



# RAYMORE PARKS AND RECREATION BOARD

## **AGENDA**

**Tuesday, September 28, 2021**

**7:00PM - City Hall**

**Council Chambers  
100 Municipal Circle  
Raymore, Missouri 64083**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Personal Appearances / Presentation**
- 5. Consent Agenda.**  
*The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.*
  - A. Park Board Minutes August 24, 2021
- 6. Staff Reports**  
Recreation/Facilities Superintendent  
Parks Superintendent  
Parks & Recreation Director (no written report)
- 7. Unfinished Business - None**
- 8. New Business**
  - A. Art in the Parks Action Item  
  
Staff will submit the pre-selected locations throughout the park system suitable for art in the parks. Selected pieces will be approved through the public art committee selection process.
  - B. Hawk Ridge Park - West Side Site Plans Action Item  
  
The Park Board will review the site plans associated with voter approved improvements on the west side of Hawk Ridge Park.



9. **Public Comment**
10. **Board Member Comment**
11. **Adjournment**

---

***Items provided under "Miscellaneous" in the Park Board Packet:***

- *August 24, 2021 - Work Session Notes*
- *September 14, 2021 - Work Session Notes*
- *Financial Report - As of August 31, 2021*

---

**EXECUTIVE SESSION (CLOSED MEETING)**

The Parks and Recreation Board may enter into an executive session before or during this meeting, if such action is approved by a majority of the Board present, with a quorum, to discuss:

- litigation matters as authorized by § 610.021 (1) RSMO,
- real estate acquisition matters as authorized by § 610.021 (2),
- personnel matters as authorized by § 610.021 (3), or
- other matters as authorized by § 610.021 (4-21) as may be applicable.

*Any person requiring special accommodation (i.e., qualified interpreter, large print, hearing assistance) in order to attend this meeting please notify this Office at (816) 331-0488 no later than forty-eight (48) hours prior to the scheduled commencement of the meeting.*

**THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION TUESDAY, AUGUST 24, 2021, IN COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.**

**MEMBERS PRESENT:** Chairman Trautman; Members Casas, Clark, Cooper, and Manson. Members Bartow, Collier, Scott, and Supple are absent.

**STAFF PRESENT:** Director Musteen, Park Superintendent Rulo, and Office Assistant Naab.

**1. Call to Order:** Chairman Trautman called the meeting to order at 7:01 pm.

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Personal Appearances**

**5. Consent Agenda**

*The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.*

A. Park Board Minutes July 27, 2021

**Motion:** Member Manson moved to accept the Park Board minutes of July 27, 2021. Member Clark seconded the motion.

**Discussion:**

<b>Vote:</b>	5 Aye	Member Bartow	Absent
	0 Nay	Member Casas	Aye
	4 Absent	Member Clark	Aye
	0 Abstain	Member Collier	Absent
		Member Cooper	Aye
		Member Manson	Aye
		Member Scott	Absent
		Member Supple	Absent
		Member Trautman	Aye

**6. Staff Reports**

- Parks Superintendent Rulo highlighted his written report.
- Director Musteen highlighted his written report.

**7. Unfinished Business - None**

**8. New Business**

A. Madison Valley Phase 2 - Parkland Dedication Action Item

Staff submitted the Preliminary Plat of Phase II of Madison Valley for Park Board Review. Staff recommended a cash fee in lieu for Board approval instead of park land given the proximity to Hawk Ridge Park. The final amount has not been

established, Staff will report back to the Board once the final plat has been filed by the developer.

**Motion:** Member Manson motioned to accept a cash fee in lieu of land for the Madison Valley Phase II Project.  
Member Casas seconded the motion.

**Discussion:**

<b>Vote:</b>	5 Aye	Member Bartow	Absent
	0 Nay	Member Casas	Aye
	4 Absent	Member Clark	Aye
		Member Collier	Absent
		Member Cooper	Aye
		Member Manson	Aye
		Member Scott	Absent
		Member Supple	Absent
		Member Trautman	Aye

**9. Public Comments**

**10. Board Member Comment**

**11. Adjournment**

**Motion:** Member Manson moved to adjourn the regular meeting.  
Member Casas seconded the motion.

**Discussion:** None

<b>Vote:</b>	5 Aye	Member Bartow	Absent
	0 Nay	Member Casas	Aye
	4 Absent	Member Clark	Aye
		Member Collier	Absent
		Member Cooper	Aye
		Member Manson	Aye
		Member Supple	Absent
		Member Scott	Absent
		Member Trautman	Aye

The regular meeting of the Raymore Park Board adjourned at 7:19 pm.

Respectfully submitted,  
Greta Naab  
Office Assistant



# STAFF REPORT

**To:** Park Board  
**From:** Jimmy Gibbs, CPRP/AFO  
Recreation & Facilities Superintendent  
**Date:** September 28, 2021  
**Subject:** Recreation & Facilities Report

---

## Administrative Operations

- Staff booked rentals and scheduled part time staff for Centerview, both internal and paid.
- Staff gave Centerview tours and rental quotes to interested parties.

## Meetings/Trainings Attended

- Office Assistant **Naab**
  - Park and recreation Staff Meeting September 8, 2021
  - Park Board Meeting September 28, 2021
- Athletic Coordinator **Brennon**
  - Monthly all staff meeting Wednesday September 8 at 8:30 in Gilmore room.
  - NRPA Conference in Nashville, TN August 21-23
- Recreation Coordinator **Daut**
  - Meeting with Steve Rulo, Jeff Schmill and Jimmy Gibbs on Fishing Derby
  - Updated individual COVID response plans for all programs.
  - Submitted article proposal to NRPA
  - Applied to take CPRP Exam through NRPA
  - Built Discord server for upcoming Fortnite Duos Tournament
  - Posted “call for vendors” for upcoming holiday craft fair.
- Recreation & Facilities Superintendent **Gibbs**
  - Attended first all parks and recreation staff monthly meeting.
  - Completed NRPA online coursework: Building a Well-Defined Organizational Culture
  - Meetings with Recreation Coordinator **Corinne Daut** and Park Superintendent **Steve Rulo** regarding the annual Walter Buck Memorial Fishing Derby at Johnston Lake scheduled for September 25, 2021
  - Participated in marketing meetings with Communications Manager **Harmer**
  - Participated in the 2021 Fishing Derby event at Johnston Lake
  - Toured baseball concessions with Athletic Coordinator **Brennon**
  - Inspected RAC for maintenance improvements with Athletic Coordinator **Brennon**
  - Completed NRPA online coursework: Partnering to Deliver Successful Farmers Markets
  - Completed NRPA Leadership Training Series: Strategic Thinking in Parks and Recreation

**Recreation Programs**

- Martial Arts and Kickboxing classes will resume September 29 at the RAC
- Fortnite Duos Tournament to be held September 30
- Farmers Market running Tuesdays. 25+ vendors for September
- After School Skateboarding is running through September
- Fall Pumpkins Painting Class is September 19
- Kids Drama I starts September 28
- Junior Theatre I begins September 28
- Holiday Craft Fair registration is now open.

**Rentals/Events/Concessions**

- Rentals/Usage
  - Ball Fields
    - Perfect Game rented ball fields for baseball tournament September 17-19
  - Centerview
    - Rental Usage
    - Centerview
      - Birthday Party
      - Celebration of Life
      - 3 HOA Meetings
      - 1 wedding and reception
      - 1 Wedding Reception
      - 1 Anniversary Party
      - 1 Summit Homes Business Meetings
      - 2 Bridge Club Sessions
      - Garden Club
      - Cass County CPR Class
      - 5 Leadership Meetings
      - Neighborhood Community Event
      - Focus Group
      - Tri County Art League Meeting
      - 5 days of training for the South Metro Fire Department
  - RAC
    - 1 Birthday Party
  - Shelters
    - 21 shelters rented
- Program Usage
  - Painting and Theatre Classes
  - Recreation Volleyball began September 18
- Special Events
- City Internal Usage
- Events
  - Held during the Month  
No special events at RAC
  - Upcoming

- Trucktoberfest
- Concessions
  - The concession stands at Recreation Park and the Raymore Activity Center are fully operational for fall sports programs.

### Sports (Adult)

- Summer/Fall
  - Adult Softball
    - Season began on September 12.
    - 7 teams registered for the fall season.

### Sports (Youth)

- Fall
  - Baseball/Softball began practices the week of August 23.
    - 275 children registered. Decrease of 7 players from last fall.
    - Season began on September 15.
  - Volleyball registration was open until August 20.
    - 138 children registered. **Increase of 43 players** from last fall.
    - Season began at the RAC on September 18.
  - Recreational soccer began practice the week of August 23.
    - 218 children registered. **Increase of 49 players** from last fall.
    - Season began at Recreation Park on September 11.
  - Social Soccer registration for U6-U10 is now open.
    - 37 children registered for social soccer. **Increase of 20** from last fall.
  - Flag Football began the week of August 30.
    - 141 children registered. **Increase of 24** children from last fall.
    - Season began on September 18.

### Sports (Tiny)

- Fall
  - Tiny soccer began on September 11, with 67 children registered.
  - Tiny flag football registration is open. Session will begin October 9.

# **STAFF REPORT**

**To: Park Board**  
**From: Steve Rulo**  
**Parks Superintendent**  
**Date: September 28, 2021**  
**Subject: Parks and Maintenance Report**

---

## **Park Operations**

- Staff did routine mowing.
- Staff worked with Evergy to get the electrical boxes turned on for the Fall Festival at Memorial Park.
- Staff is still looking into the basketball goal electrical issue at the RAC.
- Staff wants to thank Public Works and Zach Frazier for mowing the ditches in and around Recreation Park.
- Staff attended an all department meeting at Centerview.
- Staff has trimmed the weeds in the splitter islands and the round-a-bout on Madison.
- Park staff trimmed a few trees and mulched the flower beds at Memorial Park.
- Staff took down the fundraiser banners in a few of the parks.
- Staff had some emergency tree work done in T.B. Hanna Park, so the park was closed during work hours, but open at 5pm.
- Park staff has shut the Sprayground down for the season.
- Park staff has been keeping up on Hawk Ridge Park Amphitheater Concerts.
- Staff helped out P.D. and mowed the shooting range for them.
- Staff has prepared the Flag Football Fields for the first week of play.
- Park Superintendent attended the Park Board Work Session.
- Parks Superintendent attended a meeting for the Fishing Derby.
- Staff set up and worked the Fishing Derby on the 25th.
- Staff set up and worked a baseball tournament from 9/17 - 9/19.
- Parks Superintendent attended the NPRA Congress from 9/20 - 9/24.



## Raymore Parks and Recreation Board Agenda Item Information Form

**Department Division:** P&R Administration  
**Submitted By:** Nathan Musteen  
**Date:** September 28, 2021

<input type="checkbox"/>	<b>Discussion Item</b>	<input checked="" type="checkbox"/>	<b>Action Item</b>
<input type="checkbox"/>	<b>Council Recommendation</b>	<input type="checkbox"/>	<b>Presentation</b>

**Title / Issue / Request:**

<b>Public Art Locations in the Park System</b>
--

**Background / Justification:**

The memorandum of understanding between the Raymore Parks and Recreation Board and the Raymore Arts Commission provides a cooperative venue in which public art is to be placed in Raymore public parks.

According to Article III, Section B, #6 of the Public Art Cooperation Agreement:

*The Park Board shall be responsible for identifying approved locations within the parks system for placement of Public Art and shall institute procedures for the inclusion of the same in its park planning processes.*

In 2016, the Park Board approved several locations within the parks system for public art. Several of those locations have been utilized and the park system has seen a lot of changes since that time, as a result, the list needed to be updated.

Parks and Recreation Director Musteen, Parks Superintendent Rulo and Communications Manager Harmer toured the parks and created an updated list for public art.

**Project Timeline:** NA

**Staff Recommendation:** Staff recommends approval of recommended locations

**Attachments:** Public Art in Parks Location - 2021

# Parks and Trails Public Art Locations

Park Locations for Public Art			
Map Location	Park	Area	Site Description
1	Eagle Glen Linear Park	Eagle Glen Trail (North)	North Trailhead near Johnston Drive & South Foxridge Dr. Near Eagle Glen Elementary School
2	Eagle Glen Linear Park	Eagle Glen Trail (South)	South Trailhead at the Foxridge Drive and Eagle Glen Dr. intersection. Across from the Eagle Glen community pool.
3	Memorial Park	Memorial Park - main area near concession stand	Location of the former "Girl Scout Tree". Prominent spot with electrical at the location.
4	Memorial Park	Memorial Park Arboretum Trailhead	South Trailhead entrance of the Memorial Park & Arboretum at the pedestrian crosswalk on Lucy Webb.
5	Recreation Park	RAC	Incorporated into the Phase 2 construction of the RAC. Exact location TBD in conjunction with a new RP entrance sign.
6	Recreation Park	Kiosk & Flag Pole	Revamping of the landscaping at the RP Flag Pole near the Optimist Shelter and playground.
7	T.B. Hanna Station	The Depot Island	NE island off the Depot.
8	Hawk Ridge Park	South trail by the pedestrian bridge	Where the trail splits, there is a triangle area. Park Staff have planted trees in that area, but they can be moved.
9	Hawk Ridge Park	North parking area	Grass area west of the Fishing Dock

These locations have been evaluated and are recommended by staff to present to the Arts Commission as acceptable and encouraged for public art as provided through the public art committee process.

Approved by the Parks & Recreation Board: \_\_\_\_\_



















## Raymore Parks and Recreation Board Agenda Item Information Form

**Department Division:** P&R Administration  
**Submitted By:** Nathan Musteen  
**Date:** September 29, 2021

<input type="checkbox"/>	<b>Discussion Item</b>	<b>X</b>	<b>Action Item</b>
<input type="checkbox"/>	<b>Council Recommendation</b>	<b>X</b>	<b>Presentation</b>

**Title / Issue / Request:**

**West Hawk Ridge Park Improvements, Site Plans**

**Background / Justification:**

Improvements to the west side of Hawk Ridge Park were part of the 2020 voter-approved no tax increase general obligation bond. Staff has worked with consultants to design the park amenities as previously directed by the Board and is presenting site plans for these improvements to the Park Board for approval.

If approved, the plans will move forward to the Planning and Zoning committee for approval.

**Project Timeline:**

Park Board: September 28  
Planning and Zoning: October 5  
Bid Process: November  
Contract Approval: Park Board / City Council  
December / January  
Construction: January - May

**Staff Recommendation:**

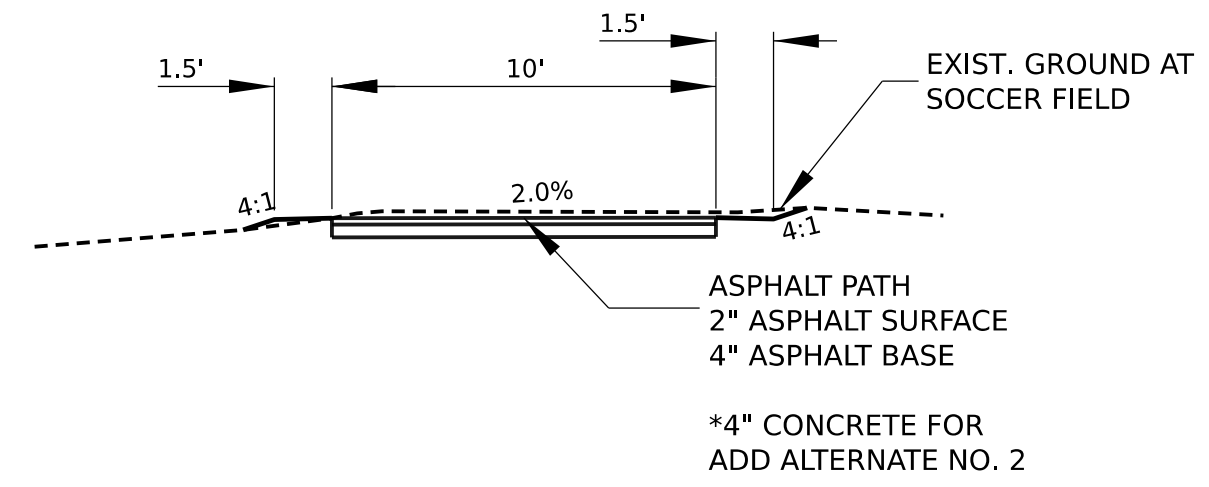
Staff recommends approval of site plans

**Attachments:**

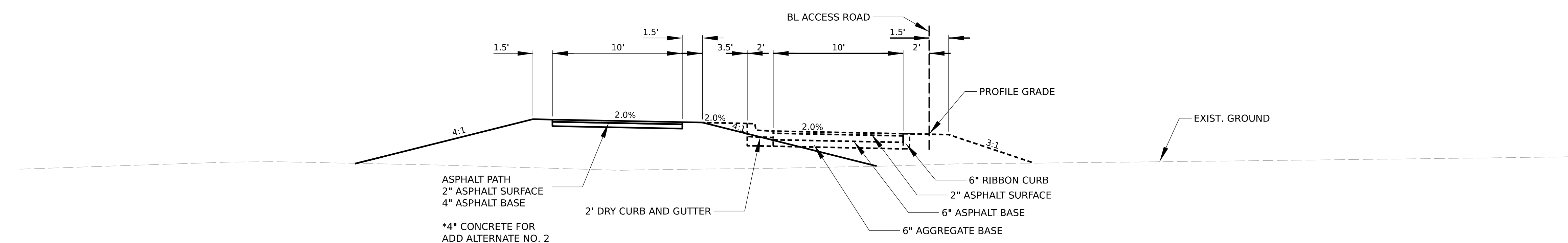
West Hawk Ridge Park Improvements - site plans





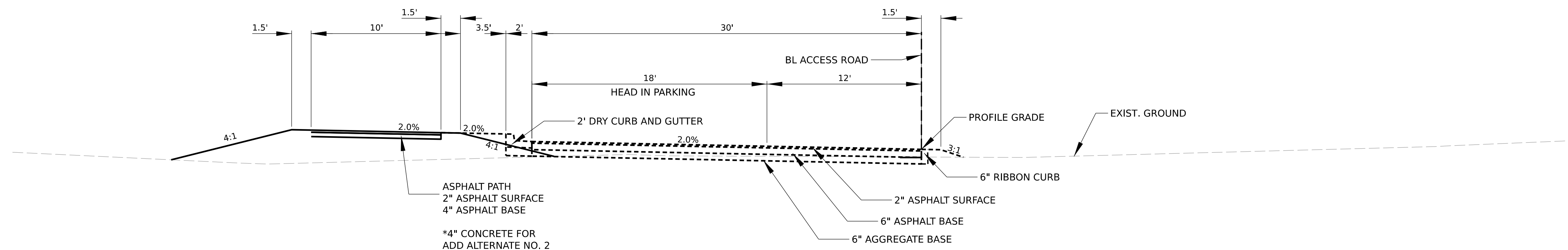


TYPICAL SECTION - SIDEWALK AROUND SOCCER FIELDS



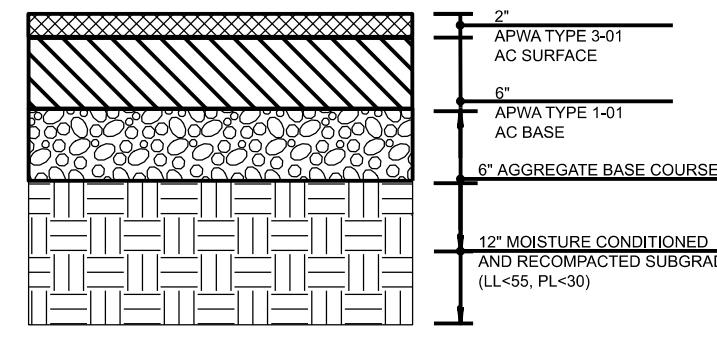
TYPICAL SECTION - ACCESS ROAD  
 STA 10+39.33 TO STA 13+14.60  
 STA 14+71.29 TO 19+58.44  
 STA 20+78.48 TO 21+22.40

\*ADD ALTERNATE NO. 1 SHOWN IN DASHED LINES

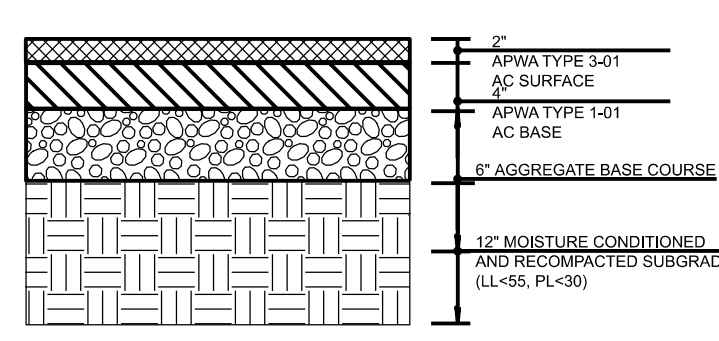


TYPICAL SECTION WITH PARKING - ACCESS ROAD  
 STA 13+14.60 TO STA 14+71.29  
 STA 19+58.44 TO STA 20+78.48

\*ADD ALTERNATE NO. 1 SHOWN IN DASHED LINES



ASPHALT PAVEMENT SECTION  
 ACCESS ROAD AND PARKING LOT  
 NOT TO SCALE



ASPHALT PAVEMENT SECTION  
 TRAIL  
 NOT TO SCALE

PAVEMENT DESIGN TO BE DETERMINED  
 AFTER GEOTECH ANALYSIS

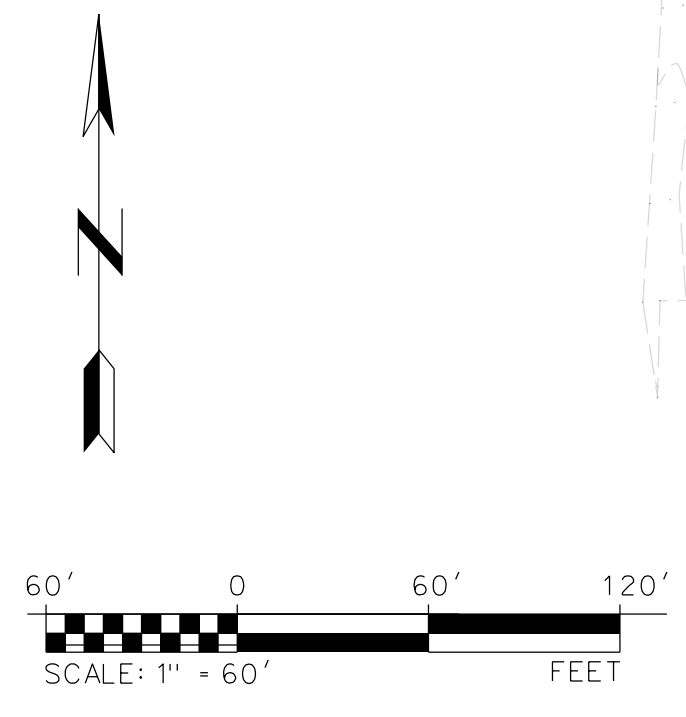
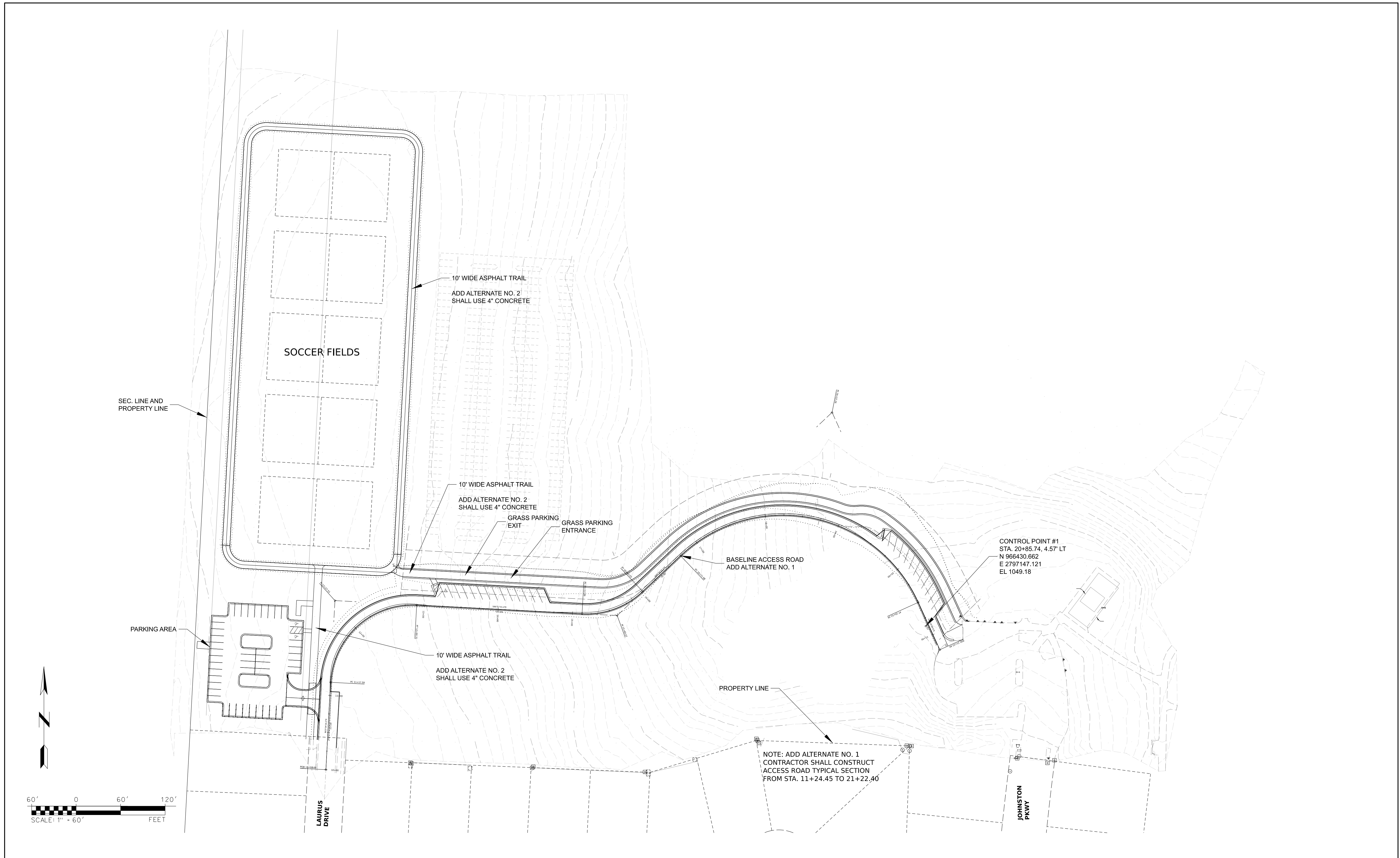
Engineer Seal	Sheet Revisions		
	Date:	Comments	Init.

**CFS ENGINEERS**  
 cfse.com  
 1421 E. 104th Street, Ste. 100 KCMO 64131  
 o: 816-333-4477 f: 816-333-6688

**CITY OF RAYMORE  
 RAYMORE MISSOURI**  
 SUNSET LANE & HAWK RIDGE PARK  
 RAYMORE, MISSOURI

**TYPICAL SECTIONS**  
 211082  
 Sheet Number 002 of 15





Engineer Seal	Sheet Revisions		
	Date:	Comments	Init.

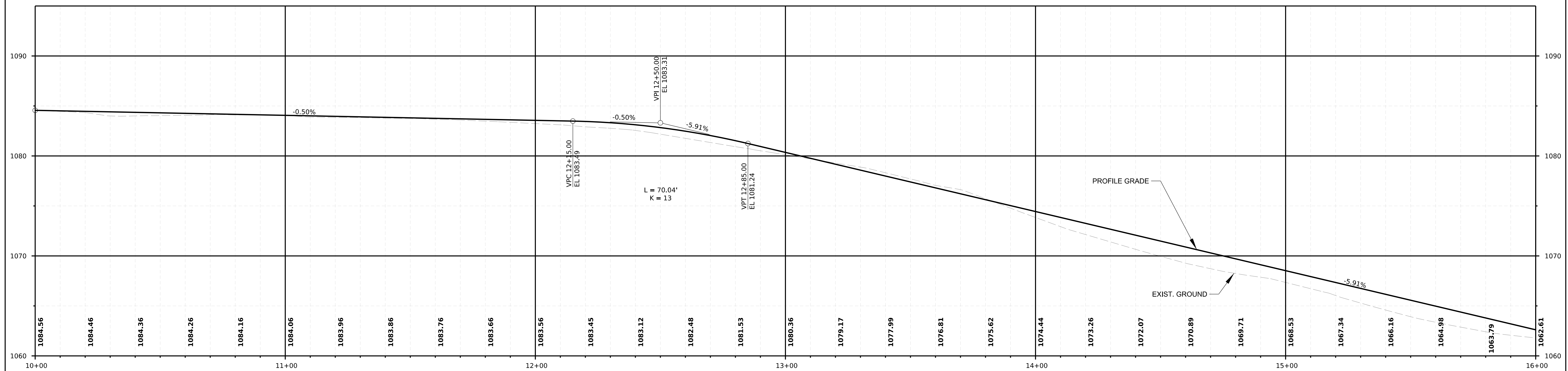
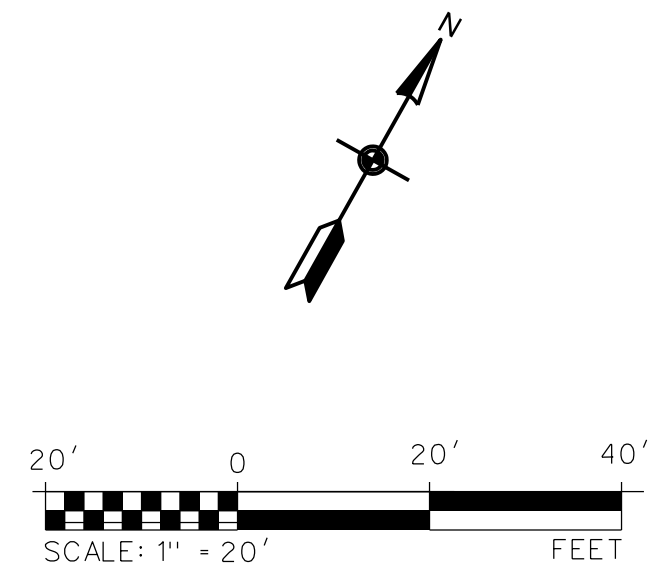
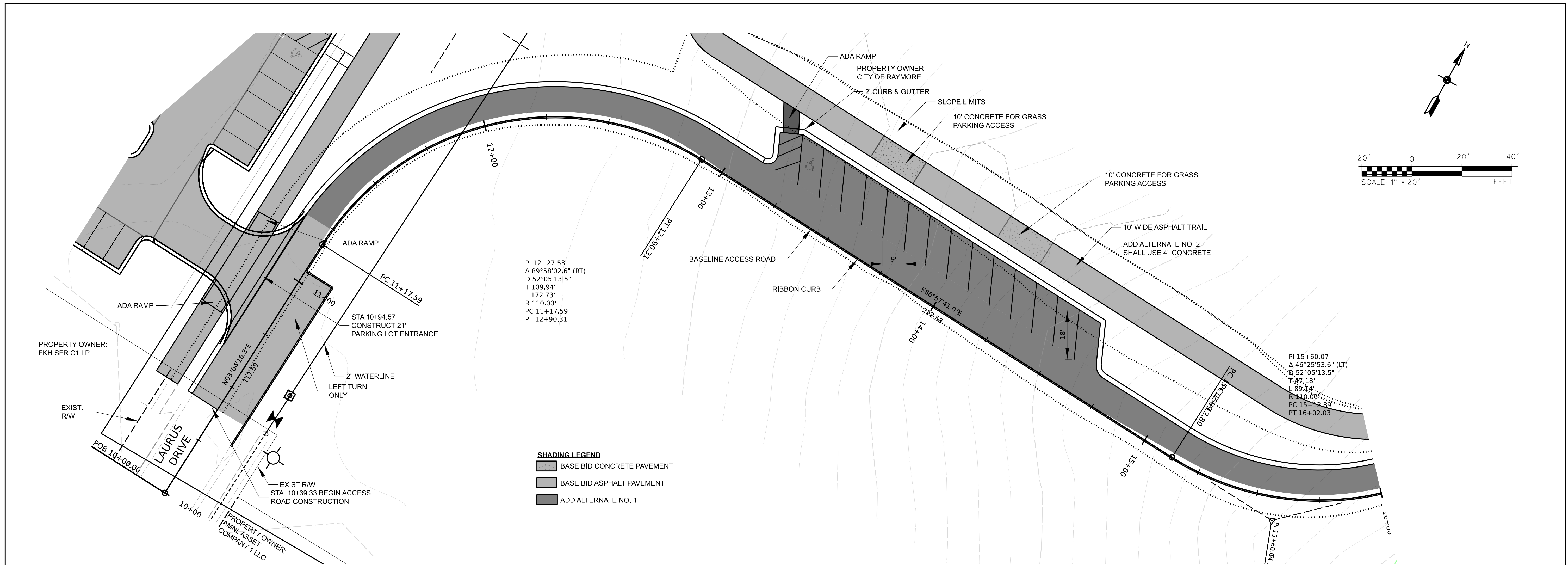
**CFS** ENGINEERS  
 cfse.com  
 1421 E. 104th Street, Ste. 100 KCMO 64131  
 o: 816-333-4477 f: 816-333-6688

**CITY OF RAYMORE  
 RAYMORE MISSOURI**  
**SUNSET LANE & HAWK RIDGE PARK**  
**RAYMORE, MISSOURI**

**SITE LAYOUT**

211082  
 Sheet Number 03 of 15





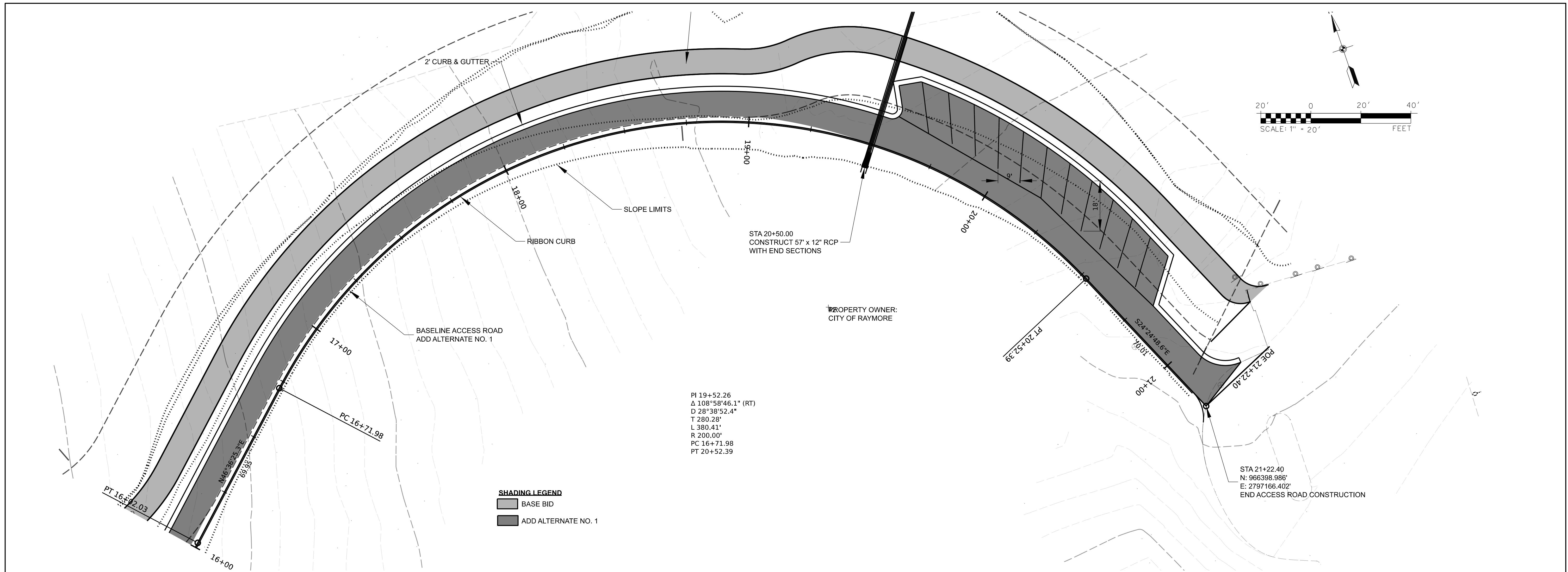
Sheet Revisions			
Engineer Seal	Date:	Comments	Init.

**CFS ENGINEERS**  
 cfse.com  
 1421 E. 104th Street, Ste. 100 KCMO 64131  
 o: 816-333-4477 f: 816-333-6688

**CITY OF RAYMORE**  
**RAYMORE MISSOURI**  
**SUNSET LANE & HAWK RIDGE PARK**  
**RAYMORE, MISSOURI**

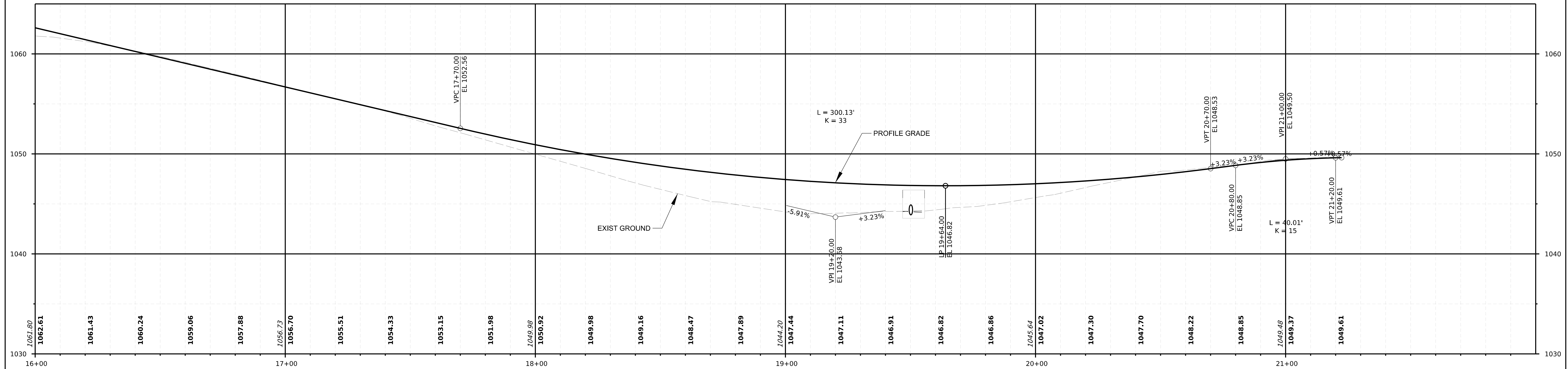
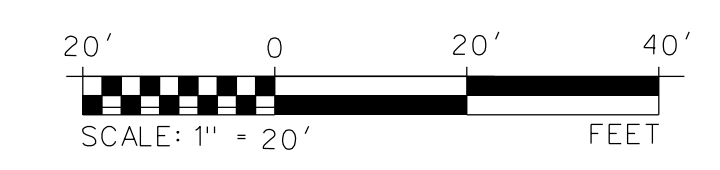
**PLAN AND PROFILE**  
**211082**  
**Sheet Number 04 of 15**





PI 19+52.26  
 $\Delta$  108°58'46.1" (RT)  
 D 28°38'52.4"  
 T 280.28'  
 L 380.41'  
 R 200.00'  
 PC 16+71.98  
 PT 20+52.39

**SHADING LEGEND**  
 [Light Gray Box] BASE BID  
 [Dark Gray Box] ADD ALTERNATE NO. 1

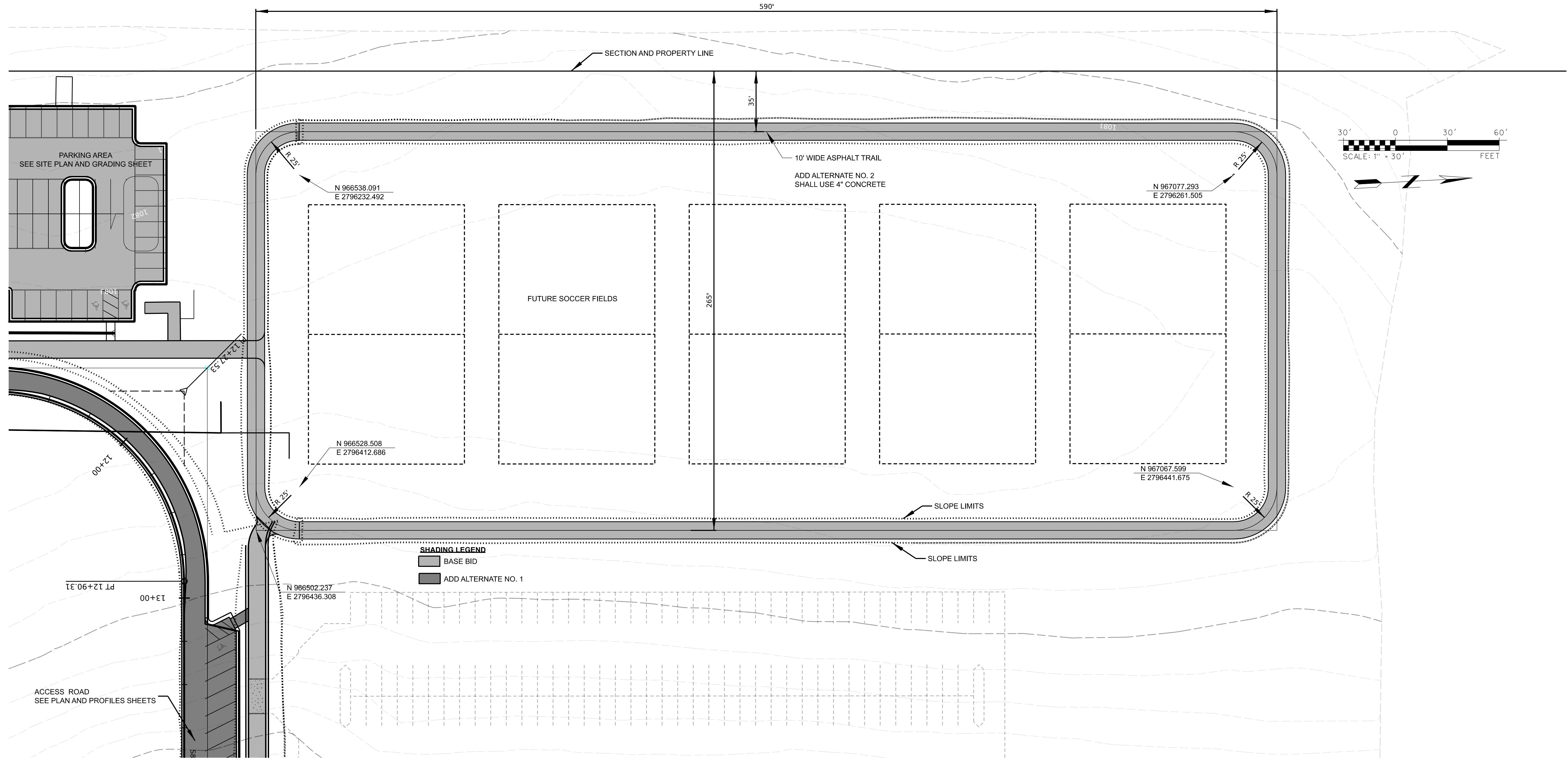


Sheet Revisions			
Engineer Seal	Date:	Comments	Init.

**CFS ENGINEERS**  
 cfse.com  
 1421 E. 104th Street, Ste. 100 KCMO 64131  
 o: 816-333-4477 f: 816-333-6688

**CITY OF RAYMORE  
 RAYMORE MISSOURI**  
 SUNSET LANE & HAWK RIDGE PARK  
 RAYMORE, MISSOURI

**PLAN AND PROFILE**  
 211082  
 Sheet Number 05 of 15



**SHADING LEGEND**  
 [Light Gray Box] BASE BID  
 [Dark Gray Box] ADD ALTERNATE NO. 1

**Sheet Revisions**

Date:	Comments	Init.

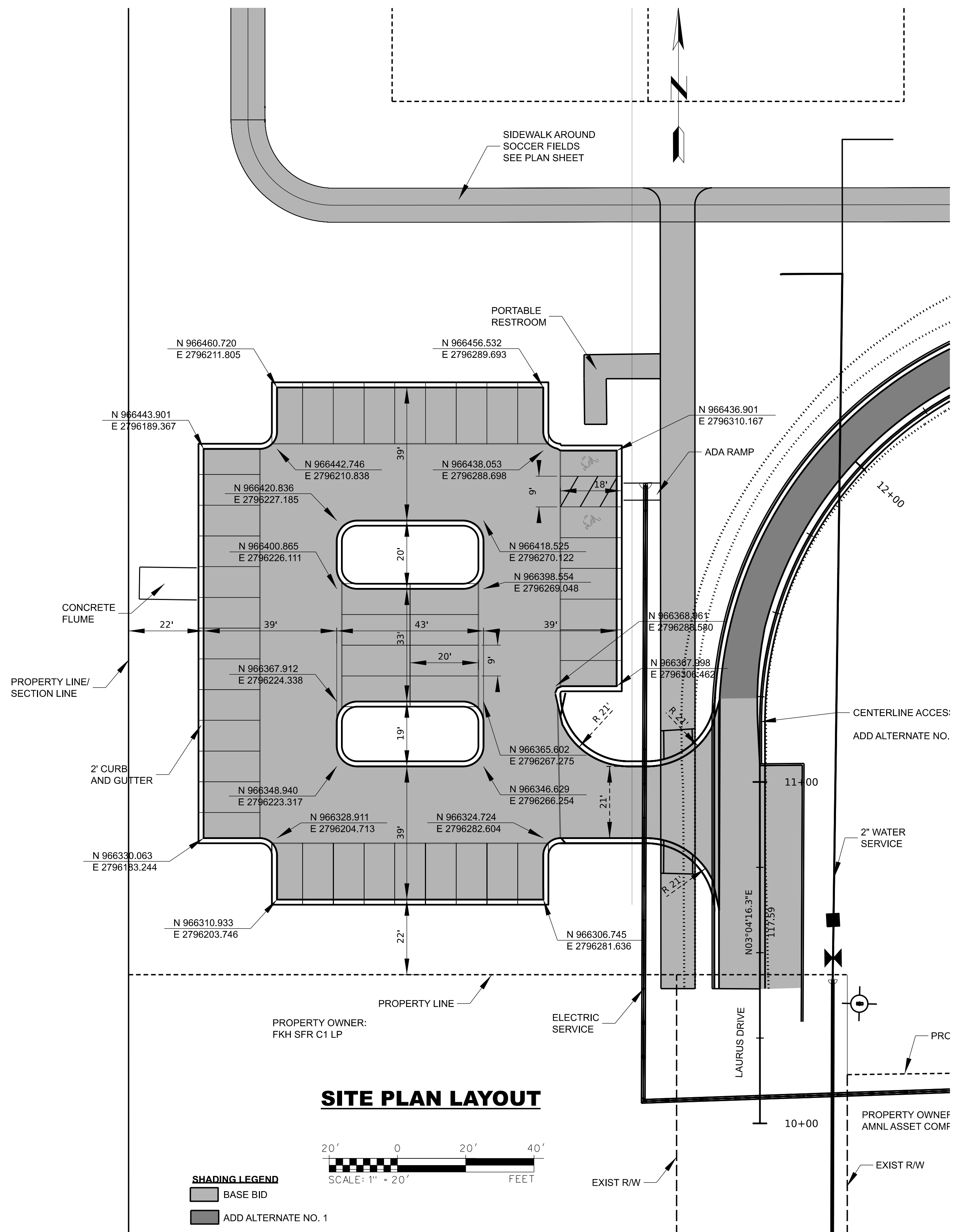
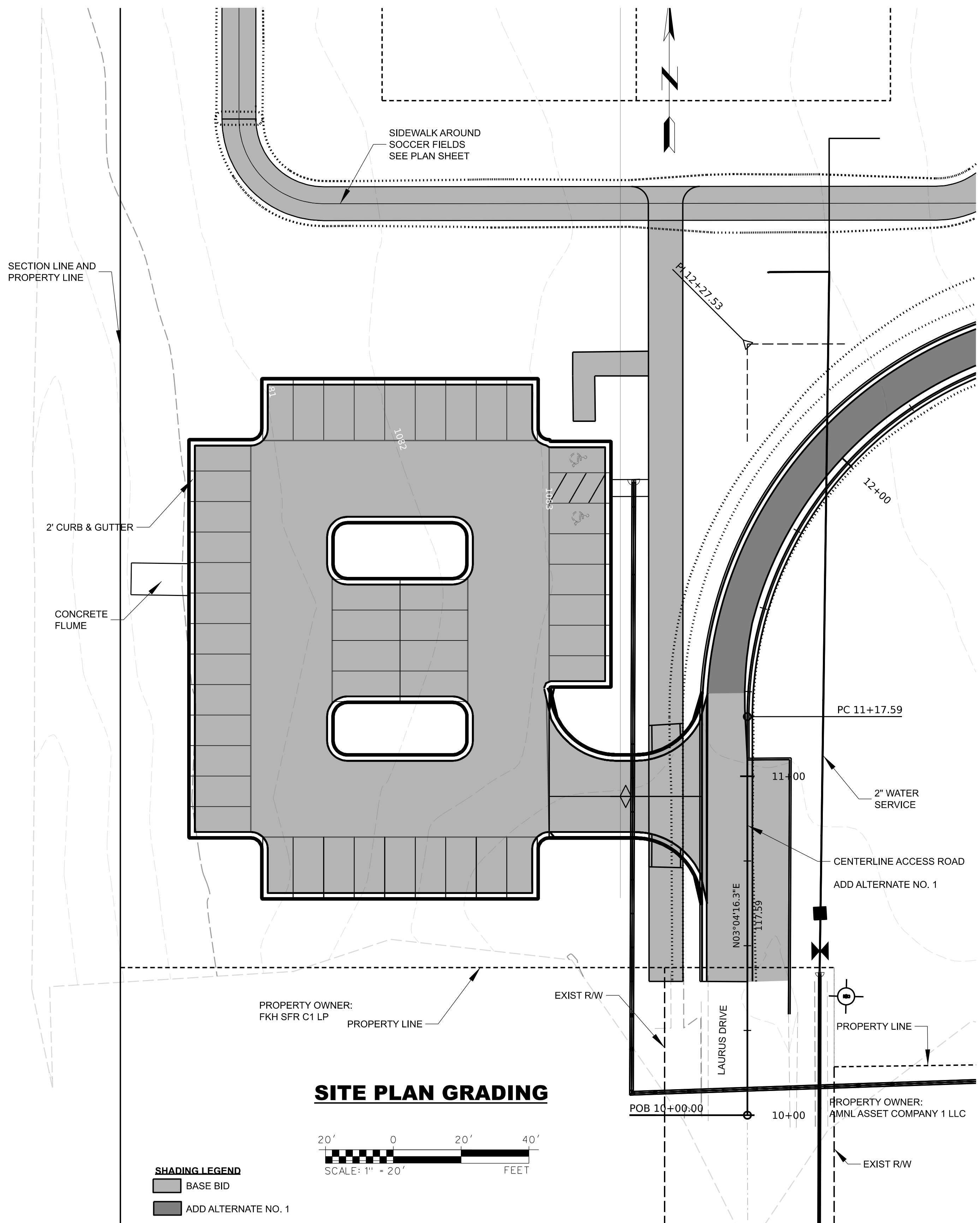
**CFS ENGINEERS**  
 cfse.com  
 1421 E. 104th Street, Ste. 100 KCMO 64131  
 o: 816-333-4477 f: 816-333-6688

**CITY OF RAYMORE  
 RAYMORE MISSOURI**  
**SUNSET LANE & HAWK RIDGE PARK**  
**RAYMORE, MISSOURI**

**SIDEWALK PLAN  
 AND GRADING**

**211082**  
**Sheet Number** 06 of 15



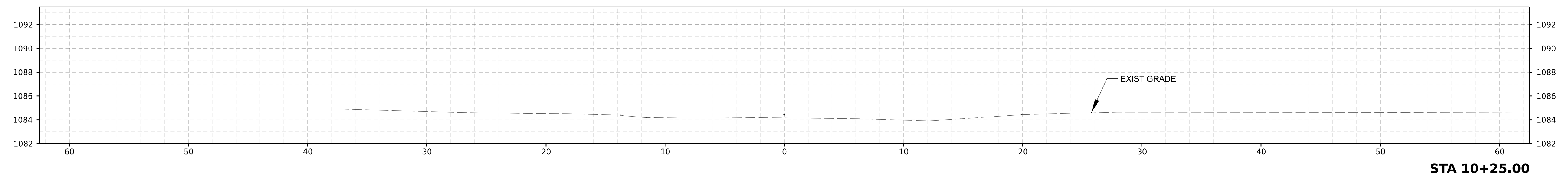
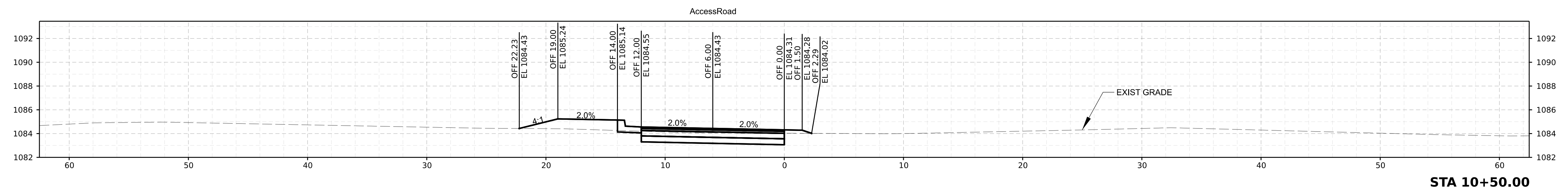
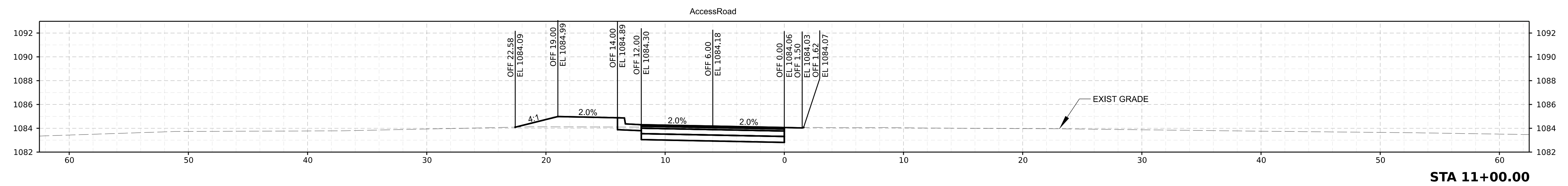
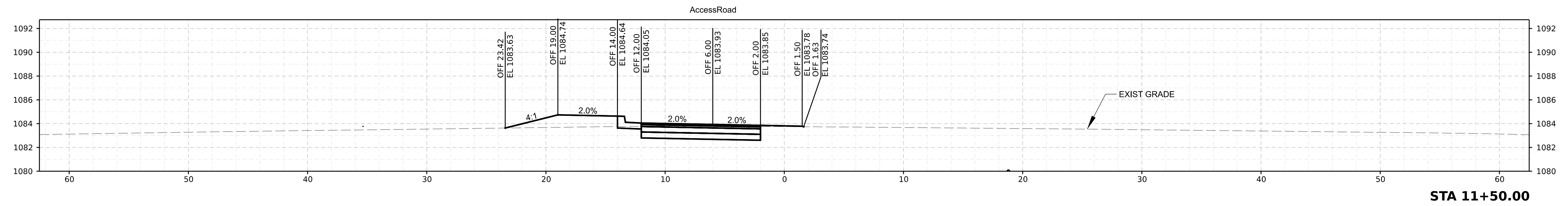


Sheet Revisions			
Engineer Seal	Date:	Comments	Init.

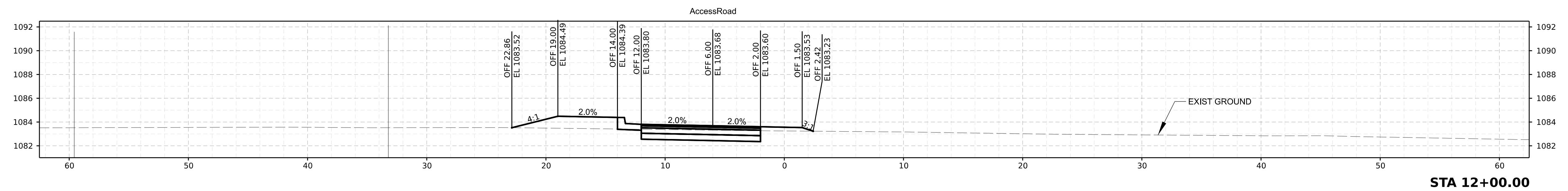
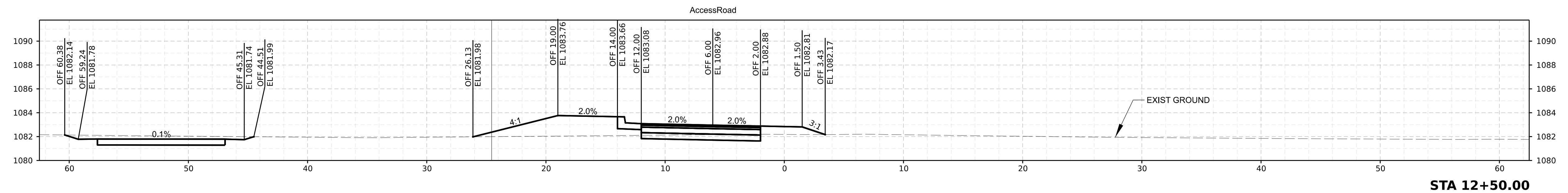
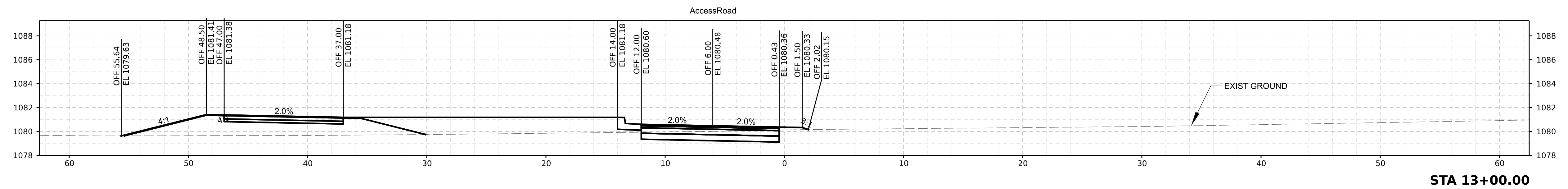
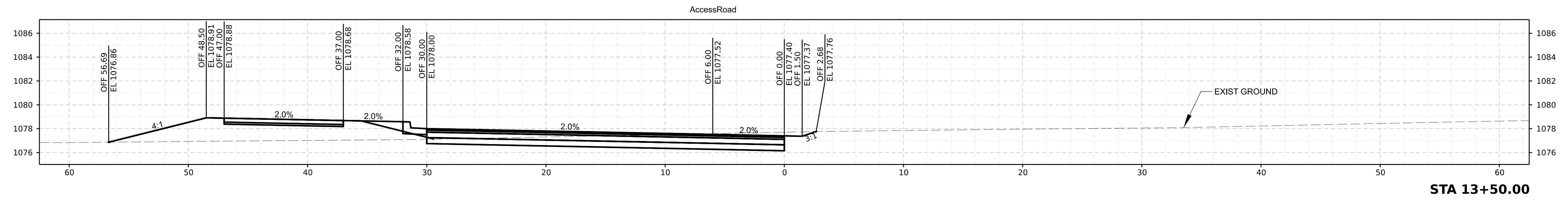
**CFS ENGINEERS**  
 cfse.com  
 1421 E. 104th Street, Ste. 100 KCMO 64131  
 o: 816-333-4477 f: 816-333-6688

**CITY OF RAYMORE  
 RAYMORE MISSOURI**  
 SUNSET LANE & HAWK RIDGE PARK  
 RAYMORE, MISSOURI

**PARKING LOT LAYOUT  
 AND GRADING PLAN**  
 211082  
 Sheet Number 07 of 15



<b>Engineer Seal</b>	<b>Sheet Revisions</b>			 <p>1421 E. 104th Street, Ste. 100 KCMO 64131 o: 816-333-4477 f: 816-333-6688</p>	<b>CITY OF RAYMORE RAYMORE MISSOURI</b>  <b>SUNSET LANE &amp; HAWK RIDGE PARK</b>  <b>RAYMORE, MISSOURI</b>	<b>CROSS SECTIONS</b>	211082
	<b>Date:</b>	<b>Comments</b>	<b>Init.</b>				
							<b>Sheet Number</b> 08 of 15



Sheet Revisions			
Engineer Seal	Date:	Comments	Init.



**CITY OF RAYMORE  
 RAYMORE MISSOURI**

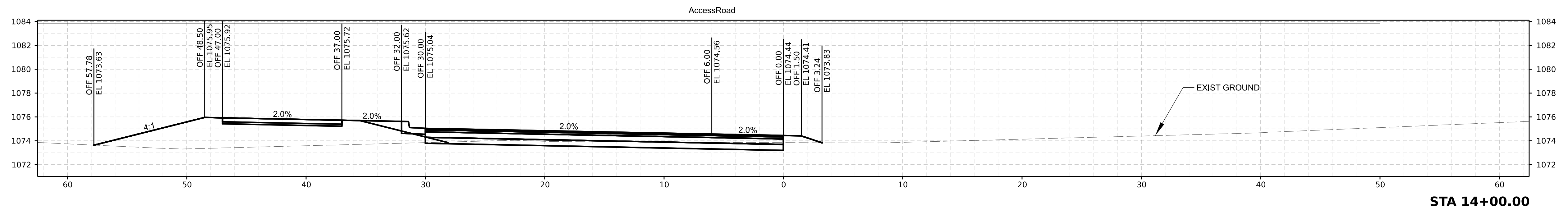
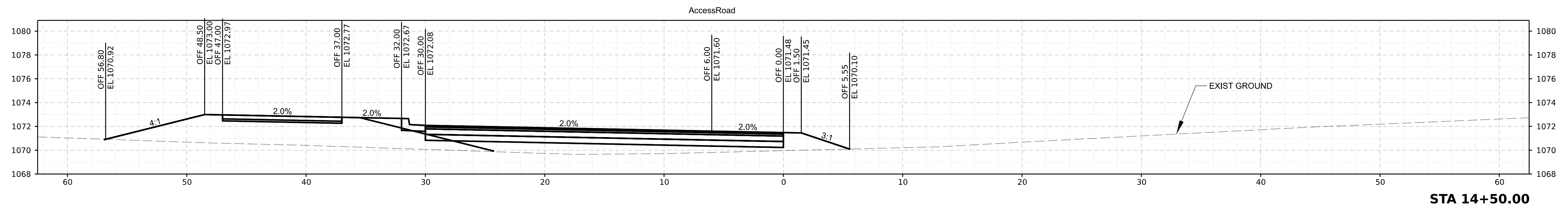
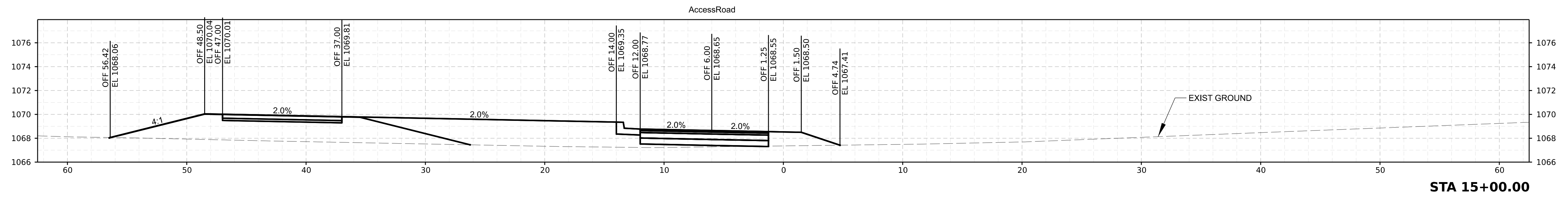
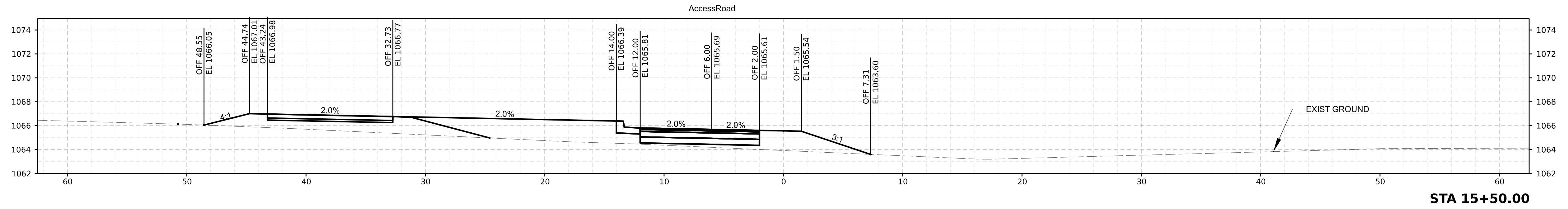
**SUNSET LANE & HAWK RIDGE PARK  
 RAYMORE, MISSOURI**

**CROSS SECTIONS**

**211082**

**Sheet Number** 09 of 15





Sheet Revisions			
Engineer Seal	Date:	Comments	Init.



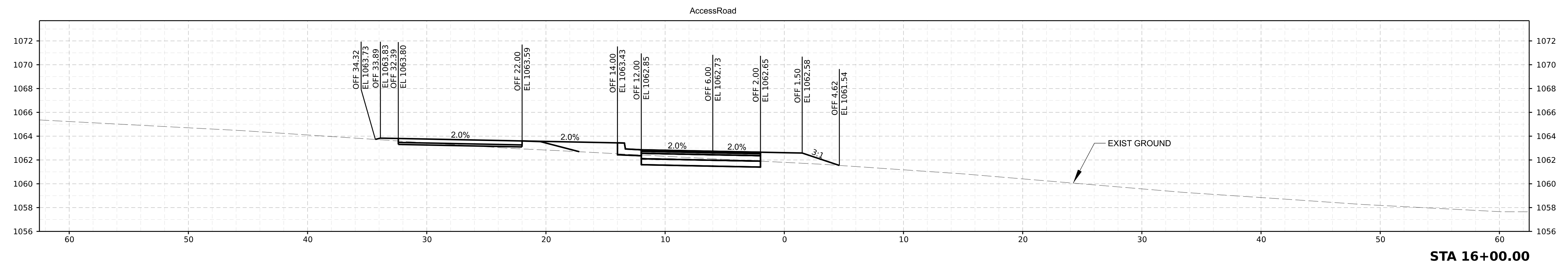
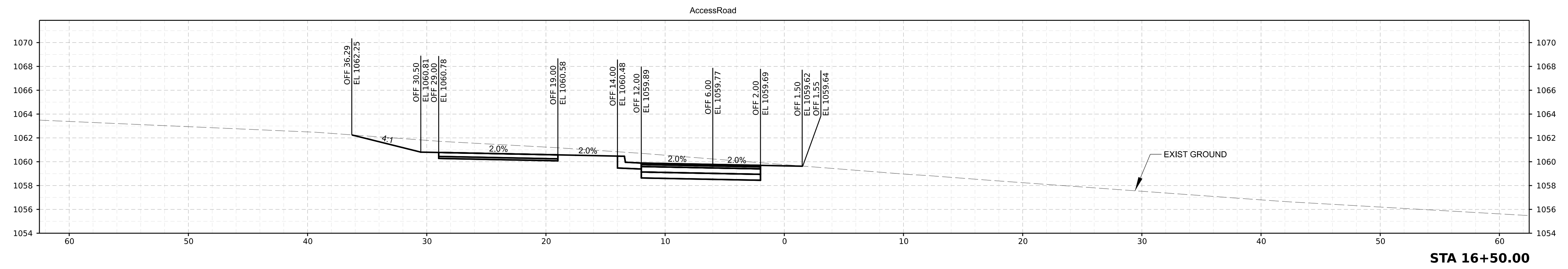
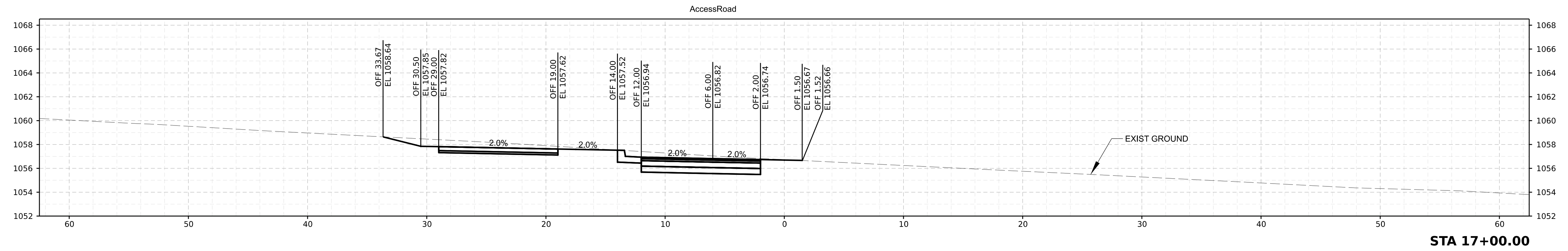
**CITY OF RAYMORE  
RAYMORE MISSOURI**

**SUNSET LANE & HAWK RIDGE PARK  
RAYMORE, MISSOURI**

**CROSS SECTIONS**

**211082**

**Sheet Number 10 of 15**



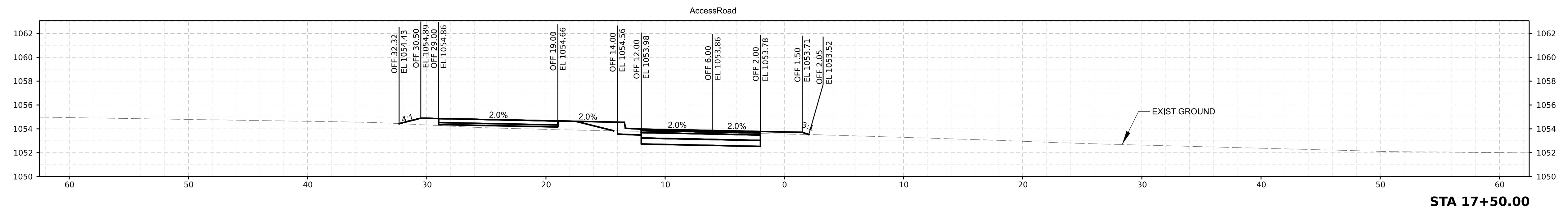
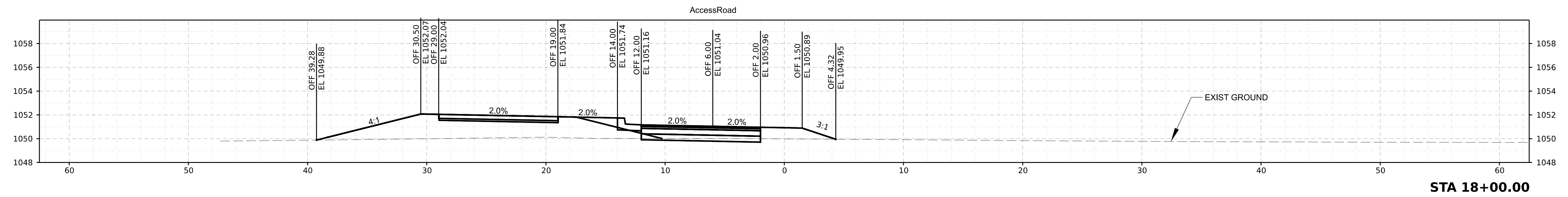
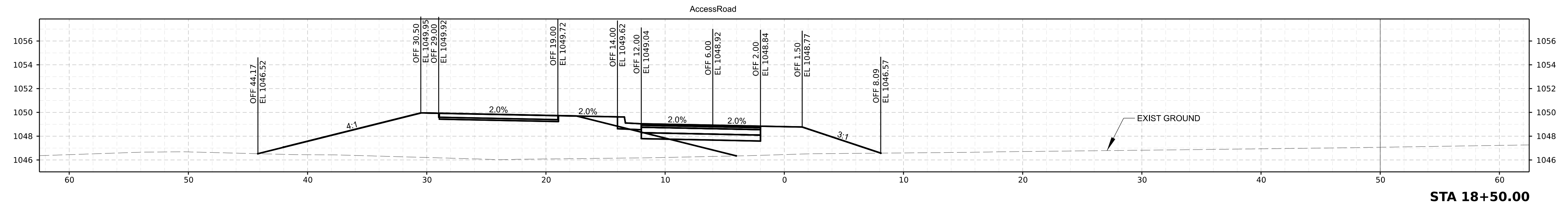
Engineer Seal	Sheet Revisions		
	Date:	Comments	Init.



**CITY OF RAYMORE  
RAYMORE MISSOURI**  
SUNSET LANE & HAWK RIDGE PARK  
RAYMORE, MISSOURI

**CROSS SECTIONS**

211082  
Sheet Number 11 of 15



Engineer Seal	Sheet Revisions		
	Date:	Comments	Init.



**CITY OF RAYMORE  
RAYMORE MISSOURI**

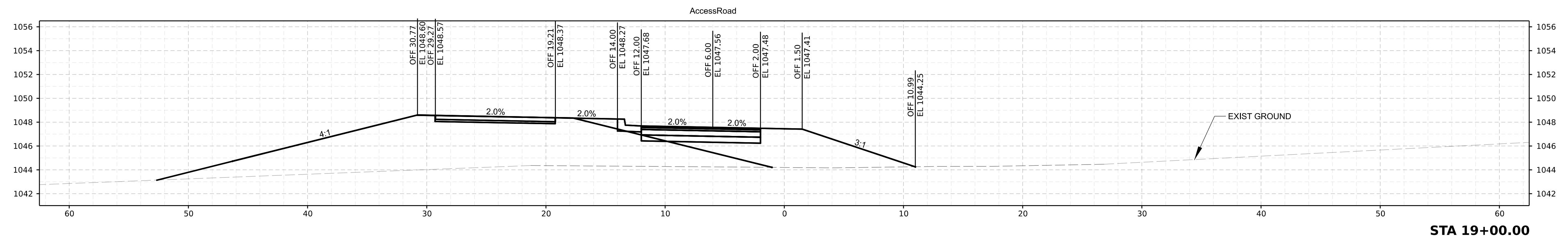
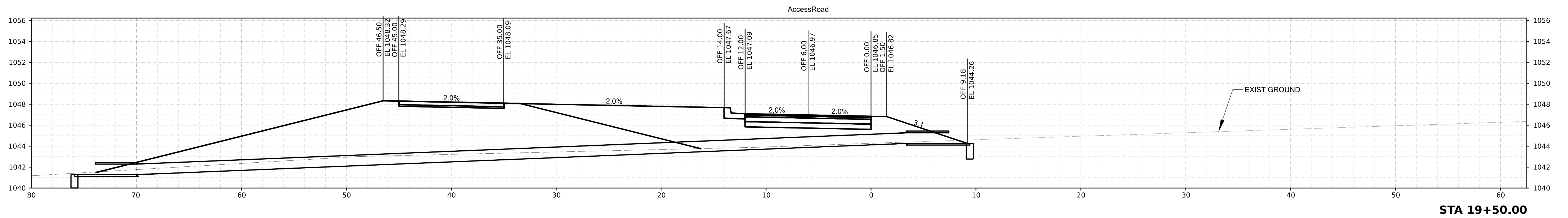
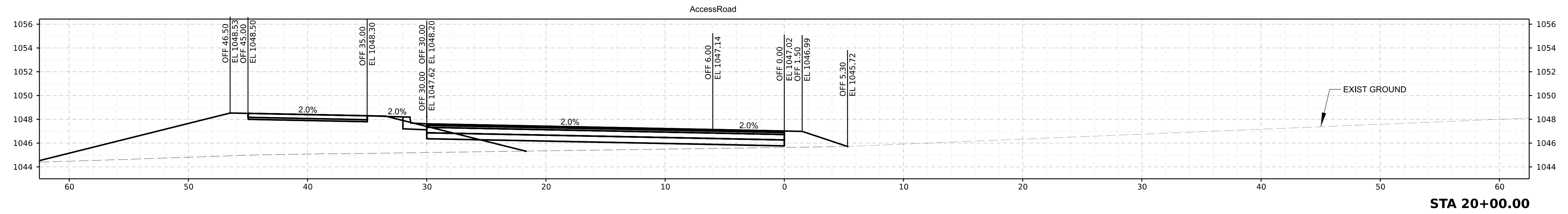
**SUNSET LANE & HAWK RIDGE PARK  
RAYMORE, MISSOURI**

**CROSS SECTIONS**

211082

Sheet Number 12 of 15





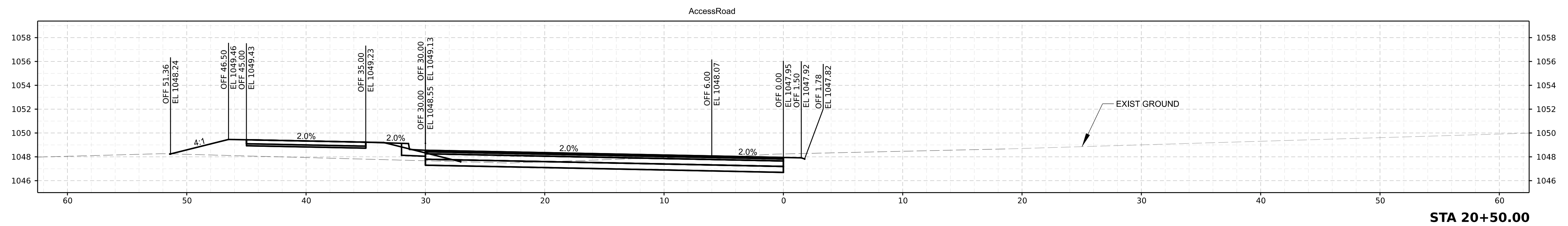
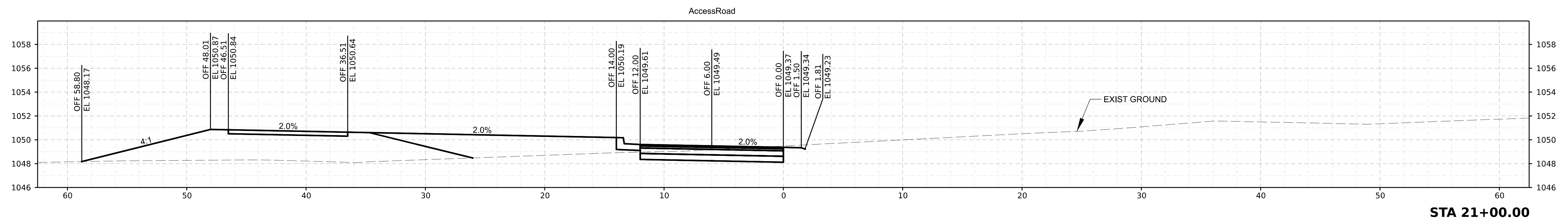
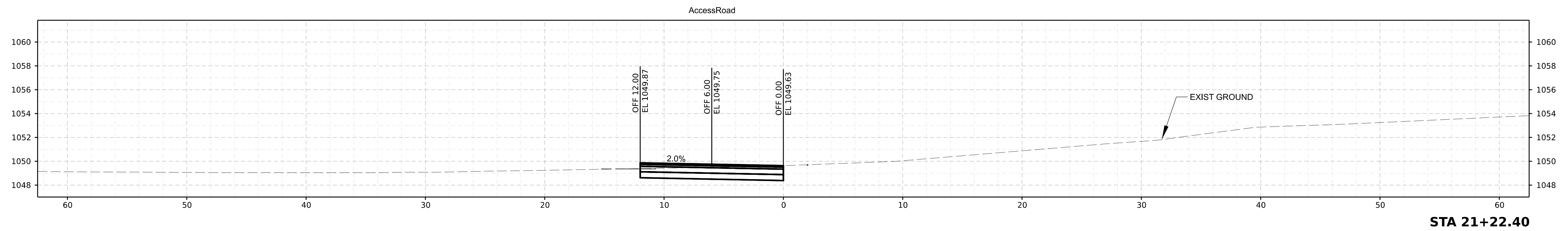
Sheet Revisions			
Engineer Seal	Date:	Comments	Init.



**CITY OF RAYMORE  
RAYMORE MISSOURI**  
**SUNSET LANE & HAWK RIDGE PARK**  
**RAYMORE, MISSOURI**

**CROSS SECTIONS**

211082  
**Sheet Number** 13 of 15



Engineer Seal	Sheet Revisions		
	Date:	Comments	Init.



**CITY OF RAYMORE  
RAYMORE MISSOURI**

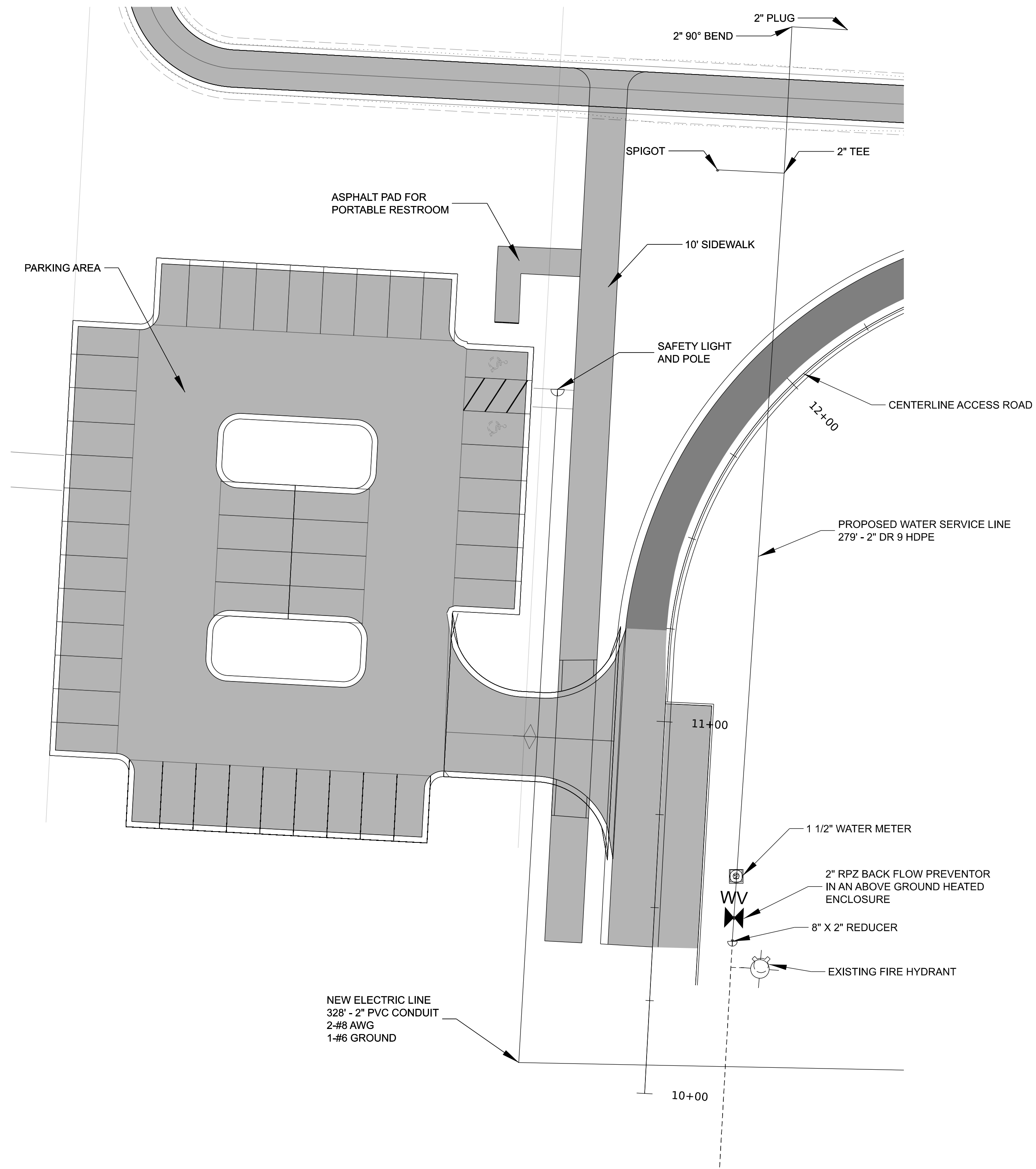
**SUNSET LANE & HAWK RIDGE PARK  
RAYMORE, MISSOURI**

**CROSS SECTIONS**

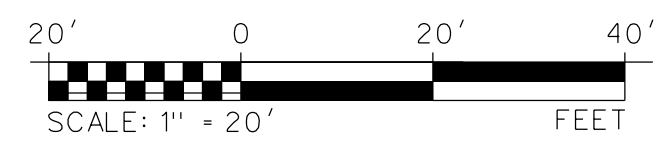
211082

Sheet Number 14 of 15





PROPOSED UTILITY PLAN



PORTABLE RESTROOM ENCLOSURE DESIGN CONCEPT  
Hawk Ridge Park | 08/02/21

sfsarchitecture 

Engineer Seal	Sheet Revisions		
	Date:	Comments	Init.

**CFS** ENGINEERS  
cfse.com  
1421 E. 104th Street, Ste. 100 KCMO 64131  
o: 816-333-4477 f: 816-333-6688

<b>CITY OF RAYMORE RAYMORE MISSOURI</b>	<b>UTILITY PLANS</b>	<b>211082</b>
<b>SUNSET LANE &amp; HAWK RIDGE PARK RAYMORE, MISSOURI</b>		
		<b>Sheet Number</b> 15 of 15





## MISCELLANEOUS ITEMS

- *August 24, 2021 - Work Session Notes*
- *September 14, 2021 - Work Session Notes*
- *Financial Report - As of August 31, 2021*

**Work Session Notes  
Raymore Parks and Recreation Board**

**Tuesday, August 24, 2021  
6:00pm**

**Executive Conference Room  
Raymore City Hall  
100 Municipal Circle  
Raymore, Missouri 64083**

**Members Present:** Chairman Trautman; Members Cooper, Clark, Manson and Casas. Members Bartow, Collier, Scott and Supple were absent.

Director Musteen and Superintendent Rulo were present. Superintendent Gibbs was absent.

**Call to order - 6:01pm**

**1. Hawks Nest Update**

Director Musteen provided an update on fundraising efforts for the Hawk's Nest All-Inclusive Playground. Discussion included the recent benefit concert from July 31, current donation balance, grants received and current efforts towards finishing the goal.

**2. Hawk Ridge Park - West Side IMprovements**

Director Musteen presented the Park Board the site plans for improvements at Hawk Ridge Park. The improvements are funded through the 2020 no tax increase bond issue. No changes were recommended. The plans will go before the board for approval in September and then presented to the Planning and Zoning committee, date to be determined.

**3. Park Staff - Roles & Duties**

This item was tabled for a future meeting in which all members can participate.

**4. Upcoming Park Board Meeting Schedule**

Park Board Chairman Trautman outlined his plan for the upcoming meeting schedule for September and October. A parks tour is scheduled for October 12 and October 26 will have City Attorney Jonathan Zerr presenting to the Board.

**5. Other Business**

Director Musteen updated the Board on current and upcoming capital improvement projects including the Recreation Park Trail that is now finished and the FY22 playground and skatepark projects at Recreation Park.

**6. Adjournment - 6:57pm**

**Work Session Notes  
Raymore Parks and Recreation Board**

**Tuesday, September 14, 2021  
6:00pm**

**Gilmore Room @ Centerview  
227 Municipal Circle  
Raymore, Missouri 64083**

**Members Present:** Chairman Trautman; Members Cooper, Clark, Collier, Manson and Scott. Members Bartow,, Casas and Supple were absent.

Director Musteen, Superintendent Gibbs and Superintendent Rulo were present.

**1. Hawk's Nest Update**

Director Musteen gave an update on the fundraising status of the Hawk's Nest All Inclusive Playground.

**2. Art in the Park Locations**

Staff submitted a list of recommendations for locations that are suitable for public art. Superintendent Rulo, Communications Manager Harmer and Director Musteen selected the sites for Park Board review. Director Musteen informed the Board that this item would be an action item for the next meeting.

**3. Grant's Foundation 5K**

Superintendent Gibbs briefed the board on a new charity event coming to Recreation Park on November 7th.

**4. Fee in Lieu Update**

Director Musteen provided the Board an update on the Fee in Lieu account. The update included a refresher on how fee in lieu is collected, current balance and upcoming fee in lieu payments approved by the park board.

**5. Upcoming Park Board Meeting Schedule**

Staff reminded Board members of the parks tour on October 12 and training on October 26.

**6. Other Business**

The Board was reminded that Superintendent Rulo, Athletic Coordinator Brennon and Director Musteen would be attending the National Recreation and Parks Conference in Nashville, Tennessee on September 20 - 24.

**7. Adjournment - 6:50pm**

25 -PARK FUND  
 FINANCIAL SUMMARY

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
<u>NON-DEPARTMENTAL</u>									
<u>PARKS DIVISION</u>									
PROPERTY TAXES	0.00	0.00	0.00	434,873.00	1,252.51	440,940.59	0.00 (	6,067.59)	101.40
MISCELLANEOUS	0.00	0.00	0.00	11,500.00	295.29	2,896.33	0.00	8,603.67	25.19
FACILITY RENTAL REVENUE	0.00	0.00	0.00	7,350.00	1,217.50	11,378.75 (	80.00) (	3,948.75)	153.72
TRANSFERS - INTERFUND	0.00	0.00	0.00	556,192.00	46,349.33	463,493.30	0.00	92,698.70	83.33
<b>TOTAL PARKS DIVISION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,009,915.00</b>	<b>49,114.63</b>	<b>918,708.97 (</b>	<b>80.00)</b>	<b>91,286.03</b>	<b>90.96</b>
<u>RECREATION DIVISION</u>									
CONCESSION REVENUE	0.00	0.00	0.00	65,000.00	446.50	28,421.40	0.00	36,578.60	43.73
FACILITY RENTAL REVENUE	0.00	0.00	0.00	32,900.00	0.00	8,175.75	0.00	24,724.25	24.85
PROGRAM REVENUE	0.00	0.00	0.00	211,970.00	25,707.00	172,817.96 (	430.00)	39,582.04	81.33
<b>TOTAL RECREATION DIVISION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>309,870.00</b>	<b>26,153.50</b>	<b>209,415.11 (</b>	<b>430.00)</b>	<b>100,884.89</b>	<b>67.44</b>
<u>CENTERVIEW</u>									
FACILITY RENTAL REVENUE	0.00	0.00	0.00	62,125.00	3,807.00	37,834.25	0.00	24,290.75	60.90
PROGRAM REVENUE	0.00	0.00	0.00	6,600.00	50.00	460.00	0.00	6,140.00	6.97
<b>TOTAL CENTERVIEW</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>68,725.00</b>	<b>3,857.00</b>	<b>38,294.25</b>	<b>0.00</b>	<b>30,430.75</b>	<b>55.72</b>
<u>RAYMORE ACTIVITY CENTER</u>									
MISCELLANEOUS	0.00	0.00	0.00	2,700.00	0.00	412.00	0.00	2,288.00	15.26
CONCESSION REVENUE	0.00	0.00	0.00	5,400.00	0.00	350.00	0.00	5,050.00	6.48
FACILITY RENTAL REVENUE	0.00	0.00	0.00	9,325.00	275.00	25,808.50	0.00 (	16,483.50)	276.77
PROGRAM REVENUE	0.00	0.00	0.00	179,740.00	3,393.00	153,926.01 (	356.00)	26,169.99	85.44
<b>TOTAL RAYMORE ACTIVITY CENTER</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>197,165.00</b>	<b>3,668.00</b>	<b>180,496.51 (</b>	<b>356.00)</b>	<b>17,024.49</b>	<b>91.37</b>
<b>TOTAL REVENUES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,585,675.00</b>	<b>82,793.13</b>	<b>1,346,914.84 (</b>	<b>866.00)</b>	<b>239,626.16</b>	<b>84.89</b>
<u>EXPENDITURE SUMMARY</u>									
PARKS DIVISION	0.00	0.00	0.00	882,358.50	66,186.91	719,583.18	212.97	162,562.35	81.58
RECREATION DIVISION	0.00	0.00	0.00	323,138.50	23,789.64	275,778.64	935.60	46,424.26	85.63
CENTERVIEW	0.00	0.00	0.00	92,782.00	3,473.38	44,258.92	637.75	47,885.33	48.39
RAYMORE ACTIVITY CENTER	0.00	0.00	0.00	227,674.50	33,429.66	172,066.89	2,371.97	53,235.64	76.62
<b>TOTAL EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,525,953.50</b>	<b>126,879.59</b>	<b>1,211,687.63</b>	<b>4,158.29</b>	<b>310,107.58</b>	<b>79.68</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>59,721.50 (</b>	<b>44,086.46)</b>	<b>135,227.21 (</b>	<b>5,024.29)</b>	<b>( 70,481.42)</b>	<b>218.02</b>

25 -PARK FUND  
 REVENUES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENTAL									
=====									
<u>MISCELLANEOUS</u>									
<u>TRANSFERS - INTERFUND</u>									

PARKS DIVISION  
 =====

<u>PROPERTY TAXES</u>									
25-4010-0000 REAL ESTATE PROPERTY TAX	0.00	0.00	0.00	369,260.00	354.89	369,426.76	0.00	( 166.76)	100.05
25-4020-0000 PERSONAL PROPERTY TAX	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>65,613.00</u>	<u>897.62</u>	<u>71,513.83</u>	<u>0.00</u>	<u>( 5,900.83)</u>	<u>108.99</u>
TOTAL PROPERTY TAXES	0.00	0.00	0.00	434,873.00	1,252.51	440,940.59	0.00	( 6,067.59)	101.40

<u>MISCELLANEOUS</u>									
25-4340-0000 REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	( 2,230.00)	0.00	2,230.00	0.00
25-4350-0000 INTEREST REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>11,500.00</u>	<u>295.29</u>	<u>5,126.33</u>	<u>0.00</u>	<u>6,373.67</u>	<u>44.58</u>
TOTAL MISCELLANEOUS	0.00	0.00	0.00	11,500.00	295.29	2,896.33	0.00	8,603.67	25.19

<u>FACILITY RENTAL REVENUE</u>									
25-4710-0000 PARK RENTAL FEES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,350.00</u>	<u>1,217.50</u>	<u>11,378.75</u>	<u>( 80.00)</u>	<u>( 3,948.75)</u>	<u>153.72</u>
TOTAL FACILITY RENTAL REVENUE	0.00	0.00	0.00	7,350.00	1,217.50	11,378.75	( 80.00)	( 3,948.75)	153.72

<u>TRANSFERS - INTERFUND</u>									
25-4901-0000 TRANSFER FROM GENERAL FUN	0.00	0.00	0.00	100,000.00	8,333.33	83,333.30	0.00	16,666.70	83.33
25-4903-0000 TRANSFER FROM VERP	0.00	0.00	0.00	56,192.00	4,682.67	46,826.70	0.00	9,365.30	83.33
25-4947-0000 TRANSFER FROM PARK SALES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>400,000.00</u>	<u>33,333.33</u>	<u>333,333.30</u>	<u>0.00</u>	<u>66,666.70</u>	<u>83.33</u>
TOTAL TRANSFERS - INTERFUND	0.00	0.00	0.00	556,192.00	46,349.33	463,493.30	0.00	92,698.70	83.33
TOTAL PARKS DIVISION	0.00	0.00	0.00	1,009,915.00	49,114.63	918,708.97	( 80.00)	91,286.03	90.96

RECREATION DIVISION  
 =====

<u>PROPERTY TAXES</u>									
<u>MISCELLANEOUS</u>									
<u>CONCESSION REVENUE</u>									
26-4700-0000 CONCESSION	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>65,000.00</u>	<u>446.50</u>	<u>28,421.40</u>	<u>0.00</u>	<u>36,578.60</u>	<u>43.73</u>
TOTAL CONCESSION REVENUE	0.00	0.00	0.00	65,000.00	446.50	28,421.40	0.00	36,578.60	43.73



25 -PARK FUND  
 REVENUES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>FACILITY RENTAL REVENUE</u>									
26-4710-0000 RENTAL FEES	0.00	0.00	0.00	32,900.00	0.00	8,175.75	0.00	24,724.25	24.85
TOTAL FACILITY RENTAL REVENUE	0.00	0.00	0.00	32,900.00	0.00	8,175.75	0.00	24,724.25	24.85
<u>PROGRAM REVENUE</u>									
26-4715-1600 PROGRAM - LEAGUE MISC	0.00	0.00	0.00	11,320.00	4,800.00	23,412.96	0.00	( 12,092.96)	206.83
26-4715-1605 PROGRAM - DAY CAMP	0.00	0.00	0.00	0.00	( 148.00)	312.00	0.00	( 312.00)	0.00
26-4715-1610 PROGRAM - BASEBALL/SOFTBA	0.00	0.00	0.00	83,200.00	5,825.00	72,440.00	( 240.00)	11,000.00	86.78
26-4715-1620 PROGRAM - SOCCER	0.00	0.00	0.00	70,400.00	10,300.00	47,013.00	( 190.00)	23,577.00	66.51
26-4715-1625 PROGRAM - ADULT SOFTBALL	0.00	0.00	0.00	15,300.00	900.00	12,430.00	0.00	2,870.00	81.24
26-4715-1630 PROGRAM - MISC	0.00	0.00	0.00	0.00	30.00	30.00	0.00	( 30.00)	0.00
26-4715-1635 PROGRAM - INSTRUCTIONAL	0.00	0.00	0.00	1,500.00	0.00	1,970.00	0.00	( 470.00)	131.33
26-4715-1640 PROGRAM - TINY SPORTS	0.00	0.00	0.00	12,150.00	845.00	8,750.00	0.00	3,400.00	72.02
26-4720-0000 SPECIAL EVENT CONTRIBUTIO	0.00	0.00	0.00	18,100.00	3,155.00	6,460.00	0.00	11,640.00	35.69
TOTAL PROGRAM REVENUE	0.00	0.00	0.00	211,970.00	25,707.00	172,817.96	( 430.00)	39,582.04	81.33
TOTAL RECREATION DIVISION	0.00	0.00	0.00	309,870.00	26,153.50	209,415.11	( 430.00)	100,884.89	67.44

CENTERVIEW  
 =====

<u>MISCELLANEOUS</u>									
<u>FACILITY RENTAL REVENUE</u>									
27-4710-0000 RENTAL FEES	0.00	0.00	0.00	62,125.00	3,807.00	37,834.25	0.00	24,290.75	60.90
TOTAL FACILITY RENTAL REVENUE	0.00	0.00	0.00	62,125.00	3,807.00	37,834.25	0.00	24,290.75	60.90
<u>PROGRAM REVENUE</u>									
27-4715-1600 PROGRAMS-MISC	0.00	0.00	0.00	6,600.00	50.00	460.00	0.00	6,140.00	6.97
TOTAL PROGRAM REVENUE	0.00	0.00	0.00	6,600.00	50.00	460.00	0.00	6,140.00	6.97
TOTAL CENTERVIEW	0.00	0.00	0.00	68,725.00	3,857.00	38,294.25	0.00	30,430.75	55.72

RAYMORE ACTIVITY CENTER  
 =====

<u>MISCELLANEOUS</u>									
28-4370-0000 MISCELLANEOUS REVENUE	0.00	0.00	0.00	2,700.00	0.00	412.00	0.00	2,288.00	15.26
TOTAL MISCELLANEOUS	0.00	0.00	0.00	2,700.00	0.00	412.00	0.00	2,288.00	15.26
<u>CONCESSION REVENUE</u>									
28-4700-0000 CONCESSION	0.00	0.00	0.00	5,400.00	0.00	350.00	0.00	5,050.00	6.48
TOTAL CONCESSION REVENUE	0.00	0.00	0.00	5,400.00	0.00	350.00	0.00	5,050.00	6.48



25 -PARK FUND  
 PARKS DIVISION

DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>									
25-5010-0000 SALARIES/WAGES	0.00	0.00	0.00	418,357.00	31,376.58	332,077.68	0.00	86,279.32	79.38
25-5010-1250 SALARIES/WAGES	0.00	0.00	0.00	0.00	3,762.00	11,664.00	0.00	( 11,664.00)	0.00
25-5020-0000 FICA	0.00	0.00	0.00	33,281.00	2,308.57	24,522.30	0.00	8,758.70	73.68
25-5020-1250 FICA	0.00	0.00	0.00	0.00	294.00	999.01	0.00	( 999.01)	0.00
25-5030-0000 UNEMPLOYMENT	0.00	0.00	0.00	480.00	0.00	131.49	0.00	348.51	27.39
25-5040-0000 GROUP INSURANCE	0.00	0.00	0.00	85,711.00	6,382.98	69,113.31	0.00	16,597.69	80.64
25-5045-0000 LAGERS	0.00	0.00	0.00	64,595.00	4,797.45	45,582.19	0.00	19,012.81	70.57
25-5050-0000 OVERTIME	0.00	0.00	0.00	16,690.00	697.30	9,463.98	0.00	7,226.02	56.70
25-5050-1250 OVERTIME	0.00	0.00	0.00	0.00	81.00	1,395.00	0.00	( 1,395.00)	0.00
25-5060-0000 WORKERS COMP	0.00	0.00	0.00	7,477.00	774.20	6,717.73	0.00	759.27	89.85
TOTAL PERSONNEL	0.00	0.00	0.00	626,591.00	50,474.08	501,666.69	0.00	124,924.31	80.06
<u>COMMODITIES</u>									
25-6065-1250 EQUIPMENT & FIXTURES-PARK	0.00	0.00	0.00	5,200.00	0.00	4,654.00	0.00	546.00	89.50
25-6070-1250 FUEL/OIL	0.00	0.00	0.00	10,392.00	719.57	7,119.83	0.00	3,272.17	68.51
25-6150-1010 OFFICE SUPPLIES	0.00	0.00	0.00	800.00	52.50	206.57	0.00	593.43	25.82
25-6260-1250 TOOLS/EQUIPMENT	0.00	0.00	0.00	1,200.00	0.00	990.07	0.00	209.93	82.51
25-6270-1010 UNIFORMS	0.00	0.00	0.00	225.00	0.00	0.00	0.00	225.00	0.00
25-6270-1250 UNIFORMS	0.00	0.00	0.00	3,892.50	0.00	4,606.36	0.00	( 713.86)	118.34
TOTAL COMMODITIES	0.00	0.00	0.00	21,709.50	772.07	17,576.83	0.00	4,132.67	80.96
<u>MAINTENANCE &amp; REPAIRS</u>									
25-6400-1250 BUILDING MAINTENANCE	0.00	0.00	0.00	1,500.00	0.00	1,836.98	0.00	( 336.98)	122.47
25-6410-1250 EQUIPMENT MAINTENANCE	0.00	0.00	0.00	500.00	0.00	474.54	0.00	25.46	94.91
25-6430-1250 GROUNDS MAINTENANCE	0.00	0.00	0.00	38,000.00	3,431.22	40,966.53	192.00	( 3,158.53)	108.31
25-6430-1255 GROUNDS MAINT-TREES	0.00	0.00	0.00	5,000.00	0.00	700.00	0.00	4,300.00	14.00
25-6490-1010 VEHICLE MAINTENANCE	0.00	0.00	0.00	750.00	0.00	332.78	0.00	417.22	44.37
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	45,750.00	3,431.22	44,310.83	192.00	1,247.17	97.27
<u>UTILITIES</u>									
25-6800-1010 ELECTRICITY	0.00	0.00	0.00	44,784.00	3,843.59	35,449.79	0.00	9,334.21	79.16
25-6810-1010 WATER	0.00	0.00	0.00	75.00	145.17	202.11	20.97	( 148.08)	297.44
25-6850-1010 TRASH	0.00	0.00	0.00	4,200.00	0.00	2,199.31	0.00	2,000.69	52.36
TOTAL UTILITIES	0.00	0.00	0.00	49,059.00	3,988.76	37,851.21	20.97	11,186.82	77.20
<u>CONTRACTUAL</u>									
25-7020-1010 ADVERTISING/LEGAL NOTICES	0.00	0.00	0.00	100.00	0.00	270.00	0.00	( 170.00)	270.00
25-7090-1010 ED/TRAIN/SEMINAR	0.00	0.00	0.00	3,940.00	431.00	2,972.22	0.00	967.78	75.44
25-7090-1255 EDUCATION/TRAINING/SEMINA	0.00	0.00	0.00	600.00	0.00	275.00	0.00	325.00	45.83
25-7140-1250 EQUIPMENT RENTAL	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
25-7180-1010 INSURANCE	0.00	0.00	0.00	13,553.00	0.00	14,093.29	0.00	( 540.29)	103.99
25-7210-1010 LEGAL SERVICES	0.00	0.00	0.00	800.00	0.00	0.00	0.00	800.00	0.00
25-7240-1010 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	7,050.00	23.78	2,126.32	0.00	4,923.68	30.16
25-7240-1255 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	250.00	0.00	0.00	0.00	250.00	0.00
25-7250-1010 MEMBERSHIP DUES	0.00	0.00	0.00	1,950.00	875.00	1,755.00	0.00	195.00	90.00
25-7280-1010 MISCELLANEOUS EXP	0.00	0.00	0.00	220.00	0.00	254.77	0.00	( 34.77)	115.80
25-7300-1010 COPIER EXPENSE	0.00	0.00	0.00	2,226.00	0.00	0.00	0.00	2,226.00	0.00



25 -PARK FUND  
 RECREATION DIVISION

DEPARTMENTAL EXPENDITURES	PRIOR YEAR	PRIOR YEAR	REMAINING	CURRENT	CURRENT	YEAR TO DATE	TOTAL	BUDGET	% OF	
	ENDING PO BAL.	PO ADJUST.	PRIOR YEAR							PO BALANCE
<u>PERSONNEL</u>										
26-5010-0000 SALARIES/WAGES	0.00	0.00	0.00	124,267.00	6,411.57	66,991.21	0.00	57,275.79	53.91	
26-5010-1310 SALARIES/WAGES	0.00	0.00	0.00	0.00	5,666.08	57,889.50	0.00	( 57,889.50)	0.00	
26-5020-0000 FICA	0.00	0.00	0.00	9,833.00	522.49	5,456.15	0.00	4,376.85	55.49	
26-5020-1310 FICA	0.00	0.00	0.00	0.00	379.87	3,925.63	0.00	( 3,925.63)	0.00	
26-5030-0000 UNEMPLOYMENT	0.00	0.00	0.00	128.00	0.00	34.76	0.00	93.24	27.16	
26-5040-0000 GROUP INSURANCE	0.00	0.00	0.00	17,693.00	721.20	7,213.06	0.00	10,479.94	40.77	
26-5040-1310 GROUP INSURANCE	0.00	0.00	0.00	0.00	986.63	9,862.02	0.00	( 9,862.02)	0.00	
26-5045-0000 LAGERS	0.00	0.00	0.00	15,791.00	872.87	9,105.90	0.00	6,685.10	57.67	
26-5045-1310 LAGERS	0.00	0.00	0.00	0.00	744.42	4,866.45	0.00	( 4,866.45)	0.00	
26-5050-0000 OVERTIME	0.00	0.00	0.00	4,272.00	429.80	4,444.76	0.00	( 172.76)	104.04	
26-5060-0000 WORKERS COMP	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,477.00</u>	<u>774.20</u>	<u>6,717.73</u>	<u>0.00</u>	<u>759.27</u>	<u>89.85</u>	
TOTAL PERSONNEL	0.00	0.00	0.00	179,461.00	17,509.13	176,507.17	0.00	2,953.83	98.35	
<u>COMMODITIES</u>										
26-6150-1010 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	348.27	348.27	0.00	( 348.27)	0.00	
26-6190-1010 POSTAGE	0.00	0.00	0.00	180.00	0.00	3.97	0.00	176.03	2.21	
26-6260-1010 TOOLS/EQUIPMENT/ADMIN	0.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.00	
26-6260-1600 TOOLS/EQUIPMENT-MISC	0.00	0.00	0.00	200.00	0.00	0.00	0.00	200.00	0.00	
26-6260-1610 TOOLS/EQUIP- BASEBALL/SOF	0.00	0.00	0.00	2,500.00	0.00	3,003.50	0.00	( 503.50)	120.14	
26-6260-1620 TOOLS/EQUIPMENT - SOCCER	0.00	0.00	0.00	1,700.00	0.00	499.90	0.00	1,200.10	29.41	
26-6260-1640 TOOLS/EQUIPMENT - TINY SP	0.00	0.00	0.00	500.00	0.00	81.00	0.00	419.00	16.20	
26-6270-1010 UNIFORMS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>470.00</u>	<u>144.00</u>	<u>470.25</u>	<u>0.00</u>	<u>( 0.25)</u>	<u>100.05</u>	
TOTAL COMMODITIES	0.00	0.00	0.00	6,050.00	492.27	4,406.89	0.00	1,643.11	72.84	
<u>UTILITIES</u>										
<u>CONTRACTUAL</u>										
26-7060-1010 CONCESSION EXP-ADMINISTRA	0.00	0.00	0.00	28,200.00	444.43	17,078.51	0.00	11,121.49	60.56	
26-7090-1010 ED/TRAIN/SEMINAR	0.00	0.00	0.00	2,980.00	65.00	1,139.00	0.00	1,841.00	38.22	
26-7240-1010 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	4,650.00	0.00	2,234.54	0.00	2,415.46	48.05	
26-7250-1010 MEMBERSHIP DUES	0.00	0.00	0.00	115.00	0.00	114.77	0.00	0.23	99.80	
26-7280-1290 MISC/CASH/DEBT MGMT	0.00	0.00	0.00	6,960.00	2,470.32	9,655.38	0.00	( 2,695.38)	138.73	
26-7330-1600 PROGRAM - MISC LEAGUES	0.00	0.00	0.00	4,020.00	0.00	3,953.03	455.48	( 388.51)	109.66	
26-7330-1610 PROGRAM - BASEBALL/SOFTBA	0.00	0.00	0.00	34,110.00	0.00	22,405.27	0.00	11,704.73	65.69	
26-7330-1620 PROGRAM - SOCCER	0.00	0.00	0.00	15,802.50	0.00	8,654.38	0.00	7,148.12	54.77	
26-7330-1625 PROGRAM - ADULT SOFTBALL	0.00	0.00	0.00	4,800.00	1,495.25	5,600.25	108.00	( 908.25)	118.92	
26-7330-1635 PROGRAM - INSTRUCTION	0.00	0.00	0.00	500.00	0.00	0.00	315.00	185.00	63.00	
26-7330-1640 PROGRAM - TINY SPORTS	0.00	0.00	0.00	1,800.00	0.00	614.24	57.12	1,128.64	37.30	
26-7340-1600 RENT	0.00	0.00	0.00	5,540.00	299.00	2,459.00	0.00	3,081.00	44.39	
26-7370-1600 SPECIAL EVENTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,150.00</u>	<u>1,014.24</u>	<u>20,956.21</u>	<u>0.00</u>	<u>7,193.79</u>	<u>74.44</u>	
TOTAL CONTRACTUAL	0.00	0.00	0.00	137,627.50	5,788.24	94,864.58	935.60	41,827.32	69.61	







CITY OF RAYMORE  
 DEPARTMENT HEAD REPORT - UNAUDITED  
 AS OF: AUGUST 31ST, 2021

25 -PARK FUND

RAYMORE ACTIVITY CENTER

DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>									
28-5010-0000 SALARIES/WAGES	0.00	0.00	0.00	120,168.00	24,091.77	113,759.12	0.00	6,408.88	94.67
28-5020-0000 FICA	0.00	0.00	0.00	9,356.00	1,884.02	8,893.91	0.00	462.09	95.06
28-5030-0000 UNEMPLOYMENT	0.00	0.00	0.00	64.00	0.00	17.40	0.00	46.60	27.19
28-5040-0000 GROUP INSURANCE	0.00	0.00	0.00	9,721.00	436.24	4,361.95	0.00	5,359.05	44.87
28-5045-0000 LAGERS	0.00	0.00	0.00	8,055.00	461.74	4,677.41	0.00	3,377.59	58.07
28-5050-0000 OVERTIME	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,139.00</u>	<u>545.59</u>	<u>2,592.40</u>	<u>0.00</u>	<u>( 453.40)</u>	<u>121.20</u>
TOTAL PERSONNEL	0.00	0.00	0.00	149,503.00	27,419.36	134,302.19	0.00	15,200.81	89.83
<u>COMMODITIES</u>									
28-6065-1010 EQUIPMENT & FIXTURES	0.00	0.00	0.00	1,000.00	0.00	579.98	0.00	420.02	58.00
28-6150-1010 SUPPLIES	0.00	0.00	0.00	750.00	105.00	805.04	0.00	( 55.04)	107.34
28-6260-1600 TOOLS/EQUIP - LEAGUE MISC	0.00	0.00	0.00	600.00	0.00	212.50	0.00	387.50	35.42
28-6260-1605 TOOLS/EQUIP - DAY CAMP	0.00	0.00	0.00	2,900.00	1,279.55	2,905.06	0.00	( 5.06)	100.17
28-6260-1615 TOOLS/EQUIP - BASKETBALL	0.00	0.00	0.00	600.00	0.00	450.00	0.00	150.00	75.00
28-6260-1630 TOOLS/EQUIP - MISC	0.00	0.00	0.00	800.00	0.00	0.00	0.00	800.00	0.00
28-6270-1010 UNIFORMS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>180.00</u>	<u>61.46</u>	<u>61.46</u>	<u>0.00</u>	<u>118.54</u>	<u>34.14</u>
TOTAL COMMODITIES	0.00	0.00	0.00	6,830.00	1,446.01	5,014.04	0.00	1,815.96	73.41
<u>MAINTENANCE &amp; REPAIRS</u>									
28-6400-1010 BUILDING MAINTENANCE	0.00	0.00	0.00	1,000.00	72.94	784.47	0.00	215.53	78.45
28-6430-1010 GROUNDS MAINTENANCE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>800.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>800.00</u>	<u>0.00</u>
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	1,800.00	72.94	784.47	0.00	1,015.53	43.58
<u>UTILITIES</u>									
28-6800-1010 ELECTRICITY	0.00	0.00	0.00	7,440.00	1,489.24	7,323.60	0.00	116.40	98.44
28-6820-1010 NATURAL GAS/PROPANE	0.00	0.00	0.00	3,240.00	44.31	2,838.82	0.00	401.18	87.62
28-6850-1010 TRASH	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>960.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>960.00</u>	<u>0.00</u>
TOTAL UTILITIES	0.00	0.00	0.00	11,640.00	1,533.55	10,162.42	0.00	1,477.58	87.31
<u>CONTRACTUAL</u>									
28-7060-1010 CONCESSION EXP - RAC	0.00	0.00	0.00	2,100.00	0.00	0.00	0.00	2,100.00	0.00
28-7300-1010 COPIER EXPENSE	0.00	0.00	0.00	1,154.00	54.03	636.98	61.49	455.53	60.53
28-7320-1010 PROFESSIONAL SERVICES	0.00	0.00	0.00	4,340.00	910.65	5,628.56	1,680.48	( 2,969.04)	168.41
28-7330-1600 PROGRAM - LEAGUE MISC	0.00	0.00	0.00	5,000.00	714.00	4,360.52	0.00	639.48	87.21
28-7330-1605 PROGRAM - DAY CAMP	0.00	0.00	0.00	25,275.00	1,279.12	4,135.42	0.00	21,139.58	16.36
28-7330-1615 PROGRAM - BASKETBALL	0.00	0.00	0.00	8,432.50	0.00	5,912.29	0.00	2,520.21	70.11
28-7330-1630 PROGRAM - MISC	0.00	0.00	0.00	4,000.00	0.00	50.00	0.00	3,950.00	1.25
28-7330-1645 PROGRAM - FITNESS	0.00	0.00	0.00	7,350.00	0.00	1,080.00	630.00	5,640.00	23.27
28-7330-1655 PROGRAM - ADULT BASKETBAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	0.00	0.00	0.00	57,901.50	2,957.80	21,803.77	2,371.97	33,725.76	41.75
<u>CAPITAL PROJECTS</u>									
TOTAL RAYMORE ACTIVITY CENTER	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>227,674.50</u>	<u>33,429.66</u>	<u>172,066.89</u>	<u>2,371.97</u>	<u>53,235.64</u>	<u>76.62</u>
TOTAL EXPENDITURES	0.00	0.00	0.00	1,525,953.50	126,879.59	1,211,687.63	4,158.29	310,107.58	79.68
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	( 1,525,953.50)	( 126,879.59)	( 1,211,687.63)	( 4,158.29)	( 310,107.58)	79.68

\*\*\* END OF REPORT \*\*\*