

**THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION TUESDAY, SEPTEMBER 26, 2023, IN COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.**

**MEMBERS PRESENT:** Chairman Trautman (arrived at 6:15); Members Clark, Collier, Cooper, Manson, Mapes and Scott.

**STAFF PRESENT:** Director Musteen, Park Superintendent Rulo and Recreation and Facility Superintendent Brennon. Office Assistant Naab is absent.

**1. Call to Order:** Vice Chairman Clark called the meeting to order at 6:05 pm.

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Personal Appearances**

**5. Consent Agenda**

*The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.*

A. Park Board Minutes

August 22, 2023

**Motion:** Member Manson moved to approve the Park Board minutes of August 22, 2023. Member Cooper seconded the motion.

**Discussion:**

<b>Vote:</b>	6 Aye	Member Clark	Aye
	0 Nay	Member Collier	Aye
	1 Absent	Member Cooper	Aye
		Member Manson	Aye
		Member Mapes	Aye
		Member Scott	Aye
		Member Trautman	Absent

**6. Staff Reports**

- Recreation Superintendent Brennon highlighted his written report.
- Parks Superintendent Rulo highlighted his written report.
- Director Musteen highlighted his written report.

*Note - Chairman Trautman arrived during staff reports.*

**7. Unfinished Business - None**

**8. New Business - None**

A. Memorial Park - Easement

Action Item

Staff presented an easement for electrical service to Every through Memorial Park. The easement is requested due to electrical work associated with a

**APPROVED: November 14, 2023 (6-0)**

Raymore-Peculiar School District project at Raymore Elementary. The work separates electrical service previously shared by the school and the city. The relocated service is now contained within park boundaries and separate from the school. The new easement provides Evergy access in the park where the new line is located.

**Motion:** Member Manson motioned to approve the easement.  
Member Cooper seconded the motion.

**Discussion:** None

<b>Vote:</b>	7 Aye	Member Clark	Aye
	0 Nay	Member Collier	Aye
	0 Absent	Member Cooper	Aye
		Member Manson	Aye
		Member Mapes	Aye
		Member Scott	Aye
		Member Trautman	Aye

B. Electrical Service - Scoreboards Action Item

Staff presented an award of contract to Brandy Electric for electrical improvements at Recreation Park to run scoreboards. The project was listed for open bids. Two bids were received. Brandy Electric is the lowest most responsive bidder.

**Motion:** Member Manson motioned to approve the award of contract in Brandy Electric.  
Member Cooper seconded the motion.

**Discussion:** None

<b>Vote:</b>	7 Aye	Member Clark	Aye
	0 Nay	Member Collier	Aye
	0 Absent	Member Cooper	Aye
		Member Manson	Aye
		Member Mapes	Aye
		Member Scott	Aye
		Member Trautman	Aye

**9. Public Comments**

**10. Board Member Comments**

Member Scott thanked the Maintenance Crew for mowing at the Ridge.  
Member Clark thanked the staff for all the hard work and maintaining the trails.  
Member Mapes stated that the skatepark looks great and he’s looking forward to the new pickleball courts.  
Member Trautman thanked Vice-Chairman Clark for covering the meeting. Trautman is excited for the scoreboards.

**11. Adjournment**

**Motion:** Member Manson motioned for adjournment.  
Member Cooper seconded the motion.

**Discussion:**

<b>Vote:</b>	7 Aye	Member Clark	Aye
	0 Nay	Member Collier	Aye
	0 Absent	Member Cooper	Aye
		Member Manson	Aye
		Member Mapes	Aye
		Member Scott	Aye
		Member Trautman	Aye

The regular meeting of the Raymore Parks and Recreation Board adjourned at 6:25 p.m.

Respectfully submitted,

Nathan Musteen  
Parks & Recreation Director