

AGENDA

Raymore City Council Work Session
City Hall - Council Chambers
100 Municipal Circle
Monday, November 1, 2021
7:00 p.m.

- A.** Rules and Procedures - Selection of a New Councilmember - Vacant Seat
Following the last process for election by the City Council of a Councilmember to fill a vacant seat, the Council requested that at a future work session the process be reviewed for any desired amendments.
- B.** City Council Participation in Meetings Via Videoconference
With the increased participation in City Council meetings via videoconferencing, General Counsel Jonathan Zerr will be reviewing the statutes that permit this and making recommendations to the Council.
- C.** Filing for Municipal Candidacy
At the last City Council work session, city staff was directed to contact the Missouri Municipal League and the County Clerk regarding the change in time frame for municipal candidates filing for election. Staff will be reporting out on the results of those conversations.
- D.** Other

EXECUTIVE SESSION (CLOSED MEETING)

The Raymore City Council may enter an executive session before or during this meeting, if such action is approved by a majority of Council present, with a quorum, to discuss:

- Litigation matters as authorized by § 610.021 (1),
- Real Estate acquisition matters as authorized by § 610.021 (2),
- Personnel matters as authorized by § 610.021 (3),
- Other matters as authorized by § 610.021 (4-21) as may be applicable.

Any person requiring special accommodation (i.e., qualified interpreter, large print, hearing assistance) in order to attend this meeting, please notify this office at (816) 331-0488 no later than forty eight (48) hours prior to the scheduled commencement of the meeting. Hearing aids are available for this meeting for the hearing impaired. Inquire with the City Clerk, who sits immediately left of the podium as one faces the dais.

SECTION 3.7: - VACANCIES—FORFEITURE OF OFFICE—FILLING OF VACANCIES

- (a) *Vacancies.* The office of a Councilmember shall become vacant upon the Councilmember's death, resignation, recall or removal from office in any manner authorized by this Charter or by law, or upon forfeiture of the office.
- (b) *Forfeiture of Office.* A Councilmember shall forfeit his/her office and the Council shall, after procedures set forth in Section 3.8, declare their seat vacant if the Councilmember:
- (1) Any time during the term of office lacks any qualification for the office prescribed by this Charter or by law,
 - (2) Violates any prohibition as provided in Section 3.6,
 - (3) Is convicted of a felony,
 - (4) Fails to pay, by its original due date without valid reason, any valid tax or assessment that is owed to the City, or
 - (5) Fails to attend three (3) consecutive regular meetings of the Council or more than twenty-five percent (25%) of the Council's regular meetings or work sessions during any twelve (12) month period without being excused by the Council, or
 - (6) Violates terms and provisions of the Code of Conduct for Elected Officials as contained in the Raymore City Code.
- (c) *Filling of Vacancies.* The Council by a majority vote of all its remaining members shall appoint a qualified person to fill a vacancy until the next regular municipal election as established by the Missouri election calendar in accordance with State law, for which timely notice may be given, when a person will be elected by qualified voters to serve the remainder of the unexpired term.

(Ord. No. 2017-078, Questions 4, 11-27-17)

Cross reference— As to procedure for filling vacancies, see §110.145 of this Code.

SECTION 110.145: - PROCEDURE FOR FILLING VACANCIES ON CITY COUNCIL

- A. When a vacancy occurs on the Council, the Council shall:
 1. Give public notice that a vacancy exists and that the Council will receive applications for the position for a period of fourteen (14) days from the date of the notice;
 2. Upon expiration of the fourteen-day application period, give public notice of those persons who applied for the position and notice of when the Council will hold a public meeting to interview applicants and receive information from citizens who would be eligible to vote for the applicants if the applicants were running for election;
 3. Hold a public meeting to interview the applicants and receive information from citizens who would be eligible to vote for the applicants if the applicants were running for election;
 4. Appoint a qualified applicant to fill the vacancy until the next regular municipal election or, if the Council finds that no qualified person has applied, repeat the foregoing process until a qualified applicant has been appointed.
 5. The appointee shall be sworn in and seated at the beginning of the next regular or special meeting of the Council.
- B. Applications shall be made on forms provided by the City. Application forms shall contain at least the following:
 1. A statement or information indicating that the applicant meets the requirements for the position set forth in the Charter and Raymore City Code;
 2. A brief listing of education, training, or experience that would be of benefit in the position;
and
 3. A brief statement describing why the applicant wants to be appointed.

3 minutes for each candidate for introduction

Questions: 3 minutes for each candidate to answer

What do you see as your role and the role of the City Council?

What do you hope to accomplish in the next nine months and how do you want to go about it?

After much discussion, the council votes on a particularly thorny topic and one that you feel passionate about. The vote goes against your position on the topic. What do you do?

The City of Raymore's Vision Statement is: "Dedicated to being a quality community in which to live, work, and play." How will you help the City become better in all three categories?

Is there a city problem that you think has gone unaddressed? If so, what is the problem and, if appointed, how would you address the problem?

If you are not appointed to this City Council vacancy, should the opportunity occur, are you available to serve as an appointed volunteer member of one of the city boards, committees, and commissions, such a Board of Adjustment, Planning and Zoning Commission, Board of Parks and Recreation Commissioners, Mayor's Economic Development Host Team, TIF Commission, etc.? If so, which appointment(s) would you be most interested in?

If appointed to fill the current vacancy, would your tentative intent be to become a candidate for election to a two-year term as Councilmember, effective April 2022?

In what capacities, if any, are you currently involved as a citizen of Raymore? (e.g. HOA, Festivals, Youth education and/ recreation, adult civic/ community organizations, etc.)

What experiences have you had as a citizen of Raymore that have motivated you to file your candidacy for the position of Councilmember?



Application for City of Raymore Councilmember

Contact Information

Name _____

Physical Address _____

Home/Mobile Phone _____

Work Phone _____

Email _____

Education, Training, and Experience

Summarize special skills and qualifications acquired from employment, previous volunteer work, or through other activities which would be of benefit for the position of Councilmember. If necessary, please attach additional pages.

Describe your desire to serve in the position of Councilmember. If necessary, please attach additional pages.

Councilmember Qualifications

- Be at least twenty-five (25) years of age
- Be a resident of the City for at least two (2) years
- Reside in Ward 1 for six (6) months
- Be a citizen of the United States of America
- Be a qualified voter in Cass County
- Not hold any compensated elected governmental office or City employment
- Not be in arrears for any filing or payment of any state income taxes, personal property taxes, municipal taxes, real property taxes on the place of residence as stated on the declaration of candidacy, liens, or is a past or present corporate officer of any fee office that owes any taxes to the State, other than those taxes which may be in dispute, or forfeiture or defalcation in office.
- Not have been found guilty of or pled guilty to a felony or misdemeanor under the federal laws of the United States of America or to a felony under the laws of this state or an offense committed in another state that would be considered a felony in this state.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete and I meet the qualifications for office. I understand that if I am appointed to the position of Councilmember, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate removal of office.

Name (printed) _____

Signature _____ Date _____

***610.015. Votes, how taken.** — Except as provided in section [610.021](#), rules authorized pursuant to Article III of the Missouri Constitution and as otherwise provided by law, all votes shall be recorded, and if a roll call is taken, as to attribute each "yea" and "nay" vote, or abstinence if not voting, to the name of the individual member of the public governmental body. Any votes taken during a closed meeting shall be taken by roll call. All public meetings shall be open to the public and public votes and public records shall be open to the public for inspection and duplication. All votes taken by roll call in meetings of a public governmental body consisting of members who are all elected, except for the Missouri general assembly and any committee established by a public governmental body, shall be cast by members of the public governmental body who are physically present and in attendance at the meeting or who are participating via videoconferencing. When it is necessary to take votes by roll call in a meeting of the public governmental body, due to an emergency of the public body, with a quorum of the members of the public body physically present and in attendance and less than a quorum of the members of the public governmental body participating via telephone, facsimile, internet, or any other voice or electronic means, the nature of the emergency of the public body justifying that departure from the normal requirements shall be stated in the minutes. Where such emergency exists, the votes taken shall be regarded as if all members were physically present and in attendance at the meeting.

610.010. Definitions. — As used in this chapter, unless the context otherwise indicates, the following terms mean:

(5) "**Public meeting**", any meeting of a public governmental body subject to sections [610.010](#) to [610.030](#) at which any public business is discussed, decided, or public policy formulated, whether such meeting is conducted in person or by means of communication equipment, including, but not limited to, conference call, video conference, internet chat, or internet message board. The term "public meeting" shall not include an informal gathering of members of a public governmental body for ministerial or social purposes when there is no intent to avoid the purposes of this chapter, but the term shall include a public vote of all or a majority of the members of a public governmental body, by electronic communication or any other means, conducted in lieu of holding a public meeting with the members of the public governmental body gathered at one location in order to conduct public business;

(7) "**Public vote**", any vote, whether conducted in person, by telephone, or by any other electronic means, cast at any public meeting of any public governmental body.