

AGENDA

Raymore City Council Special Meeting
City Hall – 100 Municipal Circle
Monday, June 28, 2021
7:00 p.m.

- 1. Call to Order.**
- 2. Roll Call.**
- 3. Pledge of Allegiance.**
- 4. Public Meeting - Interview and Selection of Individual to Fill Ward 1 Vacancy**

Reference: - City Code Section 110.145 (pg 3)
 - Candidate Applications (pg 5)

There is a vacancy in the position of Ward 1 Councilmember due to the resignation of Dale Jacobson. The procedure for filling a City Council vacancy is outlined in City Code Section 110-145. The 14-day period for taking applications for the vacant Ward 1 position expired on June 17, 2021 at 5:00 p.m. There were three applications filed for the vacancy: (Deborah) Sue Hofmann, Brian Mills, and Victoria Scherzer.

The City Council will interview all applicants and receive information from citizens who would be eligible to vote for them if they were running for election. If the Council concludes that a qualified candidate has been determined at this meeting, an appointment will be made so that the new member may participate in consideration of business at the July 12, 2021 regular City Council meeting. If the Council finds that no qualified person has applied, the process may be repeated until a qualified applicant has been appointed.

- 5. Input from Ward 1 citizens eligible to vote for the applications if the applicants were running for election.**
- 6. Selection of Candidate.**
- 7. Approval of appointment: Resolution 21-21, A - (Deborah) Sue Hofmann (pg 15), B - Brian Mills (pg 17), C - Victoria Scherzer (pg 19)**
- 8. Adjournment.**

EXECUTIVE SESSION (CLOSED MEETING)

The Raymore City Council may enter an executive session before or during this meeting, if such action is approved by a majority of Council present, with a quorum, to discuss:

- Litigation matters as authorized by § 610.021 (1),
- Real Estate acquisition matters as authorized by § 610.021 (2),
- Personnel matters as authorized by § 610.021 (3),
- Other matters as authorized by § 610.021 (4-21) as may be applicable.

Any person requiring special accommodation (i.e., qualified interpreter, large print, hearing assistance) in order to attend this meeting, please notify this office at (816) 331-3324 no later than forty eight (48) hours prior to the scheduled commencement of the meeting.

Hearing aids are available for this meeting for the hearing impaired. Inquire with the City Clerk, who sits immediately left of the podium as one faces the dais.

SECTION 110.145: - PROCEDURE FOR FILLING VACANCIES ON CITY COUNCIL

- A. When a vacancy occurs on the Council, the Council shall:
 1. Give public notice that a vacancy exists and that the Council will receive applications for the position for a period of fourteen (14) days from the date of the notice;
 2. Upon expiration of the fourteen-day application period, give public notice of those persons who applied for the position and notice of when the Council will hold a public meeting to interview applicants and receive information from citizens who would be eligible to vote for the applicants if the applicants were running for election;
 3. Hold a public meeting to interview the applicants and receive information from citizens who would be eligible to vote for the applicants if the applicants were running for election;
 4. Appoint a qualified applicant to fill the vacancy until the next regular municipal election or, if the Council finds that no qualified person has applied, repeat the foregoing process until a qualified applicant has been appointed.
 5. The appointee shall be sworn in and seated at the beginning of the next regular or special meeting of the Council.
- B. Applications shall be made on forms provided by the City. Application forms shall contain at least the following:
 1. A statement or information indicating that the applicant meets the requirements for the position set forth in the Charter and Raymore City Code;
 2. A brief listing of education, training, or experience that would be of benefit in the position;
and
 3. A brief statement describing why the applicant wants to be appointed.



Application for City of Raymore Councilmember

Contact Information

Name (Deborah) Sue Hofmann _____

Physical Address 1205 Belinder Drive, Raymore, MO 64083 _____

Home/Mobile Phone 505-930-1300 _____

Work Phone N/A (Retired) _____

Email shofmann@cybermesa.com _____

Education, Training, and Experience

Summarize special skills and qualifications acquired from employment, previous volunteer work, or through other activities which would be of benefit for the position of Councilmember. If necessary, please attach additional pages.

My skills and qualifications for this position are the result of my extensive experiences in business, banking, insurance, chambers of commerce and non-profit management. I have researched, prepared and managed proposals; provided oversight of business expansion projects; worked with budgets, assessed expenses and profitability; supported workforce through hiring, training and promoting to potential; provided guidance to clients and community to enhance personal and business resources; and formalized processes and written procedures for multiple operations. I have served as an elected official in Raytown, Missouri in two capacities: Alderman, Ward 5, Board President Pro Tempore, Raytown Board of Alderman, elected 2 terms, 1995-1999; and School Board Director, Treasurer, Raytown Quality Schools Board of Education, appointed and elected 1 term, 1999-2002. My previous public office experience provides me with an understanding of this position. As a Raytown Alderman, I worked closely with the Mayor, City Administrator, elected Marshal and independently run Fire Department. While serving on the Raytown Quality Schools board, our district achieved an Accredited with Distinction award and successfully passed a major bond campaign. Please see attached resume for additional volunteer service.

Describe your desire to serve in the position of Councilmember. If necessary, please attach additional pages.

I have always been involved in the community where I lived. My husband and I moved back to this area and settled in Raymore October 2017. This Ward 1 vacancy is an opportunity for me to contribute to the continued success of the City of Raymore. My interests include but are not limited to fiscal responsibility, roads and infrastructure, commercial development, and participating in City of Raymore partnerships with small business (new and existing) and the Raymore-Peculiar School District.

Councilmember Qualifications

- Be at least twenty-five (25) years of age
- Be a resident of the City for at least two (2) years
- Reside in Ward 1 for six (6) months
- Be a citizen of the United States of America
- Be a qualified voter in Cass County
- Not hold any compensated elected governmental office or City employment
- Not be in arrears for any filing or payment of any state income taxes, personal property taxes, municipal taxes, real property taxes on the place of residence as stated on the declaration of candidacy, liens, or is a past or present corporate officer of any fee office that owes any taxes to the State, other than those taxes which may be in dispute, or forfeiture or defalcation in office.
- Not have been found guilty of or pled guilty to a felony or misdemeanor under the federal laws of the United States of America or to a felony under the laws of this state or an offense committed in another state that would be considered a felony in this state.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete and I meet the qualifications for office. I understand that if I am appointed to the position of Councilmember, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate removal of office.

Name (printed) (Deborah) Sue Hofmann _____

Signature  _____ Date June 7, 2021

(Deborah) Sue Hofmann

1205 Belinder Dr, Raymore, MO 64083, cell phone 505-930-1300, email shofmann@cybermesa.com

Professional Experience

- Senior Project Coordinator (The University of Kansas Medical Center, Landon Center on Aging)** 2018-2020
 - Reviewed, updated and added providers in extensive community resource database LinkforCare.org
- Economic Development (Self Employed, Sunrise Beach, MO)** 2015-2016
 - Researched, prepared and managed Laurie Mall call center proposal
- Sue Hofmann State Farm Insurance Agency (Owner/Agent, Los Alamos, NM)** 2005-2012
 - Insurance producer licensed in New Mexico and Missouri (MO currently) in property, casualty, life, variable & health insurance; Long Term Care Professional Certification
 - Financial Industry Regulatory Authority (FINRA) broker/producer for stock securities Series 6, 26 and 63 licensed
- Executive Director (Los Alamos Chamber of Commerce, Los Alamos, NM)** 2003-2004
President (Raytown Area Chamber of Commerce, Raytown, MO) 2001-2002
 - Improved profitability by reducing expenses and expanding sponsorships
- Blue Ribbon Convention Services, Inc. (Owner, Raytown, MO)** 1998-2000
 - Guided tours for seniors on motorcoach trips in the lower 48 states and Alaska
- Vice President and General Manager (USA 800, Kansas City, MO)** 1994-1998
 - Directed operations for four years, achieving a 300% increase in call service capabilities
 - Researched and successfully implemented employee career path with salary increases
 - Improved recruiting, hiring and training practices reducing turnover by 35%
 - Managed staffing, training and equipment for major site expansion in St. Joseph, MO
- Vice President and Cashier (Stadium/Union Bank, Kansas City, MO)** 1988-1991
First Vice President (Stadium/Union Bank, Kansas City, MO) 1979-1981

Education

Full Scholarship (University of Central Missouri, Warrensburg, MO)
Associates Degree with High Honors, 4.0 GPA (Metropolitan Community College, Lee's Summit, MO)

Elected Public Official

Alderman, Ward 5, Board President Pro Tempore, Raytown Board of Alderman (elected 2 terms) 1995-1999
Director and Treasurer, Raytown Quality Schools Board of Education, Raytown, MO 1999-2002

Achievements

Kiwanis (Kiwanian) of the Year, Los Alamos, NM 2009
Raytown Women of the Year, Raytown, MO 2002
Raytown Chamber Volunteer of the Year, Raytown, MO 1995
Lifetime Member, Missouri State PTA (volunteer achievement award) 1990

Civic Leadership/Volunteer Service

President, Eagle Glen HOA, first resident board after developer turnover (4/2021), Raymore, MO 2021
Resident Advocate to developer Summit Homes for Eagle Glen HOA, Raymore, MO 2018-2021
Volunteer, KC CARE Health Center, Kansas City, MO 2021
Volunteer, Truman Medical Center Lakewood, produce 3-piece handmade newborn layettes 2021
Board Member and Treasurer, Ledgestone Estates HOA, Sunrise Beach, MO 2012-2017
Volunteer for Recycling Operation, Laclede Industries, Lebanon, MO 2017
Volunteer for Recycling Center Attempt, LOWA, Sunrise Beach, MO 2016
Member and Volunteer, West Side Chamber, Sunrise Beach, MO 2014-2015
Vice-Chair and Board Member, Los Alamos Medical Center, Los Alamos, NM 2006-2012
Board Member and Member, Kiwanis International, Los Alamos, NM 2005-2012
Graduate and Board Member, Leadership Los Alamos, NM 2003-2010
Sponsor Chair, Relay for Life, Los Alamos, NM 2012
Board Member and Interim Operational Director, Los Alamos Retirement Community, Los Alamos, NM 2007
Board President and Member, Casa Mesita Group Home, Los Alamos, NM 2005-2006
Program Chair and Member, Rotary International, Raytown, MO 1998-2002
President, Vice President, Treasurer and Member, PTAs, Spring Valley/Raytown South Middle/South High 1980-1993



Application for City of Raymore Councilmember

Contact Information

Name Brian A Mills

Physical Address 1402 W Lucy Webb RD

Home/Mobile Phone 816-352-1156

Work Phone 816-974-2679

Email bmillsrsc@gmail.com

Education, Training, and Experience

Summarize special skills and qualifications acquired from employment, previous volunteer work, or through other activities which would be of benefit for the position of Councilmember. If necessary, please attach additional pages.

Have a Master Degree in Business Administration. Own and operate my own business as well as

Been a Sales Director and Manager for two national insurance companies. . I served one term as a Alderman

For Raymore prior to serving three terms a Northern Commissioner of Cass County. Was very instrumental in

Seeing NW Cass Parkway become a reality. Served 8 years on MARC's TTPc and served as Chairman for
Several years as well as President of national association of MPO's.

Describe your desire to serve in the position of Councilmember. If necessary, please attach additional pages.

Have been a resident of this city for 37 years and operated a business here for the last

9 years. Ward 1 is an area where much growth and development will be occurring,

and I want to be involved in making sure we continue to make the best

Raymore possible for everyone.

Councilmember Qualifications

- Be at least twenty-five (25) years of age
- Be a resident of the City for at least two (2) years
- Reside in Ward 1 for six (6) months
- Be a citizen of the United States of America
- Be a qualified voter in Cass County
- Not hold any compensated elected governmental office or City employment
- Not be in arrears for any filing or payment of any state income taxes, personal property taxes, municipal taxes, real property taxes on the place of residence as stated on the declaration of candidacy, liens, or is a past or present corporate officer of any fee office that owes any taxes to the State, other than those taxes which may be in dispute, or forfeiture or defalcation in office.
- Not have been found guilty of or pled guilty to a felony or misdemeanor under the federal laws of the United States of America or to a felony under the laws of this state or an offense committed in another state that would be considered a felony in this state.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete and I meet the qualifications for office. I understand that if I am appointed to the position of Councilmember, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate removal of office.

Name (printed) Brian A Mills

Signature *Brian A Mills* Date 6/16/2021

The foregoing instrument was acknowledged before me in the County of EL PASO, State of Colorado, this 16 day of June, 2021.
Melanie Ann Wright
Notary Public State of Colorado

MELANIE ANN WRIGHT
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20214016435
MY COMMISSION EXPIRES 04/26/2025



Application for City of Raymore Councilmember

Contact Information

Name Victoria Scherzer

Physical Address 427 Kreisel Dr.

Home/Mobile Phone 816-694-8149

Work Phone 816-318-9600

Email victoria-mae@hotmail.com

Education, Training, and Experience

Summarize special skills and qualifications acquired from employment, previous volunteer work, or through other activities which would be of benefit for the position of Councilmember. If necessary, please attach additional pages.

Please see attached.

Describe your desire to serve in the position of Councilmember. If necessary, please attach additional pages.

Please see attached.


Councilmember Qualifications

- Be at least twenty-five (25) years of age
- Be a resident of the City for at least two (2) years
- Reside in Ward 1 for six (6) months
- Be a citizen of the United States of America
- Be a qualified voter in Cass County
- Not hold any compensated elected governmental office or City employment
- Not be in arrears for any filing or payment of any state income taxes, personal property taxes, municipal taxes, real property taxes on the place of residence as stated on the declaration of candidacy, liens, or is a past or present corporate officer of any fee office that owes any taxes to the State, other than those taxes which may be in dispute, or forfeiture or defalcation in office.
- Not have been found guilty of or pled guilty to a felony or misdemeanor under the federal laws of the United States of America or to a felony under the laws of this state or an offense committed in another state that would be considered a felony in this state.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete and I meet the qualifications for office. I understand that if I am appointed to the position of Councilmember, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate removal of office.

Name (printed) Victoria Scherzer

Signature  Date 6/16/21

Special Skills and Qualifications

- Effective Leadership and management
 - Proven ability to motivate and lead others in order to achieve common objectives
 - Plan and coordinate tasks, delegate and assign responsibilities, empower and motivate staff
 - Problem solver, experience in conflict resolution and effective communication skills.

- Community Outreach
 - Execute Community outreach projects while managing budget, expenses and other demonstrated financial acumen.
 - Organized volunteer events for students creating opportunities for community outreach and growth.
 - Organized and managed community event opportunities by reaching out and partnering with local businesses and supporting community programs.

- Planning and Research Skills
 - Create suitable strategies and plans of action
 - Seek out relevant information from various sources
 - Able to analyze, interpret, report and create action items on findings

- Public Speaking
 - Trained in public speaking, effective teaching, and classroom management
 - Experience with customer service, presentation skills, and public speaking
 - Works well under stressful circumstances

- Teamwork and Interpersonal Skills
 - Successfully work with and lead teams and diverse groups toward a common goal.
 - Ability to communicate and build relationships with others by actively listening and being dependable, flexible, and patient
 - Able to understand the needs and feelings of others, creating a positive, high-functioning workplace

As a dedicated member of our community, I have had the privilege of partaking in all our city has to offer. I am an entrepreneur and small business owner that both resides and works in Raymore. I am passionate about the community we live in, and our ability to affect change through leadership, education and community outreach, and I am invested in seeing the success and growth of Raymore. I would love to put my leadership skills to work as a resource for our City and to serve and give back to the place we call home.

RESOLUTION 21-21A

"A RESOLUTION OF THE RAYMORE CITY COUNCIL APPOINTING DEBORAH SUE HOFMANN TO FILL THE UNEXPIRED TERM OF THE VACANT CITY COUNCIL SEAT IN WARD ONE."

WHEREAS, there is a vacancy on one City Council position in Ward One due to the resignation of Dale Jacobson; and

WHEREAS, public notice has been given in the manner prescribed by City Code Section 110.145; and

WHEREAS, a public meeting has been held to interview applicants and receive information from citizens who would be eligible to vote for the applicants if the applicants were running for election; and

WHEREAS, the Council finds that applicant Deborah Sue Hofmann is qualified to fill the vacancy.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RAYMORE, MISSOURI AS FOLLOWS:

Section 1. Deborah Sue Hofmann is hereby appointed to fill the unexpired term of the vacant seat in Ward One, to serve until the next municipal election in April, 2022. At that time Ward One voters shall elect a Councilmember for this seat to serve until the municipal election in April, 2023.

DULY READ AND PASSED THIS 28TH DAY OF JUNE, 2021 BY THE FOLLOWING VOTE:

Councilmember Abdelgawad
Councilmember Barber
Councilmember Berendzen
Councilmember Burke III
Councilmember Circo
Councilmember Holman
Councilmember Townsend

ATTEST:

APPROVE:

Erica Hill, City Clerk

Kristofer P. Turnbow, Mayor

Date of Signature

RESOLUTION 21-21B

"A RESOLUTION OF THE RAYMORE CITY COUNCIL APPOINTING BRIAN MILLS TO FILL THE UNEXPIRED TERM OF THE VACANT CITY COUNCIL SEAT IN WARD ONE."

WHEREAS, there is a vacancy on one City Council position in Ward One due to the resignation of Dale Jacobson; and

WHEREAS, public notice has been given in the manner prescribed by City Code Section 110.145; and

WHEREAS, a public meeting has been held to interview applicants and receive information from citizens who would be eligible to vote for the applicants if the applicants were running for election; and

WHEREAS, the Council finds that applicant Brian Mills is qualified to fill the vacancy.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RAYMORE, MISSOURI AS FOLLOWS:

Section 1. Brian Mills is hereby appointed to fill the unexpired term of the vacant seat in Ward One, to serve until the next municipal election in April, 2022. At that time Ward One voters shall elect a Councilmember for this seat to serve until the municipal election in April, 2023.

DULY READ AND PASSED THIS 28TH DAY OF JUNE, 2021 BY THE FOLLOWING VOTE:

Councilmember Abdelgawad
Councilmember Barber
Councilmember Berendzen
Councilmember Burke III
Councilmember Circo
Councilmember Holman
Councilmember Townsend

ATTEST:

APPROVE:

Erica Hill, City Clerk

Kristofer P. Turnbow, Mayor

Date of Signature

RESOLUTION 21-21C

"A RESOLUTION OF THE RAYMORE CITY COUNCIL APPOINTING VICTORIA SCHERZER TO FILL THE UNEXPIRED TERM OF THE VACANT CITY COUNCIL SEAT IN WARD ONE."

WHEREAS, there is a vacancy on one City Council position in Ward One due to the resignation of Dale Jacobson; and

WHEREAS, public notice has been given in the manner prescribed by City Code Section 110.145; and

WHEREAS, a public meeting has been held to interview applicants and receive information from citizens who would be eligible to vote for the applicants if the applicants were running for election; and

WHEREAS, the Council finds that applicant Victoria Scherzer is qualified to fill the vacancy.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RAYMORE, MISSOURI AS FOLLOWS:

Section 1. Victoria Scherzer is hereby appointed to fill the unexpired term of the vacant seat in Ward One, to serve until the next municipal election in April, 2022. At that time Ward One voters shall elect a Councilmember for this seat to serve until the municipal election in April, 2023.

DULY READ AND PASSED THIS 28TH DAY OF JUNE, 2021 BY THE FOLLOWING VOTE:

Councilmember Abdelgawad
Councilmember Barber
Councilmember Berendzen
Councilmember Burke III
Councilmember Circo
Councilmember Holman
Councilmember Townsend

ATTEST:

APPROVE:

Erica Hill, City Clerk

Kristofer P. Turnbow, Mayor

Date of Signature