THE RAYMORE **ARTS COMMISSION** MET IN REGULAR SESSION TUESDAY, **JUNE 9, 2015** IN THE EXECUTIVE CONFERENCE ROOM IN CITY HALL AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI. MEMBERS PRESENT WERE: COMMISSIONERS PARYS, GAMBRELL, LAWRENCE, BERRY, CANOVIC AND SETSER. ALSO PRESENT WERE: ASST. CITY MANAGER HAUCK AND E.D. ASST. SEITTER. MEMBERS ABSENT: COMMISSIONER MARTIN

1.   Call to Order - Asst. City Manager Hauck called the meeting to order at 7:00 p.m.

2.   Roll Call - E.D. Asst. Seitter called roll and a quorum was present.

3.   Presentation - City Clerk Jeanie Woerner gave a presentation on the Missouri Sunshine Law and distributed booklets outlining this law. (Chapter 6.10 of the Missouri Statutes / Chapter 150 of the City Code).

4.   Minutes - Asst. City Manager Hauck asked for a motion to approve the minutes of the May 12, 2015 Arts Commission meeting. Commissioner Setser made a motion to approve the minutes and the motion was seconded by Commissioner Parys. The motion was unanimously approved 6-0.

5.   City Code - The revised City Code was presented for approval. Commissioners discussed "Section .030: Arts Commission Vacancies - No Compensation" and asked that this section be deleted. Asst. City Manager Hauck agreed to make this change.

        Asst. City Manager Hauck asked for a motion to approve the City Code as amended. Commissioner Lawrence made a motion to approve the City Code as amended and Commissioner Berry seconded the motion. The motion was unanimously approved 6-0.

6.   Bylaws - The revised Bylaws were presented for approval. Asst. City Manager Hauck asked for a motion to approve the Bylaws. Commissioner Parys made a motion to approve the Bylaws and Commissioner Lawrence seconded the motion. The motion was unanimously approved 6-0

        Asst. City Manager Hauck noted that the Commission's City Code and Bylaws will be presented to the City Council for approval at the July 13 & July 27 meetings. She also reminded Commissioners that officers will be selected at the August 11th meeting.

7.   Budget - It was noted that there is a balance of $9,211.32 in the 2014-15 Arts Commission budget. The current fiscal year will end on October 31, 2015, and this balance can not be carried over into the next fiscal year.

Asst. City Manager Hauck expects the City Manager to propose a budget of $10,000 for the Arts Commission in 2015-16. She also noted a change in the 2015-16 fiscal budget relating to the "Arts in the Park" event. This event will be included in Administration's budget as a $5,000 line item, rather than the Parks & Rec budget. (This $5,000 will be in addition to the $10,000 Arts Commission budget.)

8.   Community Workshop Proposal - The Community Arts Discussion Proposal from Jill Grotzinger was discussed. The current proposal includes three phases for a total cost of $5,000. Commissioner Gambrell asked if additional proposals could be solicited from other vendors in order to compare project scope and costs. Asst. City Manager Hauck indicated she would try to acquire additional proposals to share at the August meeting, and that the current proposal could possibly be amended by reducing the depth of reporting. Commissioners Gambrell and Parys offered to assist Ms. Hauck in reviewing additional proposals.

Discussion ensured among Commissioners as to the mention of subcontractors in the proposal, obtaining references from Ms. Grotzinger's former clients, an excessive timeline, municipal experience, etc.   The Commissioners came to the following conclusions:
-     $4,000 - $5,000 is a more appropriate fee for Ms. Grotzinger's proposal, depending upon contents
-     Obtain at least one additional proposal from a second facilitator
-     Consider multiple community group meetings, rather than one large meeting
-     Timeline for a finished report to be the Dec. 2015 meeting
-     Include a follow-up with the Arts Commission after the Phase 1 community group meetings
-     City staff will invite the community stakeholders, rather than the facilitator
-     The purpose of the community group meetings is to allow the public to provide input or direction of public desires
-     Possibly have "themed" community group meetings directed at particular community members

9.   Budget cont'd. - Asst. City Manager Hauck noted that if the Commission spends $5,000 for a Community Workshop, they will have a remaining 2014-15 budget balance of approximately $4,200. She asked how the Commission would like to allocate the

remaining funds and if they would like to consider contributing funds to the 2015 Arts in the Park event. The Commissioners discussed donating $2,500 to the Arts in the Park Event. Commissioner Gambrell noted she was in favor of sponsoring artists or purchasing banners and/or signs for the Arts in the Park event. However, she also noted that she would like the Commission to spend a portion of the remaining funds on at least one art project this year (i.e., mural painting at the Raymore skate park, hardware for displaying art in the Council Chambers, etc.).

Asst. City Manager Hauck asked for a motion to donate $2,500 from the 2014-15 Arts Commission budget to the 2015 Arts in the Park event. Commissioner Parys made a motion to approve the donation of $2,500 to the Arts in the Park event and Commissioner Lawrence seconded the motion. The motion was unanimously approved 6-0.

10.   <u>Community</u> <u>Art</u> <u>Index</u> - An overview of the new, interactive GIS map that displays public art locations throughout Raymore was presented. Commissioners will report any additional art pieces around town, so they can be added to the map inventory.

11.   <u>Raymore</u> <u>Water</u> <u>Tower</u> - Asst. City Manager Hauck mentioned that there might be a forthcoming opportunity for the Arts Commission to be involved with a project to decorate/enhance the water tower located in Foxwood Springs. Commissioner Parys noted a community contest could be a great way to gather ideas.

12.   <u>Adjournment</u> - Asst. City Manager Hauck made a motion to adjourn the meeting at 8:31 p.m. The motion was unanimously approved 6-0.

Respectfully submitted,

Dana Seitter