

THE RAYMORE **ARTS COMMISSION** MET IN REGULAR SESSION TUESDAY, **MAY 10, 2016** IN THE CITY COUNCIL CHAMBERS IN CITY HALL AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI. COMMISSIONERS PRESENT WERE: PARYS, GAMBRELL, LAWRENCE, MARTIN, BERRY, CANOVIC AND SETSER. ALSO PRESENT WERE: ASST. CITY MANAGER HAUCK, COMMUNICATIONS MANAGER EKEY AND ADMINISTRATIVE ASSISTANT SEITTER.

1. Call to Order - Chair Parys called the meeting to order at 7:00 p.m.

2. Roll Call - Adm. Asst. Seitter called roll and a quorum was present.

3. Pledge of Allegiance

4. Public Comments - None

5. Staff Report

A. FY 2015-2016 Budget Update

Asst. City Manager Hauck indicated an updated budget spreadsheet was included in the packets and the one item for discussion would be \$1,000 additional funding for the Pop Up Art Project. She noted that if that item was approved there would be approximately \$9,100 left in this year's fiscal budget (not including April expenditures).

B. Call for Artists - City Council Art Exhibit

Asst. City Manager Hauck reminded everyone that the next Call for Artists would be June 1st for the exhibit starting on July 11th. Communications will be going out soon and she asked the Commissioners to also invite any artists they knew to apply.

C. 2016 Pop Up Art Project: Relax in Raymore

Asst. City Manager Hauck noted there would be a painting party on Saturday, May 14th, 10:00 am - Noon, at Moon Valley Park. Attendees were asked to bring their chairs and decorating materials; or anyone just wanting to paint or draw were also free to attend.

Asst. City Manager Hauck also noted fifteen people had registered their adirondack chairs with the deadline to register being June 10th. She encouraged people to bring their chairs to the Summer Scene event on June 11th. A map of chairs in the community will be available June 13th.

Chair Parys asked if unregistered chairs that were brought to Summer Scene could still be registered?

Asst. City Manager Hauck stated yes, and more chairs could be added to the map. She noted the June 10th deadline was only for those who wished to have their chairs judged.

Asst. City Manager Hauck asked Commissioners Lawrence and Gambrell to provide an update on the decorations for the big adirondack chair.

Chair Parys asked if a plaque could be placed on the back of the big chair to identify who made the chair and who decorated it.

Asst. City Manager Hauck indicated yes, that could be taken care of.

D. Summer Scene Update

Communications Manager Ekey went over the schedule of musicians/groups that would be playing and performing at T.B. Hanna Station: Blue Moon Trio, Blue 88, Mikal Shapiro, and Stone Lion Puppets.

Communications Manager Ekey also noted that as part of Summer Scene's interactive experience, several great artists would be providing demonstrations allowing children and adults to create their own pieces of art. The Center of Growth and Healing plans to create mouth masks which allow children to express different emotions. Other interactive artists include: Mehndi by Mindy (Henna body art), Discover Art Studio (acrylic painting), and the Potter's Obsession (clay thrown pots). Other professional artists selling their art include: Tri County Art League, Pat Greener, Brian Clisso, Ryan Newberry, and Gina Seibel (who will be creating Raymore Summer Scene screen printed t-shirts on site).

Communications Manager Ekey also mentioned the food vendors who would be participating at Summer Scene: Chartreuse Caboose, Burritos Lagos and Southside Chicago Dogs.

Communications Manager Ekey noted that the centerpiece of the event would be a 8' x 20' chalk mural created by Chalk Force Five throughout the day.

Chair Parys asked about the banners / flags helping to highlight the event.

Communications Manager Ekey stated that artist Shawn Beaver would be creating fifty, handmade banners and flags 10'-15' tall to be placed around the park.

Chair Parys asked if anyone had questions?

Commission Setser asked if there was a place where one could get a schedule of events.

Communications Manager Ekey stated yes, a full list of activities could be found at www.raymore.com/summerscene .

Commissioner Setser asked if something would also be put in the local newspapers?

Communications Manager Ekey stated there would be banners, postcards, e-mail pieces, and posters going out to various shops.

Commissioner Lawrence asked about school and preschool participation.

Communications Manager Ekey indicated Little Professors had an interest in doing some hands-on activities at the event.

Discussion ensued about the best way to communicate with local schools and preschools in an effort to disseminate information in a timely manner.

Communications Manager Ekey indicated he could send an e-mail to the Ray-Pec schools and postcards to the preschools. He also stated that Foxwood Springs and Benton House would be providing transportation to/from the event for their residents.

Chair Parys asked if there were any other questions?

6. Committee Updates

No Committee Updates

7. Consent Agenda

Chair Parys asked for a motion to approve the Consent Agenda - Minutes of the March 8, 2016 Arts Commission meeting; and the April 12, 2016 Arts Commission Work Session notes.

Commissioner Setser made a motion to approve the March 8th and April 12th, 2016 minutes as presented. Commissioner Martin seconded the motion. The motion was unanimously approved with a vote of 7-0.

8. Old Business

A. April 12th Work Session Follow Up Conversation

Communications Manager Ekey handed out notes from the April 12th workshop, a breakdown of items that need to be completed this fiscal year, and possible projects for fiscal year 2017.

Asst. City Manager Hauck went through the items remaining in the 2016 fiscal year. She noted the Public Art Committee had identified the need to conduct a study to identify locations where art could be located on public property and create guidelines for the best type of art for that location. Basically, creating a Master Plan of public art locations, so as opportunities and funding become available this could serve as a guideline. The intent of the committee would be to undertake this project this summer.

Chair Parys asked if the Public Art Committee would be working on this in conjunction with the Parks & Rec staff to make determinations for the Master Plan?

Asst. City Manager Hauck stated yes, she would be working with Parks & Rec and Public Works staff to put together a potential list of art locations and then the Public Art Committee would tour around town and help identify what pieces should go where.

Asst. City Manager Hauck stated this would tie into the project listed as “MOU with Parks Dept. for Art Placement in the Park”. She stated she had spoken to Nathan Musteen, Parks & Rec Director, and they felt the best way to approach art in the park was to have an overarching agreement with the Parks & Rec Board stating the identified locations, who would handle maintenance, purchasing, etc. This approach would ensure approval from the Parks & Rec Board, with the Arts Commission having ultimate creative control of what art goes where. This would also eliminate each piece of art from having to go to the Parks & Rec Board for approval.

Chair Parys asked if a Master Plan was created if it would need to go to City Council for approval?

Asst. City Manager Hauck stated no, since it was more of a guiding document for the Arts Commission.

Commissioner Lawrence noted the Committee wanted to identify all opportunities, so when a funder or donor had interest in a specific location or kind of art parameters would be in place. She also felt the Committee would need to discuss the matter more, and be very thorough in identifying places to put art without being too rigid.

Asst. City Manager Hauck felt the Master Plan would also help in fundraising as well by identifying an opportunity.

Asst. City Manager Hauck noted the next item on the list would be the Talent Showcase on the Raymore Festival in the Park parade float and assigned this to Commissioner Berry.

Asst. City Manager Hauck noted another policy item to work on with the Parks & Rec Dept. would be forming a Foundation to allow the Commission to accept donations. She and Nathan Musteen, Parks & Rec Director, hope to work through this this Fall and adopt before the end of the fiscal year.

Asst. City Manager Hauck discussed the Commissioner’s interest in having business cards and the contact info that would be included.

Chair Parys asked those Commissioners interested in having business cards to please contact Asst. City Manager Hauck.

Asst. City Manager Hauck noted that moving forward with all of these items this fiscal year would leave a balance of approximately \$7,800. She indicated one possible way to use the money would be to commission an original piece of art for the new Municipal Circle Center building at a cost of \$3,000 (with an option to purchase it). She also mentioned that if the process were started this fiscal year, an amount could be earmarked no matter when delivery occurred in 2017.

Commissioner Lawrence asked if an amount could be earmarked even though an artist or piece had not been selected?

Asst. City Manager Hauck noted yes, but an artist would need to be selected and work underway even though the piece wouldn't be delivered until next year.

Chair Parys asked about any honorariums being paid out.

Asst. City Manager Hauck indicated the Blue Springs art program called for a stipend of \$2,500 to be paid. However, she noted the Raymore program didn't have to be structured exactly like the Blue Springs program.

Commissioner Berry asked what the deadline or cutoff for this would be?

Asst. City Manager Hauck stated there would need to be a Call for Artists, an artist selected, and a contract executed by the end of the fiscal year (Oct. 31), even if the artist hadn't begun work. She also noted this would be the responsibility of the Public Art Committee.

Asst. City Manager Hauck noted other possible 2016 projects could include: the purchase of additional street light banners; sponsoring some sort of artistic display at the Farmer's Market; and sponsoring fall art classes.

Chair Parys asked if anyone had any questions about the proposals for the 2016 projects?

Discussion ensued about the costs currently budgeted for Farmer's Market performances; the anticipated costs and types of additional art classes; the

purchase of additional street light banners; and the city's purchase of the KCP&L light poles.

Asst. City Manager Hauck asked if she was missing anything from the project list and indicated she would put together a more detailed list for approval at the June meeting.

Chair Parys asked the Commissioners to email any additional comments they had regarding the 2016 project list to Asst. City Manager Hauck.

Asst. City Manager Hauck stated she used the same \$20,000 budget amount for the 2017 budget, however, she indicated the Commission was not tied to that amount and could request more funding. Tentative project ideas for 2017 include: implementing the Public Art Plan - \$5,000; an evening adult art series - \$5,000; implementing a policy for Percent for the Arts / Tax Credit - \$500; develop an Arts Commission sub-brand - amount TBD; purchase an additional set of streetlight banners for the KCP&L poles - \$600; Summer Scene event - \$5,000; annual Pop Up Art Project - \$3,000; create an enhanced art section on the City of Raymore website - \$0; and Tri County Art League's Kid Art Contest - \$600.

Asst. City Manager Hauck noted she had had some initial conversations with the Parks & Rec department regarding what the line of demarcation between Parks & Rec programming and Arts programming should look like, especially for special events. The line they are working with internally is having original productions coming from the Arts Commission and summer concert series type events or local bands being a Parks & Rec function. She noted that music had been identified as a priority in the community and there needed to be a conversation as to who would be responsible for these events. She stated a similar scenario with regards to arts related classes.

Chair Parys stated her opinion was that original productions whether music, plays, readings, etc. should be governed under the Arts Commission.

Commissioner Martin asked about the possibility of establishing a sub-committee (similar to the Public Art Committee) made up of Parks & Rec staff and Arts Commissioners working together on programming.

Asst. City Manager Hauck felt this was a great idea and mentioned that Parks & Rec already had a Recreation sub-committee and perhaps there could be an

opportunity for Arts Commission members to join that committee and be a voice for the arts.

Chair Parys asked about establishing a sub-committee with volunteers and whether or not they could act as liaisons; or whether official arts Commissioner members needed to be involved?

Asst. City Manager Hauck stated it would be helpful if the members were official Arts Commission members, since the Recreation committee was made up of official Parks & Rec board members.

Chair Parys asked about having an additional volunteer corp to help manage the process or help come up with ideas.

Asst. City Manager Hauck indicated these were open meetings and anyone could attend.

Chair Parys asked if anyone had feedback regarding the 2017 project list.

Commissioner Canovic was fine with supporting an art/concert series for a year or two, but then felt this needed to ultimately be handled by the Parks & Rec department. She felt the Arts Commission should handle more one-off, exception events instead.

Asst. City Manager Hauck indicated projects for both 2016 and 2017 would be put on the June agenda for approval.

9. New Business

A. 2016 Pop Up Art Project Additional Funding

Asst. City Manager Hauck stated the Commission had approved an initial budget of \$2,000 for this project and to date approximately \$1,400 had been spent. She noted there was a remaining budget balance this year of approximately \$625. It was noted that approving a \$3,000 cap didn't necessarily mean it would be spent, but rather would allow for extra expenditures for the remainder of the summer.

Chair Parys asked for a motion to approve an additional \$1,000 for the 2016 Pop Up Art Project. Commissioner Berry made a motion to approve an additional

\$1,000 for the Pop Up Art Project. The motion was seconded by Commissioner Canovic. The motion was unanimously approved with a vote of 7-0.

10. Commissioner Comments

Commissioner Berry noted that the Ray-Pec Middle School would be hosting their 8th grade musical *Bye Bye Birdie*, this Thursday and Saturday at the South High School Theatre. Tickets cost \$5.00.

11. Adjournment

Chair Parys stated if there were no further comments she would entertain a motion to adjourn the meeting. Commissioner Lawrence made a motion to adjourn the meeting at 7:58 p.m. Commissioner Berry seconded the motion. The motion was unanimously approved with a vote of 7-0.

Respectfully submitted,

Dana Seitter