

THE RAYMORE **ARTS COMMISSION** MET IN REGULAR SESSION TUESDAY, **MAY 12, 2015** IN THE EXECUTIVE CONFERENCE ROOM IN CITY HALL AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI. MEMBERS PRESENT WERE: COMMISSIONERS PARYS, GAMBRELL, LAWRENCE, MARTIN, BERRY, CANOVIC AND SETSER. ALSO PRESENT WERE: ASST. CITY MANAGER HAUCK AND E.D. ASST. SEITTER.

1. Call to Order. Asst. City Manager Hauck called the meeting to order at 7:00 p.m.
2. Roll Call. E.D. Asst. Seitter called roll and a quorum was present.
3. Asst. City Manager Hauck asked for a motion to approve the minutes of the April 14, 2015 Arts Commission meeting. Commissioner Setser made a motion to approve the minutes and the motion was seconded by Commissioner Parys. The motion was unanimously approved 7-0.
4. Handouts - Commissioners received copies of their "Vision Collage", info on the Clara Brierly Wine Art Music Festival, and Commissioner Parys' notes from the MACA conference, as well as examples of Art Commission Mission Statements.
5. City Code - Asst. City Manager Hauck went over the draft City Code establishing the Arts Commission and asked for input from the Commissioners. The Commissioners discussed: adding a stipulation to Section .010 requiring at least one "practicing artist" be on the Commission, length of terms, and a Mission Statement. The Commissioners felt Section .050 lacked adequate descriptive wording to describe the Arts Commission's Purpose and Duties, and asked that more language be added and that the paragraphs be re-arranged in importance.

Asst. City Manager Hauck noted she would change the wording and rearrange the paragraphs in Section .050 and present for final review at the June 9th Arts Commission meeting. She also noted that if the Commissioners approved the City Code language and By-Laws at their June 9th meeting, they would then be presented to the City Council for first reading on June 22, with final City Council approval at the July 13, 2015 meeting.

Asst. City Manager Hauck stated that Commissioners would elect a Chairman and draw straws for their term lengths at the August 11, 2015 meeting.

6. By-Laws - Asst. City Manager Hauck went over the draft By-Laws for the Commission. She also indicated that once a Chairman is elected, he/she will write up the meeting agendas and the City Clerk's office will post.

The City Clerk will be invited to attend the June 9th meeting to discuss the Sunshine Law (Missouri's Open Meetings and Records Law) with the Commissioners.

7. Community Stakeholder Workshop - Asst. City Manager Hauck discussed the idea of a Community Stakeholder Workshop with Michael Donovan, Executive Director of the Missouri Arts Council. Mr. Donovan felt this would be very beneficial and suggested Ms. Hauck contact Ms. Jill Grotzinger, Development Coordinator at The Arts & Recreation Foundation of Overland Park, who has experience facilitating these types of workshops. Ms. Grotzinger is preparing a proposal for a July Community Workshop to be held in Raymore and it will be submitted at the June 9th meeting.

There was discussion as to the stakeholder groups that would be included in the Workshop (i.e., City Council, Arts Commission, school art teachers, members of the community, etc.); and whether individuals would be targeted to attend versus inviting the community as a whole.

8. Art in the Park Update - It has been determined that the budget for this event is \$1,500.00, and E.D. Asst. Seitter will be submitting a monthly grant proposal to the Missouri Arts Council seeking additional funding for this project. Performing artists will be contacted after Commissioners Lawrence and Parys visit the Farmers Market site at the next Art in the Park meeting, which will be held on June 11th at 10:00 a.m. It was noted that the Parks Dept. is in the process of purchasing a new sound system that can be used at this event and that the new Communications Manager can also assist with ads, marketing, printing, etc.

9. Community Art Inventory - Asst. City Manager Hauck demonstrated the new Community Art Inventory map that was recently created by GIS specialist Heather Eisenbarth. It was noted that the common theme so far in the City owned art collection is "children and/or playing". There was also discussion of working with new subdivision developers in the future, since they are required to dedicate a percentage of land for parks.

10. Commission Info - Asst. City Manager Hauck noted that the Arts Commission info had been added to the City's web page under "Board and Commissions".

11. Adjournment - A motion was made to adjourn the meeting at 8:12 p.m. and was unanimously approved 7-0.

Respectfully submitted,

Dana Seitter