



CALL FOR ARTISTS

Issued by the City of Raymore on September 1, 2016

58 Highway and Dean Entrance Art

Project

The City of Raymore, Missouri seeks an artist/artists or other design professional to conceptualize and fabricate a site-integrated artistic entry sign/monument at a key gateway to the community. The goal of the project is to create a distinctive entry sign/monument for the west entrance into the City. The entry sign will not only prominently identify the city by name, but must also express and reveal something about Raymore by its design. For inspiration, applicants should become acquainted with the City's landscape and natural elements, amenities, and history.

The City of Raymore is NOT SEEKING PROPOSALS. This Call is seeking artists wishing to be considered by the Selection Panel for this project. Artists may submit illustrations or photographs of pre-existing artwork as long as they are original and unique. Artists who have a conceptual idea may submit drawings or images of the proposed artwork as well.

Media

Media include but are not limited to bronze, stone, wood, metal, fabric, or other textiles appropriate for outdoor display. Kinetic or interactive art is also encouraged. The art should be durable and require little to no maintenance. The artist should recognize the extreme nature of the weather in Raymore. The location will be subject to wind, strong sun, and long winters.

Installation

Artists are responsible for transporting and installing the artwork. Most installation costs regarding site prep and some on-site equipment will be covered by the City of Raymore. The method and materials for installation must be approved by the City.

Consideration should be given to resistance to the effects of weather, and attention to public safety issues (including vandalism). Approval of artwork will be contingent on satisfactorily addressing liability issues, such as limiting the height of a work that could be climbed upon, limiting depth of a work that could be stepped on, and assuring structural integrity.

The specific location for this piece of art on the property has not been finalized. The City will work with the artist during the design phase to identify the location. See attached map for more details on the proposed location.

Landscaping

Landscaping may or may not be used as part of this project. If used, the landscaping should be:

- Water-wise - there will be **no water provided** to this location so plants must be native and drought tolerant
- Contribute to and enhance the monument
- Deter wildlife - the monument is near a major intersection in the community

Lighting

The project should be lit. This may be accomplished either internally or externally. Solar lighting is encouraged. Utilities will be run to the site in advance.

Signage

The monument must prominently identify the City by name. Possible variations include: City of Raymore, Missouri; Raymore, Missouri; or Raymore. Other variations may be considered.

Artist Eligibility

The opportunity to compete for this project is open to all professional artists over the age of 18 years old residing in the United States. Artists should demonstrate the ability to work on public art projects of similar size and scale. Design professionals including fine-arts professionals, architects, etc. are encouraged to apply. Team applications are welcome.

The City of Raymore, Missouri does not discriminate on the basis of race, gender, religion, age, national origin, sexual orientation, or disability. Qualifications by City employees or their relatives, and members of the Raymore Arts Commission and the Raymore Arts Commission Public Art Committee or their relatives will not be considered. Experience with public art projects, especially in relation to capital projects is preferred. Applicants will be required to work effectively within the project timeline and collaborate with the design team and governmental departments within the City of Raymore.

Process

- The Raymore Arts Commission Public Art Committee will review all of the submitted proposals and recommend up to three finalists to the full Arts Commission.
- Finalists will be notified and each receive a \$1,500 honorarium to develop a conceptual proposal. Artists will enter into conceptual design agreements with the City of Raymore. Finalists will be invited to attend an informational meeting to review the site, dimensions, guidelines, restrictions and ask questions about the project.

- The Arts Commission will review proposals created by the finalists and make their recommendation to the City Council. The City Council will have final approval.
- The selected artist will enter into a contract with the City of Raymore and fine-tune the project concept, budget and conduct an initial engineering review, bringing the project to near completion. Once staff approves the finalized design, the selected artist will begin construction.

Project Budget

The project budget is \$35,000. The budget supports: artist fee, design (including refinement of design based on stakeholder input), fabrication, materials, engineering review, shipping, contract labor, installation, insurance, travel expenses necessary to complete the project, final documentation, and any incidental expenses. There are no funds available to support project overruns. The artist is responsible for delivering the proposed artwork within the budget and should build their budget accordingly.

Contract Requirements

The selected artist will enter into a contract with the City of Raymore. The contract will require that the selected artists or team carry Commercial General Liability Insurance an All-Risk Construction Insurance Policy naming the City of Raymore as an additional insured during the project, and for a period of one year after. The selected artist will be required to provide evidence of the foregoing insurance policies and coverage to the City of Raymore upon the execution of the contract. The artist must comply with Missouri law with regard to workers compensation insurance while working on site. If volunteers are anticipated for installation, the selected artist will be required to provide the same. The selected artist will also be expected to comply with any applicable city or county requirements for construction and installation of the artwork.

Proposal Requirements

The application deadline is **September 22, 2016 at 5 p.m.** Interested artists should submit the following to be considered:

- **Letter of Interest:** The letter should articulate the artist's interest in this project. The artist should describe how his/her work, process and experience relate to this project. The artist should explain how the artist will engage the community to create a piece that exemplifies local values, is timeless in nature, and will appeal to diverse audiences. Please limit the letter to 500 words or less.
- **Resume:** A two-page (maximum) current, professional resume. Artist teams should submit resumes for each team member compiled into one document, with no more than two pages per team member.

- **References:** Please submit up to three current references. Include name, phone number, email, title, and one sentence describing your professional association.
- **Digital Images:** A maximum of 12 images of previous work should be sent as .jpps on either a CD or via email. Images should be named with the artist's name and image number to correspond to the Image Identification Sheet. Images should be at least 300 dpi, with a maximum size of 600 x 800 pixels. Image CDs will not be returned.
- **Image Identification Sheet:** A sheet that lists the title of the work, the date it was completed, the dimensions of the work, and what materials were used.

Submission

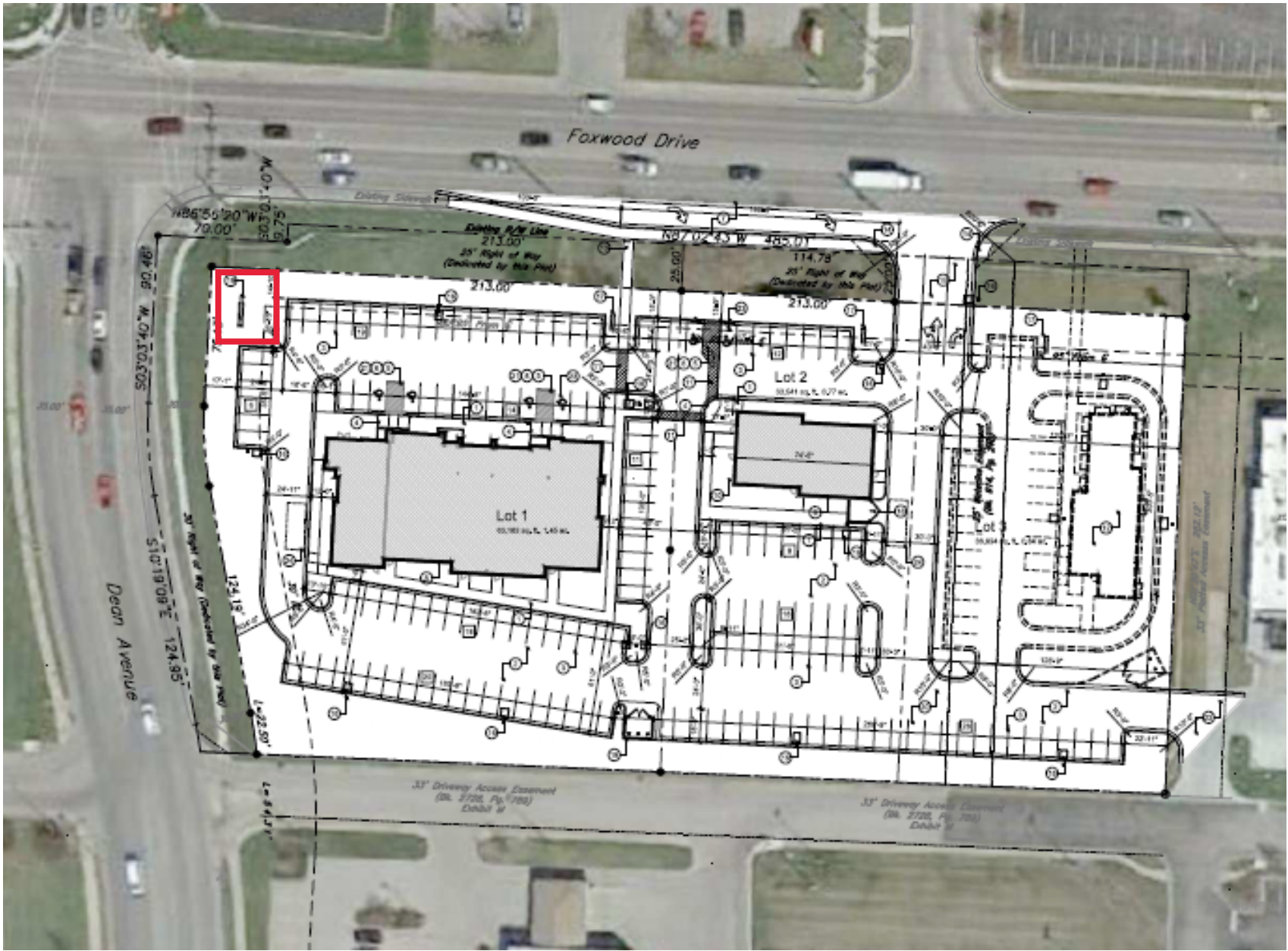
- Send electronically to arts@raymore.com
- Send by mail to: Meredith Hauck, Assistant City Manager, City of Raymore, 100 Municipal Circle, Raymore, MO 64083.
- All submissions should be received by **Thursday, September 22 at 5 p.m.**

Tentative Project Timeline

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| ● September 22, 2016 at 5 p.m. | Application Deadline |
| ● October 7, 2016 | Selected Finalists will be Notified |
| ● October 10-14, 2016 | On-Site Informational Meeting |
| ● November 9, 2016 | Finalist Concepts Due |
| ● November 15, 2016 | City Review of Proposed Concepts |
| ● November 21, 2016 | Recommendation to City Council |
| ● November 28, 2016 | City Council Consideration of Contract |
| ● December 13, 2016 | Notice of Award |
| ● December 2016 - Spring 2017 | Design and Fabrication |
| ● Early Summer 2017 | Anticipated Installation |

Questions: Contact Meredith Hauck, Assistant City Manager, at arts@raymore.com or (816) 892-3002.





Sign Location

