,000				300,000
Total		300,000				300,000

Budget Impact/Other

Staff anticipates additional routine maintenance costs. This will provide additional parking space and an overall attractiveness to the park, as well as make the City more inviting to people to visiting or wanting to move in to the community.

Projects Identified-Future Needs of the Cit **FY '16 thru FY '20**

City of Raymore, Missouri

Project # 21-PRK-001
Project Name Hawk Ridge Park Phase III



Type Improvement **Department** Parks & Recreation
Useful Life 20 years **Contact** Parks and Recreation Director
Category Park Improvements **Priority** 3 Important
Report Type Go Bond Consideration

Status Unfunded

Description **Total Project Cost:** \$500,000
 This project would involve the creation of an all inclusive playground. Continued commitment to provide a full functioning park north of 58 hwy to meet the needs of special population.

Justification
 Continued commitment to provide a full functioning park north of 58 Hwy to meet the needs of special population.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance		500,000				500,000
Total		500,000				500,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		500,000				500,000
Total		500,000				500,000

Budget Impact/Other
 Staff anticipates an increase in maintenance costs, including replacement and repair of safety surfacing and playground parts as needed, \$500 per fiscal year. This will provide an additional recreation/exercise amenity to the community and an overall attractiveness to the park, as well as make the City more inviting to people to visiting or wanting to move in to the community.

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Maintenance		500	500	500	500	2,000
Total		500	500	500	500	2,000

Projects Identified-Future Needs of the Cit

FY '16 thru FY '20

City of Raymore, Missouri

Project # 23-PRK-001
Project Name Memorial Park Parking Lot Extension



Type Improvement **Department** Parks & Recreation
Useful Life 20 years **Contact** Parks and Recreation Director
Category Park Improvements **Priority** 5 Future Consideration
Report Type

Status Unfunded

Description **Total Project Cost:** \$37,500
This project would involve the creation of additional 15 parking spaces at the northwest lot. The parking lot is not large enough for current use and trailhead access.

Justification
The parking lot is not large enough for current use and trail head access.

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
47 - Park Sales Tax					0	0
Total					0	0

Budget Impact/Other
Staff anticipates additional routine maintenance costs. This will provide additional parking space and an overall attractiveness to the park, as well as make the City more inviting to people to visiting or wanting to move in to the community.

Projects Identified-Future Needs of the City FY '16 thru FY '20

City of Raymore, Missouri

Project # 18-SAN-004
Project Name Southwest Interceptor #1



Type Improvement
Useful Life 50 years
Category Wastewater
Report Type CIP
Department Sanitary Sewer
Contact Public Works Director
Priority 5 Future Consideration

Status Unfunded

Description **Total Project Cost: \$1,270,000**

This project involves the Construction of a sanitary sewer interceptor to serve a 700-acre area in the southern part of the city, generally located along Hubach Hill Road from School Road to approximately one-half mile east of J Highway. The 2004 sanitary sewer master plan identified interceptor sewers, including this one, to provide service to undeveloped areas of Raymore. In addition to providing service to an undeveloped area this interceptor would allow for the decommissioning of a temporary lift station that serves the park place/Hunter's Glen area which has occasionally been the source of complaints about odor in the area

Justification

The 2004 Sanitary Sewer Master Plan identified interceptor sewers to provide service to undeveloped areas of Raymore, including this one. In addition to providing service to undeveloped areas, this interceptor would allow for the decommissioning of a temporary lift station that serves the Park Place/Hunter's Glenn area. This lift station has occasionally been the source of complaints about odor in the area.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Planning/Design			110,000			110,000
Land Acquisition				65,000	57,000	122,000
Construction/Maintenance					776,000	776,000
Admin/Inspection	0				150,000	150,000
Other					112,000	112,000
Total	0		110,000	65,000	1,095,000	1,270,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
53 - Sewer Connection Fund			110,000	65,000	1,095,000	1,270,000
Total			110,000	65,000	1,095,000	1,270,000

Budget Impact/Other

Staff anticipates routine jetting and televising. This will provide a cleaner environment and an overall attractiveness to the City.

Projects Identified-Future Needs of the Cit

FY '16 thru FY '20

City of Raymore, Missouri

Project #	20-STM-001
Project Name	Curb Project Acceleration



Type	Improvement	Department	Storm Water
Useful Life	50 years	Contact	Public Works Director
Category	Storm Sewer/Drainage	Priority	3 Important
Report Type	Go Bond Consideration	Status	Unfunded

Description	Total Project Cost: \$5,000,000
This project would include the acceleration of the annual curb replacement program through the first 10 year replacement cycle. It is anticipated that additional curb deterioration will occur. Deteriorating curb I impacting the condition of the streets.	

Justification
This would accelerate the curb program and complete the initial cycle of the 10 curb replacement. Based on current cost estimates this would replace approximately 200,000 feet of curb. (approximately 38 miles of curb). Deteriorating curb is impacting the condition of the streets.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance		5,000,000				5,000,000
Total		5,000,000				5,000,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		5,000,000				5,000,000
Total		5,000,000				5,000,000

Budget Impact/Other
A reduction in maintenance cost is expected. The replacement now significantly extends the useful life of the curbs. This will provide a cleaner stormwater environment, as well as make the City more inviting to people to visiting or wanting to move in to the community.

Projects Identified-Future Needs of the City FY '16 thru FY '20

City of Raymore, Missouri

Project # 16-TRAN-002
Project Name Central Art Feature Roundabout



Type New Construction
Useful Life 20 years
Category Street Construction
Report Type
Department Transportation
Contact Public Works Director
Priority 3 Important

Status Unfunded

Description **Total Project Cost: \$50,000**

This project involves the installation of a steel, aluminum or stainless steel sculpture installed on the center column of the Lucy Webb/Dean Ave. Roundabout as developed by the City Council Decorative Feature Committee. The current strategic plan for the city calls for entrance features and in addition best practice for roundabout design calls for a raised element in the center of the roundabout.

Justification

The current strategic plan for the City calls for entrance features in addition best practice for roundabout design calls for a raised element in the center of the roundabout.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance	50,000					50,000
Total	50,000					50,000

Budget Impact/Other

Staff anticipates additional planting and maintenance costs of \$1,000 per fiscal year. This will provide a safer environment for vehicular traffic, while providing an overall attractiveness to the system, as well as make the City more inviting to people to visiting or wanting to move in to the community.

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Maintenance		1,000	1,000	1,000	1,000	4,000
Total		1,000	1,000	1,000	1,000	4,000

Projects Identified-Future Needs of the Cit **FY '16 thru FY '20**

City of Raymore, Missouri

Project # **16-TRAN-003**
Project Name **Art Panel Columns- Roundabout**



Type New Construction **Department** Transportation
Useful Life 20 years **Contact** Public Works Director
Category Street Construction **Priority** 3 Important
Report Type

Status Unfunded

Description **Total Project Cost: \$77,452**

This project involves the final design installation of 6 brick columns with an art display area on each installed on the Lucy Webb/Dean Ave. roundabout as developed by the City Council Decorative Feature Committee. The current strategic plan for the city calls for entrance features and in addition best practice for roundabout design calls for a raised element in the center of the roundabout.

Justification

The current strategic plan for the City calls for entrance features in addition best practice for roundabout design calls for a raised element in the center of the roundabout.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance	77,452					77,452
Total	77,452					77,452

Budget Impact/Other

Staff anticipates annual inspection and minor operating cost. This will provide a safer environment for vehicular traffic, while providing an overall attractiveness to the system, as well as make the City more inviting to people to visiting or wanting to move in to the community.

Projects Identified-Future Needs of the Cit

FY '16 thru FY '20

City of Raymore, Missouri

Project # 17-TRAN-002
Project Name Old Mill Extension to Hubach Hill Road



Type New Construction
Useful Life 20 years
Category Street Construction
Report Type Go Bond Consideration
Department Transportation
Contact Public Works Director
Priority 5 Future Consideration

Status Unfunded

Description **Total Project Cost: \$240,000**

This project involves the extension of Old Mill Road from Wildwood Circle to Hubach Hill Road. The 2012 Citizen's Survey identified the need for additional road connections to provide North South travel within the city. The City will provide a second connection for the Stonegate area to Hubach Hill Road.

Justification

The 2012 Citizens survey identified the need for additional road connections to provide north south travel within the City. This project will provide a second connection for the Stonegate area to Hubach Hill Road.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Land Acquisition		50,000				50,000
Construction/Maintenance		190,000				190,000
Total		240,000				240,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		240,000				240,000
Total		240,000				240,000

Budget Impact/Other

Staff anticipates additional routine maintenance after construction. Additional streets provide improved efficiency of traffic flow by offering more ways to move around the City. This will also make the City more inviting to people to visiting or wanting to move in to the community.

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Maintenance		306	312	318	325	1,261
Total		306	312	318	325	1,261

Projects Identified-Future Needs of the Cit

FY '16 thru FY '20

City of Raymore, Missouri

Project # 17-TRAN-003
Project Name 163rd St from Foxridge Dr to Kentucky Rd



Type New Construction **Department** Transportation
Useful Life 30 years **Contact** Public Works Director
Category Street Construction **Priority** 5 Future Consideration
Report Type Go Bond Consideration

Status Unfunded

Description **Total Project Cost: \$4,565,000**
 This project is to extend 163rd Street between Foxridge Drive and Kentucky Road. This road would provide the Creekmoor and Remington Subdivisions direct access to interstate 49 reducing traffic on 58 hwy

Justification
 This road would provide the Creekmoor and Remington subdivisions direct access to Interstate 49, reducing traffic on 58 Highway.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Planning/Design		375,000				375,000
Land Acquisition		413,000				413,000
Construction/Maintenance		3,589,000				3,589,000
Admin/Inspection		188,000				188,000
Total		4,565,000				4,565,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		4,565,000				4,565,000
Total		4,565,000				4,565,000

Budget Impact/Other
 Staff anticipates additional maintenance associated with routine maintenance and snow removal. Additional streets provide improved efficiency of traffic flow by offering more ways to move around the City. This will also make the City more inviting to people to visiting or wanting to move in to the community.

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Maintenance		3,100	3,100	3,100	3,100	12,400
Total		3,100	3,100	3,100	3,100	12,400

Projects Identified-Future Needs of the Cit

FY '16 thru FY '20

City of Raymore, Missouri

Project # 21-TRAN-001
Project Name Sunset Lane Extension North of 58 HWY



Type New Construction
Useful Life 20 years
Category Street Construction
Report Type

Department Transportation
Contact Public Works Director
Priority 5 Future Consideration

Status Unfunded

Description

Total Project Cost: \$940,000

This project involves the city's financial contribution for the construction of the west portion of Sunset Lane adjacent to Hawk Ridge Park. The transportation master plan calls for Sunset Lane to be extended from 58hwy to 163rd Street. Timing of this project is subject to development of the surrounding properties.

Justification

The Transportation Master Plan calls for Sunset Lane to be extended from 58 Hwy to 163rd Street. Timing of this project is subject to development of the surrounding properties.

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
36 - Transportation					0	0
Total					0	0

Budget Impact/Other

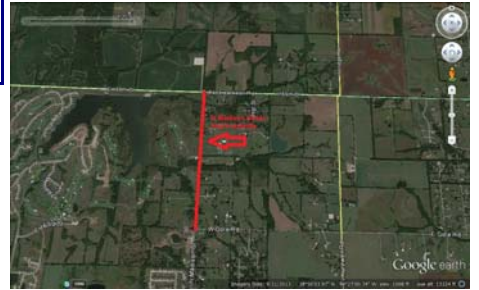
Staff anticipates additional routine maintenance after construction. Additional streets provide improved efficiency of traffic flow by offering more ways to move around the City. This will also make the City more inviting to people to visiting or wanting to move in to the community.

Projects Identified-Future Needs of the Cit

FY '16 thru FY '20

City of Raymore, Missouri

Project # 21-TRAN-002
Project Name North Madison Street Improvement - 163rd - 155th



Type New Construction **Department** Transportation
Useful Life 20 years **Contact** Public Works Director
Category Street Construction **Priority** 5 Future Consideration
Report Type Go Bond Consideration

Status Unfunded

Description **Total Project Cost: \$3,450,000**

This project involves reconstruction of North Madison Street from 163rd Street to 155th Street to urban collector street standards. The Transportation Master Plan calls for N Madison Street to be a 2 lane Urban Section Collector Street.

Justification

The Transportation Master Plan calls for North Madison Street to be a two lane urban section collector street.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Land Acquisition		250,000				250,000
Construction/Maintenance		3,200,000				3,200,000
Total		3,450,000				3,450,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		3,450,000				3,450,000
Total		3,450,000				3,450,000

Budget Impact/Other

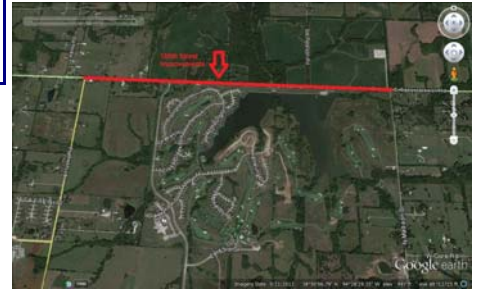
Staff anticipates additional routine maintenance after construction. Additional streets provide improved efficiency of traffic flow by offering more ways to move around the City. This will also make the City more inviting to people to visiting or wanting to move in to the community.

Projects Identified-Future Needs of the Cit

FY '16 thru FY '20

City of Raymore, Missouri

Project # 21-TRAN-003
Project Name 155th Street - Madison to Kentucky



Type New Construction **Department** Transportation
Useful Life 20 years **Contact** Public Works Director
Category Street Construction **Priority** 5 Future Consideration
Report Type Go Bond Consideration

Status Unfunded

Description **Total Project Cost: \$1,600,000**

This project involves reconstruction of 155th Street from Madison Street to Kentucky Road to a two lane rural section with five foot bike lanes. This project is dependent upon matching funds from KCMO or other funding sources. Total project costs estimated at \$1,600,000. The 2014 Council Goals and Objectives identified the need to maintain the pavement of 155th Street at an appropriate level. The condition of the pavement surface has deteriorated beyond the point where it can be maintained by routine maintenance.

Justification

The 2014 Council Goals and Objectives identified the need to maintain to pavement of 155th Street at an appropriate level. The condition of the pavement surface has deteriorated beyond the point where it can be maintained by routine maintenance.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Land Acquisition		100,000				100,000
Construction/Maintenance		1,500,000				1,500,000
Total		1,600,000				1,600,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		1,600,000				1,600,000
Total		1,600,000				1,600,000

Budget Impact/Other

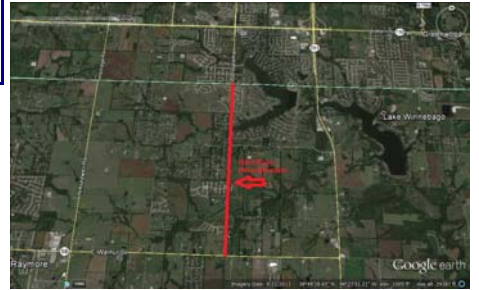
Staff anticipates additional routine maintenance after construction. Additional streets provide improved efficiency of traffic flow by offering more ways to move around the City. This will also make the City more inviting to people to visiting or wanting to move in to the community.

Projects Identified-Future Needs of the Cit

FY '16 thru FY '20

City of Raymore, Missouri

Project # 21-TRAN-004
Project Name Ward Road Reconstruction



Type New Construction **Department** Transportation
Useful Life 20 years **Contact** Public Works Director
Category Street Construction **Priority** 5 Future Consideration
Report Type Go Bond Consideration

Status Unfunded

Description **Total Project Cost: \$4,000,000**

This project involves reconstruction of Ward Road from 58 Hwy to the north Cass County limits (155th street). This project is dependent on execution of a cooperative funding agreement with Cass County. Project cost identified represents the city's share of this project. The 2014 Council Goals & Objectives identified the need to reconstruct Ward Road from 58 hwy to 155th Street.

Justification

The 2014 Council Goals and Objectives identified the need to reconstruct Ward Road from 58 Hwy to 155th Street.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Land Acquisition		500,000				500,000
Construction/Maintenance		3,500,000				3,500,000
Total		4,000,000				4,000,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		4,000,000				4,000,000
Total		4,000,000				4,000,000

Budget Impact/Other

Staff anticipates additional routine maintenance after construction. Additional streets provide improved efficiency of traffic flow by offering more ways to move around the City. This will also make the City more inviting to people to visiting or wanting to move in to the community.

Projects Identified-Future Needs of the Cit

FY '16 thru FY '20

City of Raymore, Missouri

Project # 21-TRAN-005
Project Name Foxridge Drive Extension



Type New Construction
Useful Life 20 years
Category Street Construction
Report Type Go Bond Consideration

Department Transportation
Contact Public Works Director
Priority 5 Future Consideration

Status Unfunded

Description **Total Project Cost: \$300,000**

This project involves the extension of Foxridge Drive from its current location within Woodcreek subdivision to Dean Ave. Providing an additional access out of the neighborhood. This project could possibly aid in future development residential and commercial.

Justification

Providing an additional access out of the neighborhood. This project could possibly aide in future development both residential and commercial.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance		300,000				300,000
Total		300,000				300,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		300,000				300,000
Total		300,000				300,000

Budget Impact/Other

Staff anticipates additional routine maintenance after construction. Additional streets provide improved efficiency of traffic flow by offering more ways to move around the City. This will also make the City more inviting to people to visiting or wanting to move in to the community.

Projects Identified-Future Needs of the Cit

FY '16 *thru* FY '20

City of Raymore, Missouri

Project #	21-TRAN-006
Project Name	Kentucky Drive



Type	Improvement	Department	Transportation
Useful Life	20 years	Contact	Public Works Director
Category	Street Reconstruction	Priority	5 Future Consideration
Report Type	Go Bond Consideration		

Status Unfunded

Description	Total Project Cost: \$356,800
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This project involves branching off of the existing Kentucky Road at a location just south of Harold Estates to the current signalized intersection at the Galleria development. Identified as a need in both the Transportation Master Plan and the Traffic Impact Study for the Galleria Development the current Southern Terminus location on 58hwy is too close the Dean Ave signal. Relocating the primary intersection onto 58hwy further East from the Dean Ave Signal with signalization of its own creates a safer and more efficient traffic flow pattern along 58hwy.

Justification

Identified as a need in both the Transportation Master Plan and the traffic impact study for the Galleria development, the current south terminus location onto 58 Highway is too close to the Dean Ave signal. Relocating the primary intersection onto 58 Highway farther east from the Dean Ave signal with signalization of it's own creates a safer and more efficient traffic flow pattern along 58 Highway.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Land Acquisition		50,000				50,000
Construction/Maintenance			306,800			306,800
Total		50,000	306,800			356,800

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		356,800				356,800
Total		356,800				356,800

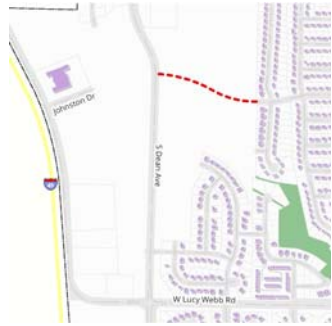
Budget Impact/Other

Staff anticipates additional routine maintenance after construction. Additional streets provide improved efficiency of traffic flow by offering more ways to move around the City. This will also make the City more inviting to people to visiting or wanting to move in to the community.

Projects Identified-Future Needs of the Cit **FY '16 thru FY '20**

City of Raymore, Missouri

Project # **21-TRAN-007**
Project Name **Johnston Drive - Dean to Darrowby**



Type New Construction **Department** Transportation
Useful Life 20 years **Contact** Public Works Director
Category Street Construction **Priority** 5 Future Consideration
Report Type Go Bond Consideration

Status Unfunded

Description **Total Project Cost: \$340,600**

This project involves the extension of Johnston Drive from Dean Ave to Darrowby. This segment would fill in a gap of the City's overall transportation network and provides collector roads connectivity.

Justification

This segment would fill in a gap of the City's overall transportation network and provides collector roads connectivity.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance		340,600				340,600
Total		340,600				340,600

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
GO Bond		340,600				340,600
Total		340,600				340,600

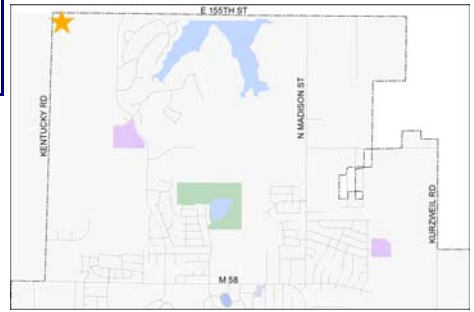
Budget Impact/Other

Routine maintenance after construction for the additional surface. Additional streets provide improved safety by offering more ways to move around the City. This will also make the City more inviting to people to visiting or wanting to move in to the community.

Projects Identified-Future Needs of the City FY '16 thru FY '20

City of Raymore, Missouri

Project # 18-WAT-052
Project Name 2.5 MG Water Tower



Type Improvement **Department** Water Supply
Useful Life 50 years **Contact** Public Works Director
Category Water **Priority** 5 Future Consideration
Report Type CIP

Status Unfunded

Description **Total Project Cost: \$5,705,000**
 This project involves construction of a third City water tower. The addition of a third water tower to the City's distribution system will eventually be necessary to accommodate the City's population growth.

Justification
 The addition of a third water tower to the City's distribution system will eventually be necessary to accommodate the City's population growth.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Planning/Design	0		370,000			370,000
Construction/Maintenance				4,531,000		4,531,000
Admin/Inspection				339,000		339,000
Other				465,000		465,000
Total	0		370,000	5,335,000		5,705,000

Budget Impact/Other
 Tower inspection and maintenance costs associated with the additional tower. This will provide improved safety, a cleaner environment as well as make the City more inviting to people to visiting or wanting to move in to the community.

Budget Items	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Maintenance				5,000		5,000
Total				5,000		5,000



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