



# RAYMORE PLANNING AND ZONING COMMISSION AGENDA

Tuesday, February 15, 2022 - 7:00 p.m.

City Hall Council Chambers  
100 Municipal Circle  
Raymore, Missouri 64083

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Personal Appearances - None
5. Consent Agenda
  - a. Approval of Minutes from February 1, 2022 meeting
  - b. Case #22004 - Replat of Tract Y - Brookside 10th Plat
6. Unfinished Business - None
7. New Business - None
8. City Council Report
9. Staff Report
10. Public Comment
11. Commission Member Comment
12. Adjournment

# Meeting Procedures

## The following rules of conduct apply:

1. Public can only speak during the meeting under the following circumstances:
  - a. The citizen has made a formal request to the Development Services Department to make a personal appearance before the Planning Commission;  
or,
  - b. A public hearing has been called by the Chairman and the Chairman has asked if anyone from the public has comments on the application being considered;  
or
  - c. A citizen may speak under Public Comment at the end of the meeting.
2. When the public comments portion of the public hearing is opened, the Chairman will first invite any individuals that live within the City limits of Raymore to speak. Upon conclusion of the comments from City residents, the Chairman will invite any individuals who do not live within the City limits of Raymore to speak.
3. If you wish to speak to the Planning Commission, please proceed to the podium and state your name and address. Spelling of your last name would be appreciated.
4. Please turn off (or place on silent) any pagers or cellular phones.
5. Please do not talk on phones or with another person in the audience during the meeting.
6. Please no public displays, such as clapping, cheering, or comments when another person is speaking.
7. While you may not agree with what an individual is saying to the Planning Commission, please treat everyone with courtesy and respect during the meeting.

## Every application before the Planning Commission will be reviewed as follows:

1. Chairman will read the case number from the agenda that is to be considered.
2. Applicants will present their request to the Planning Commission.
3. Staff will provide a staff report.
4. If the application requires a public hearing, Chairman will open the hearing and invite anyone to speak on the request.
5. Chairman will close the public hearing.
6. Planning Commission members can discuss the request amongst themselves, ask questions of the applicant or staff, and may respond to a question asked from the public.
7. Planning Commission members will vote on the request.

THE **PLANNING AND ZONING COMMISSION** OF THE CITY OF RAYMORE, MISSOURI, MET IN REGULAR SESSION **TUESDAY, FEBRUARY 1, 2022**, IN THE COUNCIL ROOM AT RAYMORE CITY HALL, 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI WITH THE FOLLOWING COMMISSION MEMBERS PRESENT: CHAIRMAN MATTHEW WIGGINS, WILLIAM FAULKNER, ERIC BOWIE (arrived at 7:00pm), KELLY FIZER, TOM ENGERT, JIM PETERMANN, MAYOR KRIS TURNBOW, MARIO URQUILLA AND JEREMY MANSUR. ALSO PRESENT WAS CITY PLANNER DYLAN EPPERT AND ADMINISTRATIVE ASSISTANT EMILY JORDAN.

1. **Call to Order** – Chairman Wiggins called the meeting to order at 6:59 p.m.
2. **Pledge of Allegiance**
3. **Roll Call** – Roll was taken and Chairman Wiggins declared a quorum present to conduct business.
4. **Personal Appearances** – None
5. **Consent Agenda**
  - a. **Approval of Minutes from December 7, 2021 meeting**
  - b. **Case # 21037 - Sendera, First Plat**
  - c. **Case #21038 - Sendera, Second Plat**

**Motion by Commissioner Urquilla, Seconded by Mayor Turnbow, to approve the consent agenda.**

**Vote on Motion:**

Chairman Wiggins	Aye
Commissioner Faulkner	Aye
Commissioner Bowie	Aye
Commissioner Fizer	Aye
Commissioner Engert	Aye
Commissioner Petermann	Aye
Commissioner Urquilla	Aye
Commissioner Mansur	Aye
Mayor Turnbow	Aye

**Motion passed 9-0-0.**

**6. Unfinished Business - none**

**7. New Business - none**

**8. City Council Report**

There was no City Council Report during the meeting.

**9. Staff Report**

Mr. Eppert gave the Staff Report. The first update to the Comprehensive Plan was presented on January 24, 2022. There will be a meeting on February 15, 2022 which will be a consent agenda item.

## 10. Public Comment

No public comment.

## 11. Commission Member Comment

Commissioner Faulkner stated that he is still generally opposed to detached single-family residential with lots under 5000 square feet, however since the Sendera plats seemed to meet the requirements, he did vote Aye for it. Thanks to Staff.

Commissioner Bowie stated that he seconds what the other Commissioners are saying, and that he wishes more joint meetings could take place.

Commissioner Fizer thanked the Staff, and mentioned that she enjoyed the joint meeting on January 31st.

Commissioner Petermann thanked everyone involved for putting the work session together.

Commissioner Mansur echoed the thanks from the other Commissioners. He will be absent for the February 15, 2022 meeting.

Commissioner Engert thanked Staff.

Commissioner Urquilla thanked the City Staff for preparing the information for the joint meeting on January 31, 2022.

Mayor Turnbow thanked everyone that was able to attend the work session held on January 31, 2022. Take care and be safe through the upcoming poor weather.

Chairman Wiggins thanked the Staff for the joint session and the work for the short meeting this evening.

## 12. Adjournment

**Motion by Commissioner Urquilla, Seconded by Commissioner Bowie, to adjourn the February 1, 2022 Planning and Zoning Commission meeting.**

### Vote on Motion:

Chairman Wiggins	Aye
Commissioner Faulkner	Aye
Commissioner Bowie	Aye
Commissioner Fizer	Aye
Commissioner Petermann	Aye
Commissioner Engert	Aye
Commissioner Urquilla	Aye
Commissioner Mansur	Aye
Mayor Turnbow	Aye

**Motion passed 9-0-0.**

The February 1, 2022 meeting adjourned at 7:07 p.m.

Respectfully submitted,

Emily Jordan



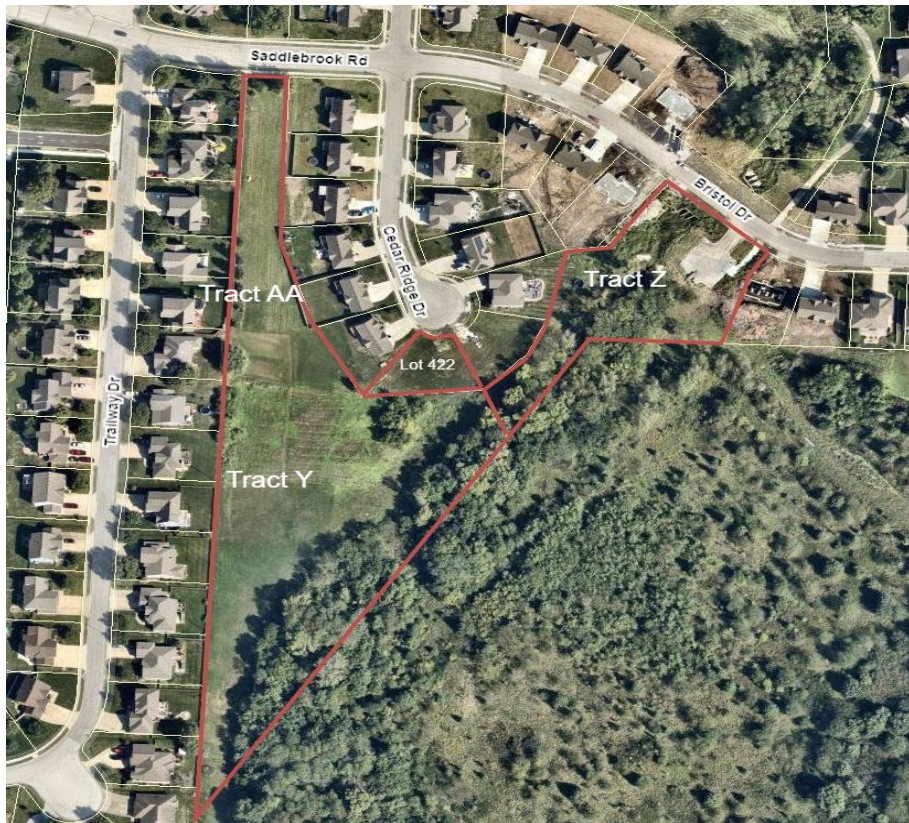


To: Planning and Zoning Commission  
From: City Planner, Dylan M. Eppert  
Date: February 15, 2022  
Re: Case #22004 - Brookside Tenth Final Plat - Replat of Tract Y

### GENERAL INFORMATION

Applicant/  
Property Owner: City of Raymore  
100 Municipal Cir.  
Raymore, MO 64083

Property Location: South of Cedar Ridge Dr. in Brookside Subdivision





**Looking south from Lot 422 towards existing Tract Y**



**Looking south and east from proposed Tract AA**



**Existing Zoning:** "R-1" Single-Family Residential

**Existing Surrounding Zoning:** **North:** "R-1" Single-Family Residential  
**South:** "R-1P" Single-Family Residential (Planned District Overlay)  
**East:** "R-1P" Single-Family Residential (Planned District Overlay)  
**West:** "R-1P" Single-Family Residential (Planned District Overlay)

**Existing Surrounding Uses:** **North:** Single Family Residential  
**South:** Single Family Residential and Undeveloped  
**East:** Single Family Residential and Undeveloped  
**West:** Single Family Residential

**Total Tract Size:** 4.619 Acres

**Total Number of Lots:** 2 Tracts

**Growth Management Plan:** The Future Land Use Plan Map contained in the Growth Management Plan identifies this area as appropriate for low-density residential development.

**Major Street Plan:** The Major Thoroughfare Plan Map classifies Bristol Drive as a Minor Collector and Cedar Ridge Dr as a local road.

**Advertisement:** City Ordinance does not require advertisement for Final Plats.

**Public Hearing:** City Ordinance does not require a public hearing for Final Plats

## **PROPOSAL**

*Outline of Requested Action:* The applicant seeks to obtain Final Plat approval for Brookside Tenth Final Plat - Replat of Tract Y.

*City Ordinance Requirements:* In order for the applicant to accomplish the aforementioned action they must meet the provisions of the Unified Development Code. Chapter 470 of the Unified Development Code outlines the requirements and actions that need to be taken in order to final plat property, specifically, Section 470.130.

## **PREVIOUS ACTIONS ON OR NEAR THE PROPERTY**

1. The Brookside Tenth Final Plat was recorded on September 2, 2015.
2. The extension of Bristol Drive between Cedar Ridge Drive and Brook Parkway was completed in 2020.
3. Brookside Tenth Final Plat - Replat of Tract V and W was recorded on July 28, 2021.

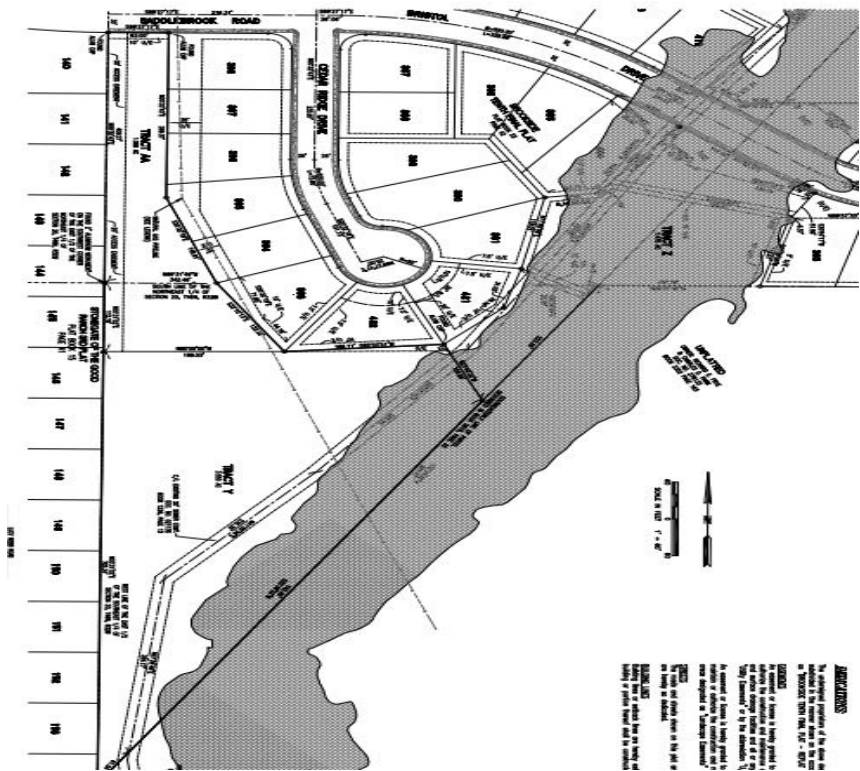
- The 1st Amendment to the Brookside Tenth Final Plat Development Agreement was approved by City Council on July 27, 2020. The amendment allowed a relocation of the Brookside Trailhead parking lot to Bristol Drive (Tract Z), adjacent to the Brookside Trail. Relocation of the parking lot allowed for the creation of Lot 422 at the southern end of Cedar Ridge Drive. The agreement specified improvements the developer had to complete, including the parking lot, trail extension, and installation of a drinking fountain and park bench. The agreement also specified the City would transfer ownership of Lot 422 to Brookside Builders, and transfer Tract AA to the Brookside Homeowners Association.

## ENGINEERING DIVISION COMMENTS

The Engineering Division indicated the proposed final plat complies with the design standards of the City of Raymore and recommends approval of the final plat.

## STAFF COMMENTS

- Existing Tract Y would be divided to create a new Tract AA.
- Transfer of ownership of Lot 422 from the City of Raymore to Brookside Builders.
- Transfer of ownership of Tract Y from the City of Raymore to Brookside Investments Inc. to be left as open space.
- Tract AA would be owned and maintained by the Brookside Homeowners Association.



5. Tract Z would remain under the ownership of the City of Raymore.
6. An access easement is provided off Saddlebrook Road to allow for maintenance of Tract Y.

**STAFF PROPOSED FINDINGS OF FACT**

Section 470.130 of the Unified Development Code states that the Planning and Zoning Commission will recommend approval and the City Council will approve the final plat if it finds the final plat:

1. **is substantially the same as the approved preliminary plat;**

The replat is substantially the same as the Preliminary Plat. Roadway alignments and lot configurations generally remain the same.

2. **complies with all conditions, restrictions and requirements of this Code and of all other applicable ordinances and design standards of the City; and;**

The proposed replat does comply with all conditions, restrictions and requirements of the Unified Development Code and all other applicable ordinances and design standards for the City.

3. **complies with any condition that may have been attached to the approval of the preliminary plat.**

The proposed replat complies with the conditions that were attached to the approval of the preliminary plat.

**REVIEW OF INFORMATION AND SCHEDULE**

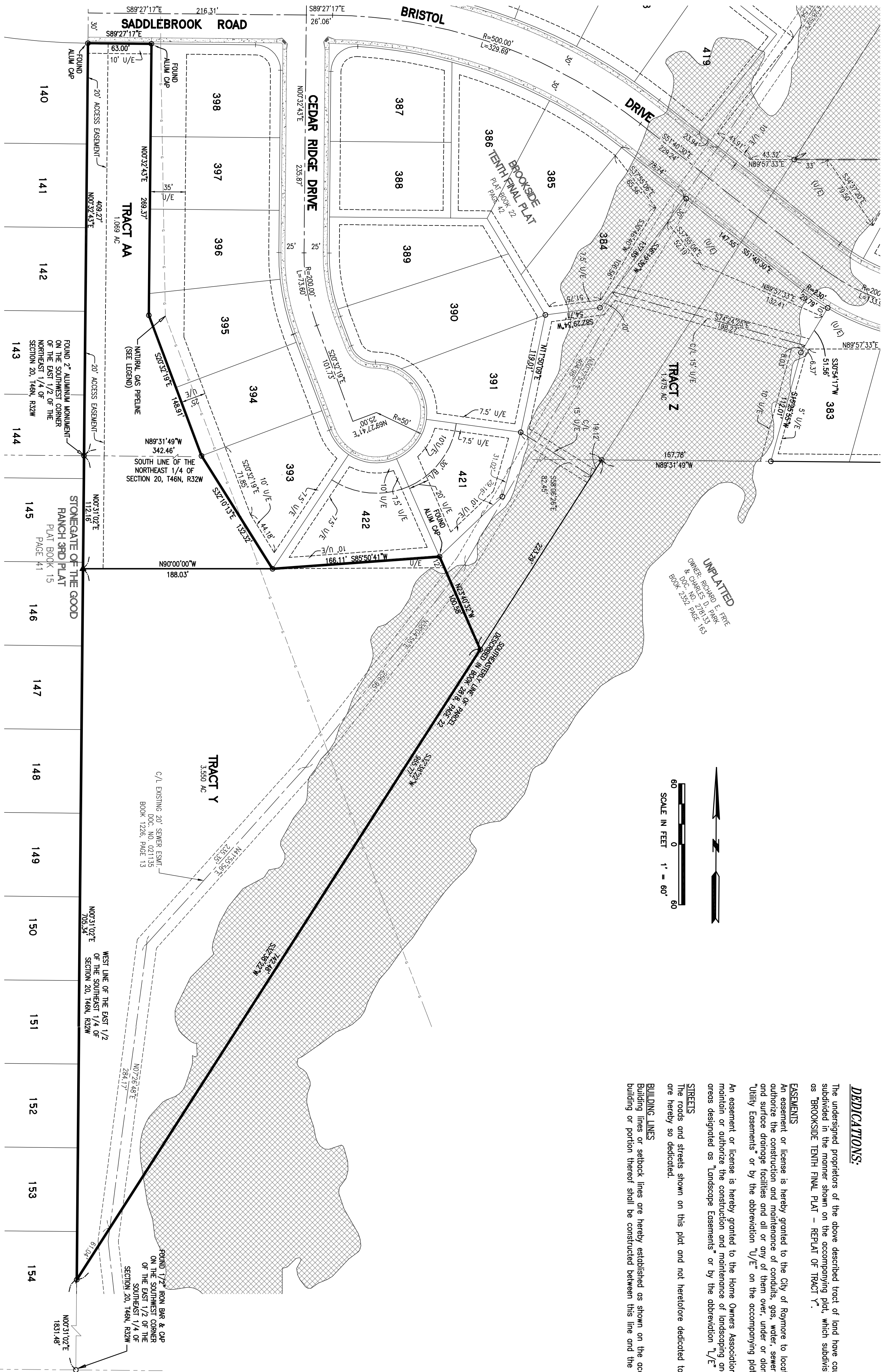
<u>Action</u>	<u>Planning Commission</u>	<u>City Council 1<sup>st</sup></u>	<u>City Council 2<sup>nd</sup></u>
Review	February 15, 2022	February 28, 2022	March 14, 2022

**STAFF RECOMMENDATION**

Staff recommends that the Planning and Zoning Commission accept the staff proposed findings of fact and forward Case #22004 Brookside Tenth Final Plat - Replat of Tract Y to the City Council with a recommendation for approval.

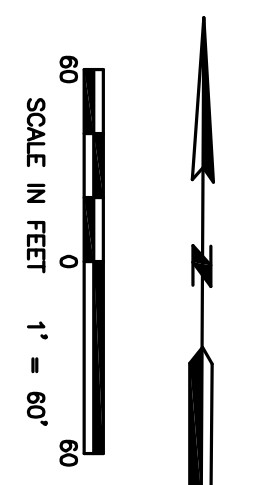
**NOTES:**

1. Bearings shown are based on the recorded final plat of "BROOKSIDE TENTH FINAL PLAT".
2. The bulk of this property lies within Zone "X" (gross determined to be outside the 0.2% annual chance floodplain) according to the Flood Insurance Rate Map Community Number 2803700036 F, dated January 2, 2013. A portion of this property lies within Zone "AE" (Special Flood Hazard Areas Subject to Inundation by the 1% Annual Chance Flood), the approximate limits of which are shown hereon.
3. The Class of property for the subject tract is considered "Urban", per the Missouri Department of Natural Resources, Division of Geology and Land Survey.
4. This survey was prepared from information provided by and the land referred to in: Chicago Title Insurance Company's Commitments for Title Insurance, Commitment No. H1483-C, effective December 6, 1999 at 6:00 a.m. and Commitment No. H31680-B, effective May 16, 2006 at 8:00 a.m.
5. Item No. 12 of the above referenced Title Commitment No. H1483-C and Item No. 13 of the above referenced Title Commitment No. H31680-B references a Standard Sewer Easement granted to the City of Raymore, Missouri, recorded in Book 1226, Page 13. Said Easement crosses the subject property and is shown hereon.
6. Item No. 13 of the above referenced Title Commitment No. H1483-C and Item No. 14 of the above referenced Title Commitment No. H31680-B references an Easement granted to Sinclair Pipeline Company, recorded in Book 251, Page 603, corrected by Book 255, Page 221, and modified by Book 354, Page 639. Said Easement is a blanket easement containing the subject property, and is therefore not shown.
7. Item No. 14 of the above referenced Title Commitment No. H1483-C and Item No. 11 of the above referenced Title Commitment No. H31680-B references an Easement granted to Missouri Public Service Company, recorded in Book 570, Page 346. Said Easement does not cross the subject property.
8. Following construction all rear lot corners shall be monumented with 1/2" iron bolts with M02000151303 caps, unless noted otherwise, and curves shall be marked at extension of lot lines.



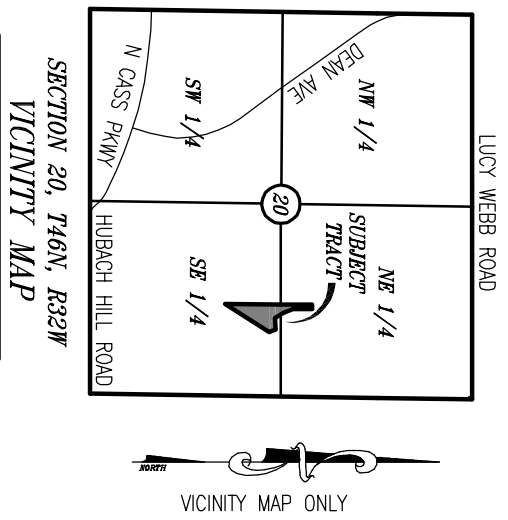
**LEGEND**

- U/E UNIT EASEMENT
- B/L BUILDING LINE
- R/W RIGHT-OF-WAY
- SEB SETBACK EASEMENT
- SET 1/2" FROM BAR W/ASTIC CAP
- SET 1/2" FROM BAR W/CAP ON CORNER (UNLESS NOTED OTHERWISE)
- SET 5/8" FROM BAR W/ALU ALUMINUM CAP
- CD CHORD BEARING
- CR CHORD RADIUS
- RADIUS
- PLATED DIMENSION
- SECTION / QUARTER SECTION CORNER AS NOTED
- LIMITS OF AREAS SUBJECT TO INUNDATION
- FLOOD INSURANCE RATE MAP NO. 2803700036 EFFECTIVE JANUARY 2, 2013
- FIELD PRESSURE NATURAL GAS PIPELINE (PER PERMANENT LISTINGS) SEE PAGE 9



**PROPERTY DESCRIPTION**  
 Tract Y, Brookside Tenth Final Plat - Replat of Tracts X and Tract Y, a subdivision of land in the East Half of Section 20, Township 46 North of the Baseline, Range 32 West of the 5th Principal Meridian, Raymore, Cass County, Missouri, containing 4.619 acres.

**OWNER/DEVELOPER**  
 Brookside Investment Inc.  
 803 P.C.A. Road  
 Farrensburg, Missouri 64093  
 Phone: (800) 429-1800



# MINOR PLAT

## BROOKSIDE TENTH FINAL PLAT - REPLAT OF TRACT Y

PART OF THE EAST HALF OF  
 SECTION 20, TOWNSHIP 46N, RANGE 32W,  
 RAYMORE, CASS COUNTY, MISSOURI

**DEDICATIONS:**

The undersigned proprietors of the above described tract of land have caused the same to be subdivided in the manner shown on the accompanying plat, which subdivision shall hereafter be known as "BROOKSIDE TENTH FINAL PLAT - REPLAT OF TRACT Y".

**EASEMENTS**  
 An easement or license is hereby granted to the City of Raymore to locate, construct and maintain or authorize the construction and maintenance of conduits, gas, water, sewer lines, poles, wires, anchors and surface drainage facilities and all or any of them over, under or along the strips designated as "Utility Easements" or by the abbreviation "U/E" on the accompanying plat.

An easement or license is hereby granted to the Home Owners Association to locate, construct and maintain or authorize the construction and maintenance of landscaping and monument sign within the areas designated as "Landscape Easements" or by the abbreviation "U/E" on the accompanying plat.

**STREETS**  
 The roads and streets shown on this plat and not heretofore dedicated to public use as thoroughfares are hereby so dedicated.

**BUILDING LINES**  
 Building lines or setback lines are hereby established as shown on the accompanying plat and no building or portion thereof shall be constructed between this line and the street right-of-way line.

**EXECUTION & ACKNOWLEDGEMENTS**

In testimony whereof, The undersigned proprietor's of the above described tract have caused these presents to be signed this \_\_\_\_ day of \_\_\_\_\_, 2022.

By: Kristofer P. Turnbow Mayor  
 By: Jim Fauborn City Manager

Notary Public \_\_\_\_\_  
 My Commission Expires: \_\_\_\_\_

**APPROVALS**

This plat of "BROOKSIDE TENTH FINAL PLAT - REPLAT OF TRACT Y" has been submitted to and approved by the Raymore Planning and Zoning Commission this \_\_\_\_ day of \_\_\_\_\_, 2022.

This plat of "BROOKSIDE TENTH FINAL PLAT - REPLAT OF TRACT Y" including easements and rights-of-way accepted by the City Council, has been submitted to and approved by the Raymore City Council by Ordinance No. \_\_\_\_\_ duly passed and approved by the Mayor of Raymore, Missouri, on the \_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST: \_\_\_\_\_ Mayor  
 \_\_\_\_\_ City Clerk  
 \_\_\_\_\_ City Engineer

Entered on transfer record this \_\_\_\_ day of \_\_\_\_\_, 2022.  
 Deputy County Recorder of Deeds

**PHOENIX ENGINEERING & SURVEYING, LLC**

3855 S. NORTHERN BLVD. INDEPENDENCE, MO 64052  
 (816) 743-9000 FAX: (816) 743-9700

## Memorandum

**TO:** Dylan Eppert, City Planner  
**FROM:** Michael Krass, Director of Public Works  
**DATE:** February 9, 2022  
**RE:** Brookside 10th -Replat Tract Y

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All of the necessary public infrastructure is in place to support development of the proposed lots.



## MONTHLY REPORT

### January 2022

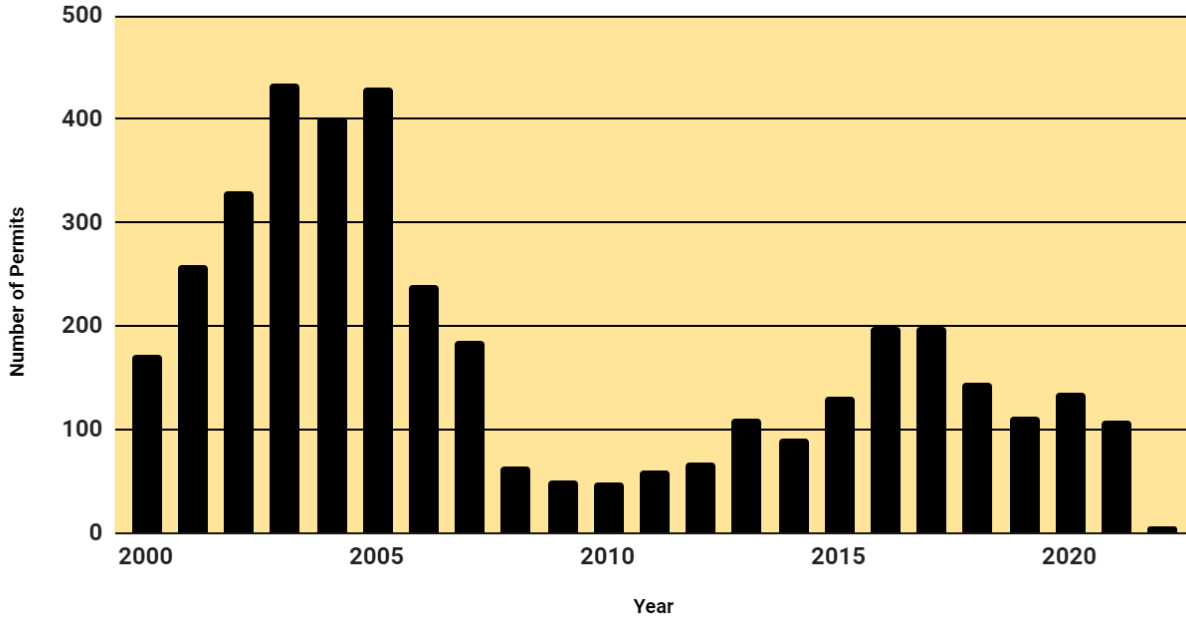
### Building Permit Activity

Type of Permit	Jan 2022	2022 YTD	2021 YTD	2021 Total
Detached Single-Family Residential	7	7	9	108
Attached Single-Family Residential	32	32	0	166
Multi-Family Residential	0	0	0	0
Miscellaneous Residential (deck; roof)	46	46	37	574
Commercial - New, Additions, Alterations	5	5	0	38
Sign Permits	2	2	1	37
Inspections	Jan 2022	2022 YTD	2021 YTD	2021 Total
Total # of Inspections	397	397	219	3,882
Valuation	Jan 2022	2022 YTD	2021 YTD	2021 Total
Total Residential Permit Valuation	\$8,126,700	\$8,126,700	\$2,089,200	\$57,700,900
Total Commercial Permit Valuation	\$11,404,700	\$11,404,700	\$0.00	\$39,600,680

#### ***Additional Building Activity:***

- Site work continues for The Venue of The Good Ranch townhome development.
- Building construction continues on the South Town Storage facility, a covered parking area for RV's and similar vehicles
- Site work continues for Alexander Creek Third Plat.
- Site work continues for Eastbrooke at Creekmoor 3rd Plat
- Building construction continued for the South Metropolitan Fire Protection District administration building.
- Construction continued on the townhome units in Sunset Plaza, located east of Sunset Lane and south of 58 Highway
- Construction continues on Building 3 in the Raymore Commerce Center
- Tenant finish work continues for Wing Stop to locate at 1941 W. Foxwood Drive
- Tenant finish work continues for Salon 319 to locate at 319 Municipal Circle
- Work has commenced for interior improvements at Freedom Stop

### Single Family Building Permits



## Code Enforcement Activity

Code Activity	Jan 2022	2022 YTD	2021 YTD	2021 Total
Code Enforcement Cases Opened	42	42	37	575
<i>Notices Mailed</i>				
-Tall Grass/Weeds	0	0	0	85
- Inoperable Vehicles	14	14	18	191
- Junk/Trash/Debris in Yard	9	9	5	94
- Object placed in right-of-way	0	0	0	5
- Parking of vehicles in front yard	2	2	6	45
- Exterior home maintenance	10	10	4	63
- Other (trash at curb early; signs; etc)	0	0	0	6
Properties mowed by City Contractor	0	0	0	42
Abatement of violations (silt fence repaired; trees removed; stagnant pools emptied; debris removed)	0	0	1	2
Signs in right-of-way removed	43	43	40	524
Violations abated by Code Officer	7	7	4	86



## Development Activity

### Current Projects

- Grube Rezoning
- Sendera, First Plat
- Sendera, Second Plat
- Oak Ridge Farms Lot 30 variance - front yard setback

	As of Jan 31, 2022	As of Jan 31, 2021	As of Jan 31, 2020
Homes currently under construction	593 (252 units at Lofts of Foxridge)	571(396 units at Lofts of Foxridge)	146
Total number of Undeveloped Lots Available (site ready for issuance of a permit for a new home)	219	259	345
Total number of dwelling units in City	9,088	8,808	8,670

## Actions of Boards, Commission, and City Council

### City Council

#### January 10, 2022

- Approved on 2nd reading the Conditional Use Permit for the Brown Event Space

#### January 24, 2022

- Update on work progress on City Comprehensive Plan

### Planning and Zoning Commission

#### January 18, 2022

- Recommended approval of the rezoning of 10+ acres of land east of Sunrise Drive, south of 58 Highway from M-1 to R-3A
- Approved the Johnny's Tavern Site Plan

## Upcoming Meetings – February & March

### February 1, 2022 Planning and Zoning Commission

- Sendera, First Plat
- Sendera, Second Plat

### February 14, 2022 City Council

- 1st reading - Rezoning of 10+ acres from M-1 to R-3A located south of Dawn Street, east of Sunrise Drive (public hearing)
- 1st reading - Sendera, First Plat
- 1st reading - Sendera, Second Plat
- 1st reading - Amendment to City Code Chapter 605 - Annual License Required

### **February 15, 2022 Board of Adjustment**

- Application filed by Sean Seibert requesting a variance to the front yard setback for Lot 30 in Oak Ridge Farms (public hearing)

### **February 15, 2022 Planning and Zoning Commission**

- Brookside Tenth - Replat of Tract Y Final Plat

### **February 28, 2022 City Council**

- 2nd reading - Rezoning of 10+ acres from M-1 to R-3A located south of Dawn Street, east of Sunrise Drive (public hearing)
- 2nd reading - Sendera, First Plat
- 2nd reading - Sendera, Second Plat
- 2nd reading - Amendment to City Code Chapter 605 - Annual License Required
- 1st reading - Brookside Tenth Plat - Replat of Tract Y
- 1st reading - Transfer of Brookside Tenth Plat Lot 422
- 1st reading - Transfer of Brookside Tenth Plat Tract Y
- 1st reading - Transfer of Brookside Tenth Plat Tract AA

### **March 1, 2022 Planning and Zoning Commission**

- No applications currently pending

### **March 14, 2022 City Council**

- 2nd reading - Brookside Tenth Plat - Replat of Tract Y
- 2nd reading - Transfer of Brookside Tenth Plat Lot 422
- 2nd reading - Transfer of Brookside Tenth Plat Tract Y
- 2nd reading - Transfer of Brookside Tenth Plat Tract AA

### **March 15, 2022 Planning and Zoning Commission**

- No applications currently pending

### **March 28, 2022 City Council**

- No development applications pending

## **Department Activities**

- Building renovation plans were approved for the future Raymore-Peculiar School District LEAD Center to be located in the former Orscheln's building at 1210 W. Foxwood Drive.
- Building construction plans were approved for the proposed [Whataburger](#) restaurant to be located at 1921 W. Foxwood Drive.
- Director Jim Cadoret and City Planner Dylan Eppert have completed meetings with all departments regarding the City's Comprehensive Plan. Next steps will be to revise the Gantt chart and compile all information gathered to formulate a rough draft.

- Staff updated the [City Development Guide](#) that is provided to assist developers, builders, businesses and residents navigate the building and development process.
- Economic Development Director David Gress participated in multiple interviews for the Raymore Chamber of Commerce Executive Director position.
- Economic Development Director David Gress and Assistant City Manager Mike Ekey met with a representative from the Mo-Kan Goodwill to discuss workforce development programs and initiatives.
- Economic Development Director David Gress and Mayor Kristofer Turnbow attended a special meeting of the Cass County Coalition for Economic Development (CCCED).
- Eight residents attended the Good Neighbor meeting concerning the proposed rezoning of the [Grube Property](#), generally located south of Dawn St. and east of S. Sunrise Dr.
- Economic Development Director David Gress participated in a webinar hosted by the Missouri Department of Economic Development on the State's Youth Opportunities Program.
- Economic Development Director David Gress met with Board members and representatives of the Cass County Coalition for Economic Development (CCCED) to discuss strategic planning efforts.
- Economic Development Director David Gress attended the Chamber of Commerce Monthly Morning Coffee hosted by Community America Credit Union, located at 1400 W Foxwood Dr.
- Land clearing activities are set to begin for the [Madison Valley Phase 2](#) subdivision.
- Sean Seibert filed a request for a [variance](#) to reduce the front yard building setback for a proposed home on the the southeast corner of Maplewood Land and N. Franklin Street in Oak Ridge Farms. The Board of Adjustment will consider the request on Feb. 15.
- Director Jim Cadoret and GIS Coordinator Heather Eisenbarth met with representatives from NearMap regarding the 2022 schedule for aerial photography of the City and enhancements to the mapping software.

## GIS Activities

- Coordination for large format printing
- Update of sharing protocol with AGO
- Surface drainage analysis for extraterritorial area
- Drafting of property descriptions for quality assurance
- Evaluation of external operations as required
- Situational and official maps as requested
- Data as requested
- Custom application development as requested
- Addressing and asset inventory operations
- Software & platform updates & configuration