

THE RAYMORE CITY COUNCIL MET IN REGULAR SESSION ON MONDAY, OCTOBER 25, 2021 IN COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI. MEMBERS PRESENT: COUNCILMEMBERS ABDELGAWAD, BERENDZEN, BURKE, III, CIRCO, HOLMAN, TOWNSEND, AND WILLS-SCHERZER. ALSO PRESENT: CITY MANAGER JIM FEUERBORN, CITY ATTORNEY JONATHAN ZERR, AND CITY CLERK ERICA HILL.

- 1. Call to Order.** Mayor Pro Tem Townsend called the meeting to order at 7:00 p.m.
- 2. Roll Call.** City Clerk Erica Hill called roll; quorum present to conduct business. Mayor Turnbow and Councilmember Barber were absent.
- 3. Pledge of Allegiance.**
- 4. Presentation/Awards.**
- 5. Personal Appearances.**
- 6. Staff Reports.**

Public Works Director Mike Krass reviewed the staff report included in the Council packet. The Household Hazardous Waste Collection event will be Saturday, October 30 at Eagle Glen Elementary School.

Communication Manager Melissa Harmer noted there will be a blood drive on Wednesday, November 3. Since December 2017 the drives hosted by the City have collected 283 units of blood. She announced the No Shave November fundraiser that benefits the Shop With a Cop program. She answered questions from Council.

Parks and Recreation Director Nathan Musteen reviewed the staff report included in the Council packet. The recent Trucktoberfest event consisted of 6 trucks and 300 to 350 visitors. Park staff will soon begin converting TB Hanna Station into Winter Park. He reviewed upcoming items coming before the Park Board and provided an update on the fundraising efforts for the Hawk's Nest playground and the planning of the Mayor's Christmas Tree event. He answered questions from Council.

City Manager Jim Feuerborn announced items for the November 1 work session. He requested that New Business Item C be considered before Item B.

- 7. Committee Reports.**
- 8. Consent Agenda.**
- A. City Council minutes, October 11, 2021**

MOTION: By Councilmember Holman, second by Councilmember Burke to approve the Consent Agenda as presented.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Absent
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Townsend	Aye
	Councilmember Wills-Scherzer	Aye

9. Unfinished Business.

A. Adoption of the FY 2022 City Budget

BILL 3660: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING THE FISCAL YEAR 2022 BUDGET."

City Clerk Erica Hill conducted the second reading of Bill 3660 by title only.

MOTION: By Councilmember Holman, second by Councilmember Burke to approve the second reading of Bill 3660 by title only, as amended at first read.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Absent
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Townsend	Aye
	Councilmember Wills-Scherzer	Aye

Mayor Pro Tem Townsend announced the motion carried and declared Bill 3660 as **Raymore City Ordinance 2021-062.**

B. Budget Amendment: FY 2021 Operating Adjustments

BILL 3661: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI AMENDING THE FISCAL YEAR 2021 OPERATING BUDGET."

City Clerk Erica Hill conducted the second reading of Bill 3661 by title only.

MOTION: By Councilmember Holman, second by Councilmember Burke to approve the second reading of Bill 3661 by title only.

VOTE: Councilmember Abdelgawad Aye
 Councilmember Barber Absent
 Councilmember Berendzen Aye
 Councilmember Burke, III Aye
 Councilmember Circo Aye
 Councilmember Holman Aye
 Councilmember Townsend Aye
 Councilmember Wills-Scherzer Aye

Mayor Pro Tem Townsend announced the motion carried and declared Bill 3661 as **Raymore City Ordinance 2021-063.**

C. Administrative Policy Manual Amendment: VESSA Leave Policy

BILL 3662: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, ADDING SECTION 600.6: VICTIMS ECONOMIC SAFETY AND SECURITY ACT (VESSA) LEAVE TO THE ADMINISTRATIVE POLICY MANUAL."

City Clerk Erica Hill conducted the second reading of Bill 3662 by title only.

MOTION: By Councilmember Holman, second by Councilmember Burke to approve the second reading of Bill 3662 by title only.

DISCUSSION: None

VOTE: Councilmember Abdelgawad Aye
 Councilmember Barber Absent
 Councilmember Berendzen Aye
 Councilmember Burke, III Aye
 Councilmember Circo Aye
 Councilmember Holman Aye
 Councilmember Townsend Aye
 Councilmember Wills-Scherzer Aye

Mayor Pro Tem Townsend announced the motion carried and declared Bill 3662 as **Raymore City Ordinance 2021-064.**

D. Code Amendment: Section 130.300(A) Court Costs

BILL 3659: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, AMENDING SECTION 130.300(A) COURT COSTS OF THE CODE OF ORDINANCES, CITY OF RAYMORE."

City Clerk Erica Hill conducted the second reading of Bill 3659 by title only.

MOTION: By Councilmember Holman, second by Councilmember Burke to approve the second reading of Bill 3659 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Absent
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Townsend	Aye
	Councilmember Wills-Scherzer	Aye

Mayor Pro Tem Townsend announced the motion carried and declared Bill 3659 as **Raymore City Ordinance 2021-065.**

10. New Business.

A. 7th Amendment to the Creekmoor Memorandum of Understanding (public hearing)

RESOLUTION 21-40: "A RESOLUTION OF THE CITY OF RAYMORE, MISSOURI, APPROVING THE 7TH AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING FOR THE CREEKMOOR PLANNED UNIT DEVELOPMENT."

City Clerk Erica Hill conducted the reading of Resolution 21-40 by title only.

Mayor Pro Tem Townsend opened the public hearing at 7:19 p.m. and called for a staff report.

Economic Development Director David Gress provided a review of the staff report included in the Council packet. Ernie Deaton, representing Cooper Land Development, Inc., filed a request for the 7th amendment to the Creekmoor Memorandum of Understanding (MOU). The 7th amendment converts the remaining land areas proposed for two-family residential to single-family residential and clarifies the expectations for the completion of 163rd Street within the subdivision. A new preliminary plan map is proposed as part of the MOU amendment. This public hearing was properly advertised in The Journal and he asked for the mailed notices to adjoining property owners, notice of publication, Unified Development Code, application, Growth Management Plan, preliminary plan, MOU, and staff report to be entered into the record. At its October 19 meeting, the Planning and Zoning Commission voted 8-0 to recommend approval of the amendment.

Mayor Pro Tem Townsend opened the public hearing for public comment. Hearing none, he closed the public hearing at 7:22 p.m.

MOTION: By Councilmember Holman, second by Councilmember Burke to approve the reading of Resolution 21-40 by title only.

DISCUSSION: None

VOTE:

Councilmember Abdelgawad	Aye
Councilmember Barber	Absent
Councilmember Berendzen	Aye
Councilmember Burke, III	Aye
Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Townsend	Aye
Councilmember Wills-Scherzer	Aye

B. Eastbrooke at Creekmoor Third Final Plat

BILL 3663: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING THE EASTBROOKE AT CREEKMOOR THIRD PLAT."

City Clerk Erica Hill conducted the first reading of Bill 3663 by title only.

Economic Development Director David Gress provided a review of the staff report included in the Council packet. Ernie Deaton, representing Cooper Land Development Inc. filed a request for final plat approval for Eastbrooke at Creekmoor Third Plat, a 44-lot single-family development proposed west of Madison Street and south of Hampstead Drive. The development agreement outlines the requirements of the developer in completion of this phase of the subdivision. At its October 19, 2021 meeting, the Planning and Zoning Commission voted 8-0 to accept the staff proposed findings of fact and forward to the City Council with a recommendation of approval.

MOTION: By Councilmember Holman, second by Councilmember Burke to approve the first reading of Bill 3663 by title only.

DISCUSSION: None

VOTE:

Councilmember Abdelgawad	Aye
Councilmember Barber	Absent
Councilmember Berendzen	Aye
Councilmember Burke, III	Aye
Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Townsend	Aye
Councilmember Wills-Scherzer	Aye

C. Establishing No Parking On Sunset Lane From Pine Street To 58 Highway

BILL 3657: "AN ORDINANCE AMENDING THE CITY TRAFFIC ENGINEER'S 'SCHEDULE III: PARKING LIMITED OR PROHIBITED' TO ESTABLISH NO

PARKING SIGNS WITHIN THE CITY LIMITS OF RAYMORE, CASS COUNTY, MISSOURI.”

City Clerk Erica Hill conducted the first reading of Bill 3657 by title only.

Public Works Director Mike Krass provided a review of the staff report included in the Council packet. During the development review process for the Sunset Plaza townhome development there was discussion on prohibiting parking on Sunset Lane north of Pine Street. Several neighboring residents and Planning Commission members expressed concern about having on-street parking along Sunset Lane with the impacts of increasing traffic and driveway access to the units facing Sunset Lane. While the site plan for the townhome units facing Sunset Lane provide an excess of parking for the units, staff shares the concern for visibility along Sunset Lane as it curves toward the intersection at 58 Highway.

Councilmember Townsend noted that the developer of the Sunset Plaza townhome development agrees with this action.

MOTION: By Councilmember Holman, second by Councilmember Burke to approve the first reading of Bill 3657 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Absent
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Townsend	Aye
	Councilmember Wills-Scherzer	Aye

D. Replat of Stegmaier Acres Lot 2

BILL 3664: “AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING THE STEGMAIER ACRES LOTS 3-5 FINAL PLAT.”

City Clerk Erica Hill conducted the first reading of Bill 3664 by title only.

City Attorney Jonathan Zerr provided a review of the staff report included in the Council packet. Pam Hatcher filed a request for final plat approval for the Replat of Lot 2 of Stegmaier Acres, located at 1403 N. Madison Street. The replat creates a total of 4 lots with access off N. Madison Street. The Hatcher residence exists on Lot 3, with proposed homes to be built on Lots 4 and 5. Lot 2, being the east 1/2 of the tract, will remain as undeveloped land. At its August 17, 2021 meeting, the Board of Adjustment approved a variance regarding this property. At its October 19, 2021 meeting, the Planning and Zoning Commission voted 8-0 to accept the staff

proposed findings of fact and forward to the City Council with a recommendation of approval.

MOTION: By Councilmember Holman, second by Councilmember Burke to approve the first reading of Bill 3664 by title only.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Absent
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Townsend	Aye
	Councilmember Wills-Scherzer	Aye

E. New Ward Boundaries

BILL 3665: "AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, ESTABLISHING NEW WARD BOUNDARIES."

City Clerk Erica Hill conducted the first reading of Bill 3665 by title only.

City Manager Jim Feuerborn provided a review of the staff report included in the Council packet. Section 9.4 of the City Charter states that ward boundaries shall be established by ordinance following each decennial census and shall comprise compact and contiguous territory and shall contain, as nearly as possible, an equal number of inhabitants. At its October 18, 2021, work session Council discussed several options regarding redistricting of ward boundaries, using 2020 Census data. The staff recommended option was drawn to provide compact and contiguous territory for each ward while anticipating future growth opportunities within each ward. At the work session Council agreed by consensus to proceed with the staff-recommended option.

MOTION: By Councilmember Holman, second by Councilmember Burke to approve the first reading of Bill 3665 by title only.

DISCUSSION: Councilmember Abdelgawad expressed concerns with the wards being off balance, with Ward 4 having a larger population for the near future.

Councilmember Berendzen concurred.

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Absent
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye

Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Townsend	Aye
Councilmember Wills-Scherzer	Aye

F. Approval of 2022-2026 Capital Improvement Program

RESOLUTION 21-39: "A RESOLUTION OF THE CITY OF RAYMORE MISSOURI, APPROVING THE 2022-2026 RAYMORE CAPITAL IMPROVEMENTS PROGRAM."

City Clerk Erica Hill conducted the reading of Resolution 21-39 by title only.

Assistant City Manager Mike Ekey provided a review of the staff report included in the Council packet. When the fiscal year budget is submitted to the Council for approval, a 5-year capital improvement program (CIP) is also submitted. The capital improvement program for the next fiscal year is part of the Council's approval of the operating budget. The CIP for the following four years serves as a planning guide for the City. The City Manager transmitted the budget and proposed CIP to the City Council on August 16, 2021. The Council continued to discuss the FY 2022 Budget and CIP at each meeting of the Council following the presentation. The CIP was also reviewed and was the subject of a public hearing by the Planning & Zoning Commission on October 5, 2021 where it received a unanimous recommendation for approval.

MOTION: By Councilmember Holman, second by Councilmember Burke to approve the reading of Resolution 21-39 by title only.

DISCUSSION: None

VOTE:

Councilmember Abdelgawad	Aye
Councilmember Barber	Absent
Councilmember Berendzen	Aye
Councilmember Burke, III	Aye
Councilmember Circo	Aye
Councilmember Holman	Aye
Councilmember Townsend	Aye
Councilmember Wills-Scherzer	Aye

11. Public Comment.

12. Mayor/Council Communication.

Mayor Pro Tem Townsend and Councilmembers thanked staff for preparing the options for redistricting the Wards, for organizing the Shop With a Cop program, thanked Mr. Musteen and Ms. Harmer for organizing recent and upcoming events, and thanked Mayor Pro Tem Townsend for filling in for the Mayor.

Councilmember Abdelgawad thanked the volunteers that make up the City's Boards and Commissions.

Councilmember Holman expressed gratitude for the non-partisan nature of our local government.

13. Adjournment.

MOTION: By Councilmember Holman, second by Councilmember Burke to adjourn.

DISCUSSION: None

VOTE:	Councilmember Abdelgawad	Aye
	Councilmember Barber	Absent
	Councilmember Berendzen	Aye
	Councilmember Burke, III	Aye
	Councilmember Circo	Aye
	Councilmember Holman	Aye
	Councilmember Townsend	Aye
	Councilmember Wills-Scherzer	Aye

The regular meeting of the Raymore Council adjourned at 7:47 p.m.

Respectfully submitted,

Erica Hill
City Clerk