

**THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION TUESDAY, JUNE 22, 2021, IN COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.**

**MEMBERS PRESENT:** Chairman Trautman; Members Bartow, Casas, Collier, Manson and Supple.

**STAFF PRESENT:** Director Musteen, Park Superintendent Rulo, Recreation/Facilities Superintendent Gibbs and Office Assistant Naab.

**1. Call to Order:** Chairman Trautman called the meeting to order at 7:01 pm.

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Personal Appearances**

**5. Consent Agenda**

*The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.*

A. Park Board Minutes April 27, 2021

**Motion:** Member Manson moved to accept the Park Board minutes of April 27, 2021. Member Casas seconded the motion.

**Discussion:**

<b>Vote:</b>	5 Aye	Member Bartow	Aye
	0 Nay	Member Casas	Aye
	0 Absent	Member Collier	Aye
	1 Abstain	Member Manson	Aye
		Member Supple	Abstain
		Member Trautman	Aye

**6. Staff Reports**

- Recreation/Facilities Superintendent Gibbs highlighted his written report.
- Parks Superintendent Rulo highlighted his written report.
- Director Musteen highlighted his written report.

**7. Unfinished Business - None**

**8. New Business**

A. Alcohol in the Park - Policy Revision Action Item

Director Musteen presented updates in the Alcohol in the Park policy. Changes in the Municipal Code in recent years have changed the requirements for permitting alcohol in the park and the new policy incorporates these changes.

**Motion:** Member Manson moved to approve the updates for the Alcohol in the Park Policy.

Member Casas seconded the motion.

**Discussion:**

<b>Vote:</b>	6 Aye	Member Bartow	Aye
	0 Nay	Member Casas	Aye
	0 Absent	Member Collier	Aye
		Member Manson	Aye
		Member Supple	Aye
		Member Trautman	Aye

B. Festival in the Park - MOU Action Item

Staff presented an updated memorandum of understanding between the Festival in the Park LLC. and the City of Raymore for the 2021 fall event.

**Motion:** Member Manson moved to accept the dates listed in the MOU for the 2021 Fall Festival in the Park.  
Member Casas seconded the motion.

**Discussion:**

<b>Vote:</b>	6 Aye	Member Bartow	Aye
	0 Nay	Member Casas	Aye
	0 Absent	Member Collier	Aye
		Member Manson	Aye
		Member Supple	Aye
		Member Trautman	Aye

C. CIP Recommendation Action Item

Staff presented the FY22 Capital Improvement Plan for Board review. No changes were made to the proposed plan for projects.

**Motion:** Member Manson moved to present to the City Manager and to adjust Project budgets to meet revenue projections as necessary.  
Member Casas seconded the motion.

**Discussion:**

<b>Vote:</b>	6 Aye	Member Bartow	Aye
	0 Nay	Member Casas	Aye
	0 Absent	Member Collier	Aye
		Member Manson	Aye
		Member Supple	Aye
		Member Trautman	Aye

D. Schedule of Fees Action Item

Staff presented recommendations for the FY22 Schedule of Fees. No changes were made to the proposed schedule of fees.

**Motion:** Member Manson moved to accept the Schedule of Fees to present

To the city manager.  
Member Supple seconded the motion.

**Discussion:**

<b>Vote:</b>	6 Aye	Member Bartow	Aye
	0 Nay	Member Casas	Aye
	0 Absent	Member Collier	Aye
		Member Manson	Aye
		Member Supple	Aye
		Member Trautman	Aye

**9. Board Elections**

A. Call For Nominees-Board Chair and Vice Board Chair.

**Motion:** Member Supple motioned to re-approve the slate of officers from the previous year.

**Discussion:**

<b>Vote:</b>	6 Aye	Member Bartow	Aye
	0 Nay	Member Casas	Aye
	0 Absent	Member Collier	Aye
		Member Manson	Aye
		Member Supple	Aye
		Member Trautman	Aye

All members remained in their current positions on the board.

**10. Board Member Comment**

**11. Adjournment**

**Motion:** Member Manson moved to adjourn the regular meeting.  
Member Supple seconded the motion.

**Discussion:** None

<b>Vote:</b>	6 Aye	Member Bartow	Aye
	0 Nay	Member Casas	Aye
	0 Absent	Member Collier	Aye
		Member Manson	Aye
		Member Supple	Aye
		Member Trautman	Aye

The regular meeting of the Raymore Park Board adjourned at 7:28 pm.

Respectfully submitted,  
Greta Naab  
Office Assistant