



RAYMORE ARTS COMMISSION NOTICE OF PUBLIC ART COMMITTEE MEETING

Wednesday, July 20, 2016 - 6:00 p.m.

City Hall - Executive Conference Room
100 Municipal Circle
Raymore, Missouri 64083

TENTATIVE AGENDA:

1. Committee Introductions
2. Relax in Raymore Pop Up Art Project Update
3. Review of 2016 Work Plan Items
 - a. Call for Artists
4. Review of 2017 Work Plan Items
5. Public Art Plan Discussion
6. Adjournment

Any person requiring special accommodation (i.e. qualified interpreter, large print, hearing assistance) in order to attend this meeting, please notify the City Clerk at (816) 331-0488 no later than forty-eight (48) hours prior to the scheduled commencement of the meeting.

2016 Raymore City Council Chamber Arts Exhibit - Call for Artists

The City of Raymore Arts Commission invites entries for the 2016 Raymore City Council Chamber Arts Exhibit. The Commission will host four exhibits in 2016:

- February 1 through March 30
- April 11 through June 30
- July 11 through September 29
- October 10 through December 28

Eligibility: Artists from Raymore and/or Cass County, ages 18 and older are eligible to submit work. Emerging and career artists are encouraged to apply.

Artist Requirements:

- Each exhibit must have at least five pieces and no more than a maximum of 13 pieces. See the attached space diagram for information regarding layout and size accommodations. The City may combine exhibits to fill the space.
- The artist must deliver the art to City Hall and unpack it at the agreed upon date and time. The artist must also pick up the art at the agreed upon date and time.
- Artwork must be ready for display, backed with secured, sturdy hanging wire, and framed when applicable.
- **Artist will provide uniform labels in 16-point font or above, with titles and medium or display, and provide a price list (unless not for sale) for the public, unless other arrangements have been made in advance.**
- Art must remain displayed for the entire show.
- Artists are advised that the exhibition space is open to the public and in turn, artists are asked to submit work appropriate for this venue. The City will preview all art before it is exhibited and retains the right to remove pieces from the exhibit.

Exhibit Promotion:

- The City will promote the the exhibit on its website, social media channels, and through its e-newsletters
- Press releases will be released to local media and arts organizations in the Kansas City Area

Review Criteria: The submissions will be reviewed and selected by the Raymore Arts Commission's Public Art Committee. The selection criteria include assessment of originality, craftsmanship, and appropriateness for the venue, as well as a review of the supporting documentation.

Sales: All purchase inquiries will be directed to the exhibitor, however the City should be notified of sales so a “sold” notification can be placed on the art. The City of Raymore does not take a percentage of sales; however, artists may choose to donate a percentage of sales to the Raymore Arts Commission for future programming.

Exhibit Agreement: Artists are required to provide a signed Exhibit Agreement Form at the delivery of artwork. Permission to photograph artwork is considered granted unless otherwise stated in writing. The City of Raymore is not liable for theft or damage to artwork.

Submission of Work: Complete the Exhibit Application and one page biography about the artist and his or her work. In addition, submit photographs of the work that would be displayed as part of the exhibit. Each exhibit must contain at least five pieces of art. Submissions can be made via hard copy or electronically.

Submission Deadline: Submissions will be accepted on a rolling deadline schedule throughout the year. The Committee may consider any submissions that were not selected for a specific exhibit for other exhibits throughout the year. Submissions are due by 4 p.m. on the deadline.

Exhibit Start Date	Exhibit End Date	Deadline to Apply	Awarded By
February 1	March 30	January 4	January 15
April 11	June 30	March 1	March 15
July 11	September 29	June 1	June 15
October 10	December 28	September 1	September 15

How to Submit: Mail or hand-deliver submissions to:

Meredith Hauck
City of Raymore
100 Municipal Circle
Raymore, MO 64083

(816) 892-3002
mhauck@raymore.com

2017 City Council Chamber Art Exhibits - DRAFT

Exhibit Start Date	Exhibit End Date	Deadline to Apply	Awarded	Topic/Artist	Public Art Committee Liaison
January 22, 2017	March 10, 2017	November 30, 2016	December 6, 2017	Kids Art Contest Winners	Sharon Parys
March 19, 2017	May 5, 2017	January 27, 2017	February 6, 2017		
May 14, 2017	June 30, 2017	March 24, 2017	April 3, 2017		
July 9, 2017	September 1, 2017	May 26, 2017	June 5, 2017	TCAL Artist Showcase	
September 10, 2017	November 3, 2017	July 28, 2017	August 7, 2017		
November 13, 2017	January 5, 2017	September 22, 2017	October 2, 2017		

Proposed Changes

- Make exhibits shorter (7-8 weeks)
- Many artists don't have enough pieces to part with that many for that period of time
 - Create opportunities to combine artists or do a call for art on a specific topic
 - Coordinate with area school teachers to display an art project done in class
 - Consider only having one truly "open" call per year
- Assign a Public Art Committee member to be a liaison with the artist and assist with labels, coordinate hanging, etc.

Proposed Streetlight Banner Schedule - Municipal Circle

Pole Location	Start Date	End Date	Responsible Department	Topic
Municipal Circle	March 15	May 15	Administration	General Raymore Welcome
Municipal Circle	May 15	June 13	Open	Open
Municipal Circle	June 13	July 5	Parks Department	Patriotic
Municipal Circle	July 5	August 1	Parks Department	Play More in Raymore
Municipal Circle	August 1	September 2	Open	Open
Municipal Circle	September 2	September XX	Festival in the Park	Festival in the Park
Municipal Circle	September XX	November 14	Open	Open
Municipal Circle	November 14	December 30	Administration	Holidays

General Thoughts

- Banners will be displayed the first day of Spring through the last day of the year (no banners in Jan/Feb)
- Banners will be designed in house - the responsible department will cover the cost - PW will install - Festival in the Park will be responsible for the cost of their banners (will be written into MOU)

Details

- Municipal Circle Banners - 17" x 36" - Set of 12 = \$650
- KCPL Light Poles - 30" x 60" - Set of 10 = \$1,500

FY16 Budget \$1,220

FY17 Budget \$0

Raymore Arts Commission - FY 2017 Work Plan - DRAFT

Strategy 1: Increase the amount of public art in Raymore

Project 1: Implement the Public Art Plan

<i>Description</i>	<i>Owners</i>	<i>Time Frame</i>	<i>Estimated Cost</i>	<i>Notes</i>
Based on the Public Art Plan adopted in FY16, commission or acquire artwork for designated locations.	Public Art Committee	10/31/2017	\$5,000	

Project 2: Coordinate the 2017 Pop Up Art Project

<i>Description</i>	<i>Owners</i>	<i>Time Frame</i>	<i>Estimated Cost</i>	<i>Notes</i>
Continue the success seen in the 2016 Pop Up Art Project: Relax in Raymore in 2017. The project will again center around creating a community-wide art project that residents, visitors, and businesses can engage in.	Public Art Committee	06/2017	\$3,000	The theme and type of art for the project will be selected in early 2017.

Project 3: Continue the City Council Art Exhibit Program

<i>Description</i>	<i>Owners</i>	<i>Time Frame</i>	<i>Estimated Cost</i>	<i>Notes</i>
Continue to exhibit artists in the Raymore City Council Chambers	Public Art Committee	Ongoing	\$500	

Strategy 2: Increase resources for the arts by broadening and diversifying the base of public and private funding sources

Project 1: Retain support from the City Council for the Arts Commission

<i>Description</i>	<i>Owners</i>	<i>Time Frame</i>	<i>Estimated Cost</i>	<i>Notes</i>
Request funding and present a plan for utilizing that funding to the City Council for inclusion in the FY18 budget.	Arts Commission	05/31/17	\$0	Arts Commission Discussion will begin in March

Project 2: Coordinate with the Foundation to develop a fundraising plan to support the arts

<i>Description</i>	<i>Owners</i>	<i>Time Frame</i>	<i>Estimated Cost</i>	<i>Notes</i>
Once the foundation is established, the Arts Commission will work with the Foundation Board to develop a plan for raising money to support the arts in Raymore.	Arts Commission	TBD	\$0	

Project 3: Identify grants to assist with funding Arts Commission priorities

<i>Description</i>	<i>Owners</i>	<i>Time Frame</i>	<i>Estimated Cost</i>	<i>Notes</i>
Staff will continue to identify and apply for grants that could be applied for to either offset City funding or provide additional funding for FY17 projects.	Meredith Hauck	Ongoing	\$0	

Strategy 3: Continue support of existing community art-related programs and provide incentives to incorporate additional artistic elements

Project 1: Provide funding to Parks and Recreation for additional musical performances during the Farmers Market

<i>Description</i>	<i>Owners</i>	<i>Time Frame</i>	<i>Estimated Cost</i>	<i>Notes</i>
Parks and Recreation's Farmers Market already features musical performances throughout the season. This funding would allow them to add additional dates to the calendar.	Parks and Recreation	06/2017 - 10/2017	\$1,000	Parks and Recreation will be responsible for hiring the artists - they would like any recommendations from the Arts Commission

Project 2: Return as a co-sponsor of the Tri-County Art Council's Student Art Contest

<i>Description</i>	<i>Owners</i>	<i>Time Frame</i>	<i>Estimated Cost</i>	<i>Notes</i>
Continue the Arts Commission's support of the TCAL Student Art Contest	TCAL	11/2017	\$600	TCAL is responsible for coordinating the contest.

Project 3: Participate in the Raymore Festival in the Park Parade

<i>Description</i>	<i>Owners</i>	<i>Time Frame</i>	<i>Estimated Cost</i>	<i>Notes</i>
Promote awareness of the arts by having a float in the Raymore Festival in the Park parade	Bob Berry	09/2017	\$250	

Project 4: Work with Parks and Recreation to increase the number of arts-related classes and programs each season

<i>Description</i>	<i>Owners</i>	<i>Time Frame</i>	<i>Estimated Cost</i>	<i>Notes</i>
In cooperation with the Parks and Recreation Department, identify and suggest additional arts-related classes and programs that could take place as part of the Department's offerings.	Arts Commission Activities and Programming Task Force	Ongoing	\$2,500	<p>A list of suggestions must be submitted to Parks and Recreation a month before their seasonal programming deadlines.</p> <p>Any suggestions for 2018 special events must be submitted by 04/30/2017.</p> <p>The programs should be self-funding from registration fees, but a budget is attached to help offset any additional costs of bringing a new or unusual program.</p>

Project 5: Present the Arts Commission's Signature Event Summer Scene

<i>Description</i>	<i>Owners</i>	<i>Time Frame</i>	<i>Estimated Cost</i>	<i>Notes</i>
To build awareness of arts in the community, the Arts Commission will continue to host its signature event Summer Scene in June. The event will feature community artists.	Summer Scene Committee	06/2017	\$5,000	

Project 6: Create an enhanced art section of the Raymore website (including a Community Calendar)

<i>Description</i>	<i>Owners</i>	<i>Time Frame</i>	<i>Estimated Cost</i>	<i>Notes</i>
Create a centralized place on the City's website where Raymore residents and visitors can access information related to the arts	Mike Ekey	06/2017	\$1,000	Budget may be needed to create custom templates/design for this section of the website

Project 7: Provide financial support for an artistic element at the Municipal Center Grand Opening

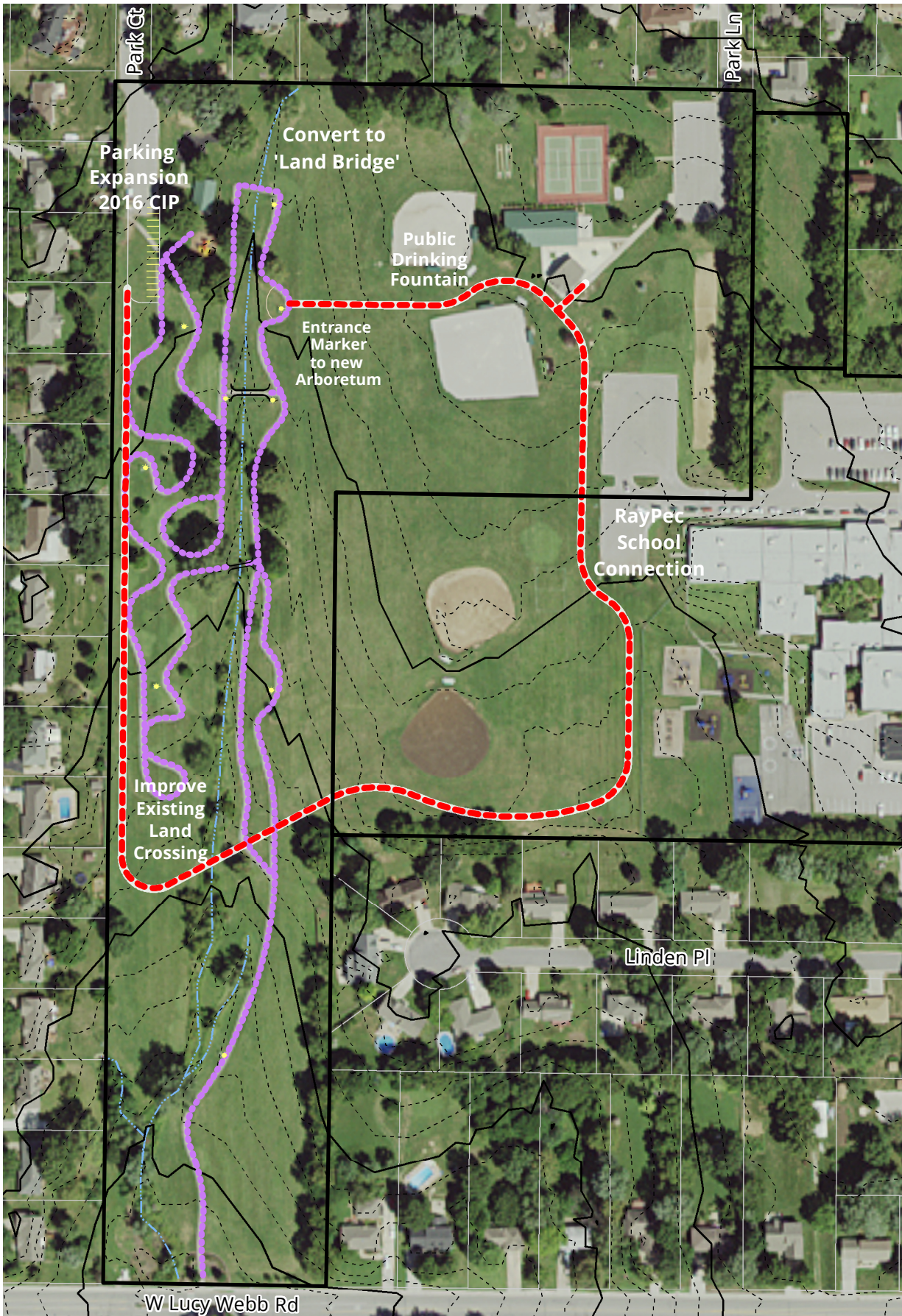
<i>Description</i>	<i>Owners</i>	<i>Time Frame</i>	<i>Estimated Cost</i>	<i>Notes</i>
The new Municipal Center will open in Spring 2017. This building will lend itself to be used for many arts-related events and activities, as well as be a place where visual art can be featured. To reinforce the opportunities that exist at the building for the arts, an artistic element (TBD) will be incorporated into the Grand Opening celebration.	Mike Ekey	Spring 2017	\$500	Budget may be needed to create custom templates/design for this section of the website

Raymore Arts Commission - FY 2017 Work Plan Budget Overview - DRAFT

<i>Project</i>	<i>Owners</i>	<i>Time Frame</i>	<i>Estimated Cost</i>
Public Art Plan	Public Art Committee	10/31/2017	\$5,000
Pop Up Art Project	Public Art Committee	06/01/2016	\$3,000
Art Exhibit Program	Public Art Committee	Ongoing	\$500
FY18 Budget to City Council	Arts Commission	05/31/17	\$0
Arts Foundation Fundraising Plan	Arts Commission	TBD	\$0
Arts-Related Grants	Meredith Hauck	Ongoing	\$0
Farmers Market Music	Parks and Recreation	06/2017 - 10/2017	\$1,000
TCAL Student Art Contest Sponsorship	TCAL	11/2017	\$600
Raymore Festival in the Park Parade	Bob Berry	09/2017	\$250
Parks and Rec Art Programming Suggestions	Task Force	Ongoing	\$2,500
Summer Scene	Summer Scene Committee	06/2017	\$5,000
Arts Website	Mike Ekey	06/2017	\$1,000
Municipal Center Grand Opening	Mike Ekey	Spring 2017	\$500
Contingency/Travel/Training			\$650
Total			\$20,000


Location	Description	Person Assigned	Vision/Type of Art
Ward Park	By Shelter House		
Memorial Park	Arboretum - See Map All improvements will be constructed in 2017; updated park open in 2018		
Memorial Park	Trail Head Off of Lucy Webb All improvements will be constructed in 2017; updated park open in 2018		
Moon Valley Park	By Shelter House		
Moon Valley Park / Recreation Park	On both sides of bridge between Moon Valley and Recreation Park		
Recreation Park	Carry over skate park precedent and put art by each of the activity locations		
North Cass Trail	At trail head		
Foxridge Drive and Stonegate	Land across from the school		
Eagle Glen Trail	Trail head by Lucy Webb		
Eagle Glen Trail	Trail head by Eagle Glen School		


Planning As Part of Capital Improvement Projects			
Location	Description	Person Assigned	Vision/Type of Art
TB Hanna Station	Identify as part of FY18 Park Plan Install infrastructure as part of project	Staff / Future	
Activity Center	Identify as part of FY17 Plan Install infrastructure as part of project	Staff / Future	
Municipal Center	Identify as part of FY17 Plan Install infrastructure as part of project	Staff / Future	



Aerial Photo

LEGEND

 Proposed 10'
Concrete Trail
2,753 LF

 Rehab of Existing
Asphalt Trail
4,782 LF



Memorial Park

RAYMORE, MISSOURI

Yr 2016
Trail Rehab &
Construction
Concept