

# RAYMORE PARKS AND RECREATION BOARD

## **AGENDA**

**Tuesday, June 27, 2023**

**6:00PM - City Hall**

**Council Chambers  
100 Municipal Circle  
Raymore, Missouri 64083**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Personal Appearances / Presentation**
  - Recreation Coordinator - Corinne Harkins
  - Athletic Coordinator - Nick Cook
- 5. Consent Agenda.**

*The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.*

A. Park Board Minutes May 23, 2023
- 6. Staff Reports**

Recreation/Facilities Superintendent  
Parks Superintendent  
Parks & Recreation Director
- 7. Unfinished Business - None**
- 8. New Business - None**
- 9. Public Comment**
- 10. Board Member Comment**
- 11. Adjournment**

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***Items provided under "Miscellaneous" in the Park Board Packet:***

- *Financial Report - As of May 31, 2023*

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**EXECUTIVE SESSION (CLOSED MEETING)**

The Parks and Recreation Board may enter into an executive session before or during this meeting, if such action is approved by a majority of the Board present, with a quorum, to discuss:

- litigation matters as authorized by § 610.021 (1) RSMO,
- real estate acquisition matters as authorized by § 610.021 (2),
- personnel matters as authorized by § 610.021 (3), or
- other matters as authorized by § 610.021 (4-21) as may be applicable.

*Any person requiring special accommodation (i.e., qualified interpreter, large print, hearing assistance) in order to attend this meeting please notify this Office at (816) 331-0488 no later than forty-eight (48) hours prior to the scheduled commencement of the meeting.*

**THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION TUESDAY, MAY 23, 2023, IN COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.**

**MEMBERS PRESENT:** Chairman Trautman; Members Clark, Cooper, Collier, Manson, Mapes, and Scott.

**STAFF PRESENT:** Director Musteen, Park Superintendent Rulo, Recreation and Facility Superintendent Brennon, and Office Assistant Naab.

**1. Call to Order:** Chairman Trautman called the meeting to order at 6:05 pm.

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Personal Appearances**

**5. Consent Agenda**

*The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.*

A. Park Board Minutes

April 25, 2023

**Motion:** Member Manson moved to approve the Park Board minutes of April 25, 2023. Member Cooper seconded the motion.

**Discussion:**

<b>Vote:</b>	7 Aye	Member Clark	Aye
	0 Nay	Member Collier	Aye
	0 Absent	Member Cooper	Aye
		Member Manson	Aye
		Member Mapes	Aye
		Member Scott	Aye
		Member Trautman	Aye

**6. Staff Reports**

- Recreation/Facilities Superintendent Brennon highlighted his written report. Commented on Summer sports, Summer Camp June 5, and Farmer's Market June 6. Answered a question regarding an outdoor fitness area in Recreation Park.
- Parks Superintendent Rulo highlighted his written report. The application was approved for Tree City USA. The batwing mower is being repaired. Fields were prepped for the Spring sport tournaments (soccer and flag football), baseball, and softball tournaments. Meeting with Mr. Eric Eastwood to reconfigure the disc golf course.
- Director Musteen highlighted his written report. City Council had a second reading for the RAC construction. The firework contract passed with the City Council as well. The Toddler playground at Recreation Park is waiting on items to be manufactured. Renovation is slated to begin July 1.

**7. Unfinished Business - None**

**8. New Business -**

A. Festival in the Park - MOU Action Item

Staff presented the Festival in the Park MOU for review and approval.

Festival in the Park Inc. president, Dan Barnes, was in attendance. Mr. Barnes addressed the Board with updates on the festival. The biggest change in this year’s festival is that the traditional carnival is being replaced with 10 different inflatable units.

**Motion:** Member Manson moved to accept the MOU for Festival in the Park.  
Member Cooper seconded the motion.

**Discussion:**

<b>Vote:</b>	7 Aye	Member Clark	Aye
	0 Nay	Member Collier	Aye
	0 Absent	Member Cooper	Aye
		Member Manson	Aye
		Member Mapes	Aye
		Member Scott	Aye
		Member Trautman	Aye

**9. Public Comments**

**10. Board Member Comments**

- Member Mapes commented on his hopes of the skatepark completion.
- Member Clark commented on the recent events, the Hawk’s Nest ribbon cutting ceremony and the food truck event in April.
- Member Manson expressed his thanks to the staff for working with the Raymore Chamber of Commerce and hosting the Expo.
- Chairman Trautman thanked the Department for their hard work.

**11. Adjournment**

**Motion:** Member Manson motioned for adjournment.  
Member Cooper seconded the motion.

**Discussion:**

<b>Vote:</b>	7 Aye	Member Clark	Aye
	0 Nay	Member Collier	Aye
	0 Absent	Member Cooper	Aye
		Member Manson	Aye
		Member Mapes	Aye
		Member Scott	Aye
		Member Trautman	Aye

The regular meeting of the Raymore Parks and Recreation Board adjourned at 6:29 p.m.

Respectfully submitted,

6/19/23  
Greta Naab  
Office Assistant

# **STAFF REPORT**

**To:** Park Board  
**From:** Todd Brennon, CPRP/CYSA  
Recreation & Facilities Superintendent  
**Date:** June 25, 2023  
**Subject:** Recreation & Facilities Report

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## **Administrative Operations**

- Staff booked rentals and scheduled part time staff for Centerview, both internal and paid.
- Staff gave Centerview tours and rental quotes to interested parties.

## **Meetings/Trainings Attended**

- Office Assistant **Greta Naab**
  - Attended the June Park Board Meeting.
- Athletic Coordinator **Nick Cook**
  - Attended a meeting with Brady Skeed at ZSports to discuss partnerships for soccer camps and pickleball league.
  - Attended end of season meeting with South Metro Sports group to discuss previous soccer season and upcoming fall season.
  - Attended a meeting with the South Metro Sports group to discuss end of season baseball/softball tournaments and upcoming offerings for fall sports.
  - Attending a meeting with Kristina Martin from Ray-Pec school district to help find instructors for tiny sports and discuss possible strategies for strengthening the relationship between our two entities.
- Recreation Coordinator **Corinne Harkins**
  - Conducting meeting with parks and rec staff and Raymore PD discussing Spirit of America operations
  - Conducted Summer Camp staff training
- Recreation & Facilities Superintendent **Todd Brennon**
  - Attended the RAC pre-construction meeting on June 14.
  - Attended South Metro Athletics on Thursday June 22.
  - Attended compensation and benefits study presented by McGrath Consulting on June 23.

## **Recreation Programs**

- Gentle Yoga and Zumba wrapped up
- Summer Camp started June 5
- Patriotic Gnome Painting held 6/23 - 18 participants
- 50+ Programs Bunco and Bridge Club

## **Rentals/Events/Concessions**

- Rentals/Usage

**Ball Fields**

- Perfect Game hosted a tournament at Recreation Park on Sunday May 7.
- KC Sports will host a baseball tournament May 26-28 at Recreation Park.

**Centerview**

- Wedding Reception
- 1 HOA Meeting
- Garden Club Monthly Meeting
- 2 Celebrations of Life
- 2 Graduation Parties
- National Active and Retired Federal Employees
- Baby Shower
- Tri-County Art League
- Town Hall Landfill Meeting
- CPR Training
- Food Caterers Food Tasting Event

**City Internal Usage**

- Police Department Car Seat Training
- Sounds of South KC Concert

**Program Usage**

- Patriotic Gnome Painting Class-18 participants
- Bunco
- Bridge

**RAC**

- Currently open for summer camp use and rentals for the month of June

**Shelters**

- 29 Shelters Rented

**Special Events**

- Movie in the Bark held June 16 - Apx 70 participants
- Farmers Market

### Upcoming

- Farmers Market
- Spirit of America June 30
- Snack and Splash July 15
- Movie in the Park July 21

### Concessions

- Concession stands at Recreation Park and Memorial Park are open and operational for baseball and softball season
- Raymore Activity Center concessions is now closed until further notice

### **Sports (Youth)**

- Spring/Summer
  - Baseball, Softball, T-Ball
    - The last week of regular season for all baseball, softball, and t-ball begin this week (6/19 - 6/22)
    - The end of season tournaments will begin, for all grade groups ½ grade and up, the week of the 26th
- Fall
  - The fall sports that we are offering are open for registration and will be listed below
    - Soccer
    - Flag Football
    - Volleyball
    - Baseball/Softball/T-Ball

### **Sports (Tiny)**

- Summer
  - Tiny T-Ball
    - This is the final week of tiny t-ball (6/22 & 6/24)
    - Participants will be receiving their participation shirts and medals
- Fall
  - We will be offering tiny kickball, soccer, and flag football in the fall

### **Sports (Adult)**

- Summer
  - Adult Cornhole League
    - We currently have 4 cornholes teams registered for the summer league
    - Registration closed Wednesday June 21.
  - Adult Softball League
    - We begin our summer adult softball league July 9.
    - We currently have 1 team registered to play
    - Registration closes June 30
- Fall

- We will be offering these sports listed below in the Fall
  - Adult Pickleball League
  - Adult Softball League
  - Adult Volleyball Open Play
  - Adult Cornhole League
- All adult sport registrations are open for participants to register



# **STAFF REPORT**

**To: Park Board**  
**From: Steve Rulo**  
**Parks Superintendent**  
**Date: June 27, 2023**  
**Subject: Parks and Maintenance Report**

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## **Park Operations**

- Staff continues the mowing routine.
- Staff prepped T.B. Hanna for the Summer Scene Event.
- Staff mulched the trees and playground at Recreation Park getting ready for the Spirit of America event.
- Staff pulled a memorial bench that was broke, will purchase a new one.
- Staff finished planting flowers at T.B. Hanna, and other spots.
- Staff weed eat the entrance of Rec. Park for preparations of Spirit of America.
- Staff has been watering the round-a-bouts.
- Staff sprayed the rock trail at Centerview.
- Staff replaced flags and mulched the Disc Golf baskets for a tournament June 24th.
- Park Superintendent finished budget prep and attended the Budget meeting.
- Staff worked with vendors to correct the sprayground and got it running for Memorial Day Opening.
- Parks Superintendent attended the Pre-Construction Meeting for the RAC.
- Staff has set the irrigation systems appropriately for the extreme heat.
- Staff planted the flower bed at the RAC.
- Staff weed eat the islands and the round-a-bout in front of Recreation Park.

**Spirit of America Celebration**  
**June 30 - Recreation Park**  
**Fireworks at dusk**

The City of Raymore presents:

*Spirit of America*  
**CELEBRATION**

**FREE ADMISSION**



**Food Trucks**   **Free Activities**  
**Live Music**   **Fireworks**

**7 P.M. • FRIDAY, JUNE 30 • RECREATION PARK**



**RAYMORE**  
parks & recreation

**Time:** 7:00pm - 10:00pm

**Music:** Clay Clear Band

*Clay Clear Band is Missouri's premier broadcaster of original Southern Rock and Country music*

**Food:** P&R Concessions  
Jacks Kettle Corn  
Kona Ice  
Shivers Ice House  
Taste of Brazil  
Embrace the Grape  
Da Poke Wagon  
Chick Fil A  
KC Concoctions  
Minsky's Pizza  
Dizzy Blender

**Entertainment:**

40 ft obstacle course  
Large bounce house  
Dunk tank  
Bungee run inflatable  
Baseball interactive game inflatable  
Corn hole, Giant Jenga and Yard  
Yahtzee and Volleyball.  
Face Painting

Sponsors

**Community Bank of Raymore and First Student Bus Company**



## MISCELLANEOUS ITEMS

- *Financial Report - Ending on May 31, 2023*

DEPARTMENT HEAD REPORT - UNAUDITED

AS OF: MAY 31ST, 2023

25 -PARK FUND

FINANCIAL SUMMARY

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
<u>NON-DEPARTMENTAL</u>									
<u>PARKS DIVISION</u>									
PROPERTY TAXES	0.00	0.00	0.00	474,915.00	4,385.32	490,063.39	0.00	( 15,148.39)	103.19
MISCELLANEOUS	0.00	0.00	0.00	2,470.00	2,948.73	16,888.00	0.00	( 14,418.00)	683.72
FACILITY RENTAL REVENUE	0.00	0.00	0.00	13,075.00	2,230.00	5,015.00	0.00	8,060.00	38.36
TRANSFERS - INTERFUND	0.00	0.00	0.00	550,000.00	45,833.33	320,833.31	0.00	229,166.69	58.33
<b>TOTAL PARKS DIVISION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,040,460.00</b>	<b>55,397.38</b>	<b>832,799.70</b>	<b>0.00</b>	<b>207,660.30</b>	<b>80.04</b>
<u>RECREATION DIVISION</u>									
CONCESSION REVENUE	0.00	0.00	0.00	60,000.00	10,051.50	11,749.50	0.00	48,250.50	19.58
FACILITY RENTAL REVENUE	0.00	0.00	0.00	44,575.00	1,900.00	7,319.50	0.00	37,255.50	16.42
PROGRAM REVENUE	0.00	0.00	0.00	244,200.00	6,240.00	143,444.89	0.00	100,755.11	58.74
<b>TOTAL RECREATION DIVISION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>348,775.00</b>	<b>18,191.50</b>	<b>162,513.89</b>	<b>0.00</b>	<b>186,261.11</b>	<b>46.60</b>
<u>CENTERVIEW</u>									
FACILITY RENTAL REVENUE	0.00	0.00	0.00	70,675.00	5,980.50	32,892.22	0.00	37,782.78	46.54
PROGRAM REVENUE	0.00	0.00	0.00	9,600.00	0.00	1,745.00	0.00	7,855.00	18.18
<b>TOTAL CENTERVIEW</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>80,275.00</b>	<b>5,980.50</b>	<b>34,637.22</b>	<b>0.00</b>	<b>45,637.78</b>	<b>43.15</b>
<u>RAYMORE ACTIVITY CENTER</u>									
MISCELLANEOUS	0.00	0.00	0.00	2,490.00	273.00	1,941.00	0.00	549.00	77.95
CONCESSION REVENUE	0.00	0.00	0.00	2,000.00	186.50	611.75	0.00	1,388.25	30.59
FACILITY RENTAL REVENUE	0.00	0.00	0.00	24,825.00	255.00	5,525.00	0.00	19,300.00	22.26
PROGRAM REVENUE	0.00	0.00	0.00	218,325.00	14,708.00	65,498.00	0.00	152,827.00	30.00
<b>TOTAL RAYMORE ACTIVITY CENTER</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>247,640.00</b>	<b>15,422.50</b>	<b>73,575.75</b>	<b>0.00</b>	<b>174,064.25</b>	<b>29.71</b>
<b>TOTAL REVENUES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,717,150.00</b>	<b>94,991.88</b>	<b>1,103,526.56</b>	<b>0.00</b>	<b>613,623.44</b>	<b>64.27</b>
<u>EXPENDITURE SUMMARY</u>									
PARKS DIVISION	2,100.00	0.00	2,100.00	962,496.90	83,503.87	545,651.77	13,641.15	403,203.98	58.11
RECREATION DIVISION	570.55	570.55	0.00	375,079.00	26,875.57	157,441.21	24,278.94	193,358.85	48.45
CENTERVIEW	0.00	0.00	0.00	102,771.04	6,015.53	47,545.99	2,092.85	53,132.20	48.30
RAYMORE ACTIVITY CENTER	0.00	0.00	0.00	263,628.54	15,564.31	132,088.79	1,544.16	129,995.59	50.69
<b>TOTAL EXPENDITURES</b>	<b>2,670.55</b>	<b>570.55</b>	<b>2,100.00</b>	<b>1,703,975.48</b>	<b>131,959.28</b>	<b>882,727.76</b>	<b>41,557.10</b>	<b>779,690.62</b>	<b>54.24</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 2,670.55)</b>	<b>570.55</b>	<b>( 2,100.00)</b>	<b>13,174.52</b>	<b>( 36,967.40)</b>	<b>220,798.80</b>	<b>( 41,557.10)</b>	<b>( 166,067.18)</b>	<b>1,360.52</b>

25 -PARK FUND

REVENUES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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NON-DEPARTMENTAL

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MISCELLANEOUS

TRANSFERS - INTERFUND

PARKS DIVISION

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PROPERTY TAXES

25-4010-0000 REAL ESTATE PROPERTY TAX	0.00	0.00	0.00	395,609.00	2,472.91	395,019.44	0.00	589.56	99.85
25-4020-0000 PERSONAL PROPERTY TAX	0.00	0.00	0.00	79,306.00	1,912.41	95,043.95	0.00	( 15,737.95)	119.84
TOTAL PROPERTY TAXES	0.00	0.00	0.00	474,915.00	4,385.32	490,063.39	0.00	( 15,148.39)	103.19

MISCELLANEOUS

25-4350-0000 INTEREST REVENUE	0.00	0.00	0.00	2,140.00	2,948.73	16,888.00	0.00	( 14,748.00)	789.16
25-4370-0000 MISCELLANEOUS REVENUE	0.00	0.00	0.00	330.00	0.00	0.00	0.00	330.00	0.00
TOTAL MISCELLANEOUS	0.00	0.00	0.00	2,470.00	2,948.73	16,888.00	0.00	( 14,418.00)	683.72

FACILITY RENTAL REVENUE

25-4710-0000 PARK RENTAL FEES	0.00	0.00	0.00	13,075.00	2,230.00	5,015.00	0.00	8,060.00	38.36
TOTAL FACILITY RENTAL REVENUE	0.00	0.00	0.00	13,075.00	2,230.00	5,015.00	0.00	8,060.00	38.36

TRANSFERS - INTERFUND

25-4901-0000 TRANSFER FROM GENERAL FUN	0.00	0.00	0.00	150,000.00	12,500.00	87,500.00	0.00	62,500.00	58.33
25-4947-0000 TRANSFER FROM PARK SALES	0.00	0.00	0.00	400,000.00	33,333.33	233,333.31	0.00	166,666.69	58.33
TOTAL TRANSFERS - INTERFUND	0.00	0.00	0.00	550,000.00	45,833.33	320,833.31	0.00	229,166.69	58.33

TOTAL PARKS DIVISION

TOTAL PARKS DIVISION	0.00	0.00	0.00	1,040,460.00	55,397.38	832,799.70	0.00	207,660.30	80.04
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RECREATION DIVISION

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PROPERTY TAXES

MISCELLANEOUS

CONCESSION REVENUE

26-4700-0000 CONCESSION	0.00	0.00	0.00	60,000.00	10,051.50	11,749.50	0.00	48,250.50	19.58
TOTAL CONCESSION REVENUE	0.00	0.00	0.00	60,000.00	10,051.50	11,749.50	0.00	48,250.50	19.58

25 -PARK FUND

REVENUES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING   PRIOR YEAR   PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>FACILITY RENTAL REVENUE</u>									
26-4710-0000 RENTAL FEES	0.00	0.00	0.00	44,575.00	1,900.00	7,319.50	0.00	37,255.50	16.42
TOTAL FACILITY RENTAL REVENUE	0.00	0.00	0.00	44,575.00	1,900.00	7,319.50	0.00	37,255.50	16.42
<u>PROGRAM REVENUE</u>									
26-4715-1600 PROGRAM - LEAGUE MISC	0.00	0.00	0.00	28,300.00	1,415.00	24,720.00	0.00	3,580.00	87.35
26-4715-1605 PROGRAM - DAY CAMP	0.00	0.00	0.00	0.00	( 670.00)	( 670.00)	0.00	670.00	0.00
26-4715-1610 PROGRAM - BASEBALL/SOFTBA	0.00	0.00	0.00	89,025.00	1,520.00	50,844.00	0.00	38,181.00	57.11
26-4715-1620 PROGRAM - SOCCER	0.00	0.00	0.00	70,900.00	910.00	40,416.00	0.00	30,484.00	57.00
26-4715-1625 PROGRAM - ADULT SOFTBALL	0.00	0.00	0.00	18,000.00	2,015.00	7,265.00	0.00	10,735.00	40.36
26-4715-1630 PROGRAM - MISC	0.00	0.00	0.00	0.00	100.00	910.00	0.00	( 910.00)	0.00
26-4715-1635 PROGRAM - INSTRUCTIONAL	0.00	0.00	0.00	1,500.00	245.00	2,695.00	0.00	( 1,195.00)	179.67
26-4715-1640 PROGRAM - TINY SPORTS	0.00	0.00	0.00	14,400.00	630.00	7,155.00	0.00	7,245.00	49.69
26-4715-1645 PROGRAM - FITNESS	0.00	0.00	0.00	0.00	0.00	1,034.89	0.00	( 1,034.89)	0.00
26-4720-0000 SPECIAL EVENT CONTRIBUTIO	0.00	0.00	0.00	22,075.00	75.00	9,075.00	0.00	13,000.00	41.11
TOTAL PROGRAM REVENUE	0.00	0.00	0.00	244,200.00	6,240.00	143,444.89	0.00	100,755.11	58.74
TOTAL RECREATION DIVISION	0.00	0.00	0.00	348,775.00	18,191.50	162,513.89	0.00	186,261.11	46.60

CENTERVIEW

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MISCELLANEOUS

<u>FACILITY RENTAL REVENUE</u>									
27-4710-0000 RENTAL FEES	0.00	0.00	0.00	70,675.00	5,980.50	32,892.22	0.00	37,782.78	46.54
TOTAL FACILITY RENTAL REVENUE	0.00	0.00	0.00	70,675.00	5,980.50	32,892.22	0.00	37,782.78	46.54
<u>PROGRAM REVENUE</u>									
27-4715-1600 PROGRAMS-MISC	0.00	0.00	0.00	9,600.00	0.00	1,745.00	0.00	7,855.00	18.18
TOTAL PROGRAM REVENUE	0.00	0.00	0.00	9,600.00	0.00	1,745.00	0.00	7,855.00	18.18
TOTAL CENTERVIEW	0.00	0.00	0.00	80,275.00	5,980.50	34,637.22	0.00	45,637.78	43.15

RAYMORE ACTIVITY CENTER

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MISCELLANEOUS

28-4370-0000 MISCELLANEOUS REVENUE	0.00	0.00	0.00	2,490.00	273.00	1,941.00	0.00	549.00	77.95
TOTAL MISCELLANEOUS	0.00	0.00	0.00	2,490.00	273.00	1,941.00	0.00	549.00	77.95

CONCESSION REVENUE

28-4700-0000 CONCESSION	0.00	0.00	0.00	2,000.00	186.50	611.75	0.00	1,388.25	30.59
TOTAL CONCESSION REVENUE	0.00	0.00	0.00	2,000.00	186.50	611.75	0.00	1,388.25	30.59



DEPARTMENT HEAD REPORT - UNAUDITED

AS OF: MAY 31ST, 2023

25 -PARK FUND

PARKS DIVISION

DEPARTMENTAL EXPENDITURES

	PRIOR YEAR	PRIOR YEAR	REMAINING							
	ENDING PO BAL.	PO ADJUST.	PRIOR YEAR	CURRENT	CURRENT	YEAR TO DATE	TOTAL	BUDGET	% OF	
			PO BALANCE	BUDGET	PERIOD	ACTUAL	ENCUMBRANCE	BALANCE	BUDGET	

PERSONNEL

25-5010-0000 SALARIES/WAGES	0.00	0.00	0.00	492,442.00	33,730.45	268,458.73	0.00	223,983.27	54.52
25-5020-0000 FICA	0.00	0.00	0.00	39,039.00	2,612.55	20,470.83	0.00	18,568.17	52.44
25-5030-0000 UNEMPLOYMENT	0.00	0.00	0.00	480.00	0.00	130.11	0.00	349.89	27.11
25-5040-0000 GROUP INSURANCE	0.00	0.00	0.00	78,579.00	7,383.27	51,746.97	0.00	26,832.03	65.85
25-5045-0000 LAGERS	0.00	0.00	0.00	69,680.00	5,068.24	39,331.55	0.00	30,348.45	56.45
25-5050-0000 OVERTIME	0.00	0.00	0.00	17,871.00	1,933.87	9,518.92	0.00	8,352.08	53.26
25-5060-0000 WORKERS COMP	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,952.00</u>	<u>877.57</u>	<u>6,142.99</u>	<u>0.00</u>	<u>4,809.01</u>	<u>56.09</u>
TOTAL PERSONNEL	0.00	0.00	0.00	709,043.00	51,605.95	395,800.10	0.00	313,242.90	55.82

COMMODITIES

25-6065-1250 EQUIPMENT & FIXTURES-PARK	0.00	0.00	0.00	5,500.00	1,007.60	1,007.60	0.00	4,492.40	18.32
25-6070-1250 FUEL/OIL	0.00	0.00	0.00	17,887.40	5,209.35	9,975.79	438.53	7,473.08	58.22
25-6150-1010 OFFICE SUPPLIES	0.00	0.00	0.00	500.00	0.00	56.69	0.00	443.31	11.34
25-6260-1250 TOOLS/EQUIPMENT	0.00	0.00	0.00	1,200.00	0.00	591.61	0.00	608.39	49.30
25-6270-1010 UNIFORMS	0.00	0.00	0.00	225.00	0.00	0.00	0.00	225.00	0.00
25-6270-1250 UNIFORMS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,992.50</u>	<u>0.00</u>	<u>3,021.96</u>	<u>0.00</u>	<u>1,970.54</u>	<u>60.53</u>
TOTAL COMMODITIES	0.00	0.00	0.00	30,304.90	6,216.95	14,653.65	438.53	15,212.72	49.80

MAINTENANCE & REPAIRS

25-6400-1250 BUILDING MAINTENANCE	0.00	0.00	0.00	3,000.00	0.00	220.00	0.00	2,780.00	7.33
25-6410-1250 EQUIPMENT MAINTENANCE	0.00	0.00	0.00	500.00	0.00	45.00	0.00	455.00	9.00
25-6430-1250 GROUNDS MAINTENANCE	0.00	0.00	0.00	44,800.00	7,391.63	30,934.75	9,928.55	3,936.70	91.21
25-6430-1255 GROUNDS MAINT-TREES	0.00	0.00	0.00	5,000.00	210.00	255.97	1,800.00	2,944.03	41.12
25-6490-1010 VEHICLE MAINTENANCE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>576.00</u>	<u>30.00</u>	<u>737.23</u>	<u>0.00</u>	<u>( 161.23)</u>	<u>127.99</u>
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	53,876.00	7,631.63	32,192.95	11,728.55	9,954.50	81.52

UTILITIES

25-6800-1010 ELECTRICITY	0.00	0.00	0.00	45,484.00	3,595.91	27,181.78	0.00	18,302.22	59.76
25-6810-1010 WATER	0.00	0.00	0.00	135.00	0.00	0.00	0.00	135.00	0.00
25-6850-1010 TRASH	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,200.00</u>	<u>609.34</u>	<u>1,696.10</u>	<u>0.00</u>	<u>2,503.90</u>	<u>40.38</u>
TOTAL UTILITIES	0.00	0.00	0.00	49,819.00	4,205.25	28,877.88	0.00	20,941.12	57.97

CONTRACTUAL

25-7020-1010 ADVERTISING/LEGAL NOTICES	0.00	0.00	0.00	150.00	0.00	0.00	0.00	150.00	0.00
25-7090-1010 ED/TRAIN/SEMINAR	0.00	0.00	0.00	4,500.00	0.00	780.00	1,375.00	2,345.00	47.89
25-7090-1255 EDUCATION/TRAINING/SEMINA	0.00	0.00	0.00	605.00	120.00	515.00	0.00	90.00	85.12
25-7140-1250 EQUIPMENT RENTAL	0.00	0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
25-7180-1010 INSURANCE	0.00	0.00	0.00	14,810.00	0.00	13,034.61	0.00	1,775.39	88.01
25-7210-1010 LEGAL SERVICES	0.00	0.00	0.00	1,175.00	0.00	0.00	0.00	1,175.00	0.00
25-7240-1010 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	6,570.00	15.00	1,157.22	73.74	5,339.04	18.74
25-7240-1255 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	250.00	0.00	421.96	0.00	( 171.96)	168.78
25-7250-1010 MEMBERSHIP DUES	0.00	0.00	0.00	1,950.00	0.00	935.00	0.00	1,015.00	47.95
25-7280-1010 MISCELLANEOUS EXP	0.00	0.00	0.00	220.00	110.00	110.00	0.00	110.00	50.00
25-7300-1010 COPIER EXPENSE	0.00	0.00	0.00	2,142.00	170.59	1,285.47	25.33	831.20	61.20
25-7320-1250 PROFESSIONAL SERVICES	<u>2,100.00</u>	<u>0.00</u>	<u>2,100.00</u>	<u>46,700.00</u>	<u>10,230.00</u>	<u>33,498.43</u>	<u>0.00</u>	<u>13,201.57</u>	<u>71.73</u>
TOTAL CONTRACTUAL	2,100.00	0.00	2,100.00	81,072.00	10,645.59	51,737.69	1,474.07	27,860.24	65.64





DEPARTMENT HEAD REPORT - UNAUDITED

AS OF: MAY 31ST, 2023

25 -PARK FUND

RECREATION DIVISION

DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>									
26-5010-0000 SALARIES/WAGES	0.00	0.00	0.00	141,900.00	10,045.50	71,063.84	0.00	70,836.16	50.08
26-5020-0000 FICA	0.00	0.00	0.00	11,440.00	824.03	5,433.53	0.00	6,006.47	47.50
26-5030-0000 UNEMPLOYMENT	0.00	0.00	0.00	128.00	0.00	34.70	0.00	93.30	27.11
26-5040-0000 GROUP INSURANCE	0.00	0.00	0.00	22,158.00	1,173.31	9,577.90	0.00	12,580.10	43.23
26-5045-0000 LAGERS	0.00	0.00	0.00	17,666.00	1,352.99	7,901.85	0.00	9,764.15	44.73
26-5050-0000 OVERTIME	0.00	0.00	0.00	7,642.00	1,094.42	3,036.25	0.00	4,605.75	39.73
26-5060-0000 WORKERS COMP	0.00	0.00	0.00	10,952.00	877.57	6,142.99	0.00	4,809.01	56.09
TOTAL PERSONNEL	0.00	0.00	0.00	211,886.00	15,367.82	103,191.06	0.00	108,694.94	48.70
<u>COMMODITIES</u>									
26-6190-1010 POSTAGE	0.00	0.00	0.00	180.00	0.00	78.60	0.00	101.40	43.67
26-6260-1010 TOOLS/EQUIPMENT/ADMIN	0.00	0.00	0.00	400.00	0.00	0.00	0.00	400.00	0.00
26-6260-1600 TOOLS/EQUIPMENT-MISC	0.00	0.00	0.00	550.00	0.00	44.01	0.00	505.99	8.00
26-6260-1610 TOOLS/EQUIP- BASEBALL/SOF	0.00	0.00	0.00	4,500.00	0.00	3,238.40	485.85	775.75	82.76
26-6260-1620 TOOLS/EQUIPMENT - SOCCER	0.00	0.00	0.00	1,200.00	29.85	694.85	0.00	505.15	57.90
26-6260-1640 TOOLS/EQUIPMENT - TINY SP	0.00	0.00	0.00	400.00	190.05	190.05	0.00	209.95	47.51
26-6270-1010 UNIFORMS	0.00	0.00	0.00	378.00	0.00	207.20	139.20	31.60	91.64
TOTAL COMMODITIES	0.00	0.00	0.00	7,608.00	219.90	4,453.11	625.05	2,529.84	66.75
<u>UTILITIES</u>									
<u>CONTRACTUAL</u>									
26-7060-1010 CONCESSION EXP-ADMINISTRA	0.00	0.00	0.00	27,950.00	648.20	3,902.40	3,668.82	20,378.78	27.09
26-7090-1010 ED/TRAIN/SEMINAR	0.00	0.00	0.00	3,160.00	900.00	935.00	535.00	1,690.00	46.52
26-7240-1010 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	4,650.00	( 885.00)	3,646.75	418.85	584.40	87.43
26-7250-1010 MEMBERSHIP DUES	0.00	0.00	0.00	175.00	135.00	135.00	0.00	40.00	77.14
26-7280-1290 MISC/CASH/DEBT MGMT	0.00	0.00	0.00	6,960.00	988.72	8,463.84	0.00	( 1,503.84)	121.61
26-7330-1600 PROGRAM - MISC LEAGUES	0.00	0.00	0.00	16,177.50	2,098.00	7,487.25	4,436.14	4,254.11	73.70
26-7330-1605 PROGRAM - DAY CAMP	0.00	0.00	0.00	0.00	( 25.98)	0.00	0.00	0.00	0.00
26-7330-1610 PROGRAM - BASEBALL/SOFTBA	0.00	0.00	0.00	29,610.00	425.50	462.50	13,034.23	16,113.27	45.58
26-7330-1620 PROGRAM - SOCCER	0.00	0.00	0.00	15,702.50	4,971.29	13,467.33	44.64	2,190.53	86.05
26-7330-1625 PROGRAM - ADULT SOFTBALL	91.05	91.05	0.00	5,850.00	1,053.00	2,428.25	( 91.05)	3,512.80	39.95
26-7330-1635 PROGRAM - INSTRUCTION	0.00	0.00	0.00	2,000.00	0.00	1,074.50	0.00	925.50	53.73
26-7330-1640 PROGRAM - TINY SPORTS	479.50	479.50	0.00	2,700.00	566.85	1,405.17	( 114.94)	1,409.77	47.79
26-7330-1645 PROGRAM - FITNESS	0.00	0.00	0.00	0.00	( 441.00)	0.00	0.00	0.00	0.00
26-7340-1600 RENT	0.00	0.00	0.00	5,900.00	319.00	1,914.00	319.00	3,667.00	37.85
26-7370-1600 SPECIAL EVENTS	0.00	0.00	0.00	34,750.00	534.27	4,475.05	1,403.20	28,871.75	16.92
TOTAL CONTRACTUAL	570.55	570.55	0.00	155,585.00	11,287.85	49,797.04	23,653.89	82,134.07	47.21
<u>CAPITAL PROJECTS</u>									
TOTAL RECREATION DIVISION	570.55	570.55	0.00	375,079.00	26,875.57	157,441.21	24,278.94	193,358.85	48.45



DEPARTMENT HEAD REPORT - UNAUDITED

AS OF: MAY 31ST, 2023

25 -PARK FUND

RAYMORE ACTIVITY CENTER

DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>									
28-5010-0000 SALARIES/WAGES	0.00	0.00	0.00	128,881.00	9,044.79	71,643.64	0.00	57,237.36	55.99
28-5020-0000 FICA	0.00	0.00	0.00	10,170.00	681.82	5,321.59	0.00	4,848.41	52.33
28-5030-0000 UNEMPLOYMENT	0.00	0.00	0.00	64.00	0.00	17.35	0.00	46.65	27.11
28-5040-0000 GROUP INSURANCE	0.00	0.00	0.00	15,143.00	1,003.89	7,680.18	0.00	7,462.82	50.72
28-5045-0000 LAGERS	0.00	0.00	0.00	9,001.00	650.63	4,089.68	0.00	4,911.32	45.44
28-5050-0000 OVERTIME	0.00	0.00	0.00	4,063.00	232.24	686.93	0.00	3,376.07	16.91
TOTAL PERSONNEL	0.00	0.00	0.00	167,322.00	11,613.37	89,439.37	0.00	77,882.63	53.45
<u>COMMODITIES</u>									
28-6065-1010 EQUIPMENT & FIXTURES	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
28-6150-1010 SUPPLIES	0.00	0.00	0.00	750.00	0.00	470.62	12.16	267.22	64.37
28-6260-1600 TOOLS/EQUIP - LEAGUE MISC	0.00	0.00	0.00	750.00	0.00	0.00	0.00	750.00	0.00
28-6260-1605 TOOLS/EQUIP - DAY CAMP	0.00	0.00	0.00	4,380.00	164.93	393.70	575.21	3,411.09	22.12
28-6260-1615 TOOLS/EQUIP - BASKETBALL	0.00	0.00	0.00	1,000.00	0.00	413.95	0.00	586.05	41.40
28-6260-1630 TOOLS/EQUIP - MISC	0.00	0.00	0.00	800.00	0.00	252.32	0.00	547.68	31.54
28-6270-1010 UNIFORMS	0.00	0.00	0.00	180.00	0.00	0.00	180.00	0.00	100.00
TOTAL COMMODITIES	0.00	0.00	0.00	8,860.00	164.93	1,530.59	767.37	6,562.04	25.94
<u>MAINTENANCE &amp; REPAIRS</u>									
28-6400-1010 BUILDING MAINTENANCE	0.00	0.00	0.00	1,750.00	0.00	278.14	0.00	1,471.86	15.89
28-6430-1010 GROUNDS MAINTENANCE	0.00	0.00	0.00	800.00	0.00	0.00	0.00	800.00	0.00
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	2,550.00	0.00	278.14	0.00	2,271.86	10.91
<u>UTILITIES</u>									
28-6800-1010 ELECTRICITY	0.00	0.00	0.00	12,600.00	602.49	4,667.11	0.00	7,932.89	37.04
28-6820-1010 NATURAL GAS/PROPANE	0.00	0.00	0.00	5,000.04	546.11	5,688.79	0.00	( 688.75)	113.77
28-6850-1010 TRASH	0.00	0.00	0.00	960.00	88.55	548.40	88.55	323.05	66.35
TOTAL UTILITIES	0.00	0.00	0.00	18,560.04	1,237.15	10,904.30	88.55	7,567.19	59.23
<u>CONTRACTUAL</u>									
28-7060-1010 CONCESSION EXP - RAC	0.00	0.00	0.00	1,000.00	0.00	39.05	0.00	960.95	3.91
28-7300-1010 COPIER EXPENSE	0.00	0.00	0.00	1,094.00	195.04	761.37	0.00	332.63	69.60
28-7320-1010 PROFESSIONAL SERVICES	0.00	0.00	0.00	5,840.00	143.00	1,572.25	384.75	3,883.00	33.51
28-7330-1600 PROGRAM - LEAGUE MISC	0.00	0.00	0.00	13,570.00	1,305.00	5,230.77	0.00	8,339.23	38.55
28-7330-1605 PROGRAM - DAY CAMP	0.00	0.00	0.00	25,700.00	464.82	477.81	12.99	25,209.20	1.91
28-7330-1615 PROGRAM - BASKETBALL	0.00	0.00	0.00	13,132.50	0.00	20,413.64	0.00	( 7,281.14)	155.44
28-7330-1630 PROGRAM - MISC	0.00	0.00	0.00	3,500.00	0.00	500.00	145.25	2,854.75	18.44
28-7330-1635 PROGRAM - INSTRUCTIONAL	0.00	0.00	0.00	0.00	0.00	0.00	145.25	( 145.25)	0.00
28-7330-1645 PROGRAM - FITNESS	0.00	0.00	0.00	2,500.00	441.00	941.50	0.00	1,558.50	37.66
TOTAL CONTRACTUAL	0.00	0.00	0.00	66,336.50	2,548.86	29,936.39	688.24	35,711.87	46.17
<u>CAPITAL PROJECTS</u>									
TOTAL RAYMORE ACTIVITY CENTER	0.00	0.00	0.00	263,628.54	15,564.31	132,088.79	1,544.16	129,995.59	50.69
TOTAL EXPENDITURES	2,670.55	570.55	2,100.00	1,703,975.48	131,959.28	882,727.76	41,557.10	779,690.62	54.24
REVENUES OVER/(UNDER) EXPENDITURES	( 2,670.55)	570.55	( 2,100.00)	( 1,703,975.48)	( 131,959.28)	( 882,727.76)	( 41,557.10)	( 779,690.62)	54.24

\*\*\* END OF REPORT \*\*\*