

**THE RAYMORE CITY COUNCIL MET IN REGULAR SESSION ON MONDAY, AUGUST 28, 2023 IN COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI. MEMBERS PRESENT IN PERSON: MAYOR TURNBOW, COUNCILMEMBERS ABDELGAWAD, BAKER, BARBER, BURKE III, FORSTER, HOLMAN, AND TOWNSEND. MEMBER PRESENT VIA ZOOM: COUNCILMEMBER ENGERT. ALSO PRESENT IN PERSON: CITY MANAGER JIM FEUERBORN, CITY ATTORNEY JONATHAN ZERR, AND CITY CLERK ERICA HILL.**

**1. Call to Order**

Mayor Turnbow called the meeting to order at 6:00 p.m.

**2. Roll Call**

City Clerk Erica Hill called roll; quorum present to conduct business.

**3. Pledge of Allegiance**

**4. Presentation/Awards**

**5. Personal Appearances**

**6. Staff Reports**

Public Works Director Mike Krass reviewed the staff report included in the packet. He provided an update on the status of the paving of Dean Avenue and answered questions from Council.

Parks and Recreation Director Nathan Musteen reviewed the staff report included in the packet. He noted there are 5 weeks left for the Farmers Market season and reviewed upcoming activities and answered questions from Council.

Communications Manager Melissa Harmer provided an update on content included in the next issue of The Review. She reviewed events happening in September and answered questions from Council.

Development Services Director David Gress provided an update on the Comprehensive Plan. He stated the consultant will be delivering the analysis and assessment of the information provided to them by staff, and reviewed the timeline of the next steps of the project.

Councilmember Townsend asked if the landfill will be a consideration in the Comprehensive Plan. City Manager Jim Feuerborn answered that it can't be ignored and will be included to a limited degree.

City Manager Jim Feuerborn announced there will be no work session on September 4 in observance of Labor Day.

**7. Committee Reports**

**8. Consent Agenda**

**A. City Council Meeting minutes, August 14, 2023**

**B. Resolution 23-34: Disposal of Surplus Property**

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Townsend to approve the Consent Agenda as presented.

**DISCUSSION:** None

<b>ROLL CALL VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Baker	Aye
	Councilmember Barber	Aye
	Councilmember Burke III	Aye
	Councilmember Engert	Aye
	Councilmember Forster	Aye
	Councilmember Holman	Aye
	Councilmember Townsend	Aye

**9. Unfinished Business**

**A. Setting the 2023 Tax Levy**

**BILL 3837: "AN ORDINANCE PURSUANT TO SECTION 67.110 OF THE REVISED STATUTES OF MISSOURI LEVYING GENERAL AND SPECIAL TAXES IN THE CITY OF RAYMORE, MISSOURI, FOR THE YEAR 2023."**

City Clerk Erica Hill conducted the second reading of Bill 3837 by title only.

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Townsend to approve the second reading of Bill 3837 by title only.

**DISCUSSION:** None

<b>ROLL CALL VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Baker	Aye
	Councilmember Barber	Aye
	Councilmember Burke III	Aye
	Councilmember Engert	Aye
	Councilmember Forster	Aye
	Councilmember Holman	Aye
	Councilmember Townsend	Aye

Mayor Turnbow announced the motion carried and declared Bill 3837 as **Raymore City Ordinance 2023-065.**

**B. Timber Trails Chapter 100 Development and Performance Agreement**

**BILL 3834: "AN ORDINANCE APPROVING A REDEVELOPMENT PLAN FOR A COMMERCIAL DEVELOPMENT PROJECT AND A DEVELOPMENT AND PERFORMANCE AGREEMENT BETWEEN THE CITY OF RAYMORE, MISSOURI, AND TIMBER TRAILS LAND PARTNERS, LLC, FOR THE PURPOSE OF PROVIDING FUNDS TO PAY THE COSTS OF IMPROVING A COMMERCIAL DEVELOPMENT PROJECT IN THE CITY; AND AUTHORIZING CERTAIN AGREEMENTS AND OTHER ACTIONS BY THE CITY."**

City Clerk Erica Hill conducted the second reading of Bill 3834 by title only.

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Townsend to approve the second reading of Bill 3834 by title only.

**DISCUSSION:** None

<b>ROLL CALL VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Baker	Aye
	Councilmember Barber	Aye
	Councilmember Burke III	Aye
	Councilmember Engert	Aye
	Councilmember Forster	Aye
	Councilmember Holman	Aye
	Councilmember Townsend	Aye

Mayor Turnbow announced the motion carried and declared Bill 3834 as **Raymore City Ordinance 2023-066.**

**C. Award of Contract - Johnston Drive Extension**

**BILL 3840: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH BREIT CONSTRUCTION LLC FOR THE JOHNSTON DRIVE EXTENSION PROJECT, CITY PROJECT NUMBER 23-426-201, IN THE AMOUNT OF \$497,877 AND AUTHORIZING THE CITY MANAGER TO APPROVE CHANGE ORDERS WITHIN ESTABLISHED BUDGET CONSTRAINTS."**

City Clerk Erica Hill conducted the second reading of Bill 3840 by title only.

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Townsend to approve the second reading of Bill 3840 by title only.

**DISCUSSION:** None

<b>ROLL CALL VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Baker	Aye

Councilmember Barber	Aye
Councilmember Burke III	Aye
Councilmember Engert	Aye
Councilmember Forster	Aye
Councilmember Holman	Aye
Councilmember Townsend	Aye

Mayor Turnbow announced the motion carried and declared Bill 3840 as **Raymore City Ordinance 2023-067.**

**D. Award of Contract - Firing Range Repair**

**BILL 3825: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH TRS TOTAL RANGE SERVICE, LLC FOR THE REPAIR AND RESTORATION OF THE POLICE DEPARTMENT FIRING RANGE IN THE AMOUNT OF \$305,800 AND TO APPROVE CHANGE ORDERS WITHIN ESTABLISHED BUDGET CONSTRAINTS."**

City Clerk Erica Hill conducted the second reading of Bill 3825 by title only.

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Townsend to approve the second reading of Bill 3825 by title only.

**DISCUSSION:** None

**ROLL CALL VOTE:**

Councilmember Abdelgawad	Aye
Councilmember Baker	Aye
Councilmember Barber	Aye
Councilmember Burke III	Aye
Councilmember Engert	Aye
Councilmember Forster	Aye
Councilmember Holman	Aye
Councilmember Townsend	Aye

Mayor Turnbow announced the motion carried and declared Bill 3825 as **Raymore City Ordinance 2023-068.**

**E. Dean Avenue South Extension Right of Way Plat**

**BILL 3841: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING THE DEAN AVENUE EXTENSION ROW, 2ND PLAT, A SUBDIVISION OF LAND LOCATED IN THE NORTHWEST QUARTER OF SECTION 32 AND THE SOUTHWEST QUARTER OF SECTION 29, ALL IN TOWNSHIP 46N, RANGE 32W, RAYMORE, CASS COUNTY, MISSOURI."**

City Clerk Erica Hill conducted the second reading of Bill 3841 by title only.

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Townsend to approve the second reading of Bill 3841 by title only.

**DISCUSSION:** None

<b>ROLL CALL VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Baker	Aye
	Councilmember Barber	Aye
	Councilmember Burke III	Aye
	Councilmember Engert	Aye
	Councilmember Forster	Aye
	Councilmember Holman	Aye
	Councilmember Townsend	Aye

Mayor Turnbow announced the motion carried and declared Bill 3841 as **Raymore City Ordinance 2023-069.**

**F. Establishing No Parking Signs on Kentucky Road**

**BILL 3839: "AN ORDINANCE AMENDING THE CITY TRAFFIC ENGINEER'S 'SCHEDULE III: PARKING LIMITED OR PROHIBITED' TO ESTABLISH NO PARKING SIGNS WITHIN THE CITY LIMITS OF RAYMORE, CASS COUNTY, MISSOURI."**

City Clerk Erica Hill conducted the second reading of Bill 3839 by title only.

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Townsend to approve the second reading of Bill 3839 by title only.

**DISCUSSION:** None

<b>ROLL CALL VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Baker	Aye
	Councilmember Barber	Aye
	Councilmember Burke III	Aye
	Councilmember Engert	Aye
	Councilmember Forster	Aye
	Councilmember Holman	Aye
	Councilmember Townsend	Aye

Mayor Turnbow announced the motion carried and declared Bill 3839 as **Raymore City Ordinance 2023-070.**

**10. New Business**

**A. Amending the Schedule of Fees (public hearing)**

**RESOLUTION 23-33: "A RESOLUTION OF THE CITY OF RAYMORE, MISSOURI, AMENDING THE SCHEDULE OF FEES."**

City Clerk Erica Hill conducted the reading of Resolution 23-33 by title only.

Mayor Turnbow opened the public hearing at 6:24 p.m. and called for a staff report.

Finance Director Elisa Williams reviewed the staff report included in the packet. The License Tax Review Committee met on July 12 to review the 2022 Annual Report and voted unanimously to recommend to the City Council that it increase the current license tax rate by the CCI (construction cost index) for January 2023 of 4.93%, effective November 1, 2023. The changes to the Excise Tax Section include residential development to \$2,469 per trip from \$2,353, and non-residential development to \$660 per trip from \$629. The City Council met on July 17 and reviewed preliminary water and sewer rates and directed staff to make the following changes for approval: Water & Sewer section changes include tap fees increase by the CCI (4.93%), meter supply fees increase to cost of purchase, sewer connection fees increase by the CCI (4.93%), no change to the water rate of \$6.54, increase sewer rate to \$9.13 from \$8.96 (actual usage), increase sewer rate to \$9.58 from \$9.41 (winter average); Building Inspection section's roofing permit was updated to include the wording "Single or Two-Family"; Farmers Market booth space was moved to Parks and Recreation section. The Parks and Recreation Board met on July 25 and voted to make the following changes to include Farmers Market booth space increased from \$15/month to \$20/month, specifically permitted rentals adjusted rental fees for The Rink (Private Rental) from \$175 (2 hours) to \$200 (2 hours).

Mayor Turnbow opened the floor for public comment. Hearing no comments, he closed the public hearing at 6:27 p.m.

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Townsend to approve the reading of Resolution 23-33 by title only.

**DISCUSSION:** None

<b>ROLL CALL VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Baker	Aye
	Councilmember Barber	Aye
	Councilmember Burke III	Aye
	Councilmember Engert	Aye
	Councilmember Forster	Aye
	Councilmember Holman	Aye
	Councilmember Townsend	Aye

**B. Prairie Lane Cost Share Agreement**

**BILL 3846: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE COST**

**SHARING AGREEMENT WITH CASS COUNTY, MISSOURI, FOR THE CONSTRUCTION OF TRANSPORTATION INFRASTRUCTURE IMPROVEMENTS TO PRAIRIE LANE.”**

City Clerk Erica Hill conducted the first reading of Bill 3846 by title only.

City Attorney Jonathon Zerr reviewed the staff report included in the packet. Bill 3846 seeks authority to execute a Cooperative Cost-Sharing Agreement with Cass County, Missouri, to complete certain transportation improvements to Prairie Lane which is a collector street shared by both Raymore and Cass County jurisdictional boundaries. The transportation improvements will cover approximately 2.5 miles of Prairie Lane of which 0.5 miles are included within Raymore. Under the agreement, Cass County has agreed to pay an amount up to \$372,891.62 (of the \$467,338.75 anticipated costs) for the completion of transportation improvements to Prairie Lane. Raymore would be agreeing to pay \$94,447.13 of the anticipated costs and a 10% contingency allowance which would allow Raymore to pay up to \$103,891.84. The constructed improvements will include repair, construction, and overlay of road and installation of other traffic safety features for Prairie Lane. There will be no alterations in traffic enforcement and infrastructure maintenance on Prairie Lane following the completion of the transportation improvements, nor does the agreement contemplate any changes in the enforcement of utility franchises, installations or improvements installed within the right-of-way along the improved portions of Prairie Lane.

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Townsend to approve the first reading of Bill 3846 by title only.

**DISCUSSION:** None

<b>ROLL CALL VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Baker	Aye
	Councilmember Barber	Aye
	Councilmember Burke III	Aye
	Councilmember Engert	Aye
	Councilmember Forster	Aye
	Councilmember Holman	Aye
	Councilmember Townsend	Aye

**C. Award of Contract - Fire Hydrant and Valve Replacement**

**BILL 3843: “AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH LEGACY UNDERGROUND CONSTRUCTION, INC FOR THE FIRE HYDRANT AND VALVE REPLACEMENT PROJECT, CITY PROJECT NUMBER 23-430-201/202, IN THE AMOUNT OF \$199,750.00 AND AUTHORIZING THE CITY MANAGER TO APPROVE CHANGE ORDERS WITHIN ESTABLISHED BUDGET CONSTRAINTS.”**

City Clerk Erica Hill conducted the first reading of Bill 3843 by title only.

Public Works Director Mike Krass reviewed the staff report included in the packet. The Fire Hydrant and Valve Replacement project involves installing new hydrants and valves at locations shown to have operational issues during routine inspection by the Operations and Maintenance Division of Public Works. Bids were received for the Fire Hydrant and Valve Replacement Project on August 9, 2023, and Legacy Underground Construction Inc. was determined to be the lowest and best bidder in the amount of \$199,750.

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Townsend to approve the first reading of Bill 3843 by title only.

**DISCUSSION:** None

<b>ROLL CALL VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Baker	Aye
	Councilmember Barber	Aye
	Councilmember Burke III	Aye
	Councilmember Engert	Aye
	Councilmember Forster	Aye
	Councilmember Holman	Aye
	Councilmember Townsend	Aye

## 11. Public Comment

## 12. Mayor/Council Communication

Councilmember Baker recognized Raymore resident Luke Grimm, who is playing football for the University of Kansas and noted he is the only Raymore-Peculiar graduate to be currently starting for a Division 1 football program this season.

## 13. Adjournment

**MOTION:** By Councilmember Abdelgawad, second by Councilmember Townsend to adjourn.

**DISCUSSION:** None

<b>ROLL CALL VOTE:</b>	Councilmember Abdelgawad	Aye
	Councilmember Baker	Aye
	Councilmember Barber	Aye
	Councilmember Burke III	Aye
	Councilmember Engert	Aye
	Councilmember Forster	Aye
	Councilmember Holman	Aye
	Councilmember Townsend	Aye



The regular meeting of the Raymore Council adjourned at 6:35 p.m.

Respectfully submitted,

Erica Hill  
City Clerk