

## WEEKLY REPORT

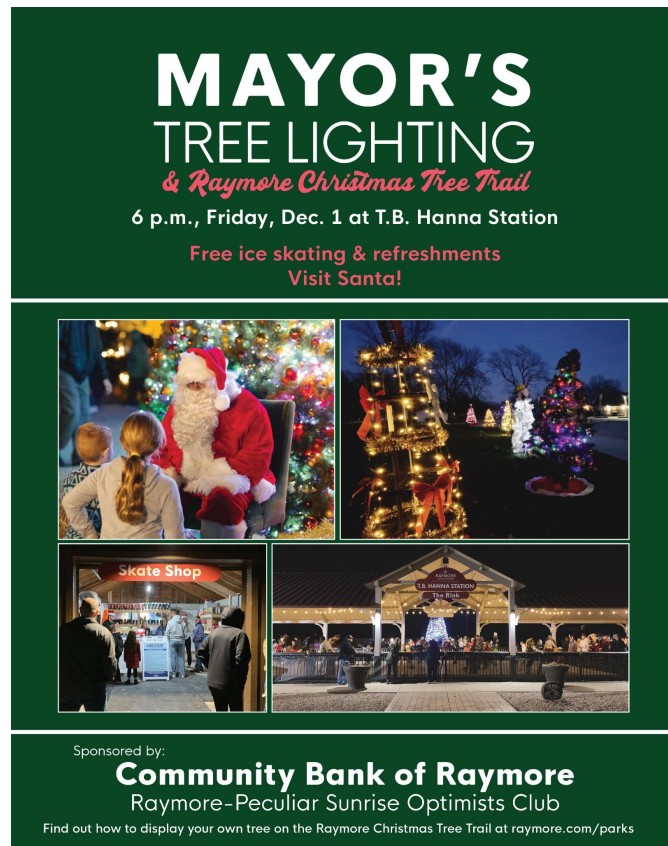
Week of Nov. 20, 2023

### Upcoming

- **Happy Thanksgiving!** City Hall will be closed Thursday, Nov. 23 and Friday, Nov. 24. There will be no trash/recycling/yard waste service on Thanksgiving. Thursday and Friday trash routes will be delayed by one day this week.

- **Mayor's Tree Lighting, 6 p.m., Friday, Dec. 1 at T.B. Hanna Station.** Join us at 6 p.m., Friday, Dec. 1 for the Mayor's Tree Lighting, the annual Raymore Christmas Tree Trail and season opening of The Rink at T.B. Hanna Station, 214 S. Washington St. Enjoy a visit with Santa, complimentary hot chocolate and free ice skating immediately following the tree lighting. *Frosty's Winter Wonderland* will be playing on the projector screen. This event is sponsored by Community Bank of Raymore and Raymore-Peculiar Sunrise Optimists Club.

**Arrive early to support Shop with a Cop!** From 5:30-6 p.m., Raymore Parks & Recreation is hosting a snowball toss game at The Rink to raise funds to help our police officers take area children in need shopping for the holidays. \$5 (cash only) gets five ping-pong balls to toss into The Rink for chances to win free skate rentals, glow sticks, a \$25 Raymore Parks & Recreation gift certificate toward any program or event, a free shelter rental (up to a \$50 value) or a free private rental of The Rink (\$200 value!). Learn more about Shop with a Cop at [www.raymore.com/shop](http://www.raymore.com/shop)



**MAYOR'S  
TREE LIGHTING**  
*& Raymore Christmas Tree Trail*  
6 p.m., Friday, Dec. 1 at T.B. Hanna Station  
Free ice skating & refreshments  
Visit Santa!

Sponsored by:  
**Community Bank of Raymore**  
Raymore-Peculiar Sunrise Optimists Club  
Find out how to display your own tree on the Raymore Christmas Tree Trail at [raymore.com/parks](http://raymore.com/parks)

### City Clerk

- [Click here](#) to view the materials for the Nov. 27 City Council meeting.

- Occupational license renewal notices have been mailed to 2023 license holders. Please visit our website for [occupational license information](#) or contact City Clerk Erica Hill at 816-331-3324 or [cityclerk@raymore.com](mailto:cityclerk@raymore.com).

### **Communications**

- Communications Manager Melissa Harmer and Marketing and Communications Assistant Alex Garcia met with Recreation Superintendent Todd Brennon to discuss marketing needs for upcoming Parks programs and events.
- Marketing and Communications Assistant Alex Garcia designed artwork for the upcoming Winter/Spring 2024 *Parks & Rec Program Guide*.
- Communications Manager Melissa Harmer started working on content for the Winter/Spring 2024 issue of *The Review*. The magazine covers City news and upcoming events and will be in Raymore mailboxes in early January.

### **Development Services**

- The Planning and Zoning Commission met on Tuesday, Nov. 27 to review two items, including a Conditional Use Permit (CUP) for a pole sign to be maintained at 108 N. Madison and the 2024 Planning and Zoning meeting calendar.
- Development Services Superintendent Jon Woerner reviewed building plans for a warehousing and distribution operation to be located within Building 2 of the Raymore Commerce Center.

### **Human Resources**

- Human Resources Benefits Specialist Nathan Reed updated employee benefits and plans for the new benefit year.

### **Parks & Recreation**

- Parks and Recreation staff met with Chief Wilson and Officer Hornbeck in a planning meeting for the Mayor's Tree Lighting event.
- Park Maintenance staff completed the assembly of The Rink at T.B. Station and began making ice. The Rink will officially open at the Mayor's Tree Lighting on Friday night, Dec. 1.
- The Parks and Recreation Department welcomed James Stewart, our newest team member. James started Monday as a Park Maintenance Worker I.

- Parks and Recreation Director Nathan Musteen, Recreation Superintendent Todd Brennon and Parks Superintendent Steve Rulo met with Big Green Turf Management Company to discuss future partnerships.
- Superintendent Todd Brennon met with the service contractor to service the ice rink condenser units.
- Centerview hosted two holiday events this week, bridge club and several meetings.

### **Police**

- Capt. Abdelgawad, Capt. Billings, Lt. German and Communications Supervisor Rinehart all met to work on the CentralSquare conversion project.
- Chief Wilson attended the Cass County Fire and Arson meeting in Raymore.
- The Raymore Police Department's RAPTOR drone team conducted drone training.
- The Missouri Department of Transportation Holiday Impaired Driving Campaign began this week to encourage all to enjoy the holiday season safely and to secure a designated driver if you include alcohol in your holiday plans. This campaign will run until January.
- Chief Wilson attended the Raymore Peculiar Optimist meeting in Belton for a discussion on the Raymore Police Department Shop with a Cop and the Cass County Youth Court programs.
- Chief Wilson met with the Lake Winnebago Police Chief hiring committee to review applications via Zoom.

### **Public Works Engineering**

- Work at the North Cass Parkway Signal is moving along as expected. The contractor was out this week working on installing signal arms and some of the hardware.
- Work on the Pelham Path curb is ongoing. The contractor plans to work Friday, Nov. 24



due to lost time earlier in the week.

- City staff held a pre-construction meeting for Phase 3 of Madison Valley, which will connect Heritage Drive to Madison Valley Phase 2. This work is tentatively scheduled to start Dec. 4.

### **Operations and Maintenance**

- 12 City Hall Work Orders
- 1 Driveway Inspections
- 4 Final ROW Inspections
- 36 Locates
- 9 Service Requests
- 4 Sewer Inspections
- 1 Sidewalk Inspections
- 1 Curb Inspections
- Misc water meter repairs
- Located and repaired water break on Thompson Cir on 11/19/23
- Fleet maintenance - new tires for F-550's
- Prepped for potential winter event
- Assisted Eagle Glen Apartments with meter shut-offs for water leak repair
- Formed up and poured concrete for water break repairs
- Pulled concrete forms
- Activated new water meters
- Completed dirt work from water break repairs
- Began the final street sweep for this year