

THE RAYMORE **ARTS COMMISSION** MET IN REGULAR SESSION TUESDAY, **JANUARY 12, 2016** IN THE CITY COUNCIL CHAMBERS IN CITY HALL AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI. COMMISSIONERS PRESENT WERE: PARYS, GAMBRELL, LAWRENCE, MARTIN, BERRY, CANOVIC AND SETSER. ALSO PRESENT WERE: ASST. CITY MANAGER HAUCK, COMMUNICATIONS MANAGER EKEY AND ADMINISTRATIVE ASSISTANT SEITTER.

**1. Call to Order** - Chair Parys called the meeting to order at 7:00 p.m.

**2. Roll Call** - Adm. Asst. Seitter called roll and a quorum was present.

**3. Pledge of Allegiance**

**4. Public Comments** - None

**5. Staff Report**

A. FY 2015-2016 Budget Update

Asst. City Manager Hauck noted that an updated budget was included in the packets indicating items that were approved at the last meeting. She also noted there was a balance of just over \$13,000 available for the year.

B. Upcoming Meeting/City Event Dates

Asst. City Manager Hauck stated that February 1st will kick off the City's Strategic Planning meetings. All meetings begin at 6:30 p.m. and will be held at Eagle Glen Intermediate School. She invited the Commissioners to attend these meeting(s) and asked that they hand out informational postcards to Raymore residents and business members. She also noted that free childcare would be available at these meetings. Two additional Strategic Planning meetings will be held on February 16th and February 29th to follow-up on topics identified at the February 1st meeting. More information is available online or through email updates.

Chair Parys asked who would be facilitating the meetings?

Asst. City Manager Hauck indicated the City had entered into a contract with the Public Management Center of the University of Kansas and Director Laura Howard and Jonathan Morris would be facilitating the Strategic Planning meetings.

Chair Parys asked if the City Council would be attending the meetings as well?

Asst. City Manager Hauck noted the City Council would be present. She also stated themes had been identified by the City Council and were noted on the invitation postcards (Identity, Safety, Parks, Planning and Growth). During the meetings, a specific set of questions will be asked to draw feedback and input from these themes, rather than open, free ranging conversation.

Commissioner Gambrell asked about the original seven themes, specifically the Art and Culture theme?

Asst. City Manager Hauck noted the original seven themes had been distilled into the current five themes; and that Art and Culture would be included under the Identity theme.

Asst. City Manager Hauck also clarified that child care would be available from 6:00 pm - 10:00 p.m. at Eagle Glen for children ages 3 - 12 yrs., preferable potty trained. She noted the child care site had been changed from Raymore City Hall to Eagle Glen Intermediate School and that pre-registration for child care was required on the website.

Asst. City Manager Hauck noted that on February 8th the City Council would be recognizing the students who are participating in the new Council Chambers Art Exhibit and invited the Commissioners to attend.

Asst. City Manager Hauck also noted that February 9th would be the regular Arts Commission meeting; and February 15th would be the joint meeting with the City Council.

#### C. City Council Art Exhibit Update

Asst. City Manager Hauck stated that Adm. Assist. Seitter would be coordinating the Council Chambers Art Exhibit and had been in contact with the students who won the Tri County Art Contest. The exhibit will officially open on February 8th.

Chair Parys asked how long the student exhibit would run?

Asst. City Manager Hauck noted the exhibit would run until the end of March.

Chair Parys asked if the Council Chambers Art Exhibit Application would be posted on the Arts Commission website or the City's general website?

Asst. City Manager Hauck indicated the Exhibit Application would be posted on the City's general website. She also noted that this Call for Artists would be an agenda item at the February meeting.

Commissioner Canovic asked if once selected, the featured artists would be posted on one of the websites; and if this opportunity would also be available for the student artists.

Asst. City Manager Hauck stated that \$500 had been approved for recognition of the exhibit artists and they would be featured on the Arts Commission website, social media, etc. She also noted this opportunity would be available to the students, but rather as a group.

Asst. City Manager Hauck stated the Public Arts Committee would have its next meeting on January 19th at 7:00 p.m. and they would be discussing the Public Art Project with more details to be presented to the full Commission in February.

D. Summer Scene Update

Communications Manager Ekey noted the Summer Scene committee met on Monday and focused on fundraising for the June event. He noted that a two page donor packet was included in the Commissioner's packets. This outline could be used when reaching out to potential funders for the event. He noted that each donor tier comes with a different package of benefits and that ideally, the committee would like to have at least one \$5,000 funder to match the Arts Commission funding. They are also open to any creative in-kind contributions or donations that organizations might be interested in providing. They are willing to hear ideas from anyone who is interested in being a part of this event.

Communications Manager Ekey stated that one of the proposed events would be a juried art exhibit, with the art possibly displayed in the new Depot.

Commissioner Gambrell asked about the budget for Summer Scene.

Communications Manager Ekey stated the Arts Commission had approved \$5,000 for this event and they would like to have a partner that would match that amount for a \$10,000 total budget.

Chair Parys asked if Mr. Ekey wanted to discuss volunteer support for the event.

Communications Manager Ekey noted the committee was looking to a couple of organizations including the Garden Club and the Historical Society to provide volunteer support, in addition to reaching out to the Boy Scouts or faculty of area pre-schools to provide a booth or some kind of support. He noted they would also be relying on the Arts Commission for volunteer support as well. The Parks Department has offered to assist with trash and misc.

Commissioner Lawrence asked about participatory art projects for the event?

Communications Manager Ekey noted that Parks and Rec wanted to partner and provide a participatory chalkboard, which could be used at various events.

Communications Manager Ekey also noted the Summer Scene committee members had divided up businesses and organizations to reach out to and that he would be reaching out to HCA and St. Lukes. He mentioned if the Commissioners knew of an individual or an organization that would be a good fit, to please let him know.

## **6. Committee Updates**

- Public Art Committee

Chair Parys noted this committee would meet on January 19th.

**7. Consent Agenda** - Chair Parys asked for a motion to approve the Consent Agenda - Minutes of the December 18th, 2015 Arts Commission meeting.

Commissioner Lawrence made a motion to approve the December 18th, 2015 minutes as presented. Commissioner Setser seconded the motion. The motion was unanimously approved with a vote of 7-0.

## **8. Old Business**

- A. Ray-Pec Band Sponsorship Opportunity - \$300

Commissioner Setser noted that an upcoming need had been identified and more details would be available at the February meeting.

Chair Parys stated this would be added as a February agenda item.

B. Community Stakeholder Next Steps

Chair Parys noted that the Commission met with facilitator Jill Grotzinger on January 5th to hear the final report. The next step will be to formulate a presentation to go the City Council at the joint meeting in February. Jill will be present at that meeting and will help present. She also noted this will be added as a February agenda item.

**9. New Business**

A. No new business.

**10. Commissioner Comments**

Commissioner Gambrell stated how excited she was with the City's Strategic Planning process, the Arts Commission's projects, and living in Raymore.

Chair Parys noted she had attended a recent Tri County Art League meeting and relayed how excited they were about everything going on, particularly ways they can grow and partner with the City, expand their membership to include newer members (18 yrs or older), upcoming Summer Scene, and the new City Annex building.

**11. Adjournment** - Chair Parys stated if there were no further comments she would entertain a motion to adjourn the meeting. Commissioner Berry made a motion to adjourn the meeting at 7:22 p.m. Commissioner Setser seconded the motion. The motion was unanimously approved with a vote of 7-0.

Respectfully submitted,

Dana Seitter