



RAYMORE PARKS AND RECREATION BOARD

AGENDA

Tuesday, July 27, 2021

7:00PM - City Hall

**Council Chambers
100 Municipal Circle
Raymore, Missouri 64083**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Personal Appearances / Presentation**
- 5. Consent Agenda.**
The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.
 - A. Park Board Minutes June 22, 2021
- 6. Staff Reports**
Recreation/Facilities Superintendent
Parks Superintendent
Parks & Recreation Director
- 7. Unfinished Business - None**
- 8. New Business**
 - A. Park Beautification Adoption Program Action Item

Staff has revised the old Adopt-a-Trail policy to include all pre-approved areas within the park system and not just trails.
 - B. FY22 Budget Recommendation Action Item

Staff is presenting the proposed fiscal 2022 parks and recreation budget for board review and recommendation to the City Council.
- 9. Public Comment**



10. Board Member Comment

11. Adjournment

Items provided under "Miscellaneous" in the Park Board Packet:

- *June 22, 2021 - Work Session Notes*
- *Financial Report - As of June 30, 2021*

EXECUTIVE SESSION (CLOSED MEETING)

The Parks and Recreation Board may enter into an executive session before or during this meeting, if such action is approved by a majority of the Board present, with a quorum, to discuss:

- litigation matters as authorized by § 610.021 (1) RSMO,
- real estate acquisition matters as authorized by § 610.021 (2),
- personnel matters as authorized by § 610.021 (3), or
- other matters as authorized by §
- 610.021 (4-21) as may be applicable.

Any person requiring special accommodation (i.e., qualified interpreter, large print, hearing assistance) in order to attend this meeting please notify this Office at (816) 331-0488 no later than forty-eight (48) hours prior to the scheduled commencement of the meeting.

THE RAYMORE PARKS AND RECREATION BOARD MET IN REGULAR SESSION TUESDAY, JUNE 22, 2021, IN COUNCIL CHAMBERS AT 100 MUNICIPAL CIRCLE, RAYMORE, MISSOURI.

MEMBERS PRESENT: Chairman Trautman; Members Bartow, Casas, Collier, Manson and Supple.

STAFF PRESENT: Director Musteen, Park Superintendent Rulo, Recreation/Facilities Superintendent Gibbs and Office Assistant Naab.

1. Call to Order: Chairman Trautman called the meeting to order at 7:01 pm.

2. Roll Call

3. Pledge of Allegiance

4. Personal Appearances

5. Consent Agenda

The items on the Consent Agenda are approved by a single action of the Park Board. If any Board Member would like to have an item removed from the Consent Agenda and considered separately, he/she may so request.

A. Park Board Minutes April 27, 2021

Motion: Member Manson moved to accept the Park Board minutes of April 27, 2021. Member Casas seconded the motion.

Discussion:

Vote:	5 Aye	Member Bartow	Aye
	0 Nay	Member Casas	Aye
	0 Absent	Member Collier	Aye
	1 Abstain	Member Manson	Aye
		Member Supple	Abstain
		Member Trautman	Aye

6. Staff Reports

- Recreation/Facilities Superintendent Gibbs highlighted his written report.
- Parks Superintendent Rulo highlighted his written report.
- Director Musteen highlighted his written report.

7. Unfinished Business - None

8. New Business

A. Alcohol in the Park - Policy Revision Action Item

Director Musteen presented updates in the Alcohol in the Park policy. Changes in the Municipal Code in recent years have changed the requirements for permitting alcohol in the park and the new policy incorporates these changes.

Motion: Member Manson moved to approve the updates for the Alcohol in the Park Policy.

Member Casas seconded the motion.

Discussion:

Vote:	6 Aye	Member Bartow	Aye
	0 Nay	Member Casas	Aye
	0 Absent	Member Collier	Aye
		Member Manson	Aye
		Member Supple	Aye
		Member Trautman	Aye

B. Festival in the Park - MOU Action Item

Staff presented an updated memorandum of understanding between the Festival in the Park LLC. and the City of Raymore for the 2021 fall event.

Motion: Member Manson moved to accept the dates listed in the MOU for the 2021 Fall Festival in the Park.
Member Casas seconded the motion.

Discussion:

Vote:	6 Aye	Member Bartow	Aye
	0 Nay	Member Casas	Aye
	0 Absent	Member Collier	Aye
		Member Manson	Aye
		Member Supple	Aye
		Member Trautman	Aye

C. CIP Recommendation Action Item

Staff presented the FY22 Capital Improvement Plan for Board review. No changes were made to the proposed plan for projects.

Motion: Member Manson moved to present to the City Manager and to adjust Project budgets to meet revenue projections as necessary.
Member Casas seconded the motion.

Discussion:

Vote:	6 Aye	Member Bartow	Aye
	0 Nay	Member Casas	Aye
	0 Absent	Member Collier	Aye
		Member Manson	Aye
		Member Supple	Aye
		Member Trautman	Aye

D. Schedule of Fees Action Item

Staff presented recommendations for the FY22 Schedule of Fees. No changes were made to the proposed schedule of fees.

Motion: Member Manson moved to accept the Schedule of Fees to present

To the city manager.
Member Supple seconded the motion.

Discussion:

Vote:	6 Aye	Member Bartow	Aye
	0 Nay	Member Casas	Aye
	0 Absent	Member Collier	Aye
		Member Manson	Aye
		Member Supple	Aye
		Member Trautman	Aye

9. Board Elections

A. Call For Nominees-Board Chair and Vice Board Chair.

Motion: Member Supple motioned to re-approve the slate of officers from the previous year.

Discussion:

Vote:	6 Aye	Member Bartow	Aye
	0 Nay	Member Casas	Aye
	0 Absent	Member Collier	Aye
		Member Manson	Aye
		Member Supple	Aye
		Member Trautman	Aye

All members remained in their current positions on the board.

10. Board Member Comment

11. Adjournment

Motion: Member Manson moved to adjourn the regular meeting.
Member Supple seconded the motion.

Discussion: None

Vote:	6 Aye	Member Bartow	Aye
	0 Nay	Member Casas	Aye
	0 Absent	Member Collier	Aye
		Member Manson	Aye
		Member Supple	Aye
		Member Trautman	Aye

The regular meeting of the Raymore Park Board adjourned at 7:28 pm.

Respectfully submitted,
Greta Naab
Office Assistant

STAFF REPORT

To: Park Board
From: Jimmy Gibbs, CPRP/AFO
Recreation & Facilities Superintendent
Date: July 27, 2021
Subject: Recreation & Facilities Report

Administrative Operations

- Staff booked rentals and scheduled part time staff for Centerview, both internal and paid.
- Staff gave Centerview tours and rental quotes to interested parties.

Meetings/Trainings Attended

- Office Assistant **Naab**
 - Park Board Meeting July 27, 2021
- Athletic Coordinator **Brennon**
 - Weekly Meetings with Recreation Superintendent **Gibbs**
 - Completed three NRPA online webinars to receive three additional hours towards renewing CPRP
 - Completed application for CPRP Renewal through NRPA.
 - Met with South Metro Sports Coordinators group in Belton, MO on Thursday July 14.
- Recreation Coordinator **Daut**
 - NRPA Young Professional Meetings
 - MPRA Young Professionals Meetings
- Recreation & Facilities Superintendent **Gibbs**
 - Met with Athletic Coordinator **Todd Brennon** regarding the “Eat Smart in Parks” program promoting healthier eating options in concession stands.
 - Working with staff to complete guide copy for the Fall 2021 Program Guide.
 - Completed vendor application with State of Missouri to receive concession grant proceeds.
 - Participated in marketing meetings with Communications Manager **Harmer**
 - Participated in Hawks Nest Progress and fundraising meetings
 - Weekly meetings with athletic coordinator **Brennon** and Recreation Coordinator **Daut**
 - Met with Recreation Coordinator **Corinne Daut** and Park Superintendent **Steve Rulo** regarding Mini Mud Run scheduled for August 20, 2021

Recreation Programs

- Martial Arts classes run weekly at the RAC
- Summer League - Fortnite running Wednesdays with 24 city teams, 174 participants, and 15 Raymore competitors.
- Summer camp maxing registration 120+ kids/week
- Farmers Market running Tuesdays. 30+ vendors for July.

Rentals/Events/Concessions

- Rentals/Usage
 - Ball Fields
 -
 - Centerview
 - Rental Usage
 - Centerview
 - Medicare Workshop
 - Celebration of Life
 - 2 HOA Meetings
 - 1 wedding reception
 - 3 Summit Homes Business Meetings
 - Family Reunion
 - NWMS College reception
 - Garden Club
 - 2 Bridge sessions
 - Quinceanera
 - Raymore Chamber of Commerce Lunch
 - 252 Leadership Meeting
 - Blood Drive
 - RAC
 - Birthday Party
 - Baby Shower
 - Volleyball Practices
 - Shelters
 - 29 shelters rented
- Program Usage
- Special Events
 - Spirit of America held 7/2
 - Movie in the Park held 7/23 at T.B. Hanna
 - Snack and Splash will be rescheduled
- City Internal Usage
 - 2 Economic Development meetings
- Events
 - Held during the Month
No special events at RAC
 - Upcoming
 - Amazing Race
 - Mini Mud Run
- Concessions
 - The soccer concession stand was used to support the Spirit of America event.
 - The baseball concession stand is in use for Sunday night men's softball.

Sports (Adult)

- Spring
 - Adult Volleyball
 - Summer session continues.
 - Adult Softball
 - Summer Session began July 11.
 - Fall registration is open and the first session will begin on September 12.
 - Adult Cornhole
 - Fall Session is open for registration until August 13.
 - Adult Kickball
 - 0 teams registered for Adult Kickball.

Sports (High School)

Summer

High School (age 14-18) 3v3 Basketball, 3v3 Soccer, and 7v7 Dodgeball Leagues were offered. We had no registrations.

Sports (Youth)

- Fall
 - Baseball/Softball registration is open until July 30.
 - Social Baseball registration for 1st/2nd grade is open until July 30.
 - Volleyball registration is open until August 20.
 - Volleyball Warm-Up registration is open until August 20.
 - Soccer registration is open until August 6.
 - Social Soccer registration for U6-U10 is open until August 6.
 - Flag Football registration is open until August 13.
 - Social Flag Football for 1st/2nd grade is open until August 13.

Sports (Tiny)

- Fall
 - Tiny Kickball registration is open.
 - First kickball class will take place on Saturday August 7.
 - Tiny Soccer registration is open.
 - First soccer class will take place on September 9.

STAFF REPORT

To: Park Board
From: Steve Rulo
Parks Superintendent
Date: July 27, 2021
Subject: Parks and Maintenance Report

Park Operations

- Staff did routine mowing.
- Staff repaired boards on the Amphitheater at Hawk Ridge Park.
- Staff painted the Optimist shelter.
- Staff has started prepping for the Mud Run event at Hawk Ridge Park.
- Staff sprayed for poison ivy in the area of the Mud Run event.
- Staff is getting T. B. Hanna ready for the Summer Scene event July 24th.
- Park staff has weed eaten most parks.
- Staff has prepared Hawk Ridge Park for the fundraiser concert on July 31st.
- Bill Rust has accepted a reappointment to the Tree Board.
- Park Superintendent ordered the VERP equipment.
- Park staff worked the Spirit of America event.
- Staff put together the new tables and placed them at T. B. Hanna.
- Staff cut a few dead trees and removed some brush from around the trails.
- Staff met with the new playground rep for Cunningham Recreation.
- Staff turned irrigation back on at Centerview and the City Hall.
- Staff sprayed weeds at Ward Park.
- Park Superintendent has ordered field paint for the fall seasons.

MONTHLY REPORT

July 2021

Highlights

- Recreation Coordinator Corinne Daut was a guest speaker on the national podcast "Let's Talk Parks" focusing on topics related to teen staffing.
- Athletic Coordinator Todd Brennon announced that Raymore Parks and Recreation is a preliminary award recipient for the [Eat Smart in Parks](#) grant through the University of Missouri Extension Office. This grant is a statewide effort aimed at promoting healthier eating options at concession stands in Missouri's state and local parks. This program will help Raymore Parks and Recreation develop and serve healthier food options, provide food preparation and storage equipment, aid in marketing and promotion standards, and help with developing long-standing policies that will boost the availability of healthy choices. The award amount to Raymore is \$3,800 with additional options available up to a maximum of \$5,000.
- Park maintenance staff worked at Recreation Park freshening up the landscaping and preparing the park for the Spirit of America Celebration. Crews also trimmed trees on Municipal Circle and assembled memorial benches to be placed near Recreation Park Pond.
- An estimated 2500 people attended the 2021 Spirit of America Celebration at Recreation Park on July 2.
- Thirteen teams registered for the summer adult softball that began on Sunday, July 11.
- Parks and Recreation Director Nathan Musteen, Public Works Director Mike Krass and Development Services Director Jim Cadoret met to discuss a city wide trails master plan.
- Recreation Superintendent Jimmy Gibbs, Communications Manager Melissa Harmer and Parks and Recreation Director Nathan Musteen met for planning the [Hawk's Nest Inclusive Playground Benefit Concert](#) at the amphitheater at Hawk Ridge Park on July 31.
- Parks Superintendent Steve Rulo and Recreation Superintendent Jimmy Gibbs worked with Rain Drop to coordinate repairs to sprayground equipment.
- Athletic Coordinator Todd Brennon participated in the South Metro Soccer meeting discussing the upcoming fall season. Brennon also met with Recreation Staff from Belton Parks and Recreation planning for the fall sports season.
- The National ESports Summer league began on Wednesday, July 14. Over 40 Cities across the United States are participating in the groundbreaking league in Esports.
- Recreation staff began working on the fall Parks & Recreation Program Guide.



Hawk's Nest Fundraiser

- Parks and Recreation Director Nathan Musteen was the guest speaker at the Foxwood Springs morning TV program on Monday, July 12 and the Ray-Pec Optimist Club morning breakfast on Tuesday, July 13. Musteen focused on recent park improvements, the Hawk's Nest Inclusive Playground fundraising efforts and general questions about parks and recreation.

Raymore Summer Camp

Raymore Summer Camp continues to see high registration numbers as the summer months continue.

- Entrepreneur Week: July 6 - 9 100 registrations
- Outdoorsman Week: July 12 - 16 137 registrations
- In the Game: July 19 - 23 123 registrations
- Water Week: July 26 - 30 122 registrations

Centerview

Medicare Workshop
 Celebration of Life Service
 1 Wedding Reception
 2 HOA Meetings
 3 Summit Homes Business Meetings
 Family Reunion
 NW Missouri Station College Reception
 Garden Club Meeting
 Bridge Club
 Quinceanera
 Raymore Chamber of Commerce Luncheon
 Leadership Meeting
 Blood Drive
 Various City Staff meetings

The Raymore Activity Center

Birthday Party
 Several Volleyball Rentals
 Baby Shower
 Summer Camp

Outdoor Picnic Shelter Reservations

29 Picnic Shelter Rentals



RAYMORE parks & recreation

FARMERS MARKET

TUESDAYS • 4-7 PM • JUNE - SEPT
 MUNICIPAL CIRCLE (BEHIND CITY HALL)

RAYMORE.COM/FARMERSMARKET

RAYMOREPARKSANDREC



Southland Conservatory of Music & City of Raymore present

HAWK'S NEST

inclusive playground

benefit concert

JULY 31 - 7 PM - HAWK RIDGE PARK
701 Johnston Pkwy, Raymore, MO

BRYAN JOBI BAND
SOUTHLAND CONSERVATORY OF
MUSIC STUDENTS & TEACHERS
MY BROTHERS
& SISTERS

www.Raymore.com/HawksNest



MINI MUD RUN

- ▶ **FRIDAY, AUG. 20**
- ▶ **HAWK RIDGE PARK**
NEXT TO SOCCER PRACTICE FIELDS
- ▶ **HEAT 1: 5:30 P.M. CHECK IN**
- ▶ **HEAT 2: 6 P.M. CHECK IN**
- ▶ **HEAT 3: 6:30 P.M. CHECK IN**

Join the Raymore Parks & Recreation Department for the Mini Mud Run! Children ages 4-12 can run through a number of outdoor obstacles with a little mud & water along the way! Register online at www.raymore.com/parks or call 816-322-2791.



Early Bird Deadline: July 9 - \$15
Registration Deadline: Aug. 13 - \$25
Walk-up Registration: Aug. 20 - \$35

Sponsored by:





Raymore Parks and Recreation Board Agenda Item Information Form

Department Division: P&R Administration
Submitted By: Nathan Musteen
Date: June 22, 2021

<input type="checkbox"/>	Discussion Item	<input checked="" type="checkbox"/>	Action Item
<input type="checkbox"/>	Council Recommendation	<input type="checkbox"/>	Presentation

Title / Issue / Request:

Park Beautification Adoption Program

Background / Justification:

In 2009, an Adopt-A-Trail program for the City's trail system was implemented with the intent to be as similar as possible to the street adoption program for organization consistency.

This program is currently under revision to include not only the City's trails, but also to incorporate specific areas of the park system that include landscaping beds, lake trash and natural areas. Volunteers of the program will be given a packet of information (attached) which includes an application form. Once returned, the application form would be reviewed by staff. Upon staff approval, a sign will be posted in the area adopted identifying the program and the adopting organization.

Staff will be required to track the clean up activities of the adopting organizations to ensure that clean up activities occur regularly. Organizations will be required to call ahead to schedule a clean up event and to arrange for pickup of equipment and supplies needed for the event. Organizations will also be required to hold a safety meeting and collect signatures on a waiver form for each event.

The program will incur some costs over time in order to provide the safety equipment required. We currently have equipment in stock.

Staff can coordinate the activities of the adopting organizations to ensure that the equipment is available by staggering event dates. Should adoptions become common enough to require additional equipment bag sets, those can be proposed through the normal budget preparation process in a future year.

Staff has updated the policy and requests Park Board review and approval.

Financial Impact: NA

Staff Recommendation: Approval

Attachments: Packet



RAYMORE

parks & recreation

PARK BEAUTIFICATION ADOPTION PROGRAM

The Program

Help keep Raymore clean and litter-free by volunteering in Raymore Parks & Recreation's Park Beautification Adoption Program. This program gives residents, community groups, schools, churches and/or businesses the opportunity to participate in the preservation and beautification of Raymore's parks, trails, lakes, streams and natural areas.

GET INVOLVED - ADOPT A SPOT!

By adopting a spot, participants will not only make a difference in the cleanliness of Raymore water, parks, and open areas, but also practice conservation, personally invest in their hometown and inspire others to get involved as well.

Details - Participating groups adopt a spot by committing to clean it three times a year for two years. Adopters can choose the date, time, and spot you wish to clean (subject to City approval). The City of Raymore will provide the supplies and training for the cleanup. Supplies include grabbers, trash bags and gloves for park cleanups.

Locations - Groups can choose spots throughout our public spaces, The Parks and Recreation office has a list of locations to choose pre-approved locations. Locations not on the list must be reviewed for approval. The city has the right to refuse a proposed spot for adoption.

Your Team - Make it your own by inviting your friends, family and coworkers to join you. Your team can be as big or small as you want it: from your entire office removing litter from a nearby trail to a family cleaning up their neighborhood park. Individuals 18 years of age or older may adopt a spot by themselves, anyone 17 years of age or younger must be accompanied by a legal adult.

Teams that commit to cleaning a spot at least three times per year for two years will receive: Recognition on the city's website and a metal sign in the adopted area.

Adopting a Spot:

1. Application for participation must be approved by the Director of Parks & Recreation in accordance with policies and procedures established by the Parks & Recreation Board.
2. Any individual, organization, or business is eligible to adopt a spot in the city. All applications are subject to the following:

- a. Groups, organizations, or businesses must comply with state laws prohibiting discrimination based on race, religion, color, age, gender or national origin.
 - b. Any group whose name promotes or opposes an elected official or candidate for public office is not eligible to participate in the ADOPT-A-SPOT program.
 - c. Any group whose name or purpose promotes or incites violence or hate crimes of any kind is not eligible to participate in the ADOPT-A-SPOT program.
3. The Parks and Recreation Department will provide appropriate signage identifying the ADOPT-A-SPOT program and the adopter on the site within six months of the first cleanup date. The identification on the sign shall be limited to the group name's or acronym. The Department has full discretion to determine whether a name or acronym is ineligible for use on a sign.
4. The adoption must be a preselected site or a recommended location approved by Department policies prior to approval.
5. Adopters are requested to pick up litter and general clean-up associated with the designated location at least 3 times per year, about every 4 months.
 - a. Select locations will require additional care and regularly scheduled pick-up times.
 - i. These portions may have more than one adoption in place or negotiate a contractual agreement for exclusive rights.
 - ii. Adoptions of these areas must be approved by the Parks & Recreation Board.
6. Any adopter who fails to perform litter pick up for one year, or who fails to comply with these safety guidelines will be dropped from the program.
7. Adopters do not own the selected areas and may not place any personal or private signage in adopted areas. All Parks & Recreation rules must be followed at all times. Violation of City Code or program rules will result in removal from the program.

Clean Up/Litter Collection Events:

1. It is recommended to select a date for your event and register with the Parks & Recreation Office at least seven days in advance to ensure no community activities, events or programs are scheduled in the area. Contact the Parks & Recreation Department at 816-322-2791 to schedule a time to pick up and drop off equipment and supplies.
2. Adopters must conduct a safety meeting with participants before each event to go over safety regulations. Regulations and safety detail information will be provided by the department.
3. Each participant must sign a waiver. Volunteers under 18 years of age must have a parent/guardian signature.
4. The Department will provide the supplies and training resources for the cleanup. Supplies include grabbers, safety vests, trash bags and gloves for park cleanups.
5. Volunteers should dress appropriately for the site, utilizing the provided safety gear and supplies. Participants are encouraged to wear additional safety gear or personal protective clothing/equipment beyond the supplies provided to meet their own comfort level.
6. In flood plain areas or woods' edge, long pants and long-sleeved shirts are recommended to reduce the incidence of reaction to poison ivy, poison oak, insects, and the like.

7. Areas along creek banks, lake shoreline and stormwater areas, volunteers are encouraged to wear appropriate gear specifically designed for water.
8. Safety vests, extra trash bags and grabbers must be returned to the Parks & Recreation Department within 48 hours of the event.
9. Participants may not park or drive vehicles on park ground and must park alongside streets or in parking lots.
10. The Department will pick up the filled trash bags and collected debris on the first workday following the clean up event.
11. Groups may keep recyclable materials such as aluminum cans, glass, or newspaper. If you find hazardous materials, contact Parks and Recreation at 816-322-2791 for assistance, or after hours and on weekends contact the Police Department at 816-331-0530.
12. Routine maintenance involves keeping the area generally clean, surface free of loose rocks, limbs and other debris, clearing debris from benches and bridges, and removing litter from the surrounding area. The Department will provide volunteers with information and instruction on
 - a. Maintaining specific trails to meet area management guidelines
 - b. Parking lot island, landscaping beds, etc.
 - c. Johnston Lake bank and water trash
13. Volunteers should notify the Department if there is an erosion problem, trees down on the trail, missing or damaged signs, vandalism, or other issues that cannot be handled on the day of the event. Report any suspicious or illegal activity.
14. All work shall take place during daylight hours and be performed with safety in mind. Participants should not attempt any tasks with which they are not comfortable.
15. Volunteers are not permitted to use chainsaws, power tools or use motorized equipment.
16. Volunteers are not allowed to trespass on private property adjacent to parks and/or trails.
17. No work shall be done that has not been previously agreed upon with the Parks & Recreation Department.

Attachments:

Appendix A – Application Form

Appendix B – Safety Information sheet for participant training

Appendix C – Participant Waiver Form

**CITY OF RAYMORE
BEAUTIFICATION PROGRAM
APPLICATION FORM**

(PLEASE PRINT)

In accordance with the rules and guidelines established by the City of Raymore Beautification Program,

_____ will perform general clean up 3 times per year.

(Name of Adopter)

1st Choice

List location as indicated on the Location Maps

2nd Choice

List location as indicated on the Location Maps

3rd Choice or Recommended Location

- _____
 - *List location as indicated on the Location Maps*
 - *Recommended locations must be discussed with Parks and Recreation Staff.*

Adopter will advise Parks at 816-322-2791 at least 7 days in advance of doing any work on the adopted areas.

Adopter Representative will hold a safety meeting prior to each cycle of work and advise the workers of the potential hazards of working near streets, parking lots, flood plains and in water. The meeting will ensure that all workers' vehicles are parked appropriately. The City of Raymore, Parks and Recreation Department will provide the necessary safety vests, trash bags, gloves and grabbers; and will pick up the filled trash bags.

Group Name to appear on sign: _____

Representative Name _____ Phone # _____

Address _____, City _____,

State _____, Zip _____ Email: _____

CITY OF RAYMORE
BEAUTIFICATION PROGRAM
Rules and Regulations

The safety rules listed below **must** be followed. If these rules are not followed, your group could be in violation and may be dropped from the program.

- An adult supervisor must be present for every four children. Keep children in sight at all times.
- Trash bags should be placed in a preselected location on site.
- All vehicles must be parked in a safe manner to minimize pedestrian, bicycle, and vehicle traffic obstruction. Parking on side streets is required. Motorized vehicles may not be parked or driven on park grounds or on trails.
- No ATV's, Golf Carts, etc. are allowed in the parks or on trails and streets at any time.
- Volunteers should dress appropriately for trail work and use gloves, safety glasses and other protective gear when necessary. In flood plain areas or woods' edge, long pants and long-sleeved shirts are recommended to reduce the incidence of reaction to poison ivy, poison oak, insects, and the like.
- All work shall take place during daylight hours

Additional Training will be provided at the time of registration.

Available Parks, Trails and Locations (Pre-Approved)

Recreation Park Trail
Memorial Park Trail & Arboretum
Hawk Ridge Park Loop Trail
Hawk Ridge Park Bike Trail
Johnston Lake at Hawk Ridge Park
T.B. Hanna Station
Moon Valley Park
Ward Park
Good Parkway Trail (Lucy Webb to Foxridge Dr.)
Good Parkway Trail (Foxridge Dr. to Hubach Hill Road)
Eagle Glen Linear Park (58 Hwy to Lucy Webb)
LeMor Trail
Timber Trail
Brookside Trail
The Fort at Recreation Park
Disc Golf Front 9
Disc Golf Back 9
Recreation Park Round-a-Bout and entrance islands
Centerview Monarch Natural Area & Landscaping
The RAC Flower Bed and Landscaping
Recreation Park Flag Pole & Kiosk Landscaping

→ Locations not listed must be submitted to the Parks and Recreation Department in writing to undergo an approval process prior to any volunteer work being performed.

Raymore Parks & Recreation Liability Release Form

_____ / _____
Participant Name (PRINT) **Event or Activity / Location**

In consideration of being permitted to maintain City of Raymore public property for litter control and general clean-up, I hereby release, waive, and discharge the City of Raymore, Missouri, its officers, servants, agents, volunteers and employees from any and all liability, claims, demands, actions and causes of me or my child, or to any property belonging to me while participating in the event, or while in, on or upon the premises where the event is being conducted, while in transit to or from the premises, or in any place or places connected with the event.

In the event of injury or illness, I understand that reasonable effort will be made to contact the parent or the listed emergency contact immediately. However, I am aware that if the injury or illness appears serious and the appropriate contact cannot be reached, the supervisor in charge will secure emergency medical care as needed.

Further, I/We realizing no insurance coverage is provided for the participant, will assume financial responsibility for any costs relating to any accident or injury that might occur while participating in the above named program/event.

I understand and agree, as a participant, or as the parent of a minor participant, to grant full permission to the City of Raymore to use my name, photograph, videotape or recording for promotional purposes without obligation or liability to me or my family.

Participant Signature: _____ **Date:** _____

Parent/Guardian Signature: _____ **Date:** _____
(if participant is a minor)

Pertinent information in the event of an emergency:

Emergency Contact: _____

Phone Number: _____

Relationship: _____



Raymore Parks and Recreation Board Agenda Item Information Form

Department Division: P&R Administration
Submitted By: Nathan Musteen
Date: July 27, 2021

_____	Discussion Item	X	Action Item
X	Council Recommendation	_____	Presentation

Title / Issue / Request:

FY22 Budget Recommendation

Background / Justification:

Department Staff began the process of preparing the FY22 Budget in early May. During this process, we evaluated current FY21 budget expenditures, projections and future needs.

Staff presented their recommendations to the City Manager on June 18.

On June 22, staff presented to the Park Board a draft version of the proposed FY22 budget including detail sheets. Members of the board had the opportunity to review the proposed budget line by line and ask questions of the staff. No changes were made during the work session and staff was tasked to present the proposed budget for acceptance during the July Park Board meeting. The City Manager will present the budget to the City Council in August.

The proposed budget currently has an ending balance with revenues higher than expenses, however, tax revenue, personnel matters, fuel prices, insurance, etc. are estimated for the proposed budget and may be changed when final projections are put in place by the City Manager in July/August prior to the budget presentation to the City Council.

Financial Impact: - See Attachment

Project Timeline:

Finance Director review and presentation preparations	June
Presentation to City Manager	June
Park Board Review - Work Session	June



Park Board Final Review
City Manager Final Review
City Manager Presentation to the City Council
FY17 Budget/CIP Public Hearing & 1st Reading
FY17 Budget/CIP 2nd Reading

July 27
July 29 - August 15
August 16
October 11
October 25

Staff Recommendation:

Staff requests a motion to accept and recommend the proposed FY22 Budget as presented with the authorization for the Parks and Recreation Director and the City Manager to make necessary changes to balance the final budget based on updated projections.

Attachments:

FY22 Proposed Park Fund Budget

Parks and Recreation (25)

	2018-19 Actual	2019-20 Actual	2020-21 Council Adopted	2020-21 Council As Amended	2020-21 Projected	2021-22 Department Requested
Fund Balance						
Beginning of Year	461,537	461,351	337,272	431,008	431,008	357,324
Revenue Parks						
Property Taxes	403,678	424,420	434,873	434,873	445,579	453,391
Miscellaneous Revenues	27,053	11,903	11,500	11,500	11,500	11,500
Park Revenues	5,588	4,818	7,350	7,350	10,500	12,275
Transfer from General Fund	100,000	100,000	100,000	100,000	100,000	100,000
Transfer from VERP			56,192	56,192	56,192	-
Transfer from Parks Sales Tax Fund	350,000	375,000	400,000	400,000	400,000	350,000
Revenue Recreation						
Miscellaneous						
Programs	255,232	140,320	211,970	211,970	169,525	227,250
Facility Rental Revenue	25,304	2,662	32,900	32,900	22,000	51,850
Concession Revenue	53,743	19,458	65,000	65,000	40,000	60,000
Revenue Centerview						
Facility Rental Revenue	47,390	31,013	62,125	62,125	35,000	63,875
Program Revenue	4,095	1,815	6,600	6,600	3,000	9,600
Revenue The RAC						
Miscellaneous	174	1,107	2,700	2,700	1,000	1,500
Concession Revenue	2,400	800	5,400	5,400	1,000	4,000
Facility Rental Revenue	3,968	9,583	9,325	9,325	25,000	24,825
Program Revenue	147,000	129,250	179,740	179,740	130,550	197,590
Total Revenue	1,425,624	1,252,148	1,585,675	1,585,675	1,450,846	1,567,656
Total Fund Bal & Revenues	1,887,161	1,713,499	1,922,947	2,016,683	1,881,854	1,924,980
Expenditures Parks						
Personnel	479,271	556,989	626,591	626,591	627,247	641,501
Commodities	19,670	20,946	21,710	21,710	21,848	25,385
Maintenance & Repairs	50,886	48,215	45,750	45,750	45,750	50,400
Utilities	40,910	45,993	49,059	49,059	49,059	49,119
Contractual	76,481	71,149	73,689	73,689	73,979	76,895
Capital Outlay	-	-	3,500	3,500	3,500	4,900
Transfers/Miscellaneous	48,366	50,650	62,060	62,060	62,060	41,902
Expenditures Recreation						
Personnel	434,739	168,307	179,461	179,461	180,117	186,450
Commodities	6,087	1,228	6,050	6,050	6,429	7,450
Contractual	186,558	90,074	137,628	137,628	138,418	146,037
Capital Outlay			-	-	-	-
Expenditures Centerview						
Personnel	168	25,064	57,372	57,372	57,372	57,177
Commodities	2,038	2,490	2,396	2,396	2,396	2,396
Maintenance & Repairs	434	183	2,000	2,000	2,000	2,200
Utilities	11,032	10,105	10,668	10,668	10,668	10,668
Contractual	10,063	23,067	20,346	20,346	19,746	23,456
Expenditures RAC						
Personnel	239	124,195	149,503	149,503	149,503	152,484
Commodities	4,794	4,416	6,830	6,830	6,530	7,610
Maintenance & Repairs	431	22	1,800	1,800	1,800	2,550
Utilities	15,521	12,213	11,640	11,640	11,640	11,640
Contractual	38,121	27,185	57,902	57,902	54,469	58,702
	1,425,810	1,282,490	1,525,954	1,525,954	1,524,530	1,558,920
Capital Expenditures						
Other						
	-	-	-	-	-	-
Total Expenditures	1,425,810	1,282,490	1,525,954	1,525,954	1,524,530	1,558,920
<i>Net Revenue over Expenditures</i>	<i>(186)</i>	<i>(30,343)</i>	<i>59,721</i>	<i>59,721</i>	<i>(73,684)</i>	<i>8,736</i>
Fund Balance (Gross)	461,351	431,008	396,993	490,729	357,324	366,060
Less: Reserve Balance	285,162	256,498	305,191	305,191	304,906	311,784
Available Fund Balance - End of Year	176,189	174,510	91,803	185,538	52,418	54,276

25 -PARK FUND

AS OF: JUNE 30TH, 2021

FINANCIAL SUMMARY

	(----- 2020-2021 -----)					(----- 2021-2022 -----)		
	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET

REVENUE SUMMARY

NON-DEPARTMENTAL

PARKS DIVISION

PROPERTY TAXES	403,678	424,420	434,873	438,629	445,579	453,391		
MISCELLANEOUS	27,053	11,903	11,500	5,067	11,500	11,500		
FACILITY RENTAL REVENUE	5,588	4,818	7,350	9,201	10,500	12,275		
TRANSFERS - INTERFUND	450,000	475,000	556,192	370,795	556,192	450,000		
TOTAL PARKS DIVISION	886,319	916,140	1,009,915	823,692	1,023,771	927,166		

RECREATION DIVISION

CONCESSION REVENUE	53,743	19,458	65,000	21,346	40,000	60,000		
FACILITY RENTAL REVENUE	25,304	2,662	32,900	8,176	22,000	51,850		
PROGRAM REVENUE	255,232	140,320	211,970	111,976	169,525	227,250		
TOTAL RECREATION DIVISION	334,278	162,439	309,870	141,498	231,525	339,100		

CENTERVIEW

FACILITY RENTAL REVENUE	47,390	31,013	62,125	23,748	35,000	63,875		
PROGRAM REVENUE	4,095	1,815	6,600	330	3,000	9,600		
TOTAL CENTERVIEW	51,485	32,828	68,725	24,078	38,000	73,475		

RAYMORE ACTIVITY CENTER

MISCELLANEOUS	174	1,107	2,700	412	1,000	1,500		
CONCESSION REVENUE	2,400	800	5,400	350	1,000	4,000		
FACILITY RENTAL REVENUE	3,968	9,583	9,325	22,131	25,000	24,825		
PROGRAM REVENUE	147,000	129,250	179,740	90,170	130,550	197,590		
TOTAL RAYMORE ACTIVITY CENTER	153,541	140,740	197,165	113,063	157,550	227,915		

TOTAL REVENUES	1,425,624	1,252,148	1,585,675	1,102,331	1,450,846	1,567,656		
	=====	=====	=====	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

NON-DEPARTMENTAL

PARKS DIVISION

PERSONNEL	479,271	556,989	626,591	399,543	627,247	641,501		
COMMODITIES	19,670	20,946	21,710	13,971	21,848	25,385		
MAINTENANCE & REPAIRS	50,886	48,215	45,750	33,277	45,750	50,400		
UTILITIES	40,910	45,993	49,059	29,125	49,059	49,119		
CONTRACTUAL	76,481	71,149	73,689	59,862	73,979	76,895		
CAPITAL PROJECTS	0	0	3,500	3,093	3,500	4,900		
TRANSFERS/MISCELLANEOUS	48,366	50,650	62,060	41,373	62,060	41,902		
TOTAL PARKS DIVISION	715,585	793,941	882,359	580,244	883,443	890,102		

25 -PARK FUND

AS OF: JUNE 30TH, 2021

FINANCIAL SUMMARY

	(----- 2020-2021 -----)					(----- 2021-2022 -----)		
	2018-2019	2019-2020	CURRENT	Y-T-D	PROJECTED	DEPARTMENT	CITY MANAGER	ADOPTED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	REQUESTED	RECOMENDED	BUDGET
<u>RECREATION DIVISION</u>								
PERSONNEL	434,739	168,307	179,461	139,930	180,117	186,450	_____	_____
COMMODITIES	6,087	1,228	6,050	3,833	6,429	7,450	_____	_____
CONTRACTUAL	<u>186,558</u>	<u>90,074</u>	<u>137,628</u>	<u>79,037</u>	<u>138,418</u>	<u>146,037</u>	_____	_____
TOTAL RECREATION DIVISION	627,384	259,610	323,139	222,800	324,963	339,937	_____	_____
<u>CENTERVIEW</u>								
PERSONNEL	168	25,064	57,372	13,155	57,372	57,177	_____	_____
COMMODITIES	2,038	2,490	2,396	1,975	2,396	2,396	_____	_____
MAINTENANCE & REPAIRS	434	183	2,000	594	2,000	2,200	_____	_____
UTILITIES	11,032	10,105	10,668	5,953	10,668	10,668	_____	_____
CONTRACTUAL	<u>10,063</u>	<u>23,067</u>	<u>20,346</u>	<u>11,891</u>	<u>19,746</u>	<u>23,456</u>	_____	_____
TOTAL CENTERVIEW	23,736	60,908	92,782	33,569	92,182	95,897	_____	_____
<u>RAYMORE ACTIVITY CENTER</u>								
PERSONNEL	239	124,195	149,503	78,776	149,503	152,484	_____	_____
COMMODITIES	4,794	4,416	6,830	1,869	6,530	7,610	_____	_____
MAINTENANCE & REPAIRS	431	22	1,800	584	1,800	2,550	_____	_____
UTILITIES	15,521	12,213	11,640	7,092	11,640	11,640	_____	_____
CONTRACTUAL	<u>38,121</u>	<u>27,185</u>	<u>57,902</u>	<u>16,945</u>	<u>54,469</u>	<u>58,702</u>	_____	_____
TOTAL RAYMORE ACTIVITY CENTER	<u>59,106</u>	<u>168,031</u>	<u>227,675</u>	<u>105,266</u>	<u>223,942</u>	<u>232,986</u>	_____	_____
TOTAL EXPENDITURES	1,425,810	1,282,490	1,525,954	941,879	1,524,530	1,558,921	_____	_____
REVENUE OVER/(UNDER) EXPENDITURES	(187)	(30,343)	59,722	160,452	(73,684)	8,736	=====	=====

25 -PARK FUND

AS OF: JUNE 30TH, 2021

FINANCIAL SUMMARY

	(----- 2020-2021 -----)					(----- 2021-2022 -----)		
	2018-2019	2019-2020	CURRENT	Y-T-D	PROJECTED	DEPARTMENT	CITY MANAGER	ADOPTED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	REQUESTED	RECOMENDED	BUDGET

NON-DEPARTMENTAL
=====

MISCELLANEOUS _____

TRANSFERS - INTERFUND _____

PARKS DIVISION
=====

PROPERTY TAXES

25-25-4010-0000 REAL ESTATE PROPERTY TA	334,327	355,007	369,260	368,766	372,335	384,137	_____	_____
25-25-4020-0000 PERSONAL PROPERTY TAX	<u>69,352</u>	<u>69,412</u>	<u>65,613</u>	<u>69,863</u>	<u>73,244</u>	<u>69,254</u>	<u>_____</u>	<u>_____</u>
TOTAL PROPERTY TAXES	403,678	424,420	434,873	438,629	445,579	453,391	_____	_____

25-4010-0000 REAL ESTATE PROPERTY TAX PERMANENT NOTES:

MISCELLANEOUS

25-25-4340-0000 REFUNDS & REIMBURSEMENT	0	410	0	360	0	0	_____	_____
25-25-4350-0000 INTEREST REVENUE	23,662	11,494	11,500	4,707	11,500	11,500	_____	_____
25-25-4370-0000 MISCELLANEOUS REVENUE	1,391	0	0	0	0	0	_____	_____
25-25-4480-1500 DONATIONS - LEGACY	<u>2,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>_____</u>	<u>_____</u>
TOTAL MISCELLANEOUS	27,053	11,903	11,500	5,067	11,500	11,500	_____	_____

25-4480-1500 DONATIONS - LEGACY PERMANENT NOTES:

The Legacy account has been moved to the Raymore Community Foundation

FACILITY RENTAL REVENUE

25-25-4710-0000 PARK RENTAL FEES	5,588	4,818	7,350	9,201	10,500	12,275	_____	_____
Lions Shelter	40	70.00	2,800.00					
West Shelter	75	50.00	3,750.00					
Optimist Shelter	35	50.00	1,750.00					
Moon Valley Shelter	20	50.00	1,000.00					
Depot 1/2 Shelter	45	35.00	1,575.00					
Depot Full Shelter	5	70.00	350.00					
HRP 1/2 Shelter	20	35.00	700.00					
HRP Full Shelter	5	70.00	350.00					
	<u>0</u>	<u>0.00</u>	<u>0.00</u>	_____	_____	_____	_____	_____
TOTAL FACILITY RENTAL REVENUE	5,588	4,818	7,350	9,201	10,500	12,275	_____	_____

25-4710-0000 PARK RENTAL FEES PERMANENT NOTES:

Rental fees include fees for shelter rentals.
Sport rentals moved to recreation division.

25 -PARK FUND

AS OF: JUNE 30TH, 2021

REVENUES	2018-2019		2019-2020		2020-2021		2021-2022	
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
<u>TRANSFERS - INTERFUND</u>								
25-25-4901-0000 TRANSFER FROM GENERAL F	100,000	100,000	100,000	66,667	100,000	100,000		
General Fund Support	1 95,000.00	95,000.00						
Festival Support	1 5,000.00	5,000.00						
25-25-4903-0000 TRANSFER FROM VERP	0	0	56,192	37,461	56,192	0		
25-25-4947-0000 TRANSFER FROM PARK SALE	350,000	375,000	400,000	266,667	400,000	350,000		
Park Sales Tax	1 350,000.00	350,000.00						
TOTAL TRANSFERS - INTERFUND	450,000	475,000	556,192	370,795	556,192	450,000		
TOTAL PARKS DIVISION	886,319	916,140	1,009,915	823,692	1,023,771	927,166		
<u>RECREATION DIVISION</u>								
=====								
<u>PROPERTY TAXES</u>								
<u>MISCELLANEOUS</u>								
<u>CONCESSION REVENUE</u>								
25-26-4700-0000 CONCESSION	53,743	19,458	65,000	21,346	40,000	60,000		
Concession Revenue	1 60,000.00	60,000.00						
TOTAL CONCESSION REVENUE	53,743	19,458	65,000	21,346	40,000	60,000		
<u>FACILITY RENTAL REVENUE</u>								
25-26-4710-0000 RENTAL FEES	25,304	2,662	32,900	8,176	22,000	51,850		
Sports Tourn Fees	18 2,250.00	40,500.00						
Athletic Field Rentals	60 25.00	1,500.00						
Disc Golf Tourn Fees	2 300.00	600.00						
The Rink (Private Rentals)	25 150.00	3,750.00						
The Rink (Skate Rentals)	500 5.00	2,500.00						
The Amphitheater	5 600.00	3,000.00						
TOTAL FACILITY RENTAL REVENUE	25,304	2,662	32,900	8,176	22,000	51,850		
<u>PROGRAM REVENUE</u>								
25-26-4715-1600 PROGRAM - LEAGUE MISC	24,742	12,518	11,320	13,053	18,000	19,500		
Flag Football - Youth	200 75.00	15,000.00						
Flag Football League Sponsor	2 1,500.00	3,000.00						
Photo Commission	2 750.00	1,500.00						
25-26-4715-1605 PROGRAM - DAY CAMP	0 (360)	0	460	0	0		
25-26-4715-1610 PROGRAM - BASEBALL/SOFT	85,087	65,781	83,200	53,040	70,700	85,250		
T-ball	190 65.00	12,350.00						
Coach Pitch Softball	85 85.00	7,225.00						
Machine Pitch Baseball	165 85.00	14,025.00						
Player Pitch Baseball/Softball	360 95.00	34,200.00						
Independent Team Fee	10 1,250.00	12,500.00						
Team Sponsorships	15 250.00	3,750.00						
Field Sponsorships	6 200.00	1,200.00						
25-26-4715-1615 PROGRAM - BASKETBALL	0	650	0	0	0	0		
25-26-4715-1620 PROGRAM - SOCCER	100,821	37,727	70,400	26,588	47,800	70,000		

25 -PARK FUND

AS OF: JUNE 30TH, 2021

REVENUES	(----- 2020-2021 -----)					(----- 2021-2022 -----)		
	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
Spring, Youth (U5/U6)	60	70.00	4,200.00					
Spring, Youth (U8-U14)	240	90.00	21,600.00					
Fall, Youth (U5/U6)	40	70.00	2,800.00					
Fall, Youth (U8-U14)	210	90.00	18,900.00					
League Sponsorships	2	3,500.00	7,000.00					
Independent Teams U8-U10	3	850.00	2,550.00					
Independent Teams U11-U12	4	1,050.00	4,200.00					
Independent Teams U13-Up	3	1,250.00	3,750.00					
U5/U6 Social	40	50.00	2,000.00					
U7/U10 Social	60	50.00	3,000.00					
25-26-4715-1625 PROGRAM - ADULT SOFTBAL	13,050	6,900	15,300	8,830	11,650	16,200		
Men's - 3 Seasons - 12 Teams	36	450.00	16,200.00					
25-26-4715-1630 PROGRAM - MISC	0	130	0	0	0	0		
25-26-4715-1635 PROGRAM - INSTRUCTIONAL	940	479	1,500	1,860	1,500	1,500		
Misc. Instructional Programs	1	200.00	200.00					
E-Sports & Virtual Programming	2	500.00	1,000.00					
Outdoor Education	1	300.00	300.00					
25-26-4715-1640 PROGRAM - TINY SPORTS	11,450	10,510	12,150	7,015	9,000	13,500		
Tiny Football	40	45.00	1,800.00					
Tiny Soccer Fall	60	45.00	2,700.00					
Tiny Basketball	60	45.00	2,700.00					
Tiny T-ball	60	45.00	2,700.00					
Tiny Soccer Spring	60	45.00	2,700.00					
Tiny Kickball	20	45.00	900.00					
25-26-4720-0000 SPECIAL EVENT CONTRIBUT	19,142	5,985	18,100	1,130	10,875	21,300		
Easter Cash Sponsorships	3	500.00	1,500.00					
Touch A Truck	4	250.00	1,000.00					
Spirit of America Event Spon.	5	500.00	2,500.00					
Movie Night Series Sponsors	3	500.00	1,500.00					
Fall Event Sponsorship	1	750.00	750.00					
Fall Event Participant Fee	1	500.00	500.00					
Fishing Derby	1	300.00	300.00					
Mini Mud Run	5	500.00	2,500.00					
Food Truck Event Sponsors	2	250.00	500.00					
Food Truck Vendor Fees	10	75.00	750.00					
Misc. Partnership Support	3	500.00	1,500.00					
Mini Mud Run Participant Fees	320	25.00	8,000.00					
TOTAL PROGRAM REVENUE	255,232	140,320	211,970	111,976	169,525	227,250		

26-4715-0000 PROGRAM

PERMANENT NOTES:
recreation program fees and charges

TOTAL RECREATION DIVISION	334,278	162,439	309,870	141,498	231,525	339,100		
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CENTERVIEW

25 -PARK FUND

AS OF: JUNE 30TH, 2021

	(----- 2020-2021 -----)					(----- 2021-2022 -----)		
REVENUES	2018-2019	2019-2020	CURRENT	Y-T-D	PROJECTED	DEPARTMENT	CITY MANAGER	ADOPTED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	REQUESTED	RECOMENDED	BUDGET
=====								
<u>MISCELLANEOUS</u>								
<u>FACILITY RENTAL REVENUE</u>								
25-27-4710-0000 RENTAL FEES	47,390	31,013	62,125	23,748	35,000	63,875		
Full Facility	50	225.00	11,250.00					
Harrelson Hall	150	175.00	26,250.00					
Harrelson A	80	60.00	4,800.00					
Harrelson B	100	120.00	12,000.00					
Gilmore Room	75	25.00	1,875.00					
The Grove: Patio & Lawn	0	25.00	0.00					
Lobby	10	50.00	500.00					
Audio / Visual	40	50.00	2,000.00					
Alcohol Permit	20	100.00	2,000.00					
Public Safety Officer	80	40.00	3,200.00					
TOTAL FACILITY RENTAL REVENUE	47,390	31,013	62,125	23,748	35,000	63,875		
<u>PROGRAM REVENUE</u>								
25-27-4715-1600 PROGRAMS-MISC	4,095	1,815	6,600	330	3,000	9,600		
Instructional Classes	4	200.00	800.00					
Sr. Programs	1	200.00	200.00					
Valentines Ball Event	140	20.00	2,800.00					
Yoga	80	35.00	2,800.00					
E-Sports	1	3,000.00	3,000.00					
TOTAL PROGRAM REVENUE	4,095	1,815	6,600	330	3,000	9,600		
TOTAL CENTERVIEW	51,485	32,828	68,725	24,078	38,000	73,475		
RAYMORE ACTIVITY CENTER								
=====								
<u>MISCELLANEOUS</u>								
25-28-4370-0000 MISCELLANEOUS REVENUE	174	1,107	2,700	412	1,000	1,500		
Open Gym Program Fee	500	3.00	1,500.00					
TOTAL MISCELLANEOUS	174	1,107	2,700	412	1,000	1,500		
<u>CONCESSION REVENUE</u>								
25-28-4700-0000 CONCESSION	2,400	800	5,400	350	1,000	4,000		
Concession Revenue	1	4,000.00	4,000.00					
TOTAL CONCESSION REVENUE	2,400	800	5,400	350	1,000	4,000		
<u>FACILITY RENTAL REVENUE</u>								
25-28-4710-0000 RENTAL FEES	3,968	9,583	9,325	22,131	25,000	24,825		
Gym 1/2 Court	100	50.00	5,000.00					
Gym Full Court	175	85.00	14,875.00					
Day Full Facility	5	750.00	3,750.00					
Afterhours Full Facility	1	1,200.00	1,200.00					
TOTAL FACILITY RENTAL REVENUE	3,968	9,583	9,325	22,131	25,000	24,825		

25 -PARK FUND

AS OF: JUNE 30TH, 2021

REVENUES	(----- 2020-2021 -----)					(----- 2021-2022 -----)		
	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
28-4710-0000 RENTAL FEES	CURRENT YEAR NOTES: The RAC saw an increase in rentals during COVID-19 as the RP School District closed facilities to outside users. We expect this trend to continue.							
<u>PROGRAM REVENUE</u>								
25-28-4715-1600 PROGRAM - LEAGUE MISC	8,150	13,683	27,375	7,545	12,000	25,800		
Youth Volleyball	240	75.00	18,000.00					
Youth Volleyball Clinic	50	20.00	1,000.00					
Photo Commission	2	1,000.00	2,000.00					
Volleyball League Sponsorship	2	1,500.00	3,000.00					
Futsal Drop-in Play	40	45.00	1,800.00					
	0	0.00	0.00					
25-28-4715-1605 PROGRAM - DAY CAMPS	106,073	72,567	104,950	83,555	90,000	119,050		
Enrollment Fee	130	30.00	3,900.00					
June (75 C @ 4 Wks)	280	110.00	30,800.00					
July/Aug (90 C @ 6 Wks)	660	110.00	72,600.00					
Field Trip (70 C @ 5 Trips)	350	25.00	8,750.00					
Spring Break Camp	20	75.00	1,500.00					
Winter Break Camp	20	75.00	1,500.00					
25-28-4715-1615 PROGRAM - BASKETBALL	20,957	38,795	28,500	(2,590)	24,150	36,525		
Youth Instructional (K)	50	50.00	2,500.00					
Youth 1st-4th Grade	190	75.00	14,250.00					
Youth 5th-8th Grade	100	95.00	9,500.00					
Youth Clinic	30	35.00	1,050.00					
League Sponsorship	1	3,500.00	3,500.00					
Photo Commission	1	750.00	750.00					
Independent League	6	600.00	3,600.00					
Social Division	25	55.00	1,375.00					
25-28-4715-1630 PROGRAM - MISCELLANEOUS	1,240	1,130	4,650	0	1,000	1,950		
Outdoor Edu Programs	1	350.00	350.00					
Craft Fair Events	2	800.00	1,600.00					
	0	0.00	0.00					
25-28-4715-1645 PROGRAM - FITNESS	10,030	2,540	11,065	1,490	3,000	11,065		
Fit to Health Sr. Class	36	40.00	1,440.00					
Zumba	70	35.00	2,450.00					
Yoga	90	35.00	3,150.00					
Martial Arts	115	35.00	4,025.00					
	0	0.00	0.00					
	0	0.00	0.00					
25-28-4715-1650 PROGRAM - ADULT VOLLEYB	375	535	1,000	170	400	1,000		
Coed Recreational	0	250.00	0.00					
Coed Intermediate	0	250.00	0.00					
Coed Competitive	0	0.00	0.00					
Women's Recreational	0	250.00	0.00					
Women's Competitive	0	250.00	0.00					
Adult Open Play Volleyball	40	25.00	1,000.00					
25-28-4715-1655 PROGRAM - ADULT BASKETB	175	0	2,200	0	0	2,200		
Drop In Play	25	40.00	1,000.00					
Men's League	4	300.00	1,200.00					
TOTAL PROGRAM REVENUE	147,000	129,250	179,740	90,170	130,550	197,590		

C I T Y O F R A Y M O R E
 ADMINISTRATION RECOMMENDED BUDGET

25 -PARK FUND

AS OF: JUNE 30TH, 2021

REVENUES	2018-2019	2019-2020	2020-2021			2021-2022		
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
TOTAL RAYMORE ACTIVITY CENTER	153,541	140,740	197,165	113,063	157,550	227,915		
TOTAL REVENUES	1,425,624	1,252,148	1,585,675	1,102,331	1,450,846	1,567,656		

25 -PARK FUND

AS OF: JUNE 30TH, 2021

PARKS DIVISION

EXPENDITURES	(----- 2020-2021 -----)					(----- 2021-2022 -----)		
	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
<u>PERSONNEL</u>								
25-5010-0000 SALARIES/WAGES	7,488	390,887	418,357	269,795	418,357	423,597	_____	_____
25-5010-1250 SALARIES/WAGES	314,624	0	0	4,656	0	0	_____	_____
25-5020-0000 FICA	0	27,723	33,281	19,911	33,281	33,609	_____	_____
25-5020-1010 FICA	(1,101)	0	0	0	0	0	_____	_____
25-5020-1250 FICA	25,927	0	0	421	0	0	_____	_____
25-5030-0000 UNEMPLOYMENT	0	348	480	111	480	480	_____	_____
25-5030-1250 UNEMPLOYMENT	340	0	0	0	0	0	_____	_____
25-5040-0000 GROUP INSURANCE	0	65,344	85,711	54,819	85,711	92,352	_____	_____
25-5040-1250 GROUP INSURANCE	51,132	0	0	0	0	0	_____	_____
25-5045-0000 LAGERS	0	54,585	64,595	36,592	64,595	66,422	_____	_____
25-5045-1250 LAGERS	51,095	0	0	0	0	0	_____	_____
25-5050-0000 OVERTIME	159	9,605	16,690	7,223	16,690	15,732	_____	_____
25-5050-1250 OVERTIME	19,591	0	0	846	0	0	_____	_____
25-5060-0000 WORKERS COMP	0	8,497	7,477	5,169	8,133	9,309	_____	_____
MPR ESTIMATE BASED ON FY21 INV	1 9,309.00	9,309.00						
25-5060-1250 WORKERS COMP	10,015	0	0	0	0	0	_____	_____
TOTAL PERSONNEL	479,271	556,989	626,591	399,543	627,247	641,501		

COMMODITIES

25-6065-1250 EQUIPMENT & FIXTURES-PARKS	2,359	5,946	5,200	4,654	5,200	6,000	_____	_____
Replacement Tables/Bleachers	5 800.00	4,000.00						
Fountain Maintenance	1 500.00	500.00						
Bases for Ballfields	1 1,000.00	1,000.00						
Trash Barrels	1 500.00	500.00						
Misc. Improvements	0 400.00	0.00						
25-6070-1250 FUEL/OIL	12,265	6,276	10,392	4,461	10,392	10,892	_____	_____
Unleaded fuel	2,000 3.00	6,000.00						
Diesel fuel	150 3.28	492.00						
Tractor/Mower fuel	4 1,100.00	4,400.00						
25-6150-1010 OFFICE SUPPLIES	370	819	800	119	500	500	_____	_____
Misc. Office Supplies	1 500.00	500.00						
25-6260-1250 TOOLS/EQUIPMENT	1,052	3,823	1,200	130	1,000	1,200	_____	_____
Misc. Hand Tools	1 450.00	450.00						
Misc. Safety Equipment	1 250.00	250.00						
Power Tools for Shop	1 500.00	500.00						
25-6270-1010 UNIFORMS	178	0	225	0	150	225	_____	_____
Board Member Shirts	9 25.00	225.00						
25-6270-1250 UNIFORMS	3,445	4,083	3,893	4,606	4,606	6,568	_____	_____
Boots / FT	7 200.00	1,400.00						
Boots / Seasonal	3 200.00	600.00						
Coveralls	7 125.00	875.00						
Jackets	7 100.00	700.00						
Pants	30 40.00	1,200.00						
Gloves	12 15.00	180.00						
Hats	12 20.00	240.00						
Short Sleeve Shirts / FT	45 15.50	697.50						
Long Sleeve Shirts / FT	12 16.25	195.00						
Sweatshirts / FT	12 30.00	360.00						

		2020-2021				2021-2022			
		2018-2019	2019-2020	CURRENT	Y-T-D	PROJECTED	DEPARTMENT	CITY MANAGER	ADOPTED
EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	REQUESTED	RECOMENDED	BUDGET
Short Sleeve Shirts / Seasonal		10	12.00	120.00					
TOTAL COMMODITIES		19,670	20,946	21,710	13,971	21,848	25,385		
25-6150-1010 OFFICE SUPPLIES	PERMANENT NOTES:								
	Administrative office supplies for department are coded here.								
25-6270-1250 UNIFORMS	PERMANENT NOTES:								
	Uniforms for staff - coveralls and jackets are only every other year.								
25-6270-1250 UNIFORMS	CURRENT YEAR NOTES:								
	Additional uniforms and gear were required this year as three new employees were hired.								
<u>MAINTENANCE & REPAIRS</u>									
25-6400-1250 BUILDING MAINTENANCE		232	207	1,500	1,337	1,500	3,000		
Paint - Shelt/Conces		1	500.00	500.00					
Misc. Hardware - Shelt/Conces		1	500.00	500.00					
SHELT/CONCES - HEATER		2	1,000.00	2,000.00					
25-6410-1250 EQUIPMENT MAINTENANCE		902	298	500	465	500	500		
Misc. Equipment Maintenance		1	500.00	500.00					
25-6430-1250 GROUNDS MAINTENANCE		36,532	43,412	38,000	30,442	38,000	41,400		
Topsoil		1	700.00	700.00					
Seed		1	2,500.00	2,500.00					
Fertilizer		1	1,000.00	1,000.00					
Turf Area Herbicides		2	1,500.00	3,000.00					
Plateau Herbicide - Greenways		0	750.00	0.00					
Playground Mulch		3	1,000.00	3,000.00					
Flowerbed Mulch		2	1,500.00	3,000.00					
Landscape Beds/Bulbs		5	500.00	2,500.00					
Sod/Rock		1	1,000.00	1,000.00					
Misc. Paint		1	400.00	400.00					
Timers/Lights - Repair/Replace		1	500.00	500.00					
Misc. Repairs		4	500.00	2,000.00					
Native Seed - Greenways		1	800.00	800.00					
Restroom Supplies		1	2,000.00	2,000.00					
Infield Fines		1	3,000.00	3,000.00					
Infield Drying Agent		1	1,500.00	1,500.00					
Field Chalk/Paint		1	6,500.00	6,500.00					
Trashcan Liners		1	2,000.00	2,000.00					
Misc. Electrical Repairs		4	500.00	2,000.00					
Ice Rink / Sprayground		1	4,000.00	4,000.00					
25-6430-1255 GROUNDS MAINT-TREES		8,800	3,595	5,000	700	5,000	5,000		
Tree Purchase to Plant		10	250.00	2,500.00					
Hazardous Removals		2	1,250.00	2,500.00					
25-6430-1500 GROUNDS MAINTENANCE - LEGAC		3,609	0	0	0	0	0		
25-6490-1010 VEHICLE MAINTENANCE		810	703	750	333	750	500		
Misc. Repairs		1	500.00	500.00					
TOTAL MAINTENANCE & REPAIRS		50,886	48,215	45,750	33,277	45,750	50,400		

25 -PARK FUND AS OF: JUNE 30TH, 2021

PARKS DIVISION
(----- 2020-2021 -----)(----- 2021-2022 -----)

EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
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25-6430-1500 GROUNDS MAINTENANCE - LEGAPERMANENT NOTES:

Legacy Program Expenditure Account for bricks, benches,
trees and shelters.
Moved to Community Foundation (Parks)

UTILITIES

25-6800-1010 ELECTRICITY	40,910	42,523	44,784	27,313	44,784	44,784		
Service to Memorial Park	12	1,200.00	14,400.00					
Service to Recreation Park	12	1,500.00	18,000.00					
Service to Moon Valley Shelter	12	100.00	1,200.00					
Festival Power	1	100.00	100.00					
Service to West Shelter	12	100.00	1,200.00					
Service to T.B. Hanna	8	250.00	2,000.00					
Hawk Ridge Park	12	450.00	5,400.00					
200 Washington (Depot)	12	150.00	1,800.00					
1214 W Foxwood - Eagle Park	12	57.00	684.00					
25-6810-1010 WATER	0	125	75	57	75	135		
Water Service to Ward Park	0	0.00	135.00					
25-6850-1010 TRASH	0	3,345	4,200	1,755	4,200	4,200		
40 YD Park Trash Dumpster	12	350.00	4,200.00					
TOTAL UTILITIES	40,910	45,993	49,059	29,125	49,059	49,119		

CONTRACTUAL

25-7020-1010 ADVERTISING/LEGAL NOTICES	54	100	100	270	100	100		
Bid Document Advertising	2	50.00	100.00					
25-7090-1010 ED/TRAIN/SEMINAR	5,347	1,115	3,940	2,493	3,940	3,940		
General Seminars	5	250.00	1,250.00					
MPRA State: SR	1	390.00	390.00					
NRPA Congress: NM, SR	2	650.00	1,300.00					
CPRP Re-certification: NM	0	60.00	0.00					
Leadership Conference: NM	2	500.00	1,000.00					
25-7090-1250 ED/TRAIN/SEMINAR	80	0	0	0	0	0		
25-7090-1255 EDUCATION/TRAINING/SEMINAR	445	500	600	275	600	605		
Arborist Conf: SR, NM	2	200.00	400.00					
Tree Certification: SR	1	35.00	35.00					
ISA Certification: NM	1	170.00	170.00					
25-7140-1250 EQUIPMENT RENTAL	2,116	1,000	1,000	0	1,000	2,000		
Scissor Lift - Shade Structure	2	500.00	1,000.00					
Skid Steer Brush Mulcher	1	1,000.00	1,000.00					
25-7180-1010 INSURANCE	12,606	13,092	13,553	14,093	14,093	13,754		
MPR PROP/LIAB 3%>FY21	1	13,754.00	13,754.00					
25-7210-1010 LEGAL SERVICES	0	880	800	0	800	800		
Kapke-Willerth Fees	1	800.00	800.00					
25-7240-1010 MEALS/LODGING/MILEAGE	11,833	2,703	7,050	2,093	7,050	7,050		
MPRA Meals: SR	1	150.00	150.00					
MPRA Hotel: SR	1	400.00	400.00					
NRPA Travel: NM, SR	2	400.00	800.00					
NRPA Meals: NM, SR	2	150.00	300.00					
NRPA Hotel: NM, SR	2	850.00	1,700.00					
PB Meeting Refreshments	10	60.00	600.00					

25 -PARK FUND

AS OF: JUNE 30TH, 2021

PARKS DIVISION

EXPENDITURES	(----- 2020-2021 -----)					(----- 2021-2022 -----)		
	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
General Seminars - Meals	12	25.00	300.00					
Leadership Conf. Travel: NM	2	400.00	800.00					
Leadership Conf. Meals: NM	2	150.00	300.00					
Leadership Conf. Hotel: NM	2	600.00	1,200.00					
KCPRD Quarterly Meeting Meals	4	125.00	500.00					
25-7240-1250 MEALS/LODGING/MILEAGE	56	(15)	0	0	0	0		
25-7240-1255 MEALS/LODGING/MILEAGE	105	102	250	0	0	250		
Arborist Meals: SR, NM	2	50.00	100.00					
Arborist Hotel: SR	1	150.00	150.00					
25-7250-1010 MEMBERSHIP DUES	1,800	1,800	1,950	880	1,950	1,950		
NRPA Agency Membership	1	1,000.00	1,000.00					
MPRA Agency Membership (State)	1	850.00	850.00					
KCMRDA: Director	1	100.00	100.00					
25-7280-1010 MISCELLANEOUS EXP	128	30	220	215	220	220		
Newspaper Subscriptions	4	30.00	120.00					
Sams Club Membership NM, SR	2	50.00	100.00					
25-7300-1010 COPIER EXPENSE	2,102	721	2,226	0	2,226	2,226		
Copier Lease	6	266.00	1,596.00					
Copies	6	105.00	630.00					
Shared with Centerview	0	0.00	0.00					
25-7320-1010 PROFESSIONAL SERVICES	0	94	0	0	0	0		
25-7320-1250 PROFESSIONAL SERVICES	39,810	49,025	42,000	39,543	42,000	44,000		
Playground Equipment Repair	1	1,500.00	1,500.00					
Mowers - Winter Service	4	1,000.00	4,000.00					
Tractors - Winter Service	4	1,000.00	4,000.00					
Misc Equipment Repairs	5	500.00	2,500.00					
Small Equipment Repairs	8	250.00	2,000.00					
Tractor Repairs	5	500.00	2,500.00					
Athletic Field Light Repairs	3	1,500.00	4,500.00					
Vehicle Maintenance	1	1,500.00	1,500.00					
Shelter/Con Stand Repairs	1	400.00	400.00					
Nuisance Animal Control	1	500.00	500.00					
Lake / Pond Stocking	1	2,000.00	2,000.00					
Portable Toilets	12	250.00	3,000.00					
Tennis Court Maintenance	1	3,000.00	3,000.00					
Concession Door Replacement	0	1,000.00	0.00					
Mayor's Christmas Tree Storage	1	5,000.00	5,000.00					
Rec Park Pond Maint.	1	7,600.00	7,600.00					
TOTAL CONTRACTUAL	76,481	71,149	73,689	59,862	73,979	76,895		
CAPITAL PROJECTS								
25-8480-0000 CAPITAL OUTLAY	0	0	3,500	3,093	3,500	4,900		
Soccer Goals	0	3,000.00	0.00					
Pitchers Mound	2	1,000.00	2,000.00					
Pitching Machine	1	1,500.00	1,500.00					
Weed Eaters	4	350.00	1,400.00					
TOTAL CAPITAL PROJECTS	0	0	3,500	3,093	3,500	4,900		

25 -PARK FUND

AS OF: JUNE 30TH, 2021

PARKS DIVISION

EXPENDITURES	(----- 2020-2021 -----)					(----- 2021-2022 -----)		
	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
<u>TRANSFERS/MISCELLANEOUS</u>								
25-9803-0000 TRANSFER TO VERP	48,366	50,650	62,060	41,373	62,060	41,902		
	0	0.00	0.00					
Vehicle Lease - 2 F250s 1 plow	1	7,392.00	7,392.00					
Skid Loader (future)	1	5,000.00	5,000.00					
Heavy Equipment Trailer (16ft)	1	250.00	250.00					
2019 Kubota ZD1211L-72 Mower	1	0.00	0.00					
Athletic Field Painter	1	500.00	500.00					
2017 ECOFLEX FLOOR MACHINE	1	1,400.00	1,400.00					
2020 Kubota ZD1211L-72 Mower	1	4,700.00	4,700.00					
Light Equipment Trailer (16ft)	1	160.00	160.00					
2021 RTV (gas)	1	1,500.00	1,500.00					
2013 Case 65A Tractor	1	1,750.00	1,750.00					
2020 JD Field Rake	1	1,400.00	1,400.00					
2015 Kubota RTV X900 W-H	1	1,500.00	1,500.00					
2021 Kubota ZD1211L-72 Mower	1	4,700.00	4,700.00					
2021 Brush Hog	1	1,300.00	1,300.00					
2021 3pt Tractor Tiller	1	300.00	300.00					
2012 Kioti DK551 Tractor	1	1,600.00	1,600.00					
2020 Land Pride Finish Mower	1	2,700.00	2,700.00					
2017 Aerator	1	400.00	400.00					
2006 Vermeer Chipper	1	2,000.00	2,000.00					
2018 Landpride Overseeder	1	1,100.00	1,100.00					
2021 Case 75C Tractor	1	2,250.00	2,250.00					
	0	0.00	0.00					
	0	0.00	0.00					
	0	0.00	0.00					
TOTAL TRANSFERS/MISCELLANEOUS	48,366	50,650	62,060	41,373	62,060	41,902		
TOTAL PARKS DIVISION	715,585	793,941	882,359	580,244	883,443	890,102		

25 -PARK FUND

AS OF: JUNE 30TH, 2021

RECREATION DIVISION

EXPENDITURES	(----- 2020-2021 -----)					(----- 2021-2022 -----)		
	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
<u>PERSONNEL</u>								
26-5010-0000 SALARIES/WAGES	1,860	121,449	124,267	53,241	124,267	127,459	_____	_____
26-5010-1310 SALARIES/WAGES	329,060	0	0	46,740	0	0	_____	_____
26-5020-0000 FICA	0	9,729	9,833	4,294	9,833	10,262	_____	_____
26-5020-1310 FICA	26,290	0	0	3,180	0	0	_____	_____
26-5030-0000 UNEMPLOYMENT	0	99	128	29	128	128	_____	_____
26-5030-1310 UNEMPLOYMENT	254	0	0	0	0	0	_____	_____
26-5040-0000 GROUP INSURANCE	0	9,232	17,693	5,771	17,693	15,636	_____	_____
26-5040-1310 GROUP INSURANCE	30,529	0	0	7,889	0	0	_____	_____
26-5045-0000 LAGERS	0	13,701	15,791	7,266	15,791	16,978	_____	_____
26-5045-1310 LAGERS	35,323	0	0	3,378	0	0	_____	_____
26-5050-0000 OVERTIME	55	5,599	4,272	2,974	4,272	6,678	_____	_____
26-5050-1310 OVERTIME	5,178	0	0	0	0	0	_____	_____
26-5060-0000 WORKERS COMP	0	8,498	7,477	5,169	8,133	9,309	_____	_____
MPR EST BASED ON FY21 INVOICE	1 9,309.00	9,309.00						
26-5060-1010 WORKERS COMP	6,190	0	0	0	0	0	_____	_____
TOTAL PERSONNEL	434,739	168,307	179,461	139,930	180,117	186,450		

COMMODITIES

26-6190-1010 POSTAGE	155	51	180	3	180	180	_____	_____
Metered Postage at CH	6 30.00	180.00						
26-6260-1010 TOOLS/EQUIPMENT/ADMIN	642	0	500	0	400	500	_____	_____
Athletic / Concessions Items	1 500.00	500.00						
26-6260-1600 TOOLS/EQUIPMENT-MISC	491	120	200	0	175	600	_____	_____
Flag Football Equipment	1 600.00	600.00						
Archery/Outdoor Ed. Classes	1 0.00	0.00						
Additional Program - Misc. Exp	1 0.00	0.00						
26-6260-1610 TOOLS/EQUIP- BASEBALL/SOFTB	2,172	699	2,500	3,004	3,004	4,000	_____	_____
Team Equipment	1 2,000.00	2,000.00						
Game Balls	1 2,000.00	2,000.00						
26-6260-1620 TOOLS/EQUIPMENT - SOCCER	1,565	222	1,700	500	1,700	1,200	_____	_____
Equipment (Team/Field)	2 250.00	500.00						
Balls	2 300.00	600.00						
Team Bags	1 100.00	100.00						
26-6260-1640 TOOLS/EQUIPMENT - TINY SPOR	527	136	500	0	500	500	_____	_____
Tiny Sports Equipment	5 100.00	500.00						
26-6270-1010 UNIFORMS	534	0	470	326	470	470	_____	_____
Seasonal Staff	20 8.50	170.00						
Concessions Staff	16 0.00	0.00						
Administrative Staff	3 100.00	300.00						
TOTAL COMMODITIES	6,087	1,228	6,050	3,833	6,429	7,450		

26-6150-0000 OFFICE SUPPLIES--RECREATIOPERMANENT NOTES:

All office supplies are in the Centerview.

26-6190-1010 POSTAGE

PERMANENT NOTES:

Keep all postage items in recreation division.

		2020-2021				2021-2022			
		2018-2019	2019-2020	CURRENT	Y-T-D	PROJECTED	DEPARTMENT	CITY MANAGER	ADOPTED
EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	REQUESTED	RECOMENDED	BUDGET
RECREATION DIVISION									
26-6260-1610 TOOLS/EQUIP- BASEBALL/SOFTPERMANENT NOTES:									
Youth baseball/softball league equipment.									
26-6260-1615 TOOLS/EQUIPMENT-BASKETBALLPERMANENT NOTES:									
Youth basketball league equipment.									
<u>UTILITIES</u>									
<u>CONTRACTUAL</u>									
26-7060-1010 CONCESSION EXP-ADMINISTRATI		26,337	10,850	28,200	15,006	28,200	28,200		
Food	1	18,000.00	18,000.00						
Soft Drinks	1	6,000.00	6,000.00						
Candy	1	3,500.00	3,500.00						
Misc Supplies	1	500.00	500.00						
Health Permits	1	200.00	200.00						
26-7090-1010 ED/TRAIN/SEMINAR		2,874	750	2,980	1,049	2,980	2,980		
General Training for RC / AC	0	100.00	0.00						
MPRA Congress: 2 Coordinators	2	390.00	780.00						
NRPA Congress: Rec Super	1	600.00	600.00						
Food Handlers License	10	35.00	350.00						
1st Aid / CPR Certification	10	35.00	350.00						
CPRP Re-certification:	0	35.00	0.00						
	0	0.00	0.00						
Rev Mang School: Rec Super	1	900.00	900.00						
26-7240-1010 MEALS/LODGING/MILEAGE		5,141	1,879	4,650	2,235	4,650	4,650		
MPRA Meals: 2 Coordinators	2	125.00	250.00						
MPRA Hotel: 2 Coordinators	2	400.00	800.00						
NRPA Travel: Rec Super	1	400.00	400.00						
NRPA Meals: Rec Super	1	150.00	150.00						
NRPA Hotel: Rec Super	1	850.00	850.00						
Special Event Volunteer Food	4	100.00	400.00						
General Seminars	0	100.00	0.00						
Rev Mang School: Travel - RS	1	400.00	400.00						
Rev Mang School: Meals - RS	1	100.00	100.00						
Rev Mang School: Hotel - RS	1	1,300.00	1,300.00						
26-7250-1010 MEMBERSHIP DUES		0	88	115	115	115	175		
USTA Membership	1	40.00	40.00						
Sam's Membership TB, CD, JG	3	45.00	135.00						
26-7280-1290 MISC/CASH/DEBT MGMT		9,050	7,762	6,960	4,901	6,960	6,960		
Credit Card Processing Fees	12	580.00	6,960.00						
26-7330-1600 PROGRAM - MISC LEAGUES		10,242	6,499	4,020	3,953	8,000	10,078		
Coaches Background Checks	15	18.50	277.50						
Flag Football Referees / UIC	2	1,100.00	2,200.00						
Flag Football Awards	2	500.00	1,000.00						
Flag Football Uniforms	220	30.00	6,600.00						
26-7330-1610 PROGRAM - BASEBALL/SOFTBALL		34,406	30,643	34,110	19,496	34,110	34,110		
Awards	2	1,800.00	3,600.00						
Umpires / Assignor / UIC	2	7,700.00	15,400.00						
Uniforms	2	7,000.00	14,000.00						
Coaches Background Checks	60	18.50	1,110.00						

25 -PARK FUND

AS OF: JUNE 30TH, 2021

RECREATION DIVISION

EXPENDITURES	(----- 2020-2021 -----)					(----- 2021-2022 -----)		
	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
26-7330-1620 PROGRAM - SOCCER	51,996	15,979	15,803	8,526	15,803	15,784		
Jerseys	2 1,800.00	3,600.00						
Referees	2 4,000.00	8,000.00						
Ref Assignor	2 500.00	1,000.00						
Awards	2 1,000.00	2,000.00						
Coaches Background Checks	64 18.50	1,184.00						
	0 0.00	0.00						
	0 0.00	0.00						
	0 0.00	0.00						
	0 0.00	0.00						
	0 0.00	0.00						
26-7330-1625 PROGRAM - ADULT SOFTBALL	6,197	3,997	4,800	2,566	4,800	5,850		
Umpires / Assignor / UIC	3 1,700.00	5,100.00						
Awards	3 250.00	750.00						
26-7330-1635 PROGRAM - INSTRUCTION	1,166	564	500	0	500	500		
Instructor Fee - 75% Revenue	1 500.00	500.00						
26-7330-1640 PROGRAM - TINY SPORTS	1,965	1,515	1,800	614	1,800	1,800		
Uniforms	6 200.00	1,200.00						
Awards	6 100.00	600.00						
26-7330-1645 PROGRAM - FITNESS	3,808	0	0	0	0	0		
26-7340-1600 RENT	5,207	5,353	5,540	1,890	3,500	5,900		
Special Event Storage	12 300.00	3,600.00						
Basketball League Rental	1 2,300.00	2,300.00						
26-7370-1600 SPECIAL EVENTS	28,168	4,196	28,150	18,686	27,000	29,050		
Tree Lighting Supplies	1 400.00	400.00						
Tree Lighting Decorations	1 300.00	300.00						
Tree Lighting Entertainment	1 500.00	500.00						
Easter Festival Eggs	1 750.00	750.00						
Easter Festival Candy/Prizes	1 1,250.00	1,250.00						
Easter Festival Supplies	1 500.00	500.00						
ASCAP Movie License	1 350.00	350.00						
Fishing Derby Supplies	1 750.00	750.00						
Spirit of America Display	1 16,000.00	16,000.00						
Spirit of America Band/Enter.	1 1,000.00	1,000.00						
Spirit of America Give-a-Ways	1 350.00	350.00						
Spirit of America Rentals	1 800.00	800.00						
Movie in the Park	3 400.00	1,200.00						
Touch-A-Truck	1 1,400.00	1,400.00						
Mini Mud Run	1 2,500.00	2,500.00						
Food Truck Events	4 250.00	1,000.00						
Misc Event Start Up	2 0.00	0.00						
TOTAL CONTRACTUAL	186,558	90,074	137,628	79,037	138,418	146,037		

26-7330-1600 PROGRAM - MISC LEAGUES
CURRENT YEAR NOTES:
Added a spring season in 2021

26-7340-1600 RENT
PERMANENT NOTES:
Facility rental payments to the school district for rec sports programs and special event storage.

25 -PARK FUND

AS OF: JUNE 30TH, 2021

RECREATION DIVISION

EXPENDITURES	2018-2019	2019-2020	2020-2021			2021-2022		
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
<u>CAPITAL PROJECTS</u>								
TOTAL RECREATION DIVISION	627,384	259,610	323,139	222,800	324,963	339,937		

25 -PARK FUND

AS OF: JUNE 30TH, 2021

CENTERVIEW

EXPENDITURES	(----- 2020-2021 -----)					(----- 2021-2022 -----)		
	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET

PERSONNEL

27-5010-0000 SALARIES/WAGES	157	20,747	44,839	10,560	44,839	45,806	_____	_____
27-5020-0000 FICA	0	1,662	3,479	861	3,479	3,551	_____	_____
27-5030-0000 UNEMPLOYMENT	0	25	32	7	32	32	_____	_____
27-5040-0000 GROUP INSURANCE	0	81	4,655	53	4,655	3,225	_____	_____
27-5045-0000 LAGERS	0	1,450	3,731	972	3,731	3,951	_____	_____
27-5050-0000 OVERTIME	<u>11</u>	<u>1,099</u>	<u>636</u>	<u>702</u>	<u>636</u>	<u>612</u>	_____	_____
TOTAL PERSONNEL	168	25,064	57,372	13,155	57,372	57,177	_____	_____

COMMODITIES

27-6065-1010 EQUIPMENT & FIXTURES	145	339	200	0	200	200	_____	_____
Misc. Office/Facility Equip.	1	200.00	200.00					
27-6150-1010 SUPPLIES	1,720	2,103	2,000	1,875	2,000	2,000	_____	_____
Office Supplies	1	800.00	800.00					
Lobby Supplies	1	400.00	400.00					
Program Supplies	1	400.00	400.00					
Valentines Ball	1	400.00	400.00					
27-6260-1600 TOOLS/EQUIP - MISC	0	49	100	100	100	100	_____	_____
Misc. Safety Equipment	1	100.00	100.00					
27-6270-1010 UNIFORMS	173	0	96	0	96	96	_____	_____
Part Time Rec Attendants	<u>6</u>	<u>16.00</u>	<u>96.00</u>					
TOTAL COMMODITIES	2,038	2,490	2,396	1,975	2,396	2,396	_____	_____

27-6065-1010 EQUIPMENT & FIXTURES PERMANENT NOTES:
Administrative Equipment for Centerview Operations.

27-6150-1010 SUPPLIES PERMANENT NOTES:
Administrative Office Supplies and Lobby Supplies for Centerview.

MAINTENANCE & REPAIRS

27-6400-1010 BUILDING MAINTENANCE	101	183	1,000	344	1,000	1,200	_____	_____
Misc. Hardware	1	200.00	200.00					
Light Replacement	1	0.00	0.00					
Misc. Elect. Reparis	1	0.00	0.00					
Restroom Supplies	1	500.00	500.00					
Trashcan Liners	1	500.00	500.00					
27-6410-1010 EQUIPMENT MAINTENANCE	218	0	200	0	200	200	_____	_____
Misc. Internal Equip. Repair	1	200.00	200.00					
27-6430-1010 GROUNDS MAINTENANCE	115	0	800	250	800	800	_____	_____
Seed - Fertilizer	1	200.00	200.00					
Herbicides	1	200.00	200.00					
Mulch	<u>1</u>	<u>400.00</u>	<u>400.00</u>					
TOTAL MAINTENANCE & REPAIRS	434	183	2,000	594	2,000	2,200	_____	_____

25 -PARK FUND

AS OF: JUNE 30TH, 2021

CENTERVIEW

EXPENDITURES	2020-2021					2021-2022		
	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
<u>UTILITIES</u>								
27-6800-1010 ELECTRICITY	7,455	7,912	6,708	3,869	6,708	6,708		
Service to Centerview	12 559.00	6,708.00						
27-6820-1010 NATURAL GAS/PROPANE	2,662	2,193	3,000	2,084	3,000	3,000		
Service to Centerview	12 250.00	3,000.00						
27-6850-1010 TRASH	915	0	960	0	960	960		
Trash Contract	12 80.00	960.00						
TOTAL UTILITIES	11,032	10,105	10,668	5,953	10,668	10,668		
<u>CONTRACTUAL</u>								
27-7020-1010 ADVERTISING	0	0	100	0	100	500		
Facility Marketing / Signage	1 500.00	500.00						
27-7280-1010 MISCELLANEOUS EXPENSE	80	0	80	80	80	180		
Credit Card Processing Fees	1 100.00	100.00						
Sams Club Membership (GN, BF)	2 40.00	80.00						
27-7300-1010 COPIER EXPENSE	2,104	1,253	2,076	2,022	2,076	2,076		
Copier Lease	6 266.00	1,596.00						
Copies	6 80.00	480.00						
27-7315-1010 PRINTING	274	0	300	35	300	300		
Flyers / Brochures	1 300.00	300.00						
27-7320-1010 PROFESSIONAL SERVICES	5,538	21,205	13,190	9,386	13,190	15,600		
Pest Control	6 65.00	390.00						
Misc. Equipment Repairs	1 250.00	250.00						
Public Safety Officer (Rental)	80 40.00	3,200.00						
Lawn Services	4 150.00	600.00						
Linen Cleaning & Press	4 200.00	800.00						
HVAC Contract	12 360.00	4,320.00						
Fire Alarm Monitoring	4 135.00	540.00						
Valentines Ball DJ	1 500.00	500.00						
Holiday Lights	1 5,000.00	5,000.00						
27-7330-1600 PROGRAM - MISCELLANEOUS	2,067	609	4,600	368	4,000	4,800		
Instructor Fees	12 350.00	4,200.00						
E-Sports	1 600.00	600.00						
TOTAL CONTRACTUAL	10,063	23,067	20,346	11,891	19,746	23,456		
27-7280-1010 MISCELLANEOUS EXPENSE	PERMANENT NOTES: Centerview Expense Split for Rentals							
27-7360-1010 SOFTWARE MAINTENANCE	PERMANENT NOTES: Added Maint. Expense with additional facility.							
<u>CAPITAL PROJECTS</u>								
TOTAL CENTERVIEW	23,736	60,908	92,782	33,569	92,182	95,897		

25 -PARK FUND

AS OF: JUNE 30TH, 2021

RAYMORE ACTIVITY CENTER

EXPENDITURES	(----- 2020-2021 -----)					(----- 2021-2022 -----)		
	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
<u>PERSONNEL</u>								
28-5010-0000 SALARIES/WAGES	224	105,177	120,168	65,358	120,168	121,793	_____	_____
28-5020-0000 FICA	0	8,082	9,356	5,082	9,356	9,590	_____	_____
28-5030-0000 UNEMPLOYMENT	0	50	64	15	64	64	_____	_____
28-5040-0000 GROUP INSURANCE	0	4,162	9,721	3,489	9,721	8,777	_____	_____
28-5045-0000 LAGERS	0	4,850	8,055	3,684	8,055	8,692	_____	_____
28-5050-0000 OVERTIME	<u>15</u>	<u>1,875</u>	<u>2,139</u>	<u>1,148</u>	<u>2,139</u>	<u>3,568</u>	_____	_____
TOTAL PERSONNEL	239	124,195	149,503	78,776	149,503	152,484	_____	_____
<u>COMMODITIES</u>								
28-6065-1010 EQUIPMENT & FIXTURES	1,165	644	1,000	80	1,000	1,000	_____	_____
Misc. Office/Facility Equip.	1	1,000.00	1,000.00					
28-6150-1010 SUPPLIES	753	873	750	558	750	750	_____	_____
Office Supplies	1	500.00	500.00					
Lobby Supplies	1	250.00	250.00					
28-6260-1600 TOOLS/EQUIP - LEAGUE MISC	0	0	600	213	600	600	_____	_____
Volleyballs	1	250.00	250.00					
Volleyball Team Bags	1	100.00	100.00					
Futsal Balls	1	250.00	250.00					
28-6260-1605 TOOLS/EQUIP - DAY CAMP	1,835	1,905	2,900	569	2,900	3,680	_____	_____
Summer Camp Equipment	1	800.00	800.00					
Daily Activity Supplies	12	125.00	1,500.00					
Weekly Snacks	12	115.00	1,380.00					
28-6260-1615 TOOLS/EQUIP - BASKETBALL	751	993	600	450	600	600	_____	_____
Youth Basketballs	1	500.00	500.00					
Team Bags	1	100.00	100.00					
28-6260-1630 TOOLS/EQUIP - MISC	109	0	800	0	500	800	_____	_____
Spring Craft Show	1	250.00	250.00					
Holiday Craft Show	1	250.00	250.00					
Event Decorations	1	300.00	300.00					
28-6270-1010 UNIFORMS	180	0	180	0	180	180	_____	_____
Recreation Attendants	<u>10</u>	<u>18.00</u>	<u>180.00</u>					
TOTAL COMMODITIES	4,794	4,416	6,830	1,869	6,530	7,610	_____	_____
<u>MAINTENANCE & REPAIRS</u>								
28-6400-1010 BUILDING MAINTENANCE	431	22	1,000	584	1,000	1,750	_____	_____
Restroom Supplies	6	80.00	480.00					
Trashcan Liners	6	50.00	300.00					
Misc. Hardware	1	220.00	220.00					
Misc. Elect. Reparis	1	250.00	250.00					
Light Replacement	1	500.00	500.00					
28-6430-1010 GROUNDS MAINTENANCE	0	0	800	0	800	800	_____	_____
Seed - Fertilizer	1	400.00	400.00					
Herbicides	1	400.00	400.00					
Mulch	1	0.00	0.00					
Landscape Rock	<u>1</u>	<u>0.00</u>	<u>0.00</u>					
TOTAL MAINTENANCE & REPAIRS	431	22	1,800	584	1,800	2,550	_____	_____

25 -PARK FUND

AS OF: JUNE 30TH, 2021

RAYMORE ACTIVITY CENTER

EXPENDITURES	(----- 2020-2021 -----)					(----- 2021-2022 -----)		
	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
<u>UTILITIES</u>								
28-6800-1010 ELECTRICITY	11,261	9,332	7,440	4,346	7,440	7,440		
Service to RAC	12 620.00	7,440.00						
28-6820-1010 NATURAL GAS/PROPANE	4,261	2,881	3,240	2,746	3,240	3,240		
Service to RAC	12 270.00	3,240.00						
28-6850-1010 TRASH	0	0	960	0	960	960		
Trash Contract	12 80.00	960.00						
TOTAL UTILITIES	15,521	12,213	11,640	7,092	11,640	11,640		
<u>CONTRACTUAL</u>								
28-7060-1010 CONCESSION EXP - RAC	860	0	2,100	0	2,100	2,100		
Food	1 800.00	800.00						
Drinks	1 800.00	800.00						
Candy	1 500.00	500.00						
28-7300-1010 COPIER EXPENSE	0	3	1,154	326	1,154	1,154		
Copier Lease	12 62.00	744.00						
Copies	12 30.00	360.00						
Property Tax	0 0.00	50.00						
28-7320-1010 PROFESSIONAL SERVICES	2,474	7,216	4,340	3,948	4,340	4,340		
Pest Control	6 50.00	300.00						
Misc. Equipment Repairs	1 500.00	500.00						
Fire Alarm Monitoring	4 135.00	540.00						
Lawn Service	0 0.00	0.00						
HVAC Service	12 250.00	3,000.00						
Facility Cleaning	12 0.00	0.00						
28-7330-1600 PROGRAM - LEAGUE MISC	6,264	4,468	5,000	3,647	5,000	6,550		
Coaches Background Checks	20 18.50	370.00						
Youth VB Camp Instructor	2 190.00	380.00						
Youth VB Awards	2 600.00	1,200.00						
Youth VB Officials / UIC	2 1,100.00	2,200.00						
Youth VB Uniforms	2 1,200.00	2,400.00						
28-7330-1605 PROGRAM - DAY CAMP	16,949	769	25,275	1,982	25,275	25,275		
Participant Shirts	150 8.50	1,275.00						
Field Trip Fees	100 175.00	17,500.00						
Bus Fees	10 650.00	6,500.00						
28-7330-1615 PROGRAM - BASKETBALL	7,844	11,804	8,433	5,912	6,000	8,433		
Officials / Assignor	1 3,000.00	3,000.00						
Awards	1 1,600.00	1,600.00						
Uniforms	1 3,000.00	3,000.00						
Coaches Background Checks	45 18.50	832.50						
28-7330-1630 PROGRAM - MISC	3,730	564	4,000	50	3,000	3,500		
Instructor Fee - 70% Revenue	1 3,000.00	3,000.00						
Special Event Expenses	1 500.00	500.00						
	0 0.00	0.00						
28-7330-1645 PROGRAM - FITNESS	0	2,363	7,350	1,080	7,350	7,350		
70% Instructor Fees	1 7,350.00	7,350.00						
28-7330-1655 PROGRAM - ADULT BASKETBALL	0	0	250	0	250	0		
Officials / Assignor	0 250.00	0.00						
Awards	2 0.00	0.00						
TOTAL CONTRACTUAL	38,121	27,185	57,902	16,945	54,469	58,702		

25 -PARK FUND

AS OF: JUNE 30TH, 2021

RAYMORE ACTIVITY CENTER

EXPENDITURES	(----- 2020-2021 -----)					(----- 2021-2022 -----)		
	2018-2019 ACTUAL	2019-2020 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	DEPARTMENT REQUESTED	CITY MANAGER RECOMENDED	ADOPTED BUDGET
<u>CAPITAL PROJECTS</u>								
TOTAL RAYMORE ACTIVITY CENTER	59,106	168,031	227,675	105,266	223,942	232,986		
TOTAL EXPENDITURES	1,425,810	1,282,490	1,525,954	941,879	1,524,530	1,558,921		
REVENUE OVER/(UNDER) EXPENDITURES	(187)	(30,343)	59,722	160,452	(73,684)	8,736		

*** END OF REPORT ***



MISCELLANEOUS ITEMS

- *June 22, 2021 - Work Session Notes*
- *Financial Report - As of June 30, 2021*

**Work Session Notes
Raymore Parks and Recreation Board**

**Tuesday, June 22, 2021
6:00pm**

**Executive Conference Room
Raymore City Hall
100 Municipal Circle
Raymore, Missouri 64083**

Members Present: Chairman Trautman; Members Manson, Casas, Collier and Bartow. Member Supple was absent.

Director Musteen, Superintendent Rulo and Superintendent Gibbs were present

Call to order - 6:00pm

1. Hawk's Nest Playground Update - upcoming events

Director Musteen provided the board with an update on fundraising, grant applications and upcoming events. An information booth will be available at the Spirit of America event on July 2 as well as a benefit concert at the Hawk Ridge Park Amphitheater on July 31.

2. FY22 Budget Review and discussion

The Board reviewed the budget prepared by department staff for presentation to the City Manager. Staff highlighted significant changes or updates, differences between last year's budget and this year's proposed budget, the Vehicle Equipment Replacement Plan and the process for budget approval and implementation.

3. Other Business

Director Musteen presented a request by the festival in the park committee to host a petting zoo at the 2021 Festival. City code requires written approval of the Park Board to allow any livestock in a park. General discussion of the pros and cons regarding livestock in the parks occurred. The Board asked staff of current practices and staff explained that any livestock that department programs and activities might bring to the park system always stays in the parking lot and not on natural surfaces. The Board noted that three days of trampling on the grass would do significant damage to the area. The Board agreed that a petting zoo would be acceptable in the park, but it must stay in one of the three asphalt parking lots. Staff will notify the Festival of the decision.

Director Musteen notified the Board of the continued discussion from members of the community regarding the Farmers Market on Municipal Circle and moving it back to T.B. Hanna Station. Discussion ensued regarding the topic and the Park Board unanimously agreed the Farmers Market is best suited on Municipal Circle. T.B. Hanna is the wrong venue with the improvements that include the sprayground, stage area and grass areas as well as insufficient parking at this time. The Board also noted that T.B. Hanna is not finished and a phase two within the 5 year Capital Improvement Plan has another round of improvements scheduled in FY24. T.B. Hanna does not provide an ADA accessible venue for a farmers market like Municipal Circle currently does. The Board also discussed other parks to host the farmers market. Recreation Park is not an option as it could not handle the additional flow of traffic during the sports seasons, Memorial Park is not an option as the school district uses the parking lots for after school pick-up and the park is packed with athletic practices, Hawk Ridge Park is not an option as we are about to begin construction on phase 2 and no other parks are large enough to accommodate the market.

4. Adjournment - 6:53pm

DEPARTMENT HEAD REPORT - UNAUDITED

AS OF: JUNE 30TH, 2021

25 -PARK FUND

FINANCIAL SUMMARY

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>									
<u>NON-DEPARTMENTAL</u>									
<u>PARKS DIVISION</u>									
PROPERTY TAXES	0.00	0.00	0.00	434,873.00	4,468.11	438,628.97	0.00	(3,755.97)	100.86
MISCELLANEOUS	0.00	0.00	0.00	11,500.00	116.08	5,066.88	0.00	6,433.12	44.06
FACILITY RENTAL REVENUE	0.00	0.00	0.00	7,350.00	2,037.50	9,201.25	(70.00)	(1,781.25)	124.23
TRANSFERS - INTERFUND	0.00	0.00	0.00	556,192.00	46,349.33	370,794.64	0.00	185,397.36	66.67
TOTAL PARKS DIVISION	0.00	0.00	0.00	1,009,915.00	52,971.02	823,691.74	(70.00)	186,293.26	81.55
<u>RECREATION DIVISION</u>									
CONCESSION REVENUE	0.00	0.00	0.00	65,000.00	10,655.90	21,346.40	0.00	43,653.60	32.84
FACILITY RENTAL REVENUE	0.00	0.00	0.00	32,900.00	5,775.75	8,175.75	0.00	24,724.25	24.85
PROGRAM REVENUE	0.00	0.00	0.00	211,970.00	15,205.00	111,975.96	(1,100.00)	101,094.04	52.31
TOTAL RECREATION DIVISION	0.00	0.00	0.00	309,870.00	31,636.65	141,498.11	(1,100.00)	169,471.89	45.31
<u>CENTERVIEW</u>									
FACILITY RENTAL REVENUE	0.00	0.00	0.00	62,125.00	5,459.50	23,748.25	0.00	38,376.75	38.23
PROGRAM REVENUE	0.00	0.00	0.00	6,600.00	50.00	330.00	0.00	6,270.00	5.00
TOTAL CENTERVIEW	0.00	0.00	0.00	68,725.00	5,509.50	24,078.25	0.00	44,646.75	35.04
<u>RAYMORE ACTIVITY CENTER</u>									
MISCELLANEOUS	0.00	0.00	0.00	2,700.00	(110.00)	412.00	0.00	2,288.00	15.26
CONCESSION REVENUE	0.00	0.00	0.00	5,400.00	32.50	350.00	0.00	5,050.00	6.48
FACILITY RENTAL REVENUE	0.00	0.00	0.00	9,325.00	4,440.00	22,131.00	0.00	(12,806.00)	237.33
PROGRAM REVENUE	0.00	0.00	0.00	179,740.00	61,408.01	90,170.01	0.00	89,569.99	50.17
TOTAL RAYMORE ACTIVITY CENTER	0.00	0.00	0.00	197,165.00	65,770.51	113,063.01	0.00	84,101.99	57.34
TOTAL REVENUES	0.00	0.00	0.00	1,585,675.00	155,887.68	1,102,331.11	(1,170.00)	484,513.89	69.44
<u>EXPENDITURE SUMMARY</u>									
PARKS DIVISION	0.00	0.00	0.00	882,358.50	81,280.48	580,244.01	7,417.61	294,696.88	66.60
RECREATION DIVISION	0.00	0.00	0.00	323,138.50	38,328.42	222,799.86	4,393.72	95,944.92	70.31
CENTERVIEW	0.00	0.00	0.00	92,782.00	3,658.09	33,568.69	1,552.73	57,660.58	37.85
RAYMORE ACTIVITY CENTER	0.00	0.00	0.00	227,674.50	25,911.58	105,266.28	3,517.70	118,890.52	47.78
TOTAL EXPENDITURES	0.00	0.00	0.00	1,525,953.50	149,178.57	941,878.84	16,881.76	567,192.90	62.83
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	59,721.50	6,709.11	160,452.27	(18,051.76)	(82,679.01)	238.44

DEPARTMENT HEAD REPORT - UNAUDITED

AS OF: JUNE 30TH, 2021

25 -PARK FUND

REVENUES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENTAL									
=====									
<u>MISCELLANEOUS</u>									
<u>TRANSFERS - INTERFUND</u>									

PARKS DIVISION

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PROPERTY TAXES

25-4010-0000 REAL ESTATE PROPERTY TAX	0.00	0.00	0.00	369,260.00	2,917.91	368,766.03	0.00	493.97	99.87
25-4020-0000 PERSONAL PROPERTY TAX	0.00	0.00	0.00	65,613.00	1,550.20	69,862.94	0.00	(4,249.94)	106.48
TOTAL PROPERTY TAXES	0.00	0.00	0.00	434,873.00	4,468.11	438,628.97	0.00	(3,755.97)	100.86

MISCELLANEOUS

25-4340-0000 REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	360.00	0.00	(360.00)	0.00
25-4350-0000 INTEREST REVENUE	0.00	0.00	0.00	11,500.00	116.08	4,706.88	0.00	6,793.12	40.93
TOTAL MISCELLANEOUS	0.00	0.00	0.00	11,500.00	116.08	5,066.88	0.00	6,433.12	44.06

FACILITY RENTAL REVENUE

25-4710-0000 PARK RENTAL FEES	0.00	0.00	0.00	7,350.00	2,037.50	9,201.25	(70.00)	(1,781.25)	124.23
TOTAL FACILITY RENTAL REVENUE	0.00	0.00	0.00	7,350.00	2,037.50	9,201.25	(70.00)	(1,781.25)	124.23

TRANSFERS - INTERFUND

25-4901-0000 TRANSFER FROM GENERAL FUN	0.00	0.00	0.00	100,000.00	8,333.33	66,666.64	0.00	33,333.36	66.67
25-4903-0000 TRANSFER FROM VERP	0.00	0.00	0.00	56,192.00	4,682.67	37,461.36	0.00	18,730.64	66.67
25-4947-0000 TRANSFER FROM PARK SALES	0.00	0.00	0.00	400,000.00	33,333.33	266,666.64	0.00	133,333.36	66.67
TOTAL TRANSFERS - INTERFUND	0.00	0.00	0.00	556,192.00	46,349.33	370,794.64	0.00	185,397.36	66.67

TOTAL PARKS DIVISION

TOTAL PARKS DIVISION	0.00	0.00	0.00	1,009,915.00	52,971.02	823,691.74	(70.00)	186,293.26	81.55
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RECREATION DIVISION

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PROPERTY TAXES

MISCELLANEOUS

CONCESSION REVENUE

26-4700-0000 CONCESSION	0.00	0.00	0.00	65,000.00	10,655.90	21,346.40	0.00	43,653.60	32.84
TOTAL CONCESSION REVENUE	0.00	0.00	0.00	65,000.00	10,655.90	21,346.40	0.00	43,653.60	32.84

DEPARTMENT HEAD REPORT - UNAUDITED

AS OF: JUNE 30TH, 2021

25 -PARK FUND

REVENUES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>FACILITY RENTAL REVENUE</u>									
26-4710-0000 RENTAL FEES	0.00	0.00	0.00	32,900.00	5,775.75	8,175.75	0.00	24,724.25	24.85
TOTAL FACILITY RENTAL REVENUE	0.00	0.00	0.00	32,900.00	5,775.75	8,175.75	0.00	24,724.25	24.85
<u>PROGRAM REVENUE</u>									
26-4715-1600 PROGRAM - LEAGUE MISC	0.00	0.00	0.00	11,320.00	2,320.00	13,052.96	0.00	(1,732.96)	115.31
26-4715-1605 PROGRAM - DAY CAMP	0.00	0.00	0.00	0.00	460.00	460.00	0.00	(460.00)	0.00
26-4715-1610 PROGRAM - BASEBALL/SOFTBA	0.00	0.00	0.00	83,200.00	4,135.00	53,040.00	(1,100.00)	31,260.00	62.43
26-4715-1615 PROGRAM - BASKETBALL	0.00	0.00	0.00	0.00	(765.00)	0.00	0.00	0.00	0.00
26-4715-1620 PROGRAM - SOCCER	0.00	0.00	0.00	70,400.00	2,845.00	26,588.00	0.00	43,812.00	37.77
26-4715-1625 PROGRAM - ADULT SOFTBALL	0.00	0.00	0.00	15,300.00	3,150.00	8,830.00	0.00	6,470.00	57.71
26-4715-1630 PROGRAM - MISC	0.00	0.00	0.00	0.00	(1,245.00)	0.00	0.00	0.00	0.00
26-4715-1635 PROGRAM - INSTRUCTIONAL	0.00	0.00	0.00	1,500.00	1,810.00	1,860.00	0.00	(360.00)	124.00
26-4715-1640 PROGRAM - TINY SPORTS	0.00	0.00	0.00	12,150.00	1,485.00	7,015.00	0.00	5,135.00	57.74
26-4720-0000 SPECIAL EVENT CONTRIBUTIO	0.00	0.00	0.00	18,100.00	1,010.00	1,130.00	0.00	16,970.00	6.24
TOTAL PROGRAM REVENUE	0.00	0.00	0.00	211,970.00	15,205.00	111,975.96	(1,100.00)	101,094.04	52.31
TOTAL RECREATION DIVISION	0.00	0.00	0.00	309,870.00	31,636.65	141,498.11	(1,100.00)	169,471.89	45.31

CENTERVIEW

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MISCELLANEOUS

<u>FACILITY RENTAL REVENUE</u>									
27-4710-0000 RENTAL FEES	0.00	0.00	0.00	62,125.00	5,459.50	23,748.25	0.00	38,376.75	38.23
TOTAL FACILITY RENTAL REVENUE	0.00	0.00	0.00	62,125.00	5,459.50	23,748.25	0.00	38,376.75	38.23
<u>PROGRAM REVENUE</u>									
27-4715-1600 PROGRAMS-MISC	0.00	0.00	0.00	6,600.00	50.00	330.00	0.00	6,270.00	5.00
TOTAL PROGRAM REVENUE	0.00	0.00	0.00	6,600.00	50.00	330.00	0.00	6,270.00	5.00
TOTAL CENTERVIEW	0.00	0.00	0.00	68,725.00	5,509.50	24,078.25	0.00	44,646.75	35.04

RAYMORE ACTIVITY CENTER

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MISCELLANEOUS

28-4370-0000 MISCELLANEOUS REVENUE	0.00	0.00	0.00	2,700.00	(110.00)	412.00	0.00	2,288.00	15.26
TOTAL MISCELLANEOUS	0.00	0.00	0.00	2,700.00	(110.00)	412.00	0.00	2,288.00	15.26

CONCESSION REVENUE

28-4700-0000 CONCESSION	0.00	0.00	0.00	5,400.00	32.50	350.00	0.00	5,050.00	6.48
TOTAL CONCESSION REVENUE	0.00	0.00	0.00	5,400.00	32.50	350.00	0.00	5,050.00	6.48

DEPARTMENT HEAD REPORT - UNAUDITED

AS OF: JUNE 30TH, 2021

25 -PARK FUND									
PARKS DIVISION									
DEPARTMENTAL EXPENDITURES									
	PRIOR YEAR	PRIOR YEAR	REMAINING						
	ENDING PO BAL.	PO ADJUST.	PO BALANCE	CURRENT	CURRENT	YEAR TO DATE	TOTAL	BUDGET	% OF
				BUDGET	PERIOD	ACTUAL	ENCUMBRANCE	BALANCE	BUDGET
<u>PERSONNEL</u>									
25-5010-0000 SALARIES/WAGES	0.00	0.00	0.00	418,357.00	31,036.03	269,794.95	0.00	148,562.05	64.49
25-5010-1250 SALARIES/WAGES	0.00	0.00	0.00	0.00	3,696.00	4,656.00	0.00	(4,656.00)	0.00
25-5020-0000 FICA	0.00	0.00	0.00	33,281.00	2,242.36	19,911.17	0.00	13,369.83	59.83
25-5020-1250 FICA	0.00	0.00	0.00	0.00	327.50	420.90	0.00	(420.90)	0.00
25-5030-0000 UNEMPLOYMENT	0.00	0.00	0.00	480.00	0.00	111.12	0.00	368.88	23.15
25-5040-0000 GROUP INSURANCE	0.00	0.00	0.00	85,711.00	7,911.26	54,819.07	0.00	30,891.93	63.96
25-5045-0000 LAGERS	0.00	0.00	0.00	64,595.00	4,094.13	36,591.79	0.00	28,003.21	56.65
25-5050-0000 OVERTIME	0.00	0.00	0.00	16,690.00	626.50	7,223.13	0.00	9,466.87	43.28
25-5050-1250 OVERTIME	0.00	0.00	0.00	0.00	585.00	846.00	0.00	(846.00)	0.00
25-5060-0000 WORKERS COMP	0.00	0.00	0.00	7,477.00	646.21	5,169.33	0.00	2,307.67	69.14
TOTAL PERSONNEL	0.00	0.00	0.00	626,591.00	51,164.99	399,543.46	0.00	227,047.54	63.76
<u>COMMODITIES</u>									
25-6065-1250 EQUIPMENT & FIXTURES-PARK	0.00	0.00	0.00	5,200.00	0.00	4,654.00	0.00	546.00	89.50
25-6070-1250 FUEL/OIL	0.00	0.00	0.00	10,392.00	568.58	4,460.64	676.69	5,254.67	49.44
25-6150-1010 OFFICE SUPPLIES	0.00	0.00	0.00	800.00	0.00	119.38	34.69	645.93	19.26
25-6260-1250 TOOLS/EQUIPMENT	0.00	0.00	0.00	1,200.00	97.26	130.23	0.00	1,069.77	10.85
25-6270-1010 UNIFORMS	0.00	0.00	0.00	225.00	0.00	0.00	0.00	225.00	0.00
25-6270-1250 UNIFORMS	0.00	0.00	0.00	3,892.50	0.00	4,606.36	0.00	(713.86)	118.34
TOTAL COMMODITIES	0.00	0.00	0.00	21,709.50	665.84	13,970.61	711.38	7,027.51	67.63
<u>MAINTENANCE & REPAIRS</u>									
25-6400-1250 BUILDING MAINTENANCE	0.00	0.00	0.00	1,500.00	194.88	1,336.98	0.00	163.02	89.13
25-6410-1250 EQUIPMENT MAINTENANCE	0.00	0.00	0.00	500.00	177.68	465.20	9.34	25.46	94.91
25-6430-1250 GROUNDS MAINTENANCE	0.00	0.00	0.00	38,000.00	12,938.18	30,441.63	5,180.01	2,378.36	93.74
25-6430-1255 GROUNDS MAINT-TREES	0.00	0.00	0.00	5,000.00	0.00	700.00	0.00	4,300.00	14.00
25-6490-1010 VEHICLE MAINTENANCE	0.00	0.00	0.00	750.00	0.00	332.78	0.00	417.22	44.37
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	45,750.00	13,310.74	33,276.59	5,189.35	7,284.06	84.08
<u>UTILITIES</u>									
25-6800-1010 ELECTRICITY	0.00	0.00	0.00	44,784.00	3,761.22	27,313.06	0.00	17,470.94	60.99
25-6810-1010 WATER	0.00	0.00	0.00	75.00	0.00	56.94	0.00	18.06	75.92
25-6850-1010 TRASH	0.00	0.00	0.00	4,200.00	0.00	1,755.00	444.31	2,000.69	52.36
TOTAL UTILITIES	0.00	0.00	0.00	49,059.00	3,761.22	29,125.00	444.31	19,489.69	60.27
<u>CONTRACTUAL</u>									
25-7020-1010 ADVERTISING/LEGAL NOTICES	0.00	0.00	0.00	100.00	135.00	270.00	0.00	(170.00)	270.00
25-7090-1010 ED/TRAIN/SEMINAR	0.00	0.00	0.00	3,940.00	595.00	2,493.15	48.07	1,398.78	64.50
25-7090-1255 EDUCATION/TRAINING/SEMINA	0.00	0.00	0.00	600.00	0.00	275.00	0.00	325.00	45.83
25-7140-1250 EQUIPMENT RENTAL	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
25-7180-1010 INSURANCE	0.00	0.00	0.00	13,553.00	4,939.31	14,093.29	0.00	(540.29)	103.99
25-7210-1010 LEGAL SERVICES	0.00	0.00	0.00	800.00	0.00	0.00	0.00	800.00	0.00
25-7240-1010 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	7,050.00	635.98	2,093.20	0.00	4,956.80	29.69
25-7240-1255 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	250.00	0.00	0.00	0.00	250.00	0.00
25-7250-1010 MEMBERSHIP DUES	0.00	0.00	0.00	1,950.00	0.00	880.00	875.00	195.00	90.00
25-7280-1010 MISCELLANEOUS EXP	0.00	0.00	0.00	220.00	214.77	214.77	40.00	(34.77)	115.80
25-7300-1010 COPIER EXPENSE	0.00	0.00	0.00	2,226.00	0.00	0.00	0.00	2,226.00	0.00

DEPARTMENT HEAD REPORT - UNAUDITED

AS OF: JUNE 30TH, 2021

25 -PARK FUND

RECREATION DIVISION

DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>									
26-5010-0000 SALARIES/WAGES	0.00	0.00	0.00	124,267.00	8,609.14	53,241.15	0.00	71,025.85	42.84
26-5010-1310 SALARIES/WAGES	0.00	0.00	0.00	0.00	5,678.03	46,739.61	0.00	(46,739.61)	0.00
26-5020-0000 FICA	0.00	0.00	0.00	9,833.00	724.61	4,293.51	0.00	5,539.49	43.66
26-5020-1310 FICA	0.00	0.00	0.00	0.00	380.78	3,179.81	0.00	(3,179.81)	0.00
26-5030-0000 UNEMPLOYMENT	0.00	0.00	0.00	128.00	0.00	29.33	0.00	98.67	22.91
26-5040-0000 GROUP INSURANCE	0.00	0.00	0.00	17,693.00	721.41	5,770.51	0.00	11,922.49	32.61
26-5040-1310 GROUP INSURANCE	0.00	0.00	0.00	0.00	986.29	7,888.99	0.00	(7,888.99)	0.00
26-5045-0000 LAGERS	0.00	0.00	0.00	15,791.00	939.75	7,266.05	0.00	8,524.95	46.01
26-5045-1310 LAGERS	0.00	0.00	0.00	0.00	744.42	3,377.61	0.00	(3,377.61)	0.00
26-5050-0000 OVERTIME	0.00	0.00	0.00	4,272.00	874.71	2,974.09	0.00	1,297.91	69.62
26-5060-0000 WORKERS COMP	0.00	0.00	0.00	7,477.00	646.21	5,169.33	0.00	2,307.67	69.14
TOTAL PERSONNEL	0.00	0.00	0.00	179,461.00	20,305.35	139,929.99	0.00	39,531.01	77.97
<u>COMMODITIES</u>									
26-6190-1010 POSTAGE	0.00	0.00	0.00	180.00	0.00	2.95	0.00	177.05	1.64
26-6260-1010 TOOLS/EQUIPMENT/ADMIN	0.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.00
26-6260-1600 TOOLS/EQUIPMENT-MISC	0.00	0.00	0.00	200.00	0.00	0.00	0.00	200.00	0.00
26-6260-1610 TOOLS/EQUIP- BASEBALL/SOF	0.00	0.00	0.00	2,500.00	0.00	3,003.50	0.00	(503.50)	120.14
26-6260-1620 TOOLS/EQUIPMENT - SOCCER	0.00	0.00	0.00	1,700.00	0.00	499.90	0.00	1,200.10	29.41
26-6260-1640 TOOLS/EQUIPMENT - TINY SP	0.00	0.00	0.00	500.00	0.00	0.00	81.00	419.00	16.20
26-6270-1010 UNIFORMS	0.00	0.00	0.00	470.00	0.00	326.25	0.00	143.75	69.41
TOTAL COMMODITIES	0.00	0.00	0.00	6,050.00	0.00	3,832.60	81.00	2,136.40	64.69
<u>UTILITIES</u>									
<u>CONTRACTUAL</u>									
26-7060-1010 CONCESSION EXP-ADMINISTRA	0.00	0.00	0.00	28,200.00	3,916.96	15,006.20	1,063.91	12,129.89	56.99
26-7090-1010 ED/TRAIN/SEMINAR	0.00	0.00	0.00	2,980.00	1,810.00	1,049.00	0.00	1,931.00	35.20
26-7240-1010 MEALS/LODGING/MILEAGE	0.00	0.00	0.00	4,650.00	527.84	2,234.54	0.00	2,415.46	48.05
26-7250-1010 MEMBERSHIP DUES	0.00	0.00	0.00	115.00	194.77	114.77	0.00	0.23	99.80
26-7280-1290 MISC/CASH/DEBT MGMT	0.00	0.00	0.00	6,960.00	968.57	4,900.98	0.00	2,059.02	70.42
26-7330-1600 PROGRAM - MISC LEAGUES	0.00	0.00	0.00	4,020.00	335.50	3,953.03	0.00	66.97	98.33
26-7330-1610 PROGRAM - BASEBALL/SOFTBA	0.00	0.00	0.00	34,110.00	8,065.36	19,496.47	2,180.50	12,433.03	63.55
26-7330-1620 PROGRAM - SOCCER	0.00	0.00	0.00	15,802.50	204.50	8,526.38	0.00	7,276.12	53.96
26-7330-1625 PROGRAM - ADULT SOFTBALL	0.00	0.00	0.00	4,800.00	1,026.00	2,566.00	459.00	1,775.00	63.02
26-7330-1635 PROGRAM - INSTRUCTION	0.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.00
26-7330-1640 PROGRAM - TINY SPORTS	0.00	0.00	0.00	1,800.00	137.14	614.24	0.00	1,185.76	34.12
26-7340-1600 RENT	0.00	0.00	0.00	5,540.00	270.00	1,890.00	270.00	3,380.00	38.99
26-7370-1600 SPECIAL EVENTS	0.00	0.00	0.00	28,150.00	566.43	18,685.66	339.31	9,125.03	67.58
TOTAL CONTRACTUAL	0.00	0.00	0.00	137,627.50	18,023.07	79,037.27	4,312.72	54,277.51	60.56
<u>CAPITAL PROJECTS</u>									
TOTAL RECREATION DIVISION	0.00	0.00	0.00	323,138.50	38,328.42	222,799.86	4,393.72	95,944.92	70.31

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DEPARTMENT HEAD REPORT - UNAUDITED

AS OF: JUNE 30TH, 2021

25 -PARK FUND

RAYMORE ACTIVITY CENTER

DEPARTMENTAL EXPENDITURES

	PRIOR YEAR ENDING PO BAL.	PRIOR YEAR PO ADJUST.	REMAINING PRIOR YEAR PO BALANCE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>									
28-5010-0000 SALARIES/WAGES	0.00	0.00	0.00	120,168.00	20,002.40	65,357.77	0.00	54,810.23	54.39
28-5020-0000 FICA	0.00	0.00	0.00	9,356.00	1,575.96	5,082.09	0.00	4,273.91	54.32
28-5030-0000 UNEMPLOYMENT	0.00	0.00	0.00	64.00	0.00	14.68	0.00	49.32	22.94
28-5040-0000 GROUP INSURANCE	0.00	0.00	0.00	9,721.00	436.37	3,489.40	0.00	6,231.60	35.90
28-5045-0000 LAGERS	0.00	0.00	0.00	8,055.00	502.55	3,684.31	0.00	4,370.69	45.74
28-5050-0000 OVERTIME	0.00	0.00	0.00	2,139.00	608.03	1,147.93	0.00	991.07	53.67
TOTAL PERSONNEL	0.00	0.00	0.00	149,503.00	23,125.31	78,776.18	0.00	70,726.82	52.69
<u>COMMODITIES</u>									
28-6065-1010 EQUIPMENT & FIXTURES	0.00	0.00	0.00	1,000.00	0.00	79.98	0.00	920.02	8.00
28-6150-1010 SUPPLIES	0.00	0.00	0.00	750.00	149.10	557.82	0.00	192.18	74.38
28-6260-1600 TOOLS/EQUIP - LEAGUE MISC	0.00	0.00	0.00	600.00	0.00	212.50	0.00	387.50	35.42
28-6260-1605 TOOLS/EQUIP - DAY CAMP	0.00	0.00	0.00	2,900.00	101.70	568.95	1,042.54	1,288.51	55.57
28-6260-1615 TOOLS/EQUIP - BASKETBALL	0.00	0.00	0.00	600.00	0.00	450.00	0.00	150.00	75.00
28-6260-1630 TOOLS/EQUIP - MISC	0.00	0.00	0.00	800.00	0.00	0.00	0.00	800.00	0.00
28-6270-1010 UNIFORMS	0.00	0.00	0.00	180.00	0.00	0.00	0.00	180.00	0.00
TOTAL COMMODITIES	0.00	0.00	0.00	6,830.00	250.80	1,869.25	1,042.54	3,918.21	42.63
<u>MAINTENANCE & REPAIRS</u>									
28-6400-1010 BUILDING MAINTENANCE	0.00	0.00	0.00	1,000.00	0.00	583.78	0.00	416.22	58.38
28-6430-1010 GROUNDS MAINTENANCE	0.00	0.00	0.00	800.00	0.00	0.00	0.00	800.00	0.00
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	1,800.00	0.00	583.78	0.00	1,216.22	32.43
<u>UTILITIES</u>									
28-6800-1010 ELECTRICITY	0.00	0.00	0.00	7,440.00	784.41	4,345.76	0.00	3,094.24	58.41
28-6820-1010 NATURAL GAS/PROPANE	0.00	0.00	0.00	3,240.00	73.89	2,746.30	0.00	493.70	84.76
28-6850-1010 TRASH	0.00	0.00	0.00	960.00	0.00	0.00	0.00	960.00	0.00
TOTAL UTILITIES	0.00	0.00	0.00	11,640.00	858.30	7,092.06	0.00	4,547.94	60.93
<u>CONTRACTUAL</u>									
28-7060-1010 CONCESSION EXP - RAC	0.00	0.00	0.00	2,100.00	0.00	0.00	0.00	2,100.00	0.00
28-7300-1010 COPIER EXPENSE	0.00	0.00	0.00	1,154.00	2.94	326.16	61.49	766.35	33.59
28-7320-1010 PROFESSIONAL SERVICES	0.00	0.00	0.00	4,340.00	215.00	3,948.41	1,539.00	(1,147.41)	126.44
28-7330-1600 PROGRAM - LEAGUE MISC	0.00	0.00	0.00	5,000.00	278.00	3,646.52	0.00	1,353.48	72.93
28-7330-1605 PROGRAM - DAY CAMP	0.00	0.00	0.00	25,275.00	1,081.23	1,981.63	874.67	22,418.70	11.30
28-7330-1615 PROGRAM - BASKETBALL	0.00	0.00	0.00	8,432.50	0.00	5,912.29	0.00	2,520.21	70.11
28-7330-1630 PROGRAM - MISC	0.00	0.00	0.00	4,000.00	0.00	50.00	0.00	3,950.00	1.25
28-7330-1645 PROGRAM - FITNESS	0.00	0.00	0.00	7,350.00	100.00	1,080.00	0.00	6,270.00	14.69
28-7330-1655 PROGRAM - ADULT BASKETBAL	0.00	0.00	0.00	250.00	0.00	0.00	0.00	250.00	0.00
TOTAL CONTRACTUAL	0.00	0.00	0.00	57,901.50	1,677.17	16,945.01	2,475.16	38,481.33	33.54
<u>CAPITAL PROJECTS</u>									
TOTAL RAYMORE ACTIVITY CENTER	0.00	0.00	0.00	227,674.50	25,911.58	105,266.28	3,517.70	118,890.52	47.78
TOTAL EXPENDITURES	0.00	0.00	0.00	1,525,953.50	149,178.57	941,878.84	16,881.76	567,192.90	62.83
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	(1,525,953.50)	(149,178.57)	(941,878.84)	(16,881.76)	(567,192.90)	62.83