



RAYMORE PARKS AND RECREATION BOARD

AGENDA

Tuesday, November 14, 2023

6:30PM - City Hall

*Or Immediately Following the Arts Commission Meeting
scheduled for 6:00pm*

**Council Chambers
100 Municipal Circle
Raymore, Missouri 64083**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Personal Appearances / Presentation - None**
5. **Consent Agenda.**
The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.
 - A. Park Board Minutes September 26, 2023
6. **Staff Reports**
Recreation/Facilities Superintendent
Parks Superintendent
Parks & Recreation Director
7. **Unfinished Business - None**
8. **New Business**
 - A. Recreation Park Trail - Replacement Work Action Item

Staff is presenting an award of contract to TC Fuller Construction LLC for Recreation Park trail repair work.
9. **Public Comment**
10. **Board Member Comment**

11. Adjournment

Items provided under "Miscellaneous" in the Park Board Packet:

- *FY24 Budget*
-

EXECUTIVE SESSION (CLOSED MEETING)

The Parks and Recreation Board may enter into an executive session before or during this meeting, if such action is approved by a majority of the Board present, with a quorum, to discuss:

- litigation matters as authorized by § 610.021 (1) RSMO,
- real estate acquisition matters as authorized by § 610.021 (2),
- personnel matters as authorized by § 610.021 (3), or
- other matters as authorized by §
- 610.021 (4-21) as may be applicable.

Any person requiring special accommodation (i.e., qualified interpreter, large print, hearing assistance) in order to attend this meeting please notify this Office at (816) 331-0488 no later than forty-eight (48) hours prior to the scheduled commencement of the meeting.

THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION TUESDAY, SEPTEMBER 26, 2023, IN COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.

MEMBERS PRESENT: Chairman Trautman (arrived at 6:15); Members Clark, Collier, Cooper, Manson, Mapes and Scott.

STAFF PRESENT: Director Musteen, Park Superintendent Rulo and Recreation and Facility Superintendent Brennon. Office Assistant Naab is absent.

1. Call to Order: Vice Chairman Clark called the meeting to order at 6:05 pm.

2. Roll Call

3. Pledge of Allegiance

4. Personal Appearances

5. Consent Agenda

The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.

A. Park Board Minutes

August 22, 2023

Motion: Member Manson moved to approve the Park Board minutes of August 22, 2023. Member Cooper seconded the motion.

Discussion:

Vote:	6 Aye	Member Clark	Aye
	0 Nay	Member Collier	Aye
	1 Absent	Member Cooper	Aye
		Member Manson	Aye
		Member Mapes	Aye
		Member Scott	Aye
		Member Trautman	Absent

6. Staff Reports

- Recreation Superintendent Brennon highlighted his written report.
- Parks Superintendent Rulo highlighted his written report.
- Director Musteen highlighted his written report.

Note - Chairman Trautman arrived during staff reports.

7. Unfinished Business - None

8. New Business - None

A. Memorial Park - Easement

Action Item

Staff presented an easement for electrical service to Every through Memorial Park. The easement is requested due to electrical work associated with a Raymore-Peculiar School District project at Raymore Elementary. The work

separates electrical service previously shared by the school and the city. The relocated service is now contained within park boundaries and separate from the school. The new easement provides Evergy access in the park where the new line is located.

Motion: Member Manson motioned to approve the easement.
Member Cooper seconded the motion.

Discussion: None

Vote:	7 Aye	Member Clark	Aye
	0 Nay	Member Collier	Aye
	0 Absent	Member Cooper	Aye
		Member Manson	Aye
		Member Mapes	Aye
		Member Scott	Aye
		Member Trautman	Aye

B. Electrical Service - Scoreboards Action Item

Staff is presented an award of contract to Brandy Electric for electrical improvements at Recreation Park to run scoreboards. The project was listed for open bids. Two bids were received. Brandy Electric is the lowest most responsive bidder.

Motion: Member Manson motioned to approve the award of contract in Brandy Electric.
Member Cooper seconded the motion.

Discussion: None

Vote:	7 Aye	Member Clark	Aye
	0 Nay	Member Collier	Aye
	0 Absent	Member Cooper	Aye
		Member Manson	Aye
		Member Mapes	Aye
		Member Scott	Aye
		Member Trautman	Aye

9. Public Comments

10. Board Member Comments

Member Scott thanked the Maintenance Crew for mowing at the Ridge.
Member Clark thanked the staff for all the hard work and maintaining the trails.
Member Mapes stated that the skatepark looks great and he’s looking forward to the new pickleball courts.
Member Trautman thanked Vice-Chairman Clark for covering the meeting. Trautman is excited for the scoreboards.

11. Adjournment

Motion: Member Manson motioned for adjournment.
Member Cooper seconded the motion.

Discussion:

Vote:	7 Aye	Member Clark	Aye
	0 Nay	Member Collier	Aye
	0 Absent	Member Cooper	Aye
		Member Manson	Aye
		Member Mapes	Aye
		Member Scott	Aye
		Member Trautman	Aye

The regular meeting of the Raymore Parks and Recreation Board adjourned at 6:25 p.m.

Respectfully submitted,

Nathan Musteen
Parks & Recreation Director

STAFF REPORT

To: Park Board
From: Todd Brennon, CPRP/CYSA
Recreation & Facilities Superintendent
Date: November 14, 2023
Subject: Recreation & Facilities Report

Administrative Operations

- Staff booked rentals and scheduled part time staff for Centerview, both internal and paid.
- Staff gave Centerview tours and rental quotes to interested parties.

Meetings/Trainings Attended

- Office Assistant **Greta Naab**
- Athletic Coordinator **Nick Cook**
 - Attended South Metro Group scheduling meeting for the upcoming basketball season.
 - Attended a meeting with Superintendent Todd Brennon at the Wheelhouse Baseball Facility to discuss potential partnerships and scholarship ideas on Tuesday November 14.
- Recreation Coordinator **Corinne Harkins**
 - Met with Q1 2024 Program Instructors to discuss Jan-Apr programs.
 - Met with Bodies Race Company to discuss 2024 race planning on Tuesday November 7.
- Recreation & Facilities Superintendent **Todd Brennon**
 - Conducted weekly meetings with Athletic Coordinator **Nick Cook** and Recreation Coordinator **Corinne Harkins**.
 - Met with Communications Manager **Melissa Harmer** regarding upcoming department marketing needs.
 - Attended an online meeting with representatives from Agents of Discovery on Wednesday November 1 to discuss potential app based programs for the parks and recreation department.
 - Attended part time staff meeting on Sunday November 5.
 - Attended a conference call with Corine Harkins and Bodies Race Company to discuss 2024 race planning on Tuesday November 7.
 - Met with Athletic Coordinar Nick Cook and Recreation Coordinator Corinne Harkins at TB Hanna Station to discuss operations of The Rink on Wednesday November 8.
 - Attended meeting with Athletic Coordinator Nick Cook at Wheelhouse Baseball to discuss partnership opportunities on Tuesday November 14.

Recreation Programs

- 50 plus programs running: Bunco, Bridge Club
- Nintendo Switch Club running Wednesday afternoons

- Holiday Craft show (50 vendors)
 - Bordner Home Improvement, Abundant Life Chiropractic and Tailored Roofing and Remodeling as a Sponsor.
- Fall Pumpkin (10 participants) painting event
- Square Dance lessons (33 participants)

Rentals/Events/Concessions

- Rentals/Usage

Ball Fields

- No activity, out of season

Centerview

- Summit Homes Business Meeting
- Garden Club Meeting
- 2 HOA Meeting
- Live Wires monthly Square Dance
- Medicare Seminar hosted by Tom Circo Insurance
- Edward Jones hosted a Thanksgiving dinner for its investors.
- Tri-County Art League monthly meeting
- 2 Wedding Receptions
- 50th Wedding Celebration
- Blood Drive
- Birthday Party

City Internal Usage

- Veterans Day Celebration
- Police Taser Training

Program Usage

- Square Dance Lessons
- Bunco
- Bridge

RAC

Paid Rental

- Galaxy Volleyball Club rental for practices.

Program Use

- Open Play Futsal on Fridays beginning November 17.

Special Events

- Veterans Celebration November 9 at Centerview

Upcoming

- Mayor's Tree Lighting, December 1
- Christmas Tree Trail

- Holiday Craft show on Saturday November 18.

Concessions

Concession stands are closed for the winter.

Sports (Youth)

- Winter
 - Social Kindergarten Basketball
 - Began on Saturday November 4.
 - The first session is full with 25 participants.
 - The second session is still open for registrations.
 - Youth Basketball
 - There are a total of 365 participants registered in the program, an increase of 10 participants from the previous season.
 - There are a total of 42 teams in the league.
 - Social Basketball Experience
 - There are a total of 14 participants registered to play.
 - Open Play Futsal
 - Open Play Futsal begins Friday November 17 at the Raymore Activity Center.
 - There are 13 participants signed up in the U8 to U12 session.
 - There are 9 participants signed up in the U13 and up session.

Sports (Tiny)

- Winter
 - Tiny Basketball
 - Tiny basketball begins Saturday January 6.
 - The first session is completely full with a total of 21 participants
 - The second session is still open for registrations

STAFF REPORT

To: Park Board
From: Steve Rulo
Parks Superintendent
Date: November 14, 2023
Subject: Parks and Maintenance Report

Park Operations

- Staff finishing up mowing for the season.
- Staff has pulled benches and trash cans from the soccer fields.
- Staff prepared for the last softball tournament on November 11.
- Staff has blown out all irrigation and most drinking fountains.
- Superintendent attended meetings on the RAC.
- Superintendent is working with both contractors to get the scoreboards installed.
- Staff has been prepping the Ice Skating Rink for installation.
- Staff pulled the bases from Memorial fields.
- Park staff is getting the chipper prepared for a long winter.
- Superintendent conducting interviews for Maintenance Position.
- Contractors installing Mayors Tree the week of November 6.
- Parks Superintendent ordered Ice Melt for the winter.
- Park Staff has shut down the Sprayground and it is winterized.
- Parks staff has planted tulip bulbs at City Hall.
- Staff picked trees to be planted from Tree-Releaf.
- Superintendent setting up a meeting with the consultant for the Disc Golf Project.



**CITY OF RAYMORE
AGENDA ITEM INFORMATION FORM**

DATE:

SUBMITTED BY:

DEPARTMENT:

Ordinance	Resolution	Presentation	Public Hearing
Agreement	Discussion	Other	

TITLE / ISSUE / REQUEST

STRATEGIC PLAN GOAL/STRATEGY

FINANCIAL IMPACT

Award To:
Amount of Request/Contract:
Amount Budgeted:
Funding Source/Account#:

PROJECT TIMELINE

Estimated Start Date	Estimated End Date
----------------------	--------------------

STAFF RECOMMENDATION

--

OTHER BOARDS & COMMISSIONS ASSIGNED

Name of Board or Commission:
Date:
Action/Vote:

LIST OF REFERENCE DOCUMENTS ATTACHED

REVIEWED BY:

BACKGROUND / JUSTIFICATION

BILL 3862

ORDINANCE

“AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH TC FULLER CONSTRUCTION LLC FOR THE RECREATION PARK TRAIL REPAIR, PROJECT NUMBER 23-436-201, IN THE AMOUNT OF \$50,480 AND AUTHORIZING THE CITY MANAGER TO APPROVE CHANGE ORDERS WITHIN ESTABLISHED BUDGET CONSTRAINTS.”

WHEREAS, the Recreation Park Trail Repair Project was included in the FY 2023 Capital Budget; and

WHEREAS, bids for this project were received on October 25, 2023; and

WHEREAS, TC Fuller Construction LLC has been determined to be the lowest and best bidder.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF RAYMORE, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is directed to enter into a contract in the amount of \$50,480.00 with TC Fuller Construction LLC for the Rec Park Trail Repair Project, attached as Exhibit A.

Section 2. The City Manager is authorized to approve change orders for this project within established budget constraints.

Section 3. Effective Date. The effective date of approval of this Ordinance shall be coincidental with the Mayor’s signature and attestation by the City Clerk.

Section 4. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

DULY READ THE FIRST TIME THIS 27th DAY OF NOVEMBER, 2023.

BE IT REMEMBERED THAT THE ABOVE ORDINANCE WAS APPROVED AND ADOPTED THIS 11TH DAY OF DECEMBER, 2023, BY THE FOLLOWING VOTE:

Councilmember Abdelgawad
Councilmember Barber
Councilmember Berendzen
Councilmember Burke III
Councilmember Circo
Councilmember Holman
Councilmember Jacobson
Councilmember Townsend

ATTEST:

APPROVE:

Erica Hill, City Clerk

Kristofer P. Turnbow, Mayor

Date of Signature



CITY OF RAYMORE
CONTRACT FOR SERVICES

Rec Park Trail Repairs

This Contract for the Rec Park Trail Repairs, hereafter referred to as the **Contract** is made this 11th day of December, 2023, between TC Fuller Construction LLC, an entity organized and existing under the laws of the State of Missouri, with its principal office located at 35702 E State Route B, Garden City, MO 64747, hereafter referred to as the **Contractor**, and The City of Raymore, Missouri, a Charter City organized and existing under the laws of the State of Missouri, with its principal office located at 100 Municipal Circle, Raymore, Missouri, hereafter referred to as the **City**.

This contract and applicable attachments represent the entire understanding and agreement between the parties and no oral, implied, alterations or variations to the contract will be binding on the parties, except to the extent that they are in writing and signed by the parties hereto. This contract shall be binding upon the heirs, successors, administrators, executors and assigns of the parties hereto. In the event there are any inconsistencies in the provisions of this contract and those contained in the proposal they will be resolved in accordance with the terms of this contract.

This contract is effective as of December 11, 2023 and coincidental with the City Manager's signature and attestation by the City Clerk and shall remain in effect as described within the attachments.

ARTICLE I
THE WORK

Contractor agrees to perform all work and provide all materials as specified in Request for Proposal 23-436-201 and the General Terms and Conditions in Appendix B, commonly referred to as Contract Terms and Conditions and according to Contract Agreement set forth here. Contractor agrees to provide all labor, materials, tools, permits, and/or professional services and perform the contracted work in accordance with all specifications, terms and conditions as set forth within the proposal documents, including bonding, insurance, prevailing wage requirements, and termination clauses as needed or required. The work as

specified in Appendix A may commence upon the signing of this contract and scheduling and approval of the City.

ARTICLE II TIME OF COMMENCEMENT AND COMPLETION

The work shall take a maximum of **60** calendar days. The date of substantial completion shall be that date when the project or portions of the project are officially accepted by the Owner through formal action of the City Council for utilization of the project for its intended purpose. The City shall be the sole determiner as to the fulfillment of the work as described.

ARTICLE III CONTRACT SUM AND PAYMENT

The Contractor agrees to perform all work described in the Contract Documents in the amount of \$50,480.00.

The City agrees to pay the Contractor as outlined in the Contract Documents and subject to deductions provided for in Articles IV and VI.

The City Manager has the authority for change orders.

ARTICLE IV CONTRACT PAYMENTS

The City agrees to pay the Contractor for the completed work as follows: 95% of contract shall be paid within thirty (30) days of substantial completion of each section of this proposal – inspection and remediation, walk-through and acceptance by the City; a 5% retainage will be held until acceptance of the project by the Raymore City Council, at which time final payment will be made. Any monies not paid to the Contractor when due will bear interest at the rate of one and one-half percent (1 -1/2 %) per month, from the date such payment is due. However, if any portion of the work remains to be completed or corrected at the time payment is due, the City may retain sufficient funds to cover the City Engineer's estimated value of the work not completed or twenty percent (20%) of the contract amount, whichever is greater, exempt from interest, to be paid when such listed items are corrected or completed.

The City will be the sole judge as to the sufficiency of the work performed.

The Contractor agrees that the City may withhold any and all payment for damage or destruction, blatant or otherwise, incurred to the City's property caused by poor performance or defective equipment or materials or personnel employed or utilized by the Contractor. Additionally, it is agreed the Contractor shall also be liable to the City for replacement of materials or services occasioned by such breach.

Payment shall be made upon receipt of invoices presented in duplicate as outlined in Appendix B. For any payment of \$100,000.00 or greater, the City of Raymore will not issue payment by check and shall utilize a wire payment process. A wire transfer form will be provided to you as needed.

Third party payment agreements will not be accepted by the City.

In the event that the Missouri Department of Labor and Industrial Relations has determined that a violation of Section 292.675, RSMo, has occurred and that a penalty as described in Section XII shall be assessed, the City shall withhold and retain all sums and amounts due and owing when making payments to Contractor under this Contract.

ARTICLE V INSURANCE REQUIREMENTS

Insurance shall be provided as outlined in the General Terms and Conditions Appendix B to the Contract.

ARTICLE VI DAMAGES/DELAYS/DEFECTS

The City will not sustain monetary damage if the whole or any part of this contract is delayed through the failure of the Contractor and/or his sureties to perform any part or the whole of this contract. Thus, if at any time the Contractor refuses or neglects to supply sufficiently skilled workmen or proper materials, or fails in any respect to execute the contract, including extras, with the utmost diligence, the City may take steps deemed advisable to promptly secure the necessary labor, tools, materials, equipment, services, etc., by contract or otherwise, to complete whatever portion of the contracted work which is causing delay or is not being performed in a workmanlike manner.

Contractor and/or their sureties will be liable to the City for any cost for labor, tools, materials, equipment, services, delays, or claims incurred by the City to finish the work.

Contractor will store, contain, or remove all debris, materials, tools, equipment and vehicles at the end of each day so that no hazardous or dangerous situations are created by the Contractor within the work location and surrounding area.

Contractor will promptly and within 7 days of receiving notice thereof repair all damage to public and private property caused by their agents or employees. Should damages not be promptly repaired within 7 days of receiving notice thereof, the City will authorize the hiring of another Contractor or vendor with the necessary and applicable qualifications to do the repairs. The original Contractor agrees to promptly pay for the services of any such Contractor or vendor hired to do such repairs within 10 days of completion of the repairs.

Contractor shall immediately report, to the City, or a duly authorized representative, any accident whatsoever arising out of the performance of this contract, especially those resulting in death, serious injury or property damage. Contractor must provide full details and statements from any witnesses.

If the Contractor shall fail to complete the work within the contract time, or an extension of time granted by the City, the Contractor will pay to the City the amount for liquidated damages as specified in the schedule below for each calendar day that the Contractor shall be in default after the time stipulated in this contract document. The amount specified in the schedule is agreed upon, not as a penalty, but as liquidated damages for the loss to the City of Raymore and the public of the use of the facility as designated. This amount will be deducted from any money due to the Contractor. The Contractor and Contractor's surety will be liable for all liquidated damages.

SCHEDULE OF LIQUIDATED DAMAGES		
Original Contract Amount		Charge Per Calendar Day (\$)
From More Than (\$)	To and Including (\$)	
0	50,000	150
50,001	100,000	250
100,001	500,000	500
500,001	1,000,000	1,000
1,000,001	2,000,000	1,500
2,000,001	5,000,000	2,000
5,000,001	10,000,000	2,500
10,000,001	And above	3,000

ARTICLE VII RESPONSIBILITIES

The City shall provide all information or services under their control with reasonable promptness and designate the City Manager, or their designee (in writing) to render decisions on behalf of the City and on whose actions and approvals the Contractor may rely.

The Contractor's responsibilities and obligations under this agreement are accepted subject to strikes, outside labor troubles (including strikes or labor troubles affecting vendors or suppliers of Contractor), accidents, transportation delays, floods, fires, or other acts of God, and any other causes of like or different character beyond the control of Contractor. Impossibility of performance (but not simply frustration of performance) by reason of any legislative, executive, or judicial act of any governmental authority shall excuse performance of or delay in performance of this agreement. The City and the Contractor shall agree upon such any delay or cancellation of performance and execute an agreement in writing documenting the excuse of performance or delay in performance of this agreement.

Contractor agrees to provide all materials, labor, tools, and equipment necessary to perform and complete the contract as specified.

All equipment will be of such a type and in such condition so as not to cause any damage to City property or the community at large. All equipment used within the jurisdictional boundaries of the City will meet the minimum requirements of OSHA (Occupational Safety Health Administration) and related federal, state, county, and city agencies and regulations, including but not limited to EPA (Environmental Protection Agency) and the NESHAPS (National Emission Standards for Hazardous Air Pollution). All material will be of a type and quality acceptable to the City, and which will not cause injury to property or persons.

Contractor will supervise and direct the work performed, and shall be responsible for their employees. Contractor will also supervise and direct the work performed by subcontractors and their employees and be responsible for the work performed by subcontractors hired by the Contractor. Contractor shall not assign its responsibilities to any subcontractor without the prior written agreement of the City which may be granted at the sole discretion of the City.

Contractor agrees to obtain and maintain, during the term of this contract, the necessary licenses and permits required by federal, state, county and municipal governments to perform the services as required by this contract. Contractor shall bear the cost of any permits which he is obligated to secure. Contractor will also ensure any subcontractors hired will obtain the necessary licenses and permits as required.

Contractor agrees to comply with all applicable federal, state, county and municipal laws and regulations, including, but not limited to, affirmative action, equal employment, fair labor standards and all applicable provisions of the Occupational Safety and Health Act of 1970, as amended. Contractor agrees to ensure subcontractors and their employees comply with all applicable laws and regulations aforementioned.

Contractor also agrees to be, at all times, in full compliance with any and all applicable federal, state and local laws and regulations as they may change from time to time.

Contract is subject to the State of Missouri Prevailing Wage Laws (Cass County Annual Wage 30) if the project is over \$75,000. The contractor shall include the provisions of this clause in all subcontracts for work to be performed by subcontractors under this contract so that provisions of this clause are binding upon subcontractors.

ARTICLE VIII
CANCELLATION AND/OR TERMINATION OF AGREEMENT

With Cause – If Contractor fails to perform his duties as specified in this contract, the City through its appointed representative, shall notify the Contractor to correct any default under the terms of this contract. Such notification may be made in writing, and delivered via regular, certified facsimile or email. If the Contractor fails to correct any default after notification of such default, the City shall have the right to immediately terminate this agreement by giving the Contractor ten (10) days written notice, and delivered via regular, certified facsimile or email. If the Contractor fails to correct any default(s) after notification of such default(s) are of such that they endanger the health, safety and/or welfare of the residents of Raymore, City may terminate this contract immediately and retain the services of an alternative contractor to perform the services for which Contractor may be held liable for such costs.

Without Cause – The City may cancel or terminate this agreement at any time without cause by providing sixty (60) days written notice, by certified mail, facsimile or email to the Contractor.

In the event this agreement is terminated, the City may hold as retainer the amount needed to complete the work in accordance with the bid specifications. Any contract cancellation notice shall not relieve the Contractor of the obligation to deliver and/or perform on all outstanding requirements of this contract and orders issued prior to the effective date of cancellation.

No payment made under this Contract shall be proof of satisfactory performance of the Contract, either wholly or in part, and no payment shall be construed as an acceptance of deficient or unsatisfactory services.

ARTICLE IX
ARBITRATION

In case of a dispute, the Contractor and the City may each agree to appoint a representative, who, together, shall select a third party attorney in good standing and licensed to practice law in Missouri, to arbitrate the issue. Resolution of the issue will be binding upon both parties.

ARTICLE X
WARRANTY

Contractor warrants that all workmanship shall be of good quality, in conformance with bid specifications and guarantee all materials, equipment furnished, and work performed for a period of two (2) years from the date of substantial completion as noted in the 2019 City of Raymore "Standard Contract Documents and Technical Specification & Design Criteria for Utility and Street Construction."

Contractor shall, within ten (10) days of written notice from the City, correct any work found to be defective, incorrect or not in accordance with the bid specifications.

ARTICLE XI REQUIRED SAFETY TRAINING

- A. Awarded contractors and their subcontractors must provide a 10-hour OSHA construction safety program, or a similar program approved by the Department of Labor and Industrial Relations, for their on-site employees who have not previously completed such safety training and are directly engaged in public improvement construction;
- B. Awarded contractors and their subcontractors must require all on-site employees to complete this ten-hour program within 60 days of beginning construction work if they have not previously completed the program and have documentation of doing so. On site employees who cannot provide proper documentation of completion of required safety training when requested will be given 20 days to produce the documentation before being removed from the project and before their employers will be subject to penalties. Provide any completed certificates prior to project start.

ARTICLE XII NOTICE OF PENALTIES FOR FAILURE TO PROVIDE SAFETY TRAINING

- A. Pursuant to Section 292.675, RSMo, Contractor shall forfeit to City as a penalty two thousand five hundred dollars (\$2,500.00), plus one hundred dollars (\$100.00) for each on-site employee employed by Contractor or its Subcontractor, for each calendar day, or portion thereof, such on-site employee is employed without the construction safety training required in Section XI above.
- B. The penalty described in Subsection "A" of this Section shall not begin to accrue until the time periods described in Sections XI "B" above have elapsed.
- C. Violations of Section XI above and imposition of the penalty described in this Section shall be investigated and determined by the Missouri Department of Labor and Industrial Relations.

ARTICLE XIII AFFIDAVIT of WORK AUTHORIZATION

Pursuant to 285.530 RSMo, the bidder must affirm its enrollment and participation in a federal work authorization program with respect to the employees proposed to work in connection with the services requested herein by:

- * submitting the attached AFFIDAVIT OF WORK AUTHORIZATION and
 - * providing documentation affirming the bidder's enrollment and participation in a federal work authorization program (see below) with respect to the employees proposed to work in connection with the services requested herein.

E-Verify is an example of a federal work authorization program. Acceptable enrollment and participation documentation consists of the following two pages of the E-Verify Memorandum of Understanding (MOU): 1) a valid, completed copy of the first page identifying the bidder and 2) a valid copy of the signature page completed and signed by the bidder, the Social Security Administration, and the Department of Homeland Security – Verification Division.

ARTICLE XIV
ENTIRE AGREEMENT

The parties agree that this constitutes the entire agreement and there are no further items or provisions, either oral or otherwise. Buyer agrees that it has not relied upon any representations of the Contractor as to prospective performance of the goods, but has relied upon its own inspection and investigation of the subject matter.

The parties have executed this agreement at The City of Raymore the day and year first above written.

IN WITNESS WHEREOF, the parties hereunto have executed two (2) counterparts of this agreement the day and year first written above.

THE CITY OF RAYMORE, MISSOURI

By: _____
Jim Feuerborn, City Manager

Attest: _____
Erica Hill, City Clerk

(SEAL)

TC FULLER CONSTRUCTION LLC

By: _____

Title: _____

Attest: _____

APPENDIX A
SCOPE OF SERVICES AND SPECIAL PROVISIONS

Rec Park Trail Repairs

ANTICIPATED SCOPE OF SERVICES:

The 2023 Rec Park Trail Repair Project primarily includes the installation of new concrete sidewalk and grading work in the vicinity. Other work includes the installation of a lite duty field inlet that will be connected to the existing system as well as riprap installation to help with minor erosion.

1. SPECIFICATIONS WHICH APPLY

The Supplementary Conditions define the Project; establish the standards by which the work will be performed and further clarify those standards for the specific locations involved. These Supplementary Conditions supersede all other provisions of the documents wherein there is a conflicting statement. The performance of the work, the material requirements, the basis of measurement and the basis of payment for the various portions of the work shall be in accordance with the appropriate sections of the Kansas City Chapter of the APWA "Standard Specifications and Design Criteria" current edition, except as altered or modified by these supplementary conditions, and the contract document entitled, "Standard Contract Documents and Technical Specifications & Design Criteria for Utility and Street Construction, City of Raymore, Missouri, latest edition. This document shall be considered Supplementary Conditions for the purpose of Section 1.39 of the Kansas City Chapter of the APWA "Standard Specifications and Design Criteria" and shall take precedence for construction. All equipment and material not covered by APWA, the City's Technical Specifications or MODOT's Standard Specifications for Highway Construction Manual are included following this sheet. *Where the standards are in conflict, the more stringent criteria shall apply.*

2. PROJECT AWARD

Award of this project will be based upon the sum of the bid schedules. The Contractor however, shall take special consideration of the "Information for Bidders" section of the project contract documents; in particular, Evaluation of Bids in submitting their unit prices.

The City of Raymore preserves the right to increase, reduce or delete any bid items after award of the contract. No adjustments will be made to the unit

prices bid on the contract for any items because of increase, reduction or deletion.

3. PROJECT COMPLETION AND SCHEDULE

Contractor shall complete work within **60** calendar days of issuance of the Notice to Proceed.

4. ENGINEER

The City of Raymore Public Works Director or his/her designee shall be the Engineer for this project.

5. GENERAL CONDITIONS

The General Conditions shall be modified as follows. All provisions of the General Conditions which are not so modified or supplemented shall remain in full force and effect.

GC 6.02: Add "No. 1 Change Orders" and "No. 2 Addenda" to the order of preference list.

6. SPECIAL CONDITIONS

- *Mobilization, Bonds and Insurance:* The unit price named in the bid shall be for the Lump Sum (LS) of the mobilization, bonds and insurance. Please see Appendix B General Terms and Conditions for additional information.
- *10' sidewalk, Installed:* The unit price named in the bid shall be for the Square Foot (SF) of **6" thick** concrete sidewalk installed. The unit price named in the bid shall cover all costs in connection therewith, including cutting, expansion joint material, placement of AB-3 subgrade leveling course as required, installation of new **6" thick** concrete and protection of the new concrete during the curing process. **Concrete shall be an approved KCMMB 4K mixture.** The concrete shall NOT be reinforced with rebar. Contractor shall repair at no additional cost any items damaged during construction including but not limited to sprinkler systems. One set of concrete compressive strength cylinders shall be made each week the sidewalk is installed. Four cylinders per test site will be required. Testing & restoration shall be subsidiary to this bid item. **The new concrete trail will be installed on top of the existing asphalt trail. Some additional work may be required to stabilize the edge of the trail.**

Stabilization methods will need to be approved by the city prior to implementation. This work will be considered subsidiary to this line item. The existing asphalt trail will be left in place for the base bid except for at the end of the new concrete trail, where full depth removal of the trail will be required to transition into the old trail with the new 6" concrete trail. This work will be considered subsidiary to this line item. Removal of the asphalt trail in the alternate bid is considered "removal of existing material".

- General Site Grading: The unit price named in the bid shall be for the Square Foot (SF) of grading completed onsite. This item will be paid per plan quantity. The work provided herein will not be measured for payment but will be considered a plan quantity. Exceptions will be made on a measured quantity basis as defined in the applicable specification for the described. The goal of this item is to create positive drainage away from the trail and to lower the grade slightly so that the trail no longer holds water. **This project will not be accepted until the city confirms that the grading is adequate to ensure the water drains away from the trail and towards the creek. Ponding water will not be allowed. The contractor will not be responsible for supplying any additional material for this line item.**
- Riprap, Installed: Riprap shall be paid at the unit bid price per square foot installed. Measurement will be parallel to sloping surfaces. The unit bid price shall include all labor, equipment and materials required to place riprap as per plan location and detail and is to be verified in the field with The City. The thickness of the riprap shall be 18" to the plan and detail dimension. The rock used shall have a D_{50} of 6". Filter fabric shall be installed and considered subsidiary to this line item.
- Field Inlet, connected and Installed: Field Inlet shall be paid at the unit bid price per each installed and connected to the existing system. The Field inlet shall be 9 in NDS square catch basin or approved equal. The unit bid price shall include all labor, equipment and materials required to install and connect the inlet as per plan location and specifications.
- *Site Restoration/Hydroseeding*: The unit price named in the bid shall be for the Lump Sum (LS) of the site restoration/ hydroseeding. The site shall be restored to pre-construction quality. Hydroseeding shall be performed in conformance with KC APWA section 2404. A 4" deep layer of topsoil shall be considered subsidiary to all areas requiring soil as part of the site restoration. Topsoil shall be defined as: fertile, friable and loamy soil of uniform quality, without admixture of subsoil material, and shall be free from material such as hard clods, stiff clay, hardpan, partially disintegrated stone, pebbles larger than one inch in

diameter, and other impurities. Topsoil shall be relatively free from grass, roots, weeds and other objectionable plant material or vegetative debris undesirable or harmful to plant life or which will prevent the formation of a suitable seedbed. **Regardless of what season of the year the project is awarded, acceptance of this project and release of final payment will not occur until vegetation is established.**

- **Removal of Existing Material:** The unit price named in the bid shall be for the Square Foot (SF) of existing material removed onsite. This item will be paid per plan quantity. The work provided herein will not be measured for payment but will be considered a plan quantity. Exceptions will be made on a measured quantity basis as defined in the applicable specification for the described. This item includes the removal of the existing asphalt trail in bid alternate 1 as well as any excavation needed to install the 6" concrete trail in the new location. All backfill and associated work to bring areas back to the correct elevations shall be considered subsidiary to this bid item. Seeding for shall fall under "site restoration/hydroseeding".
- *Working Hours:* No work shall start before 7:00 A.M. including maintenance of equipment. ALL streets will be open to traffic no later than 4:00 p.m. unless expressly authorized in writing by the City Engineer. The City Engineer shall approve all work to be performed on Saturday, Sunday and on any holidays. All requests for doing such work shall be given 48 hours in advance.
- *Traffic Control and Traffic Routing:* Construction operations shall be coordinated to result in the least practicable delay to traffic. Flagmen are required for all one way traffic operations. In the case where the flagmen with signing paddles are in excess of 300 feet or out of visual contact, two-way radios will be required for traffic control. Prior to construction, the contractor must submit to the city a Traffic Control Plan meeting the requirements of the Manual on Uniform Traffic Control Devices.
- *Signing:* The Contractor will furnish adequate signs, barricades, warning lights and all other equipment necessary in accordance with the Manual on Uniform Traffic Control Devices, to direct and re-route traffic and will furnish flagmen and other personnel necessary to provide the required traffic control in accordance with the approved schedule of operations. Sidewalk closed signs will be required.
- *Construction Schedule:* After being awarded the contract, the Contractor shall immediately prepare and submit for approval by the

City, a construction schedule that will insure completion of the project within the contract time. The schedule shall be submitted to the Engineer within ten (10) calendar days after issuance of the notice of award. The Contractor will notify the City immediately of any significant changes in the submitted schedule of work.

- *Weather Limitations:* The contractor shall follow the Mid-West Concrete Industry Board, Inc (M CIB) Sections 10 and 11 for cold or hot weather concrete. With the following exception: concrete shall not be placed when temperatures are below 34 °F. All Concrete placed when overnight temperatures drop below 32 °F shall be covered with insulated blankets. ACI section 306 shall also be strictly adhered to.

7. ADDITIONAL REQUIREMENTS

- *Notification:* The Contractor shall notify The City 48 hours in advance of the removal operations.
- *Tax Exempt:* This is a Tax Exempt Project
- *Utilities:* Regardless of what utilities are shown in the bidding documents and utility locations listed, the bidder shall contact each area utility to determine the presence and location of the utility lines. The bidder shall determine and shall assume the risk as to whether utilities that are to be relocated by the utility company have in fact been relocated and if not, when the utility company anticipates the relocation shall be completed. The bidder shall independently determine the reliability of the information received from the utility companies and shall make the determination as to the sequence and timing of utility relocations in determining a bid.

8. PROTECTION OF PUBLIC & PRIVATE PROPERTY

- *Missouri One Call:* Before starting work, the Contractor shall notify all utilities involved, and shall request them for cooperation in locating lines in advance of the work. The Contractor shall make reasonable effort to avoid breaking utility lines. The utility shall be notified immediately should a break occur in a line during construction under this contract. Any lines so broken by the contractor shall be repaired according to the utility company's standards at the expense of the Contractor.

- *Pavement Protection:* Wherever the work is along existing pavement, which is to be retained, traction equipment with lugs will not be permitted. The Contractor shall use utmost care not to damage or destroy any existing pavement. Any pavement damaged or destroyed due to the operations of the Contractor, which is not within the contract limits shall be replaced.
- *Damages:* The Contractor will exercise care to prevent damage to existing roadways, highways, ditches, shoulders, structures, trees, and underground utilities adjacent to the construction site. The Contractor shall be held responsible for all damage to roads, highways, shoulders, ditches, bridges, culverts, trees, and other property, caused by him or his subcontractors in transporting materials to or from the site of work, regardless of location of such damage, and shall pay for or replace such damaged property to the satisfaction of the Owner of such property.

9. MEASUREMENT AND PAYMENT

It is the intent of the proposal that the total bid, as submitted, shall cover all work shown on the contract drawings and required by the specifications and other contract documents. All costs in connection with the work, including furnishing of all the materials, equipment, supplies, and appurtenances, providing all construction plant equipment and tools, and performing all necessary labor to fully complete the work, shall be included in the unit and lump sum prices named in the bid. No item or work that is required by the contract documents for the proper and successful completion of the contract will be paid for outside of or in addition to the prices submitted in the bid. All work not specially set forth in the proposal as a pay item shall be considered a subsidiary obligation of the Contractor and all costs in connection therewith shall be included in the prices named in the bid.

10. ADDITIONAL BIDDING INFORMATION

10.1 Project is tax exempt.

CITY OF RAYMORE, MISSOURI
RFP # 23-436-201

Appendix B
General Terms and Conditions

A. *Procedures*

The extent and character of the services to be performed by the Contractor shall be subject to the general control and approval of the Public Works Director or their authorized representative(s) in consultation with the Finance Director. The Contractor shall not comply with requests and/or orders issued by an unauthorized individual. The Public Works Director will designate their authorized representatives in writing. Both the City of Raymore and the Contractor must approve any changes to the contract in writing.

B. *Contract Period*

Award of this contract is anticipated prior to the end of December 2023.

C. *Insurance*

The Bidder/Contractor shall procure, maintain, and provide proof of insurance coverage for injuries to persons and/or property damage as may arise from or in conjunction with, the work performed on behalf of the City of Raymore by the Bidder/Contractor, its agents, representatives, employees or subcontractors. The City of Raymore shall be named as an additional insured under such insurance contracts (except for Worker's Compensation coverage). All coverage for the City shall be written on a primary basis, without contribution from the City's coverage. A Certificate of Insurance will be required within ten calendar days from the date of receipt of the Notice of Award. All policies shall be issued on an occurrence form.

1. General Liability

Commercial General Liability including Product/Completed Operations. The completed operations coverage is to remain in force for three years following the project completion.

Minimum Limits - General Liability:

- \$1,000,000 Each Occurrence Limit
- \$ 100,000 Damage to Rented Premises
- \$ 5,000 Medical Expense Limit
- \$1,000,000 Personal and Advertising Injury
- \$2,000,000 General Aggregate Limit
- \$1,000,000 Products & Completed Operations

2. Excess/Umbrella Liability

\$5,000,000 Each Occurrence
\$5,000,000 Aggregate

3. Automobile Liability

Coverage sufficient to cover all vehicles owned, used, or hired by the Bidder/Contractor, its agents, representatives, employees or subcontractors.

Minimum Limits - Automobile Liability:

\$1,000,000 Combined Single Limit
\$5,000 Medical Expense Limit

4. Workers' Compensation

Limit as required by the Workers' Compensation Act of Missouri, Employers Liability, \$1,000,000 from a single carrier.

D. *Hold Harmless Clause*

The Bidder/Contractor shall, during the term of the contract including any warranty period, indemnify, defend, and hold harmless the City of Raymore, its officials, employees, agents, residents and representatives thereof from all suits, actions, or claims of any kind, including attorney's fees, brought on account of any personal injuries, damages, or violations of rights, sustained by any person or property in consequence of any neglect in safeguarding contract work or on account of any act or omission by the Contractor or his employees, or from any claims or amounts arising from violation of any law, bylaw, ordinance, regulation or decree. The Contractor agrees that this clause shall include claims involving infringement of patent or copyright.

E. *Exemption from Taxes*

The City of Raymore is exempt from state sales tax and federal excise tax. Tax exemption certificates indicating this tax exempt status will be furnished on request, and therefore the City shall not be charged taxes for materials or labor.

F. *Employment Discrimination by Contractors Prohibited/Wages/ Information*

During the performance of a contract, the Contractor shall agree that it will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, or disabilities, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor; that it will post in conspicuous places, available to employees and applicants for employment, notices setting forth nondiscrimination practices, and that it will state, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, that it is an equal opportunity employer. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient to meet this requirement.

The Contractor will include the provisions of the foregoing paragraphs in every subcontract or purchase order so that the provisions will be binding upon each subcontractor or vendor used by the Contractor.

Contractor agrees to pay all employees involved in this contract the required wages as listed in the prevailing Wage Order 30 for Cass County, Missouri, USA.

G. Invoicing and Payment

The Contractor shall submit invoices, in duplicate, for services outlined above in the scope of services. Certified payroll shall be submitted with each pay request or invoice. For any payment of \$100,000.00 or greater, the City of Raymore will not issue payment by check and shall utilize a wire payment process. A wire transfer form will be provided to you as needed.

Invoices shall be based on the following schedule:

At completion of work – 95% of the contract amount with 5% held for retainage – the 5% retainage will be held until acceptance of the project by the Raymore City council, at which time final payment will be made. Payment will be based on actual services rendered and actual costs. All such invoices will be paid within thirty (30) days by the City of Raymore unless any items thereon are questioned, in which event payment will be withheld pending verification of the amount claimed and the validity of the claim. The Bidder/Contractor shall provide complete cooperation during any such investigation.

Third party payment arrangements will not be accepted by the City.

H. Cancellation

The City of Raymore reserves the right to cancel and terminate this contract in part or in whole without penalty upon 30 days written notice to the Bidder/Contractor. Any contract cancellation notice shall not relieve the Bidder/Contractor of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation.

I. Contractual Disputes

The Contractor shall give written notice to the City of Raymore of its intent to file a claim for money or other relief at the time of the occurrence or the beginning of the work upon which the claim is to be based.

The written claim shall be submitted to the City no later than sixty (60) days after final payment. If the claim is not disposed of by agreement, the City of Raymore shall reduce their decision to writing and mail or otherwise forward a copy thereof to the Contractor within thirty (30) days of receipt of the claim.

City decision shall be final unless the Contractor appeals within thirty (30) days by submitting a written letter of appeal to the Finance Director, or her designee. The Finance Director shall render a decision within sixty (60) days of receipt of the appeal.

J. *Severability*

In the event that any provision of this contract shall be adjudged or decreed to be invalid, such ruling shall not invalidate the entire Agreement but shall pertain only to the provision in question and the remaining provisions shall continue to be valid, binding and in full force and effect.

K. *Applicable Laws*

This contract shall be governed in all respects by federal and state laws. All work performed shall be in compliance with all applicable City of Raymore codes.

L. *Drug/Crime Free Work Place*

Contractor acknowledges and certifies that it understands that the following acts by the contractor, its employees, and/or agents performing services on City of Raymore property are prohibited:

1. The unlawful manufacture, distribution, dispensing, possession or use of alcohol or other drugs; and
2. Any impairment or incapacitation from the use of alcohol or other drugs (except the use of drugs for legitimate medical purposes).
3. Any crimes committed while on City property.

Contractor further acknowledges and certifies that it understands that a violation of these prohibitions constitutes a breach of contract and may result in default action being taken by the City of Raymore in addition to any criminal penalties that may result from such conduct.

M. *Inspection*

At the conclusion of each job order, the Bidder shall demonstrate to the Public Works Director or his authorized representative(s) of the City that the work is fully complete and in compliance with the scope of services. Any deficiencies shall be promptly and permanently corrected by the Bidder/Contractor at the Bidder's/Contractor's sole expense prior to final acceptance of work, and normal warranties shall be issued at point of final acceptance by the City of Raymore.

N. *No Escalation of Fees*

The pricing of services contained in the contract for the selected Contractor shall remain in effect for the duration of the contract. No escalation of fees will be allowed.

O. *Safety Training*

Bidders are informed that the Project is subject to the requirements of Section 292.675, RSMo, which requires all contractors or subcontractors doing work on the Project to provide, and require its on-site employees to complete, a ten (10) hour course in construction safety and health approved by the Occupational Safety and Health Administration ("OSHA") or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program. All on-site employees of a contractor or subcontractor must have certification of successful completion of Required Safety Training within 60 days of project commencing. On-site employees must provide documentation that they have successfully completed the Required Safety Training *within the required time period*. If they cannot do so within 20 days of a request for such documentation, they must be removed from the project and their employers will be subject to penalties as described in the Act.

P. *Prevailing Wage Requirement (Public Projects under \$75,000 are excluded)*

The contract resulting from this solicitation is subject to the State of Missouri Prevailing Wage Law (Cass County Wage Order 30). The Contractor shall include the provisions of this clause in all subcontracts for work to be performed by subcontractors under this contract so that provisions of this clause are binding upon subcontractors.

Not less than the prevailing wage included must be paid to all workers performing work under the contract (section 290.250, RSMo).

The Contractor will forfeit a penalty to the contracting public body of \$100 per day (or portion of a day) for each worker that is paid less than the prevailing rate for any work done under the contract by the Contractor or by any Subcontractor (section 290.250, RSMo).

Q. *Permits/Certificates*

Contractor shall be responsible for obtaining all permits/certificates, and for incurring all expenses associated with those items, prior to proceeding with the scope of work and services described in this solicitation. Included in these permits will be the "Occupational License" required of all contractors doing business within the City limits of Raymore. This permit can be obtained from the office of the City Clerk, 100 Municipal Circle, Raymore, Missouri, 64083.

Certificate copies must be submitted with the RFP, if the project utilizes any of the contractors listed herein; Class A & B Contractors, Electricians, Plumbers and Mechanical Contractors.

CLASS A & B Contractors, Electricians, Plumbers and Mechanical contractors who held a 2012 Raymore Occupational License, must provide proof of at least eight (8) continuing education credits (CEU) related to the trade for which the license was issued within the last year.

CLASS A & B Contractors, Electricians, Plumbers and Mechanical contractors who did not hold a 2012 Raymore Occupational License, must provide a certificate of competency with a passing grade (70% or higher) from a nationally recognized testing institution; OR possess a Contractor's License from a reciprocating city; OR provide proof of a Bachelor's degree in Structural Engineering, Architecture or Construction Science.

R. *Mobilization, Bonds and Insurance*

Mobilization, Bonds, and Insurance will be considered a lump sum item for payment. The total lump sum price for this item shall not exceed 5% of the total base bid price.

Payment shall be made on the following schedule.

Percentage of Contract Completed	Percentage Mobilization Payment
5%	25%
10%	50%
25%	75%
50%	100%

S. *Bid Bond*

A bid bond or certified check from a surety or bank, acceptable to the City Clerk, in an amount equal to, or greater than, 5% of the maximum total bid price must accompany each proposal. Prior acceptability of the proposed surety or bank furnishing the bid security, before the bid date, is recommended. An unacceptable bid security may be cause for rejection of the proposal. No bidder may withdraw his bid for a period of thirty (60) days after the date of opening of bids.

T. *Performance Bond*

The Contractor shall within ten (10) days after the receipt of the notice of award furnish the City with a Performance Bond in penal sum equal to the amount of the contract price, conditioned upon the performance by the Contractor of all undertakings, covenants, terms, conditions and agreements of the contract documents, and upon the prompt payment by the Contractor to all persons supplying labor and materials in the prosecution of the work provided by the contract documents. Such bond shall be executed by the Contractor and a corporate bonding company licensed to transact such business in the State in which the work is to be performed. The expense of this bond shall be borne by the Contractor. If at any time a surety on any such bond is declared as bankrupt or loses its right to do business in the State of Missouri, the Contractor shall within ten (10) days after notice from the City to do so, substitute an acceptable bond in such form and sum and signed by such other surety or sureties as may

be satisfactory to the City. The premiums on such bond shall be paid by the Contractor. No further payments shall be deemed due nor shall be made until the new surety or sureties shall have furnished an acceptable bond to the City.

U. Payment Bond

The Contractor shall within ten (10) days after the receipt of the notice of award furnish the City with a Payment Bond in penal sum equal to the amount of the contract price, conditioned upon the prompt payment by the Contractor to all persons supplying labor and materials in the prosecution of the work provided by the contract documents. Such bond shall be executed by the Contractor and a corporate bonding company licensed to transact such business in the state in which the work is to be performed. The expense of this bond shall be borne by the Contractor. If at any time a surety on any such bond is declared as bankrupt or loses its right to do business in the State of Missouri, the Contractor shall within ten (10) days after notice from the City to do so, substitute an acceptable bond in such form and sum and signed by such other surety or sureties as may be satisfactory to the City. The premiums on such bond shall be paid by the Contractor. No further payments shall be deemed due nor shall be made until the new surety or sureties shall have furnished an acceptable bond to the City.

V. Maintenance Bond

Prior to acceptance of the project by the Raymore City Council, the Contractor shall furnish the Owner with a Maintenance Bond in penal sum equal to an amount of one half (50%) of the contract price and that shall remain in full force and effect for a period of two (2) years from the date of project acceptance by the Raymore City Council. The Maintenance Bond shall guarantee all materials and equipment furnished and work performed shall be free of defects due to faulty materials or workmanship and that the Contractor shall promptly make such corrections as may be necessary by reason of such defects including the repair of any damage to the parts of the system resulting from such defects. The Owner will give notice of observed defects with reasonable promptness. In the event that the Contractor should fail to make such repairs, adjustments, or other work that may be made necessary by such defects, the Owner may do so with all costs, including administration fees, going against the Maintenance Bond. Such bond shall be executed by the Contractor and a corporate bonding company licensed to transact such business in the state in which the work is to be performed. The expense of this bond shall be borne by the Contractor. If at any time a surety on any such bond is declared a bankrupt or loses its right to do business in the State of Missouri, the Contractor shall within ten (10) days after notice from the Owner to do so, substitute an acceptable bond in such form and sum and signed by such other surety or sureties as may be satisfactory to the Owner. The premiums on such bond shall be paid by the Contractor. No further payments shall be deemed due nor shall be made until the new surety or sureties shall have furnished an acceptable bond to the Owner.

W. Rejection of Bids

The City reserves the right to reject any and all bids, to waive technical defects in the bid, and to select the bid deemed most advantageous to the City.

X. Release of Information

Pursuant to 610.021 RSMo, all documents within a request for proposal will become an open record to the public upon a negotiated contract being executed. All documents within a request for bid become open record as soon as the bid is opened. Bidders and proposers should be aware that all documents within a submittal will become open records.

Y. American Products

Pursuant to RSMo 34.353 for Contracts over \$25,000 any manufactured goods or commodities used or supplied in the performance of the Contract or subcontract shall be manufactured or produced in the United States, unless determined to be exempt as provided in the statute.

1. Contractor agrees that any manufactured goods or commodities that are used or supplied in the performance of this Contract or any subcontract hereto shall be manufactured or produced in the United States, unless;
 - a. The manufactured good or commodity used or supplied involves an expenditure of less than twenty-five thousand dollars (\$25,000), or
 - b. The contractor shall provide evidence sufficient for the City to certify in writing that:
 - i. The specified products are not manufactured or produced in the United States in sufficient quantities to meet the agency's requirements, or
 - ii. The specified products cannot be manufactured or produced in the United States within the necessary time in sufficient quantities to meet the agency's requirements.
2. The written certification contemplated by Subsection 1(b) of this Section Y shall;
 - a. Specify the nature of the contract,
 - b. Specify the product being purchased or leased,
 - c. Specify the names and addresses of the United States manufacturers and producers contacted by the City or the project architect or engineer,
 - d. Provide an indication that such manufacturers or producers could not supply sufficient quantities or that the price of the products would increase the cost of the contract by more than ten (10) percent, and
 - e. Such other requirements as may be imposed by Section 34.353 of the revised Statutes of Missouri, as amended.
3. The written certification contemplated by Subsection 1(b) of this Section Y shall be maintained by the City for a period of at least three (3) years.

Z. Affidavit of Work Authorization and Documentation

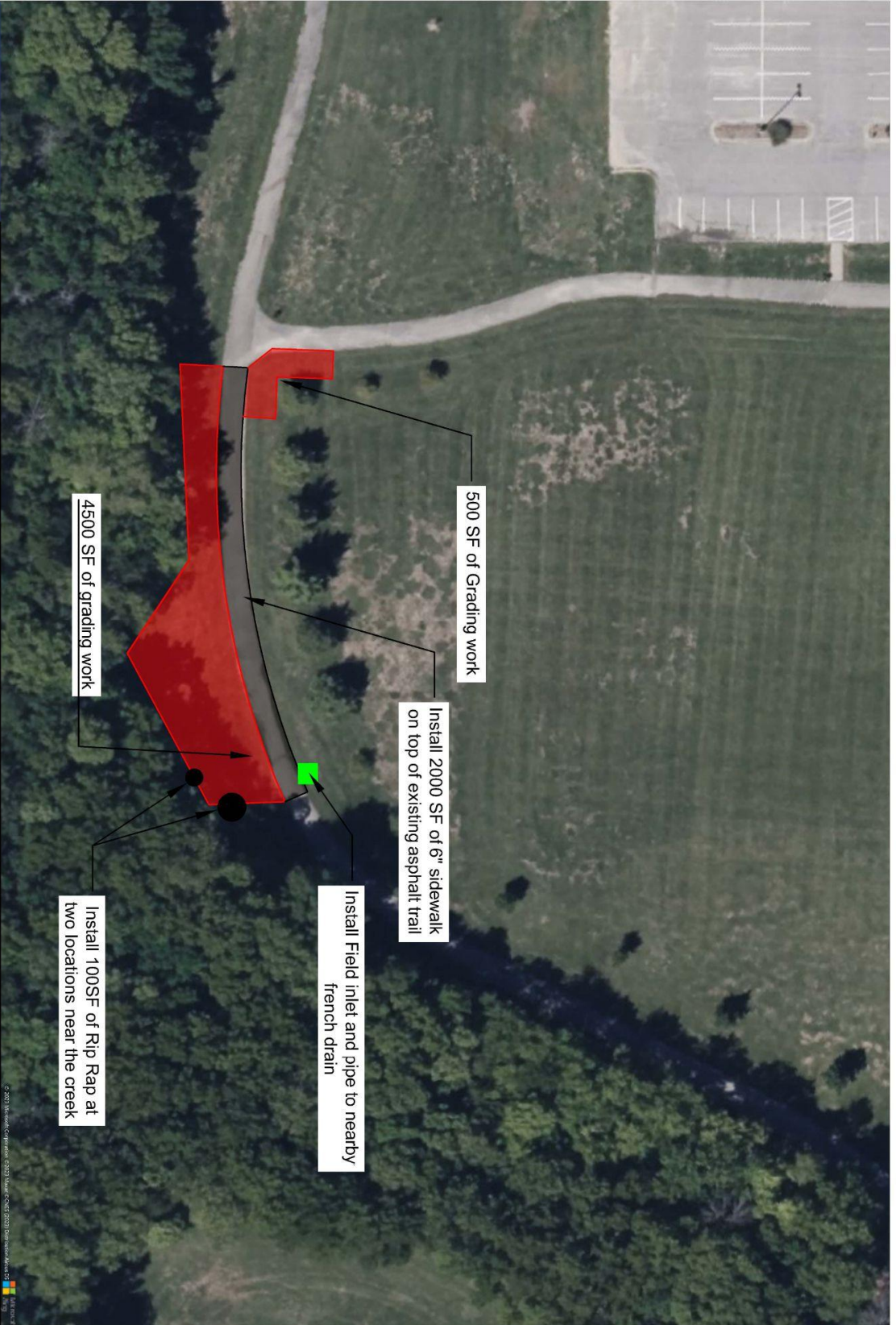
Pursuant to Section 285.530 RSMo, the bidder must affirm its enrollment and participation in a federal work authorization program with respect to the employees proposed to work in connection with the services requested herein by

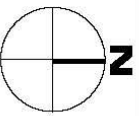
- * submitting the attached AFFIDAVIT OF WORK AUTHORIZATION and

- * providing documentation affirming the bidder's enrollment and participation in a federal work authorization program (see below) with respect to the employees proposed to work in connection with the services requested herein.

E-Verify is an example of a federal work authorization program. Acceptable enrollment and participation documentation consists of the following two pages of the E-Verify Memorandum of Understanding (MOU): 1) a valid, completed copy of the first page identifying the bidder and 2) a valid copy of the signature page completed and signed by the bidder, the Social Security Administration, and the Department of Homeland Security – Verification Division.

REC Park Trail





PROPOSAL FORM A
RFP 23-436-201

PROPOSAL VALIDITY AND COMMITMENT TO SIGN AGREEMENTS

I (authorized agent) Tina Fuller having authority to act on behalf of (Company name) TC Fuller Construction LLC do hereby acknowledge that (Company name) TC Fuller Construction LLC will be bound by all terms, costs, and conditions of this proposal for a period of 90 days from the date of submission; and commit to sign the Agreements.

FIRM NAME: TC Fuller Construction LLC

ADDRESS: 35702 E State Route B
Street

ADDRESS: Garden City MO 64747
City State Zip

PHONE: 816-699-0468

E-MAIL: tina@tcfullerconstruction.com

DATE: 10/24/2023 Tina Fuller Owner
(Month-Day-Year) Signature of Officer/Title

DATE: _____
(Month-Day-Year) Signature of Officer/Title

Indicate Minority Ownership Status of Bidder (for statistical purposes only):
Check One:

- MBE (Minority Owned Enterprise)
- WBE (Women Owned Enterprise)
- Small Business

PROPOSAL FORM B
RFP 23-436-201

CONTRACTOR DISCLOSURES

The Contractor submitting this RFP shall answer the following questions with regard to the past five (5) years. If any question is answered in the affirmative, the Firm shall submit an attachment, providing details concerning the matter in question, including applicable dates, locations, names of projects/project owners and circumstances.

1. Has the Firm been debarred, suspended or otherwise prohibited from doing business with any federal, state or local government agency, or private enterprise? Yes ___ No X
2. Has the Firm been denied prequalification, declared non-responsible, or otherwise declared ineligible to submit bids or proposals for work by any federal, state or local government agency, or private enterprise? Yes ___ No X
3. Has the Firm defaulted, been terminated for cause, or otherwise failed to complete any project that it was awarded? Yes ___ No X
4. Has the Firm been assessed or required to pay liquidated damages in connection with work performed on any project? Yes ___ No X
5. Has the Firm had any business or professional license, registration, certificate or certification suspended or revoked? Yes ___ No X
6. Have any liens been filed against the Firm as a result of its failure to pay subcontractors, suppliers, or workers? Yes ___ No X
7. Has the Firm been denied bonding or insurance coverage, or been discontinued by a surety or insurance company? Yes ___ No X
8. Has the Firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws, environmental, health or safety laws? Yes ___ No X

**With respect to workplace safety laws, this statement is limited to willful federal or state safety law violations.*
9. Has the Firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the Firm's business? Yes ___ No X
10. Has the Firm been the subject to any bankruptcy proceeding? Yes ___ No X

PROPOSAL FORM A
RFP 23-436-201

PROPOSAL VALIDITY AND COMMITMENT TO SIGN AGREEMENTS

I (authorized agent) Tina Fuller having authority to act on behalf of (Company name) TC Fuller Construction LLC do hereby acknowledge that (Company name) TC Fuller Construction LLC will be bound by all terms, costs, and conditions of this proposal for a period of 90 days from the date of submission; and commit to sign the Agreements.

FIRM NAME: TC Fuller Construction LLC

ADDRESS: 35702 E State Route B
Street

ADDRESS: Garden City MO 64747
City State Zip

PHONE: 816-699-0468

E-MAIL: tina@tcfullerconstruction.com

DATE: 10/24/2023 *Tina Fuller* Owner
(Month-Day-Year) Signature of Officer/Title

DATE: _____
(Month-Day-Year) Signature of Officer/Title

Indicate Minority Ownership Status of Bidder (for statistical purposes only):
Check One:

- MBE (Minority Owned Enterprise)
 WBE (Women Owned Enterprise)
 Small Business

Legal Matters

1. Claims, Judgments, Lawsuits: Are there or have there been any claims, judgments, lawsuits or alternative dispute proceedings involving the Firm that involve potential damages of \$10,000 or more in the past 48 months?

_____ Yes No If yes, provide details in an attachment.

2. Complaints, Charges, Investigations: Is the Firm currently or has the firm been the subject of any complaint, investigation or other legal action for alleged violations of law pending before any court or governmental agency within the past 48 months ?

_____ Yes No If yes, provide details in an attachment.

Required Representations

In submitting this RFP, the Firm makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for the same.

1. The Firm will possess all applicable professional and business licenses required for performing work in Raymore, Missouri.
2. The Firm satisfies all bonding and insurance requirements as stipulated in the solicitation for this project.
3. The Firm and all subcontractors that are employed or that may be employed in the execution of the Contract Work shall be in full compliance with the City of Raymore requirements for Workers' Compensation Insurance.
4. If awarded the Contract Work, the Firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible.
5. The Firm represents that it has no conflicts of interest with the City of Raymore if awarded the Contract Work, and that any potential conflicts of interest that may arise in the future will be disclosed immediately to the City.
6. The Firm represents the prices offered and other information submitted in connection with its proposal for the Contract Work was arrived at independently without consultation, communication, or agreement with any other offeror or competitor.

7. The Firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

PROPOSAL FORM C
RFP 23-436-201

EXPERIENCE / REFERENCES

To be eligible to respond to this RFP, every bidder must be in business for a minimum of one (1) year and must demonstrate that they, or the principals assigned to this Project, have successfully completed services, similar to those specified in the Scope of Service section of this RFP, to at least one customer with a project similar in size and complexity to the City of Raymore. *Please list any Municipalities that you have done work for in the past, not including the City of Raymore.

Please provide a minimum of five references where your firm has performed similar work to what is being requested in the RFP and within the past 36 months. Please include ONLY the following information:

- Company Name
- Mailing Address
- Contact Person/Email
- Telephone Number
- Project Name, Amount and Date completed

COMPANY NAME	City of Belton
ADDRESS	70 Seabee Rd Belton MO 64012
CONTACT PERSON	Ryan Haupt
CONTACT EMAIL	rhaupt@belton@belton.org
TELEPHONE NUMBER	816-892-1267
PROJECT, AMOUNT AND DATE COMPLETED	Cambridge Culvert Replacement \$904,000.00 03/31/2023

COMPANY NAME	Bettis Asphalt & Construction, Inc.
ADDRESS	PO Box 1694 Topeka KS 66601
CONTACT PERSON	Marc Bettis
CONTACT EMAIL	mbettis@bettisasphalt.com
TELEPHONE NUMBER	785-783-8850
PROJECT, AMOUNT AND DATE COMPLETED	waterline replacement \$104,207.00 06/30/2023

COMPANY NAME	KU Endowment
ADDRESS	PO Box 928 Lawrence KS 66044
CONTACT PERSON	Gary Mohr
CONTACT EMAIL	w715m926@ku.edu
TELEPHONE NUMBER	785-864-5637
PROJECT, AMOUNT AND DATE COMPLETED	KU Welcome Center demo & replace curb& sidewalk \$66,572.00 06/30/2023

COMPANY NAME	University of Kansas
ADDRESS	1246 W Campus Rd. Rm 20 Lawrence KS 66045
CONTACT PERSON	Gary Mohr
CONTACT EMAIL	w715m926@ku.edu
TELEPHONE NUMBER	785-864-5637
PROJECT, AMOUNT AND DATE COMPLETED	KU on-calls concrete, stairs, waterline \$306,992.80 Summer 2023

COMPANY NAME	Terry Snelling Construction Inc.
ADDRESS	20004 E Yocum Dr. Independence MO 64058
CONTACT PERSON	Terry Snelling
CONTACT EMAIL	terry@terrystnellingconstruction.com
TELEPHONE NUMBER	816-985-4507
PROJECT, AMOUNT AND DATE COMPLETED	City of Independence Vaile Sidewalk/waterline \$ 124,386.30 04/25/2023

State the number of Years in Business: 3.5

State the current number of personnel on staff: 12

PROPOSAL FORM D
RFP 23-436-201

Proposal of TC Fuller Construction LLC, organized and
(Company Name)
existing under the laws of the State of Missouri, doing business
as TC Fuller Construction LLC partnership

To the City of Raymore, Missouri: In compliance with your Request for Proposal, Bidder hereby proposed and agrees to furnish all labor, tools, materials and supplies to successfully complete all requirements defined in City Project No. 23-436-201 – Rec Park Trail Repairs.

This work is to be performed in strict accordance with the Plans and Specifications, including addendum number(s) 0, issued thereto, receipt of which is hereby acknowledged for the following unit prices.

By submission of this Bid, each Bidder certifies, and in the case of a joint bid, each party thereto certifies as to his own organization, that this Bid has been arrived at independently, without consultation, communication or agreement as to any matter relating to this Bid with any other Bidder or with any competitor.

The Bidder hereby agrees to commence work under this contract on or before the date specified in the *Notice to Proceed* and to fully complete the project in accordance with the completion dates specified in the Special Provisions.

Bidder further acknowledges that bidder is the official holder of the "Standard Contract Documents and Technical Specifications & Design Criteria for Utility and Street Construction, City of Raymore, Missouri."

(*) Insert "a corporation, a partnership, or an individual" as applicable.

BID PROPOSAL FORM E – Project No. 23-436-201

**Rec Park Trail Repair
Base Bid**

Base Bid Items	Units	Estimated Quantities	\$/Units	Total
Mobilization, Bonds and Insurance	LS	1	\$ 1500.00	\$ 1500.00
10' Sidewalk, Installed	SF	2000	\$ 8.00	\$ 16,000.00
General Grading Work	SF	5000	\$1.00	\$ 5,000.00
Riprap, Installed	SF	100	\$ 2.00	\$ 200.00
Field Inlet, Connected and Installed	EA	1	\$ 300.00	\$ 300.00
Site Restoration/ Hydroseeding	LS	1	\$ 1500.00	\$ 1500.00
TOTAL BASE BID				\$ 24,500.00

Alternate Bid 1

Base Bid Items	Units	Estimated Quantities	\$/Units	Total
Removal of existing material	SF	4080	\$ 2.00	\$ 8160.00
10' Sidewalk, Installed	SF	2040	\$ 8.00	\$ 16,320.00
Site Restoration/ Hydroseeding	LS	1	\$ 1500.00	\$ 1500.00
TOTAL ALTERNATE BID				\$ 25980.00

Company Name TC Fuller Construction LLC

Total Base Bid for Project Number: 23-436-201

\$ 24,500.00

In the blank above insert numbers for the sum of the bid.

(\$ Twenty four thousand five hundred dollars.)

In the blank above write out the sum of the bid.

Total Alternate Bid 1: \$ 25,980.00

**BID PROPOSAL FORM E – RFP 23-436-201
CONTINUED**

Company Name TC Fuller Construction LLC

By 
Authorized Person's Signature

Tina Fuller
Print or type name and title of signer

ADDENDA
Bidder acknowledges receipt of the following addendum:

Addendum No. 0

Addendum No. _____

Company Address 35702 E State Route B

Addendum No. _____

Garden City MO 64747

Addendum No. _____

Addendum No. _____

Phone 816-266-3124 / 816-699-0468

Addendum No. _____

Fax _____

Email tina@tcfullerconstruction.com

Date 10/24/2023

LATE BIDS CANNOT BE ACCEPTED!



MISCELLANEOUS ITEMS

- *FY24 Budget*

Parks and Recreation (25)

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted	2022-23 Council As Amended	2022-23 Projected	2023-24 Department Requested	2023-24 City Manager Proposed	2023-24 Council Adopted
Fund Balance								
Beginning of Year	431,008	461,476	474,719	315,280	315,280	371,132	371,132	371,132
Revenue Parks								
Property Taxes	443,130	462,694	474,916	474,916	498,601	544,255	544,255	544,255
Miscellaneous Revenues	9,608	19,017	2,470	2,470	32,896	32,896	32,896	32,896
Park Revenues	12,346	12,490	13,075	13,075	12,275	17,575	17,575	17,575
Transfer from General Fund	100,000	100,000	150,000	150,000	150,000	100,000	200,000	200,000
Transfer from VERP	56,192	-	-	-	-	-	-	-
Transfer from Parks Sales Tax Fund	400,000	350,000	400,000	400,000	400,000	450,000	450,000	450,000
Revenue Recreation								
Miscellaneous								
Programs	185,582	220,869	244,200	244,200	255,170	273,225	273,225	273,225
Facility Rental Revenue	15,621	8,714	44,575	44,575	30,000	33,560	33,560	33,560
Concession Revenue	45,073	42,027	60,000	60,000	52,000	62,000	62,000	62,000
Revenue Centerview								
Facility Rental Revenue	51,344	53,139	70,675	70,675	65,000	79,050	79,050	79,050
Program Revenue	2,638	10,330	9,600	9,600	5,000	9,760	9,760	9,760
Revenue The RAC								
Miscellaneous	637	2,196	2,490	2,490	2,113	2,505	2,505	2,505
Concession Revenue	1,016	255	2,000	2,000	800	2,000	2,000	2,000
Facility Rental Revenue	28,168	12,608	24,825	24,825	18,930	16,825	16,825	16,825
Program Revenue	176,329	200,785	218,325	218,325	223,335	219,425	219,425	219,425
Total Revenue	1,527,682	1,495,123	1,717,150	1,717,150	1,746,120	1,843,076	1,943,076	1,943,076
Total Fund Bal & Revenues	1,958,690	1,956,599	2,191,870	2,032,430	2,061,400	2,214,208	2,314,208	2,314,208
Expenditures Parks								
Personnel	595,607	633,166	709,043	709,043	708,492	777,502	806,494	806,494
Commodities	21,033	24,335	30,305	30,305	25,725	28,248	28,248	28,248
Maintenance & Repairs	48,369	56,244	53,876	53,876	52,950	56,668	56,668	56,668
Utilities	49,255	51,893	49,819	49,819	54,335	62,506	62,506	62,506
Contractual	69,325	66,478	81,072	81,072	78,364	88,690	89,680	89,680
Capital Outlay	3,093	2,299	0	0	-	3,000	3,000	3,000
Transfers/Miscellaneous	62,060	41,902	38,382	38,382	38,382	57,853	57,853	57,853
Expenditures Recreation								
Personnel	225,027	206,827	211,886	211,886	211,335	202,224	202,224	202,224
Commodities	5,077	4,741	7,608	7,608	6,928	7,020	7,020	7,020
Contractual	148,502	181,177	155,585	155,585	154,775	170,758	170,758	170,758
Capital Outlay			-	-	-	-	-	-
Expenditures Centerview								
Personnel	19,891	41,315	61,821	61,821	61,821	61,161	91,032	91,032
Commodities	3,697	3,262	2,380	2,380	2,440	2,580	2,630	2,630
Maintenance & Repairs	1,569	3,919	2,200	2,200	1,800	2,100	2,100	2,100
Utilities	10,799	11,819	12,356	12,356	13,585	13,588	13,588	13,588
Contractual	19,312	22,719	24,014	24,014	21,184	24,330	31,785	31,785
Expenditures RAC								
Personnel	162,333	214,021	167,322	167,322	167,322	166,658	195,650	195,650
Commodities	5,411	7,589	8,860	8,860	6,238	8,130	8,130	8,130
Maintenance & Repairs	784	1,540	2,550	2,550	278	1,180	1,180	1,180
Utilities	13,601	18,070	18,560	18,560	22,426	22,754	22,754	22,754
Contractual	32,470	48,003	66,337	66,337	61,888	64,463	65,453	65,453
Capital Outlay			-	-	-	8,000	8,000	8,000
	1,497,214	1,641,319	1,703,976	1,703,976	1,690,268	1,829,412	1,926,752	1,926,752
Capital Expenditures								
Other								
	-	-	-	-	-	-	-	-
Total Expenditures	1,497,214	1,641,319	1,703,976	1,703,976	1,690,268	1,829,412	1,926,752	1,926,752
<i>Net Revenue over Expenditures</i>	<i>30,468</i>	<i>(146,196)</i>	<i>13,175</i>	<i>13,175</i>	<i>55,852</i>	<i>13,664</i>	<i>16,324</i>	<i>16,324</i>
Fund Balance (Gross)	461,476	315,280	487,894	328,455	371,132	384,796	387,456	387,456
Less: Reserve Balance	299,443	328,264	340,795	340,795	338,054	365,882	385,350	385,350
Available Fund Balance - End of Year	162,033	(12,984)	147,099	(12,340)	33,078	18,914	2,106	2,106

ADOPTED BUDGET REPORT

25 -PARK FUND

AS OF: OCTOBER 31ST, 2023

FINANCIAL SUMMARY

(----- 2022-2023 -----) (----- 2023-2024 -----)

2020-2021	2021-2022	CURRENT	Y-T-D	PROJECTED	DEPARTMENT	CITY MANAGER	ADOPTED
ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	REQUESTED	RECOMENDED	BUDGET

REVENUE SUMMARY

NON-DEPARTMENTAL

PARKS DIVISION

PROPERTY TAXES	443,130	462,694	474,915	498,003	498,601	544,255	544,255	544,255
MISCELLANEOUS	9,608	19,017	2,470	54,534	32,896	32,896	32,896	32,896
FACILITY RENTAL REVENUE	12,346	12,490	13,075	12,985	12,275	17,575	17,575	17,575
TRANSFERS - INTERFUND	<u>556,192</u>	<u>450,000</u>	<u>550,000</u>	<u>550,000</u>	<u>550,000</u>	<u>550,000</u>	<u>650,000</u>	<u>650,000</u>
TOTAL PARKS DIVISION	1,021,276	944,201	1,040,460	1,115,522	1,093,772	1,144,726	1,244,726	1,244,726

RECREATION DIVISION

CONCESSION REVENUE	45,073	42,027	60,000	34,709	52,000	62,000	62,000	62,000
FACILITY RENTAL REVENUE	15,621	8,714	44,575	8,770	30,000	33,560	33,560	33,560
PROGRAM REVENUE	<u>185,582</u>	<u>220,869</u>	<u>244,200</u>	<u>244,028</u>	<u>255,170</u>	<u>273,225</u>	<u>273,225</u>	<u>273,225</u>
TOTAL RECREATION DIVISION	246,276	271,609	348,775	287,506	337,170	368,785	368,785	368,785

CENTERVIEW

FACILITY RENTAL REVENUE	51,344	53,139	70,675	60,523	65,000	79,050	79,050	79,050
PROGRAM REVENUE	<u>2,638</u>	<u>10,330</u>	<u>9,600</u>	<u>7,651</u>	<u>5,000</u>	<u>9,760</u>	<u>9,760</u>	<u>9,760</u>
TOTAL CENTERVIEW	53,981	63,469	80,275	68,173	70,000	88,810	88,810	88,810

RAYMORE ACTIVITY CENTER

MISCELLANEOUS	637	2,196	2,490	1,941	2,113	2,505	2,505	2,505
CONCESSION REVENUE	1,016	255	2,000	759	800	2,000	2,000	2,000
FACILITY RENTAL REVENUE	28,168	12,608	24,825	11,199	18,930	16,825	16,825	16,825
PROGRAM REVENUE	<u>176,329</u>	<u>200,785</u>	<u>218,325</u>	<u>154,602</u>	<u>223,335</u>	<u>219,425</u>	<u>219,425</u>	<u>219,425</u>
TOTAL RAYMORE ACTIVITY CENTER	<u>206,149</u>	<u>215,844</u>	<u>247,640</u>	<u>168,500</u>	<u>245,178</u>	<u>240,755</u>	<u>240,755</u>	<u>240,755</u>

TOTAL REVENUES	1,527,682	1,495,123	1,717,150	1,639,702	1,746,120	1,843,076	1,943,076	1,943,076
	=====	=====	=====	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

NON-DEPARTMENTAL

PARKS DIVISION

PERSONNEL	595,607	633,166	709,043	691,577	708,492	777,502	806,494	806,494
COMMODITIES	21,033	24,335	30,305	22,829	25,725	28,248	28,248	28,248
MAINTENANCE & REPAIRS	48,369	56,244	53,876	57,463	52,950	56,668	56,668	56,668
UTILITIES	49,255	51,893	49,819	49,435	54,335	62,506	62,506	62,506
CONTRACTUAL	69,325	66,478	81,072	88,281	78,364	88,690	89,680	89,680
CAPITAL PROJECTS	3,093	2,299	0	0	0	3,000	3,000	3,000
TRANSFERS/MISCELLANEOUS	<u>62,060</u>	<u>41,902</u>	<u>38,382</u>	<u>38,382</u>	<u>38,382</u>	<u>57,853</u>	<u>57,853</u>	<u>57,853</u>
TOTAL PARKS DIVISION	848,741	876,317	962,497	947,967	958,248	1,074,467	1,104,449	1,104,449

ADOPTED BUDGET REPORT

25 -PARK FUND

AS OF: OCTOBER 31ST, 2023

REVENUES

(----- 2022-2023 -----) (----- 2023-2024 -----)

	2020-2021	2021-2022	CURRENT	Y-T-D	PROJECTED	DEPARTMENT	CITY MANAGER	ADOPTED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	REQUESTED	RECOMENDED	BUDGET

NON-DEPARTMENTAL

=====

MISCELLANEOUS

_____	_____	_____	_____	_____	_____	_____	_____	_____
-------	-------	-------	-------	-------	-------	-------	-------	-------

TRANSFERS - INTERFUND

_____	_____	_____	_____	_____	_____	_____	_____	_____
-------	-------	-------	-------	-------	-------	-------	-------	-------

PARKS DIVISION

=====

PROPERTY TAXES

25-4010-0000 REAL ESTATE PROPERTY TAX	370,308	382,593	395,609	396,838	398,444	450,165	450,165	450,165
25-4020-0000 PERSONAL PROPERTY TAX	<u>72,822</u>	<u>80,101</u>	<u>79,306</u>	<u>101,166</u>	<u>100,157</u>	<u>94,090</u>	<u>94,090</u>	<u>94,090</u>
TOTAL PROPERTY TAXES	443,130	462,694	474,915	498,003	498,601	544,255	544,255	544,255

25-4010-0000 REAL ESTATE PROPERTY TAX PERMANENT NOTES:

MISCELLANEOUS

25-4340-0000 REFUNDS & REIMBURSEMENTS	7,359	7,185	0	0	0	0	0	0
25-4350-0000 INTEREST REVENUE	2,249	11,467	2,140	37,641	32,566	32,566	32,566	32,566
25-4370-0000 MISCELLANEOUS REVENUE	<u>0</u>	<u>366</u>	<u>330</u>	<u>16,893</u>	<u>330</u>	<u>330</u>	<u>330</u>	<u>330</u>
TOTAL MISCELLANEOUS	9,608	19,017	2,470	54,534	32,896	32,896	32,896	32,896

25-4480-1500 DONATIONS - LEGACY PERMANENT NOTES:

The Legacy account has been moved to the Raymore Community Foundation

FACILITY RENTAL REVENUE

25-4710-0000 PARK RENTAL FEES	<u>12,346</u>	<u>12,490</u>	<u>13,075</u>	<u>12,985</u>	<u>12,275</u>	<u>17,575</u>	<u>17,575</u>	<u>17,575</u>
TOTAL FACILITY RENTAL REVENUE	12,346	12,490	13,075	12,985	12,275	17,575	17,575	17,575

25-4710-0000 PARK RENTAL FEES PERMANENT NOTES:

Rental fees include fees for shelter rentals.
Sport rentals moved to recreation division.

TRANSFERS - INTERFUND

25-4901-0000 TRANSFER FROM GENERAL FUND	100,000	100,000	150,000	150,000	150,000	100,000	200,000	200,000
25-4903-0000 TRANSFER FROM VERP	56,192	0	0	0	0	0	0	0
25-4947-0000 TRANSFER FROM PARK SALES TA	<u>400,000</u>	<u>350,000</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>	<u>450,000</u>	<u>450,000</u>	<u>450,000</u>
TOTAL TRANSFERS - INTERFUND	556,192	450,000	550,000	550,000	550,000	550,000	650,000	650,000

TOTAL REVENUES	1,021,276	944,201	1,040,460	1,115,522	1,093,772	1,144,726	1,244,726	1,244,726
----------------	-----------	---------	-----------	-----------	-----------	-----------	-----------	-----------

RECREATION DIVISION

=====

ADOPTED BUDGET REPORT

25 -PARK FUND

AS OF: OCTOBER 31ST, 2023

REVENUES

	2022-2023					2023-2024		
	2020-2021 ACTUAL	2021-2022 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET

PROPERTY TAXES

MISCELLANEOUS

CONCESSION REVENUE

26-4700-0000 CONCESSION	45,073	42,027	60,000	34,709	52,000	62,000	62,000	62,000
TOTAL CONCESSION REVENUE	45,073	42,027	60,000	34,709	52,000	62,000	62,000	62,000

FACILITY RENTAL REVENUE

26-4710-0000 RENTAL FEES	15,621	8,714	44,575	8,770	30,000	33,560	33,560	33,560
TOTAL FACILITY RENTAL REVENUE	15,621	8,714	44,575	8,770	30,000	33,560	33,560	33,560

26-4710-0000 RENTAL FEES CURRENT YEAR NOTES:
Construction both sides of HR park cause loss of shelters/amp rental revenues.

PROGRAM REVENUE

26-4715-1600 PROGRAM - LEAGUE MISC	27,647	37,990	28,300	49,153	45,000	38,100	38,100	38,100
26-4715-1605 PROGRAM - DAY CAMP	312	(350)	0	0	0	0	0	0
26-4715-1610 PROGRAM - BASEBALL/SOFTBALL	74,690	81,263	89,025	79,225	80,500	98,825	98,825	98,825
26-4715-1615 PROGRAM - BASKETBALL	700	0	0	0	0	0	0	0
26-4715-1620 PROGRAM - SOCCER	47,538	60,106	70,900	71,655	70,900	73,625	73,625	73,625
26-4715-1625 PROGRAM - ADULT SOFTBALL	14,680	10,350	18,000	10,415	18,500	21,000	21,000	21,000
26-4715-1630 PROGRAM - MISC	45	10	0	1,935	1,715	1,600	1,600	1,600
26-4715-1635 PROGRAM - INSTRUCTIONAL	2,270	5,540	1,500	3,095	3,055	2,800	2,800	2,800
26-4715-1640 PROGRAM - TINY SPORTS	10,865	12,210	14,400	14,130	13,500	16,450	16,450	16,450
26-4715-1645 PROGRAM - FITNESS	0	0	0	30	0	0	0	0
26-4720-0000 SPECIAL EVENT CONTRIBUTIONS	6,835	13,750	22,075	14,390	22,000	20,825	20,825	20,825
TOTAL PROGRAM REVENUE	185,582	220,869	244,200	244,028	255,170	273,225	273,225	273,225

26-4715-0000 PROGRAM PERMANENT NOTES:
recreation program fees and charges

TOTAL REVENUES	1,267,552	1,215,810	1,389,235	1,403,028	1,430,942	1,513,511	1,613,511	1,613,511
----------------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------

CENTERVIEW
=====

MISCELLANEOUS

FACILITY RENTAL REVENUE

27-4710-0000 RENTAL FEES	51,344	53,139	70,675	60,523	65,000	79,050	79,050	79,050
TOTAL FACILITY RENTAL REVENUE	51,344	53,139	70,675	60,523	65,000	79,050	79,050	79,050

PROGRAM REVENUE

27-4715-1600 PROGRAMS-MISC	2,638	10,330	9,600	7,651	5,000	9,760	9,760	9,760
TOTAL PROGRAM REVENUE	2,638	10,330	9,600	7,651	5,000	9,760	9,760	9,760

TOTAL REVENUES	1,321,533	1,279,279	1,469,510	1,471,202	1,500,942	1,602,321	1,702,321	1,702,321
----------------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------

ADOPTED BUDGET REPORT

25 -PARK FUND

AS OF: OCTOBER 31ST, 2023

REVENUES

	(----- 2022-2023 -----) (----- 2023-2024 -----)							
	2020-2021	2021-2022	CURRENT	Y-T-D	PROJECTED	DEPARTMENT	CITY MANAGER	ADOPTED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	REQUESTED	RECOMENDED	BUDGET
RAYMORE ACTIVITY CENTER								
=====								
<u>MISCELLANEOUS</u>								
28-4370-0000 MISCELLANEOUS REVENUE	637	2,196	2,490	1,941	2,113	2,505	2,505	2,505
TOTAL MISCELLANEOUS	637	2,196	2,490	1,941	2,113	2,505	2,505	2,505
<u>CONCESSION REVENUE</u>								
28-4700-0000 CONCESSION	1,016	255	2,000	759	800	2,000	2,000	2,000
TOTAL CONCESSION REVENUE	1,016	255	2,000	759	800	2,000	2,000	2,000
<u>FACILITY RENTAL REVENUE</u>								
28-4710-0000 RENTAL FEES	28,168	12,608	24,825	11,199	18,930	16,825	16,825	16,825
TOTAL FACILITY RENTAL REVENUE	28,168	12,608	24,825	11,199	18,930	16,825	16,825	16,825
<u>PROGRAM REVENUE</u>								
28-4715-1600 PROGRAM - LEAGUE MISC	17,405	25,437	36,900	27,183	26,660	39,150	39,150	39,150
28-4715-1605 PROGRAM - DAY CAMPS	135,055	133,117	128,350	75,833	152,000	122,550	122,550	122,550
28-4715-1615 PROGRAM - BASKETBALL	19,611	38,545	37,825	45,716	36,525	42,575	42,575	42,575
28-4715-1630 PROGRAM - MISCELLANEOUS	770	1,360	1,950	1,450	1,950	1,950	1,950	1,950
28-4715-1635 PROGRAM - INSTRUCTIONAL (13)		0	0	0	0	0	0	0
28-4715-1645 PROGRAM - FITNESS	3,245	450	10,700	3,150	3,000	8,400	8,400	8,400
28-4715-1650 PROGRAM - ADULT VOLLEYBALL	255	730	1,000	1,270	1,000	2,400	2,400	2,400
28-4715-1655 PROGRAM - ADULT BASKETBALL	0	1,146	1,600	0	2,200	2,400	2,400	2,400
TOTAL PROGRAM REVENUE	176,329	200,785	218,325	154,602	223,335	219,425	219,425	219,425
<hr/>								
TOTAL REVENUES	1,527,682	1,495,123	1,717,150	1,639,702	1,746,120	1,843,076	1,943,076	1,943,076

ADOPTED BUDGET REPORT

AS OF: OCTOBER 31ST, 2023

25 -PARK FUND

NON-DEPARTMENTAL

EXPENDITURES

(----- 2022-2023 -----) (----- 2023-2024 -----)

2020-2021	2021-2022	CURRENT	Y-T-D	PROJECTED	DEPARTMENT	CITY MANAGER	ADOPTED
ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	REQUESTED	RECOMENDED	BUDGET

CAPITAL PROJECTS

TRANSFERS/MISCELLANEOUS

DEPARTMENT NOTES:

ADOPTED BUDGET REPORT

25 -PARK FUND

AS OF: OCTOBER 31ST, 2023

PARKS DIVISION

EXPENDITURES

	2022-2023				2023-2024			
	2020-2021	2021-2022	CURRENT	Y-T-D	PROJECTED	DEPARTMENT	CITY MANAGER	ADOPTED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	REQUESTED	RECOMENDED	BUDGET
<u>PERSONNEL</u>								
25-5010-0000 SALARIES/WAGES	398,194	425,384	492,442	470,291	492,442	513,567	530,093	530,093
25-5020-0000 FICA	31,676	32,653	39,039	36,065	39,039	40,721	41,985	41,985
25-5020-1010 FICA	106	345	0	0	0	0	0	0
25-5020-1250 FICA	7	0	0	0	0	0	0	0
25-5030-0000 UNEMPLOYMENT	149	10	480	158	480	480	501	501
25-5040-0000 GROUP INSURANCE	81,861	77,147	78,579	88,663	78,579	123,935	132,852	132,852
25-5045-0000 LAGERS	57,475	66,495	69,680	66,895	69,680	69,769	72,033	72,033
25-5050-0000 OVERTIME	17,873	21,747	17,871	19,104	17,871	18,736	18,736	18,736
25-5060-0000 WORKERS COMP	<u>8,266</u>	<u>9,386</u>	<u>10,952</u>	<u>10,401</u>	<u>10,401</u>	<u>10,294</u>	<u>10,294</u>	<u>10,294</u>
TOTAL PERSONNEL	595,607	633,166	709,043	691,577	708,492	777,502	806,494	806,494

<u>COMMODITIES</u>								
25-6065-1250 EQUIPMENT & FIXTURES-PARKS	4,654	4,714	5,500	4,126	5,000	5,500	5,500	5,500
25-6070-1250 FUEL/OIL	10,437	13,581	17,887	14,021	14,000	13,981	13,981	13,981
25-6150-1010 OFFICE SUPPLIES	345	427	500	254	450	500	500	500
25-6260-1250 TOOLS/EQUIPMENT	990	575	1,200	662	1,150	1,200	1,200	1,200
25-6270-1010 UNIFORMS	0	225	225	200	225	270	270	270
25-6270-1250 UNIFORMS	<u>4,606</u>	<u>4,813</u>	<u>4,993</u>	<u>3,566</u>	<u>4,900</u>	<u>6,798</u>	<u>6,798</u>	<u>6,798</u>
TOTAL COMMODITIES	21,033	24,335	30,305	22,829	25,725	28,248	28,248	28,248

25-6150-1010 OFFICE SUPPLIES PERMANENT NOTES:
Administrative office supplies for department are coded here.

25-6270-1250 UNIFORMS PERMANENT NOTES:
Uniforms for staff - coveralls and jackets are only every other year.

<u>MAINTENANCE & REPAIRS</u>								
25-6400-1250 BUILDING MAINTENANCE	1,837	0	3,000	2,783	2,500	3,000	3,000	3,000
25-6410-1250 EQUIPMENT MAINTENANCE	475	727	500	911	450	500	500	500
25-6430-1025 GROUNDS MAINT-VANDELISM	0	0	0	2,310	0	0	0	0
25-6430-1250 GROUNDS MAINTENANCE	44,966	50,000	44,800	48,516	44,000	45,000	45,000	45,000
25-6430-1255 GROUNDS MAINT-TREES	700	4,200	5,000	2,056	4,500	5,000	5,000	5,000
25-6490-1010 VEHICLE MAINTENANCE	<u>392</u>	<u>1,317</u>	<u>576</u>	<u>887</u>	<u>1,500</u>	<u>3,168</u>	<u>3,168</u>	<u>3,168</u>
TOTAL MAINTENANCE & REPAIRS	48,369	56,244	53,876	57,463	52,950	56,668	56,668	56,668

25-6430-1500 GROUNDS MAINTENANCE - LEGAPERMANENT NOTES:
Legacy Program Expenditure Account for bricks, benches, trees and shelters.
Moved to Community Foundation (Parks)

ADOPTED BUDGET REPORT

25 -PARK FUND

AS OF: OCTOBER 31ST, 2023

PARKS DIVISION

EXPENDITURES

	2022-2023				2023-2024			
	2020-2021	2021-2022	CURRENT	Y-T-D	PROJECTED	DEPARTMENT	CITY MANAGER	ADOPTED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	REQUESTED	RECOMENDED	BUDGET
<u>UTILITIES</u>								
25-6800-0000 ELECTRICITY	0	47	0	0	0	0	0	0
25-6800-1010 ELECTRICITY	46,791	48,973	45,484	46,372	50,000	58,036	58,036	58,036
25-6810-1010 WATER	265	271	135	127	135	270	270	270
25-6850-1010 TRASH	<u>2,199</u>	<u>2,602</u>	<u>4,200</u>	<u>2,936</u>	<u>4,200</u>	<u>4,200</u>	<u>4,200</u>	<u>4,200</u>
TOTAL UTILITIES	49,255	51,893	49,819	49,435	54,335	62,506	62,506	62,506
<u>CONTRACTUAL</u>								
25-7020-1010 ADVERTISING/LEGAL NOTICES	270	99	150	0	150	0	0	0
25-7090-1010 ED/TRAIN/SEMINAR	3,292	4,554	4,500	2,284	2,500	4,500	5,490	5,490
25-7090-1250 ED/TRAIN/SEMINAR	0	0	0	(85)	0	0	0	0
25-7090-1255 EDUCATION/TRAINING/SEMINAR	275	398	605	515	515	605	605	605
25-7140-1250 EQUIPMENT RENTAL	510	0	2,000	675	1,500	2,000	2,000	2,000
25-7180-1010 INSURANCE	14,093	16,113	14,810	19,314	16,930	19,160	19,160	19,160
25-7210-1010 LEGAL SERVICES	0	1,175	1,175	0	1,175	1,175	1,175	1,175
25-7240-1010 MEALS/LODGING/MILEAGE	4,704	7,893	6,570	2,105	6,000	6,570	6,570	6,570
25-7240-1250 MEALS/LODGING/MILEAGE	172	0	0	861	0	0	0	0
25-7240-1255 MEALS/LODGING/MILEAGE	0	0	250	422	422	500	500	500
25-7250-1010 MEMBERSHIP DUES	1,797	1,810	1,950	1,835	1,810	1,950	1,950	1,950
25-7280-1010 MISCELLANEOUS EXP	365	137	220	110	220	220	220	220
25-7300-1010 COPIER EXPENSE	0	2,327	2,142	2,298	2,142	2,010	2,010	2,010
25-7320-1250 PROFESSIONAL SERVICES	<u>43,847</u>	<u>31,972</u>	<u>46,700</u>	<u>57,947</u>	<u>45,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
TOTAL CONTRACTUAL	69,325	66,478	81,072	88,281	78,364	88,690	89,680	89,680
<u>CAPITAL PROJECTS</u>								
25-8480-0000 CAPITAL OUTLAY	<u>3,093</u>	<u>2,299</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
TOTAL CAPITAL PROJECTS	3,093	2,299	0	0	0	3,000	3,000	3,000
<u>TRANSFERS/MISCELLANEOUS</u>								
25-9803-0000 TRANSFER TO VERP	<u>62,060</u>	<u>41,902</u>	<u>38,382</u>	<u>38,382</u>	<u>38,382</u>	<u>57,853</u>	<u>57,853</u>	<u>57,853</u>
TOTAL TRANSFERS/MISCELLANEOUS	62,060	41,902	38,382	38,382	38,382	57,853	57,853	57,853
TOTAL PARKS DIVISION	848,741	876,317	962,497	947,967	958,248	1,074,467	1,104,449	1,104,449

DEPARTMENT NOTES:

ADOPTED BUDGET REPORT

25 -PARK FUND

AS OF: OCTOBER 31ST, 2023

RECREATION DIVISION

EXPENDITURES

	2022-2023					2023-2024		
	2020-2021	2021-2022	CURRENT	Y-T-D	PROJECTED	DEPARTMENT	CITY MANAGER	ADOPTED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	REQUESTED	RECOMENDED	BUDGET
<u>PERSONNEL</u>								
26-5010-0000 SALARIES/WAGES	86,110	128,726	141,900	135,889	141,900	138,664	138,664	138,664
26-5010-1310 SALARIES/WAGES	72,228	14,075	0	0	0	0	0	0
26-5020-0000 FICA	7,064	9,804	11,440	10,472	11,440	11,169	11,169	11,169
26-5020-1310 FICA	4,906	1,028	0	0	0	0	0	0
26-5030-0000 UNEMPLOYMENT	40	3	128	42	128	128	128	128
26-5040-0000 GROUP INSURANCE	9,334	19,315	22,158	15,444	22,158	18,191	18,191	18,191
26-5040-1310 GROUP INSURANCE	11,832	608	0	0	0	0	0	0
26-5045-0000 LAGERS	11,526	16,734	17,666	14,866	17,666	16,440	16,440	16,440
26-5045-1310 LAGERS	6,718	496	0	0	0	0	0	0
26-5050-0000 OVERTIME	7,003	6,652	7,642	5,916	7,642	7,338	7,338	7,338
26-5060-0000 WORKERS COMP	<u>8,266</u>	<u>9,386</u>	<u>10,952</u>	<u>10,401</u>	<u>10,401</u>	<u>10,294</u>	<u>10,294</u>	<u>10,294</u>
TOTAL PERSONNEL	225,027	206,827	211,886	193,031	211,335	202,224	202,224	202,224

COMMODITIES

26-6150-1010 OFFICE SUPPLIES	348	0	0	0	0	0	0	0
26-6190-1010 POSTAGE	5	85	180	104	100	100	100	100
26-6260-1010 TOOLS/EQUIPMENT/ADMIN	500	0	400	0	0	250	250	250
26-6260-1600 TOOLS/EQUIPMENT-MISC	160	87	550	52	550	420	420	420
26-6260-1610 TOOLS/EQUIP- BASEBALL/SOFTB	3,004	3,743	4,500	4,514	4,500	4,500	4,500	4,500
26-6260-1620 TOOLS/EQUIPMENT - SOCCER	500	130	1,200	695	1,000	900	900	900
26-6260-1640 TOOLS/EQUIPMENT - TINY SPOR	91	226	400	190	400	250	250	250
26-6270-1010 UNIFORMS	<u>470</u>	<u>470</u>	<u>378</u>	<u>424</u>	<u>378</u>	<u>600</u>	<u>600</u>	<u>600</u>
TOTAL COMMODITIES	5,077	4,741	7,608	5,979	6,928	7,020	7,020	7,020

26-6150-0000 OFFICE SUPPLIES--RECREATIOPERMANENT NOTES:

All office supplies are in the Centerview.

26-6190-1010 POSTAGE

PERMANENT NOTES:

Keep all postage items in recreation division.

26-6260-1610 TOOLS/EQUIP- BASEBALL/SOFTPERMANENT NOTES:

Youth baseball/softball league equipment.

26-6260-1615 TOOLS/EQUIPMENT-BASKETBALLPERMANENT NOTES:

Youth basketball league equipment.

UTILITIES

CONTRACTUAL

26-7060-1010 CONCESSION EXP-ADMINISTRATI	28,870	20,569	27,950	23,475	21,000	23,700	23,700	23,700
26-7090-1010 ED/TRAIN/SEMINAR	944	3,005	3,160	2,078	3,160	3,350	3,350	3,350
26-7240-1010 MEALS/LODGING/MILEAGE	3,164	2,762	4,650	6,903	4,650	5,150	5,150	5,150
26-7250-1010 MEMBERSHIP DUES	115	110	175	135	135	135	135	135
26-7280-1290 MISC/CASH/DEBT MGMT	11,477	16,345	6,960	17,557	15,430	15,432	15,432	15,432
26-7330-1600 PROGRAM - MISC LEAGUES	12,238	19,016	16,178	23,941	20,000	15,293	15,293	15,293
26-7330-1605 PROGRAM - DAY CAMP	630	350	0	0	0	0	0	0
26-7330-1610 PROGRAM - BASEBALL/SOFTBALL	35,171	43,910	29,610	36,417	24,500	36,833	36,833	36,833

ADOPTED BUDGET REPORT

25 -PARK FUND

AS OF: OCTOBER 31ST, 2023

RECREATION DIVISION

EXPENDITURES

	2022-2023					2023-2024			
	2020-2021	2021-2022	CURRENT	Y-T-D	PROJECTED	DEPARTMENT	CITY MANAGER	ADOPTED	
	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	REQUESTED	RECOMENDED	BUDGET	
26-7330-1620 PROGRAM - SOCCER	17,608	24,263	15,703	29,400	15,700	22,025	22,025	22,025	
26-7330-1625 PROGRAM - ADULT SOFTBALL	8,004	7,613	5,850	6,964	6,500	7,200	7,200	7,200	
26-7330-1635 PROGRAM - INSTRUCTION	928	2,611	2,000	1,075	2,000	2,000	2,000	2,000	
26-7330-1640 PROGRAM - TINY SPORTS	1,778	2,444	2,700	3,124	2,500	2,790	2,790	2,790	
26-7340-1600 RENT	3,356	5,698	5,900	4,390	7,200	3,600	3,600	3,600	
26-7370-1600 SPECIAL EVENTS	<u>24,219</u>	<u>32,482</u>	<u>34,750</u>	<u>34,722</u>	<u>32,000</u>	<u>33,250</u>	<u>33,250</u>	<u>33,250</u>	
TOTAL CONTRACTUAL	148,502	181,177	155,585	190,180	154,775	170,758	170,758	170,758	

26-7340-1600 RENT

PERMANENT NOTES:

Facility rental payments to the school district for rec sports programs and special event storage.

26-7370-1600 SPECIAL EVENTS

CURRENT YEAR NOTES:

\$6000 estimated increase in fireworks show based on escalation in 2022. Re-Bid Contract July '22

CAPITAL PROJECTS

TOTAL RECREATION DIVISION	378,606	392,745	375,079	389,189	373,038	380,002	380,002	380,002
---------------------------	---------	---------	---------	---------	---------	---------	---------	---------

DEPARTMENT NOTES:

ADOPTED BUDGET REPORT

25 -PARK FUND

AS OF: OCTOBER 31ST, 2023

CENTERVIEW

EXPENDITURES

	2022-2023					2023-2024		
2020-2021	2021-2022	CURRENT	Y-T-D	PROJECTED	DEPARTMENT	CITY MANAGER	ADOPTED	
ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	REQUESTED	RECOMENDED	BUDGET	

PERSONNEL

27-5010-0000 SALARIES/WAGES	15,348	30,082	49,719	34,200	49,719	49,963	66,990	66,990
27-5020-0000 FICA	1,294	2,272	3,860	2,727	3,860	3,881	5,183	5,183
27-5030-0000 UNEMPLOYMENT	10	1	32	11	32	32	54	54
27-5040-0000 GROUP INSURANCE	79	3,021	3,299	1,764	3,299	2,483	11,670	11,670
27-5045-0000 LAGERS	1,585	4,178	4,176	4,103	4,176	4,038	6,371	6,371
27-5050-0000 OVERTIME	<u>1,576</u>	<u>1,762</u>	<u>735</u>	<u>1,775</u>	<u>735</u>	<u>764</u>	<u>764</u>	<u>764</u>
TOTAL PERSONNEL	19,891	41,315	61,821	44,579	61,821	61,161	91,032	91,032

COMMODITIES

27-6065-1010 EQUIPMENT & FIXTURES	253	168	200	125	200	200	200	200
27-6150-1010 SUPPLIES	3,345	3,014	2,000	1,404	2,000	2,000	2,000	2,000
27-6260-1600 TOOLS/EQUIP - MISC	100	0	100	160	160	100	100	100
27-6270-1010 UNIFORMS	<u>0</u>	<u>80</u>	<u>80</u>	<u>0</u>	<u>80</u>	<u>280</u>	<u>330</u>	<u>330</u>
TOTAL COMMODITIES	3,697	3,262	2,380	1,688	2,440	2,580	2,630	2,630

27-6065-1010 EQUIPMENT & FIXTURES

PERMANENT NOTES:
Administraive Equipment for Centerview Operations.

27-6150-1010 SUPPLIES

PERMANENT NOTES:
Administrative Office Supplies and Lobby Supplies for Centerview.

MAINTENANCE & REPAIRS

27-6400-1010 BUILDING MAINTENANCE	944	2,854	1,200	1,774	1,200	1,500	1,500	1,500
27-6410-1010 EQUIPMENT MAINTENANCE	0	0	200	0	100	100	100	100
27-6430-1010 GROUNDS MAINTENANCE	<u>625</u>	<u>1,064</u>	<u>800</u>	<u>698</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>
TOTAL MAINTENANCE & REPAIRS	1,569	3,919	2,200	2,472	1,800	2,100	2,100	2,100

UTILITIES

27-6800-1010 ELECTRICITY	8,523	8,549	8,196	7,388	7,125	7,128	7,128	7,128
27-6820-1010 NATURAL GAS/PROPANE	2,276	3,110	3,200	4,134	5,500	5,500	5,500	5,500
27-6850-1010 TRASH	<u>0</u>	<u>160</u>	<u>960</u>	<u>1,080</u>	<u>960</u>	<u>960</u>	<u>960</u>	<u>960</u>
TOTAL UTILITIES	10,799	11,819	12,356	12,601	13,585	13,588	13,588	13,588

CONTRACTUAL

27-7020-1010 ADVERTISING	0	500	500	0	500	500	500	500
27-7090-1010 ED/TRAIN/SEMINAR	0	0	0	0	0	0	1,020	1,020
27-7240-1010 MEALS/LODGING/MILEAGE	0	0	0	0	0	0	600	600
27-7250-1010 MEMBERSHIP DUES	0	0	0	0	0	0	800	800
27-7280-1010 MISCELLANEOUS EXPENSE	120	100	180	90	150	180	5,180	5,180
27-7300-1010 COPIER EXPENSE	3,681	1,629	1,134	2,285	1,134	1,950	1,950	1,950
27-7315-1010 PRINTING	35	271	300	0	200	300	300	300
27-7320-1010 PROFESSIONAL SERVICES	14,923	14,378	17,100	14,577	16,000	16,600	16,635	16,635
27-7330-1600 PROGRAM - MISCELLANEOUS	<u>553</u>	<u>5,842</u>	<u>4,800</u>	<u>5,452</u>	<u>3,200</u>	<u>4,800</u>	<u>4,800</u>	<u>4,800</u>
TOTAL CONTRACTUAL	19,312	22,719	24,014	22,404	21,184	24,330	31,785	31,785

27-7280-1010 MISCELLANEOUS EXPENSE

PERMANENT NOTES:

ADOPTED BUDGET REPORT

25 -PARK FUND

AS OF: OCTOBER 31ST, 2023

CENTERVIEW

EXPENDITURES

(----- 2022-2023 -----) (----- 2023-2024 -----)

2020-2021	2021-2022	CURRENT	Y-T-D	PROJECTED	DEPARTMENT	CITY MANAGER	ADOPTED
ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	REQUESTED	RECOMENDED	BUDGET

Centerview Expense Split for Rentals

27-7360-1010 SOFTWARE MAINTENANCE

PERMANENT NOTES:

Added Maint. Expense with additional facility.

CAPITAL PROJECTS

TOTAL CENTERVIEW	55,268	83,034	102,771	83,744	100,830	103,759	141,135	141,135
------------------	--------	--------	---------	--------	---------	---------	---------	---------

DEPARTMENT NOTES:

ADOPTED BUDGET REPORT

25 -PARK FUND

AS OF: OCTOBER 31ST, 2023

RAYMORE ACTIVITY CENTER

EXPENDITURES

	2022-2023					2023-2024		
	2020-2021	2021-2022	CURRENT	Y-T-D	PROJECTED	DEPARTMENT	CITY MANAGER	ADOPTED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	REQUESTED	RECOMENDED	BUDGET
<u>PERSONNEL</u>								
28-5010-0000 SALARIES/WAGES	136,268	176,915	128,881	177,392	128,881	128,305	144,831	144,831
28-5020-0000 FICA	10,674	13,417	10,170	13,360	10,170	10,123	11,387	11,387
28-5030-0000 UNEMPLOYMENT	20	1	64	21	64	64	85	85
28-5040-0000 GROUP INSURANCE	5,911	12,806	15,143	12,700	15,143	15,604	24,521	24,521
28-5045-0000 LAGERS	5,861	8,125	9,001	7,576	9,001	8,539	10,803	10,803
28-5050-0000 OVERTIME	<u>3,600</u>	<u>2,757</u>	<u>4,063</u>	<u>1,831</u>	<u>4,063</u>	<u>4,023</u>	<u>4,023</u>	<u>4,023</u>
TOTAL PERSONNEL	162,333	214,021	167,322	212,879	167,322	166,658	195,650	195,650
<u>COMMODITIES</u>								
28-6065-1010 EQUIPMENT & FIXTURES	601	750	1,000	700	700	1,000	1,000	1,000
28-6150-1010 SUPPLIES	951	1,135	750	495	471	750	750	750
28-6260-1600 TOOLS/EQUIP - LEAGUE MISC	213	600	750	563	400	500	500	500
28-6260-1605 TOOLS/EQUIP - DAY CAMP	3,135	4,635	4,380	3,847	4,000	4,380	4,380	4,380
28-6260-1615 TOOLS/EQUIP - BASKETBALL	450	195	1,000	414	414	1,000	1,000	1,000
28-6260-1630 TOOLS/EQUIP - MISC	0	94	800	252	253	500	500	500
28-6270-1010 UNIFORMS	<u>61</u>	<u>180</u>	<u>180</u>	<u>180</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL COMMODITIES	5,411	7,589	8,860	6,451	6,238	8,130	8,130	8,130
<u>MAINTENANCE & REPAIRS</u>								
28-6400-1010 BUILDING MAINTENANCE	784	1,540	1,750	345	278	780	780	780
28-6430-1010 GROUNDS MAINTENANCE	<u>0</u>	<u>0</u>	<u>800</u>	<u>0</u>	<u>0</u>	<u>400</u>	<u>400</u>	<u>400</u>
TOTAL MAINTENANCE & REPAIRS	784	1,540	2,550	345	278	1,180	1,180	1,180
<u>UTILITIES</u>								
28-6800-1010 ELECTRICITY	10,618	13,288	12,600	10,571	12,500	12,828	12,828	12,828
28-6820-1010 NATURAL GAS/PROPANE	2,983	4,622	5,000	6,186	8,966	8,966	8,966	8,966
28-6850-1010 TRASH	<u>0</u>	<u>160</u>	<u>960</u>	<u>1,080</u>	<u>960</u>	<u>960</u>	<u>960</u>	<u>960</u>
TOTAL UTILITIES	13,601	18,070	18,560	17,837	22,426	22,754	22,754	22,754
<u>CONTRACTUAL</u>								
28-7060-1010 CONCESSION EXP - RAC	282	0	1,000	39	40	350	350	350
28-7090-1010 ED/TRAIN/SEMINAR	0	0	0	0	0	0	990	990
28-7300-1010 COPIER EXPENSE	837	1,094	1,094	1,145	1,094	940	940	940
28-7320-1010 PROFESSIONAL SERVICES	9,888	6,499	5,840	4,877	5,840	5,840	5,840	5,840
28-7330-1600 PROGRAM - LEAGUE MISC	8,672	14,731	13,570	10,635	11,000	12,320	12,320	12,320
28-7330-1605 PROGRAM - DAY CAMP	4,581	11,861	25,700	13,173	21,000	25,700	25,700	25,700
28-7330-1615 PROGRAM - BASKETBALL	5,912	13,049	13,133	20,414	20,414	15,813	15,813	15,813
28-7330-1630 PROGRAM - MISC	50	0	3,500	645	500	1,500	1,500	1,500
28-7330-1635 PROGRAM - INSTRUCTIONAL	0	0	0	145	0	0	0	0
28-7330-1645 PROGRAM - FITNESS	<u>2,248</u>	<u>770</u>	<u>2,500</u>	<u>942</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
TOTAL CONTRACTUAL	32,470	48,003	66,337	52,015	61,888	64,463	65,453	65,453

ADOPTED BUDGET REPORT

25 -PARK FUND

AS OF: OCTOBER 31ST, 2023

RAYMORE ACTIVITY CENTER

EXPENDITURES

	(----- 2022-2023 -----)				(----- 2023-2024 -----)			
	2020-2021 ACTUAL	2021-2022 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
<u>CAPITAL PROJECTS</u>								
28-8480-0000 CAPITAL OUTLAY	0	0	0	0	0	8,000	8,000	8,000
TOTAL CAPITAL PROJECTS	0	0	0	0	0	8,000	8,000	8,000
TOTAL RAYMORE ACTIVITY CENTER	214,599	289,223	263,629	289,527	258,152	271,185	301,167	301,167

DEPARTMENT NOTES:

TOTAL EXPENDITURES	1,497,214	1,641,319	1,703,975	1,710,427	1,690,268	1,829,412	1,926,752	1,926,752
	=====	=====	=====	=====	=====	=====	=====	=====

FUND NOTES:

*** END OF REPORT ***