

# RAYMORE ARTS COMMISSION AGENDA

**Tuesday, Nov. 9, 2021 - 7 p.m.**

City Hall Council Chambers  
100 Municipal Circle  
Raymore, Missouri 64083

\*\*\*Masks are recommended in all City facilities.\*\*\*

**1. Call to Order**

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Public Comments**

*Please identify yourself for the record and keep your comments to a maximum of five minutes.*

**5. Presentations**

**6. Committee Updates**

**7. Staff Reports**

- a. Upcoming events & Raymore Tree Trail
- b. Meeting schedule for FY 2021-2022 (p. 3)

**8. Consent Agenda**

*The items on the Consent Agenda are approved by a single action of the Arts Commission. If any Commissioner would like to have an item removed from the Consent Agenda and considered separately, he/she may do so.*

**a. Arts Commission Meeting minutes - August 2021 (p. 4)**

***Motion to approve the consent agenda***

**9. Unfinished Business**

**10. New Business**

- a. Holiday Sing Along in cooperation with St. Paul’s United Methodist Church- approval of budget up to \$1,000 for event.** The Arts Commission has partnered with St. Paul’s since 2018 to host a community sing-along of Christmas carols. The budgeted amount covers director and organist fees, as well as advertising, logistical assistance and refreshments. This event is scheduled for 3:30 p.m. Dec. 6, and will return in-person and be streamed live.

***Motion to approve***

- b. Prioritize the top three three locations for public art within the Raymore parks system to make a three year plan for rotating art installations. Locations will come from the Park Board's approved list of sites. (p. 6)**

***Motion to approve***

**11. Commissioner Comments**

**12. Adjournment**

*Any person requiring special accommodations (i.e. qualified interpreter, large print, hearing assistance) in order to attend this meeting, please notify the City Clerk at (816) 331-0488 no later than forty-eight (48) hours prior to the scheduled commencement of the meeting.*

## **2021-2022 ARTS COMMISSION MEETING SCHEDULE**

**All meetings begin at 7 p.m. and are held in the City Council Chambers**

- Sept. 14, 2021
- Oct. 11, 2021
- Nov. 9, 2021
- Dec. 14, 2021
- Jan. 11, 2022
- Feb. 8, 2022
- March 8, 2022
- April 12, 2022
- June 14, 2022
- July 12, 2022
- Aug. 9, 2022
- Sept. 13, 2022
- Oct. 11, 2022
- Nov. 8, 2022
- Dec. 13, 2022

THE RAYMORE **ARTS COMMISSION** MET IN REGULAR SESSION TUESDAY, **AUG. 10**, AT RAYMORE CITY HALL, 100 MUNICIPAL CIRCLE. COMMISSIONERS PRESENT WERE: LOREN JONES, PAT SETSER, ROBERT BERRY, JIM GRIBBLE, COLE YOUNG. JESSICA BERRY WAS ABSENT.

**1. Call to Order** Commission Chair Jones called the meeting to order.

**2. Roll Call** - Communications Manager Melissa Harmer called roll and a quorum was present.

**3. Pledge of Allegiance**

**4. Public Comments**

**5. Presentations**

**6. Committee Updates**

**7. Staff Reports**

- a. Communications Manager Melissa Harmer gave an update on the fiscal year budget, with approximately \$4,000 left of the \$20,000 yearly budget, however there would be some small incoming charges. Harmer suggested having a work session in September to plan fund allocations for fiscal year 2022. Harmer mentioned the purchase of a painting in former commissioner Pam Simpson's memory with a plaque to be on display at City Hall.

**8. Consent Agenda**

Commissioner Berry moved to approve the July 2021 meeting minutes.

Commissioner Setser seconded the motion. The motion was approved 5-0.

**9. Unfinished Business**

**10. New Business**

**a. Election of officers- chair and vice chair.**

Commissioner Bob Berry nominated Loren Jones for chair. 5 yay- 0 no

Commissioner Jones nominated Bob Berry for vice chair. 5 yay - 0 no

- b. Approval of the FY 2022 meeting schedule. The 2021 meeting schedule was included in the packet in error. Scheduled meetings are proposed for the second Tuesday of each month.**

Staff conducted the vote to approve meeting schedule. Approved 5-0.

- c. Sponsorship to Raymore-Peculiar School District High School Choir in the amount of \$2,000 to commission a creation of a piece of music for the choir to perform at the Missouri Music Educators Conference at the Margaritaville Resort at the Lake of the Ozarks in January 2022.**

Commissioner Berry moved to approve the agenda item. Commissioner Setser seconded the motion. Approved 5-0.

### **11. Commissioner Comments**

Commissioner Gribble had no comment. Commissioner Setser had no comment. Commissioner Young thanked staff for a good summer of arts activities with the concert series and is excited to see what the future brings. Commissioner Bob Berry thanked staff for all of the concerts and events. Berry said his nieces enjoyed the Summer Scene music and the comedy so much they started "playing improv." Commissioner Jones agreed with fellow commissioners and said he was honored to be a part of this team and mentioned the opportunity to go bigger in the next fiscal year. Jones also mentioned that the passport books were a highlight of the year.

### **12. Adjournment**

- a. Commissioner R. Berry moved and Gribble seconded to adjourn the meeting. The motion was approved 5-0.

Submitted by:



## Raymore Arts Commission Agenda Item Information Form

**Submitted By:** Melissa Harmer  
**Date:** November 9, 2021

<input type="checkbox"/>	Discussion Item	<input checked="" type="checkbox"/>	Action Item
<input type="checkbox"/>	Council Recommendation	<input type="checkbox"/>	Presentation

**Title / Issue / Request:**

<b>Public Art Locations in the Park System</b>
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**Background / Justification:**

The memorandum of understanding between the Raymore Parks and Recreation Board and the Raymore Arts Commission provides a cooperative venue in which public art is to be placed in Raymore public parks.

According to Article III, Section B, #6 of the Public Art Cooperation Agreement:

*The Park Board shall be responsible for identifying approved locations within the parks system for placement of Public Art and shall institute procedures for the inclusion of the same in its park planning processes.*

On October 26, the Raymore Parks and Recreation Board approved the attached list as approved locations for public art.

Staff has worked with the Parks and Recreation Director to provide a recommendation for the top three locations based on the following criteria:

- Site Readiness (ready to install immediately)
- Safety (security cameras on site and/or close to residential areas)
- Distribution throughout the park system

Location Priority for the next three years:

1. Memorial Park - Main area near concession stand
2. Eagle Glen North
3. Eagle Glen South

Upon approval, staff will provide a rotating art program plan that includes funding, maintenance and a call for artists during the December meeting.

**Project Timeline:** NA  
**Staff Recommendation:** Approval of recommended locations  
**Attachments:** Public Art in Parks Location - 2021

# Parks and Trails Public Art Locations


Park Locations for Public Art			
Map Location	Park	Area	Site Description
1	Eagle Glen Linear Park	Eagle Glen Trail (North)	North Trailhead near Johnston Drive & South Foxridge Dr. Near Eagle Glen Elementary School
2	Eagle Glen Linear Park	Eagle Glen Trail (South)	South Trailhead at the Foxridge Drive and Eagle Glen Dr. intersection. Across from the Eagle Glen community pool.
3	Memorial Park	Memorial Park - main area near concession stand	Location of the former "Girl Scout Tree". Prominent spot with electrical at the location.
4	Memorial Park	Memorial Park Arboretum Trailhead	South Trailhead entrance of the Memorial Park & Arboretum at the pedestrian crosswalk on Lucy Webb.
5	Recreation Park	RAC	Incorporated into the Phase 2 construction of the RAC. Exact location TBD in conjunction with a new RP entrance sign.
6	Recreation Park	Kiosk & Flag Pole	Revamping of the landscaping at the RP Flag Pole near the Optimist Shelter and playground.
7	T.B. Hanna Station	The Depot Island	NE island off the Depot.
8	Hawk Ridge Park	South trail by the pedestrian bridge	Where the trail splits, there is a triangle area. Park Staff have planted trees in that area, but they can be moved.
9	Hawk Ridge Park	North parking area	Grass area west of the Fishing Dock

These locations have been evaluated and are recommended by staff to present to the Arts Commission as acceptable and encouraged for public art as provided through the public art committee process.

Approved by the Parks & Recreation Board:

*Oct 26, 2021*

*Vote 8-0*

  
Park Board Chair  
Steve Trautman

