

THE RAYMORE CITY COUNCIL MET IN REGULAR SESSION ON MONDAY, FEBRUARY 14, 2022 IN COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI. MEMBERS PRESENT: MAYOR TURNBOW, COUNCILMEMBERS ABDELGAWAD, BARBER, BERENDZEN, BURKE, III, CIRCO, HOLMAN, TOWNSEND, AND WILLS-SCHERZER. ALSO PRESENT: CITY MANAGER JIM FEUERBORN, CITY ATTORNEY JONATHAN ZERR, AND CITY CLERK ERICA HILL.

- 1. Call to Order.** Mayor Turnbow called the meeting to order at 7:00 p.m.
- 2. Roll Call.** City Clerk Erica Hill called roll; quorum present to conduct business.
- 3. Pledge of Allegiance.** Mayor Turnbow announced that Cub Scout Pack 4111 would start the pledge of allegiance for this meeting.
- 4. Presentation/Awards.**
- 5. Personal Appearances.**
- 6. Staff Reports.**

Development Services Director Jim Cadoret provided a review of the staff report included in the Council packet. He announced upcoming items to be heard by the Board of Adjustment and Planning and Zoning Commission.

City Clerk Erica Hill announced the Financial Disclosure Statements that are required to be filed by the City have been completed and are on file and available for inspection in the office of the City Clerk. She also noted that pages 177 to 188 in the Council packet are duplicates from the previous item.

Captain Wilson announced that the transition in reporting types has begun. He reviewed and compared the total incident numbers of 2020 and 2021.

City Manager Jim Feuerborn announced there will not be a work session on February 21 as City Hall will be closed in observance of Presidents Day.

- 7. Committee Reports.**
- 8. Consent Agenda.**
 - A. City Council Meeting minutes, January 24, 2022**
 - B. Resolution 22-06: Overtime Hazardous Moving Violation Enforcement**
 - C. Resolution 22-07: Overtime DWI Enforcement**

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the Consent Agenda as presented.

DISCUSSION: None

VOTE: Councilmember Abdelgawad Aye
 Councilmember Barber Aye
 Councilmember Berendzen Aye
 Councilmember Burke, III Aye
 Councilmember Circo Aye
 Councilmember Holman Aye
 Councilmember Townsend Aye
 Councilmember Wills-Scherzer Aye

9. Unfinished Business.

A. Agreement with Brinton Electric Company for On-Call Electrical Services

BILL 3682: "AN ORDINANCE OF THE CITY OF RAYMORE, DIRECTING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BRINTON ELECTRIC COMPANY FOR ON-CALL ELECTRICAL SERVICES."

City Clerk Erica Hill conducted the second reading of Bill 3682 by title only.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the second reading of Bill 3682 by title only.

DISCUSSION: None

VOTE: Councilmember Abdelgawad Aye
 Councilmember Barber Aye
 Councilmember Berendzen Aye
 Councilmember Burke, III Aye
 Councilmember Circo Aye
 Councilmember Holman Aye
 Councilmember Townsend Aye
 Councilmember Wills-Scherzer Aye

Mayor Turnbow announced the motion carried and declared Bill 3682 as **Raymore City Ordinance 2022-005.**

B. Budget Amendment: Building & Equipment Replacement Fund

BILL 3683: "AN ORDINANCE OF THE CITY OF RAYMORE, AMENDING THE BUILDING & EQUIPMENT REPLACEMENT FUND FOR THE PURCHASE OF AN ON-SITE SERVER AND LICENSE."

City Clerk Erica Hill conducted the second reading of Bill 3683 by title only.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the second reading of Bill 3683 by title only.

DISCUSSION: None

VOTE: Councilmember Abdelgawad Aye
Councilmember Barber Aye
Councilmember Berendzen Aye
Councilmember Burke, III Aye
Councilmember Circo Aye
Councilmember Holman Aye
Councilmember Townsend Aye
Councilmember Wills-Scherzer Aye

Mayor Turnbow announced the motion carried and declared Bill 3683 as **Raymore City Ordinance 2022-006.**

C. Amending City Code Section 341.040 Neighborhood Vehicles

BILL 3679: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AMENDING SECTION 341.040 OF THE RAYMORE CITY CODE OF ORDINANCES."

City Clerk Erica Hill conducted the second reading of Bill 3679 by title only.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the second reading of Bill 3679 by title only.

DISCUSSION: None

VOTE: Councilmember Abdelgawad Aye
Councilmember Barber Aye
Councilmember Berendzen Aye
Councilmember Burke, III Aye
Councilmember Circo Aye
Councilmember Holman Aye
Councilmember Townsend Aye
Councilmember Wills-Scherzer Aye

Mayor Turnbow announced the motion carried and declared Bill 3679 as **Raymore City Ordinance 2022-007.**

D. Amending City Code Chapter 600 - Alcoholic Beverages

BILL 3680: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AMENDING CHAPTER 600 OF THE RAYMORE CITY CODE OF ORDINANCES."

City Clerk Erica Hill conducted the second reading of Bill 3680 by title only.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the second reading of Bill 3680 by title only.

DISCUSSION: None

VOTE:

Councilmember Abdelgawad	Aye
Councilmember Barber	Aye
Councilmember Berendzen	Aye
Councilmember Burke, III	Aye
Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Townsend	Aye
Councilmember Wills-Scherzer	Aye

Mayor Turnbow announced the motion carried and declared Bill 3680 as **Raymore City Ordinance 2022-008.**

E. 2022 Show Me Green Sales Tax Holiday

BILL 3681: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, COMMITTING THE CITY OF RAYMORE TO PARTICIPATE IN THE SHOW ME GREEN SALES TAX HOLIDAY IN 2022."

City Clerk Erica Hill conducted the second reading of Bill 3681 by title only.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the second reading of Bill 3681 by title only.

DISCUSSION: None

VOTE:

Councilmember Abdelgawad	Aye
Councilmember Barber	Aye
Councilmember Berendzen	Aye
Councilmember Burke, III	Aye
Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Townsend	Aye
Councilmember Wills-Scherzer	Aye

Mayor Turnbow announced the motion carried and declared Bill 3681 as **Raymore City Ordinance 2022-009.**

10. New Business.

A. Reclassification of Zoning - Grube Property M-1 to R-3A (public hearing)

BILL 3684: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AMENDING THE ZONING MAP FROM M-1 'LIGHT INDUSTRIAL DISTRICT' TO R-3A 'MULTIPLE-FAMILY RESIDENTIAL DISTRICT,' A 9.94-ACRE TRACT OF LAND LOCATED SOUTH OF DAWN STREET, EAST OF SUNRISE DRIVE, IN RAYMORE, CASS COUNTY, MISSOURI."

City Clerk Erica Hill conducted the first reading of Bill 3684 by title only.

Mayor Turnbow opened the public hearing at 7:23 p.m. and called for a staff report.

Development Services Director Jim Cadoret provided a review of the staff report included in the Council packet. Jake Loveless, representing Griffin Riley Property Group and property owner Juan & Carolyn Grube, is requesting to reclassify the zoning of 9.94 acres located south of Dawn Street and east of Sunrise Drive, from M-1 "Light Industrial District" to R-3A "Multiple-Family Residential District". The rezoning will allow for a proposed 114-unit multi-family development under common ownership and maintenance. This public hearing was properly advertised in *The Journal* and he asked for the mailed notices to adjoining property owners, notice of publication, Unified Development Code, application, Growth Management Plan, and staff report to be entered into the record. A Good Neighbor meeting was held on January 22, 2022 with 8 residents in attendance. At its January 18, 2022 meeting, the Planning and Zoning Commission voted 7-1 to accept the staff proposed findings of fact and forward to Council with a recommendation of approval.

Councilmember Berendzen asked if fencing is planned between the property and the Morningview community. Mr. Cadoret stated that it has been discussed with the applicant, but isn't specifically defined in the Memorandum of Understanding (MOU).

Matt Schlicht made himself available for questions. He also confirmed that there will be a fence between the property and the Morningview community. He answered questions from Council.

Mayor Turnbow opened the public hearing for comment. Hearing none, he closed the public hearing at 7:35 p.m.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the first reading of Bill 3684 by title only.

DISCUSSION: Councilmember Abdelgawad stated she appreciates the foresight of presenting an MOU with this project.

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye

Councilmember Holman Aye
Councilmember Townsend Aye
Councilmember Wills-Scherzer Aye

B. Sendera First Plat

BILL 3685: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING THE SENDERA FIRST PLAT."

City Clerk Erica Hill conducted the first reading of Bill 3685 by title only.

Development Services Director Jim Cadoret provided a review of the staff report included in the Council packet. Clayton Properties Group, Inc. filed a request for final plat approval for Sendera First Plat, an 109-lot single-family development proposed south of Hubach Hill Road and east of Brook Parkway. The development agreement outlines the requirements of the developer in completion of this phase of the subdivision. This phase will have all 3 product types and the common area tracts. At their February 1, 2022 meeting, the Planning and Zoning Commission voted 9-0 to approve and forward to Council with recommendation of approval. He noted the developer was present to answer any questions.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the first reading of Bill 3685 by title only.

DISCUSSION: Councilmember Abdelgawad thanked staff for coordinating the development of this project to include all three products and amenities being provided in Phase 1.

VOTE:

Councilmember Abdelgawad	Aye
Councilmember Barber	Aye
Councilmember Berendzen	Aye
Councilmember Burke, III	Aye
Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Townsend	Aye
Councilmember Wills-Scherzer	Aye

C. Sendera Second Plat

BILL 3686: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING THE SENDERA SECOND PLAT."

City Clerk Erica Hill conducted the first reading of Bill 3686 by title only.

Development Services Director Jim Cadoret provided a review of the staff report included in the Council packet. Clayton Properties Group, Inc. filed a request for final plat approval for Sendera Second Plat, a 66-lot single-family development proposed south of Hubach Hill Road and east of Brook Parkway. The development

agreement outlines the requirements of the developer in completion of this phase of the subdivision. This phase will have two product types and common area tracts. He answered questions from Council.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the first reading of Bill 3986 by title only.

DISCUSSION: None

VOTE:

Councilmember Abdelgawad	Aye
Councilmember Barber	Aye
Councilmember Berendzen	Aye
Councilmember Burke, III	Aye
Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Townsend	Aye
Councilmember Wills-Scherzer	Aye

D. Amending City Code Chapter 605.010 - Annual License Required

BILL 3687: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AMENDING SECTION 605.010 OF THE RAYMORE CITY CODE OF ORDINANCES."

City Clerk Erica Hill conducted the first reading of Bill 3687 by title only.

Development Services Director Jim Cadoret provided a review of the staff report included in the Council packet. To ensure safe and code compliant buildings and tenant spaces within the City, staff is proposing an amendment to the process utilized for issuance of occupational licenses for new businesses. The proposed amendment would require a release from both the Development Services Director and the Building Official on a building or tenant space prior to the issuance of an occupational license for a new business. The release would ensure the use is allowed and that the building or tenant space to be occupied is in a safe operating condition and compliant with the City Code. He answered questions from Council.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the first reading of Bill 3687 by title only.

DISCUSSION: None

VOTE:

Councilmember Abdelgawad	Aye
Councilmember Barber	Aye
Councilmember Berendzen	Aye
Councilmember Burke, III	Aye
Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Townsend	Aye
Councilmember Wills-Scherzer	Aye

E. PlayPower Contract Award - Hawk's Nest All-Inclusive Playground

BILL 3690: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH PLAYPOWER LT FARMINGTON, INC. FOR CONSTRUCTION OF THE HAWK'S NEST, AN ALL INCLUSIVE PLAYGROUND AT HAWK RIDGE PARK."

City Clerk Erica Hill conducted the first reading of Bill 3690 by title only.

Parks and Recreation Director Nathan Musteen provided a review of the staff report included in the Council packet. In 2020, staff applied for a Land Water Conservation Fund grant in the amount of \$250,000 towards the Hawk's Nest All-Inclusive Playground at Hawk Ridge Park. In September 2022, announcements were made and the Hawk's Nest project was awarded the full \$250,000. Projects were then authorized to go through the open bid process. In December, Staff released an RFP inviting qualified vendors to submit proposals for the all-inclusive playground. Five proposals were received and on January 25, staff presented the Park Board with the three lowest, best proposals for Board review. On February 8, the Park Board held a special meeting to recommend a contract to PlayPower LT Farmington, Inc. in the amount of \$950,000. PlayPower provided a proposal that met all requirements and includes a unique and fun experience utilizing a nature theme in the playground's design. An additional donation in the amount of \$200,000 towards the project was included with the proposal. The Park Board unanimously approved a recommendation to award the contract to PlayPower LT Farmington, Inc. He answered questions from Council.

Councilmember Abdelgawad recognized the work of staff for the fundraising efforts for this project. She also asked about the completion dates. Mr. Musteen stated that the equipment will be ordered as soon as the contract is approved and a hopeful opening of late summer.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the first reading of Bill 3690 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Townsend	Aye
	Councilmember Wills-Scherzer	Aye

F. Budget Amendment - Hawk’s Nest All-Inclusive Playground

BILL 3691: “AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING AN AMENDMENT TO PARK FUND 25 FOR THE HAWK’S NEST ALL INCLUSIVE PLAYGROUND.”

City Clerk Erica Hill conducted the first reading of Bill 3691 by title only.

Parks and Recreation Director Nathan Musteen provided a review of the staff report included in the Council packet. The Land Water Conservation Fund grant awarded in 2020 for the Hawk's Nest All Inclusive Playground was delayed for bidding until September 2021 due to the pandemic. As a result of the delay, many projects are now over-budget. The Hawk's Nest All Inclusive Playground recently opened five proposals in which all five exceeded the expected budget. The LWCF grant offered project sponsors the opportunity to apply for additional funding to help with the overages in the original budgets. Staff has applied for this additional funding in the maximum amount for our project of \$50,260. Announcement of the additional funding is expected in June. Staff is requesting a budget amendment in the amount to fully fund the project and proceed with construction. If awarded the additional funding from LWCF, we do not expect to use the full amended amount.

Councilmember Berendzen asked if there is a camera system for this park. Mr. Musteen stated that there is a camera system at this location and more can be added if necessary.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the first reading of Bill 3691 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Townsend	Aye
	Councilmember Wills-Scherzer	Aye

G. Award of Contract - Blue Cedar Landscape Inc.

BILL 3692: “AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH BLUE CEDAR LANDSCAPE FOR LANDSCAPING SERVICES AT CENTERVIEW.”

City Clerk Erica Hill conducted the first reading of Bill 3692 by title only.

Parks and Recreation Director Nathan Musteen provided a review of the staff report included in the Council packet. Staff requested proposals for landscaping upgrades at Centerview as part of the 2020 No Tax Increase Bond Issuance. Bids were received and opened on Dec. 16, 2021. One responsive bid was received. The City's Procurement Officer has verified that the conditions outlined for approving the bid have been met. Staff has checked references for work recently performed for other public agencies. There were no issues or concerns about the work performed.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the first reading of Bill 3692 by title only.

DISCUSSION: None

VOTE:

Councilmember Abdelgawad	Aye
Councilmember Barber	Aye
Councilmember Berendzen	Aye
Councilmember Burke, III	Aye
Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Townsend	Aye
Councilmember Wills-Scherzer	Aye

H. Schedule of Fees

RESOLUTION 22-08: "A RESOLUTION OF THE CITY OF RAYMORE, MISSOURI, AMENDING THE SCHEDULE OF FEES."

City Clerk Erica Hill conducted the reading of Resolution 22-08 by title only.

Finance Director Elisa Williams provided a review of the staff report included in the Council packet. The Schedule of Fees has been modified to include Neighborhood Vehicle permits renewal from each year to every two years (\$20 to \$50); Liquor License Penalties for late renewal were updated as follows: applications received May 2 - May 31 changes to \$150 previously \$100, applications received June 1 - June 30 changes to \$300 previously \$200, applications received after June 30 changes to \$450 previously \$300; and Meter Supply fee for 3/4" meters is adjusted due to the increase in the cost from our supplier for a meter pit. The Meter Supply fee is now \$550, previously \$530.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the reading of Resolution 22-08 by title only.

DISCUSSION: None

VOTE:

Councilmember Abdelgawad	Aye
Councilmember Barber	Aye
Councilmember Berendzen	Aye
Councilmember Burke, III	Aye

Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Townsend	Aye
Councilmember Wills-Scherzer	Aye

I. Award of Contract - City Attorney

BILL 3688: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPOINTING KAPKE & WILLERTH, LLC AS THE CITY ATTORNEY AND SPECIAL PROSECUTOR AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR SERVICES."

City Clerk Erica Hill conducted the first reading of Bill 3688 by title only.

City Manager Jim Feuerborn provided a review of the staff report included in the Council packet. The City Charter provides that the Mayor will appoint a city attorney with the advice and consent of the City Council. At a previous work session, the Council reviewed Mr. Zerr's service and expressed their desire to expand his role to also serve as the city's special prosecutor for Unified Development Code cases coming before the municipal court. A formal contract is now before the Council for their consideration backdated for the period February 1, 2022 through January 31, 2024.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the first reading of Bill 3688 by title only.

DISCUSSION: Councilmember Holman noted that Kapke & Willerth has been the city attorney for quite some time and Mr. Zerr has become an invaluable member of our team.

VOTE:

Councilmember Abdelgawad	Aye
Councilmember Barber	Aye
Councilmember Berendzen	Aye
Councilmember Burke, III	Aye
Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Townsend	Aye
Councilmember Wills-Scherzer	Aye

J. Award of Contract - City Prosecutor

BILL 3689: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPOINTING WILLIAM N. MARSHALL III AS THE CITY PROSECUTOR AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR SERVICES."

City Clerk Erica Hill conducted the first reading of Bill 3689 by title only.

City Manager Jim Feuerborn provided a review of the staff report included in the Council packet. The City Charter provides that the Mayor will appoint a city prosecutor with the advice and consent of the City Council. At a previous work session, the Council reviewed Mr. Marshall's service and expressed their desire to have a formal contract brought before them for re-appointment of Mr. Marshall as City Prosecutor for the two-year period from February 1, 2022, through January 31, 2024.

MOTION: By Councilmember Townsend, second by Councilmember Holman to approve the first reading of Bill 3689 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Townsend	Aye
	Councilmember Wills-Scherzer	Aye

11. Public Comment.

12. Mayor/Council Communication.

Mayor Turnbow and Councilmembers thanked Captain Wilson for presenting Chief Zimmerman's report, thanked Parks and Recreation Director Musteen, Communications Manager Melissa Harmer, and the entire Parks and Recreation Department for their work on the Hawk's Nest all-inclusive playground project, thanked Cub Scout Pack 4111 for attending this evening, and noted the growth happening within Raymore.

Councilmember Berendzen recounted comments from the residents of Morningview.

13. Adjournment.

MOTION: By Councilmember Townsend, second by Councilmember Holman to adjourn.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Aye
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye

Councilmember Townsend Aye
Councilmember Wills-Scherzer Aye

The regular meeting of the Raymore Council adjourned at 8:30 p.m.

Respectfully submitted,

Erica Hill
City Clerk