

**THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION TUESDAY, JULY 26, 2022, IN COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.**

**MEMBERS PRESENT:** Chairman Trautman; Members Clark, Cooper, Manson, and Mapes. Members Casas, Collier, and Scott are absent.

**STAFF PRESENT:** Director Musteen, Park Superintendent Rulo, Recreation and Facility Superintendent Gibbs.

**1. Call to Order:** Chairman Trautman called the meeting to order at 7:02 pm.

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Personal Appearances**

**5. Consent Agenda**

*The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.*

A. Park Board Minutes

June 28, 2022

**Motion:** Member Manson moved to accept the Park Board minutes of April 26, 2022. Member Clark seconded the motion.

**Discussion:**

<b>Vote:</b>	5 Aye	Member Casas	Absent
	0 Nay	Member Clark	Aye
	3 Absent	Member Collier	Absent
		Member Cooper	Aye
		Member Manson	Aye
		Member Mapes	Aye
		Member Scott	Absent
		Member Trautman	Aye

**6. Staff Reports**

- Recreation/Facilities Superintendent Gibbs highlighted his written report.
- Parks Superintendent Rulo highlighted his written report.
- Director Musteen highlighted his written report.

**7. Unfinished Business - None**

**8. New Business**

A. FY23 Budget Recommendation

Action Item

Staff presented the proposed FY23 Parks and Recreation budget for board

**APPROVED: August 23, 2022 (6-0)**

review and recommendation to the City Council. Director Musteen gave a brief outline of the budget process and the items left before Council review. Musteen asked for a motion that approves the presented budget but allows the City Manager to make final revisions to present a balanced budget.

**Motion:** Member Manson motioned to approve the budget and send for a recommendation to City Council.  
Member Clark seconded the motion.

**Discussion:**

<b>Vote:</b>	5 Aye	Member Casas	Absent
	0 Nay	Member Clark	Aye
	3 Absent	Member Collier	Absent
		Member Cooper	Aye
		Member Manson	Aye
		Member Mapes	Aye
		Member Scott	Absent
		Member Trautman	Aye

B. FY23 Capital Improvement Plan

Action Item

Director Musteen presented the FY23 Capital Improvement Plan for Board acceptance.

**Motion:** Member Manson moved to accept the FY23 Capital Improvement Plan.  
Member Mapes seconded the motion.

**Discussion:**

<b>Vote:</b>	5 Aye	Member Casas	Absent
	0 Nay	Member Clark	Aye
	3 Absent	Member Collier	Absent
		Member Cooper	Aye
		Member Manson	Aye
		Member Mapes	Aye
		Member Scott	Absent
		Member Trautman	Aye

C. Business Meeting Time Change

Action Item

Staff presented an amendment to the Parks and Recreation Board By-laws that adjusts the monthly business meeting time from 7:00pm to 6:00pm.

**Motion:** Member Manson moved to accept the amendment to the by-laws.  
Member Cooper seconded the motion.

**Discussion:** General discussion on the affect the time change will have on members of the board and any members of the public interested in attending the meeting.

<b>Vote:</b>	4 Aye	Member Casas	Absent
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1 Nay	Member Clark	Aye
3 Absent	Member Collier	Absent
	Member Cooper	Aye
	Member Manson	Aye
	Member Mapes	Nay
	Member Scott	Absent
	Member Trautman	Aye

**9. Public Comments**

**10. Board Member Comment**

**11. Adjournment**

**Motion:** Member Manson moved to adjourn the regular meeting.  
Member Cooper seconded the motion.

**Discussion:** None

<b>Vote:</b>	5 Aye	Member Casas	Absent
	0 Nay	Member Clark	Aye
	3 Absent	Member Collier	Absent
		Member Cooper	Aye
		Member Manson	Aye
		Member Mapes	Aye
		Member Scott	Absent
	Member Trautman	Aye	

The regular meeting of the Raymore Park Board adjourned at 7:35 pm.

Respectfully submitted,

Greta Naab  
Office Assistant